

CITY OF VISALIA
HISTORIC PRESERVATION ADVISORY COMMITTEE
Wednesday, February 28, 2024, at 5:30PM

VICE-CHAIR: Tyler Davis

COMMITTEE MEMBERS:

Patty Kane, Jay Hohlbauch, Jordan Mulrooney, Karen Ayala, Jerome Melgar

City of Visalia Administration Building
220 North Santa Fe Street, Visalia CA

AGENDA

A. Election of Chair and Vice-Chair

B. Citizen's Comments

C. Minutes

1. February 14, 2024, Regular Meeting

D. Discussion Items

1. Consultation with HPAC – 320 North Church Street
2. Project Update – 434 & 436 South Garden Street
3. Historic Preservation Month Proclamation
4. Historic Recognition/Awards Program
5. Identification of Items for Future Agendas
6. Committee and Staff Comments
 - a. Project Updates
7. Historic District Survey Project
 - a. Review of Properties

E. Adjournment

In compliance with the Americans Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4443 (Staff Representative) 48-hours in advance of the meeting. For Hearing Impaired – Call (559) 713-4900 (TTY) 48-hours in advance of the scheduled meeting time to request signing services. Visually Impaired - If enlarged print or a Braille copy is desired, please request in advance of the meeting and services will be provided as possible after the meeting. City Staff to the Committee is Cristobal Carrillo, Associate Planner, 559-713-4443, cristobal.carrillo@visalia.city.

Éste Aviso es para informarle que habra una audiencia para el público ante el Comité de Preservación Histórica de la Ciudad de Visalia. Para más información, o para dar comentario público respecto a esta solicitud, por favor llame Cristobal Carrillo, Associate Planner, al numero (559) 713-4443 o cristobal.carrillo@visalia.city. Additional information about the Historic Preservation Advisory Committee may be found by contacting Cristobal Carrillo, Associate Planner at 559-713-4443, or emailing cristobal.carrillo@visalia.city.

APPEAL PROCEDURE

According to the City of Visalia Zoning Ordinance Section 17.56.060, an appeal to the City Council may be submitted within ten days following the date of a decision by the Historic Preservation Advisory Committee (HPAC). An appeal shall be in writing and shall be filed with the City Clerk at 220 North Santa Fe Street, Visalia CA. The appeal shall specify errors or abuses of discretion by the HPAC, or decisions not supported by the evidence in the record. The appeal form can be found on the city's website www.visalia.city or from the City Clerk.



MEETING MINUTES – FEBRUARY 14, 2024

CITY OF VISALIA HISTORIC PRESERVATION ADVISORY COMMITTEE Wednesday, February 14, 2024, at 5:30PM

CHAIR: Walter Deissler VICE-CHAIR: Tyler Davis

COMMITTEE MEMBERS:

Patty Kane, Jay Hohlbauch, Jordan Mulrooney, Karen Ayala, Jerome Melgar

MEMBERS OF THE PUBLIC: Leonard Saldana

CITY STAFF: Cristobal Carrillo, Associate Planner

All members
present.

City of Visalia Administration Building
220 North Santa Fe Street, Visalia CA

AGENDA

A. Citizen's Comments

None.

B. Minutes

1. January 24, 2024, Regular Meeting
2. A motion was made by Kane, seconded by Melgar, to approve the meeting minutes for January 24, 2024. The motion was approved 7-0.

C. Projects

1. **HPAC Item No. 2024-02:** A request by Addy Ibarra to conduct a reroof for a single-family residence and detached garage, removing wood shingles and replacing with comp shingle roofing material, located in the R-1-5 (Single Family Residential, 5,000 sq. ft. minimum site area) Zone. The project site is located at 535 West Myrtle Avenue (APN: 096-144-007).

Staff presented its report and recommended that the HPAC approve the request, with a modification removing Condition of Approval No. 2, which required replacement of the existing roofing material with new wood shake. Staff noted that multiple insurance companies had been contacted, all confirming claims by the applicant that the home would not be insurable if wood shake roofing was on the residence. As such, Condition of Approval No. 2 was recommended for removal. Public comment was received from Leonard Saldana, property owner. Saldana noted difficulties obtaining home insurance with a wood shake roof. Discussion occurred regarding the roofing materials and whether rafter tails would be covered. Saldana stated that the rafter tails would not be altered. Melgar confirmed that home insurance would be difficult to obtain if wood shake were to remain. Following discussion, a motion was made by Davis, seconded by

Kane, to approve the proposal with a modification removing Condition of Approval No. 2. The motion passed by a vote of 7-0.

