

APPROVED

**Visalia Parks & Recreation Commission
Meeting Minutes
October 8, 2024**

Call to Order/Roll Call

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, October 8, 2024, at City Hall West located at 707 W. Acequia Avenue, in Council Chambers. The meeting was called to order by Commission Co-Chair Janelle Hickey at 5:30pm.

Members Present: Janelle Hickey, Nancy Hawkins, and Kaitlyn Lusk

Members Absent: Samantha Wagner

City Staff Present: Alvin Dias, Jason Glick, Laurissa Roggenkamp, Holly Ellis, and Kathleen Machado

1. Public Comment:

- None

2. Review and Approve the Minutes of the Regular Meeting of August 13, 2024

MOTION: Motion to approve the minutes as presented, Hawkins/Hickey; Motion carried 3-0

3. Recreation Summer 2024 Recap Power Point Presentation – Presented by Laurissa Roggenkamp, Recreation Manager and Holly Ellis, Recreation Supervisor

4. Reports and Announcements

- **Recreation Programs and Special Events** – Laurissa Roggenkamp, Recreation Manager
 - Past Special Events
 - 10/3 KJUG Free Concert at Garden Street Plaza
 - 10/4 National Night Out at Riverway Sports Park
 - Events Calendar
 - Corporate Games update
 - 10/18 Visalia Senior Center Fall Open House
 - 10/24 Visalia Senior Center Fall Dance Series
 - 10/25 Movies in the Park featuring “Coco”
 - 10/31 Spooktacular at Manuel F Hernandez Community Center
 - 11/8 Movies in the Park featuring “Inside Out 2”
 - 11/8 Teen Night at Roller Towne
 - 11/11 Veterans Day, Visalia City of Visalia offices closed
 - 11/12 Next Parks & Recreation Commission Meeting
 - 11/12 Winter Registration Starts
 - Recreation staff are preparing Winter workplans
 - 2025 Special Events preparation
- **Parks, Urban Forestry, and Facilities** – Alvin Dias, Parks & Facilities Manager
 - ARPA Projects
 - Shade structures in permitting process with Buildings department
 - Picnic table project at Blain, Whitendale, and Ruiz Parks has been awarded
 - Whitendale Park arbor shade structures are complete
 - Basketball court resurfacing at Village Park closing on 10/14
 - Booster pumps for various parks out for bid

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- Three remaining ARPA projects to submit to Purchasing
 - Relandscaping the frontage at Sunset, Woodland and John Combs Parks
- East Side Regional Park Update
 - Basin G landscape
 - New wells
 - Basin D under design
 - Removing dead trees
- Irrigation adjustments and repairs
- Working with Purchasing to award new doors on the restrooms near the pond at Plaza Park
- New Park Construction
 - Neighborhood park at Roeben and Tulare
 - Combination recharge basin/neighborhood park off Cameron near K Road
- Inclusive Playground update
- New staff member maintaining pocket parks
- Plaza Park shoreline project update
- **Administrative Announcement** – Jason Glick, Parks & Recreation Director
 - Local organizations who have expressed interest in recreation facilities have been invited to participate in Parks & Recreation facility needs assessment meetings
 - Meeting with Putignano Sister City Committee regarding improvements to the Trulli building at Memorial Park
 - Met with the Community Enhancement Foundation regarding the Youth Scholarship and Senior Bingo programs
 - First Pitch & Rawhide Baseball project
 - Animal Services update
 - Downton Rotary clean-up project at Rotary Park on 10/19
 - Inclusive Playground update
 - 2025 Visalia Senior Games: 4/23-4/27

5. Commission Requests and Comments:

- Commissioner Hawkins commented about the trash in the parks and on the Mill Creek trail. Alvin Dias acknowledged and said that a meeting is scheduled with the Finance Director with hope of putting something in place at the beginning of next year.
- Commissioner Hickey asked if anyone had heard an update on the Sequoia Legacy Tree. Alvin Dias said the last he'd heard was that the organization responsible was working on a way to memorialize the tree.

6. Adjournment -

- Meeting adjourned at 6:30pm

MOTION: Motion to adjourn, Hawkins/Lusk; Motion carried 3-0

Respectfully submitted,
Kathleen Machado
Senior Administrative Assistant
City of Visalia, Parks & Recreation Department