



COPY

U.S. Department of Housing and Urban Development  
San Francisco Regional Office - Region IX  
One Sansome Street, Suite 1200  
San Francisco, California 94104  
[www.hud.gov](http://www.hud.gov)  
[espanol.hud.gov](http://espanol.hud.gov)

JAN 21 2020

The Honorable Bob Link  
Mayor of Visalia  
707 W. Acequia Avenue  
Visalia, CA 93291-6127

Dear Mayor Link:

SUBJECT: Annual Performance Assessment  
Community Development Block Grant  
HOME Investment Partnerships Program  
Program Year: July 1, 2018 – June 30, 2019

The U.S. Department of Housing and Urban Development (HUD) Office of Community Planning and Development (CPD) assesses the performance of its grant recipients on an annual basis. This letter conveys the results of this evaluation for the 2018 program year.

A principal report utilized by CPD to assess performance is the Consolidated Annual Performance and Evaluation Report (CAPER), submitted by grant recipients within 90 days of the completion of each Program Year. The CAPER provides important information on the use of Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds in meeting specific housing and community development goals and addressing the needs of the homeless, as identified in the grantee's five-year Consolidated Plan and Annual Action Plan. Additionally, this performance assessment takes into consideration information collected from other financial and performance reports, correspondence, and monitoring reports.

Program Year 2018 marked the fourth year of the city of Visalia's (City) five-year Consolidated Plan. The City utilized CDBG and HOME funds to address affordable housing, public services, public facilities, public and park improvements, neighborhood preservation, and economic development. The City's accomplishments include Senior Mobile Home Repair Program which provided a forgivable rehabilitation loan to five seniors and Voucher Program which helped thirteen individuals who were homeless. In addition, the City completed the ADA improvements on Houston Avenue and began efforts to complete the additional ramps. Also, the City's HOME Tenant Based Rental Assistance Pilot Program provided rental assistance to six households with additional families searching for housing.

As the enclosed report indicates, the City's CDBG program has complied with several key requirements. The City has met the requirement that at least 70 percent of funds are used to benefit low- and moderate-income persons. In addition, the City has also met the requirement to expend CDBG funds in a timely manner. The amount of CDBG funds on hand 60 days prior to the end of the program year did not exceed 1.5 times the City's annual allocation. Also, the City

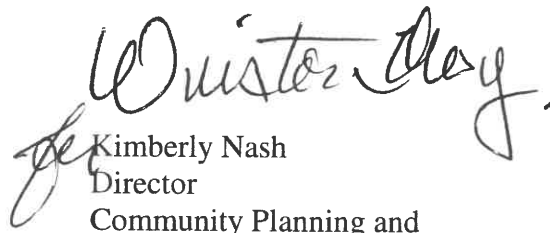
did not exceed the 15 percent cap for public services obligations and the 20 percent cap for planning/administration obligations.

Based on this analysis, we have determined that the City of Visalia has the continuing capacity to administer the aforementioned programs. The activities undertaken are consistent with the City's HUD-approved Consolidated Plan, and the City continues to make progress in meeting its housing and community development goals.

In accordance with the Consolidated Plan regulations described at 24 CFR §91.525, if the City has comments regarding this enclosed report, please submit them to this office within 30 days of receipt of this letter. This office may revise the report after considering the City's response. If we do not receive comments within the 30 days, this letter and enclosed report will be considered final and can be made available to the public.

This Office appreciates the partnership with the City of Visalia staff and looks forward to continuing to support the City's efforts to meet the goals of the Consolidated Plan. If there are any questions or there is a request for technical assistance, please do not hesitate to contact Connie Casto, Community Planning and Development Representative, at (415) 489-6577 or [connie.k.casto@hud.gov](mailto:connie.k.casto@hud.gov).

Sincerely,

  
Kimberly Nash  
Director  
Community Planning and  
Development Division

Enclosure

cc:

Randy Groom, City Manager

Rhonda Haynes, Housing Specialist

## Annual Performance Assessment

### City of Visalia Program Year 2018

#### Consolidated Annual Performance and Evaluation Report (CAPER)

Program Year End: June 30, 2019  
Report Due: September 30, 2019  
Report Received: September 19, 2019

Funding Covered by CAPER:  
CDBG: \$1,309,353  
HOME: \$546,879

#### Summary of Program Compliance

##### Community Development Block Grant Program (CDBG)

- Public Services Obligation [24 CFR 570.201(e)(1) or (2)]
  - Standard: <15% of Allocation plus Program Income received in the prior year
  - Actual %: 10.98%
  - Obligated as reported in CAPER: \$154,881
  
- Administration & Planning
  - Obligation [24CFR 570.200(g)(2)]
    - Standard: <20% of Allocation plus Program Income received in current year
    - Actual %: 19.33%
    - Obligated as reported in CAPER: \$266,871.48
  
- Benefit to Low to Moderate-Income Persons [24 CFR §570.200(a)(3)]
  - Standard: At least 70% of the aggregate amount of CDBG funds received by the recipient shall be used for activities that benefit low- and moderate-income persons, as reported in the CAPER.
  - Actual %: 100%
  
- Timeliness of Expenditures [24 CFR §570.902]
  - Standard: The regulations require that 60 days before the end of the program year, the (city/county) have no more than the equivalent of 1 ½ years-worth of CDBG grant funds available in its U.S. Treasury account. A ratio at or below 1.50 is acceptable.
  - Actual ratio: 1.23
  - Balance: \$1,610,026.96
  - Test date: 5/2/2019

**Comments:** The City has complied with the above requirements for the CDBG program during Program Year 2018.

**HOME Investment Partnerships Program (HOME)**

- HOME Expenditures [24 CFR §92.500(d)(1)(C)]
  - PJs have five years from the date of their executed grant agreement with HUD to expend HOME funds, applicable for all expenditure deadlines that occur on or after January 1, 2015. The following information identifies the disbursement requirement for the 2014 HOME allocation and any shortfalls as of September 30, 2019.
  - Disbursement Deadline: 7/31/2019
  - Disbursement Requirement: \$10,610,013                      Shortfall: \$0

**Comments:** The City has complied with the above requirements for the HOME program during Program Year 2018.