

Visalia City Council Agenda

For the SPECIAL meeting of: MONDAY, June 9, 2008

Location: Visalia Convention Center, 303 E. Acequia, Visalia CA 93291

Mayor: Jesus J. Gamboa
Vice Mayor: Bob Link
Council Member: Greg Collins
Council Member: Donald K. Landers
Council Member: Amy Shuklian

All items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion on any item on the Consent Calendar, please contact the City Clerk who will then request that Council make the item part of the regular agenda.

WORK SESSION AND ACTION ITEMS (as described)

5:00 p.m.

Public Comment on Work Session and Closed Session Items -

1. Continued review of select FY 2008-09 & 2009-10 Capital Improvement budgets and future Capital Improvement Program (CIP) requests.
2. *Item removed at the request of staff*

ITEMS OF INTEREST

CLOSED SESSION

6:00 p.m. (Or, immediately following Work Session)

3. Conference With Real Property Negotiators (G.C. §54956.8)
Property: 502 S. Santa Fe Street (APN:097-121-010)
Under Negotiation: price, terms and conditions of potential purchase; update re previously authorized negotiations
Negotiating Parties: Steve Salomon, Andrew Benelli, Colleen Carlson, Steve and Helen Copley
4. *Item removed at the request of staff*
5. Conference with Labor Negotiator (G.C. Section 54957.6)
Agency designated representatives: Janice Avila, Eric Frost, Steve Salomon
Employee Organization: Department Head and Confidential Groups

REGULAR SESSION

7:00 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

CITIZENS REQUESTS - This is the time for members of the public to comment on any matter within the jurisdiction of the Visalia City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item for discussion purposes. Comments related to Regular or Public Hearing Items listed on this agenda will be heard at the time the item is discussed or at the time the Public Hearing is opened for comment. The Council Members ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome. The Council cannot legally discuss or take official action on citizen request items that are introduced tonight. In fairness to all who wish to speak tonight, each speaker from the public will be allowed three minutes (speaker timing lights mounted on the lectern will notify you with a flashing red light when your time has expired). Please begin your comments by stating and spelling your name and providing your street name and city.

CHANGES TO THE AGENDA/ITEMS TO BE PULLED FOR DISCUSSION

6. CONSENT CALENDAR - Consent Calendar items are considered routine and will be enacted by a single vote of the Council with no discussion. For a Consent Calendar item to be discussed, or voted upon individually, it must be removed at the request of the Council.
 - a) Authorization to read ordinances by title only.
 - b) *Item removed at the request of staff*
 - c) Report on recent water acquisition of approximately 1000 acre feet from Kaweah Delta Water Conservation District.
7. Review and discuss the Citizens Advisory Committee recommendations for funding of nonprofits.

REPORT ON ACTIONS TAKEN IN CLOSED SESSION

REPORT OF CLOSED SESSION MATTERS FINALIZED BETWEEN COUNCIL MEETINGS

Upcoming Council Meetings

- Monday, June 16, 2008, Work Session 4:00 p.m. Regular Session 7:00 p.m. - City Hall Council Chambers 707 W. Acequia
- Monday, June 23, 2008, Special Session 5:30 p.m., Joint City Council and Kaweah Delta District Hospital Board - 400 W. Mineral King, Blue Room (Basement Conference Room)
- Monday, June 23, 2008, Special Session 7:00 p.m. - Convention Center, 303 E. Acequia
- Monday, July 14, 2008, Work Session 4:00 p.m. Special Session 7:00 p.m. - Convention Center 303 E. Acequia

In compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4512 48-hours in advance of the meeting. For Hearing-Impaired - Call (559) 713-4900 (TDD) 48-hours in advance of the scheduled meeting time to request signing services.

Any written materials relating to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the Office of the City Clerk, 425 E. Oak Street, Visalia, CA 93291, during normal business hours.

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 09, 2008

Agenda Item Number (Assigned by City Clerk): 1

Agenda Item Wording: Continued review of select FY 2008-09 & 2009-10 Capital Improvement budgets and future Capital Improvement Program (CIP) requests.

Deadline for Action: June 23, 2008

Submitting Department: Administration/Finance Division

Contact Name and Phone Number:

Eric Frost, 713-4474

Renee Nagel, 713-4375

Melody Murch, 713-4379

Department Recommendation:

That the City Council accepts the final presentation of the City's Capital Improvement Project (CIP) report and provide direction as appropriate. The Council is scheduled to act upon the CIP budget during the month of June.

Discussion:

This is Council's opportunity to review the General Fund (0011) portion of the proposed FY 2008-14 Capital Improvement Program (CIP) which is the last CIP item to be reviewed. The Capital Improvement Program presents the 2008/09 and 2009/10 fiscal years for adoption and appropriation. Four additional years are presented for planning purposes (2010-2014). This allows Council to plan future projects and consider the near term impacts of those decisions. However, only the first two years are proposed for adoption and deserve the greater scrutiny.

It is recommended that Council review and tentatively approve or direct changes to the attached proposed Capital Improvement Program (CIP) budgets for the selected funds. No formal action is required at this time. Staff will return with funds that need to be amended or will make changes to the Capital Improvement Program as Council directs. A final Capital Improvement Program document will be prepared, after the review process is completed, to be adopted with the City's Operating Budget during the month of June.

With the presentation of the General Fund, the City Council will have completed its capital improvement program review. Over the next several meetings, the City Council will review the operating portions of the budget. The proposed timelines are as follows:

June 16 Overview of the budget

This document last revised: 6/6/08 1:13:00 PM

File location and name: H:\(1) AGENDAS for Council\2008\060908\Item 1 CIP Budget 2008-09 and 2009-10.doc

Page 1

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 1 hr.

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

Analysis of the General Fund and Enterprises
Public Hearing for community comment
Adjourn regular meeting to June 23 in order to take fiscal action

- June 23 Measure T recertification
 Proposition 4 Expenditure Limit Report
 Redevelopment Budget
 Follow-up on any Council items
 Public Hearing for additional community comment
 Potential adoption of the budget or adjourn regular meeting to June 30 in order to
 take fiscal action
- June 30 If needed, follow up on any Council items
 Adoption of the budget

After adoption of the budget, it is important to note that any Council meeting, revisions to the budget can take place by motion. In this year of greater fiscal uncertainty, such actions may be more common.

