



CITY OF VISALIA  
CAREER OPPORTUNITY

# Engineers Assistant, Associate, Civil (DOQ)

DEADLINE: OPEN UNTIL FILLED

## THE POSITION

The City of Visalia is recruiting for engineers within the CIP Engineering Division. This recruitment is for Assistant/Associate Engineer and/or Civil Engineer depending on qualifications. The successful candidate will have the primary responsibility to manage scope, schedule, and budget on projects and to ensure projects make their way through the delivery process from project inception to bidding, and onto construction and close out. Selected candidates will also be responsible for project delivery of a variety of capital improvement projects and capable of performing various tasks associated with the delivery of CIP projects. Delivery of projects can include project management, construction management, engineering design, utility coordination, outside agency coordination, funding management, right-of-way procurement, public outreach and engagement, cost estimation, specification writing, project scheduling, consultant procurement (RFP's), contractor procurement (RFB's), reporting, and similar type work. The position(s) will be expected to coordinate and work collaboratively with other departments and divisions. Other responsibilities include City Council staff reports and presentations, responding to public inquiries regarding their projects, perform plan reviews, and grant administration.

Annual Salary:  
\$86,516-\$128,779  
Depending on level and qualifications

Find out more and apply  
at [visalia.city/careers](http://visalia.city/careers)



# THE DEPARTMENT

The City of Visalia's Engineering Division is part of the Engineering & Building Department and serves the community by providing a wide range of engineering services such as project and construction management, surveying, traffic engineering, encroachment permits, and inspection. The Division is responsible for the development and implementation of municipal infrastructure projects through the City's adopted multi-year Capital Improvement Program (CIP) that includes a broad spectrum of CIP projects. The Division's staff of engineers, technicians, surveyors, inspectors, and administrative staff are committed to customer service, safety, and providing high-quality engineering support and services to the public and other City Departments.

## IDEAL CANDIDATE

The ideal candidate will possess a high level of professionalism, have excellent communication skills, and a strong technical background relevant to the position. The ideal candidate will also be a self-driven individual, willing to take on new challenges, able to effectively communicate with coworkers, supervisors, support staff, stakeholders, and willing to work on and manage multiple CIP projects at any given time. The position requires excellent judgement, integrity, commitment to quality, and organizational skills. The position requires having a strong work ethic, able to work collaboratively with others, and ability to effectively lead cross-functional teams and meetings. The candidate should have a proven track record of successfully managing engineering projects of various complexities and scope, experience managing project budgets, have effective time management skills to ensure projects are completed on schedule, strong analytical and problem-solving skills to identify and address project issues and obstacles. The position requires familiarity with relevant construction practices, industry standards, public contract code, and regulations including permitting and bidding processes. The ideal candidate will have municipal engineering experience in areas such as project and construction management, roadway construction, drainage and sewer facilities, pavement maintenance, traffic, street lighting, intelligent transportation systems, ATP and SR2S, landscaping, parks, MUTCD/Watch Manual, Americans with Disabilities Act (ADA) compliance, and municipal buildings.

## EDUCATION & EXPERIENCE

### Assistant Engineer

- BS degree in civil engineering and 1 year of civil engineering experience.
- Possession of an Engineering in Training certificate is desirable.

### Associate Engineer

- BS degree in civil engineering and 3 years of civil engineering experience.

### Civil Engineer

- BS degree in civil engineering and 4 years of civil engineering experience.
- Certificate of Registration as a Professional Civil Engineer in the State of CA.



## BENEFITS & COMPENSATION

- \$7,210 - \$10,732, monthly DOQ
- CalPERS Retirement Program
- Health, Dental, Life & Vision Ins.
- Longevity Pay

## WELLNESS & ENGAGEMENT CULTURE

- Onsite City Health & Wellness Clinic
- Paid Holidays, Vacation, and Sick Leave
- Recognition and employee appreciation events

## SUPPORT FOR CONTINUOUS LEARNING

- Tuition Reimbursement
- Continuous training and leadership opportunities

A better way of **living.**

THE CITY OF VISALIA IS AN EQUAL OPPORTUNITY EMPLOYER

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### Contact us

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