

Transit Advisory Committee
Wednesday, April 17, 2019
Visalia Transit Center
425 E. Oak Avenue
Visalia, CA 93291

Action Minutes:

March 20, 2019

Meeting called to order: 5:30 PM

MEMBERS ATTENDING: Vice Chairperson: Karen Varner (KV), Derek Davis (DD), Glen Stewart (GS), Ed Jones (EJ), and Jim Runyon (JR)

MEMBERS NOT PRESENT: Chairperson: Michael Esquibel (ME)

CITY STAFF PRESENT: Angelina Soper (AS), Rosemary Amodo (RA), Mario Cifuentez (MC), Christopher Tovey (CT)

GUESTS: Tracy Harrell (TH)

CALL TO ORDER:

- KV called the meeting to order and asked all attendees to introduce themselves in seating order.

PUBLIC COMMENT:

No public comment

APPROVAL OF February 20, 2019 MINUTES: GS motioned to approve the minutes as written. The motion was seconded by EJ. Motion approved 5-0.

REVIEW MONTHLY REPORTS: The Visalia Transit, FT and Marketing Reports were reviewed by TAC members prior to the meeting. The following topics were discussed by the following members:

- TAC members motioned the recommendation of the rates and fees for FY19-20 to council. GS took the first motion. EJ seconded the motion. Motioned approved 5-0.
- JR asked about the status of the Proterra buses and the charging stations. AS explained that the maintenance issues have been addressed and that Proterra will be on site to address any other issues.
- JR and GS asked about the status of the new VLINE buses. AS stated that additional funds have been requested for the project. LCTOP funds could cover the additional costs. AS stated that one of the goals associated with the project is to determine the ridership schedule and modify the route schedule to fulfill the demand for the service.
- JR is concerned about the decrease in ridership from month to month on the fixed route service, whereas ridership has increased on the VLINE and gradually on the DARs.
- GS is concerned about the issues with the talking bus system. Bus drivers are not announcing time points. CT is aware of the issues. He stated that drivers are being trained to remember to announce the time points
- TH stated that there are issues with the DAR reservation system. TH has been hung up on multiple times while being on queue and that the wait time is sometimes longer than minutes. DD stated that his pick-up and drop off times have been incorrect.

- CT stated that the DARs should be in service by next week. Software is being installed
- MC stated that council will review the City’s committees and members. They want to review the structure and the number of absences. Council’s review and decision could affect the TAC committee. MC encouraged TAC members to be present on April 15, 2019 to voice their opinion and passion. GS motioned to keep the TAC as is, but reduce the number of members to 5 members with 2 alternative members. JR seconded the motion. After further discussion amongst the members, GS motioned to withdraw his previous motion, KV seconded the motion. GS motioned that the TAC committee be changed to an ad hoc committee. KV seconded the motion. Motion passed 5-0. AS stated that she would attend the ad hoc meetings. MC emphasized that it must be approved by council.
- AS discussed the security RFP. Falcon Security was the lowest bidder. RFP will be presented to council on April 1, 2019. The new contract will have more details. EJ motioned to recommend it to council. GS seconded the motion. Motioned 5-0.
- GS asked about the transfer station project. AS stated that the plan is not to have all buses stop at the transit center in order to reduce the travel time of the bus routes. MC stated that possible locations for the transfer stations are near the Vallarta Market or near the Farmers Market.

ITEMS OF INTEREST:

- Update on Unmet needs: AS discussed the Unmet Needs hearing. AS stated that no one from the city was present at the hearing. However, there were several online responses. MC stated that there has been a decline in unmet needs. The public has voiced their opinion for reasonable modifications.
- Update on the proposal to replace the \$10 VLINE price displayed on the VLINEs: AS discussed the topic about the \$10 price shown on the VLINE buses. The VLINE drivers stated that it is not an issue of confusion. TH suggested that a one-way graphic should be placed underneath the price. AS stated that it would not be cost effective. The resolution is to tell the passengers that the one way price is \$10.

Meeting was adjourned at 6:30 p.m.

Minutes prepared by Rosemary Amodo.

Committee Attendance (last 12 months)

Member Name	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	12-month Absence
Albert Aguilera	A	P	P	P	A	A	A	TAC Meeting Canceled	A	TAC Meeting Canceled	A	A	7
Derek Davis	P	P	A	P	P	P	P		P		P	1	
Ed Jones	P	P	P	P	A	P	P		P		P	1	
Glen Stewart	P	P	P	P	A	P	P		P		P	1	
Jim Runyon	P	P	P	P	P	P	P		P		P	0	
Karen Varner	P	P	P	P	P	P	P		P		P	0	
Michael Esquibel	P	P	P	P	P	P	A		P		P	A	2

“In order for a commission/committee to meet, conduct business and take action, a quorum must be present. A quorum is generally defined as a majority (one more than half) of appointed members to the particular advisory body.” As such, the Transit Advisory Committee, which currently has seven appointed positions, must have a minimum of four members present to reach a quorum.

Effective April 1, 2012, excessive absenteeism, which is defined to mean missing three consecutive regular meetings or four regular meetings in a 12 month period, shall constitute resignation of the member and the member shall be considered removed from the advisory board.