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# 2017-18 CAPER

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**Consolidated Annual  
Performance and  
Evaluation Report  
Dated 9-17-18**

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City of Visalia

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## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

#### 91.520(a)<sup>i</sup>

*This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.*

The City of Visalia prepared the new 5 year Consolidated Plan starting with program year, 2015-16. This is the third (3<sup>rd</sup>) reporting year Consolidated Annual Performance and Evaluation Report (CAPER) is for the period of July 1, 2017 through June 30, 2018. The CAPER describes a general assessment of the City's progress in carrying out projects and programs during the 2017 FY with the use of CDBG and HOME funds, provided by the U. S. Department of Housing and Urban Development (HUD), primarily to benefit Low- and Moderate-Income persons (LMI) and or areas.

The 2017-18 Program year CDBG grant was \$1,188,919, with \$36,912.55 in Program Income and Code Enforcement applicable credits of \$37,764.40 as of posting Fy17/18 Program Income received as of 8-27-2018. Carryover of \$1,036,178.59, from previous years also contributed to the continued efforts of committed ongoing projects. Approximately \$1,081,578.66 in CDBG funds was spent during the snapshot period of July 1 to June 30. Action Plan Amendments were incorporated into IDIS earlier in the program year. The CDBG Public Service program agreement was extended and continues with new staff members hired last year. Family Services continues to work with the City's police department, such as street outreach, and case management services. The Voucher program continues to assist 13 households. Public Service, Code Enforcement, Senior Mobile Home repairs and ADA activities continue. The Jefferson Park and Village Park projects are underway, which include use of CDBG funding.

The HOME grant for 2017-18, was \$371,694, with \$270,686.94 in program income received during the year. Through a minor Action Plan Amendment up to an additional \$105,000 program income was directed toward SHE CHDO activities. Additional PI received shall be directed through an amendment. Carryover, from last year CAPER, although committed to ongoing projects and programs. The 2017-18 HOME expenditures were \$160,621.60, which was related to affordable housing opportunities, through Self Help Enterprise Inc., TBRA and Administration. The remaining carryover of \$1,631,233.96 and program income is committed to Self-Help's CHDO Acquisition/Rehabilitation Projects and Tenant Based Rental Assistance. Activities include the single family dwelling project which was acquired in 2017, rehabilitated and resold. The activity was recently completed and will be reflected in the following year report. Approximately \$6k was returned to the treasury due to reserving estimating costs, and releasing funds not required for the project after the 2 year commitment timeline. Self Help also acquired a six (6) unit multi-family project known as the Encina Project, utilizing a portion of the set aside CHDO funding toward acquisition (\$436,656) and will be utilizing approximately \$1,075,000 toward the construction of five (5) single family homes on NW 5<sup>th</sup>. The TBRA program revised its policy which staff obtained a Rent Market Comparability Study and revised the Rent Standard policy in October of 2017.

The Rent Standard will be reviewed annually to determine if HUD's FMR or a Rent Market study shall be used for the HOME TBRA program. The Tenant Based Rental Assistance program is beginning to show results.

Minor, Technical and/or Substantial Amendments are referenced under CR-15 attachments.

The final PR 26 report herein attachment "C" and included as an attachment under CR-00. Noted Adjustments:

- Line No.7 adjustment relates to \$55,334.00 is related to HUD taking Section 108 loan payment from balance previously; \$3,818.17 of 2016 PI was posted 9/6/17; and was included in 2016 PR26 report.
- Line No. 14 adjustment relates to Voucher No.6077124 posted expenditure in the amount of \$1,893.08 related to PY 2016 expenditures.
- Line #34 adjustments is 2016 PI of \$3818.17 posted after 6/30.
- Line #44 adjustment is Code Enforcement Applicable Credits of \$37,764.40 and is not related to program income, nor should it be included as part of the PA and PS calculations. See PR26 attached

Table 1 below reflects 2017 Goals and Accomplishments, funding sources, which the IDIS generated table does not include the funding sources.

An additional Table provides information about all current projects combined (combined tables 2017 Action Plan and Strategic Plan). The outcome indicators related to expected goals have been updated herein below.

- **Decent Affordable Housing/Suitable Living Environment**
  - **Housing and Neighborhood Preservation:**
    - Self Help completed acquisition, rehabilitation and resell of SF home.
    - Self Help acquired Encina Multi-family Project (six) units to be rehabilitated and rented
    - Family Services- HOME Tenant Based Rental Assistance (TBRA) assisted four (4) households this year.
- **Suitable Living Environment**
  - Housing:
    - Self Help administered: Senior Mobile home repair program 5 participants.
  - Homeless Housing:
    - Tenant Based Rental Assistance Contract with Family Services continues
  - Self Help acquired Encina Multi-family Project (six) units to be rented to very low and utilized as permanent supportive housing for Visalia's homeless population. Homeless Support Services:
    - Continuum of Care Services include:
      - Point In Time Survey -462 people experiencing homelessness, which includes Transitional and Emergency Housing.
      - Project Homeless Connect event -303 people were served and reported

- at risk or experiencing homelessness.
      - Case Management- Voucher Program- 13 vouchers to Family Services (public services). A total of 215 case management services were provided.
      - New Pilot –Case Management/Street Outreach program assisted forty-seven (47) people. A total of 125 case management services were also provided.
    - Fair Housing Public Services -workshop, held in April related to Fair Housing There were 20 complaints for rental, accessibility, terms/conditions, race, color, handicap, familiar status, national origin and other state violations through September 2017, and through June 2018 FHCCC discrimination log of 32 people by zip codes. 550 brochures were disbursed to locations throughout Visalia in English and Spanish. Referrals were made to legal services, private attorneys and code enforcement with resolution of complaints.
    - 523 code enforcement cases received violations. 177 cases were resolved in CDBG targeted area; 128 were resolved by the property owner with a total of 346 cases resolved.
  - **Suitable Living Environment/Economic opportunities**
    - **Public Parks, Facilities & Improvements:**
      - ADA project at Akers which provided accessible sidewalk and truncated domes. Other ADA projects at Houston and 26 various locations within targeted areas are underway in the design phase.
      - Section 108 loan repayment toward the West Acequia Parking Structure -
  - **Administration:**
    - Continue updating of HOME Program policies and procedures as needed or required.
    - Completed contracts with the Continuum of Care, Family Services, and Fair Housing Council of Central California
    - Oversee and monitor Sub recipients, Agreements and expenditures for both CDBG and HOME funding
    - Monitored rental housing projects, and continued monitoring of the loan portfolio with covenants.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Mobile Home Repair Program (Activity #838 & 843) utilized funding with five (5) applicants receiving a forgivable loan for rehabilitation needs. Program administered by Self Help Enterprise with additional applicants are under review for qualifications and rehabilitation needs.

