

CITY OF VISALIA
HISTORIC PRESERVATION ADVISORY COMMITTEE
Wednesday April 26, 2023, at 5:30PM

CHAIR: Walter Deissler VICE-CHAIR: Tyler Davis

COMMITTEE MEMBERS:
Patty Kane, Michael Kreps, Jay Hohlbauch, Jordan Mulrooney, Karen Ayala

City of Visalia Administration Building
220 North Santa Fe Street, Visalia CA

AGENDA

A. Citizen's Comments

B. Meeting Minutes

1. April 13, 2023, Regular Meeting
2. April 19, 2023, Special Called Meeting

C. Discussion Items

1. Historic District Survey Project
2. Letters of Recognition
3. Committee and Staff Comments
 - a. Project Updates
4. Identification of Items for Future Agendas

D. Adjournment

In compliance with the Americans Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4443 (Staff Representative) 48-hours in advance of the meeting. For Hearing Impaired – Call (559) 713-4900 (TTY) 48-hours in advance of the scheduled meeting time to request signing services. Visually Impaired - If enlarged print or a Braille copy is desired, please request in advance of the meeting and services will be provided as possible after the meeting. City Staff to the Committee is Cristobal Carrillo, Associate Planner, 559-713-4443, cristobal.carrillo@visalia.city.

Éste Aviso es para informarle que habra una audiencia para el público ante el Comité de Preservación Histórica de la Ciudad de Visalia. Para más información, o para dar comentario público respecto a esta solicitud, por favor llame Cristobal Carrillo, Associate Planner, al numero (559) 713-4443 o cristobal.carrillo@visalia.city. Additional information about the Historic Preservation Advisory Committee may be found by contacting Cristobal Carrillo, Associate Planner at 559-713-4443, or emailing cristobal.carrillo@visalia.city.



MEETING MINUTES – APRIL 13, 2023

CITY OF VISALIA

HISTORIC PRESERVATION ADVISORY COMMITTEE

Thursday, April 13, 2023, at 5:30PM

CHAIR: Walter Deissler VICE-CHAIR: Tyler Davis

Davis absent. All other members present.

COMMITTEE MEMBERS:

Patty Kane, Michael Kreps, Jay Hohlbauch, Jordan Mulrooney, Karen Ayala

MEMBERS OF THE PUBLIC: Steve Safarjian, Zaid German, Armando Banuelos, Larry Lewis

CITY STAFF: Cristobal Carrillo, Associate Planner

**City of Visalia Administration Building
220 North Santa Fe Street, Visalia CA**

AGENDA

A. Citizen's Comments

None.

B. Meeting Minutes

1. March 22, 2023, Regular Meeting

Kane requested that a discussion on letters of recognition be added to the next regular meeting agenda. After discussion a motion was made by Kane, seconded by Hohlbauch, to approve the meeting minutes for March 22, 2023. The motion was approved 6-0 (Davis absent).

C. Project Reviews

1. **HPAC No. 2023-07:** A request by Steve Safarjian to add fencing to a parcel within the D-MU (Downtown Mixed Use) Zone. The project site is located at 311 West Murray Avenue (APN: 094-342-002).

Staff presented its report and recommended that the HPAC approve the proposal. Public comment in favor of the proposal was received from project applicant and property owner Steve Safarjian. Kreps recused himself from the meeting due to being the applicant's cousin.

Discussion occurred over whether the top of the fence should be flat or include finials. Following discussion, a motion was made by Mulrooney to approve the proposal, with the option for the applicant to provide fencing with either a flat top or with finials. The motion was seconded by Kane. The motion passed 5-0-1 (Davis absent, Kreps recused).

2. **HPAC No. 2023-09:** A request by Zaid German to modify HPAC No. 2022-15, altering the light fixtures and window screens proposed for a triplex on a site within the R-1-5 (Single Family Residential, 5,000 sq. ft. minimum site area) Zone. The project site is located at 601 West Kaweah Avenue/605 South Willis Street (APN: 096-153-005).

