



Visalia City Council Agenda

For the ADJOURNED REGULAR meeting: MONDAY JUNE 23, 2008 (Adjourned from Monday June 16, 2008)

And

SPECIAL meeting of: MONDAY, June 23, 2008

Location: Visalia Convention Center, 303 E. Acequia, Visalia CA 93291

Mayor: Jesus J. Gamboa
Vice Mayor: Bob Link
Council Member: Greg Collins
Council Member: Donald K. Landers
Council Member: Amy Shuklian

All items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion on any item on the Consent Calendar, please contact the City Clerk who will then request that Council make the item part of the regular agenda.

This regular meeting was adjourned from Monday, June 16, 2008 to Monday June 23, 2008 for the following items:

REGULAR ADJOURNED MEETING

7:10 p.m.

1. Review and take appropriate action on 2008/10 budget
 - a) Discussion
 - b) Continued Public Hearing
 - c) Adopt recertified Measure T Plan
 - d) Adopt 2008-09 Appropriations Limit. **Resolution 2008-34 required**
 - e) Adopt the 2008-10 City of Visalia and Redevelopment Agency Budget. **Resolution 2008-37 and RDA Resolution 2008-01 required.**
2. **CONSENT CALENDAR** - Authorization to award bid #07-08-23 "Cape Seal Various City Streets" and negotiated additions to International Surfacing (ISS) for \$1,201,457.99.
3. Council may adjourn to June 30, 2008, if needed, for any of the above items. **Motion required.**

Adjourn Adjourned Regular Meeting and convene Special Meeting

SPECIAL MEETING June 23, 2008

(Immediately following adjourned regular meeting)

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

SPECIAL PRESENTATIONS/RECOGNITION

- Proclamation declaring the month of July as Parks and Recreation Month
- Proclamation declaring the week of July 7-13 as Healthy Air Living Week

CITIZENS REQUESTS - This is the time for members of the public to comment on any matter within the jurisdiction of the Visalia City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item for discussion purposes. Comments related to Regular or Public Hearing Items listed on this agenda will be heard at the time the item is discussed or at the time the Public Hearing is opened for comment. The Council Members ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome. The Council cannot legally discuss or take official action on citizen request items that are introduced tonight. In fairness to all who wish to speak tonight, each speaker from the public will be allowed three minutes (speaker timing lights mounted on the lectern will notify you with a flashing red light when your time has expired). Please begin your comments by stating and spelling your name and providing your street name and city.

CHANGES TO THE AGENDA/ITEMS TO BE PULLED FOR DISCUSSION

4. **CONSENT CALENDAR** - Consent Calendar items are considered routine and will be enacted by a single vote of the Council with no discussion. For a Consent Calendar item to be discussed, or voted upon individually, it must be removed at the request of the Council.
 - a) Authorization to read ordinances by title only.
 - b) Authorize the Engineering Staff to apply for Federal Safe Routes to School Program grants and authorize the Public Works Director to sign the necessary applications for the Safe Routes to School Program.
 - c) Certify results of the balloted Landscape and Lighting Maintenance Assessment Districts that were tabulated and reported at the June 16, 2008 Council meeting.
 - d) Authorization to "sole source" the installation of communication equipment on eleven sanitary sewer lift stations to Telstar Instruments, Inc
 - e) Authorize the Recordation of the Final Map for Tentative Parcel Map 2007-06, located at the NE corner of Riggin Avenue and Dinuba Blvd. (6 lots), authorize the City Manager to execute the Subdivision Improvement and Reimbursement Agreements and authorize the formation of Landscape and Lighting District No. 08-05. APN 079-071-006, 000-008-497.
Resolutions 2008-35 and 2008-36 required.

- f) Authorization for the City Council to sign a letter of support being generated by the National Parks Conservation Association to Senator Dianne Feinstein supporting the proposed \$161 million increase to the National Park System's operations budget, and authorization to send a separate letter from the City of Visalia supporting more specific issues relating to Sequoia Kings Canyon National Park and Yosemite National Park.
- g) Authorization for the City Manager to sign a contract with the Visalia Convention and Visitor Bureau to provide convention and tourism sales and marketing services for one year for \$239,000.
- h) Award the contract for the Parking Lot 44 Improvements Project at Tipton Street and Oak Avenue to A & D Construction of Tulare in the amount of \$82,593.10; Project No. 4511-720000-0-0-9377-2007.
- i) Authorization for the City of Visalia to apply jointly with the County of Tulare for Federal funding for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program through the Bureau of Justice Assistance (BJA) and execution of a Memorandum of Understanding (MOU) regarding the grant.
5. Authorization for the Mayor to send a letter of protest to the California Public Utilities Commission regarding the proposed transmission loop with the intent to raise questions and request local hearings on the project.
6. *Item removed at the request of staff*

REPORT ON ACTIONS TAKEN IN CLOSED SESSION

REPORT OF CLOSED SESSION MATTERS FINALIZED BETWEEN COUNCIL MEETINGS

CLOSED SESSION

7. Conference with Real Property Negotiators (G.C. §54956.8)
 Property: 313-315 and 504 Giddings (APN: 093-263-006; 093-263-005; 093-241-007)
 Under Negotiation: Authority to negotiate price, terms and conditions of purchase
 Negotiating Parties for City: Steve Salomon, Michael Olmos, Ricardo Noguera, Colleen Carlson
 Negotiating Parties for Seller: Jim Phillips, Adrian Gonzales; Wayne Atkins
8. Public Employee Performance Evaluation (GC 54957)
 Title: City Attorney

Upcoming Council Meetings

- Monday, July 14, 2008, Work Session 4:00 p.m. Special Session 7:00 p.m. – Convention Center 303 E. Acequia
- Monday, August 4, 2008, Work Session 4:00 p.m. Regular Session 7:00 p.m. – Council Chambers, 707 W. Acequia
- Monday, August 18, 2008, Work Session 4:00 p.m. Regular Session 7:00 p.m. – Council Chambers, 707 W. Acequia

In compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4512 48-hours in advance of the meeting. For Hearing-Impaired - Call (559) 713-4900 (TDD) 48-hours in advance of the scheduled meeting time to request signing services.

Any written materials relating to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the Office of the City Clerk, 425 E. Oak Street, Visalia, CA 93291, during normal business hours.

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 23, 2008

Agenda Item Number (Assigned by City Clerk): 1c

Agenda Item Wording: Annual Recertification of the Measure T Plan

Deadline for Action: June 30, 2008

Submitting Department: Administration – City Manager

Contact Name and Phone Number:
Eric Frost, Administrative Services Director, x4474

Recommendation

That Council recertifies the Measure T plan elements for fiscal year 08/09 by:

- Authorizing the implementation of the Measure T plan elements.
- Acknowledge administrative rule for filling vacancies

Discussion

Each year the Measure T plan requires recertification by the City Manager and City Council in order to continue plan implementation. The Citizens Advisory Committee (CAC) is required to recommend recertification or changes to the plan as appropriate. At its monthly meeting on June 4, 2008, the CAC reviewed and recommends the implementation of the Measure T plan for fiscal year 2008/09 as outlined in this report.

Plan Implementation

Measure T directs that the Plan is to be implemented in a certain order. The plan order and a recap of the progress to date are included below:

- 1) **Implement the current year plan.** All personnel and equipment elements of the plan have been implemented. The two Police Precinct elements have been completed. The Northwest Fire Station is scheduled for completion in April of 2009. The Police/Fire Headquarters is still at least three years off but being actively worked upon.

Actual personnel costs are less than the plan's budget; capital costs, however, have exceeded plan. The capital portion of the Measure T plan will require additional

For action by:

- City Council
- Redev. Agency Bd.
- Cap. Impr. Corp.
- VPFA

For placement on which agenda:

- Work Session
- Closed Session

Regular Session:

- Consent Calendar
- Regular Item
- Public Hearing

Est. Time (Min.): _____

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

resources to be completed as discussed in the ballot measure, partly causing a longer development period than desired.

- 2) **Fund the economic uncertainty fund.** Measure T requires that the economic uncertainty fund be funded at 25% of budgeted, current year revenues. Because sales tax receipts are slightly down this year, the economic uncertainty fund is already fully funded. The Police and Fire Uncertainty Funds are to be funded at \$766,525 and \$542,025, respectively for FY 08/09.
- 3) **Accelerate the Plan,** if excess funding is available. Because capital projects costs are higher than the original plan anticipated, excess funding is not currently available.

Plan Status. Table I - Measure T Plan Elements, Year 4 (2007/08), recaps the plan elements due in Year 4, FY 07/08 of the Plan.

Table I
Measure T Plan Elements, Year 4 (2007/08)

Year 4	<i>POLICE</i>
FY 07/08	* Hire 5 new police officers
	* Purchase 5 new police vehicles/equipment
	* Depreciation for 5 vehicles
	<i>FIRE</i>
	Northwest Fire Station - Additional Ongoing
	Public Safety Building - Fire
	* Site Development @ \$6 sq ft
	* Building - Fire @ 9,000 sq. ft. @ \$250

The Police items have been implemented. The Fire item is part of the Public Safety Headquarters that is still in design. Streets are being designed but the complexity of the project as well as its size leaves the project several year's out. The project will take a year to design and a couple of years to build. As a result, the Dispatch Center/Public Safety Headquarters building is still several years off.

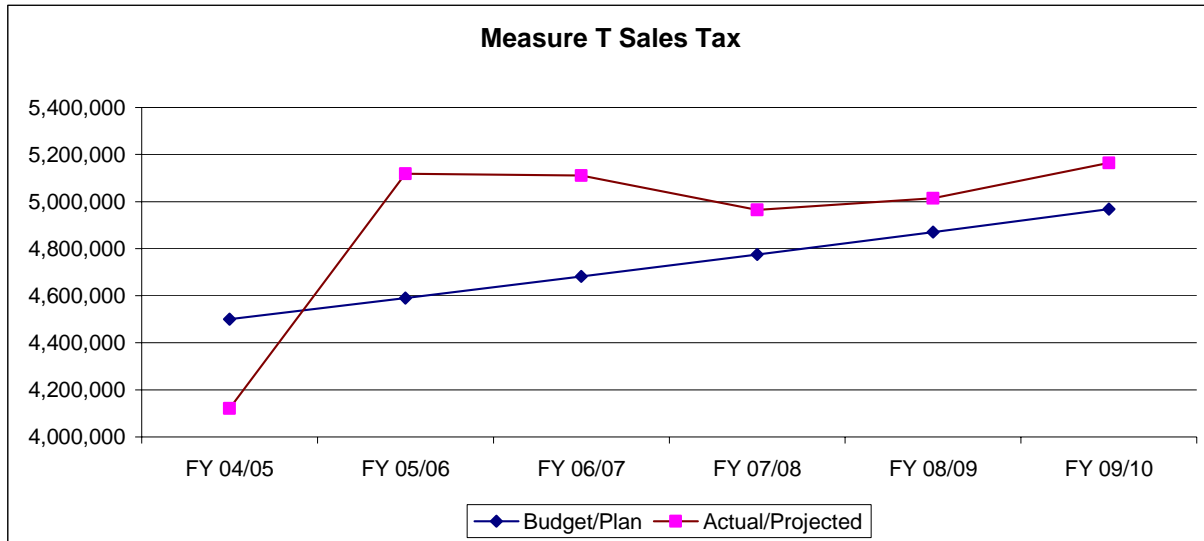
Further, the Fire Plan was to have completed a new Northwest Fire Station as of FY 06/07. Although the Northwest Station was not completed at that time, the City Council decided to early implement a new fire company in December of 2005. This company, originally designated for the Northwest Fire Station is now housed in the rented California Department of Fire facility at Lovers Lane and Walnut. Council authorized this change because CDF reduced their fire coverage which had previously helped cover the Southeast portion of Visalia.

The new Fire Northwest Fire Station and Training Facility is progressing forward. Ground has been broken with an expected completion date in April of 2009. The additional Measure T staffing, however, has already been assigned to the Lover's Lane facility and the next influx of Measure T staffing is not scheduled to occur until 2012/13. As a result, management plans to reassign the Airport personnel to the new Fire Station, at least until the additional Measure T firefighters are authorized according the Measure T plan.

Fiscal Year 2008/09

Measure T Revenues. In considering next fiscal year's budget, the funds revenues as well as intended expenditures need to be assessed. Chart I –Measure T Sales Tax, displays Measure T revenues since inception. Although revenues were lower than budgeted in fiscal year 04/05, every year since then revenues have been greater than plan. This last year, revenues declined yet remained above the Measure T plan. For the next two years, sales tax is expected to grow 1% in FY 08/09 and 3% in FY 09/10. This last year's revenue decline, however, underscores the importance of an uncertainty fund in order to have consistent funding of Measure T elements. If sales tax has a steep, prolonged decline, the uncertainty fund will be needed.

Chart I



Expenditures. Table III - Measure T Plan Elements, Year 5, displays the plan elements for fiscal year 2008/09.

Table III – Measure T Plan Elements, Year 5

Year 5	<i>POLICE</i>
FY 08/09	* Hire 4 new police officers
	* Purchase 4 new police vehicles/equipment
	<i>FIRE</i>
	Previous Ongoing costs

The major element for next year's implementation is the hiring of 4 new officers in FY 08/09. This action will bring the total number of police officers hired under Measure T to 24. Note that the plan calls for two more officers to be hired in FY 09/10 and FY 10/11. At that point, all the police officers in the plan will be hired. The Measure T plan currently funds 4 firefighters and calls for hiring 14 firefighters in FY 12/13 for the Southeast Fire Station.

Revenues are sufficient to fund next year's personnel and equipment needs. The remaining question is the sufficiency of Measure T revenues for capital projects. As the Measure T plan has been implemented, the City has found the plan allowances for capital projects to be insufficient. As a result, additional Measure T resources will be needed to fund Measure T's share of capital projects. For example, the Northwest Fire Station and Training Center was originally budgeted at \$4.9 million. The guaranteed maximum construction contract for the

facility is \$6.6 million. Although sufficient resources are available for this project, the City will need to set-aside additional resources for the remaining construction projects.

With the completion of the Northwest Fire Station next April, two major building projects will remain in the plan: the construction of a 911 Dispatch Center/Public Safety Headquarters and a future southeast Fire Station. A group is actively developing plans for this Public Safety Building. As these plans are developed, the funding capacity of Measure T and other sources will need to be carefully considered.

The proposed budget for fiscal year 2008/09 is shown in Table IV, Proposed Measure T Budget - 2008/09 as follows:

Table IV		
Proposed Measure T Budget - 2008/09		
	Police	Fire
Revenues		
Sales Tax	\$ 3,064,400	\$ 2,042,900
Interest Earnings	1,700	125,200
Revenues	<u>3,066,100</u>	<u>2,168,100</u>
Expenditures		
Personnel	2,621,249	527,080
Operations	150,440	62,530
Operating Expenditures	<u>2,771,689</u>	<u>589,610</u>
Current Year Resources		
Available for Capital	<u>\$ 294,411</u>	<u>\$ 1,578,490</u>
Est. Beginning Fund Balance 7/1/08		
Add: Current Year Resources	294,411	1,578,490
Less: Economic Uncertainty Fund @ 25%	(766,000)	(511,000)
Less: Prior Years Capital Carry Forward	(1,090,000)	(2,134,600)
Less: Current Year Capital Purchases	(217,700)	(54,000)
Available Ending Fund Balance 6/30/09	<u>\$ 5,711</u>	<u>\$ 5,003,890</u>

Filling of Vacancies. One of Measure T's requirements is that Measure T money not supplant other monies. One potential supplanting is if the City always left General Fund police officer positions open while filling Measure T officer positions, the General Fund would realize a savings. To avoid this type of problem, an administrative memo outlining a process for assigning positions as Measure T or non-Measure T positions is attached. This process was presented for CAC review and discussion. The committee concurred with the administrative memo.

Conclusion

Measure T is moving forward according to plan except for capital projects. All operational elements of the plan are being implemented according to plan timelines, resulting in direct services to the community. Delivery of capital projects have been delayed, but are progressing.

Prior Council/Board Actions: Council Adoption of the Recertification Plan for Fiscal Year 07/08 on June 25, 2007.