Staff Response from June 2, 2008 Council Meeting:

The following changes will be reflected in the final budget document:

Goshen Bike Path \$450,000- As previously requested by Council, the project to repave 5.5 miles of the Goshen bike path and add more landscaping has been moved forward from the 2010/11 planning year into the 2009/10 budget year to make better use of available fund balance in the Measure R Trailways (1132) fund.

Traffic Signal at Demaree & Mill Creek \$300,000- As requested this project has been moved forward from the 2009/10 budget year to 2008/09. The change is in response to Council priorities and citizen requests. This project will replace an existing all-way stop to reduce traffic delays and air pollution.

Council Comments- Staff was given the following direction for various projects during the June 2nd meeting.

- When purchasing vehicles for the City fleet, alternative fuel vehicles should be chosen whenever they are available to meet the specific vehicle need.
- Traffic Signal design should include solid green lights for dedicated left turn lanes (rather than green arrows) whenever possible to increase the flow of traffic.
- Signal synchronization should be accomplished with radio signals rather than the more expensive method of conduit installation whenever feasible.
- Proposed purchase of property which is subject to a clean-up order and to be used for Corporation Yard Expansion should require a clear understanding of parties responsible for any further clean-up required after the property changes title.
- For Street Name blade replacements, staff should work with the Police department to identify signs in greatest need of replacement.

General, Fund 0011 (Page 8): This fund's revenues for the most part, are discretionary and can be used for any governmental purpose. The General Fund has proposed capital expenditures of approximately \$2.1 million and \$640,000 in 2008/09 and 2009/10, respectively. Projects receiving grants reduce the actual cost to the General Fund by \$297,000 in 2008/09. The recommendations are based upon a prioritized ranking (see Appendix A on page 20). Projects totaling \$1,017,050 are recommended to be frozen until the 2008-09 mid-year budget review in 2009, or other Council action. A brief summary of the proposed capital budget is shown in Table 1: Summary of Proposed General Fund CIP Budget.

Table 1: Summary of Proposed General Fund CIP Budget

	2008-09	2009-10	2-year Total
Proposed Budget Appropriation	\$ 2,057,300	\$ 640,350	\$ 2,697,650
Less Grant Funding	(297,000)	-	(297,000)
Less Projects Recommended to Freeze	(1,017,050)		(1,017,050)
Net Appropriation	<u>\$ 743,250</u>	<u>\$ 640,350</u>	<u>\$ 1,383,600</u>

There are 45 capital projects proposed in the General Fund, 37 requiring funding in the 2-year portion of the budget. A list of proposed projects in the 2-year portion of the budget, including staff recommendations for which projects should be frozen until the Mid-Year Budget review follows in Table 2: General Fund CIP Request Ranking - 2008/09 - 2009/10 Budget Years.

**Table 2: General Fund CIP Request Ranking - 2008/09 - 2009/10 Budget Years
(Shaded Column Proposed to be Frozen)**

#	Project Description	Rating	2008-09			2009-10 Request
			Requests Funded	Requests Frozen	Total Request	
1	Exhaust removal system (Fire)	1A	11,900		11,900	
2	Equipment for new truck (Fire)	1A	79,250		79,250	
3	Advanced life support items.	1A	21,000		21,000	21,000
4	Bomb suit and helmet	1A	24,800		24,800	
5	General Plan Update	1A	100,000	250,000	350,000	350,000
6	Transportation Grant for Oval Park *	1A	150,000		150,000	
7	Workload Study for Police Department	1A	35,200		35,200	
8	Evidence Storage at CalTrans property for PD	1A	50,000		50,000	
9	Sequoia Region Institute for Higher Education	1A	50,000		50,000	
10	Jaws of life Extrication Equipment (Fire)	1A			-	19,900
11	Lincoln Oval Park Improvements	1A	30,000		30,000	
12	SCBA cylinders	1A-	10,000		10,000	
13	MHCC Gym Floor (Safety Improvement)	1A-	40,000		40,000	
14	Fire Radios	1A-	12,600		12,600	12,600
15	Main Street Theater Improvements (paid by rental income)	1A-	50,000		50,000	
16	Maintain City leased property	1B+	40,000	10,000	50,000	50,000
17	Maintain City owned property	1B+	40,000	10,000	50,000	50,000
18	Replace old irrigation controllers to DX2 *	1B	125,500		125,500	
19	K-9 and handler course	1B	20,000		20,000	
20	Park Playground Improvement Project *	1B	150,000		150,000	
21	Miki City Park	1B		274,500	274,500	
22	Thermal Imagers (3)	1B		55,600	55,600	
23	Explosive Training Building Façade	1B		15,500	15,500	
24	Recondition Safety Surfacing in Playgrounds	1B		30,000	30,000	33,000
25	Crack seal, patch and slurry seal Parks parking lots	1B		25,000	25,000	
26	Resurface and restripe Park parking lots	1B		70,000	70,000	
27	Provident Skate Park Fencing	1B		86,000	86,000	
28	SCE Yard Purchase	1B		36,350	36,350	36,350
29	Anthony Community Center (ACC) Main Room Renovation	2A		17,800	17,800	
30	Live Streaming Audio (Granicus)	2A		35,100	35,100	
31	Records Management System	2A			-	30,000
32	Agenda Management Software	2A			-	25,000
33	Remodel Solid Waste Admin Building office spaces	2A		7,500	7,500	7,500
34	Streets/Traffic Safety Office/Shop Repairs	2A		30,000	30,000	
35	Annual project for productivity improvements	2		5,000	5,000	5,000
36	Replace Lights on Plaza Tennis court	2B		18,700	18,700	
37	Community signage	2B		40,000	40,000	
38	Sub Total		1,040,250	1,017,050	2,057,300	640,350
39	Less Grant Funding Contributed		(297,000)		(297,000)	-
40	Less Frozen Items			(1,017,050)	(1,017,050)	
Net General Fund Appropriation			743,250	-	743,250	640,350

* Project receiving grant funding. See full project description for details

The projects proposed in the General Fund have been through a committee review process. The General fund CIP committee is made up of representatives from each City department. Each project is assigned a rating by the committee which is used to rank requests to determine their funding priority. A brief description of the ranking guidelines is included in Appendix A of this item on page 20.