The CDBG Case Management, Public Service activity is administered by Family Services of Tulare County. (Activity #837, 849 & 860), with results of assisting homeless in Visalia as referenced above. The Fair Housing Activities resulted in 52 cases, education and more (#833, 845, and 857). The Akers National Guard sidewalk has been installed. The remaining ADA projects along Houston are in the design stage and approximately 26 ramps. (Activities 779, 829, 848, 861 & 862)

The HOME Tenant Based Rental Assistance Program shows results, however continues to struggle with limited to no rental units available for qualifying applicants, at the fair market rents (FMR). A study was conducted which resulted in a change to the policies. For example a two bedroom unit FMR is \$873 per month including utilities. Due to the utility allowance being deducted from the Fair Market Rents, “Rent Payment Standard” maximum, it caused property owners to have a large monthly loss. The FMR rent was increased based on the study reviewed and approved for a year. An additional study will be conducted the following term.

**Table 1 - Accomplishments – Program Year to Date**

Table 1 - Accomplishments - Program Year 2017-2018 (DRAFT)

Goal	Category	Funding		Outcome				
Affordable Housing	Affordable Housing			<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>Percent complete</b>
				Rental units constructed	0	0	Household Housing Unit	00.00%
		<b>Source</b>	<b>Amount</b>	Homeowner Housing Added	0	0	Household Housing Unit	0.00%
		CDBG	\$0.00	Direct Financial Assistance to Homebuyers	1	0	Households Assisted	0.00%
		HOME	\$97,347.76	Housing for Homeless added	0	0	Household Housing Unit	0.00%
Economic Development	Other - Section 108 loan repayment	<b>Source</b>	<b>Amount</b>	<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>Percent complete</b>
		CDBG	\$541,261.60	Other	1	1	Other	100.00%
		HOME	\$0.00					
Program administration, planning and management	Non-Housing Community Development Other - Administration, Planning & Management	<b>Source</b>	<b>Amount</b>	<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>Percent complete</b>
		CDBG	\$173,845.2333	Other	2	2	Other	100.00%
		HOME	\$41,056.84					
Suitable Living Environment	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Other - Code Enforcement			<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>Percent complete</b>
		<b>Source</b>	<b>Amount</b>	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	18,111	18,111	Persons Assisted	100.00%
		CDBG	\$366,471.83	Public service activities other than Low/Moderate Income Housing Benefit	319	509	Persons Assisted	160.00%
		HOME	\$22,217.00	Public service activities for Low/Moderate	1	13	Households Assisted	130.00%

					Income Housing Benefit					
					Homeowner Housing Rehabilitated	1	4	Household Housing Unit		0.00%
					Tenant-based rental assistance / Rapid Rehousing	4	4	Households Assisted		100.00%
					Homeless Prevention	12	0	Persons Assisted		217.00%
					Housing Code Enforcement/Foreclosed Property Care	200	523	Household Housing Unit		262.00%

**Table 2 - Accomplishments – Strategic Plan to Date (DRAFT)**

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan 2015-2019	Actual – Strategic Plan 2015-2017	Percent Complete	Expected – 2017 Program Year	Actual – Program Year 2017	Percent Complete
Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	11	11	100.00%	0	0	0
Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	11	5	45.45%	0	0	0
Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	5	5	100.00%	0	0	0
Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	11	5	45.45%	1	0	0.00%
Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Housing for Homeless added	Household Housing Unit	5	5	100.00%	0	0	0
Economic Development	Section 108 loan repayment	CDBG: \$ / HOME: \$	Other	Other	4	3	75.00%	1	1	100.00%



Program administration, planning and management	Non-Housing Community Development Administration, Planning & Management	CDBG: \$ / HOME: \$	Other	Other	10	6	60.00%	2	2	100.00%
Suitable Living Environment	Affordable Housing Homeless Special Needs Non-Housing Community Development Code Enforcement	CDBG: \$ / HOME: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	21906	54676	250.00%	18111	24421	135.00%
Suitable Living Environment	Affordable Housing Homeless Special Needs Non-Housing Community Development Code Enforcement	CDBG: \$ / HOME: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1025	1370	134.00%	319	509	160.00%
Suitable Living Environment	Affordable Housing Homeless Special Needs Non-Housing Community Development Code Enforcement	CDBG: \$ / HOME: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	2	37	1,850.00%	1	13	1,300.00%
Suitable Living Environment	Affordable Housing Homeless Special Needs Non-Housing Community Development Code Enforcement	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	16	15	94.00%	0	5	500.00%
Suitable Living Environment	Affordable Housing Homeless Special Needs Non-Housing Community Development Code Enforcement	CDBG: \$ / HOME: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	6	4	67.00%	4	4	100.00%

Suitable Living Environment	Affordable Housing Homeless Special Needs Non-Housing Community Development Code Enforcement	CDBG: \$ / HOME: \$	Homeless Person Overnight Shelter	Persons Assisted	0	435	435.00%	0	218	218.00%
Suitable Living Environment	Affordable Housing Homeless Special Needs Non-Housing Community Development Code Enforcement	CDBG: \$ / HOME: \$	Homeless Prevention	Persons Assisted	13	26	200.00%	13	13	100.00%
Suitable Living Environment	Affordable Housing Homeless Special Needs Non-Housing Community Development Code Enforcement	CDBG: \$ / HOME: \$	Housing for Homeless added	Household Housing Unit	5	5	100.00%	0	0	0
Suitable Living Environment	Affordable Housing Homeless Special Needs Non-Housing Community Development Code Enforcement	CDBG: \$ / HOME: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	1000	1382	138.00%	200	523	262.00%

