

CITY OF VISALIA
HISTORIC PRESERVATION ADVISORY COMMITTEE
Wednesday, February 14, 2024, at 5:30PM

CHAIR: Walter Deissler VICE-CHAIR: Tyler Davis

COMMITTEE MEMBERS:

Patty Kane, Jay Hohlbauch, Jordan Mulrooney, Karen Ayala, Jerome Melgar

City of Visalia Administration Building
220 North Santa Fe Street, Visalia CA

AGENDA

A. Citizen's Comments

B. Minutes

1. January 24, 2024, Regular Meeting

C. Projects

1. **HPAC Item No. 2024-02**: A request by Addy Ibarra to conduct a reroof for a single-family residence and detached garage, removing wood shingles and replacing with comp shingle roofing material, located in the R-1-5 (Single Family Residential, 5,000 sq. ft. minimum site area) Zone. The project site is located at 535 West Myrtle Avenue (APN: 096-144-007).

D. Discussion Items

1. Resignation of Walter Deissler
2. Solid Waste Environment Enhancement Program (SWEEP)
3. Annual HPAC Public Notification Mailing
4. Historic Recognition/Awards Program
5. Identification of Items for Future Agendas
6. Committee and Staff Comments
 - a. Project Updates
7. Historic District Survey Project
 - a. Review of Properties

E. Adjournment

In compliance with the Americans Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4443 (Staff Representative) 48-hours in advance of the meeting. For Hearing Impaired – Call (559) 713-4900 (TTY) 48-hours in advance of the scheduled meeting time to request signing services. Visually Impaired - If enlarged print or a Braille copy is desired, please request in advance of the meeting and services will be provided as possible after the meeting. City Staff to the Committee is Cristobal Carrillo, Associate Planner, 559-713-4443, cristobal.carrillo@visalia.city.

Éste Aviso es para informarle que habra una audiencia para el público ante el Comité de Preservación Histórica de la Ciudad de Visalia. Para más información, o para dar comentario público respecto a esta solicitud, por favor llame Cristobal Carrillo, Associate Planner, al numero (559) 713-4443 o cristobal.carrillo@visalia.city. Additional information about the Historic Preservation Advisory Committee may be found by contacting Cristobal Carrillo, Associate Planner at 559-713-4443, or emailing cristobal.carrillo@visalia.city.

APPEAL PROCEDURE

According to the City of Visalia Zoning Ordinance Section 17.56.060, an appeal to the City Council may be submitted within ten days following the date of a decision by the Historic Preservation Advisory Committee (HPAC). An appeal shall be in writing and shall be filed with the City Clerk at 220 North Santa Fe Street, Visalia CA. The appeal shall specify errors or abuses of discretion by the HPAC, or decisions not supported by the evidence in the record. The appeal form can be found on the city's website www.visalia.city or from the City Clerk.



MEETING MINUTES – JANUARY 24, 2024

CITY OF VISALIA HISTORIC PRESERVATION ADVISORY COMMITTEE Wednesday, January 24, 2024, at 5:30PM

CHAIR: Walter Deissler VICE-CHAIR: Tyler Davis

COMMITTEE MEMBERS:

Patty Kane, Jay Hohlbauch, Jordan Mulrooney, Karen Ayala, Jerome Melgar

MEMBERS OF THE PUBLIC: Hialys Sousa

CITY STAFF: Cristobal Carrillo, Associate Planner

Deissler absent.
All other members
present.

**City of Visalia Administration Building
220 North Santa Fe Street, Visalia CA**

AGENDA

A. Citizen's Comments

None.

B. Minutes

1. January 10, 2024, Regular Meeting

A motion was made by Kane, seconded by Ayala, to approve the meeting minutes for January 10, 2024. The motion was approved 6-0 (Deissler absent).

C. Projects

1. **HPAC Item No. 2024-01:** A request by Hialys Sousa to conduct exterior alterations to a duplex, located in the R-1-5 (Single Family Residential, 5,000 sq. ft. minimum site area) Zone. The project site is located at 203 and 205 East Laurel Avenue (APN: 097-086-014).

Staff presented its report and recommended that the HPAC approve the request, with a modification to the conditions to include landscaping in the right of way landscape strip. Public comment was received from Hialys Sousa. Sousa clarified that the proposal did should not include the installation of a fourth parking stall unless it is required by the City. Staff clarified that a fourth parking stall would not be required. Discussion occurred regarding parking requirements and landscaping. Following discussion, a motion was made by Hohlbauch, seconded by Melgar, to approve the proposal as recommended with an addition to the conditions requiring installation of landscaping in the right of way landscape strip. The motion passed by a vote of 6-0 (Deissler absent).

D. Discussion Items

1. Historic Recognition/Awards Program

No discussion occurred.

2. Annual HPAC Public Notification Mailing

HPAC discussed the mailing of HPAC informational notices to owners and occupants within the Historic District and Local Register. Ayala recommended sending the notices on a more frequent basis. Discussion occurred regarding the various methods to share HPAC information. The Committee agreed that sending out notices on a bi-annual basis would be sufficient. It was then requested that Committee members review the notice, provide edits to make it more user friendly, and that an official motion be taken at the next regular meeting to determine the contents of the notice and how often it should be mailed out.

3. Identification of Items for Future Agendas

None.

4. Committee and Staff Comments

a. Project Updates

Staff provided updates on projects within the Historic District and Local Register, including the renovation of the residence at 806 South Church Street.

5. Historic District Survey Project

a. Review of Properties

The HPAC conducted a review of areas A1, A2, A3, and A4.

E. Adjournment

The meeting was adjourned at 7:28pm.

In compliance with the Americans Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4443 (Staff Representative) 48-hours in advance of the meeting. For Hearing Impaired – Call (559) 713-4900 (TTY) 48-hours in advance of the scheduled meeting time to request signing services. Visually Impaired - If enlarged print or a Braille copy is desired, please request in advance of the meeting and services will be provided as possible after the meeting. City Staff to the Committee is Cristobal Carrillo, Associate Planner, 559-713-4443, cristobal.carrillo@visalia.city.

Éste Aviso es para informarle que habra una audiencia para el público ante el Comité de Preservación Histórica de la Ciudad de Visalia. Para más información, o para dar comentario público respecto a esta solicitud, por favor llame Cristobal Carrillo, Associate Planner, al numero (559) 713-4443 o cristobal.carrillo@visalia.city. Additional information about the Historic Preservation Advisory Committee may be found by contacting Cristobal Carrillo, Associate Planner at 559-713-4443, or emailing cristobal.carrillo@visalia.city.

APPEAL PROCEDURE

According to the City of Visalia Zoning Ordinance Section 17.56.060, an appeal to the City Council may be submitted within ten days following the date of a decision by the Historic Preservation Advisory Committee (HPAC). An appeal shall be in writing and shall be filed with the City Clerk at 220 North Santa Fe Street, Visalia CA. The appeal shall specify errors or abuses of discretion by the HPAC, or decisions not supported by the evidence in the record. The appeal form can be found on the city's website www.visalia.city or from the City Clerk.





REPORT TO THE CITY OF VISALIA HISTORIC PRESERVATION ADVISORY COMMITTEE

HEARING DATE: February 14, 2024

PROJECT PLANNER: Cristobal Carrillo, Associate Planner
Phone: (559) 713-4443
E-mail: cristobal.carrillo@visalia.city

SUBJECT: Historic Preservation Advisory Committee Item No. 2024-02: A request by Addy Ibarra to conduct a reroof for a single-family residence and detached garage, removing wood shingles and replacing with comp shingle roofing material, located in the R-1-5 (Single Family Residential, 5,000 sq. ft. minimum site area) Zone. The project site is located at 535 West Myrtle Avenue (APN: 096-144-007).

STAFF RECOMMENDATION

Staff recommends that the Historic Preservation Advisory Committee (HPAC) approve the proposed exterior alterations as modified and described in the findings and conditions of this report.

SITE DATA

The site is zoned R-1-5 (Single Family Residential, 5,000 sq. ft. minimum site area) and is located within the Historic District. The building listed on the Local Register of Historic Structures with a "Focus" classification. The site contains a single-family residence and detached garage containing "Modern" and "Minimal Traditional" architectural elements. and paved parking area in the rear yard. Per the original Historic District Survey, the residence was likely built between 1937 and 1939.