Summary:

The City's CIP details a six-year plan for the expenditure of funds and the completion of projects (see pages 8-15). Information for the years 2010/11 through 2013/14 is provided for informational and planning purposes and will be revised, updated, and adopted in two year increments.

The attached spreadsheets summarize each fund and also provide a detailed list of the proposed projects. The fund title and number are followed by a brief explanation of the revenue source and general purpose of the fund. Each fund summary shows the beginning cash, operating revenue, operating expenditures, proposed CIP expenditures, and ending cash balance for each of the six years. The next section contains a detailed listing of the proposed CIP projects and a map reference for these projects (pages 8-19). The map reference refers to one of 4 maps of the City of Visalia which divides the City into four quadrants along Demaree and Highway 198 as follows:

Map Quadrants

Using Mooney and 198 as Axis Lines

Northwest	Map A (page 16)
Northeast	Map B (page 17)
Southwest	Map C (page 18)
Southeast	Map D (page 19)

The first letter of the map reference refers to a specific map and projects are then numbered sequentially within the map.

Presentation to Council: Staff has prepared a Power Point presentation to review the Capital Programs of the various funds which follow in pages 8-19. CIP Project Managers will be available to address Council's questions on proposed projects. In order to assist Council in reviewing the proposed CIP projects, staff would recommend the following:

- Staff will present an overview of projects to be discussed.
- Each page will then be individually reviewed and Council will direct which project should be further explained.
- As appropriate, Council will direct certain items to be brought back for further discussion.

Final Adoption: All proposed CIP fund budgets which have been reviewed will be brought back to Council as the Capital Improvements section of the City of Visalia Operating Budget. Final adoption of the Budget document is tentatively scheduled for June 23, 2008. A list of all CIP fund budgets reviewed at prior meetings is below.

Prior Council/Board Actions:

Funds reviewed and tentatively approved by Council at prior meetings (no official action taken):

<i>Fund #</i>	<i>Fund Title</i>	<i>Fund Manager</i>	<i>Review Date</i>
4011	Airport	Mario Cifuentez	04/07/08
4311	Wastewater Treatment Plant	Jim Ross	04/07/08
4411	Solid Waste	Jim Bean	04/07/08
4511	Transit	Monty Cox	04/07/08
1615	Proposition 1B - Transit	Monty Cox	04/07/08
1511	NE Maintenance District	Vince Elizondo	04/07/08
1513	Landscape & Lighting	Vince Elizondo	04/07/08
1711	NE Capital Improvements	Andrew Benelli	04/07/08
1221	Storm Sewer Construction	Doug Damko	04/21/08
1222	Storm Sewer Deficiency	Adam Ennis	04/21/08
1224	Underground Water Recharge	Adam Ennis	04/21/08
4812	Storm Sewer Maintenance	Adam Ennis	04/21/08
1231	Wastewater Trunk line	Adam Ennis	04/21/08
1251	Waterways	Don Stone	04/21/08
1132	Measure R – Bike and Trail	Paul Shepard	04/21/08
1211	Parks & Recreation Facilities	Don Stone	04/21/08
1041	Civic Center Public Facilities Fee	Eric Frost	05/05/08
0014	General Fund Designation -Sports Park	Don Stone	05/05/08
4131	Convention Center	Wally Roeben	05/05/08
5111	Information Services	Mike Allen	05/05/08
1811	CDBG	Ricardo Noguera	05/05/08
1911	Mooney RDA	Ricardo Noguera	05/05/08
1921	Downtown RDA	Ricardo Noguera	05/05/08
1931	Central Redevelopment District	Ricardo Noguera	05/05/08
1061	Fire Impact Fund	Danny Wristen	05/05/08
1121	Police Sales Tax	Chuck Hindenburg	05/05/08
1122	Fire Sales Tax	Danny Wristen	05/05/08
6211	Narcotics Forfeiture	Chuck Hindenburg	05/05/08
6212	Assets Forfeiture	Chuck Hindenburg	05/05/08
1111	Gas Tax	Eric Bons	06/02/08
1241	Transportation Impact	Chris Young	06/02/08
1611	Transportation	Adam Ennis	06/02/08
1131	Measure R Local	Adam Ennis	06/02/08
1133	Measure R Regional	Adam Ennis	06/02/08
0012	Motor Vehicle In-Lieu	Adam Ennis	06/02/08
1614	Proposition 1B - Transportation	Adam Ennis	06/02/08

Committee/Commission Review and Actions:

Alternatives:

Attachments:

Recommended Motion (and Alternative Motions if expected)

Environmental Assessment Status

CEQA Review:

NEPA Review:

Copies of this report have been provided to:

**General Fund - 0011
2008/09 - 2013/14 Capital Improvement Program**

This fund's revenues include sales and property taxes, motor vehicle in-lieu fees, business licenses, transient occupancy taxes, fees for services and interest earnings. These revenues, for the most part, are discretionary and can be used for anything approved by City Council.

Executive Summary

	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
Beginning Cash Available for General Fund Capital Projects	-	-	-	-	-	-
Grants, Donations	297,000	-	-	-	-	-
Operating Revenue	743,250	640,350	369,850	635,100	242,000	2,150,000
Capital Expenditures	(2,057,300)	(640,350)	(369,850)	(635,100)	(242,000)	(2,150,000)
Less Appropriated but frozen until 2008-09 Mid-Year Budget Review or other Council Action	1,017,050					
Total Resources Available for Projects	-	-	-	-	-	-

