

CITY OF VISALIA
HISTORIC PRESERVATION ADVISORY COMMITTEE
Wednesday, March 23, 2022, at 5:30PM

CHAIR: Walter Deissler VICE-CHAIR: Tyler Davis

COMMITTEE MEMBERS:
Patty Kane, Michael Kreps, Marilyn Mitchell,
Jay Hohlbauch, Peggy Lambert

City of Visalia Administration Building
220 N. Santa Fe Street, Visalia CA

AGENDA

A. Citizen's Comments

B. Meeting Minutes

1. March 9, 2022

C. Project Reviews:

1. **HPAC No. 2022-08:** A request by Rosie Ruiz to renovate a duplex, located in the R-1-5 (Single Family Residential, 5,000 sq. ft. minimum site area) Zone. The project site is located at 203 and 205 East Laurel Avenue (APN: 097-086-014).
2. **HPAC No. 2022-09:** A request by John Metoyer to install a six-foot-tall wood fence in the O-C (Office Conversion) Zone. The project site is located at 500 S. Court Street (APN: 097-034-006).

D. Discussion Items

1. Local Register of Historic Structures Update / Historic Preservation Ordinance Update
 - a. Public Outreach Meeting – March 30, 2022
 - b. Local Register Classification Discussion
2. Letter to Property Owners of Sites on the National Register of Historic Places
3. City of Visalia Proclamation Procedures Discussion
4. 512 N. Court Street Discussion
5. Committee and Staff Comments
6. Identification of Items for Future Agendas

E. Adjournment

In compliance with the Americans Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4443 (Staff Representative) 48-hours in advance of the meeting. For Hearing Impaired – Call (559) 713-4900 (TTY) 48-hours in advance of the scheduled meeting time to request signing services. Visually Impaired - If enlarged print or a Braille copy is desired, please request in advance of the meeting and services will be provided as possible after the meeting. City Staff to the Committee is Cristobal Carrillo, Associate Planner, 559-713-4443, cristobal.carrillo@visalia.city.

Éste Aviso es para informarle que habra una audiencia para el público ante el Comité de Preservación Histórica de la Ciudad de Visalia. Para más información, o para dar comentario público respecto a esta solicitud, por favor llame Cristobal Carrillo, Associate Planner, al numero (559) 713-4443 o cristobal.carrillo@visalia.city.

Additional information about the Historic Preservation Advisory Committee may be found by contacting Cristobal Carrillo, Associate Planner at 559-713-4443, or emailing cristobal.carrillo@visalia.city.



CITY OF VISALIA
HISTORIC PRESERVATION ADVISORY COMMITTEE
Wednesday, March 9, 2022, at 5:30PM

CHAIR: Walter Deissler VICE-CHAIR: Tyler Davis

**All
members
present.**

COMMITTEE MEMBERS:
Patty Kane, Michael Kreps, Marilyn Mitchell,
Jay Hohlbauch, Peggy Lambert

MEMBERS OF THE PUBLIC: Steve Sparshott

CITY STAFF: Tracy Robertshaw, Neighborhood Preservation Manager, Cristobal Carrillo,
Associate Planner

**City of Visalia Administration Building
220 N. Santa Fe Street, Visalia CA**

AGENDA

A. Citizen's Comments

None.

B. Meeting Minutes

1. February 23, 2022 (Regular Meeting)

A motion was made by Kane, seconded by Mitchell to approve the meeting minutes for February 23, 2022. The motion was approved 7-0.

C. Project Reviews:

1. **HPAC No. 2022-06:** A request by Eilish DeJager to install a three-foot-tall decorative garden wall, in the R-1-12.5 (Single Family Residential, 12,500 sq. ft. minimum site area) Zone. The project site is located at 301 N. Fairway Street (APN: 093-322-011).

Staff presented its report and recommended approval of the proposal as conditioned by staff. Public comment in favor of the project was received from project applicant and property owner Eilish DeJager. Davis stated that he knew and had been previously employed by the applicant and would abstain from voting on the project. Following discussion, a motion was made by Kane, seconded by Mitchell to approve the proposal. The motion passed 6-0. (Davis abstained).

2. **HPAC No. 2022-07:** A request by Steven Sparshott to install a six-foot-tall wrought iron fence in the O-C (Office Conversion) Zone. The project sites are located at 431 and 433 S. Bridge Street (APNs: 097-053-003, 001).

Staff presented its report and recommended approval of the proposal as conditioned by staff. Public comment in favor of the project was received from project representative Steve Sparshott. Following discussion, a motion was made by Lambert, seconded by Kreps to approve the proposal. The motion passed 7-0.

D. Discussion Items

1. Neighborhood Preservation Discussion

- a. Vehicle Policy and Procedures
- b. Hyde House, 500 S. Court Street

Neighborhood Preservation Manager Tracy Robertshaw answered questions from the HPAC relating to Neighborhood Preservation processes, enforcement of vehicle related ordinances, code compliance concerns at 500 S. Court Street, vacant lot enforcement issues, political signage, and related issues.

2. Local Register of Historic Structures Update

Staff presented findings related to the evaluation of Local Register surveys. The Committee discussed the rationale behind changes in classification for certain Local Register structures. It was requested that staff prepare “before and after” examples of sites that had undergone classification changes when the Local Register update is brought before the City Council for final review. Davis requested that staff prepare a review specifically of Local Register sites that had been upgraded to an Exceptional classification, or which had been downgraded from Exceptional to Focus.

3. Historic Preservation Ordinance Update

Staff stated that the public outreach meeting for the Historic Preservation Ordinance Update and Local Register Update would be held March 30, 2022, to provide staff with time to prepare a presentation and mail notices. It was recommended by the Committee that the efforts of Local Register update volunteers be shared with the City Council, and that the public outreach meeting be promoted on the City newsletter and social media pages. It was requested that staffs public outreach meeting presentation be shared with the HPAC at the March 23, 2022 meeting for input.

4. Certified Local Government Discussion – Formation of Subcommittee

Staff stated that per discussions at previous meetings, the HPAC would select a subcommittee to research and draft a report on the Certified Local Government (CLG) program, for consideration by City staff. Following discussion, it was motioned by Davis, seconded by Kane, to appoint Deissler, Lambert, and Davis to the CLG subcommittee.

5. Meeting Attendance Discussion

Staff gave a report on the attendance records of all members. Staff noted that Lambert had four absences, but one had been excused by a subcommittee of the City Council. Staff also noted that Hohlbauch had three absences, and that any more would result in removal from the HPAC unless an absence was excused by a subcommittee of the City Council.