D. Discussion Items

1. Resignation of Walter Deissler

The Committee discussed the resignation of Walter Deissler from the HPAC. The Committee discussed when posting to fill the vacancy would occur. It was also requested that a vote be held at the next HPAC meeting for a new Chair and Vice-Chair.

2. Solid Waste Environment Enhancement Program (SWEEP)

Staff shared a Visalia City Council report on the new SWEEP program. Discussion occurred regarding how the program would operate.

3. Annual HPAC Public Notification Mailing

The Committee reviewed the revised HPAC public notification. Discussion followed regarding the frequency in which the notice would be mailed to owners and occupants of historically designated properties. A motion was then made by Deissler, seconded by Kane, to approve the revised mailer, and send it out in July 2024, and then bi-annually thereafter, in January and July of every year.

4. Historic Recognition/Awards Program

Discussion occurred regarding the design of the proposed award plaque. Alterations were made based on comments from the Committee. Deissler stated he would incorporate the revisions and provide a revised design to the Committee at a later date. It was requested that staff find out if City Council approval would be necessary to approve the ultimate plaque design.

5. Identification of Items for Future Agendas

Davis requested that an item be placed to discuss submitting a proclamation application to designate May 2025 as Historic Preservation Month.

The Committee again requested that the election of a new Chair and Vice-Chair be agendaized for the February 28, 2024, HPAC meeting.

6. Committee and Staff Comments

a. Project Updates

Staff provided updates on projects within the Historic District and Local Register. This included recent permitting issues with 436 South Garden Street, resulting in the installation of solar panels where a roof dormer was to be reinstalled. The HPAC expressed strong concern over the issue and requested that a timeline of events be provided for the property. The Committee also requested that staff work to prevent similar issues from occurring in the future.

7. Historic District Survey Project

a. Review of Properties

The HPAC conducted a review of areas B23, B24, B28, and C46. The HPAC also discussed identifying "high risk" historic properties located throughout the City for possible inclusion into the survey project. Properties were then discussed, with a potential limit of 15 properties set.

E. Adjournment

The meeting was adjourned at 7:08pm.

