

# VEHICLE RELEASE INFORMATION SHEET

DATE: \_\_\_\_\_

Your vehicle has been stored by the Visalia Police Department pursuant to State Law and City Ordinance. An administrative fee is required to release the vehicle to help offset the costs involved in towing and storage.

This fee is based on the time it takes for Department Personnel to order and standby for the tow truck, complete and process the storage notification forms, and release the vehicle. This fee is not related to the charges you must pay the towing company for the actual removal and storage of this vehicle.

If you question the validity of the storage, you may request a post-storage hearing in person, writing, or by telephone within ten (10) days of today's date by contacting the Visalia Police Department at (559) 713-4232. Any such hearing will be conducted within forty-eight (48) hours of the request, excluding weekends and holidays and will require a personal appearance.

**VPD Locations: District 1 Substation**  
204 NW Third Street, Visalia

**Headquarters**  
303 S. Johnson Street, Visalia

**District 2 Substation**  
4100 S. County Center, Visalia

## PROCEDURES FOR RELEASE OF STORED VEHICLES

Before you arrive at the Police Department to have a vehicle released to you - Please have ready all of the below listed information.

1. A valid vehicle registration or the vehicle pink slip. If you have the pink slip and the previous owner has signed it off to you, you must bring in the completed Dept. of Motor Vehicle valid registration with you.

2. Picture identification: consisting of a valid driver's license, identification card, immigration card, or some other form of legal identification. If you do not have a valid driver's license, you must have some type of picture identification with you as well as a licensed driver with you for release.

3. **\$167.00 Administrative fee** - payable by cash, money order, Visa and MasterCard credit cards only during our normal business hours of 8AM to 5PM Monday through Friday. **NO PERSONAL CHECKS accepted.**

## PROCEDURES FOR RELEASE OF 30-DAY IMPOUNDED VEHICLES (14601 CVC & 12500 CVC)

Vehicles impounded for 30 days will be released on the **30th** day during our normal business hours of Monday through Friday 8AM to 5PM. Tow Companies will charge you an additional fee to open after business hours, on weekends or holidays.

Before you arrive at the Police Department to have a vehicle released to you - Please have ready all of the below listed information.

1. A valid vehicle registration or the vehicle pink slip. If you have the pink slip and the previous owner has signed it off to you, you must bring in the completed Dept. of Motor Vehicle valid registration with you.

2. Picture identification: consisting of a valid driver's license, identification card, immigration card, or some other legal form of identification. If you do not have a valid driver's license, you must have some type of picture identification with you as well as a licensed driver with you for release.

3. **\$167.00 Administrative fee** - payable by cash, cashier's check or money order, Visa and MasterCard credit cards only during our normal business hours of 8AM to 5PM Monday through Friday. **NO PERSONAL CHECKS accepted.**

## PROCEDURES FOR RELEASE OF IMPOUNDED VEHICLES INVOLVED IN A CRIME

If your vehicle was involved in a crime and impounded for investigation purposes, you will need to contact the detective handling the case to see if the vehicle can be released. Call (559) 713-4222 to find out the detective's name.

\* For an afterhours vehicle release, please call (559)734-8117 to ensure someone is available to process your release. You must bring all items required for the release as well as **EXACT CASH** payment only.