Staff presented its report and recommended that the HPAC approve the proposal for the window screens, and deny the proposal for the revised light fixtures. Public comment in favor of the proposal was received from project applicant and property owners Zaid German and Armando Banuelos. Discussion occurred regarding the appropriateness of the proposed modifications. The Committee expressed satisfaction with the overall project, noting that the triplex had been improved visually. Following discussion, a motion was made by Kane, seconded by Hohlbauch, to approve the proposal as requested by the applicant. The motion passed 6-0 (Davis absent).

3. **HPAC No. 2023-08:** A request by Zahir Ahmad to perform exterior alterations on a duplex within the R-1-5 (Single Family Residential, 5,000 sq. ft. minimum lot size) Zone. The project site is located at 434 and 436 South Garden Street (APN: 097-063-001).

Staff presented its report and recommended that the HPAC approve the proposal as modified and conditioned by staff. Staff requested modifications to the proposed fencing and dormer vents, and included a condition requiring landscape maintenance. Public comment was received from Larry Lewis, project consultant. Lewis noted that he was only responsible for the portions of the project related to the HVAC installation. Discussion occurred regarding the exterior alterations proposed, with many questions about the actual scope of the project. The Committee noted concerns with the proposed fencing, doors, and placement of HVAC units. Additional information was also requested regarding how windows would be physically placed within the walls, and whether window screens would be installed. Following discussion, a motion was made by Kane, seconded by Hohlbauch, to continue the item to the regular meeting of May 24, 2023, in order to provide the applicant with an opportunity to attend the meeting and provide information on the fencing, windows, doors, light fixtures, dormers, and HVAC units. The late continuance was requested due to scheduled absences occurring at the April 26, 2023, and May 10, 2023 meetings, which would possibly affect the ability of the Committee to form a quorum. The motion passed 6-0 (Davis absent).

D. Discussion Items

1. Historic District Survey Project

- a. Training Session, April 19, 2023, 5:30pm, City of Visalia Administration Building, 220 North Santa Fe Street, Visalia CA
- b. Survey Day, April 22, 2023, 8:00am, City of Visalia Community Development Building, 315 E. Acequia Avenue, Visalia CA

The Committee and staff discussed the upcoming volunteer training and survey day.

2. Committee and Staff Comments

a. Project Updates

Staff provided updates on various projects throughout the Historic District and Local Register. This included a discussion of unpermitted exterior alterations at 509 N. Locust Street. Deissler noted that he would be absent for all meetings occurring during May 2023 due to travel plans.

3. Identification of Items for Future Agendas

As noted earlier, it was requested that Staff agendaize a discussion on letters of recognition for property owners who positively maintain their historic structures. It was requested that the item be placed on the April 26, 2023, regular meeting agenda.

E. Adjournment

A motion was made by Hohlbauch, seconded by Kane, to adjourn the meeting. The motion passed 6-0 (Davis absent). The meeting adjourned at 6:50 p.m.

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MEETING MINUTES – April 19, 2023

CITY OF VISALIA

HISTORIC PRESERVATION ADVISORY COMMITTEE

Special Called Meeting

Wednesday, April 19, 2023, at 5:30PM

CHAIR: Walter Deissler

VICE-CHAIR: Tyler Davis

Hohlbauch and Kreps
absent. All other
members present.

COMMITTEE MEMBERS:

Patty Kane, Michael Kreps, Jay Hohlbauch, Jordan Mulrooney, Karen Ayala

MEMBERS OF THE PUBLIC: Andy Chamerlain, Steve Brandt, Jerome Melger, Eddie Mendivil, Evan Kurtz, Nancy Hawkins, Trevin Brandt, Marla Prochnow, Gail Peters, Kelsey Shepherd, Armando Murrieta

CITY STAFF: Cristobal Carrillo, Associate Planner

**City of Visalia Community Development Building
315 E. Acequia Avenue, Visalia CA**

AGENDA

A. Citizen's Comments

None.

B. Discussion

1. Historic District Survey Project – Volunteer Training

Staff and the HPAC conducted a training on how to conduct site surveys for the Historic District Survey Project. Following the training, discussion occurred between the Committee, staff, and volunteers.

C. Adjournment

The meeting adjourned at 6:17 p.m.

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