

**City of Visalia- Citizen Advisory Committee**  
Meeting Minutes

Wednesday, July 1, 2020

Members Present: Frank Ruiz, Carla Calhoun, Jon Bueno, Darin McCall,  
Lois Sheffield, Joel Rosales

Members Absent: David Winters, Steve Garcia

City Staff: Michelle Nicholson, Leslie Caviglia

Members of Public: n/a

Next meeting: Wednesday August 5, 2020

1. **Meeting called to order at 5:30 pm by Vice-Chair (Interim Chair) Rosales**
2. **Welcome and Public Comment:** Phil Mirwald has declined to serve another term and officially resigned from the Committee.
3. **Approval of minutes from June 3, 2020 meeting**
  - a. Member Bueno makes a motion to approve the June minutes with no changes. Member Calhoun seconds. All members vote in favor.
4. **Applicant Interview**
  - a. Opening remarks made by Interim Chair Rosales.
  - b. CAC members begin with interview questions to each candidate
    - i. **Bruce, Kris**
      1. CAC members begin with interview questions to candidate
    - ii. **Espinoza-Martinez, Mayra**
      1. CAC members begin with interview questions to candidate
    - iii. **Goodall, William**
      1. CAC members begin with interview questions to candidate
    - iv. **Ibanez, Cristhian**
      1. CAC members begin with interview questions to candidate
    - v. **Jones, Robin**
      1. CAC members begin with interview questions to candidate
    - vi. **Pierce, Kelly**
      1. CAC members begin with interview questions to candidate
    - vii. **Ramos, Jasmin**
      1. CAC members begin with interview questions to candidate

- c. Member questions conclude.
  - i. Members begin discussing the top candidates for the open positions.
  - ii. Member Ruiz makes motion to approve applicants Mayra, William, and Kris as voting members. Vice-Chair Rosales seconds. Vote was split, back to discussion.
  - iii. Member Ruiz makes a motion to have Mayra as a voting member. Vice-Chair Rosales seconds. All members vote in favor.
  - iv. Member Ruiz makes a motion to have Christian as a voting member. Member Sheffield seconds. Motion passes 5-1.
  - v. Member Ruiz makes a motion to have Robin as a voting member. Member McCall seconds. Vote split, back to discussion.
  - vi. Member Bueno makes a motion to have Kris as a voting member. Member Ruiz seconds. Vote passes 5-1.
  - vii. Member Sheffield makes a motion to have William and Robin as non-voting, alternate members. Member Bueno seconds. All vote in favor.

**5. Reappointment of Committee Members: Joel Rosales, Frank Ruiz, and Carla Calhoun**

- a. Member McCall makes a motion to have Joel, Frank, and Carla be reappointed. Member Sheffield seconds. All vote in favor.

**6. Discussion of Selection of Officers and Sub-Committees at August 5, 2020 Meeting.**

- a. Committee discusses the open positions that will be presented at the next meeting.
- b. Additionally, if openings are filled in the main committee, then more sub-committee openings could potentially open up.

**7. Items for future agenda consideration.**

- a. Public Opinion Survey
- b. Selection of Officers and Sub-Committee members.

**8. Meeting adjourned at 8:07pm moved by Vice-Chair Rosales**