#	Project Description	Rate	Project Manager	Project #	Budget Impact	Map Ref	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
1A Project Ranking												
1	Exhaust removal system Ward Diesel Filter No Smoke . The system is mounted on the apparatus and directly captures harmful diesel exhaust, eliminating exhaust from the Fire station. Provides respiratory protection from diesel exhaust in the station. Station 56 located at Lovers Lane and Walnut is leased from the State (CDF). The building has no exhaust removal system. This system would provide needed exhaust removal without making building modifications.	1A	Doyle Sewell	9222 task new	--	N/A	11,900					
2	Equipment for new Fire truck to be delivered December 2008. This is standard equipment for Fire department's trucks and needed to perform firefighter and rescue activities.	1A	Doyle Sewell	9222 task new	--	N/A	79,250					
3	Advanced Life Support (ALS)- Equip (1) engine and (1) additional as reserve unit with advanced life support items. This will allow us to fill our agreement with the Central CA Emergency Medical Services Authority (CEMSA) to be first responder ALS to all areas of Visalia. Items needed are one monitor/defibrillator, one airway kit, and one drug kit. The Monitor will require a maintenance agreement. The drug and airway kit will need restocking as items are used on calls.	1A	Kevin Gildea	new	*	N/A	21,000	21,000				
4	Bomb suit and helmet- MED-ENG EOD-9 Bomb suit and helmet, The bomb squad currently has two bomb suits to accommodate the different sizes of the bomb techs. The smaller suit will reach it's useful life per the manufacturers this year due to natural deterioration of the ballistic material. To ensure the continued safety of the bomb techs who use this suit, it needs to be replaced.	1A	Chuck Hindenburg	new	--	N/A	24,800					

Shaded Projects and their corresponding shaded 2008-09 Funding are proposed to be frozen until the 2008-09 Mid-Year Budget Review, or other Council Action

#	Project Description	Rate	Project Manager	Project #	Budget Impact	Map Ref	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
5	General Plan Update- Update is needed. Current Land Use Elements are 15 years old and other elements are as much as 20 years old. Staff does not have the resources to accomplish this major task without consulting assistance.	1A	Mike Olmos	new	--	N/A	100,000	350,000				
							250,000					
6	Transportation Grant for Oval Park- The City was awarded a grant from Caltrans (\$135k) to complete safety and traffic improvements to the area immediately surrounding the Oval Park. \$150k project is funded by grant \$135k with a \$15k General Fund contribution for match.	1A	Tim Burns	new	--	B50	150,000					
7	Workload Study for Police Department- Software package and interface, Staff Wizard, and consultant to analyze workload to most effectively staff available resources. To effectively develop and employ COPPS philosophy requires unobligated time for patrol officers to perform their COPPS functions. Unobligated time is derived through the efficient use of available resources.	1A	Glen Newsome	new	*	N/A	35,200					
8	Evidence Storage at Cal Trans property- Provide with monitored alarm and video surveillance camera. A recent evidence audit addressed the inadequacy of current storage facilities which consists of 4 C-train containers behind PD. Due to the critical importance of evidence in the prosecution of criminal cases, it is imperative evidence be properly maintained and readily available for investigative purposes, presentation at court, and return to the lawful owner.	1A	Chuck Hindenburg	new	--	N/A	50,000					
9	Sequoia Regional Institute for Higher Education- Assist in funding of an administrator for the COS/CSUF Campus Center on the COS Campus	1A	Carol Cairns	8012	--	N/A	50,000					
10	Jaws of Life Fire extrication equipment- Complete set of TNT Rescue Tools. (1) TNT BR-30 3hp Honda Power Unit, (1) TNT CC-20 Combo Cutter & Spreader, (1) TNT CSC-40-RCV (w/remote valve), (1) TNT R-30 Rams, (2) TNT 30 ft hoses EXTH-30 (1 red & 1 blue), and (1) set of mounting brackets. To replace outdated equipment.	1A	Doyle Sewell	9222 task new	--	N/A		19,900				
11	Lincoln Oval Park Improvements- project scope may include lighting, removal of kiosk, renovation of playground, and fencing. This area has a high concentration of apartments and limited open space. The North Visalia Neighborhood Advisory Committee has made the renovation of this park a high priority in their efforts to make North Visalia more livable. Project total of \$75k is funded with CDBG \$45k and General Fund \$30k.	1A	Vince Elizondo/ Michelle Figueroa	3011/new	--	B50	30,000					

Shaded Projects and their corresponding shaded 2008-09 Funding are proposed to be frozen until the 2008-09 Mid-Year Budget Review, or other Council Action

#	Project Description	Rate	Project Manager	Project #	Budget Impact	Map Ref	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
1A- Project Ranking												
12	SCBA cylinder replacement- used to store oxygen for use in firefighting and haz mat emergencies. This purchase will provide the Fire Department with the appropriate number of cylinders when deployed to a Fire or Hazmat of Transportation requires that SCBA cylinders be destroyed when they reach 15 years of age.	1A-	Brian Adney	9720	--	N/A	10,000					
13	MHCC Gym Floor (Additional Funding)- Replace gym floor at Manuel Hernandez Center. Additional funds needed to complete prior year CIP. Price includes demolition of existing floor, preparation of sub-floor, adhesive, flooring & lining. The floor, which was installed in 1999, is lifting and bubbling up making it unsafe for play. The new floor will be suitable and durable enough for all types of athletic play.	1A-	Jeannie Greenwood	9893		N/A	40,000					
14	Fire Radios- narrow band Federal Regulation	1A-	Doyle Sewell	new	----	N/A	12,600	12,600				
15	Main Street Theater Code Compliance. Funds were set aside in the previous CIP budget when ownership was expected to be shared. Now the City has full ownership and the cost of all improvements will be solely the responsibility of the City. The following repairs are needed; repair water damage to a main wall, repaint the ceiling, replace carpet, remove mold from and replace the concession stand, repair the exterior marquee. Enchanted Playhouse pays \$3k/month rent. From 7/04 to 6/08 the City will have collected \$144k in rent on the theater without paying for any repairs. This project will be offset by rental revenue.	1A-	Wally Roeben	9877	--	N/A	50,000					
1B+ Project Ranking												
16	Maintain City Owned property leased to tenants- Maintenance of City leased property such as the SPCA, Creative Center, Icehouse, etc. As these properties age, needs for various maintenance issues arise.	1B+	Eric Frost	9491	--	N/A	40,000	50,000	50,000	50,000	50,000	50,000
17	Maintain City owned/City Occupied property as buildings age, needs for various maintenance issues arise and are critical. For example: roof repairs and replacements, pressure washing, repair of storm and vandalism damage, etc.	1B+	Eric Frost	9708	--	N/A	40,000	50,000	50,000	50,000	50,000	50,000

