

APPROVED

**Visalia Parks & Recreation Commission
Meeting Minutes
July 14, 2020**

Call to Order/Roll Call

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, July 14, 2020 in the San Joaquin Room of the Visalia Convention Center (303 E. Acequia Avenue). The meeting was called to order by Commission Chair Steven Woods at 5:30pm.

Members Present: Steven Woods, Patrick Lozano, Shann Blue, Rick Eastes and Lisa Walsh

City Staff: Leslie Caviglia, Jeremy Rogers, Laurissa Roggenkamp, Alvin Dias, Dolores Verduzco, Frank Senteno and Kathleen Machado

Guests: Tim Rico and Michael Alvarez, Visalia Community Enhancement Foundation

1. **Public Comment** - None
2. **Review and Approve Minutes**
MOTION: Motion carried 5-0. LW/SB
3. **Introduction of Parks & Facilities Manager, Alvin Dias** – Jeremy Rogers, Community Services Director
4. **Authorization letter of support for submission of funding application to the Active Transportation Program** – Dolores Verduzco, City of Visalia Financial Analyst and Frank Senteno, City of Visalia Engineer
MOTION: Motion carried 5-0. PL/LW
5. **Consideration for the recommendation to the Visalia City Council regarding a major donation to the Visalia Community Enhancement Foundation for improvements to Plaza Pak in exchange for 20 year naming rights for the pond at Plaza Park to include a monument sign and two benches with the acknowledgement of the donor** – Leslie Caviglia, Assistant City Manager, Tim Rico and Michael Alvarez, Visalia Community Enhancement Foundation
MOTION: Motion carried 5-0. PL/RE
6. **Reappointment of Commissioner Steven Woods** – Jeremy Rogers, Community Services Director
MOTION: Motion carried 4-0. PL/LW
7. **Parks and Recreation Commission election for Chair and Vice-Chair Seats** – Steven Woods, Commission Chair
MOTION: Motion for Steven Woods to continue to serve as Commission Chair.
Motion carried 4-0. PL/SB
MOTION: Motion for Patrick Lozano to continue to serve as Commission Vice-Chair.
Motion carried 4-0. SB/RE

8. **Department changes that have taken place due to COVID-19** – Jeremy Rogers, Community Services Director

9. **Update on City Council Reports and City Staff Announcements:**
 - **Recreation Programs/Events** – Laurissa Roggenkamp, Recreation Manager
 - The Visalia Senior Center Meal Program has grown exponentially the past 5 months.
 - The ability to offer After School is dependent on how Visalia Unified School District decides to conduct the school year, be it hybrid or all distance learning.
 - Working with Pro Youth to provide space for them to run child care programs.
 - **Parks & Urban Forestry Projects, Programs and Special Events** – Alvin Dias, Parks & Building Maintenance Supervisor
 - Learning the area, assessing needs, meeting staff and establishing standards.
 - **Administrative Items** – Jeremy Rogers, Community Services Director
 - State of California announced the application process for Prop 68 Grant is open and applications are due in December 2020.

10. **Commission Requests and Comments:**
 - **Visalia Community Enhancement Foundation Report** – Commissioner Lisa Walsh
 - The Foundation won't be soliciting for funding in light of the economy.
 - **Greenway Trail Naming Subcommittee** – Nothing to report

11. **Adjourn to the Regular Meeting of Tuesday, August 11, 2020**
MOTION: The motion carried 5-0. PL/SB