PROJECT DESCRIPTION

The applicant proposes conducting a full reroof to a single-family residence and detached garage on the project site (see Exhibits "A" and "B"). The reroof would remove existing wood shingles and replace the material with Cool Roof composite shingle roofing as depicted in Exhibit "C". The property owner (Leonardo Saldana) states that a reroof is necessary because the existing roof is leaking and that he is unable to insure the structures if the wood shingles remain. The property owner also notes that the surrounding homes in the neighborhood all contain composite shingle roofing.

DISCUSSION

Development Standards

The overall building footprint for the residence and garage will not be altered because of the proposal. Existing setbacks and building heights will be maintained. Given the above, the proposal is consistent with the development standards of the Visalia Municipal Code.

Architectural Compatibility

The residence and garage have largely maintained their original appearance. Visalia Municipal Code Section 17.56.110.F (Local Register Structures) notes that “*Deteriorated architectural features shall be repaired rather than replaced, wherever possible. In the event replacement is necessary, the new material should match the material being replaced in composition, design, color, texture and other visual qualities.*”

Per the applicant, the existing roofing material is deteriorated and in need of repair. However, replacement with composite roofing material would not help to preserve the overall architectural integrity of the structures on the project site. Wood shingle roofing material is a unique distinguishing feature of the home that lends a pastoral air to the project site, and significantly contributes to the surrounding historic neighborhood. Given the above, staff recommends that the Condition No. 2 be included modifying the applicants request and requiring replacement of the existing roofing material on the residence and garage with new wood roof shingles. Inclusion of the condition would meet the goals of Local Register regulations, which encourage preservation of existing facades as much as possible.

FINDINGS AND CONDITIONS

For HPAC Item No. 2024-02 staff recommends that the Committee approve the reroof to the single-family residence and detached garage with new wood shingles, subject to the findings and conditions listed below:

Findings

1. That the residence is listed on the Local Register of Historic Structures and is within the Historic District.
2. That the wood shingle roofing material on the residence and detached garage constitute a distinctive architectural feature, whose removal should be avoided.
3. That the proposed change to the roofing material for the residence and detached garage is not consistent with the Historic Preservation Ordinance and the purposes and intent of the Historic Preservation Element.
4. That replacement of the existing wood shingle roofing material with comp shingles would be injurious to the historic integrity and aesthetic of the residence and “Focus” classification.
5. That replacement with wood shingles similar in appearance to the original materials will preserve the historic architecture of the residence and detached garage and will be consistent with the Historic Preservation Ordinance and Element.

Conditions

1. That the site be developed consistent with the site plan in Exhibit “A” and building elevations in Exhibit “B”, except as modified by the conditions below.
2. That the existing roofing material for the single-family residence and detached garage be replaced with new wood shingles, similar to the existing wood shingle roofing material.

3. That the project undergoes the appropriate City permitting process for exterior alterations and fencing on the project site.
4. That any other exterior alterations to the site shall be brought before this Committee for review and approval prior to the issuance of any Building Permits and/or their installation or construction.
5. That all other City codes, ordinances, standards, and regulations shall be met.
6. That the approval from the Historic Preservation Advisory Committee shall lapse and become void twelve months after the date on which it became effective, unless the conditions of the approval allowed a shorter or greater time limit, or unless prior to the expiration of twelve months a building permit is issued by the city and construction is commenced and diligently pursued toward completion on the site that was the subject of the approval.

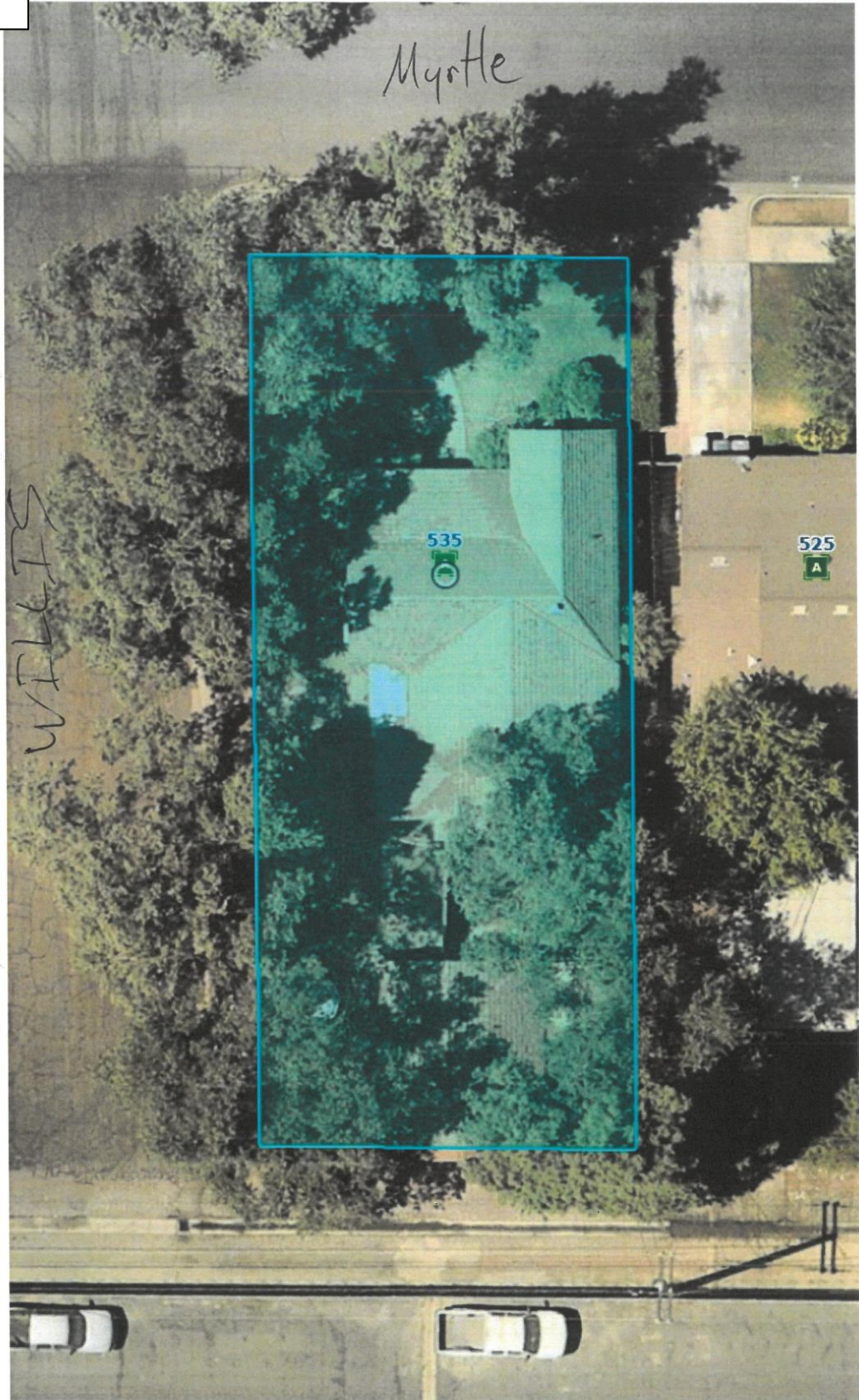
ATTACHMENTS

- Exhibit “A” – Site Plan
- Exhibit “B” – Building Elevations
- Exhibit “C” – Proposed Roofing Material
- Aerial Photo
- Historic District and Local Register Map

APPEAL INFORMATION

According to the City of Visalia Zoning Ordinance Section 17.56.060, an appeal to the City Council may be submitted within ten days following the date of a decision by the Historic Preservation Advisory Committee (HPAC). An appeal shall be in writing and shall be filed with the City Clerk at 220 N. Santa Fe Street. The appeal shall specify errors or abuses of discretion by the HPAC, or decisions not supported by the evidence in the record. The appeal form can be found on the city’s website www.visalia.city or from the City Clerk.