Shaded Projects and their corresponding shaded 2008-09 Funding are proposed to be frozen until the 2008-09 Mid-Year Budget Review, or other Council Action

#	Project Description	Rate	Project Manager	Project #	Budget Impact	Map Ref	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
1B Project Ranking												
18	Upgrade old irrigation clocks to new central system in 19 City Parks. New controllers can operate both irrigation and lights from a centrally located computer resulting in water, electricity and staff time savings. The system was placed in Crestwood, Houk, Lincoln Oval, Rotary, and Willow Glen Parks in 07/08. Planned replacements Ruiz, Seven Oaks, Sunset, Riverbend, Stonebrook, Blain, Woodland, Constituion, Fairview Village, Pinkham, Recreation, Combs, Memorial and Summers Parks14. Project total of \$125k Partially funded by CA Water \$12k. Staff will also pursue funding from Visalia Water Committee to offset General Fund portion.	1B	Jeff Fultz	9898	*	N/A	125,500					
19	K-9 and Handler course- replace, train & equip new K-9-Police canine and handler course- The average working life of a police K-9 is 5 years. One of the department's current K-9's is approaching the 5 year working life limit.	1B	Steve Philips	new	--	N/A	20,000		21,000	21,500		22,500
The project listed below is grant funded.												
20	Park Playground Improvement Project- Combination of prior projects 9704 (Repair damaged playground equipment) and 9092 (Replace and Upgrade Playground Equipment). Replaces playgrounds at Plaza, Blain, Pinkham, Whitendale, Summers, Jefferson, Houk, Fairview, Willow Glen, and Crestwood Parks. All parks listed have been identified as out of compliance with current state requirements and can not be modified. Project total of \$753k funded with Park Bond Grant funds \$577k and General Fund \$176k. Current budget request completely grant funded.		Don Stone	9092	--	N/A	150,000					
The project listed below are frozen until further review by Council												
21	Miki City Park- Develop a .65 acre park with a Japanese theme. (Multi-Funded: Project total of \$450k funded with Recreation Facilites (1211) \$175k and General Fund \$275k.)	1B	Vince Elizondo	3011/9933	--	B17	274,500					
22	Thermal Imagers (3)- T-3 Max with Transmitters for emergency scene use. Replacement for imagers purchased in 2000 which are now 8 years old. Updated technology has improved considerably over what we currently have and use. The units are smaller, lighter and use color to identify extreme heat.	1B	Doyle Sewell	9222 task new	--	N/A	55,600					

Shaded Projects and their corresponding shaded 2008-09 Funding are proposed to be frozen until the 2008-09 Mid-Year Budget Review, or other Council Action

#	Project Description	Rate	Project Manager	Project #	Budget Impact	Map Ref	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
23	Explosive Training Building Façade- Reinforced concrete structure strong enough to withstand repeated explosive blasts and treated to prevent corrosion. For the purpose of conducting tactical explosive training in a secure environment. This façade will allow the Bomb Squad and SWAT personnel to conduct extensive training together to ensure the safety of all involved personnel during actual operations in the field. It will also allow the breaching team to conduct research for the development of proper charges.	1B	Jeremy Houser	new	--	N/A	15,500					
24	Recondition Safety Surfacing in Playgrounds. To comply with U.S. consumer products and safety commission. Surfacing consists of installing wood chip and wood fiber in playgrounds. Due to deterioration, settling, etc. this must be done on an on-going basis.	1B	Jeff Fultz	9896	*	N/A	30,000	33,000	37,000	41,000	45,000	50,000
25	Crack seal, patch and slurry seal multiple parking lots at Plaza (4), Blain (4) , and Whitendale (2) parks. To prolong the life of the asphalt parking lot which is less costly than to resurface with new asphalt.	1B	Jeff Fultz	new	--	N/A	25,000					
26	Resurface and restripe Park parking lots. Resurface with new asphalt cap and repaint handicap and parking stalls stripes at Ruiz Park and Fairview Park parking lots. Parking lot has deteriorated to the extent of not being able to seal and needs to be capped.	1B	Jeff Fultz	new	--	N/A	70,000					
27	Provident Skate Park Fencing- Project to construct a 7' high perimeter wrought iron fence to match the fencing at the Oak ball park limiting ingress and egress at the park. The fence will allow police and recreation staff to better manage the activities at the park.	1B	Jeannie Greenwood	new	--	B20	86,000					
28	Purchase SCE yard property adjacent to the Corporation yard. Corp Yard has lost approx. 7+acres of space and will lose an additional 2 acres in about 8-10 years to the Transit Maintenance Facility. Purchase of SCE property is needed to accommodate the Corp Yard's needs for current operations and future growth during the next 8-10 years that Corp Yard is projected to remain at current location. (Multi-funded: Project total of \$1m funded \$615k from 4411, \$312k from 0012, and \$73k Gen Fund.)	1B	Jim Bean/ Earl Nielsen	new	--	B1	36,350	36,350				

Shaded Projects and their corresponding shaded 2008-09 Funding are proposed to be frozen until the 2008-09 Mid-Year Budget Review, or other Council Action