CDBG 2017-18 Revenue/Expenses (as of 8.27.18)	CDBG expenditures	Units
<b>COMMUNITY DEVELOPMENT BLOCK GRANT</b>		
<b>CDBG SOURCES OF REVENUE:</b>		
Cash - Beginning Balance	\$ 854,161.30	
Development Agreements		
Transfers In and Out		
Annual CDBG Grant Amount	\$ 1,188,919.00	
***Program Income	\$ 36,912.55	
Code Applicable Credits (PI)***	\$ 37,764.40	
Interest Earnings/Investment Earnings		
<b>TOTAL CDBG REVENUE</b>	<b>\$ 2,117,757.25</b>	
<b>CDBG EXPENDITURES:</b>		
<b>Administration, Planning</b>		
Operating	\$ 173,845.23	
Direct/ Indirect Allocation		
Fairhousing (AI, Testing, etc)		
Loan Servicing		
Developer and other Agreements		
<b>Subtotal Admin and Operating</b>	<b>\$ 173,845.23</b>	
Net for CDBG Programs and Projects	\$ 1,943,912.02	
<b>AFFORDABLE HOUSING STRATEGY</b>		
<b>Suitable Living Environment</b>		
Senior Mobile Home Repair Program (Owner Occupied)	\$ 84,966.00	5
Code Enforcement - Target Areas (Neighborhood Service)	\$ 118,560.31	523
<b>HOMELESSNESS STRATEGY</b>		
<b>Public Services</b>		
Continuum of Care Support	\$ 15,000.00	462
Voucher Program- Family Services	\$ 24,843.54	13
Pilot Case Management/Street Outreach	\$ 49,317.76	47
<b>NON-HOUSING COMMUNITY DEVELOPMENT STRATEGY</b>		
<b>Public Improvements</b>		
Public Improvements/including Public Parking, ADA Compliance Projects (9206)	\$ 51,111.83	Houston Underway
Public Infrastructure Improvements, including Public Parking, ADA Compliance Projects <i>*Note This allocation may increase or decrease depending upon allocations</i>	\$ -	Underway 26 Ramps
<b>Public Facility Improvements</b>		
Public Facility Improvements		n/a
Other Public Facility Improvements (TBD)		n/a
<b>Park Improvements</b>		
Low/mod Park(s) Improvements (Eligible CDBG Parks) Jefferson Park	\$ 3,922.39	underway
<b>Other Public Services</b>		
Fair Housing Education (Public Service)** Fair Housing Council of Central CA	\$ 18,750.00	52
<b>Economic Development</b>		
West Acequia Parking Structure Loan- Section 108 Loan Repayment	\$ 541,261.60	
<b>Subtotal Programs &amp; Projects</b>	<b>\$ 907,733.43</b>	
<b>TOTAL CDBG EXPENDITURES</b>	<b>\$ 1,081,578.66</b>	
<b>CDBG Revenue less Expenditures- Remaining balance</b>	<b>\$ 1,036,178.59</b>	
includes Code Revenue carryover of \$26,267.43 to be used toward Code Expenses		
<b>% for Public Services only (Max allowed 15%)</b>	<b>7.46%</b>	
<b>**CDBG Estimated PI shall be directed toward ADA projects</b>		

Table 3A: CDBG 2017 Expenditures & Unit Accomplishments to date

**CAPER**

HOME 2017-18 Revenue/ Expenses (as of 7.25.18)	HOME Expenditures	
<b>HOME INVESTMENT PARTNERSHIP FUNDING</b>		
<b>HOME SOURCES OF REVENUE:</b>		Units
Cash - Beginning Balance	\$ 1,149,474.62	
Development Agreements		
Transfers In and Out		
Annual HOME Grant Amount	\$ 371,694.00	
HOME matching funds - 25% Requirement		
*Program Income anticipated (24 months or less to commit by agreement)	\$ 270,686.94	
Interest Earnings/Investment Earnings		
<b>TOTAL HOME REVENUE</b>	<b>\$ 1,791,855.56</b>	
<b>HOME EXPENDITURES:</b>		
<b>Administration, Planning</b>		
Operating	\$ 5,682.91	
Direct/ Indirect Allocation	\$ 23,031.22	
Loan Servicing	\$ 12,342.71	
Developer and other Agreements	\$ -	
<b>Subtotal Admin and Operating</b>	<b>\$ 41,056.84</b>	1
Net for HOME Programs and Projects	\$ 1,750,798.72	
<b>AFFORDABLE HOUSING STRATEGY</b>		
<b>Affordable Housing Opportunities</b>		
Foreclosure Acquisition Program (FAP) (no longer administered)	\$ -	N/A
Down Payment Assistance Program	\$ -	Under SHE CHDO
TBRA Pilot Program (Tenant Based Rental Subsidy)	\$ 22,217.00	4 Tenants finalizing costs
*CHDO-Scattered Site Single Family Acquisition/Rehabilitation Program	\$ 97,347.76	
<b>Affordable Rental Housing Opportunities</b>		
New Construction- Multi-Family Rental Development	\$ -	N/A
*CHDO-Scattered Multi-Family Site Acquisition/Rehabilitation Program	\$ -	Underway
<b>Suitable Living Environment</b>		
<b>Subtotal HOME Programs &amp; Projects</b>	<b>\$ 119,564.76</b>	
<b>TOTAL HOME EXPENDITURES</b>	<b>\$ 160,621.60</b>	
<b>HOME Revenues less Expenditures remaining balance</b>	<b>\$ 1,631,233.96</b>	
<small>**CHDO- Community Housing Development Organization- non-profit with 501c3 status; Remaining Project balance is included in HOME Amendment</small>		

**Table 3B: HOME 2017 Expenditures & Unit Accomplishments to date (Draft)**

8.2.18 - HOME & CDBG funded						
Needs	30%	50%	80%	30%	50%	80%
Housing	Renter			Owner		
Small Related	3					
Large Related	1					
All other Hsholds						
Elderly						
<b>Totals: households</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Table 4 Renters/Owners**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City’s goal is to continue addressing the priority needs and specific objectives of the Consolidated Plan. Through the 2015 ConPlan community input, the City had identified the following as “High” priority needs in the community:

- Affordable Housing
- Public Services, Public Facilities
- Public & Park Improvements, and Neighborhood Preservation
- Economic Development
- Program Administration, Planning and Management

The City provided additional HOME CHDO funding toward Self Help’s efforts of acquiring, rehabilitating and reselling single family properties, including providing up to 10% of the cost as gap financing. Self Help has one home under rehabilitation and is currently searching for both multi- and single family properties. In addition to SHE’s efforts in improving neighborhoods and providing affordable ownership and rental assistance, SHE recently purchased another multi-family unit complex. Four (4) of the six units are HOME restricted. Rehabilitation is underway.

With CDBG, HOME, the City makes every effort to meet the priority needs of the community through the provision of many programs. During 2017-18, CDBG activities included providing a suitable living environment, through Code Enforcement efforts.

CDBG Activities toward public improvements included completion of Akers ADA improvements, and continued efforts in finalizing the ADA improvements along Houston Avenue and 26 plus ramps in the CDBG target area are also underway with design.