6. Letter to Property Owners of Sites on the National Register of Historic Places

The Committee elected to move this item to the next regular meeting.

7. City of Visalia Proclamation Procedures Discussion

The Committee elected to move this item to the next regular meeting. Davis stated he would review other City proclamations in the interim.

8. Committee and Staff Comments

Staff asked the Committee for guidance on whether a walking tour plaque at the site of the Tulare County Library should be replaced. The Committee advised that the original plaque should be installed once sidewalk repair work was completed.

Staff provided an update on the historic designation of City owned monuments. Staff stated the issue would be brought before the Community Development Director in the future for consideration. Staff stated the issue would be brought back to the Committee once there was anything to report.

Staff provided an update on Local Register designations for relocated buildings. It was advised that the HPAC consider addressing the issue during a future update to the Historic Preservation District Ordinance.

Staff provided an update on the Literacy Center, 417 N. Locust Street, stating that the County had not said whether it would subject the building to HPAC review. Only a letter confirming historic designation of the structure was requested.

Deissler requested an update on Code Compliance actions related to the tarp fencing placed at 511 W. Goshen Avenue.

Hohlbauch then discussed possible renovations to be conducted to the Davorn's restaurant building, located at 400 N. Willis Street. Staff stated that Hohlbauch consult with staff once the property owner had decided on what renovations to conduct.

9. Identification of Items for Future Agendas

None.

E. Adjournment

A motion was made by Kane, seconded by Mitchell, to adjourn the meeting. The motion passed 7-0. The meeting adjourned at 7:30pm.

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REPORT TO THE CITY OF VISALIA HISTORIC PRESERVATION ADVISORY COMMITTEE

HEARING DATE: March 23, 2022

PROJECT PLANNER: Cristobal Carrillo, Associate Planner
Phone: (559) 713-4443
E-mail: cristobal.carrillo@visalia.city

SUBJECT: Historic Preservation Advisory Committee Item No. 2022-08: A request by Rosie Ruiz to renovate a duplex, located in the R-1-5 (Single Family Residential, 5,000 sq. ft. minimum site area) Zone. The project site is located at 203 and 205 East Laurel Avenue (APN: 097-086-014).

STAFF RECOMMENDATION

Staff recommends that the Historic Preservation Advisory Committee (HPAC) approve the proposed renovations as described in the findings and conditions of this report.

SITE DATA

The site is zoned R-1-5 (Single Family Residential, 5,000 sq. ft. minimum site area) Zone and is located within the Historic District.



The building is not listed on the Local Register of Historic Structures. The site contains a duplex and an attached single-car carport. A second carport attached to the southwest corner of the building was previously demolished.

PROJECT DESCRIPTION

The applicant is requesting approval to conduct a renovation of a 1,351 sq. ft. duplex significantly damaged due to fire. Per the site plan in Exhibit "A" renovations will consist of removal and replacement of roofing materials, roof sheathing, roof framing, insulation, electrical, plumbing, and mechanical components. The floor plans in Exhibit "B" also indicate that replacement of exterior framing will be conducted along the southern building exterior. The site plan also indicates the placement of new five-foot-tall fencing along the southern property boundary. Per the floor plan in Exhibit "B", each unit will contain two bedrooms, a kitchen, bathroom, and living space. The carport will provide one parking stall for onsite use.

Elevations are provided in Exhibit "C", indicating that the duplex will be restored to its original appearance, save for removal and replacement of a window at the western building exterior. Per the elevations, two dual pack HVAC units will be reinstalled on the roof, similar to what was in place before fire damage occurred. The operational statement in Exhibit "D" notes that additional architectural elements not depicted on the elevations will be provided, to include "period specific ornamentation to windows and doors", replacement of stucco exteriors with siding, and installment of exposed rafters.

The applicant proposes the renovations to allow reoccupation of the units for residential use. The building has remained unoccupied since 2020 when fire damage first occurred.

DISCUSSION

Development Standards

The building footprints for the duplex will not be altered as a result of the proposal. Visalia Municipal Code (VMC) Section 17.12.070 permits the “replacement” (considered renovation in this instance) of legally existing multi-family units within R-1 zones when a building is destroyed due to fire. However, those provisions become null and void after 180 days if no Building Permit for renovation has been issued. The applicant yet to obtain a Building Permit to conduct renovations. As such, VMC Section 17.40.040.I (Nonconforming Uses) take precedence. This section requires that “*when a legally existing residential unit is discontinued for a period of twelve or more consecutive months, the residential structure and site shall be made to conform to all current residential standards prior to re-occupancy as a residence.*”

Since the applicant intends to restore the building without increasing its size or relocating the structure, staff has determined that any existing nonconformities resulting from setbacks are permitted to remain. However, under normal VMC rules, a duplex with two bedrooms per unit requires a minimum of three onsite parking stalls (1.5 stalls per unit). Per the plans submitted only one parking stall is provided onsite. As such, staff recommends the inclusion of Condition of Approval No. 3 requiring the applicant to place two additional parking stalls onsite to meet the VMC requirement. Stalls can be covered by a structure or uncovered. As such staff also recommends including a requirement that if covered parking is installed, the structure shall match the elevations in Exhibit “C”.

The plan only identifies new fencing along the southern property boundary. Per Exhibit “A”, the new fencing will be five feet tall and made of wood. The plan also shows existing five-foot-tall wood fencing along a portion of the eastern property boundary. An onsite inspection conducted March 18, 2022, revealed that new fencing has already been placed onsite along the southern property boundary, at a height of six to seven feet, and that fencing to the east was removed. Solid wood fencing at the southern property boundary cannot exceed a height of seven feet if within the side or rear yard setbacks, or three feet if within the 15-foot front yard setback. Staff recommends application of Condition of Approval No. 5 requiring the fencing to comply with R-1-5 height standards, to be verified during Building Permit review and inspection.



Architectural Compatibility

Per the elevations in Exhibit “C” and operational statement in Exhibit “D”, the applicant proposes restoring the duplex to its original appearance, with the addition architectural elements to improve compatibility with the surrounding neighborhood. Staff concurs that the materials and ornamentation identified by the applicant will increase compatibility with the nearby historic structures, some of which also contain exposed rafters, siding, and window ornamentation.

However, doors shown on Exhibit “C” appear to contain no distinguishing features (see Exhibit “C”). Staff recommends application of Condition of Approval No. 4 requiring that the doors visible from the public right of way contain panels and other ornamentation to improve the aesthetic appeal of the entrance areas.