Committee/Commission Review and Actions: CAC June 4, 2008

Alternatives: Recertify the plan with changes to be determined

Attachments: 1. Proposed budget pages for Measure T
2. Memo Dated June 4, 2008 discussing process for assigning vacancies

Recommended Motion (and Alternative Motions if expected): I move to recertify the Measure T plan elements for fiscal year 08/09 and:

1) Authorize the implementation of the Measure T plan elements for Fiscal Year 2008/09.

Department Recommendation:

Summary/background:

Prior Council/Board Actions:

Committee/Commission Review and Actions:

Alternatives:

Attachments:

Environmental Assessment Status

CEQA Review:

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Copies of this report have been provided to:

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 23, 2008

Agenda Item Number (Assigned by City Clerk): 1d

Agenda Item Wording: City Council approval of Resolution 2008-34 adopting the 2008-09 appropriations limit for the City of Visalia's General Fund.

Deadline for Action: June 30, 2008

Submitting Department: Administration / Finance Division

Contact Name and Phone Number:

Eric Frost, 713-4474
Melody Murch, 713-4379

Department Recommendation:

That the City Council adopt Resolution 2008-34 establishing the appropriations limit for the 2008-09 fiscal year in the amount of \$106,087,379 for the General Fund.

Discussion:

The Appropriation Limitation imposed by Propositions 4 and 111 creates a restriction on the amount of revenue which can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year by a factor comprised of the change in population combined with the change in California per capita personal income.

The General Fund is the only fund subject to the appropriation limit. Any challenge to the appropriations limit must be brought within 45 days from the effective date of the resolution.

The State of California Department of Finance is mandated to provide the population and California per capita personal income change data for local jurisdictions to calculate their appropriations limit. Based on the following data received from the Department of Finance, a population change of 3.72% and per capita income change of 4.29%, the appropriations limit for 2008-09 is \$106,087,379. The total appropriation subject to limitation for the 2008-09 fiscal year is \$47,818,360 which is well under the appropriations limit as shown in Table 1, Gann Appropriations Limit.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.):__

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

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Table 1			
Gann Appropriations Limit			
FY 2008-09			
Appropriations Limit FY 2007-08			\$98,074,678
Adjustment Factors:			
Population Change (3.72+100/100=1.0372)		1.0372	
Per Capita Income Change (4.29+100/100=1.0429)	x	1.0429	
Total Adjustment Factor		1.0817	
Increase to FY 2007-08			8,012,701
Appropriations Limit for FY 2008-09			106,087,379
Budgeted Expenditures Subject to Limit FY 2008-09			47,818,360
Amount of Unspent Authorized Appropriation			\$58,269,019

Table 2, Calculation of Proceeds of Taxes, categorizes General Fund revenues. As shown in the table, the amount of taxes is equivalent to the budgeted expenditures subject to the 2008-09 limit.

Table 2			
Calculation of Proceeds of Taxes			
FY 2008-09			
	<u>Tax</u>	<u>Non-Tax</u>	<u>Total</u>
	<u>Proceeds</u>	<u>Proceeds</u>	
General Fund			
Taxes	\$47,818,360	\$0	\$47,818,360
Licenses & Permits	0	204,930	204,930
Fines	0	1,299,100	1,299,100
Revenue From Use of Money & Property	0	73,000	73,000
Revenue From Other Agencies	0	1,931,750	1,931,750
Revenue for Current Services	0	2,162,090	2,162,090
Other Revenue	0	265,930	265,930
Subtotal	47,818,360	5,936,800	53,755,160
Interest	0	1,000,000	1,000,000
Total General Fund	\$47,818,360	\$6,936,800	\$54,755,160

Prior Council/Board Actions: June 25, 2007 - Council adoption of Resolution establishing the appropriations limit for the 2007-08 fiscal year.

Committee/Commission Review and Actions: None

Alternatives: None

Attachments:

Attachment 1 – Resolution No. 2008-34

Attachment 2 – CA Department of Finance Letter on Price and Population

Recommended Motion (and Alternative Motions if expected):

I recommend that the City Council adopt Resolution No. 2008-34 establishing the appropriations limit for the 2008-09 fiscal year in the amount of \$106,087,379 for the General Fund.

Environmental Assessment Status

CEQA Review:

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Copies of this report have been provided to:

Attachment 1

RESOLUTION NO. 2008-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA
ESTABLISHING THE 2008-09 APPROPRIATIONS LIMIT

WHEREAS, in 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution). Informally known as the "Gann Initiative," Article XIII-B provides limits to the amount of tax proceeds state and local governments can spend each year.

WHEREAS, in 1980, the State Legislature added Section 9710 of the Government Code stating that the governing body of each City must establish, by resolution, an appropriations limit for the following year. The limit for any fiscal year is equal to the previous year's limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per capita personal income, if smaller). The necessary statistical information is provided by the California Department of Finance.

WHEREAS, Proposition 111 modified Article XIII-B. A City may choose which annual adjustments to use. The adjustment factors include the growth in the California Per Capita Income, or the growth in the non-residential assessed valuation due to construction within the City and the population growth within the City or county.

AND IT FURTHER provided for the 2008-09 fiscal year, any challenge to the appropriations limit must be brought within 45 days from the effective date of the resolution.

NOW, THEREFORE, BE IT RESOLVED that the appropriations limit as defined by Propositions 4 and 111 is set at \$106,087,379 for 2008-09 fiscal using a percentage change growth factor of 3.72% and change in per capita income of 4.29% as established by the California Department of Finance.

City of Visalia Agenda Item Transmittal

Meeting Date: June 23, 2008

Agenda Item Number (Assigned by City Clerk): 1e

Agenda Item Wording: Adoption of the City of Visalia 2008-09/2009-10 multi-year budget Resolution No. 2008-37 and RDA 2008-01 Resolution

Deadline for Action: June 30, 2008

Submitting Department: Administration / Finance Division

Contact Name and Phone Number:

Eric Frost, 713-4474
Renee Nagel, 713-4375

Department Recommendation:

That the City Council do the following:

1. Conduct a final public hearing on the proposed budget and receive public input. Then, as appropriate, do the following:
2. Adopt the corrected 2008/09 and 2009/10 City of Visalia Budget with following total appropriations, including the Miki City Park CIP Project:

Fiscal Year 2008/09	\$165,710,131
Fiscal Year 2009/10	\$166,150,650

3. Adopt the 2008/09 and 2009/10 appropriations for the City of Visalia Redevelopment Agency Budget, which is included in the total budget appropriations:

Fiscal Year 2008/09	\$ 6,188,436
Fiscal Year 2009/10	\$ 6,186,686

4. Certify the Measure T Spending Plan for 2008/09
5. Adopt the City of Visalia Proposition 4 General Fund Appropriation Limit for 2008/09 in the amount of \$106,087,379. General Fund revenues subject to the limit for 2008/09 are \$47,818,360.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 30

Review:

Dept. Head _____
 (Initials & date required)

Finance _____
 City Atty _____
 (Initials & date required or N/A)

City Mgr _____
 (Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

Discussion:

The proposed budget was distributed on June 16, 2008, public hearings were held on June 16 and June 23, 2008, Council reviewed the budget at various work sessions (April 7, 21, May 5, June 2, 9 and 16) and the budget may now be considered for adoption.

The appropriation breakdown for all the funds is \$165,710,131 for 2008/09 and \$166,150,650 for 2009/10, as shown on Table I, Proposed Appropriations:

Table I
Proposed Appropriations

<u>Fund Type</u>	<u>2008-09 Appropriation</u>	<u>2009-10 Appropriation</u>
General Fund (<i>Police, Fire, General Government</i>)	\$60,169,030	\$58,686,301
Capital Projects Fund (<i>Transportation, Impact Fees</i>)	23,794,196	10,715,380
Special Revenue Funds (<i>RDA, CDBG, Police & Fire Sales Tax (Measure T)</i>)	26,136,776	29,541,146
Debt Service Funds (<i>RDA debt, 1996A&B debt, Los Rios</i>)	80,152	80,435
Business-Type Funds (<i>Wastewater, Airport, Golf</i>)	53,890,907	64,588,555
Internal Service Funds (<i>MIS, Fleet, Risk</i>)	1,639,070	2,538,833
Total	\$165,710,131	\$166,150,650

Please note that the debt service appropriation is the net expenditure after transfers. On page 4-4 under debt service, the City's governmental debt is \$2.2 million in payments of FY 08/09.

Redevelopment. In addition, the Redevelopment Agency proposes to spend the following amounts and are authorized by the City Council, sitting as the Redevelopment Agency Board, as shown in Table II, Comparison of Redevelopment Agency Total Budget to Selected Budget Elements.

The Redevelopment Agency has 4 project areas. All but one of the project areas have ended their debt issuance period. As a result, the Agency's main activity is paying off debt and agreed upon pass-through payments. These three cost elements make up about 90% of the proposed expenditures of the Agency as shown on Table II. Nevertheless, the Agency does have some important decisions about what remaining projects the Agency should under take.

The Redevelopment Agency has 4 project areas: East, Central, Downtown and Mooney. All but the Central area have passed their debt issuance debt. This means that for those areas, the only projects that may be funded are from remaining balances from loan proceeds.

The East project area has no cash. Effectively, this project area will do nothing more except pay off outstanding debt for the next twenty years. The Downtown and Mooney project areas have some remaining debt proceeds. The challenge will be to chose the right project to use these last remaining loan proceeds balances.

The Central project area may issue debt up to November of 2009. The task for the Redevelopment Agency will be to select the right project and financing for the project area.

Table II

Comparison of RDA Total Budget to Selected Budget Elements		
	2008-09 Proposed	2009-10 Proposed
<i>RDA Budget</i>		
<u>General</u>		
East	1,374,490	1,386,730
Mooney	1,783,069	1,779,729
Downtown	225,116	200,056
Central	2,204,891	2,212,951
Total	5,587,566	5,579,466
<u>20% Set-Aside</u>		
East	53,160	54,290
Mooney	127,130	129,290
Downtown	19,220	19,480
Central	386,360	389,160
Total	585,870	592,220
Debt Service	15,000	15,000
Total RDA	6,188,436	6,186,686
<i>Selected Budget Elements</i>		
Pass-throughs		
<u>General</u>		
East	521,100	531,500
Mooney	948,700	967,700
Downtown		
Central	1,588,800	1,620,600
Total	3,058,600	3,119,800
Interest and Debt Service		
<u>General</u>		
East	696,010	696,060
Mooney	1,270,558	1,272,388
Downtown	246,892	246,892
Central	246,542	246,562
Total	2,460,002	2,461,902
Subtotal	5,518,602	5,581,702
Percentage of Total	89%	90%

Because all of these project areas are nearing the end of their project life, the Agency needs to carefully weigh which project to pursue. Staff's task will be to develop alternatives for Council to promote the best interest of these areas.

Capital Projects: Council has amended the proposed capital projects. The final results of the Capital Improvement Program review is included in Attachment #2, "2008/09 – 20013/2014 Capital Improvement Program" which can be inserted in the Draft Budget Binder. The plan is proposed to expend some \$104 million over the next two years. From the last Council meeting, staff would make the following appropriation change to the proposed CIP are as follows:

- **General Fund, CIP, Miki City Park.** The General Fund portion of the Miki City Park project for \$274,500 was originally proposed to be frozen. After reviewing available funds from this year's capital projects, \$40,000 in project savings are proposed to be reallocated from the Plaza Park irrigation project and \$234,500 from interest earnings on Council Designations unless other resources become available to pay for this project in the General Fund. Staff will report on this matter to Council at their Mid-year report in an effort to not use Council Designate reserve's interest earnings.

As the Council has reviewed the capital program proposed for the next 6 years, staff has been directed to make various changes. A short summary of the major changes included in the attached draft document follows.

Santa Fe Street All Purpose Trail project, \$1,230,000: This project has been added to the CIP program to take advantage of a Transportation Enhancement (TE) grant, in the amount of \$423,000, available to the City of Visalia. Acceptance of this grant requires a local funding contribution of \$807,000 for the project. With a total budget of \$1,230,000, this new project will construct 13,500 linear feet of bicycle/pedestrian path from Tulare Avenue to Avenue 272. The project includes landscaping, irrigation, striping, signage, and construction of bridges over three creeks. (Attachment page 13-104, line 9)

Permeable Paving-Wastewater Treatment Plant employees parking, \$80,000: The use of a new permeable paving surface for this parking lot was encouraged by Council. Staff has added this information to the project description and will investigate the permeable paving options available for this project as it is designed. (Attachment page 13-77, line 19)

Goshen Bike Path \$450,000- As requested by Council, the project to repave 5.5 miles of the Goshen bike path and add more landscaping has been moved forward from the 2010/11 planning year into the 2009/10 budget year to make better use of available fund balance in the Measure R Trailways (1132) fund. (Attachment page 13-45, line 10)

Traffic Signal at Demaree & Mill Creek \$300,000- As requested this project has been moved forward from the 2009/10 budget year to 2008/09. The change is in response to Council priorities and citizen requests. This project will replace an existing all-way stop to reduce traffic delays and air pollution. (Attachment page 13-33, line 17)

Miki City Park, \$274,500: Council directed the General Fund (0011) portion of this project be funded during the 2008/09 Budget Year rather than frozen as originally proposed. The funding for this project will come from a combination of savings from projects finishing the year under budget and General Fund interest earnings. (Attachment page 13-104, line 14)

Playground safety surfaces reconditioning, \$30,000: a portion of the funding for this project (\$20,000) will be provided during the 2007/08 budget year from savings on the Plaza Park irrigation project. The remaining amount of \$10,000 will remain frozen in the 2008/09 budget year until the Mid-Year Budget review or other Council action. (Attachment page 13-8, line 23)

MHCC Gym Floor, \$40,000: As directed by Council, this project will be funded from savings on the Plaza Park irrigation project during the 2007/08. Since the project has been fully funded in this manner, it has been removed from the 6-year capital plan.

Corrections to the Document: The draft document has two corrections to be made.

- **Storm Sewer Maintenance Fund.** On page 4-5 under the Storm Sewer Maintenance Fund which is part of the Waste Water group, \$41,700 was budgeted both in operations and in capital. The total appropriation is reduced by \$41,700.
- **Building Safety and Street Sweeping Funds.** On page 4-5, these two funds are shown on the fund summary. The spreadsheet was revised this year to include these funds. However, the formula adding the funds to the total spreadsheet was not updated to include the funds. As a result, these amounts were not included in the total budget. As a result, the total budget has been revised to include the amounts stated on 4-5 and 4-7, respectively as shown below.

	08/09	09/10
Bldg Safety (4001)	2,924,060	2,983,670
St Sweeping (4711)	476,780	496,780
	3,400,840	3,480,450

- **Retiree Health Benefit Costs.** The budget proposal recommends not prefunding the General Fund's future Retiree Health Benefit costs for this next budget due to fiscal necessities. Management recommends prefunding this obligation as soon as possible because it is the most efficient and cost effective method of paying for this benefit. However, for this budget, the General Fund has not budgeted this payment.

In the course of removing this item from the budget, however, all prefunding payments were removed. Management's recommended budget includes the prefunding amounts for all but the General Fund as shown below. When General Fund monies are available, Management recommends paying an annual prefunding contribution also. The corrections are shown on Table IV, Retiree Pre-Funding Payments.

Measure T (Attachment #3): The "Recertification of the Measure T Plan", details the recertified plan as recommended by the CAC from their June 4, 2008 meeting. Adopting the budget will also recertify the Measure T plan.

Appropriations Limit (Attachment #4):

Proposition 4, informally known as the "Gann Initiative", limits the amount of tax proceeds state and local governments can spend each year. The City is required to adopt the limit each year. The proposed appropriations limit for Visalia is much higher than available tax revenues. Therefore, the limit does not affect operations. The proposed limit for 2008/09 is \$106,087,379 and estimated General Fund revenues subject to the limit are only \$47,818,360.