Continued Section 108 Loan repayments, with CDBG funds, were made during the year toward the West Acequia Parking Structure. Effort, with the use of CDBG funds, in supporting Tulare/Kings Continuum of Care for the Point In Time and Project Homeless Connect events, as well as administering the HUD HMIS system continued. Other special needs, such as public services provided during the year went toward the Voucher Program, and the Pilot Case Management program with Family Services of Tulare County,

utilizing CDBG funding.

The City contracted with Central California of Fair Housing to conduct Fair Housing training, education and testing.

The FY 2017 CAPER also includes expenditures and accomplishments for activities funded in a previous fiscal year, but were completed during this reporting period.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
<b>Race:</b>		
White	58160	4
Black or African American	2541	0
Asian	3284	0
American Indian or American Native	1693	0
Native Hawaiian or Other Pacific Islander & other multi-racial	6536	0
<b>Total</b>	<b>72,214</b>	<b>4</b>
<b>Ethnicity:</b>		
Hispanic	24,501	4
Not Hispanic	47,713	0

Table 5 Table of assistance to racial and ethnic populations by source of funds

### Narrative

The report within IDIS combined information. The table provides information based upon PR reports. The City of Visalia identified priority needs and continues to offer services, programs to eligible households regardless of race or ethnicity. The populated data as referenced above does not include LMA benefit data for Code Enforcement, however activities occur within CDBG Targeted area, benefiting low mod households.

## CR-15 - Resources and Investments 91.520(a)<sup>ii</sup>

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	HUD- Public federal	\$1,188,919	\$1,081,578.66
HOME	HUD- Public federal	\$371,694	\$160,621.60
HOPWA	n/a	n/a	n/a
Other	n/a	n/a	n/a

**Table 6 - Resources Made Available**

### Narrative

The City of Visalia’s Community Development Block Grant Funds (CDBG) resource for 2017 is \$1,188,919.00 in CDBG grant funding. CDBG Carryover funds from 2016 of \$854,161.30 were not included in IDIS Table 6 above, “identifying the Resources made available”. Through the repayment of existing rehabilitation loans, approximately \$36,912.55 in CDBG program income funds was received through 8.27.18 in relation to the FY17. Code Enforcement applicable credits, (revenue from fines) were received at the yearend of \$37,764.40 of which expenditures were drawn against. A carryover of \$26,267.43 of applicable credits will be directed toward Code Enforcement expenditures. The total available resources for CDBG were \$2,117,757.25. These funds were directed toward finalizing the ADA at Akers, Houston Avenue, and 26 ramps as approved by City Council through the Action Plan process. Total expenditures for the PY in CDBG were \$1,081,578.66. There is a carryover into 2018 of \$1,036,178.59 in CDBG funding.

The City of Visalia’s HOME Investment Partnership Fund (HOME) resource for 2017 is \$371,694.00. HOME program income funds through 6-29-18 in the amount of \$270,686.94 was received from the repayment of rehabilitation and First Time Homebuyer loans and recycled funds from the resell of SHE CHDO single family homes. HOME Carryover funds from 2016 of \$1,631,233.96 were not included in Table 6 above, “Identifying the Resources made available”. Total HOME expenditures for the 2017 PY was: \$160,621.60. . Of the carryover, the Encina Project \$436,656 was approved. Funds will be drawn throughout the 2018 year. Other commitments are allocated toward the Tenant Based Rental Assistant participants and five (5) lots on NW 5<sup>th</sup>. The HOME CHDO funds (Approximately \$1.1 Mil) are committed toward construction of single family homes through Self Help Enterprises.

For reference, see CDBG and HOME Table, included under “CR-05 Attachments”, (Tables 3A & 3B) which reflect the carryover, Grant, program income, projects and expenditures.

Listed below is minor, technical and substantial amendments completed throughout the year. The City has taken no action to hinder the implementation of the Con Plan and has actively implemented related projects and programs that work toward achieving the goals and objectives.

Additional information includes the Certificate of Consistency's submitted for review and approval to



confirm the goals of the non-profit agencies, who applied for funding through the federal government, such as Emergency, Transitional and Permanent Housing, which were consistent with Visalia's goals and needs, as identified in the Consolidated Plan. Certificates of Consistency are handled in a fair, impartial and timely manner.

**CR-15- Amendments and Certificate of Consistency (2 pages attached) (included as "Attachments within IDIS**

**Overview of Technical, Minor and Substantial Amendments:**

- 1) **Confirmation of no changes from effective date July 1, 2015 related to the CDBG Target Area Map-Notice- March 7, 2017:**
  - a. Acknowledged 2015, 2016, 2017 & 2018 CDBG Target Area Map still in compliance for 2017-2018 Action Plan periods
- 2) **Minor Amendment- 2017-2018 Action Plan- June 16, 2017 Referenced updated allocations- June 16, 2017:**
  - a. CDBG annual grant increased \$72,051 (6% increase), specifically allocated toward Administration and ADA Projects; and
  - b. HOME annual grant increased by \$1,709 (0.5% change), specifically allocated toward HOME Administration and SHE CHDO Acq projects.
- 3) **Minor/Technical Amendment–September 21, 2017- CDBG:**
  - a. This is a Minor Amendment to utilize \$5,000 of the \$50,000 CDBG Park Improvements funds toward the Oval Park security cameras.
- 4) **Minor/Technical Amendment- September 27, 2017-HOME:**
  - a. HOME Tenant Based Rental Assistance Program- guidelines to utilize the Rent Market Comparability Study (RCS) rather than the Fair Market Rent (FMR).
- 5) **Technical Amendment- November 06, 2017- CDBG:**
  - a. CDBG Park Projects – Identified Parks to use CDBG Park funds: Jefferson Park and /or Village Park.
- 6) **Minor/Technical Amendment March 01, 2018- HOME:**
  - a. A minor technical amendment to retract the minor amendment approved September 21, 2017, which \$5,000 of Park Improvement funds were directed toward Oval Park security cameras. The \$5,000 shall return to Jefferson Park Project.
- 7) **Minor Amendment- March 15, 2018- HOME:**
  - a. Additional HOME Program Income (PI) funding received beyond the 2017/18 Approved Action Plan of \$150,000 requires an Amendment. This is a minor amendment to acknowledge and approve an increase of HOME PI up to \$105,000. Additional PI to be directed toward SHE-CHDO Acq/Rehab projects, after posting 10% toward HOME Administration.
- 8) **Minor/Technical Amendment- Homeownership Value Limits for 2018- April 05, 2018:**
  - a. HUD's maximum purchase price for an existing 1-unit of \$204,000 and new construction purchase price limit of \$269,000.
- 9) **Minor Amendment- April 12, 2018- CDBG:**
  - a. CDBG funded Senior Mobile Home Program Policy revision. Council authorized City Manager to make minor changes to the policies and agreements. Changed policy to allow loan approved by the Department Director, with the option of using the Loan Review Committee or Change Order Committee when necessary.
- 10) **Amendment- April 16, 2018 -CDBG:**

- a. Minor Amendment: Included with Action Plan for public comment- reprogramming 2017/18 CDBG funds up to \$88k remaining after the final Section 108 loan payment is made-directing to ADA projects.