EXHIBIT "A"



HPAC Item No. 2024-02 – Reroof of Residence, Detached Garage

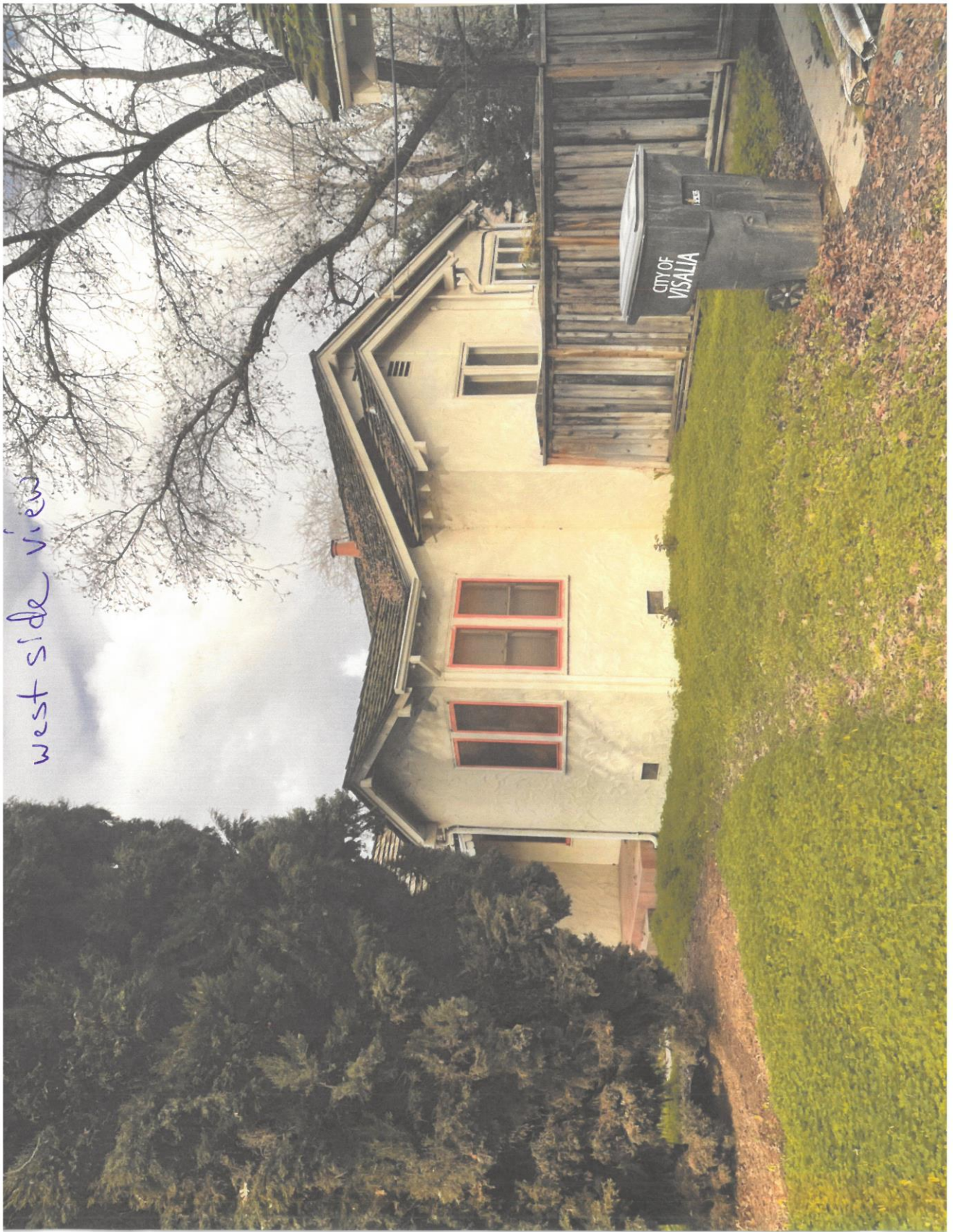
EXHIBIT "B"



Front view



HPAC Item No. 2024-02 – Reroof of Residence, Detached Garage



west side view

EAST side



HPAC Item No. 2024-02 – Reroof of Residence, Detached Garage



HPAC Item No. 2024-02 – Reroof of Residence, Detached Garage



HPAC Item No. 2024-02 – Reroof of Residence, Detached Garage

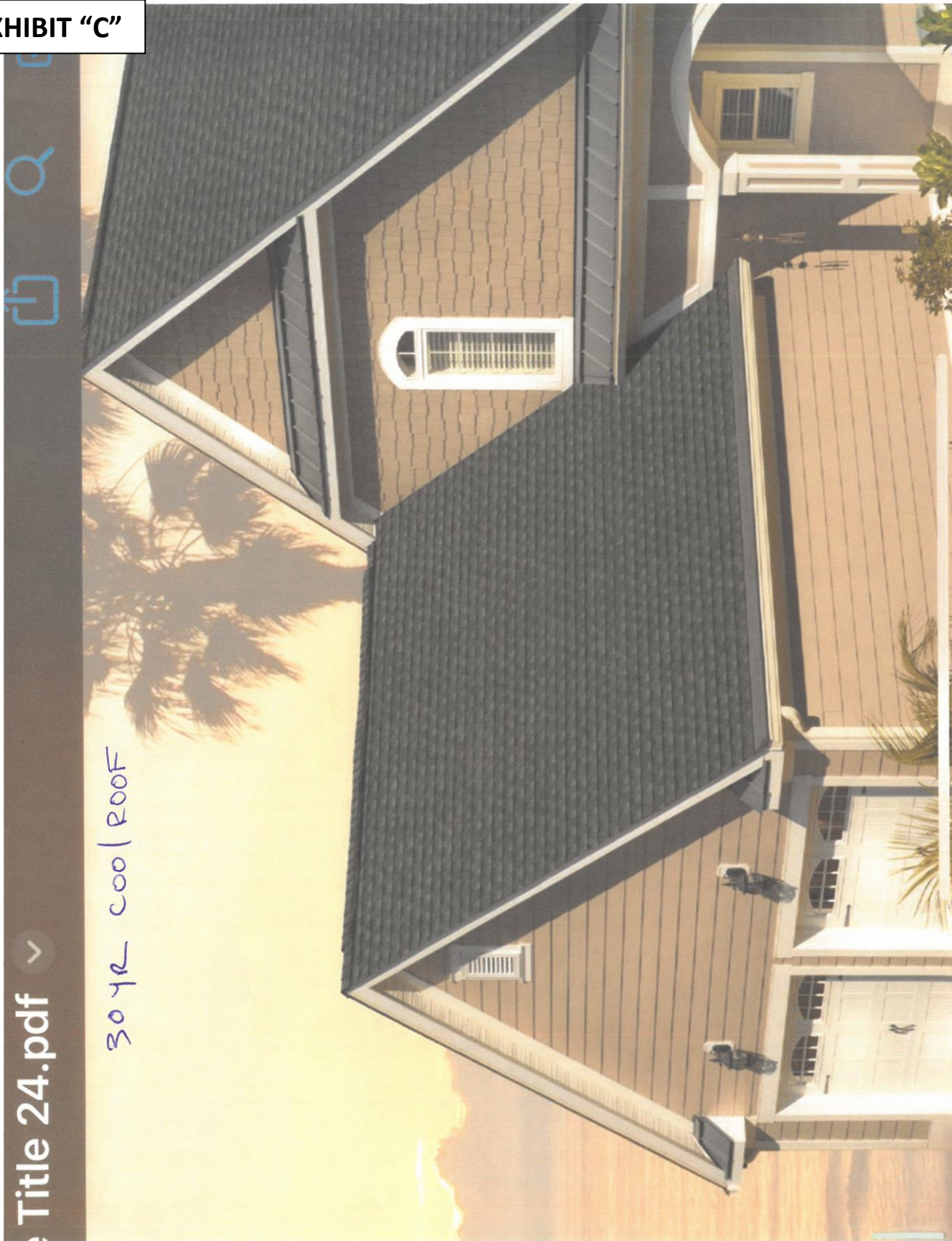


HPAC Item No. 2024-02 – Reroof of Residence, Detached Garage



HPAC Item No. 2024-02 – Reroof of Residence, Detached Garage

EXHIBIT "C"



Title 24.pdf

30 yr cool ROOF

distinctive style you crave!

Timberline HD® Reflector Series™ Shingles meet the prescriptive solar reflectance and thermal emittance requirements, according to the 2013 Title 24 standards.