#	Project Description	Rate	Project Manager	Project #	Budget Impact	Map Ref	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
2A Project Ranking												
29	Anthony Community Center (ACC) Main Room Renovation- Renovation of Main room and Restrooms at the Anthony Community Center. Includes replacement of sheet rock in some areas, texture, primer and painting of walls. Also remove ceiling tiles, clean cross bars and replace with new tiles. Replacement of outlet covers, light switch, baseboards, etc. Remove tile flooring, prepare and paint existing cement floor and paint restrooms.	2A	Jane Garcia Dicken	new	--	B20	17,800					
30	Live Streaming Audio (Granicus)- System for creating, managing and distributing streaming audio to support and enhance public meeting communications, using live real-time audio recording that can be broadcast over the internet, making Council proceedings more available to the public.	2A	Donjia Huffmon	new	**	N/A	35,100					
31	Records Management System- Software for tracking the City's Agreements/Contracts. To improve overall records management system. Index, File, and track important facts and dates. Currently there is no centralized filing database.	2A	Donjia Huffmon	new	--	N/A		30,000				
32	Agenda Mangement Software- for implementing an electronic agenda system. Current paper system is very labor intensive as well as critically time sensitive. This system will remove the paperwork and intensive labor associated with agenda creation, as weel as save in natural resources and staff time.	2A	Donjia Huffmon	new	*	N/A		25,000				
33	Remodel Admin Building office spaces.(SW) Repair, paint and sheet rock patching for the Administration building offices to make them workable for another 8-10 years. This is based upon the projection of Corporation Yard facilites remaining where they are for another 8-10 years. Project cost of \$30k funded with Solid Waste (4411) \$15k and General Fund \$15k.	2A	Earl Nielsen	3011/new	--	B1	7,500	7,500				
34	Streets/Traffic Safety Office/Shop repairs (at Corp Yard): Repairs are needed for cracked cement floors, rusted bathroom urinals, stained/cracked shower stalls, peeling floor tiles, torn/worn carpets, cracked, damaged and peeling walls in interior offices and work spaces. Traffic Safety and Streets storage spaces/work areas also need remodeling for shelving/storage to organize and create more efficient storage/work spaces and prevent accidents/injuries.	2A	Earl Nielsen	new	--	N/A	30,000					

Shaded Projects and their corresponding shaded 2008-09 Funding are proposed to be frozen until the 2008-09 Mid-Year Budget Review, or other Council Action

#	Project Description	Rate	Project Manager	Project #	Budget Impact	Map Ref	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
2 Project Ranking												
35	Productivity improvements. Increased productivity can be pursued through effective training, seminars, research, and or product purchases. Increased productivity in individuals and or departments translates into increased efficiency therefore reducing costs to the City.	2	Eric Frost	9702	--	N/A	5,000	5,000	10,000	10,000	10,000	10,000
2B Project Ranking												
36	Replace lights on Plaza Tennis Court- Replace old 400 watt lamps and balests with new 1000 watt lamps and balests to provide proper light coverage to tennis courts 1 through 4. Complaints of dim lighting causing possible injury from balls being shadowed.	2B	Jeff Fultz	new	*	N/A	18,700					
37	Community signage - Prior years funding has been authorized by Council for a wayfinding program. The final plan will be taken to Council in the first quarter of 2008. Staff is asking for \$80k for this \$120k project with the intent of asking other agencies to participate with the full implementation. The hospital and Downtwon Visalians have expressed interest and contact has been made with the County, School District, Chamber of Commerce, CVB, and COS.	2B	Leslie Caviglia	9879	--	N/A	40,000					
Projects in Years 10/11 through 13/14 not ranked												
38	SEE-IT (Social, Environmental, Economic-Integration Toolkits) Software- Software organizes ciytwide natural resourse conservation data into a live staus report the average citizen ca quickly understand. This software would help Visalia get the message of what the City has done in relation to natural resource conservation out to an increasingly receptive public.		Shawn Ogletree	new	**	N/A			27,100			
39	Aquatics Facility - Conduct feasibility study to determine need for a year round aquatic facility. Total cost of study is \$50k. (Multi-funded: General Fund - \$30k / Park & Rec Facilities - \$20k)	1B	Don Stone	3011/new		N/A			30,000			
40	Corporation Yard for CNG slow fill area- Pave area of slow fill compressed natural gas station over a period of six years at the Corporation Yard. Phase 1 will be completed in 07/08, Phase 2 in FY 10/11 and the final Phase 3 in 11/12. This is a requirement of the Site Plan Committee. Multi-funded: Total Project cost of \$895k to be funded with Solid Waste (4411) \$641k, WWTP (4311) \$32k, and General Fund \$222k.)		Jim Bean	new	*	B1			99,750	122,500		

Shaded Projects and their corresponding shaded 2008-09 Funding are proposed to be frozen until the 2008-09 Mid-Year Budget Review, or other Council Action

#	Project Description	Rate	Project Manager	Project #	Budget Impact	Map Ref	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
41	Black Top install and Maintain- New black top in the SCE parcel and repair existing blacktop in the Corporation Yard. If purchased, the new SCE property will require blacktop installation for the Department to operate in that area safely. Project total of \$930k to be funded with WWTP (4311) \$47k, Solid Waste (4411) \$558k, and General Fund \$325k. Final funding in 2014/15.		Jim Bean	3011/new	*	B1			28,000	52,500	70,000	87,500
42	Pre-Emption Systems for Emergency Vehicles Retrofit 5 per year in existing signals. Prior project has installed the Pre-Emption System in 34 traffic signals and transmitters in 12 fire emergency vehicles. This system allows emergency vehicles to control traffic signals along their route. This additional funding is to retrofit the remaining signals over a period of time. All new signals will be installed with the system.	1A	Charlie Norman	3011/9531	--	N/A	-	-	17,000	17,000	17,000	17,000
43	Bomb disposal robot (Remotec Andros)- Replace existing robot that will be eight years old at the requested replacement date. The robot is an essential item of the equipment for the bomb squad. It is required by the FBI to retain our certified bomb squad status.		Chuck Hindenburg	new	--	N/A				270,600		
44	Multi-Generational Recreation Center- Build a 20,000 sq. ft. space for community events, recreation and educational classes, and space for older adult programs on 3 acre site adjacent to South police precinct. A feasibility study will be conducted to determine specific needs for this type of facility in 2012-13. (Multi-funded: Project total of \$5.6m funded with Recreation Facilities (1211) \$4m, General Fund (0011) \$900k, and Grant funds \$700k.)		Vince Elizondo	3011/new	--	D7						1,600,000
45	Lenco Armored Vehicle (Bearcat)- Ballistic engineered armored response vehicle constructed of certified hardened steel armor plate and approved "multi hit" ballistic glass. The vehicle is used for tactical personnel insertions, rescues and other hazardous applications.		Greg Byerlee	9223 task new	--	N/A						263,000
Total							2,057,300	640,350	369,850	635,100	242,000	2,150,000

Notes:

Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple

The Budget Impact column represents the impact the project will have on the operating budget annually in

- No Annual Maintenance Costs
- * Annual Maintenance cost is \$5,000 or less
- ** Annual Maintenance costs is \$5,000 to \$25,000
- *** Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

Insert Map A

Insert Map B

Insert Map C

Insert Map D

Appendix A: General Fund CIP Committee Ranking Guidelines

- Level Ranking:
 - Level 1 – Items of highest importance
 - Imminent Health and Safety Issues
 - Council Priorities
 - Contractual Obligations
 - Level 2
 - Risk of Health and Safety Issues
 - Supports COV General Plan
 - Results in savings or avoids additional costs
 - Level 3
 - Promotes efficient operations

- Sub-ranking within levels:
 - Sub-ranking A
 - Health and Safety
 - Urgent Need
 - Sub-ranking B
 - Highly Desirable/Useful

- Apply Priority within Levels:
 - + Moves items to higher priority
 - – Moves items to lower priority

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 9th, 2008

Agenda Item Number (Assigned by City Clerk): 6c

Agenda Item Wording: Report on recent water acquisition of approximately 1000 acre feet from Kaweah Delta Water Conservation District.