**11) Amendment- April 16, 2018- Citizens Participation Plan:**

- a. Minor Amendment (public noticing included with 2018 Action Plan); Amendment reflects the new location of the City Managers’ office (20 N Santa Fe) and the Finance Department-Housing, managing these funds, located at 707 West Acequia, and community meeting locations (Disability Advocacy Committee and Citizens Advisory Committee meetings are held at 220 N Santa Fe; and the North Visalia Advisory Committee meetings are held at 247 W Ferguson, additional definitions have been added as well as the Council district information.

**2017-18 Certification of Consistency with the Consolidated Plan:**

<b>Date of Certification</b>	<b>Applicant Name</b>	<b>Project Name</b>	<b>Name of Federal Program to which applicant applied:</b>	<b>Project Component</b>
August 09, 2017	Fair Housing Council of Central California	Fair Housing Private Enforcement Initiative	FHIP/PEI	n/a
September 01, 2017	Kings United Way	Homeless Management Information System (HMIS)	Continuum of Care Program Competition	n/a
September 01, 2017	Family Services of Tulare County	Permanent Supportive Housing-Program II	Continuum of Care Program Competition	beds
September 01, 2017	City of Tulare	Tulare Housing First II & Bonus	HUD Continuum of Care Program Competition	Scattered sites
September 01, 2017	Turning Point of Central Ca. Inc.	Permanent Supportive Housing-Casa de Robles 3 (new)	HUD Continuum of Care Program Competition	Scattered sites
September 01, 2017	Community Services & Employment Training, Inc. (CSET)	Permanent Supportive Housing-Visalia- expansion - New	HUD Continuum of Care Program Competition	Beds
September 01, 2017	Kings/Tulare Continuum of Care on Homelessness	Coordinated Entry System	HUD Continuum of Care Homeless Assistance Program, Planning Grant; Coordinated Entry	n/a

**Table 7 Certificates of Acceptance**

<b>Target Area</b>	<b>Planned Percentage of Allocation</b>	<b>Actual Percentage of Allocation</b>	<b>Narrative Description</b>
2015/16/17/18CDBG Low Mod Areas	28	19%	<i>Code Enforcement, Jefferson &amp; Village/Community Campus-Park Projects, West Acequia Parking Structure, SHE- CHDO Single Family Acq/Rehab/Resell</i>
Visalia	72	81%	<i>Citywide, ADA Project, Case Management, Tenant Based Rental Assistance</i>

**Table 8 – IDIS identify the geographic distribution and location of investments**

**Narrative**

The City does not specifically target areas, except to identify low/mod census tract areas for the use of funding for eligible projects/programs, such as Code Enforcement and Park/Public Improvements, which lie within such areas.

**Visalia Citywide:** The City of Visalia (City) is located in the northwestern area of the County of Tulare (County) in the Central San Joaquin Valley of California. It is the largest city in the County and is currently home to approximately 136,246 residents as per California Dept. of Finance, January 2018. This is an increase of 1.8% since January of 2017 which was estimated at 133,841 (Finance, 2018). The City covers approximately 36 square miles and is surrounded by farmland, leading the agricultural industry to be its top economic driver.

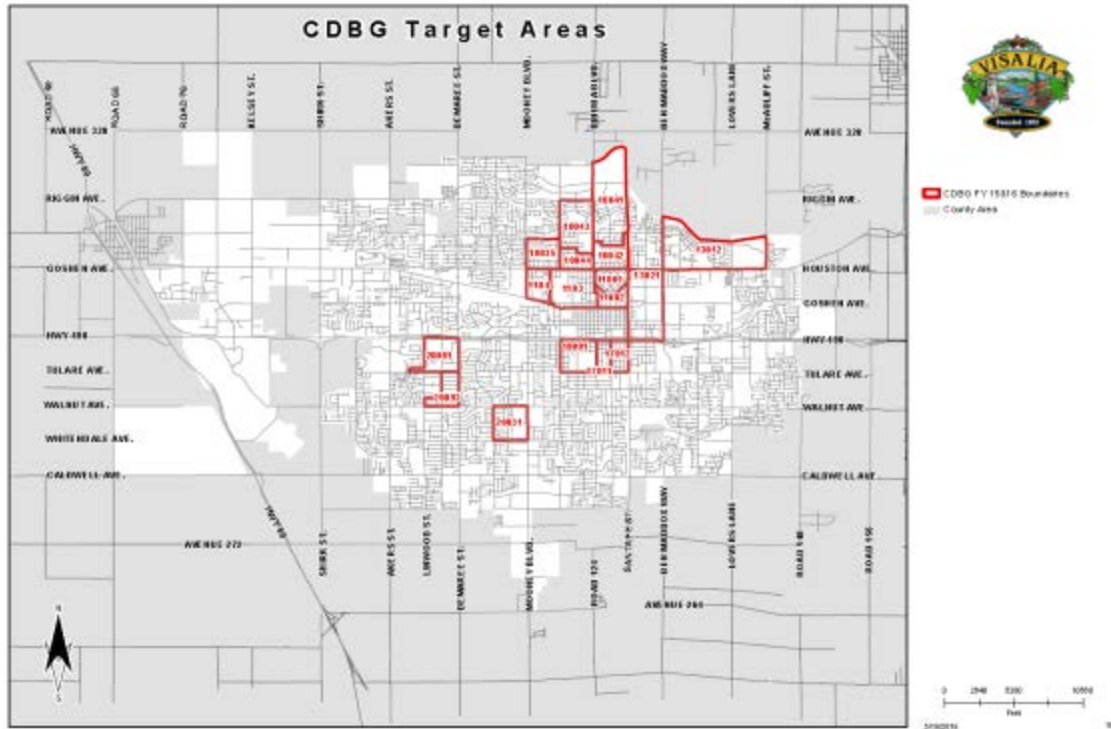
**IDIS Low/Mod Census Tracts (eligible CDBG Target Areas)**

