

APPROVED

**Visalia Parks & Recreation Commission
Meeting Minutes
June 11, 2024**

Call to Order/Roll Call

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, June 11, 2024, at City Hall West located at 707 W. Acequia Avenue, in Council Chambers. The meeting was called to order by Commission Chair Samantha Wagner at 5:30pm.

Members Present: Samantha Wagner, Edgardo Monroy, Janelle Hickey, Nancy Hawkins, and Kaitlyn Lusk
City Staff Present: Alvin Dias, Laurissa Roggenkamp, and Kathleen Machado

1. **Public Comment:**

- None

2. **Review and Approve the Minutes of the Regular Meeting of May 14, 2024**

MOTION: Motion to approve the minutes as presented, Monroy/Hickey; Motion carried 3-0

3. **Introduction of New Commissioners Nancy Hawkins and Kaitlyn Lusk** – Presented by Samantha Wagner, Commission Chair

4. **Reports and Announcements**

- **Recreation Programs and Special Events** – Laurissa Roggenkamp, Recreation Division Manager
 - Summer registration – Activities Guide analytics
 - 11,390 impressions (number of times viewed)
 - Average view time: 5 minutes, 33 seconds
 - 77% of viewers used a mobile device
 - Back cover most selected, opting for link to be added to email blast list
 - Recreation Swim Teams going strong with 589 swimmers
 - Currently 787 registered for swim lessons
 - Interim Directorship update
 - Anthony Community Center power outage – staffing and programming relocations
 - Independence Spectacular – July 3rd at Riverway Sports Park
- **Parks, Urban Forestry, and Facilities** – Alvin Dias, Parks & Facilities Manager
 - Riverway Sports Park
 - Splash pad operating; plan to take bids for renew surfacing and update the plumbing
 - Jim Byrd Playground open
 - Soccer fields closed for maintenance, aeration, and sand application
 - Project Updates:
 - Stonebrook Park – working contractor to drill new well
 - Plaza Park pond shoreline replacement
 - Fall surfacing installed at all playgrounds
 - East Side Regional Park, Basin G holding water

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- Visalia City staff, Tulare County Parks staff, Visalia Police Department, and Tulare County Sherriff's Department are working together to address motorized vehicles on St. John's Trail
- Manuel F. Hernandez Community Center lease agreement renewal with Tulare County Office of Education
- Anthony Community Center - electrical system replacement
- City elevators requiring many repairs

5. Commission Requests and Comments:

- Commissioner Lusk asked if we would add a fourth swim team because there are wait lists. Laurissa Roggenkamp said that we don't have that many unique names on swim team waiting lists; that many of the same names are on all three teams' waiting lists. Also, with the current staffing we could not add another swim team.
- Commissioner Hawkins asked if we have an updated bike paths and trails map. Alvin Dias said that it's being worked on.

6. Adjournment -

- Meeting adjourned at 6:07pm

MOTION: Motion to adjourn, Hickey/Monroy; Motion carried 3-0

Respectfully submitted,
Kathleen Machado
Senior Administrative Assistant
City of Visalia, Parks & Recreation Department