

APPROVED 10/8/24

**Visalia Parks & Recreation Commission
Meeting Minutes
September 10, 2024**

Call to Order/Roll Call

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, September 10, 2024, at City Hall West located at 707 W. Acequia Avenue, in Council Chambers. The meeting was called to order by Commission Chair Samantha Wagner at 5:30pm.

Members Present: Samantha Wagner, Janelle Hickey, Nancy Hawkins, and Kaitlyn Lusk

City Staff Present: Alvin Dias, Jason Glick, and Kathleen Machado

1. Public Comment:

- None

2. Review and Approve the Minutes of the Regular Meeting of August 13, 2024

MOTION: Motion to approve the minutes as presented, Hawkins/Hickey; Motion carried 4-0

3. Commission Selection for Vice-Chair Seat – Lead by Samantha Wagner, Commission Chair

- Commissioner Hawkins nominated Janelle Hickey as Commission Vice-Chair. There were no other nominations.

MOTION: Motion for Commissioner Janelle Hickey to fill the Commission Vice-Chair vacant seat, Hawkins/Lusk; Motion carried 4-0

4. Reports and Announcements

- **Recreation Programs and Special Events – Jason Glick, Parks & Recreation Director**

- Events Calendar

- 9/14 Teen Night at Roller Towne
- 9/14 El Grito at Recreation Park
- 9/19 Senior Dance
- 9/20 Movies in the Park
- 9/27 Corporate Games Begins
- 9/29 Fire Trucks & Food Trucks
- 10/3 KJUG Free Concert
- 10/4 National Night Out
- 10/8 Parks & Recreation Commission Meeting
- 10/12 Teen Night at Roller Towne

- **Parks, Urban Forestry, and Facilities – Alvin Dias, Parks & Facilities Manager**

- Riverway Sports Park Maintenance

- ARPA projects awarded and equipment ordered

- Riverbend Park playground open to the public
- Waiting for equipment delivery for John Coombs and a couple other parks
- Shade structure installations to begin in city parks
- Village Park surfacing replacement submitted

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- Urban Tree Foundation Enhancements
 - Landscape around perimeters at Sunset, John Coombs, and Woodland Parks
 - Pushed forward with booster pump replacements
- Plaza Park pond shoreline project update
- Staff Recruitment Updates
 - Park Lead recruitment closed; 63 applicants
 - Trail Maintenance recruitment closes tomorrow; 200+ applicants
 - Building Maintenance Service Worker currently being onboarded
- **Administrative Announcement** – Jason Glick, Parks & Recreation Director
 - Parks & Recreation Director, Jason Glick, presented his professional background to the commission

5. Commission Requests and Comments:

6. Adjournment -

- Meeting adjourned at 5:42pm

MOTION: Motion to adjourn, Hickey/Hawkins; Motion carried 4-0

Respectfully submitted,
Kathleen Machado
Senior Administrative Assistant
City of Visalia, Parks & Recreation Department