Timberline HD® Reflector Series™ Shingles are rated by the Cool Roof Rating Council and meet the Los Angeles Green Building Code.

High Performance... Timberline HD® Reflector Series™ Shingles are designed to reflect solar energy, reducing heat gain and providing excellent protection for your home (and your cool A/C system).

Stays In Place... Timberline HD® Reflector Series™ Shingles are designed to stay in place, reducing the risk of shingle blowoff. Shingles warranted to withstand winds up to 130 mph.

Transferable warranty. Timberline HD® Reflector Series™ Shingles come with a 5-year limited warranty, which can be transferred to a new owner for the first five years.

Lifetime

Timberline HD® Reflector Series™ Shingles are designed to last a lifetime. They are made with a durable, long-lasting resin and fiberglass mat. Timberline HD® Reflector Series™ Shingles are designed to last a lifetime. They are made with a durable, long-lasting resin and fiberglass mat. Timberline HD® Reflector Series™ Shingles are designed to last a lifetime. They are made with a durable, long-lasting resin and fiberglass mat.



A good roof helps and renews the house and its life.



More Than Just Coverage On Your Shingles! Get Automatic Lifetime Protection On Your Entire GAF Roofing System!

2017-2018

When you install any GAF Lifetime Shingles and at least 8 qualifying GAF accessories, you'll automatically get:

- A Lifetime Ltd. warranty on your shingles and qualifying GAF accessories
- A 10-year limited warranty on your GAF accessories



LIFETIME SHINGLES

GAF offers you many great Lifetime Shingle choices, including Timberline® Shingles with Advanced Protection® Shingle Technology. They're the #1 selling shingles in North America!

Advanced Protection® Shingle Technology results in excellent protection for your home while reducing the use of precious natural resources. That's better for your home — and better for the environment!

To learn more about why Advanced Protection® Shingles are your best choice, visit gaf.com/APS/.



In the North, most building codes require the use of Leak Barrier on the eaves.



Cobra® Attic Ventilation

Helps remove excess heat and moisture from your attic to promote energy efficiency in your home and help extend the life of your roof.



Roof Deck Protection

Provides a strong layer of protection against wind-driven rain and moisture infiltration.



Leak Barrier

Provides excellent protection against leaks caused by roof settling and extreme weather. Ideal upgrade at all vulnerable areas (including at the eaves in the North).



Starter Strip Shingles

Saves time, eliminates waste, and helps reduce risk of shingle blowoff — and may help qualify for upgraded wind warranty coverage (see GAF Shingle & Accessory Ltd. Warranty for details).



Ridge Cap Shingles

Enhances the beauty of your home while helping guard against leaks at the hips and ridges.



The GAF Shingle & Accessory Ltd. Warranty is a limited warranty and does not cover the cost of labor or materials. It is not a contract and does not constitute an offer of insurance. It is subject to the terms and conditions of the warranty. For more information, visit gaf.com/warranty.



The GAF Lifetime Shingle System has earned the prestigious Good Housekeeping seal, which means the GAF Lifetime Shingle System meets the product's quality and performance standards. For more information, visit gaf.com/goodhousekeeping.

SALES OFFICES	CENTRAL	SOUTHEAST	SOUTHWEST	WEST	CANADA	WORLD HQ
NORTHEAST	714-956-4376	636-256-1989	973-929-8888	972-521-0333	800-445-5138	800-465-8888
						973-628-5336

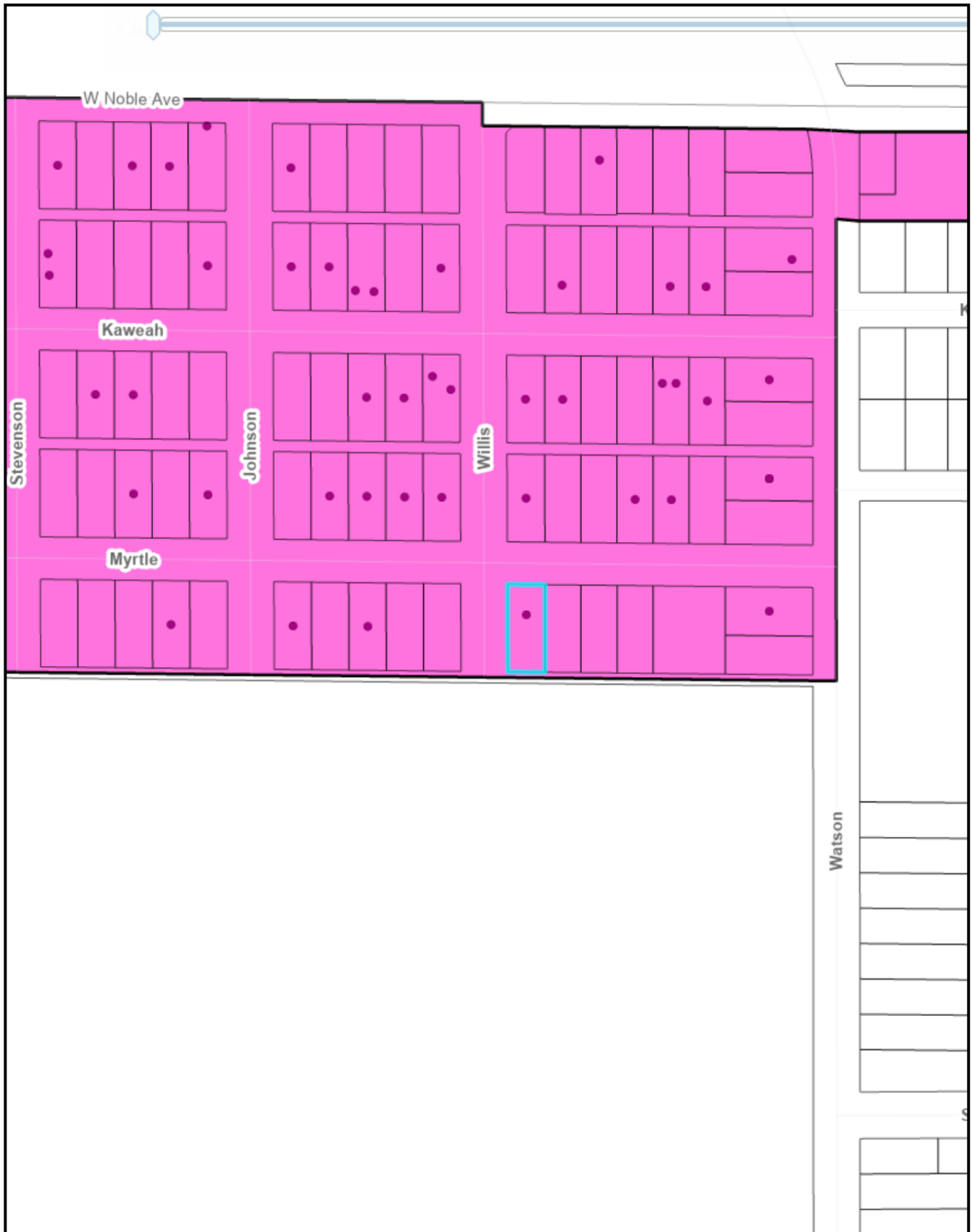
©2017 GAF 1/17 #862 1 Campus Drive Parsippany, NJ 07054 RESGAG36 310432-0117





AERIAL MAP

HPAC Item No. 2024-02 – Reroof of Residence, Detached Garage



HISTORIC DISTRICT AND LOCAL REGISTER MAP

From: walter deissler
To: [Cristobal Carrillo](#); [Paul Bernal](#)
Subject: FW: Resignation
Date: Thursday, February 8, 2024 4:50:23 PM

February 8,2024

Dear Paul and Cristobal:

I am writing to formally submit my resignation from the Visalia Historic Preservation Advisory Committee, effective date February 15,2024. It is with mixed emotions that I announce my decision to step down from my role as the current Chairman and one of the Founders of the committee.

Over the years, it has been an incredible privilege and honor to serve on the committee and witness the growth and development of historic preservation efforts in our community. I am immensely proud of the accomplishments we have achieved together, from the survey of historic buildings to the establishment of preservation guidelines . Most important was the installation of the Historic District signs being funded by the City Council.