Windows

All windows will be replaced with windows of similar sizes to the original, except for the window along the western elevation, which will be reduced in size. Window types to be provided per Exhibits “C” and “D” will be compatible with the majority of window shapes and styles surrounding the project site. As such it is considered compliant with the requirements of the VMC.



Fencing

As stated previously, six- to seven-foot-tall wood fencing has been placed along the southern property boundary. Fencing material employed by the applicant is consistent with wood fencing throughout the Historic District. No other new fencing is identified in the site plan. Condition of Approval No. 9 is included requiring that any other exterior alterations to the site, including fencing, be brought before the HPAC for review and approval prior to the issuance of any Building Permits and/or their installation or construction.

Landscaping

The site contains two mature trees onsite along the northern and western property boundaries (see Exhibit “A”). Given the trees age and their contribution to the aesthetic appeal of the historic neighborhood, the applicant will be required to maintain the trees onsite. Additional landscaping and irrigation shall also be required to be included with the Building Permit submittal. This shall be included as Condition of Approval No. 6.



Right-of-Way Improvements

Improvements to City sidewalk adjacent to the project site may be required by the City of Visalia Engineering Division as part of the project. Existing sidewalks along Laurel Avenue and Church Street contain sidewalk with a decorative grid pattern that is carried throughout the Church Street frontage (see Exhibit “E”). Staff recommends that the HPAC include Condition No. 7 requiring the applicant to continue the grid pattern if any sidewalk is required to be placed or repaired along the property frontage. Staff also recommends requiring any

unpaved right-of-way areas along Church Street and Laurel Avenue to be landscaped. This is included within Condition of Approval No. 6.

FINDINGS AND CONDITIONS

For HPAC Item No. 2022-08 staff recommends that the Committee approve the exterior alterations to the duplex, subject to the findings and conditions listed below:

Findings

1. That the project site is within the Historic District and is not listed on the Local Register of Historic Structures.
2. That the proposed alterations to the duplex as conditioned are consistent with residential uses onsite, the surrounding area, and the Historic District.
3. That the proposed alterations to the duplex as conditioned are consistent with the Historic Preservation Ordinance and Historic Preservation Element.
4. That the proposed alterations to the duplex as conditioned will not be injurious to the character of the Historic District.

Conditions

1. That the site be developed consistent with the site plan in Exhibit "A", floor plan in Exhibit "B", and elevations in Exhibits "C".
2. That the site and building elevations be developed consistent the operational statement in Exhibit "D".
3. That the applicant shall provide a total of three parking stalls onsite, to be verified during Building Permit submittal. If any of the new parking stalls are proposed to be covered, the structure shall match the elevations in Exhibit "C".
4. That the doors visible from the public right of way contain panels and other ornamentation compatible with the Historic District.
5. That the fencing along the southern property boundary shall comply with all height restrictions of the R-1-5 (Single Family Residential, 5,000 sq. ft. minimum site area) Zone. Compliance with height standards shall be verified during Building Permit review and inspection.
6. That the existing mature trees identified in Exhibit "A" shall be maintained and kept onsite. Landscaping and irrigation plans shall be included with the Building Permit submittal. Additional landscaping shall be placed in any unpaved right-of-way areas located along Church Street and/or Laurel Avenue.
7. That if repair and replacement of the existing sidewalk along Church Street and/or Laurel Avenue is required, the grid pattern as shown in Exhibit "E" shall be replicated.
8. That the project undergoes the appropriate City permitting process for exterior alterations and fencing on the project site.
9. That any other exterior alterations to the site shall be brought before this Committee for review and approval prior to the issuance of any Building Permits and/or their installation or construction.
10. That all other City codes, ordinances, standards, and regulations shall be met.

ATTACHMENTS

- Exhibit “A” – Site Plan
- Exhibit “B” – Floor Plan
- Exhibit “C” – Elevations
- Exhibit “D” – Operational Statement
- Exhibit “E” – Existing Sidewalk
- Aerial Photo
- Historic District and Local Register Map

APPEAL INFORMATION

According to the City of Visalia Zoning Ordinance Section 17.56.060, an appeal to the City Council may be submitted within ten days following the date of a decision by the Historic Preservation Advisory Committee (HPAC). An appeal shall be in writing and shall be filed with the City Clerk at 220 N. Santa Fe Street. The appeal shall specify errors or abuses of discretion by the HPAC, or decisions not supported by the evidence in the record. The appeal form can be found on the city’s website www.visalia.city or from the City Clerk.

EXHIBIT "A"