Table IV
Retiree Health Care Prefunding Payments

Retiree Health Care Prefunding	08/09	09/10
<i>Special Revenue Funds</i>		
RDA	3,720	3,720
Measure T (Police)	27,970	30,300
Measure T (Fire)	4,660	4,660
	36,350	38,680
<i>Enterprise Funds</i>		
Airport	6,200	6,200
Conv Cnter	32,250	32,250
Waste Water Treatment Plant	39,690	39,690
Solid Waste	45,900	45,900
Transit	4,960	4,960
	129,000	129,000
<i>Internal Service Funds</i>		
Fleet Maint	1,240	1,240
Information Services	12,400	12,400
RISK	2,480	2,480
	16,120	16,120
Total	181,470	183,800

Prior Council Questions:

At the last Council meeting, a question was asked about sales tax on gasoline and diesel fuel. Staff has confirmed that general sales tax is collected by the City on gasoline purchases.

Prior Council Actions: The Council conducted work sessions on part of the budget on April 7, 21, May 5, June 2, 9 and 16. On June 16, 2008, the Council held a public hearing to consider comments on the budget.

Committee/Commission Review and Actions: The CAC approved the Measure T certification on June 4, 2008.

Alternatives: 1) Adopt the proposed budget and freeze authority on parts of the budget the Council wishes to consider further, 2) continue the discussion on the City budget to June 30, 2008; or, 3) continue the review to July 14, 2008 but authorize current operating expenditures until further deliberation can be accomplished.

Attachments:

- Resolution #2008-___ Adopting the 2008/09 and 2009/10 Budget
- Attachment #1, 2008/09 – 2013/2014 Capital Improvement Program
- Attachment #2, Recertification of the Measure T Spending Plan for 2008/09
- Attachment #3, City of Visalia Proposition 4 Appropriation Limit for 2008/09

Recommended Motion (and Alternative Motions if expected):

That the City Council does the following:

1. Approve the General Fund portion of the Miki City Park project for \$274,500.
2. Adopt the corrected 2008/09 and 2009/10 City of Visalia Budget with following total appropriations, including the Miki City Park CIP Project:

Fiscal Year 2008/09	\$165,710,131
Fiscal Year 2009/10	\$166,150,650
3. Adopt the 2008/09 and 2009/10 appropriations for the City of Visalia Redevelopment Agency Budget, which is included in the total budget appropriations:

Fiscal Year 2008/09	\$ 6,188,436
Fiscal Year 2009/10	\$ 6,186,686
4. Certify the Measure T Spending Plan for 2008/09
5. Adopt the City of Visalia Proposition 4 General Fund Appropriation Limit for 2008/09 in the amount of \$106,087,379. General Fund revenues subject to the limit for 2008/09 are \$47,818,360.

Environmental Assessment Status

CEQA Review:

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Copies of this report have been provided to:

CITY OF VISALIA RESOLUTION NO. 2008-37
RDA RESOLUTION NO. 2008-01

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA AND REDEVELOPMENT AGENCY BOARD ADOPTING THE APPROPRIATION LEVELS FOR ALL FUNDS FOR FISCAL YEARS 2008-09 AND 2009-10 AND RE-APPROPRIATING CERTAIN CAPITAL PROJECTS AND OPERATING FUNDS WHICH DO NOT MEET THE CRITERIA TO BE ENCUMBERED OR DESIGNATED FROM PRIOR YEARS.

WHEREAS, the Visalia City Council held a public hearing on June 16 and 23, 2008 on the proposed multi-year budget for the City of Visalia for the 2008-09 and 2009-10 fiscal years, and

WHEREAS, the re-appropriation of certain capital projects and operating funds that are encumbered or designated from prior years is necessary, and

WHEREAS, authorization from City Council and Redevelopment Agency Board is necessary for:

1. The City Manager to transfer appropriations within fund budgets including salary and capital accounts and staff levels, provided, however, that the total appropriations are not increased thereby.
2. The Administrative Services Director to transfer appropriations among the items within departmental budgets, except for salary and capital accounts.
3. Staff to transfer or lend monies from one fund to another as specified in the budget document

WHEREAS, the approval of the Capital Improvement Program for 2008-09 and 2009-10 and in concept out to 2013-2014, as part of the 2008-09/2009-10 multi-year budget is necessary.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Visalia that the budget for the 2008-09 fiscal year totaling \$165,710,131 and for the 2009-10 fiscal year totaling \$166,150,650 be approved.

BE IT FURTHER RESOLVED by the Redevelopment Agency Board of Visalia that the budget for the 2008-09 fiscal year be \$6,188,436 and for Fiscal Year 2009/10 be \$6,186,686 and is hereby approved.

BE IT FURTHER RESOLVED THAT:

1. The City Manager is authorized to transfer appropriations within fund budgets including salary and capital accounts and staff levels, provided, however, that the total appropriations are not increased thereby.
2. The Administrative Services Director is authorized to transfer appropriations among the items within departmental budgets, except for salary and capital accounts.

3. Staff is authorized to transfer or lend monies from one fund to another as specified in the budget document.

BE IT FURTHER RESOLVED by the City Council of the City of Visalia that for all funds, for capital projects and/or operating funds that are encumbered or designated from prior years, be re-appropriated, and

BE IT FURTHER RESOLVED by the City Council of the City of Visalia that any currently active capital projects and operating funds that do not meet the criteria to be encumbered or designated, be re-appropriated.

City of Visalia Agenda Item Transmittal

Meeting Date: June 23, 2008

Agenda Item Number (Assigned by City Clerk): 2

Agenda Item Wording: Authorization to award bid #07-08-23 "Cape Seal Various City Streets" and negotiated additions to International Surfacing Systems (ISS) for \$1,201,457.99.

Deadline for Action: NA

Submitting Department: Public Works

Contact Name and Phone Number:

Andrew Benelli, 713-4340
Earl Nielsen, 713-4533

Department Recommendation:

Staff recommends awarding the bid to cape seal 43 city street segments to International Surfacing Systems for \$1,201,457.99.

Summary/Background:

On May 14, 2008 City staff issued a request for bids to place a cape seal on several City street segments currently listed in a failing condition; the work is scheduled to begin as soon as possible after July 1, 2008. Two bids were received, with the low base bid submitted by International Surfacing Systems for \$961,711.28. Their average unit price for the cape seal was bid at \$7.543 per square yard (including traffic control). The other bid was submitted by Asphalt Maintenance for \$1,144,884.68, with an average unit price of \$8.979 per square yard (including traffic control).

Because the low base bid amount was less than the funding available for the project (2008-09 fiscal year CIP budget for this project is \$1,200,000.00), staff recommends including the alternate Bid Set #3 (see attachment #2, page 5) in the award. The alternate bid set will add two additional street segments at the same average unit price, for an additional cost of \$239,746.71. Total amount of the contract award will be \$1,201,457.99 with the additional streets.

A cape seal is a process that incorporates a rubberized membrane layer with a slurry seal overcoat. The process incorporates recycled tires in the manufacturing process of the rubberized material. In 2006 a similar bid was awarded to International Surfacing Systems for 23 street segments; that Cape Seal work has held up well and staff recommends using this process as a cost effective and environmentally friendly method to rejuvenate those areas of City streets that are in a poor condition (see attachment #2, pages 1-5 for listing of street

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 2

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty N/A
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

segments and their associated costs). All of the street segments included in this project are streets that are identified in a failing (poor) condition. This project will help City staff catch up on the maintenance program for these streets and extend their useful life ten or more years (estimated based on prior history of this process) without resorting to a much more costly overlay process, and will also allow Streets crews to focus their maintenance efforts on other streets this summer.

Sources of Funding:

This project is budgeted in the Streets CIP budget for the 2008-09 fiscal year and is paid for with a combination of various transportation funds and Measure R local funds.

Prior Council/Board Actions: None

Committee/Commission Review and Actions: None

Alternatives:

1. Do not award the bid.

Attachments:

1. City of Visalia bid document (cover page only).
2. Listing of street segments and associated bid costs

Recommended Motion (and Alternative Motions if expected):

I move to award the bid and negotiated additional streets for the project "Cape Seal Various City Streets" to international Surfacing Systems.

Environmental Assessment Status

CEQA Review:

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*



**CITY OF VISALIA
REQUEST FOR BID ("RFB")**

RFB NO.07-08-23

PROJECT: CAPE SEAL & SLURRY SEAL VARIOUS CITY STREETS

BIDS ARE DUE NO LATER THAN 1:00 PM ON FRIDAY, JUNE 13, 2008

The City of Visalia expressly reserves the right to modify, or withdraw from, the process initiated and described herein. No rights shall be vested in any party, individual or entity by virtue of its preparation to participate in, or its participation in, such process. The City expressly reserves the right to modify, for any reason, the schedule and any provision contained herein. The City reserves to itself the selection of winning respondent(s), if any, in the exercise of its sole discretion. No binding commitment shall arise on the part of the City to any respondent under this Request for Bid until and unless the parties sign documents of agreement that become effective in accordance with their terms. Responses to this RFB, however, shall be held firm by Respondent for at least ninety (90) days.

**Advertisement Dates : May 14, 2008
May 19, 2008**

Attachment 2
List of Street Segments Included In Bid Award

No.	Street Segment	Unit	Quantity	Unit Price	Amount
1.	Jackie – Caldwell to Orchard				
	Cape Seal/Slurry Seal	Square Yards	3,007	\$6.96	\$20,928.72
	Traffic Control	Lump Sum	1	-----	\$1,735.00
2.	Conyer – Mineral King to Center				
	Cape Seal/Slurry Seal	Square Yards	5,877	\$6.96	\$40,903.92
	Traffic Control	Lump Sum	1	-----	\$3,385.00
3.	Country – County Center to West End				
	Cape Seal/Slurry Seal	Square Yards	2,474	\$6.96	\$17,219.04
	Traffic Control	Lump Sum	1	-----	\$1,425.00
4.	Evergreen – Redwood to County Center				
	Cape Seal/Slurry Seal	Square Yards	4,111	\$6.96	\$28,612.56
	Traffic Control	Lump Sum	1	-----	\$2,370.00
5.	Redwood – Ashland to Evergreen				
	Cape Seal/Slurry Seal	Square Yards	1,953	\$6.96	\$13,592.88
	Traffic Control	Lump Sum	1	-----	\$1,125.00
6.	Cherry – Redwood to Cul-De-Sac				
	Cape Seal/Slurry Seal	Square Yards	850	\$6.96	\$5,916.00
	Traffic Control	Lump Sum	1	-----	\$500.00
7.	Linda Vista – Sunnyside to Monte Vista				
	Cape Seal/Slurry Seal	Square Yards	1,850	\$6.96	\$12,876.00
	Traffic Control	Lump Sum	1	-----	\$1,065.00
8.	Monte Vista – County Center to Terrace				
	Cape Seal/Slurry Seal	Square Yards	3,287	\$6.96	\$22,877.52
	Traffic Control	Lump Sum	1	-----	\$1,895.00
9.	Verde Vista – Sunnyside to Monte Vista				
	Cape Seal/Slurry Seal	Square Yards	1,953	\$6.96	\$13,592.88
	Traffic Control	Lump Sum	1	-----	\$1,125.00

Attachment 2
List of Street Segments Included In Bid Award

No.	Street Segment	Unit	No.	Street Segment	Unit
10.	Sunnyside – County Center to Verde Vista				
	Cape Seal/Slurry Seal	Square Yards	1,964	\$6.96	\$13,669.44
	Traffic Control	Lump Sum	1	-----	\$1,130.00
11.	Terrace – Monte Vista to Whitendale				
	Cape Seal/Slurry Seal	Square Yards	807	\$6.96	\$5,616.72
	Traffic Control	Lump Sum	1	-----	\$465.00
12.	Victor – County Center to E. Cul-De-Sac				
	Cape Seal/Slurry Seal	Square Yards	2,117	\$6.96	\$14,734.32
	Traffic Control	Lump Sum	1	-----	\$1,220.00
13.	Dollner – Mineral King to Main				
	Cape Seal/Slurry Seal	Square Yards	4,300	\$6.96	\$29,928.00
	Traffic Control	Lump Sum	1	-----	\$2,475.00
14.	Conyer – Mineral King to Center				
	Cape Seal/Slurry Seal	Square Yards	10,798	\$6.96	\$75,154.08
	Traffic Control	Lump Sum	1	-----	\$6,220.00
15.	College – Lovers Lane to W. City Limit				
	Cape Seal/Slurry Seal	Square Yards	586	\$6.96	\$4,078.56
	Traffic Control	Lump Sum	1	-----	\$340.00
16.	Velie – Noble to College				
	Cape Seal/Slurry Seal	Square Yards	5,386	\$6.96	\$37,486.56
	Traffic Control	Lump Sum	1	-----	\$4,000.00
17.	College – Lovers lane to Vista				
	Cape Seal/Slurry Seal	Square Yards	4,684	\$6.96	\$32,600.64
	Traffic Control	Lump Sum	1	-----	\$2,695.00
18.	Westcott – Lovers Lane to Vista				
	Cape Seal/Slurry Seal	Square Yards	4,684	\$6.96	\$32,600.64
	Traffic Control	Lump Sum	1	-----	\$2,695.00
No.	Street Segment	Unit	Quantity	Unit	Amount

Attachment 2
List of Street Segments Included In Bid Award

				Price	
19.	Meadow – Lovers Lane to Vista				
	Cape Seal/Slurry Seal	Square Yards	4,684	\$6.96	\$32,600.64
	Traffic Control	Lump Sum	1	-----	\$2,695.00
20.	Laurel – Lovers Lane to Vista				
	Cape Seal/Slurry Seal	Square Yards	4,684	\$6.96	\$32,600.64
	Traffic Control	Lump Sum	1	-----	\$2,695.00
21.	Vista – Noble to 802 Vista				
	Cape Seal/Slurry Seal	Square Yards	4,272	\$6.96	\$29,733.12
	Traffic Control	Lump Sum	1	-----	\$2,460.00
22.	Park – Prospect to Cul-De-Sac				
	Cape Seal/Slurry Seal	Square Yards	642	\$6.96	\$4,468.32
	Traffic Control	Lump Sum	1	-----	\$370.00
23.	Dollner – Prospect to Cul-De-Sac				
	Cape Seal/Slurry Seal	Square Yards	623	\$6.96	\$4,336.08
	Traffic Control	Lump Sum	1	-----	\$360.00
24.	Feemster – Court to Watson				
	Cape Seal/Slurry Seal	Square Yards	4,556	\$6.96	\$31,709.76
	Traffic Control	Lump Sum	1	-----	\$2,695.00
25.	Mary – Giddings to Jacob				
	Cape Seal/Slurry Seal	Square Yards	4,461	\$6.96	\$31,048.56
	Traffic Control	Lump Sum	1	-----	\$2,570.00
26.	Giddings – Houston to Roosevelt				
	Cape Seal/Slurry Seal	Square Yards	2,843	\$6.96	\$19,787.28
	Traffic Control	Lump Sum	1	-----	\$1,640.00
27.	Watson – Paradise to Tulare				
	Cape Seal/Slurry Seal	Square Yards	6,082	\$6.96	\$42,330.72
	Traffic Control	Lump Sum	1	-----	\$3,505.00
No.	Street Segment	Unit	Quantity	Unit Price	Amount

Attachment 2
List of Street Segments Included In Bid Award

28.	Howard – Court to Watson				
	Cape Seal/Slurry Seal	Square Yards	4,920	\$6.96	\$34,243.20
	Traffic Control	Lump Sum	1	-----	\$2,835.00
29.	Memory – Whitendale to Monte Vista				
	Cape Seal/Slurry Seal	Square Yards	987	\$6.96	\$6,869.52
	Traffic Control	Lump Sum	1	-----	\$565.00
30.	Seeger – Giddings to W. Cul-De-Sac				
	Cape Seal/Slurry Seal	Square Yards	907	\$6.96	\$6,312.72
	Traffic Control	Lump Sum	1	-----	\$525.00
31.	Mary – Jacob to W. Cul-De-Sac				
	Cape Seal/Slurry Seal	Square Yards	6,062	\$6.96	\$42,191.52
	Traffic Control	Lump Sum	1	-----	\$3490.00
32.	Ashland – Giddings to W. Cul-De-Sac				
	Cape Seal/Slurry Seal	Square Yards	1,946	\$6.96	\$13,544.16
	Traffic Control	Lump Sum	1	-----	\$1,125.00
33.	Cherry – Giddings to W. Cul-De-Sac				
	Cape Seal/Slurry Seal	Square Yards	880	\$6.96	\$6,124.80
	Traffic Control	Lump Sum	1	-----	\$505.00
34.	Evergreen – Giddings to E. Cul-De-Sac				
	Cape Seal/Slurry Seal	Square Yards	1,832	\$6.96	\$12,750.72
	Traffic Control	Lump Sum	1	-----	\$1,060.00
35.	Buena Vista – Mooney to Divisidero				
	Cape Seal/Slurry Seal	Square Yards	4,400	\$6.96	\$30,624.00
	Traffic Control	Lump Sum	1	-----	\$2,535.00
36.	McHughes – Park to 1440 McHughes				
	Cape Seal/Slurry Seal	Square Yards	1,398	\$6.96	\$9,730.08
	Traffic Control	Lump Sum	1	-----	\$810.00
No.	Street Segment	Unit	Quantity	Unit Price	Amount