However, after much contemplation, I have come to the realization that as the newly elected President of Visalia Heritage along with our goal to create a Cultural Center /Museum I must devote my time to this long sought after dream. I am confident that the HPAC is now in a strong position to thrive and continue its important work.

I would like to express my deepest gratitude to all the committee members, past and present, for their dedication and commitment to preserving our city's rich history. It has been an absolute pleasure to work alongside such a passionate and talented group of individuals.

Moreover I appreciate the appointment by the City Council and the trust they have given to the committee.

I would also like to extend my gratitude to the staff, volunteers, and supporters who have contributed to the success of the committee's initiatives. Without their support our accomplishments would not have been possible.

Rest assured, even though I am stepping down from my formal role within the committee, I remain deeply committed to the cause of historic preservation. I will continue to support the committee's endeavors in any way possible.

Please consider this letter as my formal resignation

Thank you for your understanding and support. If you require any further information or assistance, please do not hesitate to contact me.

Yours sincerely,

Walter

Walter Deissler
Architect
559-901-0500



Visalia City Council

Visalia City Council
707 W. Acequia
Visalia, CA 93291

Staff Report

File #: 23-0416

Agenda Date: 11/20/2023

Agenda #: 1.

Agenda Item Wording:

Presentation and request for authorization to implement a Solid Waste Environment Enhancement Program (SWEEP) and appropriate \$25,350 from the Solid Waste Enterprise fund (441).

Deadline for Action: 11/6/2023

Submitting Department: Public Works

Contact Name and Phone Number: Jason Serpa, Public Works Manager, jason.serpa@visalia.city, 559-713-4533; Nick Bartsch, Public Works Director, nick.bartsch@visalia.city, 559-713-4052

Department Recommendation:

Staff recommends that Council direct staff to implement a Solid Waste Environment Enhancement Program (SWEEP) pilot program by utilizing budgeted ARPA funding, and appropriate \$25,350 from the Solid Waste Enterprise Fund (441).

Background Discussion:

In recent years, the City of Visalia has experienced an increase in trash and recyclables in the public right of way throughout the community. In most cases, these items are illegally dumped material on the side of the road, trash that has been taken out of cans or dumpsters and left on the ground, or windblown debris that ends up in the public right of way. This waste material and some recyclables ends up in public view, parks, or City streets, and most of it should have been transported to the landfill or the City's contracted material recycling facilities.

Currently, staff from various departments assist with the issues or report them to a department that can help. However, this causes staff to be diverted from their primary job duties such as maintaining parks, trailways, streets, and code enforcement to address Solid Waste issues.

To address the City's need, staff is proposing the creation of the Solid Waste Environment Enhancement Program (SWEEP). The SWEEP program will be designed to immediately address blight that is created on a daily basis around the City, along with other duties that make these staff members the custodians of the public right of way. This program will ensure that streets and public areas remain clean, and that dedicated staff are assigned to specific areas of the City. It will also ensure that the items being picked up, recyclable or not, are diverted to the correct waste stream.

Each employee assigned to an area of the City will be responsible for keeping that area clean. They will also look for evidence of who or where the items came from so that it can be provided to the Supervisor for illegal dumping citations to be issued when necessary. All citation and clean-up money collected will be returned to the SWEEP Division.

The proposed staff will be on the street daily, serving as the City's eyes and ears with the ability to report non-solid waste issues to other departments. Even though not their primary duty, items such

as graffiti, over-watering, broken pipes, streets, and landscape conditions can all be reported to the appropriate divisions promptly instead of waiting for the community to make a formal report. This type of proactive response would give the community the service they deserve and increase trust levels among the City population.

Fiscal Impact:

The SWEEP program estimated costs come from three major cost items: staffing, equipment, and operating costs. These three categories are further detailed in the following tables:

Personnel	Salary &	Uniforms &		Annual
	Benefits	Boots	Phone	
LEAD	\$108,000	\$500	\$120	\$108,620
FTE	\$72,500	\$500	\$120	\$73,120
FTE	\$72,500	\$500	\$120	\$73,120
FTE	\$72,500	\$500	\$120	\$73,120
FTE	\$72,500	\$500	\$120	\$73,120
Total				\$401,100

The proposed personnel are five FTE including one lead to oversee who will run the daily operation.

Equipment Type	Purchase	Vehicle Replacement				Annual
	Cost	Set-Aside	Fuel	Maintenance	GPS	
1/2 Ton Pickup	\$50,000	\$4,200	\$6,500	\$2,500	\$240	
1/2 Ton Pickup	\$50,000	\$4,200	\$6,500	\$2,500	\$240	
1/2 Ton Pickup	\$50,000	\$4,200	\$6,500	\$2,500	\$240	
1/2 Ton Pickup	\$50,000	\$4,200	\$6,500	\$2,500	\$240	
1/2 Ton Pickup	\$50,000	\$4,200	\$6,500	\$2,500	\$240	
Trailer	\$15,000	\$1,100	\$0	\$500	\$0	
Trailer	\$15,000	\$1,100	\$0	\$500	\$0	
Trailer	\$15,000	\$1,100	\$0	\$500	\$0	
Trailer	\$15,000	\$1,100	\$0	\$500	\$0	
40 Yard Bin Purchase	\$10,000					
Total	\$320,000	\$25,400	\$32,500	\$14,500	\$1,200	\$73,600

The proposed equipment consists of four 1/2 ton pickup trucks with dumping trailers equipped with ramps. One additional 1/2 ton pickup truck with no trailer for the lead oversight employee.

Annual Operating Expenses	
Dump Fees	\$8,840
Tonnage	\$13,000
Small Tools/Equipment	\$2,150
Allocations	\$60,000
Total	\$83,990

Disposal costs are based on one 40-yard bin of trash per week. Other operating costs such as tools and safety equipment are estimated on a yearly replacement need.

Total annual operating costs include allocations from human resources, finance, administration, and fleet replacement set-aside to replace in the future.

Total Estimated Annual Expense	
Personnel	\$401,100.00
Equipment	\$73,600.00
Operating	\$83,990.00
Total Annual Cost	\$558,690.00

Apart from the estimated annual costs, staff has also estimated the initial start-up costs. These initial capital outlays will be within the first year of operation:

Initial Capital Outlay Cost to Implement	
1/2 Ton Pickup	\$50,000.00
1/2 Ton Pickup	\$50,000.00
1/2 Ton Pickup	\$50,000.00
1/2 Ton Pickup	\$50,000.00
1/2 Ton Pickup	\$50,000.00
Trailer	\$15,000.00
Trailer	\$15,000.00
Trailer	\$15,000.00
Trailer	\$15,000.00
40 Yard Bin Purchase	\$10,000.00
Personnel Hiring Costs	\$2,000.00
Misc Equipment *	\$5,550.00
Total	\$327,550.00

Funding:

On December 20, 2021, Council approved 34 projects to be funded with American Rescue Plan Act (ARPA) Funds which totaled \$29 million. These projects all were to provide improvement for health and safety across the City while also making investments that improve resident’s quality of life.

The Sweep project is one of the approved projects that will be funded by ARPA Funds with a budget of \$450,000. These funds are not on-going and will basically be utilized to fund the initial purchases and the first four months of the program. The following tables shows how the initial year of ARPA funding will be utilized:

	Year 1 Mar 2024- June 2024	Year 2 FY 24-25	Year 3 FY 25-26
ARPA Project Funding	\$450,000		
Startup Costs			
Vehicles	\$250,000		
Equipment	\$70,000		
Misc*	\$7,550		
Ongoing Costs			
Personnel	\$133,700	\$413,100	\$425,500
Operating Expense**	\$14,100	\$157,590	\$162,300
Total Expenses	\$475,350	\$570,690	\$587,800
ARPA Funding Remaining	(\$25,350)		

Even though the initial FY23-24 cost exceeds the approved ARPA funding amount by \$25,350, this includes all the equipment needed to run the operation and four months of the initial staffing cost assuming the project can begin on March 1, 2024. The additional amount will need to be appropriated from the Solid Waste Enterprise Fund (441).

For future fiscal years, staff will be bringing possible funding solutions to Council that may include a charge per solid waste utility account to pay for the program or a combination of other funding source solutions that may offset the total cost to the Solid Waste Enterprise Fund.