SITE PLAN

ADDRESS:
 203-205 EAST LAUREL AVE. 203-205 EAST LAUREL AVENUE
 VISALIA, CA 93292
 A.P.N. - 097-080-014

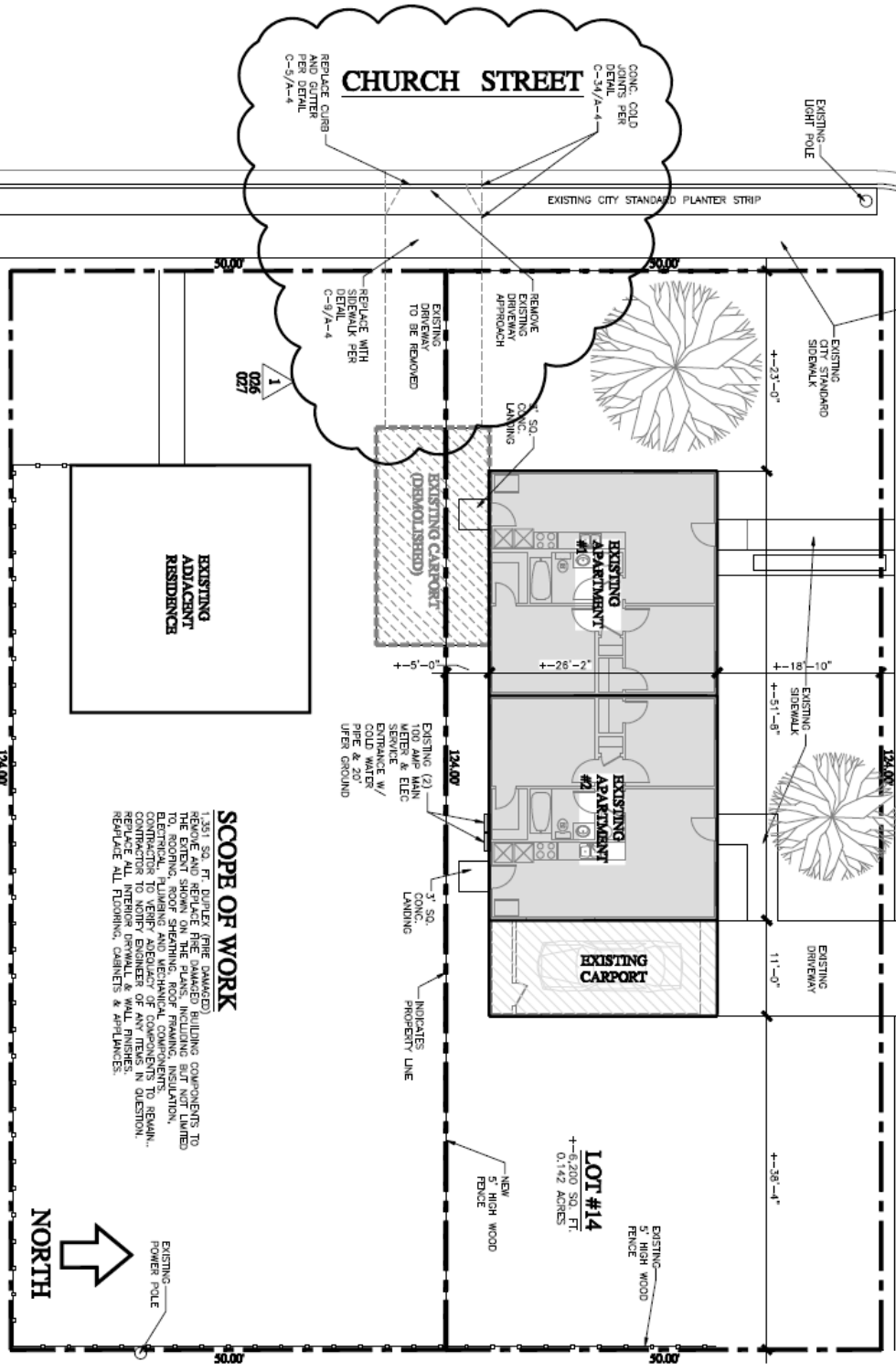
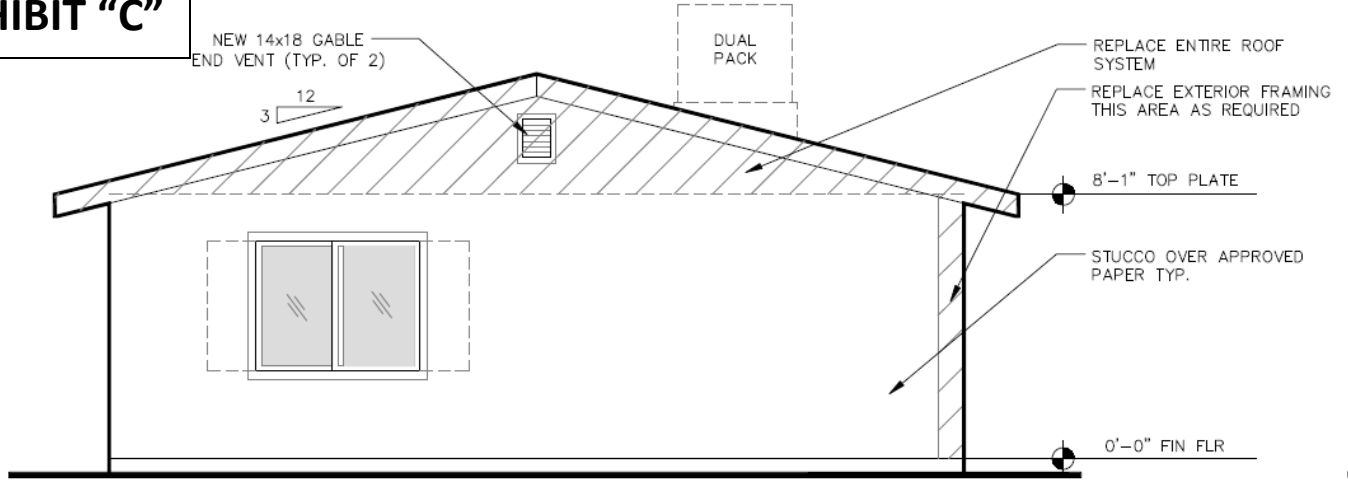
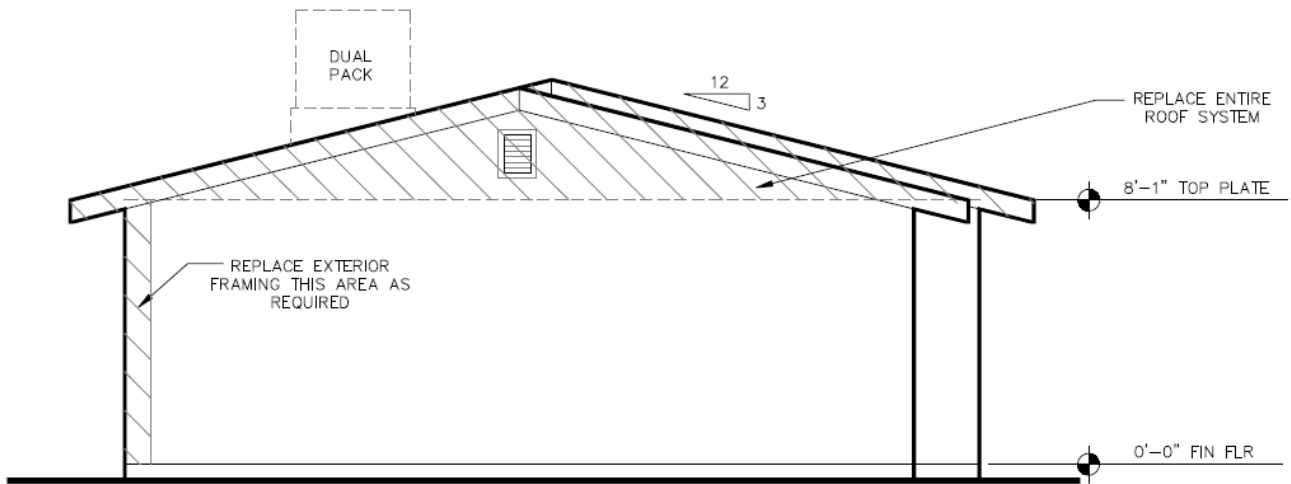


EXHIBIT "C"