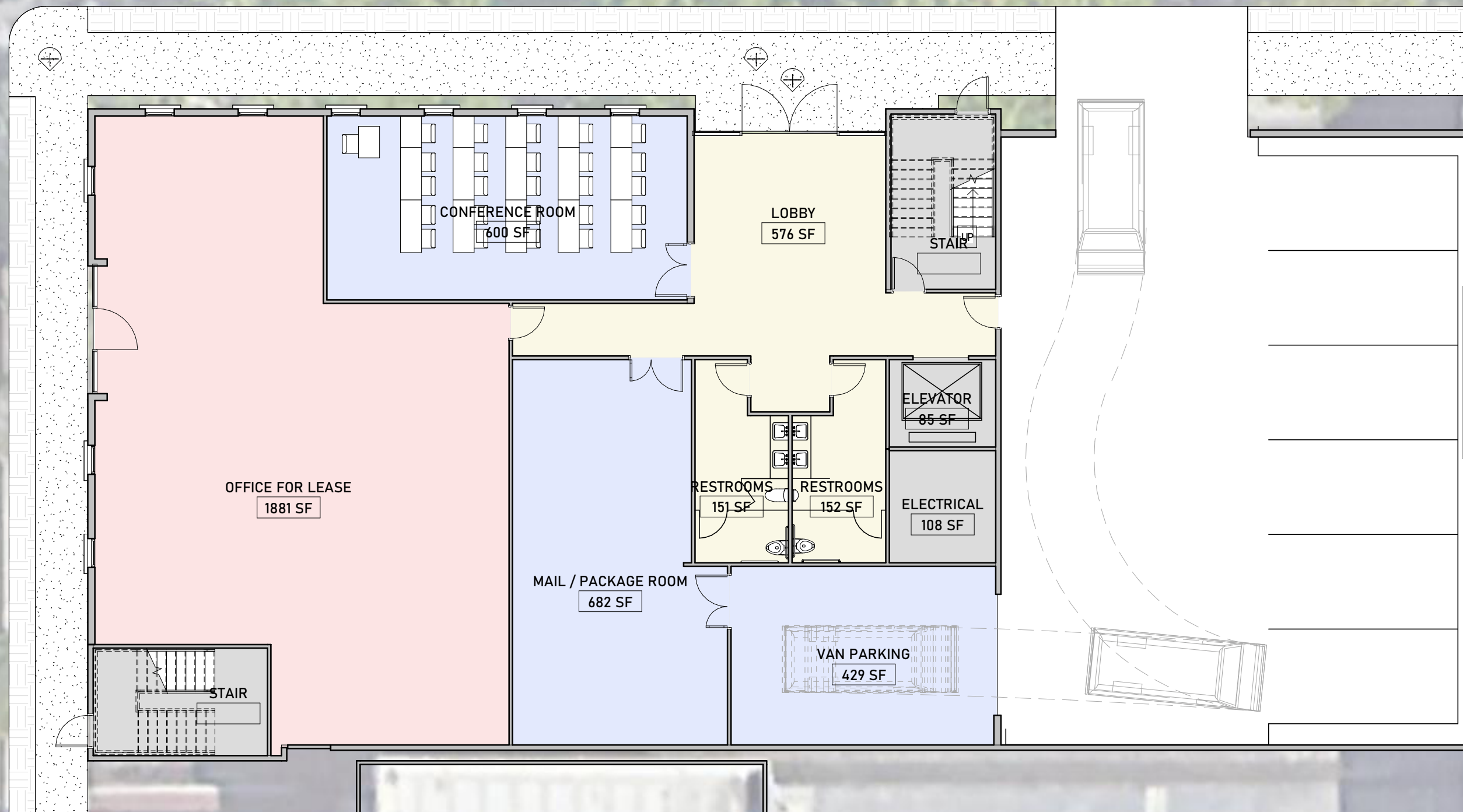
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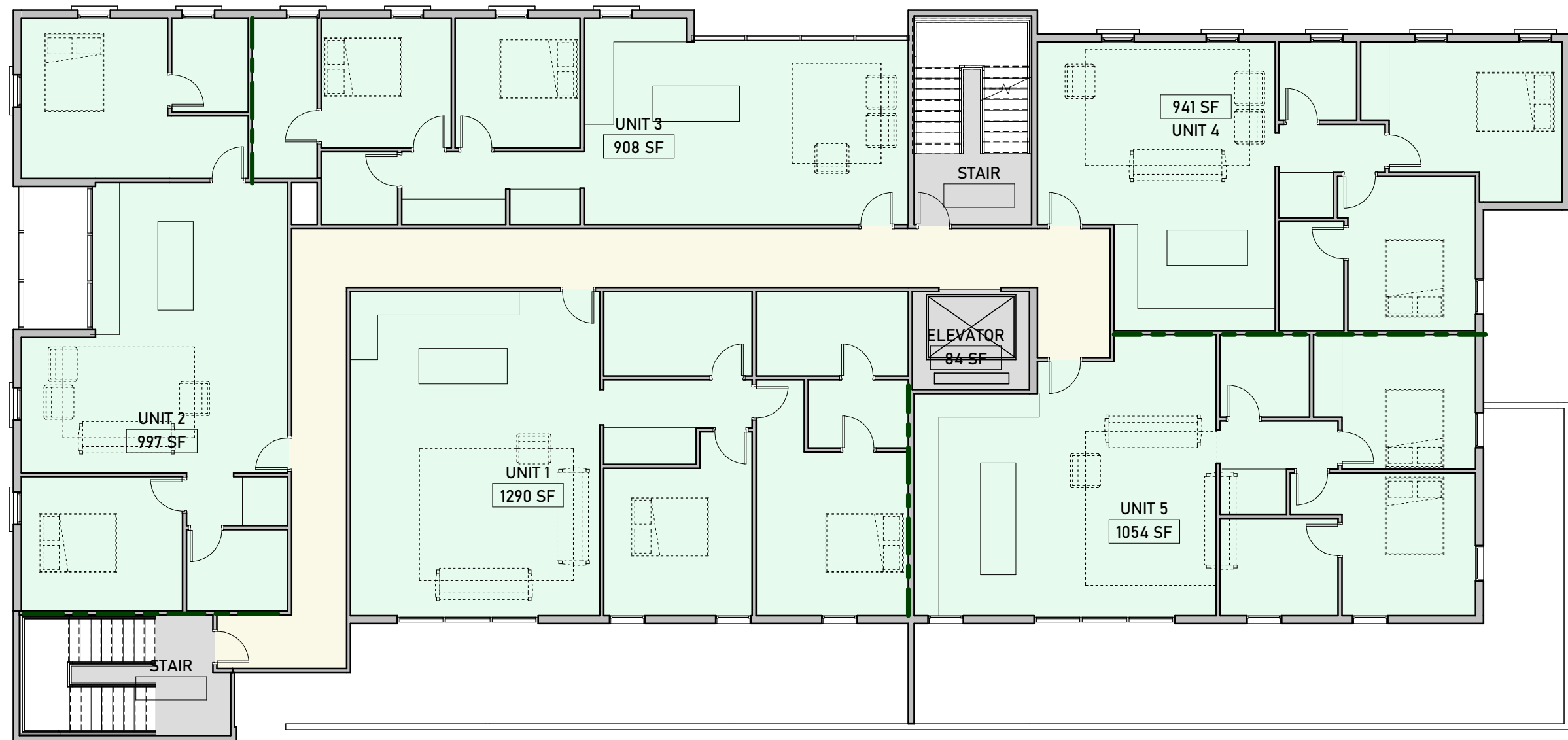
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ROOF PROMINENT CORNICE