In addition, it is important to note that ARPA funding is set to expire on December 31, 2024. Although there will be some savings realized from not using an illegal dumping contractor (\$30K/year) and the utilization of the initial ARPA funding, future funding will need to come from the Solid Waste Enterprise fund (441) if another funding solution is not in place by July 2024.

Prior Council Action: 12/20/2021 - City Council appropriated American Rescue Plan Act (ARPA) funds for various projects throughout the City.

Other: N/A

Alternatives: Alternative is to not authorize staff to implement a Solid Waste Environment Enhancement Program (SWEEP).

Recommended Motion (and Alternative Motions if expected):

I move to authorize and direct staff to implement a Solid Waste Environment Enhancement Program (SWEEP) and approve the appropriation of \$25,350 from the Solid Waste Enterprise Fund (441).

Environmental Assessment Status: N/A

CEQA Review: N/A

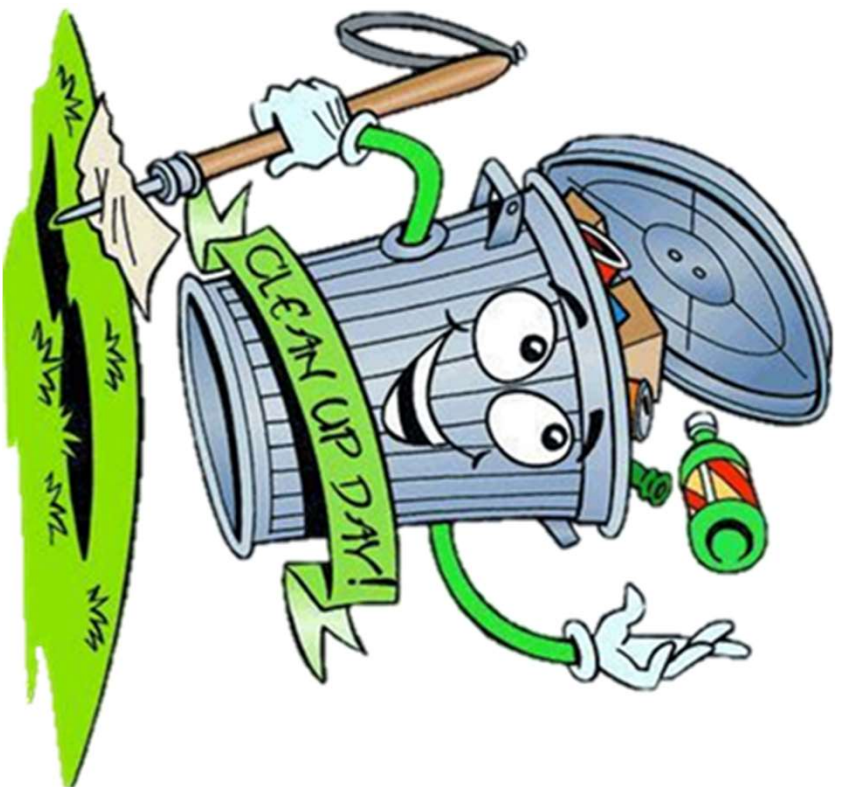
Attachments: SWEEP Presentation

September
2023

Solid
Waste
Environment
Enhancement
Program
(SWEEP)



Presentation Outline



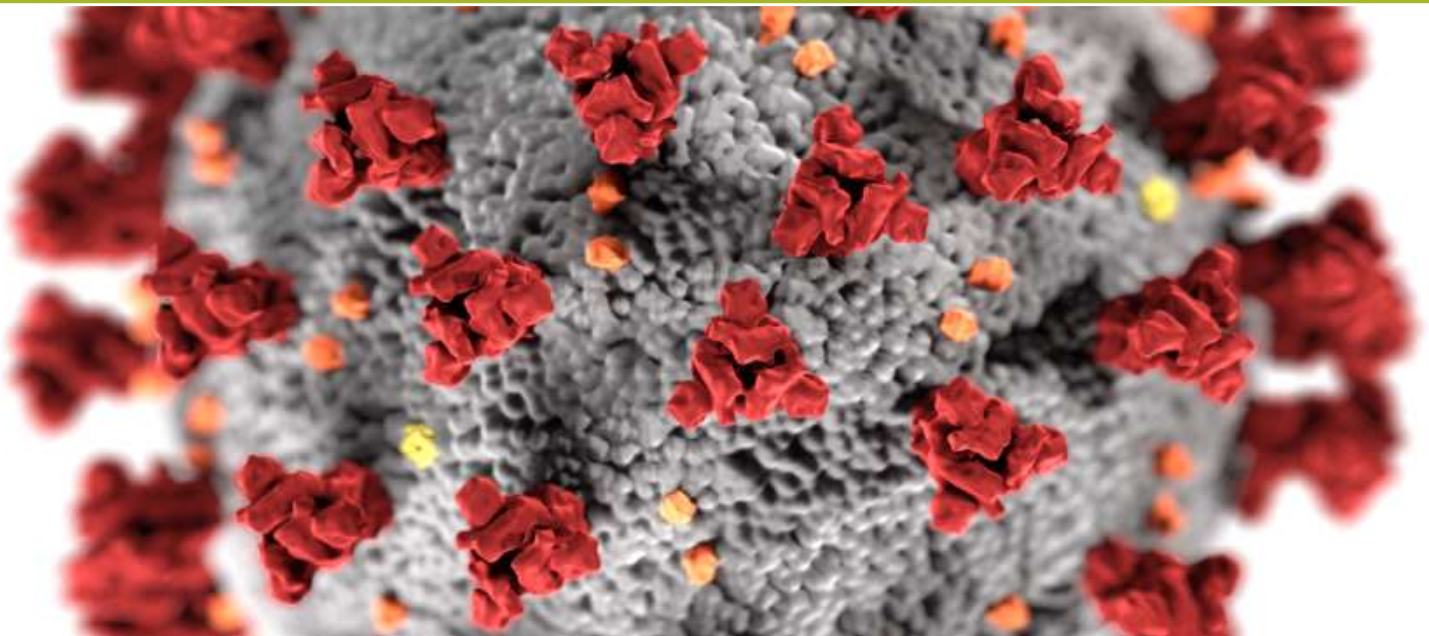
American Rescue
Plan Act (ARPA)
Program purpose

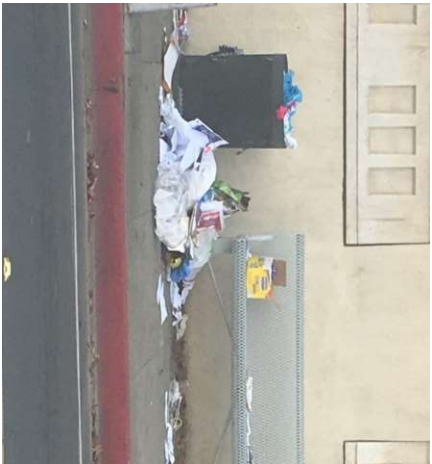
Benefits of City-
Wide
Improvement

Proposed program
approach

ARRPA PROGRAM PURPOSE

The funding provided under ARPA provides a unique opportunity (following COVID-19) for state and local governments to make strategic investments in long-lived assets, rebuild reserves to enhance financial stability, and cover temporary operating shortfalls until economic conditions and operations normalize. (*gfoa.org*)





ARRPA PROGRAM PURPOSE

On 12/20/2021, City Council appropriated American Rescue Plan Act (ARRPA) funds in the amount of \$29.4 million to various projects throughout the City.

ARRPA funds can be used for expenditures from March 3, 2021 through December 31, 2024. (Funds committed by 12/31/2024 must be spent by 12/31/2026)

\$4,50K earmarked for SWEEP CIP Project

Benefits of the proposed SWEEP Program

- *Public Health Increase*
- *Maintenance of Ecosystems
(Contaminated Waterways)*
- *Promote Overall Well-Being of Others*
- *Cleanup of Eyesores on Public Property*
- *Mitigation of Fire Hazards*
- *Less impact to other City Budgets*
- *Downtown Enhancement*

Proposed Program Approach

Establish

- Establish SWEEP
- Waste that should have been collected but wasn't.
 - Illegal Dumping on public property
 - Wind Blown Debris
 - Improvement of public areas

Equip

Equip the team with the proper tools
Educate the public on ways to dispose material
Educate the public on reporting illegal dumping

Proactive

Proactive approach to addressing Community needs
Eyes and Ears of the City
Allow other divisions to concentrate on their primary tasks.