RIGHT ELEVATION
WEST VIEW



LEFT ELEVATION
EAST VIEW

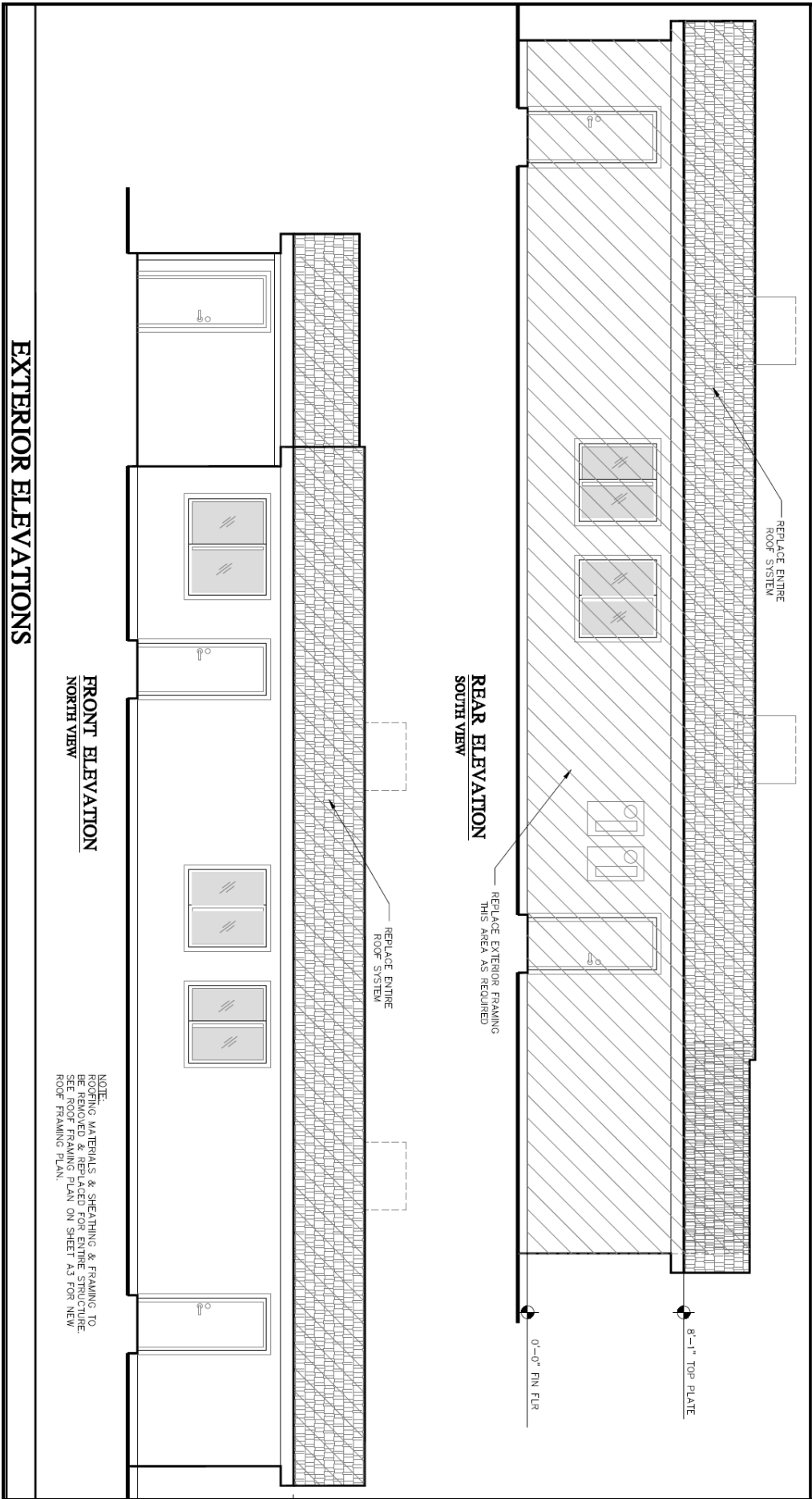


EXHIBIT "D"

Hialys Sousa

1640 W Mineral King Ave STE 103

Visalia, 93291

559-737-8978

203-205 E Laurel Ave, Visalia

Proposed plan, work to be done and not reflecting on plans. Will be adding additional period specific ornamentation to windows and doors. Currently there is stucco that will be replaced with siding. Will also be adding exposed rafters to the roof. Currently the ACs are on the roof, an existing condition that will remain as is.

Best Regards,

A handwritten signature in black ink, appearing to be 'Hialys Sousa', written in a cursive style.

EXHIBIT "E"

