

Transit Advisory Committee
Wednesday, March 20, 2019
Visalia Transit Center
425 E. Oak Avenue
Visalia, CA 93291

Action Minutes:

February 20, 2019

Meeting called to order: 5:30 PM

MEMBERS ATTENDING: Chairperson: Michael Esquibel (ME), Vice Chairperson: Karen Varner (KV), Derek Davis (DD), Glen Stewart (GS), Ed Jones (EJ), and Jim Runyon (JR)

MEMBERS NOT PRESENT: Christine Chavez (CC); Chris Tovey (CT)

CITY STAFF PRESENT: Angelina Soper (AS), Rosemary Amodo (RA), Humberto Solorio (HS)

GUESTS: Tracy Harrell (TH), Yolanda Cruz (YC)

CALL TO ORDER:

- ME called the meeting to order and asked all attendees to introduce themselves in seating order.
- ME introduced his guest speaker (YC)

PUBLIC COMMENT:

No public comment

APPROVAL OF December 19, 2018 MINUTES: JR motioned to approve the minutes as written. The motion was seconded by KV. Motion approved 6-0.

REVIEW MONTHLY REPORTS: The Visalia Transit, MV and Marketing Reports were reviewed by TAC members prior to the meeting. The following topics were discussed by the following members:

- JR, GS, and KV discussed the issues with ridership, increased rates, and the route 12.
- TH suggested that the \$10 price displayed on the VLINE should be replaced with \$20 round trip. Customers have misinterpreted the \$10 as the round trip price.
- HS elaborated on FT's monthly report. All drivers will be recertified on safety procedures with an emphasis on how to properly secure wheelchairs. The deadline for recertification of all the drivers has been set for March 31, 2019. Road evaluations and educating drivers, dispatchers, and maintenance workers about HIPAA laws is also on FT's agenda. HS stated that FT is preparing for the backfill of drivers needed during the Sequoia Shuttle season. HS explained the mechanical issues on the electric buses.
- GS stated that the "talking bus" has occasionally been out of order. HS explained that when Syncromatics has technical issues, the "talking bus" goes out of order since the software cannot identify the current location of a bus. HS stated that drivers are trained to announce the stops when the "talking bus" is out of order.
- AS explained the FT turnover costs. AS stated that the rehab of the bus wash, located at operations, was approved by council. AS stated that the new VLINE buses are 40ft and the project will cost approximately \$1.3 million. AS stated that four new Dial-A-Ride buses have been delivered. AS stated that the RFB 18-19-15 project is necessary for safety reasons.

- Rates and Fees were reviewed and discussed. The Trolley and Sequoia shuttle rates were the only items with a rate increase; all other rates and fees will remain the same for FY 19-20. The new rates for the Trolley and Sequoia shuttle were presented to TAC members in December and approved by council on January 7, 2019.
- TAC member suggested that the Unmet Needs flyer be posted on the buses. ME will represent the TAC at the Unmet Needs event scheduled in March 2019.
- ME introduced his boss YC. YC described the services that her agency, State Council on Developmental Disabilities, provides to those with disabilities. The agency works with the legislature to assist with the fulfillment of transit needs for those with disabilities.
- Items of interest:
 - Update on the Unmet Needs hearings
 - Update on the proposal to replace the \$10 price display on the VLINE with a \$20 price display
 - Update on the new security contract

Meeting was adjourned at 6:20 p.m.

Minutes prepared by Rosemary Amodo.

Committee Attendance (last 12 months)

Member Name	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	12-month Absences
Albert Aguilera	P	A	P	P	P	A	A	A	TAC Meeting Canceled	A	TAC Meeting Canceled	A	6
Derek Davis	P	P	P	A	P	P	P	P		P		P	1
Ed Jones	P	P	P	P	P	A	P	P		P		P	1
Glen Stewart	P	P	P	P	P	A	P	P		P		P	1
Jim Runyon	P	P	P	P	P	P	P	P		P		P	0
Karen Varner	P	P	P	P	P	P	P	P		P		P	0
Michael Esquibel	P	P	P	P	P	P	P	A		P		P	1

“In order for a commission/committee to meet, conduct business and take action, a quorum must be present. A quorum is generally defined as a majority (one more than half) of appointed members to the particular advisory body.” As such, the Transit Advisory Committee, which currently has seven appointed positions, must have a minimum of four members present to reach a quorum.

Effective April 1, 2012, excessive absenteeism, which is defined to mean missing three consecutive regular meetings or four regular meetings in a 12 month period, shall constitute resignation of the member and the member shall be considered removed from the advisory board.