



City of Visalia BUILDING SAFETY

Request for PLAN CHANGES AND TRUSS PLANS

Plan Check No: _____ Today's Date: _____

Job Address: _____

Project Name: _____

Contact Name: _____ Contact Phone: _____

Contact Email: _____

Submit truss plans in **PDF Format** with trusses identified on the roof-framing plan. If you have a professional engineer or architect of record for your project, please have them review the submittal first and make their corrections before submitting to Building Safety. Fees charged are based on actual hourly time.

ONE HOUR IS DUE AND PAYABLE AT TIME OF SUBMITTAL OF PLANS

TO SUBMIT:

In the space below please describe the exact changes you are submitting on your plans. Identify which area and sheet number the changes are located. Please attach appropriate energy, truss, and/or structural calculations and layouts that support your proposal.

Applicant's Signature: _____ Date: _____

CITY PLAN REVIEW CORRECTION

Approved By: _____ Date: _____