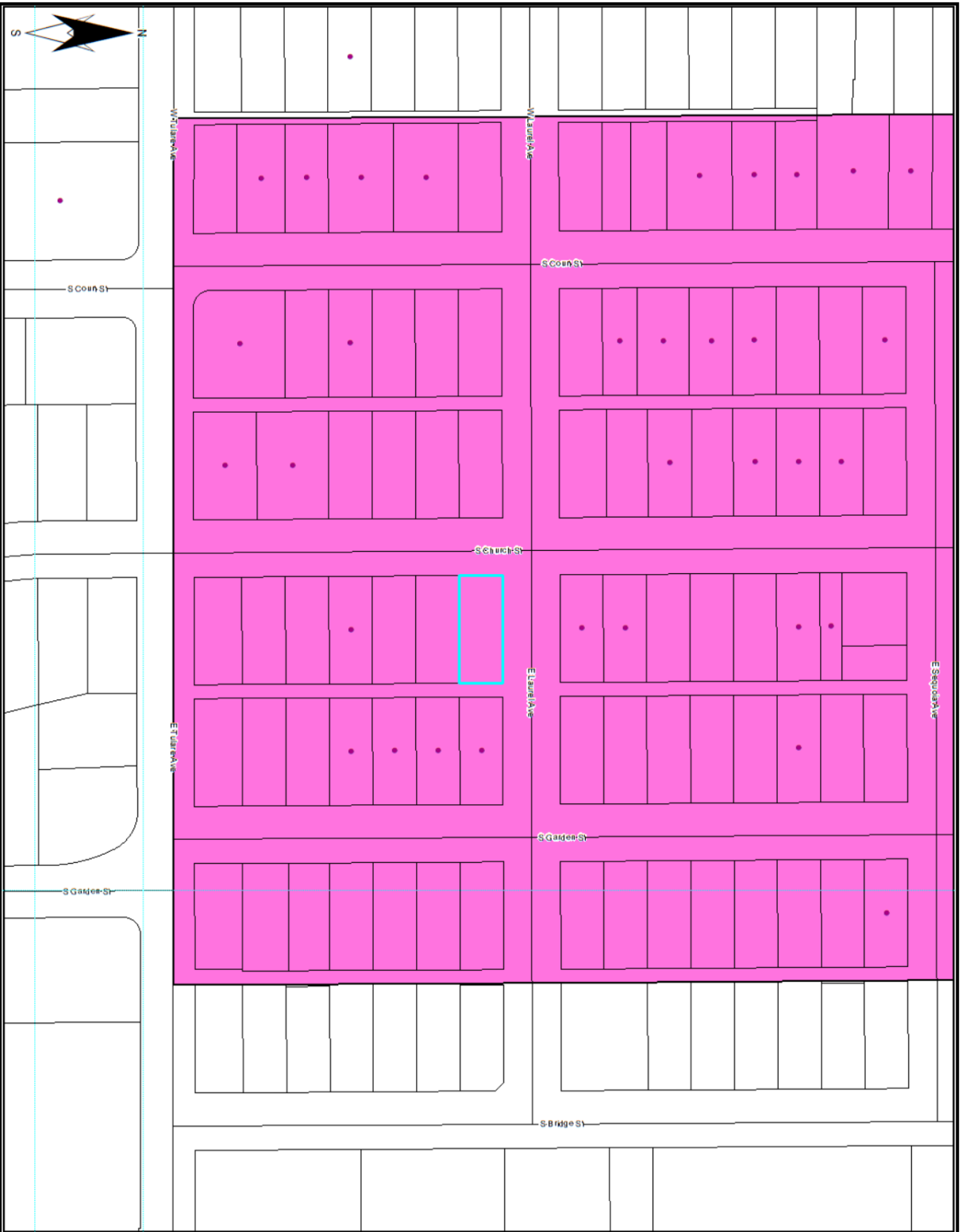




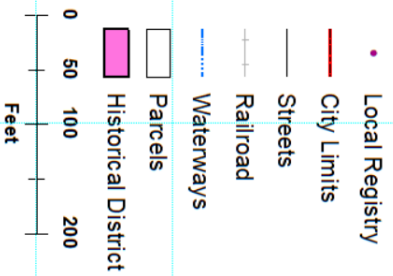
HPAC No.
2022-08
203-205 E.
Laurel Ave.

- City Limits
- Streets
- +— Railroad
- +—+— Waterways
- Parcels





HPAC No.
2022-08
203-205 E.
Laurel Ave.



HPAC Item No. 2022-08 – Duplex Renovation



REPORT TO THE CITY OF VISALIA HISTORIC PRESERVATION ADVISORY COMMITTEE

HEARING DATE: March 23, 2022

PROJECT PLANNER: Cristobal Carrillo, Associate Planner
Phone: (559) 713-4443
E-mail: cristobal.carrillo@visalia.city

SUBJECT: Historic Preservation Advisory Committee Item No. 2022-09: A request by John Metoyer to install a six-foot-tall wood fence in the O-C (Office Conversion) Zone. The project site is located at 500 S. Court Street (APN: 097-034-006).

STAFF RECOMMENDATION

Staff recommends that the Historic Preservation Advisory Committee (HPAC) approve the proposed fence as described in the findings and conditions of this report.

SITE DATA

The project site is zoned O-C (Office Conversion) and is located within the Historic District. The structure is listed on the Local Register of Historic Structures with an “Exceptional” classification. The building is also listed on the National Register of Historic Places.

The site contains a single-family residence (known as the Hyde House) with a detached carport.

The residence was built in 1908 and contains “Queen Anne” and “Colonial Revival” architectural elements. The residence was originally built for Lemuel C. Hyde, a prominent banker in the City of Visalia, who was also a master freemason and two-time City Treasurer.



PROJECT DESCRIPTION

The applicant proposes placing a six-foot-tall, 16-foot-long fence near the rear of the project site (see Exhibit “A”). Fencing will function as a gate, opening westward and providing access to the property from the adjacent alley to the east. Per elevations provided in Exhibit “B” the fencing will be made of wood and contain decorative gridding along the top portion of the fence. Per a site inspection conducted March 18, 2022, the fencing has already been placed onsite without HPAC review or Building Permit approval. The applicant states that the original fence was damaged and removed due to being hit by a vehicle. The applicant proposes new fencing to prevent illegal dumping of trash on the project site.

Exhibit “A” indicates that the applicant also intends to place a 112 sq. ft. storage shed at the northern end of the project site in the future. Elevations of the shed are provided in Exhibit “C”. Per the applicant, no utilities will be installed. The California Building Code allows storage buildings with no utilities to be constructed without need of a Building Permit, so long as they do not exceed a size of 120 sq. ft. The Historic Preservation Ordinance allows for HPAC review of structures and exterior alterations only if they require issuance of a Building Permit. As such, no HPAC review is required for the future installation of the storage shed. Elevations of the shed have been provided to the HPAC by the applicant as a courtesy. Note, should utilities be installed or size exceed 120 sq. ft., the storage shed will require HPAC review prior to Building Permit issuance.

DISCUSSION

Development Standards

Per the requirements of the O-C Zone (Visalia Municipal Code Section 17.36.060.B) no fence, “...*shall exceed seven feet in height if located in a required side or rear yard*”. City mapping systems indicate that the proposed fence will be located within the required 25 ft. rear yard setback of the O-C Zone. However, since the fence will be six feet in height, it is in compliance with all requirements.

Architectural Compatibility

Wood fencing as proposed by the applicant in Exhibit “B” has been established by the HPAC as an acceptable material for historically designated sites. Fencing initially onsite at the location proposed matched the existing cedar fencing located along the northern boundary of the project site. The fencing proposed by the applicant with this submittal is a marked improvement over the original fencing. The new fencing contains ornamentation that evokes the shape of the grids present in the gable of the main residence. It also is compatible with wood fencing in the surrounding areas. Given the above, the proposal is considered appropriate for the project site and compatible with adjacent streetscape and Historic District.

FINDINGS AND CONDITIONS

Staff recommends that the Committee approve HPAC No. 2021-09 based upon the following findings:

1. That the building is listed on the National Register of Historic Places, is listed on the Local Register of Historic Structures, and is within the Historic District.
2. That the proposed development is consistent with the uses in the Historic District and adjacent streetscape.
3. That the proposed development is consistent with the Zoning Ordinance, Historic Preservation Ordinance, and Historic Preservation Element.
4. That the proposed development will not be injurious to the surrounding properties or character of the Historic District.

And subject to the following conditions:

1. That the site be developed consistent with the site plan in Exhibit “A” and elevations in Exhibit “B”.
2. That the project undergoes the appropriate City permitting process.
3. That any other exterior alterations to the site shall be brought before the Historic Preservation Advisory Committee for review and approval prior to the issuance of any Building Permits and/or their installation or construction.