Attachment 2
List of Street Segments Included In Bid Award

37.	Park – Prospect to Vine				
	Cape Seal/Slurry Seal	Square Yards	1,542	\$6.96	\$10,732.32
	Traffic Control	Lump Sum	1	-----	\$890.00
38.	Leslie – Elowin to Prospect				
	Cape Seal/Slurry Seal	Square Yards	2,220	\$6.96	\$15,451.20
	Traffic Control	Lump Sum	1	-----	\$1,280.00
39.	Central – Elowin to Prospect				
	Cape Seal/Slurry Seal	Square Yards	2,220	\$6.96	\$15,451.20
	Traffic Control	Lump Sum	1	-----	\$1,280.00
40.	Hall – Houston to Elowin				
	Cape Seal/Slurry Seal	Square Yards	2,383	\$6.96	\$16,585.68
	Traffic Control	Lump Sum	1	-----	\$1,375.00
41.	Hall – Elowin to Prospect				
	Cape Seal/Slurry Seal	Square Yards	2,261	\$6.96	\$15,736.56
	Traffic Control	Lump Sum	1	-----	\$1,300.00
	<i>Cape Seal/Slurry Seal Total</i>	<i>Square Yards</i>	<i>127,493</i>		<i>\$961,711.28</i>

No.	Street Segment	Unit	Quantity	Unit Price	Amount
	ALTERNATE BID (Set 3)				
1.	Green Acres – Main to Fairway				
	Cape Seal/Slurry Seal	Square Yards	11,126	\$7.543	\$83,923.42
	Traffic Control	Lump Sum	1		Included Above
2.	Kaweah – Mooney to Watson				
	Cape Seal/Slurry Seal	Square Yards	20,658	\$7.543	\$155,823.29
	Traffic Control	Lump Sum	1		Included Above
	<i>Cape Seal/Slurry Seal Total</i>	<i>Square Yards</i>	<i>31,784</i>	<i>\$7.543</i>	<i>\$239,746.71</i>
	<i>Cape Seal Base Bid & Alternates</i>	<i>Square Yards</i>	<i>159,277</i>	<i>\$7.543</i>	<i>\$1,201,457.99</i>

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 23, 2008

Agenda Item Number (Assigned by City Clerk): 4b

Agenda Item Wording: Authorize the Engineering Staff to apply for the Federal Safe Routes to School Program grants and authorize the Public Works Director to sign the necessary applications for the Safe Routes to School Program.

Deadline for Action: July 7, 2008

Submitting Department: Public Works Department

Contact Name and Phone Number: Nancy Loliva 713-4535; Michael Carr 713-4595; Andrew Benelli 713-4340

Department Recommendation: Authorize the Engineering Staff to apply for the Federal Safe Routes to School Program grants and authorize the Public Works Director to sign the necessary applications for the Safe Routes to School Program.

Summary/background: The Engineering Department is working on two grant applications for the Federal Safe Routes to School Program. The projects are:

1. Tulare Avenue between Santa Fe Street and Pinkham Street. The project would close the gaps in the sidewalk on the north side of Tulare Avenue, creating a continuous sidewalk for children walking to Pinkham School from neighborhoods to the west. The project is broken up over a length of approximately one mile with an estimated cost of \$365,000.
2. Linwood Street between Cherry Avenue and Walnut Avenue. This project will install curb, gutter and sidewalk along the west side of Linwood Street to improve safety for Linwood Elementary School and La Joya Middle School. The project length is approximately 1,800 feet at an estimated cost of \$250,000.

City Staff met with Visalia Unified School District (VUSD) Staff and representatives of the Visalia Police Department Traffic Division to determine projects that are needed throughout the City. VUSD also polled the schools to determine projects that are appropriate to submit for the Federal Safe Routes to School Program. Caltrans, who administers the Federal program in the State of California, encourages applicants to limit the number of applications, so the group looked at the needs and the issues involved and determined the two projects listed above are the best candidates for the grant.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): _____

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

The grant applications are due to Caltrans by July 18, 2008. The Federal Safe Routes to School Program grants do not require a local funding match.

Prior Council/Board Actions: Authorization for the State Safe Routes to School Program in October, 2007.

Committee/Commission Review and Actions:

Alternatives: Do not apply for the grants.

Attachments: Location Maps for each grant application

Recommended Motion (and Alternative Motions if expected):

I move to authorize the Engineering Staff to apply for Federal Safe Routes to School Program grants and authorize the Public Works Director to sign the necessary applications for the Safe Routes to School Program.

Environmental Assessment Status

CEQA Review: Will be required if grants are awarded.

NEPA Review: Will be required if grants are awarded.

Copies of this report have been provided to:

City of Visalia Agenda Item Transmittal

Meeting Date: June 23, 2008

Agenda Item Number (Assigned by City Clerk): 4c

Agenda Item Wording: Act on the results of the balloted Landscape and Lighting Maintenance Assessment Districts that were tabulated and reported at the June 16, 2008 Council Meeting.

Deadline for Action: None

Submitting Departments: Finance

Contact Name and Phone Number:
Eric Frost - 713-4474, Jason Montgomery - 713-4425

DEPARTMENT RECOMMENDATION:
That City Council:

- 1) Certify the results of the balloted Landscape and Lighting Maintenance Assessment Districts that were tabulated and reported at the June 16, 2008 Council Meeting.
- 2) Authorize the placing of the increased benefit assessment amounts on the 2008-09 Property Tax Roll and incorporate the standard benefit assessment increase allowance to the Districts that approved the changes.

BALLOT RESULTS:

Table 1, Ballot Results, shows the results of the balloted Landscape and Lighting Maintenance Assessment Districts from the June 16, 2008 Council Meeting. Three of the four balloted Districts approved the proposed changes.

Table 1
Ballot Results
June 16, 2008

District #	Description	# of Lots	Proposed Increase per Lot	Ballots Mailed	Ballots Received	Election Results				Pass or Fail
						Voted Yes	Voted No	Non-Vote	Invalid	
9302	Lisendra Heights	452	\$ 6.74	452	152	104	45	3	0	Pass
9205	Los Rios/Casablanca	446	\$ 5.05	446	102	62	39	1	0	Pass
8905	Country Akers III	12	\$ 27.83	12	4	1	3	0	0	Fail
Amendment - Addition of Ponding Basin to District #05-06										
0506	District #05-06	22	\$ 75.00	23*	23*	22*	0	0	1*	Pass

* Ballot was erroneously mailed to property owner of the ponding basin and is therefore invalid. However, all 23 lots are owned by the same person.

For action by:

- City Council
- Redev. Agency Bd.
- Cap. Impr. Corp.
- VPFA

For placement on which agenda:

- Work Session
- Closed Session

Regular Session:

- Consent Calendar
- Regular Item
- Public Hearing

Est. Time (Min.): 5

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

ACTIONS:

District #9302, Lisendra Heights, and District #9205, Los Rios/Casablanca will have the standard benefit assessment increase allowance incorporated into their Districts. Also, as Table 2, Increase in 2008-09 Property Tax Roll Amount, indicates, these Districts will have their benefit assessments that are placed on the Property Tax Roll increased by the approved amounts. The initial benefit assessment amounts were approved to be placed on the 2008-09 Property Tax Roll at the June 2, 2008 Council Meeting.

**Table 2
Increase In 2008-09 Property Tax Roll Amount**

District #	Description	# of Lots	Initial Benefit Assessment Amount	Approved Increase per Lot	Approved Increase	Approved Benefit Assessment
9302	Lisendra Heights	452	\$ 30,446.72	\$ 6.74	\$ 3,046.48	\$ 33,493.20
9205	Los Rios/Casablanca	446	<u>\$ 22,505.16</u>	\$ 5.05	<u>\$ 2,252.30</u>	<u>\$ 24,757.46</u>
Total			\$ 52,951.88		\$ 5,298.78	\$ 58,250.66

District #8905, Country Akers III, did not approve the proposed changes. Staff will implement various measures to reduce expenses in that District. These may include:

- Reducing the amount of work currently being contracted for the District. Examples of this include reduced watering and mowing frequency.
- Replacing or removing improvements that require higher levels of maintenance for improvements that require little or no maintenance. An example of this would be to replace turf with groundcover.

District #05-06 approved the amendment for the addition of the ponding basin located within the District as part of the District and to include the cost of maintaining the ponding basin as part of the District benefit assessment. The Public Works Department will be notified of this approval so that an amendment to the District can be done and properly recorded. Once this is done, the benefit assessment will be adjusted to reflect the inclusion of the ponding basin.

Staff will prepare a letter for all of the balloted parcels indicating the results of the election and what will happen next.

Prior Council/Board Actions: On June 2, 2008, City Council approved the placing of the Landscape and Lighting District Assessment on the 2008-09 Tulare County secured property tax roll.

Committee/Commission Review and Actions:

Alternatives:

Attachments: Tabulation of Ballots

City Manager Recommendation:

Recommended Motion (and Alternative Motions if expected):

- 1) Certify the results of the balloted Landscape and Lighting Maintenance Assessment Districts that were tabulated and reported at the June 16, 2008 Council Meeting.
- 2) Authorize the placing of the approved increased benefit assessment amounts on the 2008-09 Property Tax Roll and incorporate the standard benefit assessment increase allowance to the Districts that approved the changes.

Copies of this report have been provided to:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

City of Visalia Agenda Item Transmittal

Meeting Date: June 23, 2008

Agenda Item Number (Assigned by City Clerk): 4d

Agenda Item Wording: Authorization to "sole source" the installation of communication equipment on eleven sanitary sewer lift stations to Telstar Instruments, Inc.

Deadline for Action:

Submitting Department: Public Works

Contact Name and Phone Number: Andrew Benelli, Public Works Director, 713-4340; Jim Ross, Public Works Manager, 713-4466

Department Recommendation:

Staff recommends Council approve the "sole sourcing" of the installation of communication equipment on eleven sanitary sewer lift stations to Telstar Instruments, Inc. in the amount of \$148,850.

Summary/background:

In 2006, the City of Visalia completed the first phase of a \$1.6 million CIP project to replace and modernize the eleven sanitary sewer and 33 storm sewer lift station control panels that had become unserviceable over time. As part of that project, the enclosures were replaced at the various stations and state of the art control equipment was installed. In addition, the panels were constructed so that SCADA equipment, which stands for **Supervisory Control And Data Acquisition**, could be installed at a future date. Installation of the SCADA system was delayed pending the resolution of issues related to State requirements. These issues have now been resolved.

The SCADA system will allow remote monitoring and control of the lift stations. Each of the eleven sanitary sewer lift stations will be equipped with a radio transmitter that will communicate with a base station installed at the Water Conservation Plant. The base station will be connected to an alarm system that will alert staff, through audible alarm and/or telephone, of the status of the lift stations. In addition to being prudent, the ability to remotely monitor the sanitary sewer system is a regulatory requirement.

In order to properly integrate the eleven lift stations and new base station into the existing plant SCADA system, it is important that the lift station SCADA project be performed by the same company contracted to program and maintain the plant SCADA system.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 1

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

Telstar Instruments has been the exclusive telecommunications and programming company for the Water Conservation Plant for more than fifteen years. They designed and installed the Plant's existing SCADA system and have performed all programming and maintenance of the system to date. In addition to the "learning curve" involved with bringing in another firm, selecting any firm other than Telstar opens the possibility of finger-pointing should the system malfunction.

Telstar has quoted \$148,850 to provide, install and program the needed software and equipment. The project will be funded through the wastewater enterprise fund.

Prior Council/Board Actions:

Committee/Commission Review and Actions:

Alternatives:

Attachments:

Recommended Motion (and Alternative Motions if expected):

Move to amend the 07-08 CIP budget to appropriate an additional \$160,758 for the installation of SCADA equipment in eleven sanitary sewer lift stations and authorize "sole sourcing" the installation of a SCADA system at eleven sanitary sewer lift stations to Telstar Instruments, Inc. for a cost of \$148,850.

Environmental Assessment Status

CEQA Review: N/A

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Copies of this report have been provided to:

City of Visalia Agenda Item Transmittal

Meeting Date: June 23, 2008

Agenda Item Number (Assigned by City Clerk): 4e

Agenda Item Wording: Authorize the Recordation of the Final Map for Tentative Parcel Map 2007-06, located at the NE corner of Riggins Avenue and Dinuba Blvd. (6 lots), authorize the City Manager to execute the Subdivision Improvement and Reimbursement Agreements and authorize the formation of Landscape and Lighting District No. 08-05. APN 079-071-006, 000-008-497

Deadline for Action: N/A

Submitting Department: Public Works, Engineering

Contact Name and Phone Number:

Andrew Benelli 713-4340
Ken McSheehy 713-4447

Department Recommendation and Summary:

Final Map

Staff recommends that City Council authorize the recordation of the final map for Tentative Parcel Map 2007-06 containing 6 community commercial zoned lots, and authorize the City Manager to execute the subdivision improvement agreement. Tentative Parcel Map 2007-06 is a land division of the 26-acre portion of the Orchard Walk Specific Plan area located on the east side of Dinuba Boulevard. Target is the major tenant to be located on Parcel 2. All bonds, cash payments, subdivision improvement agreement and final parcel map are in the possession of the City as follows: 1) An executed subdivision agreement; 2) Faithful Performance Bond in the amount of \$999,818.26 and Labor and Material Bond in the amount of \$499,909.13 3) cash payment of \$536,402.23 distributed to various accounts and 4) final parcel map.

The Faithful Performance Bond covers the cost of constructing the public improvements noted in the subdivision agreement and the Labor and Material Bond covers the salaries and benefits as well as the materials supplied to install the required public improvements. As required by the Subdivision Ordinance, the Faithful Performance Bond covers 100% of the cost of the public improvements. The Labor and Material Bond is valued at 50% of the Faithful Performance Bond. A Maintenance Bond valued at 10% of the cost of the public improvements will be required prior to recording the Notice of Completion. The Maintenance Bond is held for one year after the recording and acts as a warranty for the public improvements installed per the subdivision agreement. The cash payment covers Development Impact Fees such as storm

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session
Regular Session:
 Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 1

Review:

Dept. Head _____
(Initials & date required)

Finance N/A
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City

water acquisition, waterways, sewer front foot fees and any outstanding plan check and inspection fees. The plan check and inspection fees are estimated at the beginning of the final map process and are not confirmed until the subdivision agreement is finalized. Differences are due in cash at the time of City Council approval of the final map.

Reimbursement Agreement

Staff recommends that City Council authorize the City Manager to execute the reimbursement agreement subject to City Attorney approval as to form. In accordance with Resolution No. 2004-117 adopted by City Council on October 18, 2004 the City will reimburse the Developer for improvements made to Arterial or Collector streets and the City will also reimburse for right of way dedications.