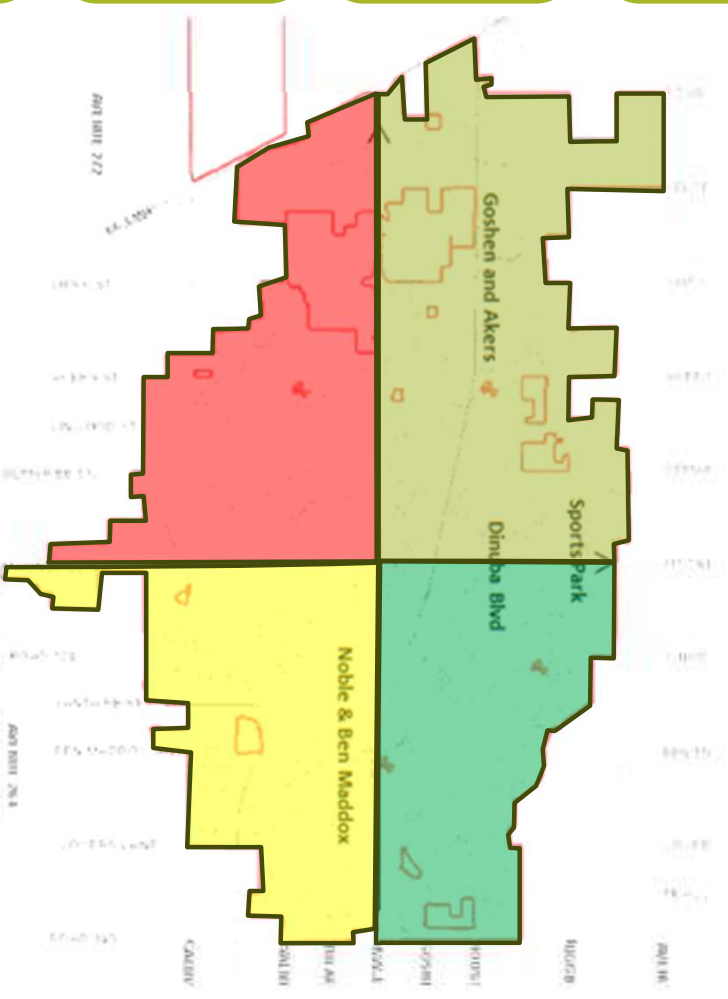
Proposed Program Approach

City quadrants assigned to the 4 trucks with trailers for patrol and assignment of daily work orders.

(5) FTE (including 1 Lead) to run 4 units with dump trailers.

Debris removed will be deposited in a 40-yard bin located at the Corp Yard.

Coordination with Code Enforcement/Wastewater Division for follow up and fines.



Staffing Level



What is the minimum effective staffing level?

- Current recommendation:
 - (1) Lead
 - (4) FTE - Maintenance Service Worker Level
- *Staffing coverage Monday through Saturday*
- *Implementation of less staff would be ineffective.*

Personnel	Salary & Benefits	Uniforms & Boots	Phone	Annual
LEAD	\$108,000	\$500	\$120	\$108,620
FTE	\$72,500	\$500	\$120	\$73,120
FTE	\$72,500	\$500	\$120	\$73,120
FTE	\$72,500	\$500	\$120	\$73,120
FTE	\$72,500	\$500	\$120	\$73,120
Total				\$401,100



STAFFING COST PROJECTION

Equipment Type	Purchase Cost	Vehicle Replacement Set-Aside	Fuel	Maintenance	GPS	Annual
1/2 Ton Pickup	\$50,000	\$4,200	\$6,500	\$2,500	\$240	
1/2 Ton Pickup	\$50,000	\$4,200	\$6,500	\$2,500	\$240	
1/2 Ton Pickup	\$50,000	\$4,200	\$6,500	\$2,500	\$240	
1/2 Ton Pickup	\$50,000	\$4,200	\$6,500	\$2,500	\$240	
1/2 Ton Pickup	\$50,000	\$4,200	\$6,500	\$2,500	\$240	
Trailer	\$15,000	\$1,100	\$0	\$500	\$0	
Trailer	\$15,000	\$1,100	\$0	\$500	\$0	
Trailer	\$15,000	\$1,100	\$0	\$500	\$0	
Trailer	\$15,000	\$1,100	\$0	\$500	\$0	
40 Yard Bin Purchase	\$10,000					
Total	\$320,000	\$25,400	\$32,500	\$14,500	\$1,200	\$73,600

EQUIPMENT COST PROJECTION



Annual Operating Expenses	
Dump Fees	\$8,840
Tonnage	\$13,000
Small Tools/Equipment	\$2,150
Allocations	\$60,000
Total	\$83,990

OTHER OPERATING COST PROJECTION



Total Estimated Annual Expense	
Personnel	\$401,100.00
Equipment	\$73,600.00
Operating	\$83,990.00
Total Annual Cost	\$558,690.00

ANNUAL COST PROJECTION



Initial Capital Outlay Cost to Implement	
1/2 Ton Pickup	\$50,000.00
1/2 Ton Pickup	\$50,000.00
1/2 Ton Pickup	\$50,000.00
1/2 Ton Pickup	\$50,000.00
1/2 Ton Pickup	\$50,000.00
Trailer	\$15,000.00
Trailer	\$15,000.00
Trailer	\$15,000.00
40 Yard Bin Purchase	\$10,000.00
Personnel Hiring Costs	\$2,000.00
Misc Equipment *	\$5,550.00
Total	\$327,550.00

START-UP COSTS



Funding for the SWEEP Program



- ARPA Funding through 2024
 - Funding can be used for the startup costs and equipment
- Savings from not using contracted services for illegal dumping (\$30K/year)
- Staff will come back to Council for future funding options
 - Future increase of Solid Waste Fees for future funding

	Year 1 Mar 2024- June 2024	Year 2 FY 24-25	Year 3 FY 25-26
ARRA Project Funding	\$450,000		
Startup Costs			
Vehicles	\$250,000		
Equipment	\$70,000		
Misc*	\$7,550		
Ongoing Costs			
Personnel	\$133,700	\$413,100	\$425,500
Operating Expense**	\$14,100	\$157,590	\$162,300
Total Expenses	\$475,350	\$570,690	\$587,800
ARRA Funding Remaining	(\$25,350)		

*Recruitment Tools

**FY 24/25 Allocations and Vehicle Replacement starts

ARRA FUNDING UTILIZATION



QUESTIONS / COMMENTS



City of Visalia Historic Preservation Advisory Committee

HISTORIC SITES AND YOU: A Guide to Exterior Alterations for Historic Resources (For Informational Purposes Only)

You are receiving this notice because you own or reside on property that is either located within Visalia's Historic District or contains a structure listed on Visalia's Local Register of Historic Structures.

To preserve and protect historic structures, the Historic Preservation Advisory Committee (HPAC) was created and tasked with recognizing and safeguarding historic resources which contribute to Visalia's historic heritage. Certain exterior modifications to historic structures or sites require review and approval by the HPAC prior to issuance of a Building Permit:

Exterior alterations that require HPAC review:

- ❖ Changes to windows;
- ❖ Changes to roofing materials;
- ❖ Changes to exterior siding materials;
- ❖ Changes to architectural details and trim;
- ❖ Signage, including alterations;
- ❖ New construction;
- ❖ Demolitions and relocations;
- ❖ Building additions;
- ❖ Building conversions or renovations;
- ❖ Accessory structures;
- ❖ New fences, including replacement fencing.

Modifications that do not require HPAC review:

- ❖ Swimming pools;
- ❖ Interior alterations;
- ❖ Addition/replacement of mechanical equipment, with exceptions (contact Staff);
- ❖ Interior or exterior painting;
- ❖ General maintenance (i.e., reroofs, residing, masonry repair) with like materials, resulting in no changes in exterior materials, details, and appearance.

