

**City of Visalia- Citizen Advisory Committee**  
Meeting Minutes

Wednesday, April 1, 2020

Members Present: Frank Ruiz, Carla Calhoun, Mary Beatie, Jon Bueno, Steve Garcia,  
Phil Mirwald, Darin McCall, Lois Sheffield, Joel Rosales

Members Absent: David Winters

City Staff: Michelle Nicholson, Rhonda Haynes

Members of Public: n/a

Next meeting: Wednesday May 6, 2020

1. **Meeting called to order at 5:30 pm by Chair Beatie**
2. **Public Comment:** n/a
3. **Approval of minutes from March 4, 2020 meeting**
  - a. Member Mirwald makes a motion to approve the March minutes with changes. Member Rosales seconds. All members vote in favor.
4. **Review of the 5 year Consolidated Plan, 2020-2021 Action Plan and 2019-2020 Action Plan Ammendment**
  - a. Strategic plan to include increasing affordable housing, create suitable living environment through Housing Maintenance, Address community needs, enhance community development, Administration and Planning.
  - b. Kings View to provide expanded services in Visalia, outreach to the homeless.
  - c. Money is being allocated to low barrier shelter needs.
  - d. Member Ruiz discusses whether or not this proposal would still move forward based on the state of Covid-19 on the community.
  - e. Member Rosales works with the community in the Houston area and the response has been overwhelmingly positive.
  - f. Comments can be submitted on the Survey Monkey link to be presented to council.
5. **Public Opinion Survey**
  - a. April 4<sup>th</sup>, 2020 Public Opinion Survey cancelled
  - b. Review preliminary numbers from online survey
    - i. 373 surveys were conducted online.
    - ii. 15 surveys were done in person
  - c. Discussion of closing date for online survey

- i. Member Garcia makes a motion to end the online survey at Midnight April 30<sup>th</sup>, Member Ruiz's seconds. All vote in favor.
  - ii. Member Bueno comments on how the community responding to the survey doesn't appropriately reflect that of the community. Members discuss what they can do to help analyze the data after the survey closes.
6. Selection and Appointment of the 2020 Rates and Fees Subcommittee.  
Subcommittee members must be available to meet on April 23, 2020 at 2pm with City Staff.
  - a. Chair Beatie discusses what consists of the Rates and Fee's Subcommittee.
  - b. Member Rosales, Garcia, McCall have all indicated their willingness to commit to the Rates and Fee's Subcommittee. They will be present at the April 23<sup>rd</sup> meeting with staff.
7. **Items for future agenda consideration.**
  - a. Non-Profit Grant Subcommittee update
  - b. HOPE team presentation
  - c. POS update
  - d. Rates and Fee's update
8. **Meeting adjourned at 6:30pm moved by Chair Beatie**