Tentative Parcel Map 2007-06 is a land division of the 26-acre portion of the Orchard Walk Specific Plan area located east of Dinuba Boulevard and is commonly referred to as Orchard Walk East. Orchard Walk East is being developed by Donahue Schriber Realty Group from Costa Mesa. This project is constructing segments of Shannon Parkway and Court Street. The project is also widening Dinuba Boulevard, installing a median island, and installing a traffic signal at Shannon Parkway and Dinuba Boulevard. Two separate reimbursement agreements are being prepared for the Orchard Walk East Shopping Center. The improvements on Court and Shannon Parkway are being constructed by Hughes Homes. Hughes sold the property to Donahue Schriber and still owns the parcel east of the shopping center. Donahue Schriber is constructing the improvements on Dinuba Boulevard and installing the traffic signals. If the agreements are approved by the Council, the City will be entering into separate agreements to pay Hughes for the construction of Court and Shannon Parkway and Donahue Schriber for improvements on Dinuba Boulevard. The following table summarizes the project's revenue and expenditures related to the transportation impact fee program:

ORCHARD WALK EAST & WEST SHOPPING CENTER

Transportation Impact Fee (TIF) Component	Revenues	Expenditures
Total Estimated TIF to be Paid by Project	\$5,706,749.32	
To Date TIF Paid by Project	\$3,252,233.45	
Total Right of Way Credit (East & West)		\$1,597,432.00
Total Estimated Construction Cost of Court St. Shannon Parkway		\$769,491.39
Total Estimated Construction Cost Dinuba Blvd		\$2,002,535.22
Total Estimated Construction Cost Riggins Ave –West side		\$1,376,435.84
Total TIF Revenues/Expenditures:	\$5,706,749.32	\$5,745,894.45
Estimated TIF Revenue less Expenditures:	(\$39,145.13)	

The reimbursement agreement for Court Street and Shannon Parkway was reviewed by the Development Reimbursement Review Committee (DRRC) on March 19, 2008. The reimbursement agreement for Dinuba Blvd. was reviewed the Development Reimbursement Review Committee (DRRC) on June 18, 2008. The DRRC is comprised of management staff from the Public Works and Finance Departments. The DRRC reviewed the reimbursement agreement to ensure that the costs are reasonable as compared to the City's costs for comparable capital projects and also compared to a unit construction cost schedule focused on the Visalia construction market prepared for the City by an engineering consultant. The DRRC

will also be reviewing the final cash reimbursement request package that will be submitted to the City after project completion. The DRRC will be comparing actual costs with the original reimbursement agreement costs. If a project has significant changes resulting in a substantial increase in cash reimbursement, then the DRRC will be responsible to determine the appropriate course of action with Council and the City Manager.

Landscape & Lighting

Staff recommends that the City Council: adopt Resolution No. 08-35 Initiating Proceedings for Formation of Assessment District No. 008-05, Parcel Map 2007-06; adopt the Engineer's Report as submitted; and adopt Resolution No. 08-36 confirming the Engineer's Report, ordering the improvements and levying the annual assessments.

The City of Visalia has been allowing the developers of subdivisions to form assessment districts under the Landscape and Lighting Act of 1972, and now under Proposition 218, in lieu of using homeowners associations for the maintenance of common features such as landscaping, irrigation systems, street lights, trees on local streets and pavement on local streets. The maintenance of these improvements is a special benefit to the development and enhances the land values to the individual property owners in the district.

The Landscape and Lighting Act allows for the use of summary proceedings when all the affected property owners have given their written consent. This process waives the requirement for a public hearing since the owners of this development have given their written consent to form this district.

Prior Council/Board Actions: The City has been allowing the use of the Landscape and Lighting Act of 1972 for maintaining common area features that are a special benefit and enhance the subdivision.

On September 7, 2004, Council approved the Street Maintenance Assessment Policy establishing guidelines and processes for placing street maintenance costs into assessment districts.

On December 17, 2007, Council approved the Reimbursement Agreement for Orchard Walk West (Parcel Map 2007-05).

Committee/Commission Review and Actions:

On May 29, 2007, Planning Commission approved Tentative Parcel Map 2007-06. The tentative map will expire on May 29, 2009

On March 19, 2008, the Developer Reimbursement Review Committee reviewed and recommended the reimbursement agreement for Court Street and Shannon Parkway to go to Council for authorization.

On June 18, 2008, the Development Reimbursement Review Committee reviewed and recommended the reimbursement agreement for Dinuba Blvd to go to Council for authorization.

Alternatives: N/A

Attachments: Location Map; Owner Disclosure; Resolution Initiating Proceedings; Clerk's Certification; Resolution Ordering the Improvements; Exhibits "A", "B", "C", "D"

City Manager Recommendation:

Recommended Motions (and Alternative Motions if expected):

"I hereby move to authorize the recordation of the Final Map for Tentative Parcel Map 2007-06, and to authorize the City Manager to execute the Subdivision Improvement and Reimbursement Agreements, subject to City Attorney approval to form.

I further move to adopt Resolution No. 08-35 Initiating Proceedings for Formation of Assessment District No. 08-05, Parcel Map 2007-06; adopt the Engineer's Report as submitted; and adopt Resolution No. 08-36 confirming the Engineer's Report, ordering the improvements and levying the annual assessments."

Financial Impact

Funding Source:

Account Number: _____ (Call Finance for assistance)

Budget Recap:

Total Estimated cost: \$	New Revenue: \$
Amount Budgeted: \$	Lost Revenue: \$
New funding required:\$	New Personnel: \$
Council Policy Change: Yes____ No____	

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review:

Required? Yes No
Review and Action: Prior:
Required:

NEPA Review:

Required?	Yes	No
Review and Action:	Prior:	Required:

RESOLUTION NO. 2008-35

RESOLUTION INITIATING PROCEEDINGS FOR
ASSESSMENT DISTRICT 08-05
PARCEL MAP 2007-06
(Pursuant to Landscape and Lighting Act of 1972)

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council proposes to form an assessment district pursuant to the Landscaping & Lighting act of 1972 (Section 22500 and following, Streets & Highways Code) for the purpose of the following improvements:

Maintenance of street lights, pavement on local streets and any other applicable equipment or improvements.
2. The proposed district shall be designated Assessment District No. 08-05, City of Visalia, Tulare County, California, and shall include the land shown on the map designated "Assessment Diagram, Assessment District No. 08-05, City of Visalia, Tulare County, California", which is on file with the City Clerk and is hereby approved and known as "Parcel Map 2007-06".
3. The City Engineer of the City of Visalia is hereby designated engineer for the purpose of these formation proceedings. The City Council hereby directs the Engineer to prepare and file with the City Clerk a report in accordance with Article 4 of Chapter 1 of the Landscape & Lighting Act of 1972.

PASSED AND ADOPTED:

CLERK'S CERTIFICATION TO COUNTY AUDITOR

ASSESSMENT DISTRICT NO. 08-05

PARCEL MAP 2007-06

(Pursuant to Landscaping & Lighting Act of 1972)

TO THE COUNTY AUDITOR OF THE COUNTY OF TULARE:

I hereby certify that the attached document is a true copy of that certain Engineer's Report, including assessments and assessment diagram, for "Assessment District No. 08-05, City of Visalia, Tulare County, California" confirmed by the City Council of the City of Visalia on the 23th day of June, 2008 by its Resolution No. 08-_____

This document is certified, and is filed with you, pursuant to Section 22641 of the Streets and Highways Code.

RESOLUTION NO. 2008-36

RESOLUTION ORDERING IMPROVEMENTS FOR
ASSESSMENT DISTRICT NO. 08-05
PARCEL MAP 2007-06
(Pursuant to the Landscape & Lighting Act of 1972)

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council adopted its Resolution Initiating Proceedings for Assessment District No. 08-05, City of Visalia, Tulare County, California, and directed the preparation and filing of the Engineer's Report on the proposed formation.
2. The Engineer for the proceedings has filed an Engineer's Report with the City Clerk.
3. Owners of all land within the boundaries of the proposed landscape and lighting district have filed their consent to the formation of the proposed district, and to the adoption of the Engineer's Report and the levy of the assessments stated therein.
4. The City Council hereby orders the improvements and the formation of the assessment district described in the Resolution Initiating Proceedings and in the Engineer's Report.
5. The City Council hereby confirms the diagram and the assessment contained in the Engineer's Report and levies the assessment for the fiscal year 2008-09.
6. The City Council hereby forwards the following attachments to Tulare County Recorder's Office for recordation:
 - a. Clerk's Certification to County Auditor
 - b. Resolution Initiating Proceedings
 - c. Resolution Ordering Improvements
 - d. Engineer's Report:
 - Exhibit A - Assessment Diagram showing all parcels of real property within the Assessment District
 - Exhibit B - Street Light Location Diagram
 - Exhibit C - Tax Roll Assessment
 - Exhibit D - Engineer's Report

PASSED AND ADOPTED

Exhibit "A"

Assessment Diagram Assessment District No. 08-05 City of Visalia, Tulare County, California

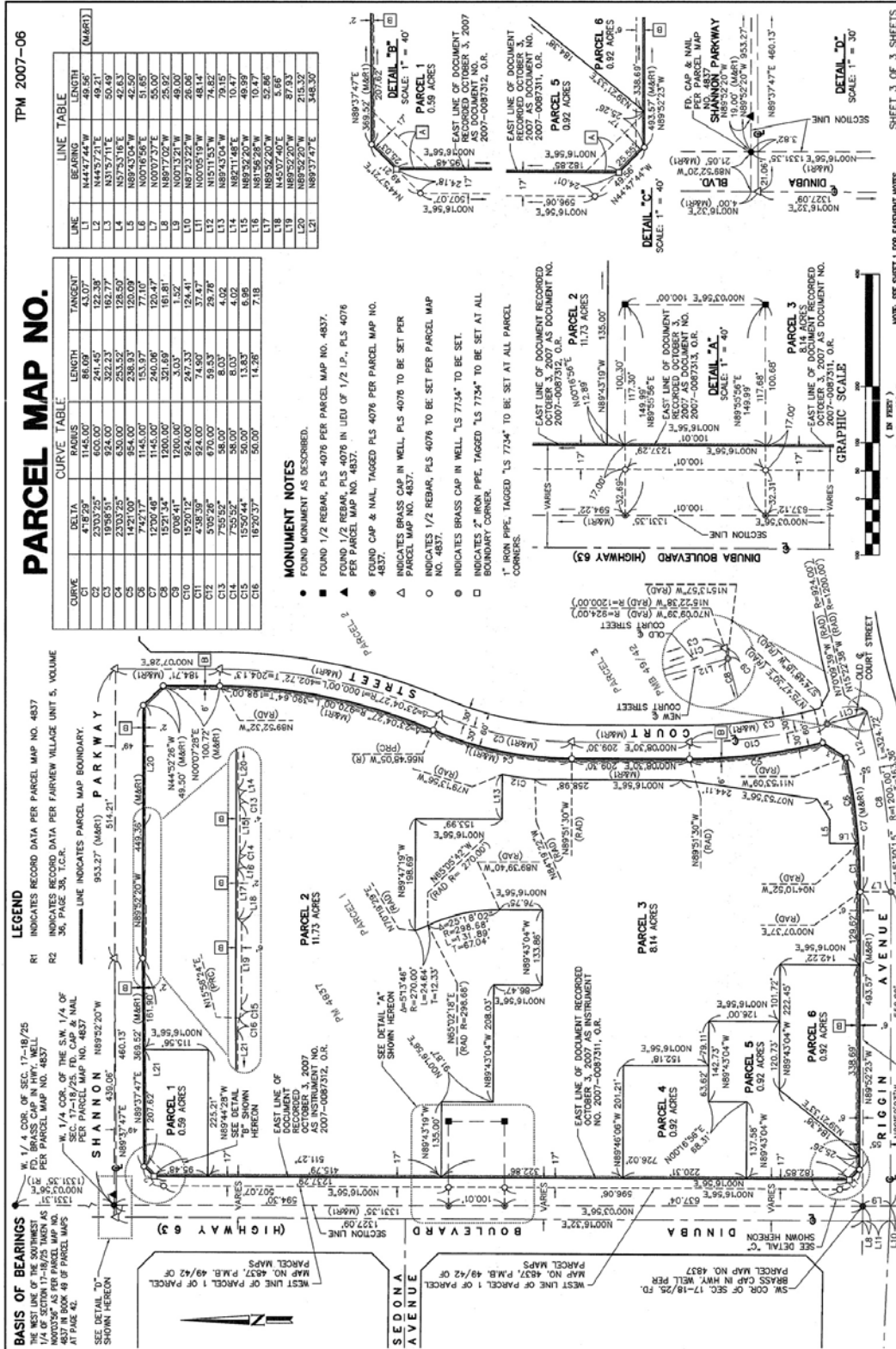


Exhibit "B"

Street Light Locations Assessment District No. 08-05 City of Visalia, Tulare County, California

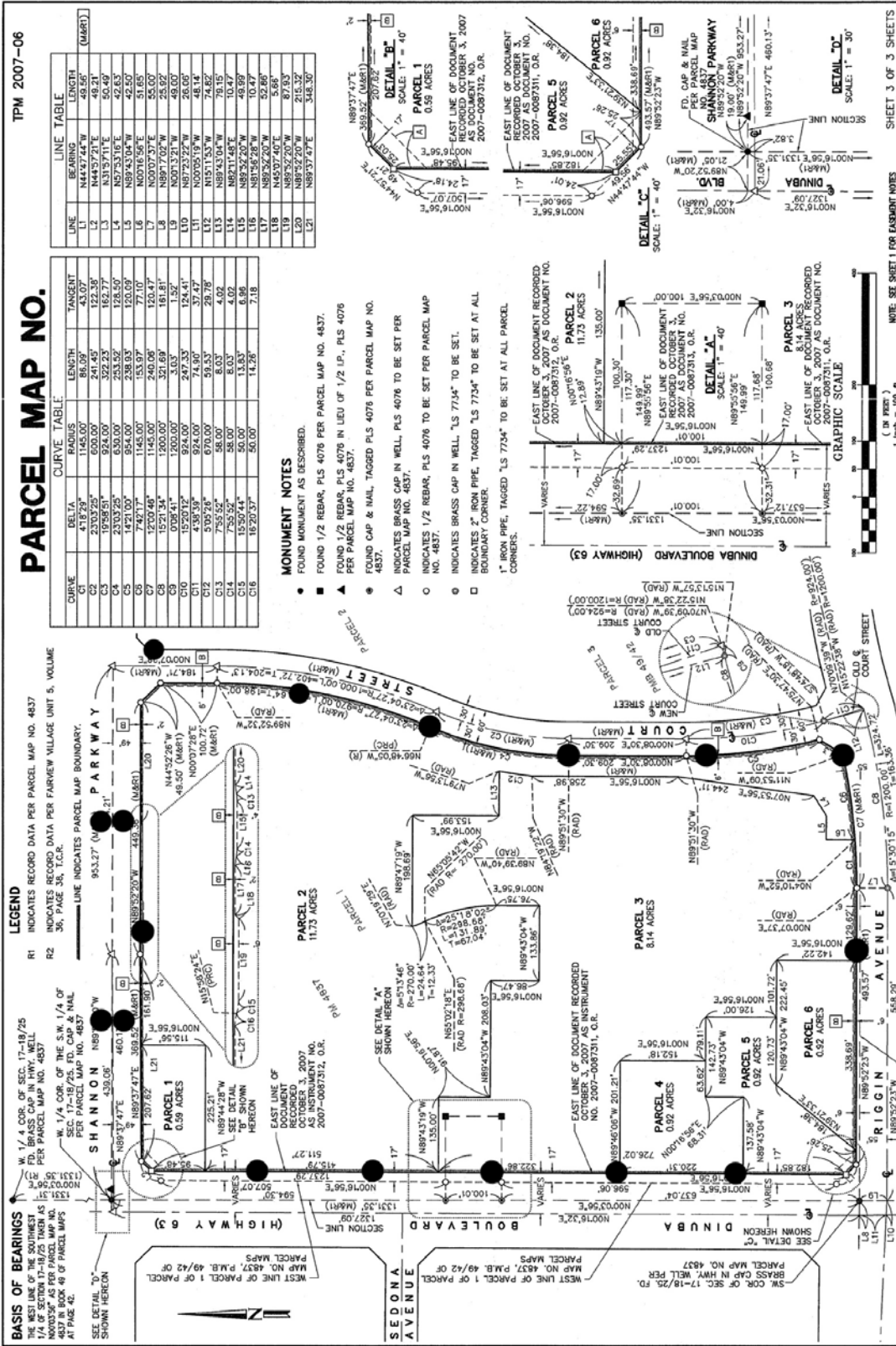


Exhibit "D"

Engineer's Report
Assessment District No. 08-05
Parcel Map 2007-06
Fiscal Year 2008-09

General Description

This Assessment District (District) is located at the northwest corner of Riggin Avenue and Dinuba Boulevard. Exhibit "A" is the Assessment Diagram for Assessment District 08-05. This District includes the maintenance of pavement on local streets, street lights and any other applicable equipment or improvements. The total number lots within the district are 6.