4. That all other City codes, ordinances, standards, and regulations shall be met.

ATTACHMENTS

- Exhibit “A” – Site Plan and Operational Statement
- Exhibit “B” – Fence Elevations
- Exhibit “C” – Shed Elevations
- Aerial Photo
- Historic District and Local Register Map

APPEAL INFORMATION

According to the City of Visalia Zoning Ordinance Section 17.56.060, an appeal to the City Council may be submitted within ten days following the date of a decision by the Historic Preservation Advisory Committee (HPAC). An appeal shall be in writing and shall be filed with the City Clerk at 220 N. Santa Fe Street. The appeal shall specify errors or abuses of discretion by the HPAC, or decisions not supported by the evidence in the record. The appeal form can be found on the city’s website www.visalia.city or from the City Clerk.

EXHIBIT "A"

Purposed 8'x14' SHed
NO timeline.



Location of new fence GATE
Two 8'x6' GATE Pannels.

REPLaced due to damage
by illegal dumper with their
Vehicle.

REplace of simular fencing.

EXHIBIT "B"





HPAC Item No. 2022-09 – New Fence

EXHIBIT "C"

8' wide by 14' long

\$0,512.00 USD



**Eastern Elevation,
facing alley.**

8' wide by 14' long

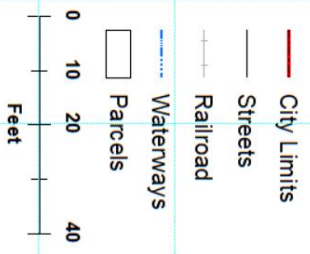
\$0,109.00 USD



**Western Elevation,
facing Court Street.**



HPAC No.
2022-09
500 S.
Court St.



HPAC Item No. 2022-09 – New Fence



City of Visalia Historic Preservation Advisory Committee



NOTICE OF PUBLIC OUTREACH MEETING

The City of Visalia Historic Preservation Advisory Committee (HPAC) will hold a public outreach meeting on **Wednesday March 30, 2022, at 5:30pm. The meeting will be held at the City Council Chambers, located at 707 West Acequia Avenue, in Visalia CA.** The HPAC and city staff will be present to share information and solicit public comment for two projects affecting properties located within the Historic District and/or on the Local Register of Historic Structures. The projects are listed below as follows:

1. An update to Visalia Municipal Code Chapter 17.56, the Historic Preservation District Ordinance. The ordinance update proposes revisions to:
 - o HPAC reviews of structures on the Local Register, located outside the Historic District;
 - o HPAC reviews of demolition requests;
 - o HPAC reviews of fencing requests;
 - o Limitations on paving within front yard setback areas;
 - o Changes to the frequency of Local Register surveys; and
 - o Addition of definitions for Local Register classifications;
2. A comprehensive update to the Local Register of Historic Structures. The project involves the surveying of properties on the Local Register, and reclassification or removal based on the condition and context of the structures on each site. (Note: Surveys of properties on the Local Register were completed in October 2021).

You are invited to attend the meeting, ask questions, and express your views on the projects listed above. Comments collected from the public will be incorporated into the projects and shared with the Visalia Planning Commission and Visalia City Council upon review.

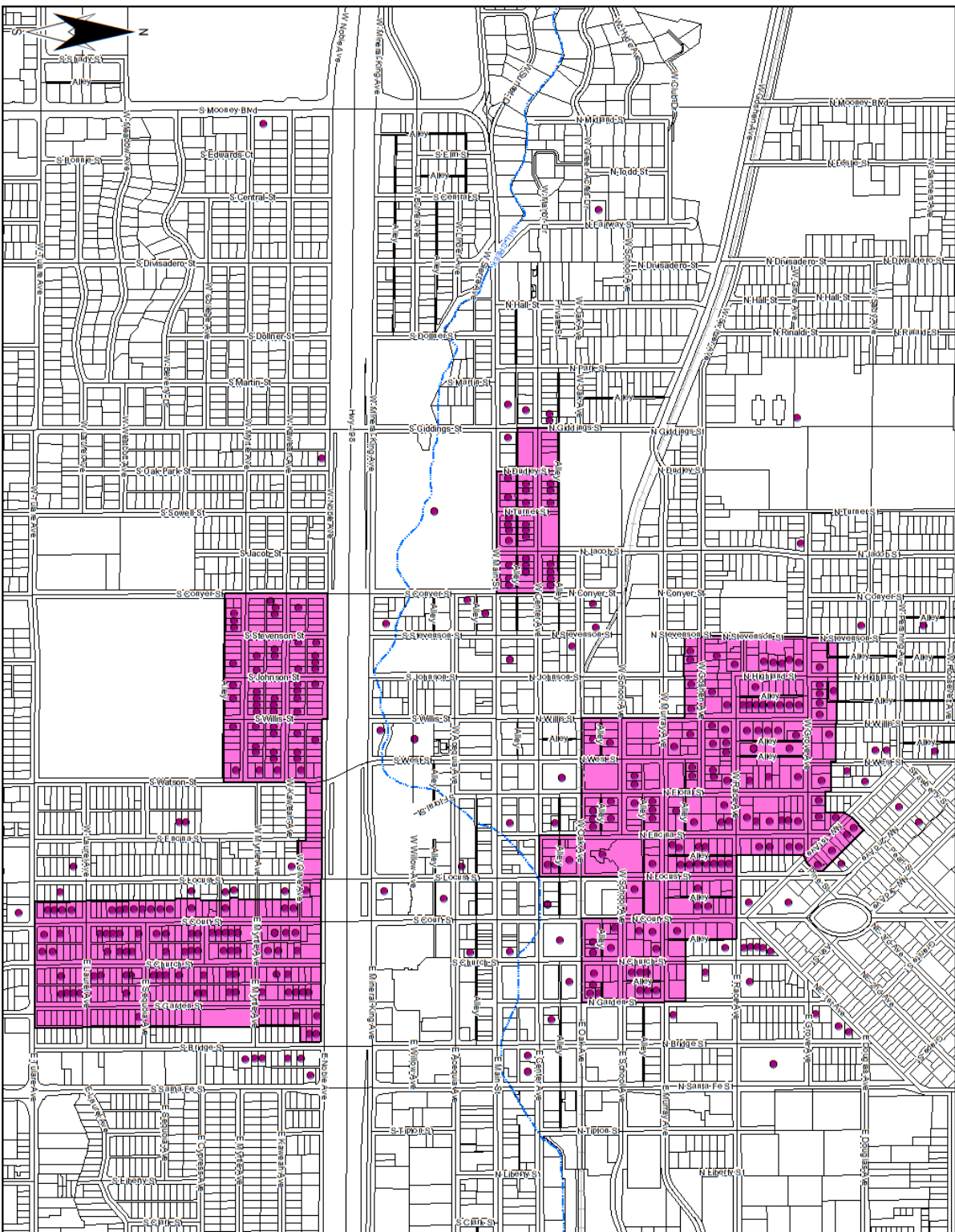
If you have any questions or would like more information prior to the meeting, please contact Associate Planner Cristobal Carrillo at (559) 713-4443 or cristobal.carrillo@visalia.city between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. You can also call the City of Visalia Planners Hotline at (559) 713-4359 for more information.