BROKEN UP MASSES

VERTICAL PUNCHED OPENING PATTERN

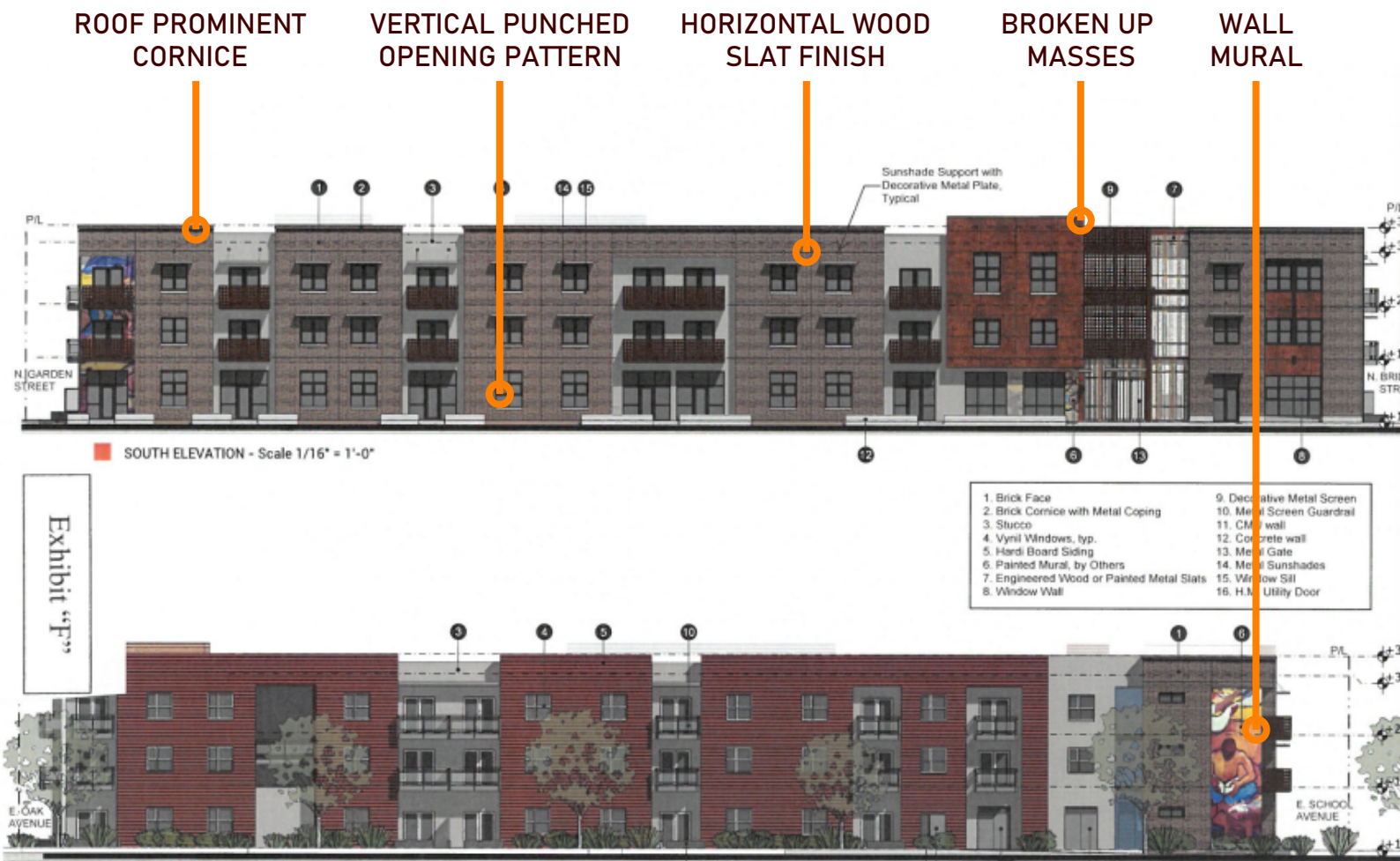


HORIZONTAL WOOD SLAT FINISH



ROOF PROMINENT CORNICE

VERTICAL PUNCHED OPENING PATTERN



VERTICAL PUNCHED OPENING PATTERN

HORIZONTAL WOOD SLAT FINISH

ROOF PROMINENT CORNICE



True North - Office Building
Rendering

02/15/2024

RS Studio Inc.
(424) 262 - 2621
info@rssarch.com
www.rssarch.com

RSS
Architects



True North - Office Building
Rendering

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Visalia City Council Ceremonial Document Policy

The Visalia City Council welcomes the opportunity to recognize local individuals and organizations that have distinguished themselves and brought pride to the community. Completed forms for Proclamations, Resolutions of Commendation and Certificates of Recognition that are received by the City Clerk's Office at least 30 days in advance of the presentation will be considered and if deemed in keeping with the City Council's policy, will be issued and a presentation scheduled. Requests received less than 30 days prior to presentation will be considered as time permits but may not be able to be accommodated.

The City of Visalia reserves the right to make the determination about whether a request meets the City's policy for recognition, and to determine the type of document to be issued. Fully completed forms play a key role in making the determination. If enough information is not provided in a timely manner to make a determination and prepare the appropriate document, the request may be declined. Staff will make the initial review, and if it's determined that a completed form being requested within the timeline for a local purpose does not meet policy, and it is a local request, it may be confirmed with the Mayor and Vice Mayor prior to being issued or declined.

Recognition documents may be presented at a mutually agreeable time and place, or at a City Council meeting. Staff will work with the recipients to determine what works best for them, in conjunction with the City Council's schedules to determine when and how the document will be presented.

All three forms of documents are signed by all five Council Members. For timeliness and convenience, the electronic signatures of each are often used on the documents.

Recognition Documents are generally reserved to recognize the following:

1. Local individuals or groups that have achieved a significant accomplishment or achievement, or have had a long-term impact on the community.