Determination of Benefit

The street lights provide safety and visual impressions for the area. In order to preserve the values incorporated within developments and to concurrently have an adequate funding source for the maintenance of all internal local streets within the subdivision, the City Council has determined that street lights and all internal local streets should be included in a maintenance district to ensure satisfactory levels of maintenance.

Method of Apportionment

In order to provide an equitable assessment to all owners within the District, the following method of apportionment has been used. Because of the large variation in lot size, ranging from 39,204 square feet to 510,959 square feet, each lot will be apportioned based on square footage. All lots with the District are part of a single commercial shopping center and will benefit proportionally from the public street lights located around the perimeter.

Estimated Costs

The estimated costs to maintain the District includes the costs to maintain street lights.

Exhibit "D"

Engineer's Report
 Assessment District No. 08-05
 Parcel Map 2007-06
 Fiscal Year 2008-09

The quantities and estimated costs are as follows:

<u>Description</u>	<u>Unit</u>	<u>Amount</u>	<u>Cost per unit</u>	<u>Total Cost</u>
Turf Area	Sq. Ft.	0	\$0.180	\$0.00
Shrub Area	Sq. Ft.	0	\$0.180	\$0.00
Water	Sq. Ft.	0	\$0.050	\$0.00
Electricity	Sq. Ft.	0	\$0.008	\$0.00
Trees In Landscape Lots	Each	0	\$25.00	\$0.00
Trees In Local Street Parkways	Each	0	\$25.00	\$0.00
Street Lights	Each	15	\$105.00	\$1,575.00
Chip Seal (15 year cycle)	Sq. Ft.	0	\$0.190	\$0.00
Crack Seal (8 year cycle)	Sq. Ft.	0	\$0.02933	\$0.00
Reclamite (6 year cycle)	Sq. Ft.	0	\$0.0211110	\$0.00
Overlays (10 year cycle)	Sq. Ft.	0	\$0.65	\$0.00
Project Management Costs	Lots	6	\$18.00	\$108.00
				<hr/>
TOTAL				\$1,683.00
10% Reserve Fund				\$168.30
GRAND TOTAL				\$1,851.30
COST PER SQ. FOOT				\$0.00184

	<u>Sq. Footage</u>	<u>Proportional Assessment</u>
Lot 1	25,700	\$47.16
Lot 2	510,959	\$937.64
Lot 3	354,578	\$650.67
Lot 4	39,204	\$71.94
Lot 5	39,204	\$71.94
Lot 6	39,204	\$71.94
TOTAL SQ. FOOTAGE	1,008,849	

Annual Cost Increase

This assessment district shall be subject to a maximum annual assessment (A_{max}) for any given year "n" based on the following formula:

$$A_{max} \text{ for any given year "n"} = (\$1,851.30) (1.05)^{(n-1)}$$

where "n" equals the age of the assessment district with year one (1) being the year that the assessment district was formed;

Exhibit "D"

Engineer's Report
Assessment District No. 08-05
Parcel Map 2007-06
Fiscal Year 2008-09

The actual annual assessment for any given year will be based on the estimated cost of maintaining the improvements in the district plus any prior years' deficit and less any carryover. In no case shall the annual assessment be greater than maximum annual assessment as calculated by the formula above. The maximum annual increase for any given year shall be limited to 10% as long as the annual assessment does not exceed the maximum annual assessment as calculated by the formula above.

The reserve fund shall be maintained at a level of 10% of the estimated annual cost of maintaining the improvements in the district. If the reserve fund falls below 10%, then an amount will be calculated to restore the reserve fund to a level of 10%. This amount will be recognized as a deficit and applied to next year's annual assessment.

Example 1. The estimated year four cost of maintaining the improvements in the district is \$2,017.92 [a 9% increase over the base year estimated cost of \$1,851.30]. The maximum annual assessment for year four is \$2,143.11 [$A_{\max} = (\$1,851.30) (1.05)$ (4-1)]. The assessment will be set at \$2,017.92 because it is less than the maximum annual assessment and less than the 10% maximum annual increase.

Example 2. The estimated year four cost of maintaining the improvements in the district is \$2,091.97 [a 7% increase over the previous year assessment and a 13.0% increase over the base year estimated cost of \$1,851.30]. The reserve fund is determined to be at a level of 8% of the estimated year four cost of maintaining the improvements in the district. An amount of \$41.84 will restore the reserve fund to a level of 10%. This amount is recognized as a deficit. The maximum annual assessment for year four is \$2,143.11 [$A_{\max} = (\$1,851.30) (1.05)$ (4-1)]. The year four assessment will be set at \$2,091.97 plus the deficit amount of \$41.84 which equals \$2,133.81 [a 9% increase over the previous year assessment] because it is less than the maximum annual assessment and less than the 10% maximum annual increase.

Example 3. The estimated year four cost of maintaining the improvements in the district is \$2,017.92 [a 9% increase over the base year assessment of \$1,851.30] and damage occurred to the masonry wall raising the year five expenses to \$2,258.59 [a 22% increase over the previous year assessment]. The year five assessment will be capped at \$2,219.71 (a 10% increase over the previous year) and below the maximum annual assessment of \$2,250.27 [$A_{\max} = (\$1,851.30) (1.05)$ (5-1)]. The difference of \$38.88 is recognized as a deficit and will be carried over into future years' assessments until the masonry wall repair expenses are fully paid.

Exhibit "D"

Engineer's Report
Assessment District No. 08-05
Parcel Map 2007-06
Fiscal Year 2008-09

City Engineer Certification

I hereby certify that this report was prepared under my supervision and this report is based on information obtained from the improvement plans of the subject development.

Andrew Benelli Assistant Director Engineering	RCE 50022	Date
--	-----------	------

City of Visalia Agenda Item Transmittal

Meeting Date: June 23, 2008

Agenda Item Number (Assigned by City Clerk): 4f

Agenda Item Wording: Authorization for the City Council to sign a letter of support being generated by the National Parks Conservation Association to Senator Dianne Feinstein supporting the proposed \$161 million increase to the National Park System's operations budget, and authorization to send a separate letter from the City of Visalia supporting more specific issues relating to Sequoia Kings Canyon National Park and Yosemite National Park.

Deadline for Action:

June 9, 2008

Submitting Department:

Administration

Contact Name and Phone Number:

Leslie Caviglia, Deputy City Manager 713-4317

Department Recommendation:

Staff recommends the City Council sign the letter of support to Senator Dianne Feinstein from the National Parks Conservation Association supporting the proposed \$161 million increase to the National Park System's "operations budget."

Summary/background:

The National Parks Conservation Association (NPCA) has generated a comprehensive letter of support asking Senator Dianne Feinstein to support the proposed \$161 million increase to the National Park System's "operations budget." The NPCA is asking elected officials, community organizations and business leaders to sign on to the joint letter. This budget request has been made, but it has been stalled in the senate. The request is for the Senator to work with her colleagues to move it along and honor the request when it is time to appropriate funds.

Staff is also requesting authority to write a specific letter of support to Senator Feinstein from the City of Visalia supporting the Sequoia Kings Canyon National Park, and Yosemite National Park.

The National Parks Conservation Association letter of support is attached. Since this is a joint letter being proposed by the NPCA that has already been approved by other entities, there is little opportunity to change this letter. Any specific requests or clarifications would need to be addressed in a separate letter.

Prior Council/Board Actions:

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): _____

Review:

Dept. Head LBC 61908
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required
or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

n/a

Committee/Commission Review and Actions:

n/a

Alternatives:

Do not support letter

Attachments:

National Parks Conservation Association letter to Senator Dianne Feinstein

Recommended Motion (and Alternative Motions if expected): I move the City Council sign the letter of support from the National Parks Conservation Association to Senator Dianne Feinstein supporting the proposed \$161 million increase to the National Parks System's "operations budget," and authorize staff to send a letter of support to Senator Feinstein regarding Sequoia National Park, Kings Canyon National Park and Yosemite National Park.

Environmental Assessment Status

CEQA Review:

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Copies of this report have been provided to:

City of Visalia Agenda Item Transmittal

Meeting Date: June 23, 2008

Agenda Item Number (Assigned by City Clerk): 4g

Agenda Item Wording: Authorization for the City Manager to sign a contract with the Visalia Convention and Visitors Bureau to provide convention and tourism sales and marketing services for one year for \$239,000.

Deadline for Action: July 1, 2007

Submitting Department: Administration

Contact Name and Phone Number: Leslie Caviglia, 713-4317;
Wally Roeben, 713-4004

Department Recommendation:

It is recommended that the City Council authorize the City Manager to sign a contract with the Visalia Convention and Visitors Bureau (VCVB) to provide convention and tourism sales and marketing from July 1, 2008 to June 30, 2009. The contract amount is \$239,000. The recommended work program is summarized in this staff report and a full version is included in attachment entitled "Exhibit A" which will be attached to the contract. The remaining provisions of the contract, payment terms, insurance, etc., will remain the same as in the 2007-2008 contract.

Department Discussion:

Last June, the Council approved a one-year contract for services with the Visalia Convention and Visitors Bureau. 2007-2008 was the second year the VCVB operated as an independent organization following a two-year transition from a separate visitor bureau and convention bureau operated by the Chamber of Commerce and City respectively, to an independent organization that consolidated these efforts.

Council Member Don Landers serves on the VCVB Board and the Executive Committee, and Council Member Amy Shuklian also serves on the Board. Other community members who comprise the VCVB Board are:

- Samantha Rummage – Hotel Representative (Holiday Inn)
- Joe Kuhn – Hotel Representative (Marriott)
- Kathleen Remillard – Community Member (Creative Center Foundation)
- Anil Chagan – Hotel Representative (Comfort Suites)
- Cathy Parker – Community Member (Premiere Color Graphics)
- Molly Bambl – Community Member (Fairfield Inn)
- Armondo Apadaca - Food Service Representative (Depot)
- Robert Lee – Hotel Representative (Lampliter Inn)
- Wally Roeben – City Representative (Convention Center)

For action by:

- City Council
- Redev. Agency Bd.
- Cap. Impr. Corp.
- VPFA

For placement on which agenda:

- Work Session
- Closed Session

Regular Session:

- Consent Calendar
- Regular Item
- Public Hearing

Est. Time (Min.): _____

Review:

Dept. Head LBC 6/19/07
Finance _____

City Atty _____

City Mgr _____

Sue Sa - Food Service Representative (Sue Sa's Creative Catering)
Mark Tilchen – Community Member (Sequoia Natural History Association)

Several Board Member terms are up for renewal and there is one vacancy due to the resignation of Mike Cully, former director of the Visalia Chamber of Commerce. The Board will fill these positions at the July Board Meeting.

Goals Accomplished:

During the second year as an independent organization, the VCVB has accomplished the following in accordance with the contract between the City and the VCVB:

- *Held the first Sequoia Adventures Expo to market tourism opportunities to local residents

- *Worked with the Tulare County Economic Development Corporation in the revitalization of the Sequoia Valley Tourism Council and the marketing of the Sequoia Valley as a tourism stop, including the development of an Ag tourism map.

- *Coordinated local properties in the development of a new, eye-catching Tulare County ad in Sunset magazine.

- *Maintained the website

- *Continued to respond to an increasing number of requests for tourism information and to service bus tours as appropriate

- *Maintained five tour itineraries featuring one, two, and three-day tour options (Arts & Culture, Eco-tourism, Farms & Agriculture, Sequoia National Park and Western Americana) These are pitched to tour operators considering the region as a stop, and are available to visitors at tourist locations and on the website.

- *Conducted a “FAM” (familiarization) tour in Sacramento for targeted meeting planners and tour operators.

- *Attracted and coordinated several travel media visits that resulted in articles featuring this area, including a section in a Frommers Guide

- *Developed targeted co-op sales and advertising opportunities

- *Revised the Bureau's tradeshow schedule to better focus on the area's target markets

- *Issued two visitor's publications (winter and summer)

- *Updated the visitor's guide to include new properties

There are two significant areas of emphasis that the Bureau needs to focus on in the coming year. First is the development of convention business. The Bureau has had limited success in this area in the past couple of years. Given the economic downturn and increased competition, there is an even greater need for the Bureau to have a focused, targeted, successful convention sales effort. The Board recognizes this need, and is realigning staff to be better positioned to be successful.

Also, the Bureau needs to develop a tracking mechanism to determine the success of tourism marketing efforts. In the past couple of years, greater emphasis and a greater portion of the Bureau's budget has gone to promote tourism in this area. With the Sequoia Kings Canyon National Park, the Sequoia National Forest and wealth of agriculture opportunities, people have great reasons to visit the area! What is not clear is how the Bureau's efforts are affecting the market, and when the peak times of the year are when the tourism industry needs help put "heads in beds" in Visalia. The work program requires the Bureau to develop a tracking system so future tourism efforts can be appropriately focused.

Recommendations for Coming Year:

The VCVB Board and City staff have developed a recommended list of goals and objectives for the coming year. A copy of the proposed work program is attached. Staff is recommending that the contract be approved with a specific work program that includes, but is not limited, to the following:

- *Generate leads that result in at least 3,000 contracted convention room nights.

- *Process Requests for Proposals for all Citywide rebookings (conventions that were held in Visalia within the last three years that involved multiple Visalia hotels and are considering returning to Visalia for another convention within the next 3 years), and for any new citywide leads generated by the CVB or other properties.

- * Create a system to track tourism, in coordination with local hotels, through walk-in traffic, through 1-800 calls, through responses to advertising, and other appropriate mechanisms. In particular, a system for quantifying the success of the CVB's tourism activities is to be developed. System should be operational by January 1, 2009 so that annually tracking can be adequately assessed.

- *Establish and stock a Visitor Information Center that is open and available during usual and normal business hours with a goal of having visitor information readily available during non-business hours. The Center must be operational by March 1, 2009. The location and format of the information center must be approved by the City.

- *Update the website on a continual basis to ensure that information is accurate and current, and applicable website links for major features are added.

- *Promote the Community Calendar feature on the webpage so it is used by more organizations to promote/list events. Within the next year, promote at least 500 applicable community events on the calendar, and by October 1, 2008, develop an marketing plan that will drive more Visalians and visitors to the calendar for information.

- * Work with the Sequoia Valley Tourism Council to develop a comprehensive marketing plan for 2008-2009, and present that plan, including Visalia's contributions, to the CVB Board by September 15, 2008.

- *Continue implementation of the membership program. Grow the program from the current 11 members bringing in \$6, 067 in revenue so that additional budget needs can be addressed through joint public/private investment. The Convention Center will be included as a member by virtue of this contract.

*Bureau to develop at least one new local tour itinerary by April 1, 2009, and promote it on the website and through other sources.

Staff is recommending that the Council approve \$239,000 for the operation of the Bureau in the coming year. This is the same amount provided in 2006-2007 and 2007-2008. While it is acknowledged to be a tight budget, VCVB Executive Director, Glenn Morris, has indicated he believes this amount, in conjunction with the membership program, will be adequate for the coming year.

Prior Council/Board Actions:

June, 2007 – Council authorized a one year agreement with the CVB for \$239,
June, 2005 – Council approved management agreement for CVB with the Visalia Chamber of Commerce
May, 2006 – Council received the Visitor's Task Force recommendations and concurred that the Visitor and Convention Bureaus should be combined into one unit and managed for the first year by the Chamber of Commerce.
July, 2004 – The Council appointed a Visitor's Task Force to review the current sales and marketing efforts and make recommendations to improve the effectiveness of the operations.

Committee/Commission Review and Actions:

Alternatives:

To eliminate attraction funding
To have another entity provide attraction efforts

Attachments: Scope of Work for the contract

Recommended Motion (and Alternative Motions if expected):

I move to approve the contract with the Visalia Convention and Visitors Bureau for \$239,000 to provide sales and marketing services for the next year.