Thank you for being a steward to some of the most unique and architecturally significant structures in Tulare County. We look forward to seeing you at the meeting!








Paul Bernal,
Community Development Director

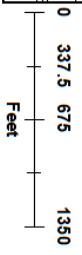
In compliance with the Americans Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4443 (Staff Representative) 48-hours in advance of the meeting. For Hearing Impaired – Call (559) 713-4900 (TTY) 48-hours in advance of the scheduled meeting time to request signing services. Visually Impaired - If enlarged print or a Braille copy is desired, please request in advance of the meeting and services will be provided as possible after the meeting. City Staff to the Committee is Cristobal Carrillo, Associate Planner, 559-713-4443, cristobal.carrillo@visalia.city.

Este Aviso es para informarle que habra una audiencia para el público ante el Comité de Preservación Histórica de la Ciudad de Visalia. Para más información, o para dar comentario público respecto a esta solicitud, por favor llame Cristobal Carrillo, Associate Planner, al numero (559) 713-4443 o cristobal.carrillo@visalia.city.



**Map of the
Historic District/
Local Register of
Historic
Structures**

-  City Limits
-  Streets
-  Railroad
-  Waterways
-  Parcels
-  Local Registry
-  Historical District



DRAFT Notice to Properties on National Registry

To Whom It May Concern,

My name is Walter Deissler and I am the Chair of the City of Visalia Historic Preservation Advisory Committee (HPAC). The HPAC is a committee of seven volunteers appointed by the Visalia City Council to recognize and protect historic neighborhoods and buildings which contribute to Visalia's historic heritage. This letter is being sent to you because you are the owner of a structure listed on the National Register of Historic Places.

Did you know that there are 752 properties in the City of Visalia that are located within the Historic District, and 386 of those are listed on the Local Register of Historic Properties? Of all those properties, only four are recognized on the National Register of Historic Properties. Congratulations! Your property is one of those 4! You're receiving this notice as recognition of your property's special importance and significance in Visalia.

Properties like yours with impressive heritage have historical, cultural, architectural, archaeological, and/or aesthetic significance. They typically adhere to high standards of quality and are a source of pride for the community at large. In order to assist with the continued care of your historic resource, the city has included with this letter information and technical assistance to help ensure that Visalia's history is preserved and your property values are enhanced. This includes **[SITE SPECIFIC RESOURCES TO INCLUDE]**.

Properties such as yours are a link with the past and a key to understanding our heritage. We hope the information provided assists in preserving your historic resources for years to come. Again, congratulations on your property's exceptional historic significance!

Sincerely,

Walter Deissler, Chairperson
City of Visalia
Historic Preservation Advisory Committee

Visalia City Council Ceremonial Document Policy

The Visalia City Council welcomes the opportunity to recognize local individuals and organizations that have distinguished themselves and brought pride to the community. Completed forms for Proclamations, Resolutions of Commendation and Certificates of Recognition that are received by the City Clerk's Office at least 30 days in advance of the presentation will be considered and if deemed in keeping with the City Council's policy, will be issued and a presentation scheduled. Requests received less than 30 days prior to presentation will be considered as time permits but may not be able to be accommodated.

The City of Visalia reserves the right to make the determination about whether a request meets the City's policy for recognition, and to determine the type of document to be issued. Fully completed forms play a key role in making the determination. If enough information is not provided in a timely manner to make a determination and prepare the appropriate document, the request may be declined. Staff will make the initial review, and if it's determined that a completed form being requested within the timeline for a local purpose does not meet policy, and it is a local request, it may be confirmed with the Mayor and Vice Mayor prior to being issued or declined.

Recognition documents may be presented at a mutually agreeable time and place, or at a City Council meeting. Staff will work with the recipients to determine what works best for them, in conjunction with the City Council's schedules to determine when and how the document will be presented.

All three forms of documents are signed by all five Council Members. For timeliness and convenience, the electronic signatures of each are often used on the documents.

Recognition Documents are generally reserved to recognize the following:

1. Local individuals or groups that have achieved a significant accomplishment or achievement, or have had a long-term impact on the community.
2. Local events that are unique to Visalia or the immediate surrounding area.
3. Individuals, groups or events that have not been recognized in the last three years.
4. Participants/teams that are successful at a state, western state, national or world level.
5. Visalians who are celebrating life events such as anniversaries celebrating 50 years or more, birthdays of 100 years or more, etc.
6. Local businesses that have been conducting business in Visalia for more than 50 years, and/or garner a significant state or national recognition. (Sales/operational goal awards do not constitute significant state or national recognition.)

Requests that are generic in nature and/or are not local to Visalia, and requests that are commercial, political, overtly religious or expound a particular point of view are not qualified, or if appropriate, will be modified to meet the policy. In the case of nationally or state recognized events or activities, recognition may be provided if there is a significant and specific local event or activity that can be the focus of the Council's document.



Resolution/Proclamation Request
PLEASE REFER TO THE POLICY PRIOR TO SUBMITTING

Local Person/Local organization to be honored: _____

Reason/event: _____ Date resolution/proclamation needed: _____

Person submitting request: _____ Contact Phone: _____

Please provide appropriate local history on the person/organization to be honored:

Please provide at least 5-8 significant facts that focus on the local event, organization, or person that may be included in the document. It may not be possible to include every fact, but it is helpful to have as much information as possible.

What is the single most important fact that you believe should be included?

Is there a Council Member that you would like to request make this presentation? (Requests will be accommodated as schedules permit.)

Would you prefer to have this presented at a Council meeting or an event? _____

Date of Council Meeting to be presented, if applicable: _____
(Council meets 1st and 3rd Monday of each month)

If at an event, please provide the date, location, time, contact person and contact phone number:

Completed requests for proclamations and resolutions need to be submitted at least 30 days in advance of the presentation date. Applications can be submitted to the City Clerk's Office, 220 N. Santa Fe St., Visalia, CA 93292; or faxed to (559) 713-4800. Questions can be directed to the Chief Deputy City Clerk, (559) 713-4512.