

City of Visalia- Citizen Advisory Committee
Meeting Minutes

Wednesday, July 11, 2018

Members Present: Mary Beatie, Joel Rosales, Mike Lane, Brian Pochigian, Joe Eiben, Timothy Jackson, Frank Ruiz, Carla Calhoun, Suzanne Monroe.

Members Absent: Phil Mirwald.

City Staff: Mario Cifuentez, Deputy City Manager.

Members of Public: No members of Public Present at meeting.

Next meeting: Wednesday August 1, 2018

1. Meeting called to order 5:30 by vice chair Mary Beatie

2. Approval of minutes

- a. After review and corrections made motion to accept minutes moved by Joe Eiben, second by Bryan Pochigian, Motion carried unanimously.

3. Election of officers update on committee members

- a. Roger Ovalle resigned effective June 20, 2018
- b. Election of officers, due to resignation of Chairman Norbert Duarte at last meeting chairman position is open.
- c. Bryan Pochigian nominated Mary Beatie for Chairman second by mike passed Unanimous with Mary abstaining by voice vote of committee members.
- d. Due to Mary Beatie taking Chairman position Vice Chairman is open.
- e. Bryan Pochigian nominated Joel Rosales for Vice Chair second by Carla passed unanimously by voice vote of committee members.
- f. Do to Joel Rosales taking Vice Chairman position, position of secretary is open.

- g. Bryan Poochigian nominated Frank Ruiz for Secretary Second By Mary Beatie, passed unanimously by voice vote of committee members.

4. Discussion of CAC annual Report to Council to take place August 6, 2018.

- a. Discussion on Non-Profit grant funding which is directed by city council to CAC for purpose of supporting at risk youth programs.
- b. CAC will address the Non-Profit sub committee and the Grant funding within Measure N in annual report
- c. With Measure N funding being available for at risk youth via Grant form, will the Non-profit grant committee be necessary or would we need to reform our Grant process.
- d. CAC will ask city council for clarification on grant sub committee on targeting process of Non-profit grants.
- e. CAC will ask council for clarification on CDBG sub committee. Is the city required to have a CDBG funding sub committee.
- f. The recommendation from CAC would be to remove the CDBG sub committee and have an ad hock committee when necessary.
- g. Review of final draft of Public Opinion Survey.
- h. Revised version on presentation will be available for review within the next week.

5. CAC committee items.

- a. End of year simi-annual report will go out next week.
- b. Announcement letter for Non-profit funding will go out next week.
- c. Measure N report given by Mike on the budget of measure N revenue.
- d. Public opinion survey is prepared and ready to be presented to city council. Presentation will take place at August 6, 2018 city council work secession.

6. Items for future agenda consideration.

- a. Public opinion survey committee.

- b. Discussion on CAC membership size.
- c. Measure N oversight.
- d. Interview of prospective committee members.

7. Meeting adjourned at 7:00 pm moved to Adjourn by Joe Eiben second by Joel Rosales, motion carried unanimously.