2. Local events that are unique to Visalia or the immediate surrounding area.
3. Individuals, groups or events that have not been recognized in the last three years.
4. Participants/teams that are successful at a state, western state, national or world level.
5. Visalians who are celebrating life events such as anniversaries celebrating 50 years or more, birthdays of 100 years or more, etc.
6. Local businesses that have been conducting business in Visalia for more than 50 years, and/or garner a significant state or national recognition. (Sales/operational goal awards do not constitute significant state or national recognition.)

Requests that are generic in nature and/or are not local to Visalia, and requests that are commercial, political, overtly religious or expound a particular point of view are not qualified, or if appropriate, will be modified to meet the policy. In the case of nationally or state recognized events or activities, recognition may be provided if there is a significant and specific local event or activity that can be the focus of the Council's document.



Resolution/Proclamation Request
PLEASE REFER TO THE POLICY PRIOR TO SUBMITTING

Local Person/Local organization to be honored: _____

Reason/event: _____ Date resolution/proclamation needed: _____

Person submitting request: _____ Contact Phone: _____

Please provide appropriate local history on the person/organization to be honored:

Please provide at least 5-8 significant facts that focus on the local event, organization, or person that may be included in the document. It may not be possible to include every fact, but it is helpful to have as much information as possible.

What is the single most important fact that you believe should be included?

Is there a Council Member that you would like to request make this presentation? (Requests will be accommodated as schedules permit.)

Would you prefer to have this presented at a Council meeting or an event? _____

Date of Council Meeting to be presented, if applicable: _____

(Council meets 1st and 3rd Monday of each month)

If at an event, please provide the date, location, time, contact person and contact phone number:

Completed requests for proclamations and resolutions need to be submitted at least 30 days in advance of the presentation date. Applications can be submitted to the City Clerk's Office, 220 N. Santa Fe St., Visalia, CA 93292; or faxed to (559) 713-4800. Questions can be directed to the Chief Deputy City Clerk, (559) 713-4512.