Low-Mod Income (LMI) concentration is defined as census tracts where at least 51% of the median household income is 80% or less than the jurisdiction as a whole. There were 5 census tracts identified meeting low/mod income areas up through 2014-15, and recently HUD updated census tract and block information, which increased eligible census tracts and blocks to nine (9) census tracts, specifically seventeen (17) blocks. The updated City's CDBG Boundaries continue to be the following:

- **Census Tract /block No. 1003.5:** bound by W. Clinton Avenue, east to N Giddings Street, south to W. Houston Avenue, west to N Mooney Boulevard, north to W. Clinton Avenue.
- **Census Tract/block No. 1004.1:** bound by W Riverway Avenue, east to N Santa Fe Street, south to E. Ferguson Avenue, west to N Bridge Street, south to W Buena Vista Avenue, west to N. Encina Street, south to W. Vine Street, west to N Dinuba Boulevard.
- **Census Tract/block No. 1004.2:** bound by W Vine Avenue, east to N Encina Street, south to W Buena Vista Avenue, east to N Bridge Street, south to E Ferguson Avenue, east to N Santa Fe Street, south to W Houston Avenue, west to N Dinuba Boulevard, north to W Vine Avenue.
- **Census Tract/block No. 1004.3:** bound by W Riggan Avenue, east to N Dinuba Boulevard, south to W Prospect Avenue, west to N Conyer Street, north to W Buena Vista Avenue, west to N Giddings Street, north to W Riggan Avenue.

- **Census Tract/block No. 1004.4:** bound by W Buena Vista Avenue, east to N Conyer Street, south to W Prospect Avenue, east to N Dinuba Boulevard, south to W Houston Avenue, west to N Giddings Street, north to W Buena Vista Avenue.
- **Census Tract/block No. 1100.1,** bound by E. Houston Avenue, east to Santa Fe Street, south to NE 1<sup>st</sup> Avenue, southwest to N Court Street, northwest to NW 1<sup>st</sup> Avenue, northwest again to N West Street, north back to Houston Avenue.
- **Census Tract/block No. 1100.2,** bound by NW 1<sup>st</sup> Street, southeast to N Court Street, northeast to NE 1<sup>st</sup> Street, northeast to Santa Fe Street, south to E. Murray Street, west to N Floral Street, north to Grove Street, west to N. West Street, north to NW 1<sup>st</sup> Street.
- **Census Tract/block No. 1100.3.** bound by W. Houston Avenue, east to N. West Street, south to W Grove Avenue, east to N Floral Street, south to W Murray Avenue, west on Goshen Avenue, north W Switzer Avenue, west to N Rinaldi Street, north to W. Houston Avenue.
- **Census Tract/block No. 1100.4.** bound by W. Houston Avenue, east to N. Rinaldi Street, south to W. Switzer Avenue, west on W. Goshen Avenue to N. Mooney Boulevard, north to W. Houston Avenue.
- **Census Tract/block No. 1301.2,** bound by St Johns River, including properties on the north side of E St. Johns Parkway, east to Ben Maddox Way, east on St Johns to Mc Auliff, south on McAulliff Street to E Houston Avenue, west on E. Houston Avenue, south on Ben Maddox Way, to St. Johns River.
- **Census Tract/block No. 1302.1,** bound by E. Houston Avenue, east to Ben Maddox Way, south to Mineral King Avenue, west to Santa Fe Street, north to Houston Avenue.
- **Census Tract/block No. 1701.1,** bound by W. Noble Avenue, east to S. Court Street, south to W. Tulare Avenue, west to W Watson Street, north to W. Noble Avenue.
- **Census Tract/block No. 1701.2** bound by W. Noble Avenue, east to S. Santa Fe Street, south to E. Tulare Avenue, west to S. Court Street, north to W. Noble Avenue.
- **Census Tract/block No. 1800.1** bound by W. Noble Avenue, east to S. Watson Street, south to W. Tulare Avenue, west to S. Giddings Street, north to W. Noble Avenue.
- **Census Tract/block No. 2003.1** bound by W. Walnut Avenue, east to S. Mooney Boulevard, south to W. Whitendale Avenue, west to S County Center Drive, north to W. Walnut Avenue.
- **Census Tract/block No. 2008.1** bound by W. Noble Avenue, east to S. Demaree Street, south to W. Tulare Avenue, west to S. Noyes Court, north to W. Laurel Avenue, east to S. Linwood Street, north to W. Noble Avenue.
- **Census Tract/block No. 2009.3** bound by W. Tulare Avenue, east to S. Demaree Street, south to W. Walnut Avenue, west to S. Linwood Street, north to W. Cambridge Avenue, east to S. Chinowith Street, north to W. Tulare Avenue.

These areas may expand annually, as they are in reference of low/mod census tract areas. Low/Mod areas are identified in Map 1.