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

EXHIBIT “A”

The work contracted for under this AGREEMENT is intended to generate and enhance tourism and convention attraction in CITY. The work by the Visalia Convention and Visitor’s Bureau, shall generally include, but not be limited to:

- **Organizational Matters**

Operated the Bureau as a separate entity known as the Visalia Convention and Visitor’s Bureau (VCVB). Maintain a separate, non-profit organization. Hold regular monthly Board and Executive Board meetings. Maintain a separate fiscal accounting for the Bureau, and include a financial report regular reports to the Board and in an annual report to the City that summarizes the activities undertaken to implement the contract points described herein.

- **Continue implementation of a membership program to offset any additional budget needs.**

Increase the membership program from the current ?? members generating ??? in revenues. A membership in any membership program shall include a membership for the Visalia Convention Center based on the contribution included in this contract.

- **Convention Sales**

Sell Visalia as an optimum convention location for multiple day events. In the case of smaller conventions that would generally only involve one hotel property, the CVB will generate the lead and provide all pertinent information to all appropriate properties in a timely manner. When a convention has the potential to involve multiple properties, the CVB will generate the Request for Proposal and coordinate the proposal submission.

Generate leads that result in at least new 3,000 convention room nights within the City of Visalia. Rebooking of previous conventions that have been held within the last three years is not considered new events.

The CVB board will receive monthly updates showing prospective events that have been added to the proposal pipeline, their current status, and their projected room nights.

Process and track Requests for Proposals for all citywide rebookings, and for any citywide leads generated by other properties. Copies of all Visalia proposals for

Citywide events, whether generated by the CVB or another source, will be provided to all proposing properties.

Aggressively identify and work with local leaders who are in positions of influence for professional, industry, and other statewide events. These contacts are to be tracked, and included in regular reports to the Board, and in the annual report to the City.

- **Convention Servicing**

Bureau to continue servicing conventions including arranging, upon request, for tours, spousal activities, special events, housing, and fulfilling other special requests by the convention organizer.

- **Trade Show Attendance**

Attend important and effective trade and travel shows associated with the business of tourism and convention attraction and following an analysis of the benefits versus the cost effectiveness of doing so and the degree to which the City of Visalia's exposure will be enhanced. It is important that close connections be established with Visalia hotels and the convention center. Representatives from these entities should be invited and encouraged to participate with the Bureau at each trade show.

A report on each tradeshow should be included in each monthly report to the CVB Board. An overall analysis of tradeshow activity should be included in the annual report to the City. The analysis on the benefit of each show should examine the return on investment of each show including the number of leads generated, number of proposals requested and other industry standards.

Any leads generated from a Trade Show shall be distributed to the Visalia Convention Center and the Visalia hotel properties within one week of the trade show.

- **Meeting Planner Contacts**

It is important that previous contacts with meeting planners be continued, especially those established with the meeting planners in the Sacramento area. The Bureau staff should make regular contacts with meeting planners in the Sacramento area, and should also develop a strategy for developing the southern California and other markets. Visalia hotel and convention center staffs should be invited to participate. A review of the success of these trips should be included in regular reports to the Board and in the annual report.

- **Collaborate with regional partners to develop a region-wide tourism marketing plan**

Visalia CVB will continue to play a leadership role in the Sequoia Valley Tourism organization (Tulare County EDC) in pushing for greater cooperation on tourism

marketing and in securing additional funding from the County, other communities, and related industry and/or non-profits.

Work with the county EDC and other partners to develop a comprehensive marketing plan for 2008-2009, and present that plan, including Visalia's contributions, to the plan, to the CVB Board by September 15, 2008. Regular updates are also to be included at CVB Board meetings.

- **Tracking System**

Create a system to track tourism, in coordination with local hotels, through walk-in traffic, through 1-800 calls, through responses to advertising, and other appropriate mechanisms. In particular, a system for quantifying the success of the CVB's tourism activities is to be developed. The product of Bureau's tracking efforts shall be included in regular reports to the Board and in the annual report to the City. System should be operational by January 1, 2009.

- **Brochures and Publications**

Bureau will maintain, enhance and distribute tourism brochures and publications. Copies of new publications should be included in the quarterly and annual report. Said publications should include:

- a. Visitors Guide
- b. General interest/information brochure promoting Visalia and its attractions with information on Sequoia and Kings Canyon National Parks, and continue to print/produce an adequate number of the brochures and publications to distribute to the public and to provide to City's Convention Center and City Manager's Office so that each location may distribute same to the public.

- **Advertisement**

Bureau will to continue advertise in publications that enhance Visalia tourism and convention attraction. An analysis of the benefits versus the cost effectiveness of each ad and the degree to which the City of Visalia's exposure will be enhanced, and copies of the ads, should be included in the annual report.

- **Walk-On/Bus Tours**

Bureau to continue to conduct to track bus tours attracted by the CVB, and a tracking of the tours services by the CVB, including the level of service. The Bureau will continue to conduct walk-on tours with bus companies to the extent feasible and to refer these walk-on tours to Visalia hotels and attractions. Bureau to focus on attracting large tour company bus tours through attendance at tradeshows, marketing, direct mail/advertising, telemarketing and in cooperation with local Visalia hotels.

- **National Park Promotion**

Bureau to maintain contacts with National Parks and feature parks to enhance tourism, and work directly with the City and the National Park to promote both the Gateway Shuttle and the internal shuttle in the Sequoia National Park.

- **Mini-Tours**

Bureau to develop at least one new local tour itinerary by April 1, 2009, such as those described in the Sequoia Regional Visitors Council marketing report. New tours, and how both existing and new tours are promoted to and utilized by tourists, are to be included in the annual report.

- **Web Site**

Update the website on a continual basis, and update applicable website links for major features, including the Sequoia Shuttle, all hotels, and the See and Go options on a regular basis. All information on the website should be accurate, current, and applicable.

Update website on an ongoing basis, with attractions added on at least a quarterly basis.

Provide an analysis of website traffic and activity to the CVB Board on a regular basis, and in the annual report to the City.

Promote the Community Calendar feature on the webpage so it is used by more organizations to promote/list events. Within the next year, promote at least 500 applicable community events on the calendar, and by October 1, 2008, develop a marketing plan that will drive more Visalians and visitors to the calendar for information.

- **Visitor Site**

Establish and stock a Visitor Information Center that is open and available during usual and normal business hours as well as non-business hours. The Center must be operational by March 1, 2009. The City must approve the location and format of the Center.

- **Organizational Membership**

Maintain memberships in important and effective organizations that are in the business of tourism and convention attraction following an analysis of the benefits versus the cost effectiveness of doing so. The benefit derived from such memberships is primarily the ability to generate tour and convention leads through attendance at industry trade shows. Additionally, in some instances, trade publications are made available exclusively to members. An analysis regarding the benefit of membership in each association shall be included in the annual report including an assessment on whether continued membership is worthwhile, is to be presented to the CVB Board annually.

The benefit derived from the foregoing memberships consists primarily of the ability to generate tour and convention leads through attendance at industry trade shows. Additionally, in some instances, trade publications are made available exclusively to members. Membership also promotes interaction with people and organizations with similar interests in tourism.

An analysis regarding the benefit of membership in each association shall be included in the annual report including an assessment on whether continued membership is worthwhile.

City of Visalia Agenda Item Transmittal

Meeting Date: June 23, 2008

Agenda Item Number (Assigned by City Clerk): 4h

Agenda Item Wording: Award the contract for the Parking Lot 44 Improvements Project at Tipton Street and Oak Avenue to A & D Construction of Tulare in the amount of \$82,593.10; Project No. 4511-720000-0-0-9377-2007.

Deadline for Action: July 22, 2008 (30 days after bid opening)

Submitting Department: Public Works Department – Traffic Safety Division

Contact Name and Phone Number:

Andrew Benelli, 713-4340;
Eric Bons, 713-4350;

Department Recommendation:

Staff recommends that the City Council award a contract to A & D Construction of Tulare, Ca., in the amount of \$82,593.10 for the Parking Lot 44 Improvements Project at Tipton Street and Oak Avenue; Project No. 4511-720000-0-0-9377-2007.

Discussion:

The project includes the installation of a new parking lot lighting, driveway approach, slurry sealing the existing pavement, removal of and striping of the parking lot located at the northeast corner of Tipton Street and Oak Avenue. This parking lot will provide 150 off street public parking spaces supporting the transit center and transit related functions.

On June 17, 2008 Engineering Staff opened six (6) bids submitted for the Parking Lot 44 Improvements Project. The results of the bid opening are as follows:

	<u>Bidder Name</u>	<u>Location</u>	<u>Amount</u>
1.	A & D Construction	Tulare, CA	\$82,593.10
2.	Central Valley Asphalt	Lindsay, CA	\$87,638.00
3.	Dunn's Sand, Inc.	Visalia, CA	\$89,060.00
4.	Sierra Range Construction	Visalia, CA	\$104,035.37
5.	Mass X, Inc.	Fresno, CA	\$119,980.00
6.	Lee's Paving, Inc.	Visalia, CA	\$125,361.00

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 3

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

The bid item number 5, "Parking Lot Lights and Electrical System" is considered a specialty item of work so the general contractor is performing at least 50 percent of the total contract price with the contractor's owner organization. The Contractor is then in compliance with Caltrans Standard Specifications.

The Engineer's Estimate for the construction contract is \$109,400. Funds have been budgeted in the 2008/09 Transit Capital Account for this expenditure.

Alternatives: None recommended.

Attachments: Location Map,
Summary of bid results

Recommended Motion (and Alternative Motions if expected): Staff recommends that the City Council award the contract for the Parking Lot 44 Improvements Project to A & D Construction of Tulare in the amount of \$82.593.10 .

Environmental Assessment Status

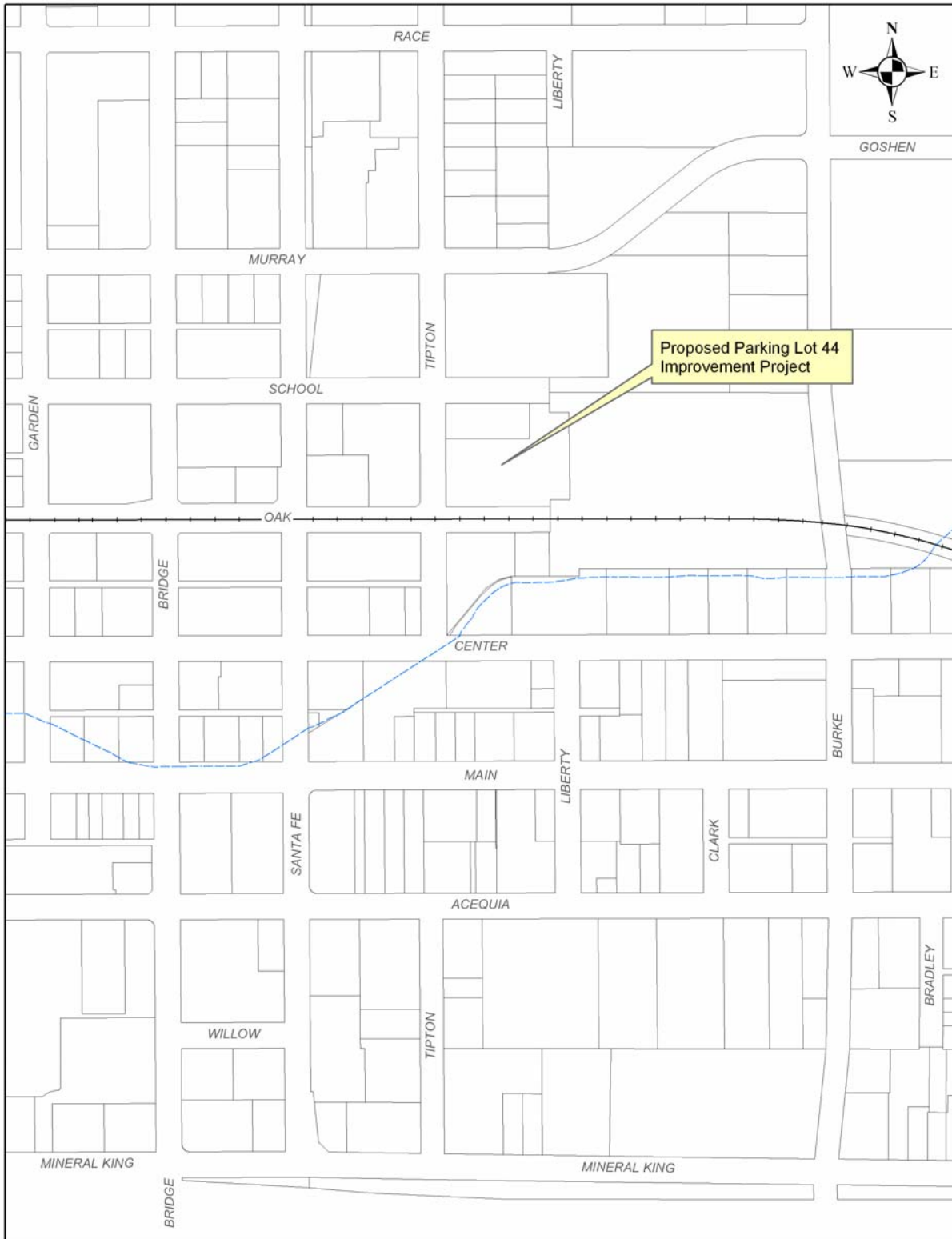
CEQA Review:
Required? Yes No
Review and Action: Prior: Required: Cat-Exempt -.

NEPA Review:
Required? Yes No
Review and Action: Prior: Required:

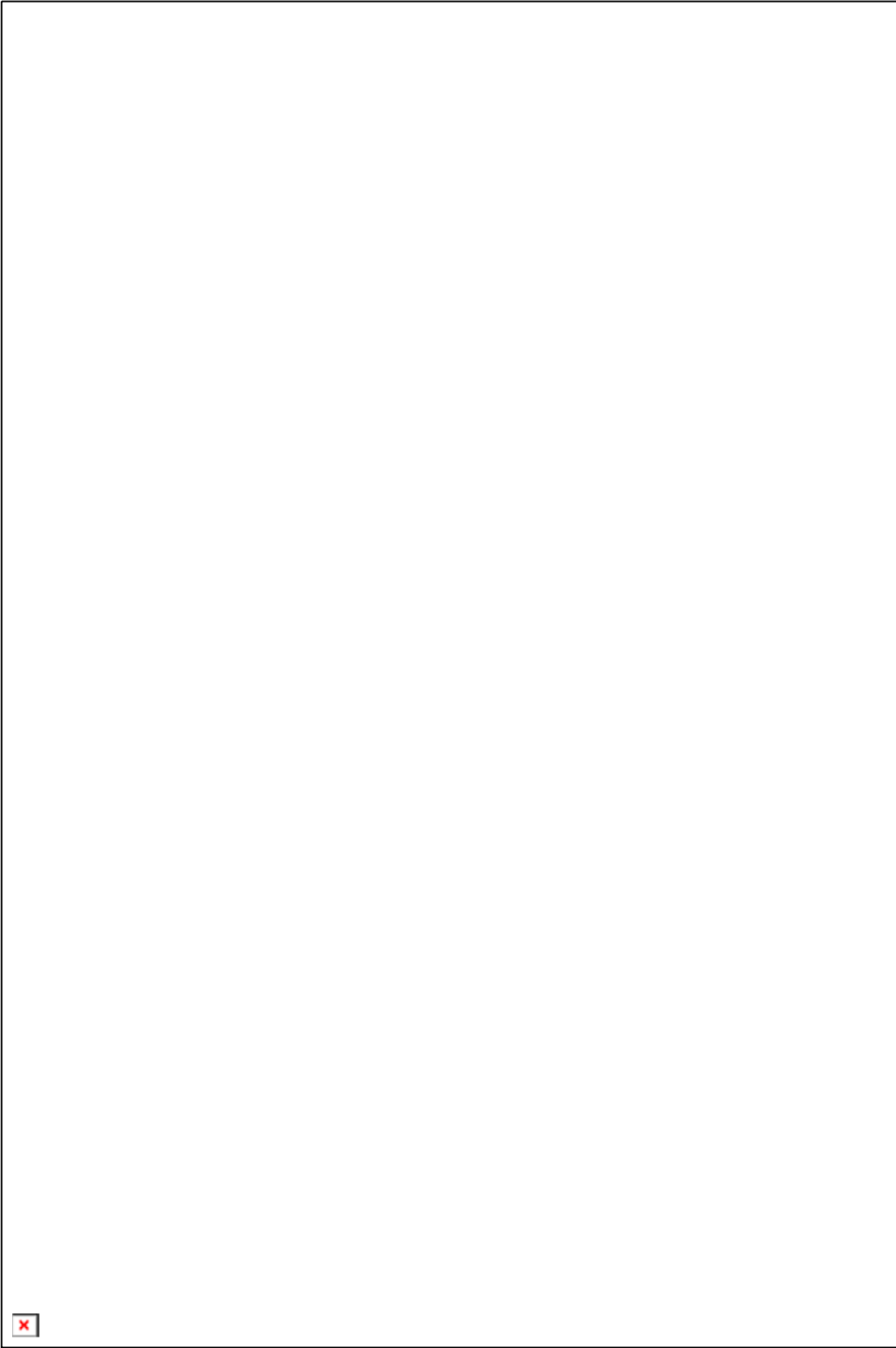
Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*
City to Execute contracts once contractor has completed requirements

