

**Visalia Parks & Recreation Commission
Meeting Minutes
February 11, 2025**

Call to Order/Roll Call

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, February 11, 2025, at City Hall West located at 707 W. Acequia Avenue, in Council Chambers. The meeting was called to order by Commission Chair Samantha Wagner at 5:30pm.

Members Present: Samantha Wagner, Janelle Hickey, Nancy Hawkins, and Kaitlyn Lusk

City Staff Present: Jason Glick, Alvin Dias, Laurissa Roggenkamp, Candace Harrington and Kathleen Machado

1. Public Comment:

- None

2. Review and Approve the Minutes of the Regular Meeting of January 14, 2025

MOTION: Motion to approve the minutes as presented, Hawkins/Hickey; Motion carried 4-0

3. Introduction of Commissioner Isiah Farias – Samantha Wagner, Commission Chair

- This agenda item was skipped as Mr. Farias did not attend the meeting

4. Reports and Announcements

- **Recreation Programs and Special Events – Laurissa Roggenkamp, Recreation Manager**
 - Calendar Update
 - 2025 Live & Play Guide – Spring Edition
 - 2/13/25 - Galentine's Brunch
 - 2/15/25 - Child Car Seat Safety Check
 - 2/17/25 - City Holiday (President's Day)
 - 2/21/25 - Father Daughter Dance
 - 2/22/25 - Ping Pong Tournament
 - 3/11/25 - Parks & Recreation Commission Meeting
 - 3/15/25 - Irish Fest
 - Potential partnership with Visalia Unified School District
 - 2025 Independence Spectacular
- **Parks, Urban Forestry, Facilities and Trails – Alvin Dias, Parks & Facilities Manager**
 - Park Projects Update
 - Playground structures installations at Rotary Jefferson, Pinkham and Woodland Parks
 - Shade structure installations at Stone Brook, Sunset, Houk Parks
 - Picnic Table Installations
 - Completed at Whitendale Park
 - Waiting on tables to arrive for Ruiz Park
 - Change order at Blain Park
 - Blain Park – wooden pylons around restrooms replaced
 - Village Park
 - Basketball courts completed
 - Playground shade structure installation starting soon
 - Recreation Park – changing footings

Approved 3/11/25

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**Parks, Urban Forestry, Facilities and Trails – Alvin Dias, Parks & Facilities Manager
Park Projects Update (Continued)**

- Eastside Regional Park, Basin G –
 - Acceptance of 1-year maintenance program
- Plaza Park
 - Pond liner installed, concrete next week
 - Replacing restroom doors
 - Adding trash receptacles
- Staffing update
 - Awarded Trails Division Staffing
 - Maintenance Workers going through the Livescan process
 - Tech is almost complete with process
 - Supervisors – first round of interviews were 2/10/25
- Mid-Year Projects
 - Replace Riverway Sports Park soccer goals
 - Replace City truck
 - Update facilities to house Trails Division staff
- **Animal Care Center** – Candace Harrington, Animal Services Manager
 - Animal intake update
- **Administrative Items** – Jason Glick, Parks & Recreation Director
 - 2/27/25 - Animal Services meeting, public invited
 - Book grant received for books to go to Visalia Police Activities League and Manuel F Hernandez Community Center
 - Upcoming public meetings – neighborhood park developments
 - Storybook Walk presentation
 - 4/25/25 – Earth Day and Arbor Day at Stonebrook Park

5. Commission Requests and Comments:

- Commissioner Wagner
 - Read through Spring Live & Play Guide
 - She and her family enjoying the Bumblebee Sweets classes
- Commissioner Hawkins
 - Expressed her gratitude to Alvin Dias for the cleanliness of the parks and trails
 - Sequoia Legacy Tree update

6. Adjournment -

- Meeting adjourned at 6:05pm

MOTION: Motion to adjourn, Hawkins/Hickey; Motion carried 4-0

Respectfully submitted,
Kathleen Machado
Senior Administrative Assistant
City of Visalia, Parks & Recreation Department