Deadline for Action: N/A

Submitting Department: Natural Resource Conservation

Contact Name and Phone Number:

Shawn Ogletree, 713-4530
Leslie, Caviglia, 713-4317

Department Recommendation:

Report on recent acquisition of 1000 acre feet of water from Kaweah Delta Water Conservation District using funds budgeted in account number 1224 for water purchases. This fund receives approximately \$650,000 in revenues from the Groundwater Recharge Fee, the Groundwater Mitigation Fee, and the Groundwater Extraction Fee that Council implemented in 2001, 2005 and 2006 respectively.

Department Discussion:

On Tuesday, June 2, the Kaweah Delta Water Conservation District (KDWCD) contacted the Natural Resource Conservation Division and offered to sell the City approximately 1,000 acre feet of water at \$40/acre ft. The District began having water available for approximately 10 days beginning Wednesday, June 3. KDWCD is using the water at their hydro plant to produce peak power that will be sold to Southern California Edison. The water is available over the next 10 days and will be placed into the Lower Kaweah system and measured at the City's eastern boundary (Oaks basin +/-) for delivery into Mill Creek, Oaks/Flemming/Evans Ditch and Packwood Creek. The water will be put into the system in "pulses" resulting from KDWCD's efforts to optimize peak power production on the Kaweah Power Project. This will result in a daily flow variation, and that it is early in the season when the ground is not yet saturated; therefore, it is expected that little, if any, of the water will flow past the City's boundaries. If it should become a problem, the water will be diverted into basins. This water is being put into the system before Persian-Watson, et al, come on line in mid June, thus this is recharge which is clearly attributable to the City and the groundwater recharge program.

This purchase is consistent with a previous water purchase by the City from Class 2 CVP water run by TID for groundwater recharge in 2005 @ 26.50/acre ft for \$76,995. The cost of the CVP water is actually significantly lower than current comparable rates of class 2 water offered by Cal Water @ \$50.00/acre ft.

Staff believe purchasing this water is prudent, especially since this is expected to be a low water year when there may be little to no water available for purchase later in the season. If the City had not chosen to purchase the water, it would have been offered to other agencies and not directly benefited the City.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 7

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty N/A
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

The City was also able to take advantage of available flood release water from the Army Core of Engineers early this year. An allotment of 43.9 acre feet of water was placed in Oaks Basin January 13th -15th and another 144.8 acre feet placed in Oaks basin February 6th -14th for a total of 188.7 acre feet of water.

FUNDS SOURCE:

The acquisition costs will be solely funded by Ground Water Recharge Funds,

CIP 1224/9558					
Fund	Description	Funds Available	Funds Used		
1224	Water Purchase	\$106,000	\$40,000		

Prior Council/Board Actions:

- Council adopted Resolution 2001-09 which adds a fee for groundwater recharge December 17, 2001
- Council adopted the Groundwater Mitigation Policy Applicable to Annexation of Undeveloped Land October 25, 2004
- June 26, 2006 Council adopted the City’s Groundwater Recharge Operating Budget and Capital Improvement Budget for FY 06/07 & 07/08
- Review of groundwater recharge activities and actions November 19, 2007

Committee/Commission Review and Actions: NA

Alternatives: NA

Attachments:

City Manager Recommendation:

Recommended Motion (and Alternative Motions if expected): NA

Financial Impact

Funding Source:*GROUND WATER RECHARGE FUND.

CIP PROJECT # (1224-00000-720000-0-9558)

Budget Recap:

Total Estimated cost: \$40,000 New Revenue: \$

Amount Budgeted: \$106,000 Lost Revenue: \$

New funding required: \$ 00.00 New Personnel: \$

Council Policy Change: Yes No

Environmental Assessment Status

CEQA Review:

Required? Yes No

Review and Action: Prior:

Required:

NEPA Review:

Required? Yes No

Review and Action: Prior:
Required:

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 9, 2008

Agenda Item Number (Assigned by City Clerk): 7

Agenda Item Wording: To review and discuss the Citizens Advisory Committee recommendation for funding of nonprofits.

Deadline for Action:

Submitting Department: Citizens Advisory Committee

Contact Name and Phone Number:

Dirk Holkeboer- Subcommittee Chair 651-1000
Kim McGee – Staff Liaison to CAC 713-4391

Recommendation: The Citizens Advisory Committee recommends funding 19 of the 26 non-profit applicants as outlined on Table 1 – CAC Nonprofit Funding Recommendations 2008/2009. All of the applicants recommended meet the requirements that the funding be used in programs serving the youth of Visalia. The proposed funding is focused on at-risk-youth; 83% of the funds will be used in programs described by the agencies as “gang intervention” programs.

Summary/Background: Council directed the Citizens Advisory Committee (CAC) to administer the nonprofit funding process and make recommendation to the Council of which agencies to fund. The CAC’s nonprofit subcommittee presented a recommendation to the entire CAC at their regular meeting on May 7th. After review and discussion, the CAC is presenting the following recommendation to Council for consideration and discussion.

The City has a history of funding non-profit agencies. For the year 2008/2009 a total amount of \$167,330 has been allocated for non-profit agencies, the same amount that is being distributed in the current fiscal year to sixteen agencies. The applications received clearly demonstrate the depth and variety of efforts to serve the youth of our community.