Copies of this report have been provided to:

Location Map



Site Plan



Summary of Bid Results

ITEM No.	DESCRIPTION OF WORK	QUANTITIES	UNITS	Engineer's Estimate		A & D Construction		Central Valley Asphalt		Dunn's Sand Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization and Demobilization	1	L.S.	\$4,000.00	\$4,000.00	\$896.00	\$896.00	\$4,800.00	\$4,800.00	\$2,000.00	\$2,000.00
2	Clearing & Grubbing	1	L.S.	\$3,000.00	\$3,000.00	\$3,136.00	\$3,136.00	\$6,500.00	\$6,500.00	\$5,800.00	\$5,800.00
3	Traffic Control	1	L.S.	\$1,500.00	\$1,500.00	\$675.00	\$675.00	\$630.00	\$630.00	\$500.00	\$500.00
4	Paving (Including dig out & sub base prep)	5	Tons	\$200.00	\$1,000.00	\$672.00	\$3,360.00	\$1,282.00	\$6,410.00	\$1,200.00	\$6,000.00
5	Parking Lot Lights and Electrical System	1	L.S.	\$56,000.00	\$56,000.00	\$49,392.00	\$49,392.00	\$41,200.00	\$41,200.00	\$46,000.00	\$46,000.00
6	6" P.C.C. Drive Approach	238	S.F.	\$15.00	\$3,570.00	\$9.45	\$2,249.10	\$19.00	\$4,522.00	\$15.00	\$3,570.00
7	P.C.C. Sidewalk	32	S.F.	\$10.00	\$320.00	\$21.00	\$672.00	\$31.00	\$992.00	\$10.00	\$320.00
8	Seal Coat	6,140	S.Y.	\$4.00	\$24,560.00	\$1.20	\$7,368.00	\$2.00	\$12,280.00	\$1.30	\$7,982.00
9	Chain-Link Fencing	96	L.F.	\$15.00	\$1,440.00	\$28.75	\$2,760.00	\$39.00	\$3,744.00	\$78.00	\$7,488.00
10	Chain Link Fence Removal	440	L.F.	\$9.00	\$3,960.00	\$18.25	\$8,030.00	\$9.00	\$3,960.00	\$15.00	\$6,600.00
11	Signing & Striping	1	L.S.	\$10,000.00	\$10,000.00	\$4,055.00	\$4,055.00	\$2,600.00	\$2,600.00	\$2,800.00	\$2,800.00
				TOTAL:	\$109,350.00	\$82,593.10	\$82,593.10	\$87,638.00	\$87,638.00	TOTAL:	\$89,060.00

Engineer's Estimate: **\$109,400.00**

06/19/2008

1 of 2

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ITEM No.	DESCRIPTION OF WORK	QUANTITIES	UNITS	Engineer's Estimate		Sierra Range Construction		Mass X Inc.		Lee's Paving Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization and Demobilization	1	L.S.	\$4,000.00	\$4,000.00	\$1,297.28	\$1,297.28	\$3,000.00	\$3,000.00	\$13,200.00	\$13,200.00
2	Cleaning & Grubbing	1	L.S.	\$3,000.00	\$3,000.00	\$4,463.35	\$4,463.35	\$8,800.00	\$8,800.00	\$20,500.00	\$20,500.00
3	Traffic Control	1	L.S.	\$1,500.00	\$1,500.00	\$1,645.54	\$1,645.54	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00
4	Paving (Including dig out & sub base prep)	5	Tons	\$200.00	\$1,000.00	\$4,590.04	\$4,590.04	\$900.00	\$4,500.00	\$2,575.00	\$12,875.00
5	Parking Lot Lights and Electrical System	1	L.S.	\$56,000.00	\$56,000.00	\$63,298.67	\$63,298.67	\$61,200.00	\$61,200.00	\$59,700.00	\$59,700.00
6	6" P.C.C. Drive Approach	238	S.F.	\$15.00	\$3,570.00	\$3,610.44	\$3,610.44	\$25.00	\$5,950.00	\$7.00	\$1,666.00
7	P.C.C. Sidewalk	32	S.F.	\$10.00	\$320.00	\$3.13	\$100.00	\$60.00	\$1,920.00	\$6.00	\$192.00
8	Seal Coat	6,140	S.Y.	\$4.00	\$24,560.00	\$2.01	\$12,363.12	\$2.50	\$15,350.00	\$1.00	\$6,140.00
9	Chain-Link Fencing	96	L.F.	\$15.00	\$1,440.00	\$45.25	\$4,343.82	\$35.00	\$3,360.00	\$41.50	\$3,984.00
10	Chain Link Fence Removal	440	L.F.	\$9.00	\$3,960.00	\$7.76	\$3,416.46	\$15.00	\$6,600.00	\$4.10	\$1,804.00
11	Signing & Striping	1	L.S.	\$10,000.00	\$10,000.00	\$4,906.65	\$4,906.65	\$4,300.00	\$4,300.00	\$2,300.00	\$2,300.00
				TOTAL:	\$109,350.00	\$104,035.37	\$119,980.00	TOTAL:	\$119,980.00	TOTAL:	\$125,361.00

Engineer's Estimate: \$109,400.00

City of Visalia Agenda Item Transmittal

Meeting Date: June 23, 2008

Agenda Item Number (Assigned by City Clerk): 4i

Agenda Item Wording: Authorization for the City of Visalia to apply jointly with the County of Tulare for Federal funding for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program through the Bureau of Justice Assistance (BJA) and execution of a Memorandum of Understanding (MOU) regarding the grant.

Deadline for Action: July 8, 2008

Submitting Department: Police

Contact Name and Phone Number: Police Chief Bob Carden, ext. 4215, Captain Glen Newsom, ext. 4227, Lieutenant Jason Salazar, ext. 4102

Department Recommendation: It is recommended that the Council authorize the City of Visalia to continue to participate in a joint grant application with the County of Tulare for a Justice Assistance Grant (JAG) Program and execute the required grant related Memorandum of Understanding between the City and the County.

Summary/background: The JAG Program was proposed to streamline justice funding and grant administration and allows states, tribes and local governments to support a broad range of activities to prevent and control crime based on their own local needs and conditions. JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most.

The JAG formula includes a state allocation consisting of a minimum base allocation with the remaining amount determined on population and Part 1 violent crime statistics and a direct allocation to units of local government. JAG funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support and information systems for criminal justice for any one or more of six purpose areas.

The City of Visalia, jointly with the County of Tulare, is eligible for a disparate Federal allocation of funds in the amount of \$52,959. A disparate allocation of funds occurs when a constituent unit of local government is scheduled to receive one and one-half times more than another constituent unit, while the other unit of local government bears more than 50% of the costs of

For action by:

- City Council
- Redev. Agency Bd.
- Cap. Impr. Corp.
- VPFA

For placement on which agenda:

- Work Session
- Closed Session

Regular Session:

- Consent Calendar
- Regular Item
- Public Hearing

Est. Time (Min.): 1

Review:

Dept. Head _____

Finance _____

City Atty _____
(Initials & date required or N/A)

City Mgr _____

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

prosecution or incarceration that arise for Part 1 violent crimes reported by the geographically constituent unit. According to Federal officials, the portion of the disparate allocation attributable to the City of Visalia is \$34,245 and the portion attributable to the County of Tulare is \$18,714, and have advised the two entities to negotiate the use of the funds.

The JAG application is due on July 8, 2008.

Staff from the Police Department and the Sheriff's Department have met and negotiated the use of JAG funds. The Visalia Police Department will utilize JAG monies for pro-active program costs aimed at increasing prevention, suppression, and education activities in an effort to reduce gang violence and youth gang involvement within our community.

Gang activity and violence is an issue of great concern to the citizens of this community and the Department has responded with a comprehensive approach to reducing gang violence and activity through suppression, intervention, and prevention activities over the course of the last year. The overtime monies sought through this grant will aid the Department in on-going efforts to curb gang activities and their impact on Visalia's youth and maintain momentum made during this past year.

Through a collaboration with the Tulare County District Attorney's Office, the City of Visalia recently obtained two civil gang injunctions against violent criminal street gangs in the City of Visalia. Overtime monies will be utilized in order to conduct directed and focused suppression details within the gang injunction safe zones and surrounding areas to maximize the effect of the gang injunctions in an effort to reduce gang violence and activities that have a negative impact on these neighborhoods. These monies will also be utilized for officers to conduct details focused on prevention efforts through our collaboration with the Tulare County Probation Department officer assigned to the Special Enforcement Bureau. Additionally, the monies will provide the department a continued opportunity to focus on youth who have been identified as at-risk, gang involved youth and are enrolled in the intense supervision program established in this interdepartmental relationship. These prevention details will place emphasis on home visits, case follow-ups, and probation compliance checks aimed at preventing youth gang activity. These funds will also support the Department's Gang Watch activities aimed at educating families, community, and youth about signs of gang involvement. This program provides community members with the necessary information to intervene with at-risk youth, report gang activities, and to the realities and dangers of gang involvement.

Federal funds received will be paid in a single block grant of \$54,959 and will be placed in a Trust Account by the County designated for the JAG funding purpose. All interest derived from these funds is required to remain within the trust and to be expended specifically for this program. JAG funds will reimburse the City and County general funds for costs of equipment and personnel. There is no local match requirement.

Prior Council/Board Actions: N/A

Committee/Commission Review and Actions: N/A

Alternatives: Deny the application of these Federal funds.

Attachments: Memorandum of Understanding

Recommended Motion (and Alternative Motions if expected):

I move for authorization for the City of Visalia to apply jointly with the County of Tulare for Federal funding for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program through the Bureau of Justice Assistance (BJA) and to execute a Memorandum of Understanding (MOU) regarding the grant.

Environmental Assessment Status

CEQA Review: N/A

NEPA Review: N/A

Tracking Information: (Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date.)

Copies of this report have been provided to:

City of Visalia Agenda Item Transmittal

Meeting Date: June 23, 2008

Agenda Item Number (Assigned by City Clerk): 5

Agenda Item Wording: Authorization for the Mayor to send a letter of protest to the California Public Utilities Commission regarding the proposed transmission loop with the intent to raise questions and request local hearings on the project.

Deadline for Action: June 30, 2008

Submitting Department:

Contact Name and Phone Number:

Leslie Caviglia, 713-4317
Michael Olmos, 713-4332

Department Recommendation

It is recommended that the Council authorize the Mayor to sign a letter of protest raising a number of potential questions regarding the proposed loop and requesting local hearings on the project.

Department Discussion

California Edison has filed an application with the California Public Utilities Commission (CPUC) to construct the San Joaquin Cross Valley Loop Project which includes replacement of some of the 220 kV transmission line segments in the Visalia area with a single double circuit transmission line to create room for the construction of new double circuit 220 kV transmission line in order to establish two new transmission circuits.

There does not seem to be any disagreement about the need for the project; everyone appears to concur that there is a need for more transmission lines to ensure transmission capacity, especially during times of peak energy usage. However, there is disagreement regarding the proposed route for the transmission line project. The City of Farmersville, and several other entities along the preferred alternative (referred to by SCE as Route 1, following Highway 198) have indicated they will protest the preferred alternative. This route would begin at the Rector Substation, travel through approximately 1.1 miles along the current transmission line that exists in Visalia, and then turn east and proceed through the eastern end of Farmersville, along Highway 198, crossing the highway at two different locations, passing through the Lemon Cove area and connecting with the Big Creek 3-Rector No. 2 line 19 miles from the Rector Substation. A map of the proposed routes is attached.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): _____

Review:

Dept. Head LBC 61808

Finance

City Atty

City Mgr

Staff is still evaluating the route alternatives, and will return to the Council with a full presentation regarding the alternatives and their impacts on Visalia and the surrounding areas. At this point, it appears that routes 2 and 3 would actually result in a two sets of power poles and lines running along most of the eastern border of Visalia, adjacent to residential neighborhoods.

The Council requested specific information from Southern California Edison in order to fully evaluate the route alternates. The information requested by Council included:

1. Specific location of alternative routes in relation to parcel lines and existing land uses
2. Details on number and location of replacement poles for each alternative from Rector Substation to St. John's River.
3. Detailed comparative cost estimates for each alternate route.

Staff as received the specific location of the alternative routes in relation to parcel lines and existing land uses for preferred alternative route 1, and the portion of route 2 and 3 that pass through Visalia. The specific pole placement for route 1 has also been received, but not for route 2 and 3 (the placement in the Visalia area will probably be the same for routes 2 and 3). The cost estimate information appears to be available from the CPUC, but staff has not been able to obtain it yet. It is difficult to fully evaluate the options without this information. Staff has reissued the request to Bill DeLain, Regional Manager, and Les Starck Vice President Local Public Affairs, who met with the Mayor last month.

In reviewing SCE's application materials, staff has also noted that a fourth transmission line route alternative was also considered by SCE but dropped due to apparent impedance from the long line distance from Big Creek transmission facility. This route would appear to have the least impact on current residents and developed areas and would seemingly avoid many of the controversial impacts. Staff has requested more information on this route alternative and a more thorough discussion of this alternative will be presented for Council consideration.

As part of the CPUC process, anyone, agencies, organizations, businesses or individuals, that have concerns with a proposed project have 30 days from the filing of the application to file a "protest" with their initial concerns, and to request local hearings on the projects. Without protests, the CPUC has the option of accepting the application as submitted and **proceeding** with the process without public hearings in the local area. Protest letters for this project are due June 30, 2008.

Staff proposes that the Mayor send a letter supporting the need for the project, while at the same time identifying that a lack of specific information has kept the City from fully assessing the alternatives. The letter should also request a local hearing where it may comment on the following possible project and environmental impacts:

- *visual impacts of taller towers/poles on existing neighborhoods
- *impacts of power lines on future development
- *impacts of power line facilities on property values
- *economic impacts resulting from potential reduced property values
- *effects upon tourism if lines are placed within viewshed of Highway 198
- *noise impacts from power line hum on adjacent properties/land uses
- *potential conjunctive uses for powerline easements
- *cost estimates and their impact on rate payers
- *More detailed evaluation of Alternative Route 4.

A local hearing would provide an opportunity for all interested parties and affected landowners to provide input directly to the CPUC in a convenient and effective manner. Given costs of transportation due to rising fuel costs, a local hearing is necessary so all interested persons may receive information and provide input on the route alternatives.

Staff will continue to pursue the requested information with the intent of returning to Council within the next 60 days with further information regarding the route alternatives and their potential impacts on Visalia.

Committee/Commission Review and Actions:

Alternatives: Do not request a local hearing. This is not recommended due to substantial local controversy affecting the various transmission line alternative routes.

Attachments:

1. Map of alternative routes

Recommended Motion (and Alternative Motions if expected):

I move that the City Council authorize the Mayor to send a letter of protest to Southern California Edison Company raising potential questions regarding the project and requesting a public hearing in this area.

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*