Note that the above list is not comprehensive. For more information on historic preservation and how it may apply to your site and/or structure, please visit the City of Visalia Planning Division at 315 East Acequia Avenue, Visalia CA 93291, visit the HPAC website by scanning the QR Code, or contact Cristobal Carrillo, Associate Planner, at (559) 713-4443 and cristobal.carrillo@visalia.city.



Thank you for your time and stewardship of the City's unique and historically significant structures!



Ciudad de Visalia

Comité de Preservación Histórica

SITIOS HISTÓRICOS Y USTED: Un guía de alteraciones exteriores para estructuras históricas (Sólo para información)

Usted está recibiendo este correo informativo porque usted es dueño o reside en una propiedad que se encuentra dentro del Distrito Histórico de Visalia o contiene una estructura que esta en el Registro Local de Estructuras Históricas.

El Comité de Preservación Histórica (HPAC) fue creado para preservar y proteger estas estructuras históricas. El HPAC se encarga de reconocer y salvaguardar las estructuras históricas que contribuyen a la estética histórica de Visalia. Este correo informativo sirve para informarle que modificaciones exteriores a las estructuras históricas requieren la aprobación del HPAC antes de obtener el permiso de construcción:

Modificaciones exteriores que requieren la revisión del HPAC:

- ❖ Cambios en las ventanas;
- ❖ Cambios en los materiales del tejado;
- ❖ Cambios en los materiales del exterior;
- ❖ Cambios en los detalles arquitectónicos;
- ❖ Señalización, incluidas las alteraciones;
- ❖ Nueva construcción;
- ❖ Demoliciones y traslados;
- ❖ Ampliaciones de edificios;
- ❖ Conversiones o renovaciones de edificios;
- ❖ Nuevas estructuras adicionales;
- ❖ Cercas nuevas, o reparaciones de cercas.

Modificaciones que no requieren la revisión del HPAC:

- ❖ Piscinas;
- ❖ Reformas interiores;
- ❖ Adición/sustitución de equipamiento mecánico, con excepciones (póngase en contacto con el personal de la ciudad);
- ❖ Pintura interior o exterior;
- ❖ Mantenimiento general (es decir, renovación de tejados, revestimientos, reparación de mampostería) con materiales similares, sin cambios en los detalles y aspecto exteriores.

Tenga en cuenta que la lista anterior no es completa. Para obtener más información sobre la preservación histórica, por favor visite la Ciudad de Visalia, División de Planificación, en 315 East Acequia Avenue, Visalia CA 93291, escanee el código QR para visitar el sitio web de HPAC, o póngase en contacto con Cristóbal Carrillo, Associate Planner, en (559) 713-4443 y cristobal.carrillo@visalia.city.



¡Gracias por su tiempo y por cuidar de las estructuras históricamente significativas de la ciudad!



City of Visalia

Historic Preservation Advisory Committee

HISTORIC SITES AND YOU: A Guide to Exterior Alterations for Historic Resources (For Informational Purposes Only)

You are receiving this informational mailer because you may own or reside on property that is either located within Visalia's Historic District or contains a structure listed on Visalia's Local Register of Historic Structures. The Historic District and Local Register were established to express the City's commitment to our cultural heritage as reflected in our historic structures, sites, and features. This is accomplished through:

1. The protection and preservation of historic structures;
2. The preservation and maintenance of historic residential areas as cohesive neighborhoods;
3. The enhancement of property values in the older areas of Visalia; and
4. Encouraging development of vacant and incompatibly developed properties in accordance with the character of the historic district.

The City of Visalia recognizes the importance of historical neighborhoods and structures. To preserve and protect these historic structures, the Historic Preservation Advisory Committee (HPAC) was created. The HPAC consists of seven volunteer members who are appointed by the Visalia City Council and tasked with recognizing and safeguarding historic resources which contribute to Visalia's historic heritage. The HPAC accomplishes this through review of all proposals that seek exterior alterations to historically designated structures or sites.

This informational mailer serves to inform you that certain exterior modifications to historic structures or sites require review and approval by the HPAC prior to issuance of a Building Permit:

Exterior alterations that require HPAC review:

- ❖ Changes to windows;
- ❖ Changes to roofing materials;
- ❖ Changes to exterior siding materials;
- ❖ Changes to architectural details and trim;
- ❖ Signage, including alterations;
- ❖ New construction;
- ❖ Demolitions and relocations;
- ❖ Building additions;
- ❖ Building conversions or renovations;
- ❖ Accessory structures;
- ❖ New fences, including replacement fencing.

Modifications that do not require HPAC review:

- ❖ Swimming pools;
- ❖ Interior alterations;
- ❖ Addition or replacement of air conditioners, with exceptions (contact City Staff);
- ❖ Interior or exterior painting;
- ❖ General maintenance (i.e., reroofs, residing, masonry repair) with like materials, resulting in no changes in exterior materials, details, and appearance.

Note that the above list is not comprehensive. For more information on historic preservation and how it may apply to your site and/or structure, please visit the City of Visalia Planning Division at 315 E. Acequia Avenue, Visalia CA 93291, visit the HPAC website by scanning the QR Code, or contact Cristobal Carrillo, Associate Planner, at (559) 713-4443 and cristobal.carrillo@visalia.city.



Thank you for your time and stewardship of the City's unique and historically significant structures!



Ciudad de Visalia

Comité de Preservación Histórica

SITIOS HISTÓRICOS Y USTED: Un guía de alteraciones exteriores para estructuras históricas (Sólo para información)

Usted está recibiendo este correo informativo porque ay una posibilidad usted es dueño o reside en una propiedad que se encuentra dentro del Distrito Histórico de Visalia o contiene una estructura que esta en el Registro Local de Estructuras Históricas. El Distrito Histórico y el Registro Local de Estructuras Históricas se establecieron para expresar el compromiso de la ciudad de mantener estas estructuras históricas. Esto se logra a través de:

1. La protección y conservación de las estructuras históricas;
2. La preservación y el mantenimiento de los barrios históricos como lugares cohesivos;
3. La mejora de los valores de propiedad en las zonas más antiguas de Visalia; y
4. Fomentar el desarrollo de las propiedades vacantes y / o incompatibles de acuerdo con el carácter del Distrito Histórico.

La Ciudad de Visalia reconoce la importancia de los barrios y estructuras históricas. El Comité de Preservación Histórica (HPAC) fue creado para preservar y proteger estas estructuras históricas. El HPAC se encarga de reconocer y salvaguardar las estructuras históricas que contribuyen a la estética histórica de Visalia. El HPAC cumple este objetivo, revisando todas las propuestas de alteraciones exteriores de estructuras o propiedades históricamente designadas.

Este correo informativo sirve para informarle que modificaciones exteriores a las estructuras históricas requieren la aprobación del HPAC antes de obtener el permiso de construcción:

Modificaciones exteriores que requieren la revisión del HPAC:

- ❖ Cambios en las ventanas;
- ❖ Cambios en los materiales del tejado;
- ❖ Cambios en los materiales del exterior;
- ❖ Cambios en los detalles arquitectónicos;
- ❖ Señalización, incluidas las alteraciones;
- ❖ Nueva construcción;
- ❖ Demoliciones y traslados;
- ❖ Ampliaciones de edificios;
- ❖ Conversiones o renovaciones de edificios;
- ❖ Nuevas estructuras adicionales;
- ❖ Cercas nuevas, o reparaciones de cercas.

Modificaciones que no requieren la revisión del HPAC:

- ❖ Piscinas;
- ❖ Reformas interiores;
- ❖ Adición o sustitución de aire acondicionado, con excepciones (póngase en contacto con el personal de la ciudad);
- ❖ Pintura interior o exterior;
- ❖ Mantenimiento general (es decir, renovación de tejados, revestimientos, reparación de mampostería) con materiales similares, sin cambios en los detalles y aspecto exteriores.

Tenga en cuenta que la lista anterior no es completa. Para obtener más información sobre la preservación histórica, por favor visite la Ciudad de Visalia, División de Planificación, en 315 E. Acequia Avenue, Visalia CA 93291, escanee el código QR para visitar el sitio web de HPAC, o póngase en contacto con Cristóbal Carrillo, Associate Planner, en (559) 713-4443 y cristobal.carrillo@visalia.city.



¡Gracias por su tiempo y por cuidar de las estructuras históricamente significativas de la ciudad!