

CITY OF VISALIA
HISTORIC PRESERVATION ADVISORY COMMITTEE
Wednesday, December 11, 2024, at 5:30PM

CHAIR: Tyler Davis

VICE CHAIR: Karen Ayala

COMMITTEE MEMBERS:

Jay Hohlbauch, Jerome Melgar, Kim Lusk, Michael Tomola, Erick Arriaga

City of Visalia Administration Building
220 North Santa Fe Street, Visalia CA

AGENDA

A. Citizen's Comments

B. Minutes

1. November 13, 2024, Regular Meeting

C. Discussion Items

1. December 2024 Economic Update
2. 2025-2026 Goal Setting
3. Identification of Items for Future Agendas
4. Committee and Staff Comments
 - a. Project Updates

D. Adjournment

In compliance with the Americans Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4443 (Staff Representative) 48-hours in advance of the meeting. For Hearing Impaired – Call (559) 713-4900 (TTY) 48-hours in advance of the scheduled meeting time to request signing services. Visually Impaired - If enlarged print or a Braille copy is desired, please request in advance of the meeting and services will be provided as possible after the meeting. City Staff to the Committee is Cristobal Carrillo, Associate Planner, 559-713-4443, cristobal.carrillo@visalia.city.

Este Aviso es para informarle que habra una audiencia para el público ante el Comité de Preservación Histórica de la Ciudad de Visalia. Para más información, o para dar comentario público respecto a esta solicitud, por favor llame Cristobal Carrillo, Associate Planner, al numero (559) 713-4443 o cristobal.carrillo@visalia.city. Additional information about the Historic Preservation Advisory Committee may be found by contacting Cristobal Carrillo, Associate Planner at 559-713-4443, or emailing cristobal.carrillo@visalia.city.

APPEAL PROCEDURE

According to the City of Visalia Zoning Ordinance Section 17.56.060, an appeal to the City Council may be submitted within ten days following the date of a decision by the Historic Preservation Advisory Committee (HPAC). An appeal shall be in writing and shall be filed with the City Clerk at 220 North Santa Fe Street, Visalia CA. The appeal shall specify errors or abuses of discretion by the HPAC, or decisions not supported by the evidence in the record. The appeal form can be found on the city's website www.visalia.city or from the City Clerk.



MEETING MINUTES – NOVEMBER 13, 2024

CITY OF VISALIA HISTORIC PRESERVATION ADVISORY COMMITTEE Wednesday, November 13, 2024, at 5:30PM

CHAIR: Tyler Davis

VICE CHAIR: Karen Ayala

All members present.

COMMITTEE MEMBERS:

Jay Hohlbauch, Jerome Melgar, Kim Lusk, Michael Tomola, Erick Arriaga

MEMBERS OF THE PUBLIC: None.

CITY STAFF: Cristobal Carrillo, Associate Planner

**City of Visalia Administration Building
220 North Santa Fe Street, Visalia CA**

AGENDA

A. Citizen's Comments

B. Minutes

1. October 23, 2024, Regular Meeting

A motion was made by Melgar, seconded by Ayala, to approve the meeting minutes. The motion was approved 7-0.

C. Discussion Items

1. 2025-2026 Goal Setting

The Committee reviewed the goals from 2022-2024 and discussed revisions, additions, and deletions. Following the discussion staff was directed to update the list of goals based on direction provided, and to agendize the item for further discussion and approval at the next regular meeting.

2. Letter to 513 North Encina Street, National Register of Historic Places Designation

The Committee discussed drafting a letter of congratulations to the owners of 513 North Encina Street. Davis stated he would draft a letter for review and mailing by staff. The HPAC asked staff to see if the designation could be shared in an upcoming City Newsletter.

3. Visalia Heritage Stakeholders Meeting – History Museum and Heritage Center, November 14, 2024

Staff and the Committee discussed the upcoming Visalia Heritage meeting for the possible conversion of The Depot building (207 East Oak Avenue) into a heritage museum.

4. Identification of Items for Future Agendas

None.

5. Committee and Staff Comments

a. Project Updates

Staff provided an update on the Planning Commission's recommendation to the City Council to approve changes for accessory dwelling unit ordinance (ADU) and the adoption of residential design guidelines. Staff stated that changes proposed in the residential design guidelines would have potential to affect the HPAC's ability to conduct design review for new residential proposed in the Historic District. After discussion staff stated they would draft a letter for signature by Davis, providing comment to the City Council, recommending changes to the ADU ordinance and residential design guidelines.

Staff informed the Committee that the latest version of the City of Visalia Winter Recreational Guide contained an ad for the HPAC. Discussion followed, with the Committee extending its thanks to Assistant Planner Colleen Moreno, the staffer who suggested the ad.

Tomola requested staff research whether a \$10,000 pot of funding was still available for City Commissions and Committees to use for projects. Staff stated they would inquire.

6. Historic District Survey Project

a. Review of Properties

The HPAC reviewed three sites, 1212/1214 West Main Street, 742 North Highland Street, and 504 West Goshen Avenue.

D. Adjournment

The meeting adjourned at 7:07pm.

CITY OF VISALIA

Historic Preservation Advisory Committee

Goals 2025 – 2026

GOALS	TIMEFRAME
1. <u>Survey</u>	
a. Survey properties that are within the Historic District, but not on the Local Register.	
b. Identify sites outside of the Historic District for possible Local Register designation.	
c. Identify local landmark sites for possible Local Register designation.	
d. Identify sites for nomination to California/National historic registers	
2. <u>Homeowners Incentives and Resources</u>	
a. Re-establish plaque and awards programs.	
b. Research incentives and grants for property owners, including the funding of award plaques.	
c. Establish a recognition system/list for historic signage (Visalia Tea Garden neon sign, etc.).	
d. Investigate/apply for the Certified Local Government program.	
e. Draft designs guidelines for historic buildings, windows, fencing, and signage.	
f. Create a workbook resource for use by property owners for the restoration of historic structures.	
g. Create a resource, repair, and terminology guide for use by property owners and occupants of historic structures.	
h. Develop residential design guidelines for the development of new residential structures in the Historic District.	

3. <u>Technology</u>	
a. Develop a searchable/interactive historic database for staff and public use. Database can be updated with surveys, photos, architectural information, Historic District/Local Register designations (Timing/Staff availability information required from City Staff). The database should be phone compatible.	
b. Optimize City GIS websites for phones.	
c. Investigate whether iPads can be purchased for use by HPAC members during meetings.	
4. <u>Marketing and Community Outreach</u>	
a. Reach out to the Tulare County Association of Realtors to inform brokers of the HPAC.	
b. Set up HPAC information booths at public events (ex. Visalia Home Show).	
c. Network with other community groups (Downtown Visalians, Visit Visalia, Lions Club, Rotary Club, Soroptimist International, Kiwanis International, Visalia Heritage, etc.).	
5. <u>Miscellaneous</u>	
a. Investigate the possibility of establishing a Heritage Tree Program for the recognition of trees of significance.	