Changes to the guidelines and application process (originally adopted at the May 1, 2006 Council meeting) were recommended by the CAC and approved at the November 19, 2007 Council meeting. The substantive changes recommended by the CAC were

- (1) to reduce the maximum award amount to 20% of total funds available instead of the previous 30% of the total funds available.
- (2) to clarify that agencies may apply for three consecutive years to fund the same program.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.):_10__

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

The CAC also modified the application form to make it clearer for the agencies to complete and easier for the CAC to process.

The following guidelines incorporate the changes recommended by the CAC and approved by the Council on November 19, 2007.

- Who to Fund

Funding is available to nonprofit and local government agencies to fund programs or projects to benefit youth, including at risk youth. A minimum of 25% of all budgeted funds should specifically fund gang prevention/intervention activities.

- Activities to Fund

Funding may be used for operation, capital expenditures or “seed” money. Preference is given for “seed” money to start new programs.

- Length of Funding

Chosen nonprofit programs will be funded for a maximum of three years. After the three year period, the program or project would no longer be eligible for funding, although an agency could apply for funding for a different purpose.

In addition, agencies are required to submit semi-annual progress reports to the CAC for review.

To advertise the 2008/2009 non-profit grants, letters and applications were sent to entities serving youth. Advertisements were placed in the newspaper and a notice of funding was placed on the City’s main webpage. Two grant-writing workshops were offered to prospective applicants. The City received 26 applications for funding.

The CAC tasked a subcommittee to review the non-profit applications and make a recommendation to the full committee. Using the Council direction as its guideline, the subcommittee spent many hours reviewing and discussing the applications. The applications for year 2008/2009 funding were considered and prioritized on their individual merits and in comparison to the other applications. ***Funding levels in prior years was not taken into consideration.***

On May 7, the full CAC reviewed and approved the recommendation outlined in Table I – CAC Nonprofit Funding Recommendations 2008/2009 on the following page.

Table 1

CAC Non-Profit Funding Recommendations for 2008/2009

Agency	Visalia program name	2007-2008 award	2007-2008 reports	Amount requested	Self-designated gang-related program	Recommended award
Acere Homes	FOCUS			\$34,000	X	\$0
American GI Forum	Northside Boxing Club	\$15,000	X	\$15,450	X	\$12,000
Arts Visalia	Young at Art	\$9,000	X	\$10,000	X	\$7,000
Assistance League Visalia	Operation School Bell	\$5,000	X	\$5,000	X	\$5,000
Big Brothers/Sisters				\$30,000	X	\$5,000
Boys & Girls Club	Gang Prevention Through Targeted Outreach	\$18,000	X	\$33,000	X	\$17,000
Creative Center	Mardi Gras - Kids Karnivale			\$5,000	X	\$0
Community Services & Employment Training	Freedom Writers Club			\$14,820	X	\$7,000
Enchanted Playhouse	Heart Program Special Performance	\$7,500	X	\$7,500		\$7,000
Family Services of Tulare County	Children's Counseling Program	\$10,000	X	\$15,000	X	\$7,000
First Presbyterian Church	Café 210			\$33,081	X	\$0
Friends of Radio Grito	Palabras No Pistolas			\$28,100	X	\$10,000
Gale Kuns Ministries	Amachi of Visalia			\$30,000	X	\$6,000
Happy Trails		\$7,500	X	\$15,000		\$7,000
Imagine U		\$10,000	X	\$30,000		\$10,000
Muscular Dystrophy Assn	MDA Summer Camp			\$5,000		\$0
Parenting Network	Visalia Family Resource Center			\$25,000	X	\$9,000
Pro-Youth/HEART	Parent Involvement Project	\$17,500	X	\$32,000	X	\$16,000
Redwood Assistance League	RHS Band Boosters			\$13,000		\$0
Redwood PTSA				\$13,000		\$0
Sequoia Council, Boy Scouts of America	Scoutreach	\$10,000	X	\$29,400	X	\$12,000
Tulare-Kings Chapter of the American Red Cross	Youth Safety Education Program	\$5,000	X	\$13,000		\$5,000
Visalian Friends of the Fox				\$5,000	X	\$5,000
WatchStar International	WatchStar Ministries			\$33,466	X	\$5,000
Visalia YMCA	UCYC	\$16,830	X	\$30,000	X	\$15,330
Youth Recovery Unlimited				\$17,000	X	\$0
TOTALS				\$521,817		\$167,330

It is worthwhile to note that four funded programs from the year 2007/2008 did not reapply for funding for the year 2008/2009. Those programs are the Miracle League of Visalia (\$6000), the Police Activities League (\$16,000), Visalia Youth Softball (\$8000); and also the Tulare County Symphony Association (\$6000).

Prior Council/Board Actions: Approved policies for administering the funding of nonprofits, May 1, 2006. Approved the awarding of funds, June 18, 2007. Approved changes to the non-profit grant funding application and guidelines, November 19, 2007.

Committee/Commission Review and Actions: The Citizens Advisory Committee reviewed the subcommittee recommendation for 2008/2009 non-profit grants on May 7, 2008. The CAC presents to Council their recommendation for awarding of funds tonight, June 9, 2008 and also to receive public comment on the recommendations.

Alternatives: Establish a Council subcommittee to work with the CAC to review the funding recommendation.

Attachments: Attached is the portion of the application from each non-profit group covering questions 1 through 15 which details the needs of the group and the specific program for which the funds are intended.

Additional information about the non-profit applications is available upon request but not attached here due to the sheer volume of materials that would require reproduction. The following information can be provided at Council's request:

Additional pages in each non-profit application detailing specific financial information including revenue sources and uses of funds for current year plus projections for next year, lists of agency staff and board of directors, the agency's most recent Federal tax return, financial statements, IRS 501(c)3 determination letters, and resolutions from their Board of Directors authorizing the grant application.

Recommended Motion (and Alternative Motions if expected):
1) Move to approve the CAC's recommendation for funding nonprofits. OR 2) Move to establish a Council subcommittee to work with the CAC to review the funding recommendation.

<i>Environmental Assessment Status</i>
CEQA Review:
NEPA Review:

Tracking Information: <i>(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)</i>

Copies of this report have been provided to:

