

**City of Visalia- Citizen Advisory Committee**  
Meeting Minutes

Wednesday, February 5, 2020

Members Present: Frank Ruiz, Joel Rosales, Carla Calhoun, Phil Mirwald, , Steve Garcia, Lois Sheffield

Members Absent: Mary Beatie, Jon Bueno

City Staff: Michelle Nicholson

Members of Public: n/a

Next meeting: Wednesday March 4, 2020

1. **Meeting called to order at 5:30 pm by Vice Chair Rosales**
2. **Public Comment:** n/a
3. **Approval of minutes from January 8, 2020 meeting**
  - a. Member Calhoun makes a motion to approve the January minutes with changes. Member Mirwald seconds. All members vote in favor.
4. **Interview prospective applicants for CAC**
  - a. Darin McCall
    - i. Opening remarks made by Vice Chair Rosales
    - ii. CAC members begin with interview questions to candidate
    - iii. Member questions conclude and the committee begins to discuss the approval of candidate as a full member. Member Ruiz makes a motion to bring the candidate in as a full voting member. Member Calhoun seconds. All vote in favor.
  - b. David Winters
    - i. Opening remarks made by Vice Chair Rosales
    - ii. CAC members begin with interview questions to candidate
    - iii. Member questions conclude and the committee begins to discuss the approval of candidate as a full member. Member Ruiz makes a motion to bring the candidate in as a full voting member. Member Calhoun seconds. All vote in favor.
5. **Public Opinion Survey**
  - a. Review recommended changes to draft POS Survey
    - i. Committee discusses the changes proposed by the City of Visalia staff regarding marijuana question 8.

- ii. Committee takes a vote to select between the drafted CAC question 8 and the proposed question 8 presented by the city staff. The vote was split 3-3.
  - iii. Committee proposes amending the staff question to contain the language, “allow storefront” so that it is clear that the question is referencing brick and mortar locations.
  - iv. Committee makes suggestion to present both questions to council with the amended changes to the staff question. Vice Chair Rosales make a motion to present both questions to council with the proposed changes. Member Garcia seconds. All vote in favor.
  - v. Committee discusses the changes proposed by the City of Visalia staff regarding homelessness question 9.
  - vi. Member Calhoun proposes the following changes be made to staff question 9 regarding homelessness, “which of the following measures do you believe is the highest priority for addressing homelessness”
  - vii. Member Ruiz makes motion to adopt the staff question with changes as described by member Calhoun. Member Mirwald seconds. All vote in favor.
- b. Distribute sign up sheet for in person POS – April 4, 2020
    - i. Committees discuss signing up for in person survey at the March meeting. Dates for in person survey will be finalized at the April meeting.
    - ii. Vice Chair Rosales will be at the Senior Center on March 11<sup>th</sup>/25<sup>th</sup> to do a presentation and allow those in attendance to complete in person surveys.
  - c. Member Calhoun to confirm dates that are not good for the in person POS with CSET
    - i. Member Calhoun makes suggestion to continue looking for Spanish speaking volunteers.
    - ii. Member Rosales requests letter from the city to reach out to stores for in person survey requests.
    - iii. Suggested changes to POS questions will not be approved by council until the end of February. If members are able to volunteer, they can contact the staff representative to get information on obtaining the in person surveys. March a better estimated month to get in person surveys completed.

## **6. CDBG Subcommittee Discussion**

- a. Vice Chair Rosales informs the committee that the CDBG subcommittee will be dissolved. Issues regarding CDBG will be presented to the entire committee.

## **7. Items for future agenda consideration.**

- a. Possibility to have a presentation from our HOPE team.
- b. POS sign up sheet

**8. Meeting adjourned at 6:47pm moved by Vice Chair Rosales**