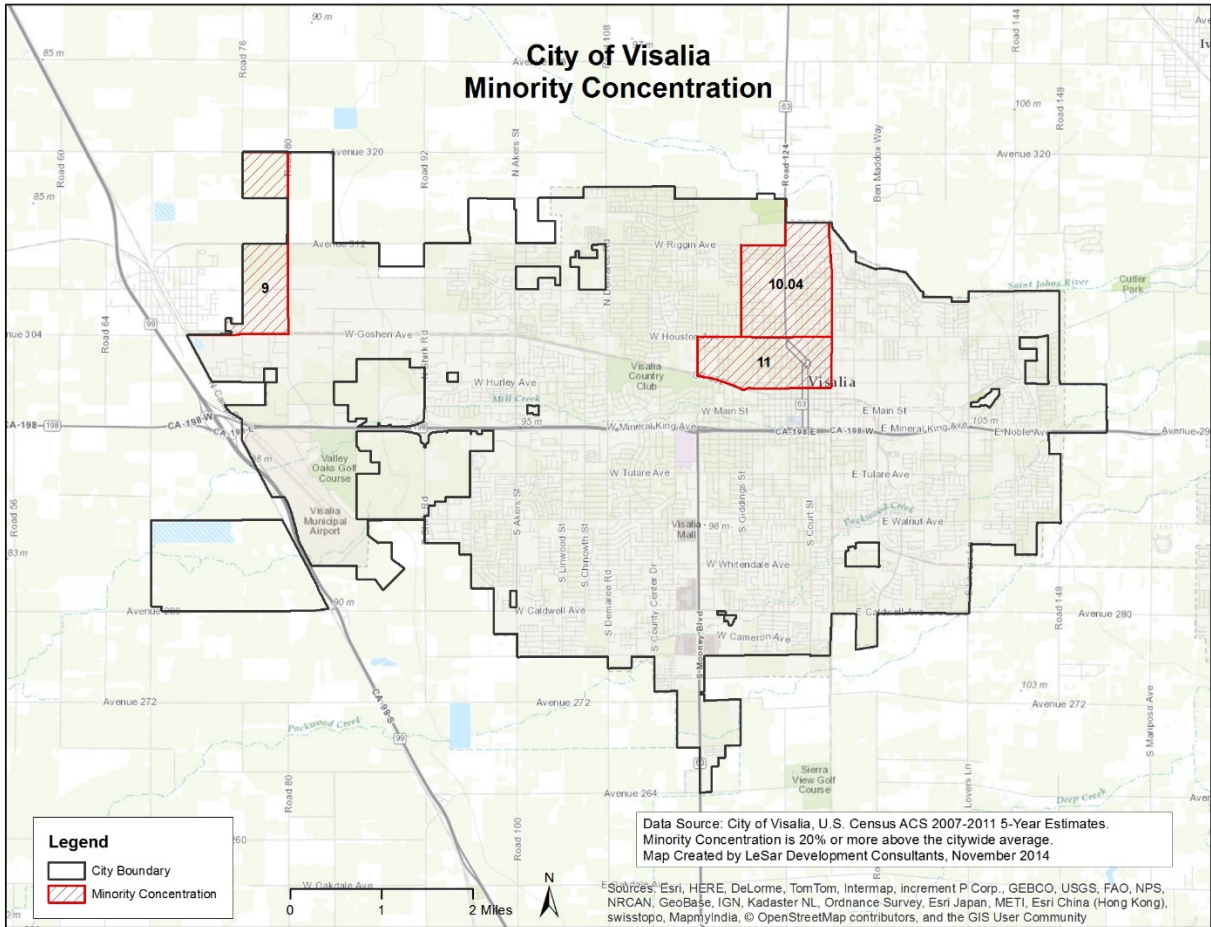
**Map 1: CDBG Eligible Tracts (identified as 2015-16-17 - CDBG Low Mod Area)**

**Data Source:** ACS 2015 20161

**Data Source** Low-Mod Income (LMI) concentration is defined as census tracts where at least 51% of the median household

**Comment:** income is 80% or less than the jurisdiction as a whole. Based on median household income of \$53,718.

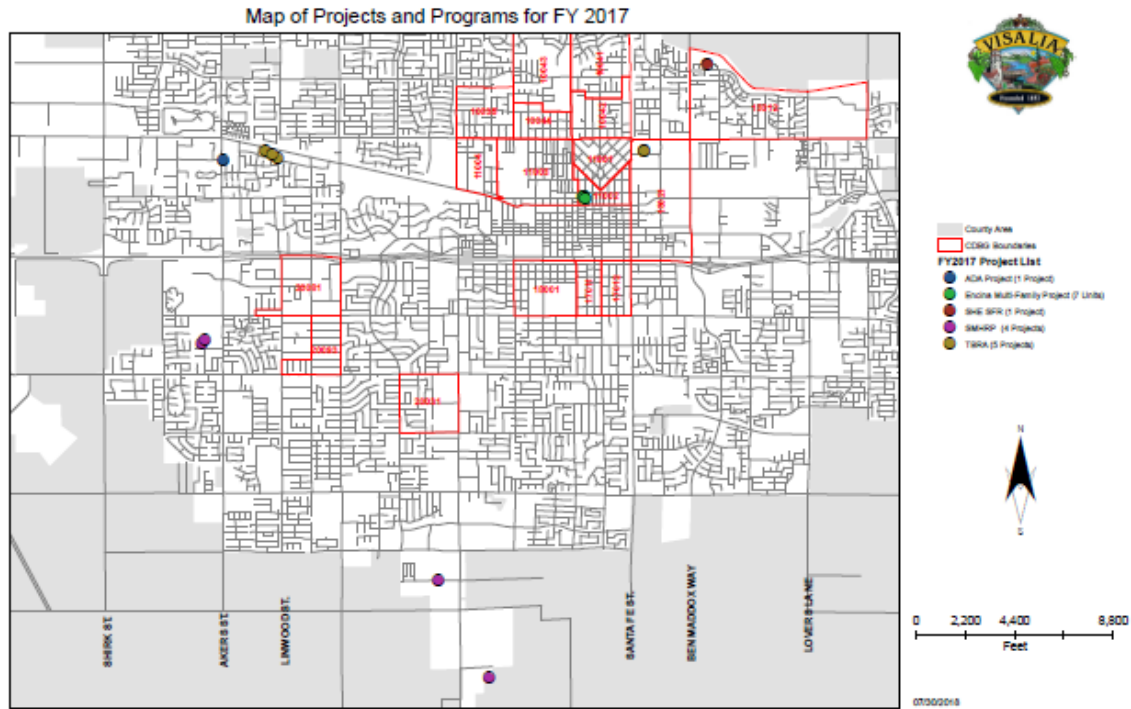
Map 1 above, depicts census tracts and blocks that meet 51% of the household income of 80% of the area median income or below. Low/Mod areas are identified in Map 1 are census tracts and blocks 10.03.5; 10.04.1, 10.04.2, 10.04.3, 10.04.4; 11.00.1, 11.00.2, 11.00.3, 11.00.4; 13.01.2; 13.02.1; 17.01.1, 17.01.2; 18.00.1; 20.03.1; 20.08.1; and 20.09.3.



**Map 2: City of Visalia Minority Concentration**

**Data Source:** ACS 2007-2011

**Data Source Comment:** Minority concentration is defined as census tracts where the percentage of individuals of a particular racial or ethnic minority group is at least 20 percentage points higher than the citywide average. Low-Mod Income (LMI) concentration is defined as census tracts where at least 51% of the median household income is 80% or less than the jurisdiction as a whole. Based on median household income of \$53,718.



**Map 3: City of Visalia 2017 Projects completed**

**General Allocation Priorities**

The Consolidated Plan allocates federal entitlement dollars according to low and moderate income (LMI) eligibility and census tracts without target areas. Most of the allocation was geographically distributed to Low Mod census tract areas.

The CDBG Target area details, are included above as Map 1: CDBG Eligible Tracts; Map 2: Minority Concentration and Map 3- location of projects completed for 2017, and referenced within IDIS as attachment under CR-15.

**Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

CDBG and HOME allocations are leveraged through the City’s partnerships. For example, CDBG public service dollars leverages state and other federal funding for homeless grant funding obtained by local non-profit agencies through the State of California and HUD including funding through the Continuum of Care.

As it relates to the HOME Match Leveraging, all Participating Jurisdictions must contribute or match 25 cents for each dollar of HOME funds spent on affordable housing. The HOME statute provides for a reduction (50%) of the matching contribution requirement under three conditions: 1) fiscal distress; 2)

severe fiscal distress, and; 3) for Presidentially-declared major disasters covered under the Stafford Act. For the 2016 Match requirement, the City met the criteria for a reduction in matching funds therefore; the 25% match was reduced to 12.5% which is required as reflected in the table below

The HOME Match report, under HUD IDIS PR33 reporting, indicates that the 12.5% match is \$74,896.26- for the match liability based on disbursements. Visalia’s matching requirements were satisfied again this year with the use of prior year rollover of Redevelopment Low Mod funding. The specific projects are referenced on the HOME Match Report.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	\$5,422,138.14
2. Match contributed during current Federal fiscal year	\$0
3 .Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$5,422,138.14
4. Match liability for current Federal fiscal year	\$ 74,896.26
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$5,347,241.88

**Table 9 – Fiscal Year Summary - HOME Match Report**

The City provided HOME-CHDO funding to Self Help Enterprises, a Certified CHDO, who utilized the funds to acquire, rehabilitate and resell single family homes. HOME funding was also used toward Tenant Based Rental Assistance. Case Management was provided to the HOME- TBRA participants. The funds used for the case management was Housing Fund (previously known as RDA).

Expenditures will be reflected in the next year for the SHE-HOME CHDO Encina Project in the amount of \$436,656, which will be utilized toward the acquisition and rehabilitation of a six (6) unit existing multi-family property, which four (4) of the units are HOME restricted. Housing Funds were also allocated toward this project.



Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
none								

Table 10 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$712,274.66	\$306,865.39	97,325.06	\$15,485.22	\$906,329.77

Table 11 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Number	0					
Dollar Amount	0					
<b>Sub-Contracts</b>						
Number	0				0	0
Dollar Amount	0				0	\$0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 12 – Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0					0
Dollar Amount	\$0					\$0

**Table 13 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired						
Businesses Displaced						
Nonprofit Organizations Displaced						
Households Temporarily Relocated, not Displaced						
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0					
Cost	0					

**Table 14 – Relocation and Real Property Acquisition**

**CR-20 - Affordable Housing 91.520(b)**

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of homeless households to be provided affordable housing units	<b>4</b>	<b>4</b>
Number of non-homeless households to be provided affordable housing units	<b>2</b>	<b>1</b>
Number of special-needs households to be provided affordable housing units	<b>0</b>	<b>0</b>
<b>Total</b>	<b>6</b>	<b>5</b>

**Table 15 – Number of Households**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of households supported through rental assistance	<b>4</b>	<b>4 (TBRA)</b>
Number of households supported through the production of new units	<b>0</b>	<b>0 (New Project underway – Encina)</b>
Number of households supported through the rehab of existing units	<b>1</b>	<b>0 (SHE CHDO)</b>
Number of households supported through the acquisition of existing units	<b>1</b>	<b>1 (SHE CHDO Acq) final completion to be reflected next year.</b>
<b>Total</b>	<b>6</b>	<b>5</b>

**Table 16 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

As it relates to HOME funds, under regulation 24, CFR 91.520 (b), the annual goal related to the number of homeless and non-homeless households, to be provided affordable housing units, is a goal referenced in the Action Plan. Progress continues with the success of the Self Help Enterprises projects. The six (6) unit Encina Project was recently acquired with rehabilitation underway. We anticipated the use of the HOME CHDO funding toward the recently acquired five (5) lots on NW 5<sup>th</sup>. The HOME CHDO funds will be utilized toward the construction of single family homes.

Results in the use of Community Development Block Grant (CDBG) funding are reflected elsewhere, specifically related to the Continuum of Care PIT survey, Code Enforcement cases and Public Service Programs.

Permanent housing opportunities were made available through Family Services, Turning Point of Central California and Community Service Employment Training. The Continuum and experienced housing

providers continued to apply for funding opportunities. The City supported their efforts with Certificates of Consistency approvals, which provided certification to our local non-profit agencies, which accompanied their grant applications through the Continuum of Care. Such programs, once approved and awarded homeless program funding directly through HUD, would allow our experienced non-profit agencies to continue their efforts in providing services and emergency, transitional and permanent housing opportunities to our homeless population.

Staff also included within the CAPER, various tables, such as Table 1 of 2017 Program goals, achievements and percentage achieved; Table 2 Strategic Plan goals, achievements and percentage achieved to date. Additionally included is Table 3A & Table 3B, reflecting 2017/18 CDBG and HOME Objective and Goals and expenditures; and Table 4, “Renters/Owners “that provided more detail regarding the unit goals and accomplishments for CDBG and HOME projects.

**Discuss how these outcomes will impact future annual action plans.**

A challenge with sufficient funding to serve Visalia’s homeless population continues. The City continues to look for opportunities to work with local non-profit providers. The City was able to complete the HOME Tenant Based Rental Assistance Pilot Program guidelines and received City Council approval in November of 2016 to contract with Family Services. Since inception the program funding has provided rental assistance to four (4) households with additional families actively searching for housing. The limitation of a rent standard maximum took additional steps to evaluate the maximum rents by contracting with a certified appraiser who conducted a Rental Market Comparison Analysis. Based upon (tied to the fair market rents) made it difficult to locate available units and willing property owners. However, Staff the results the policy was changed. Family Services staff will continue to work diligently with the families, and local property owners to identify available, affordable units.

Additionally, the CDBG Pilot Case Management/Street Outreach Program, public service program, administered by Family Services is underway. They have a full time staff person who is working closely with Visalia’s police department and other non-profit agencies.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	<b>522</b>	<b>4</b>
Low-income	<b>52</b>	<b>0</b>
Moderate-income	<b>963</b>	<b>0</b>
<b>Total</b>	<b>1,537</b>	<b>4</b>

**Table 17 – Number of Persons Served**

**Narrative Information**

Based upon the Voucher Program, public services were provided for the thirteen (13) people, who were previously homeless, however, goals/accomplishments are related to public services. Additionally, the PIT Survey, 462 homeless people were surveyed. Figures are included in the table above.

The CDBG senior housing program was approved November of 2016, which has assisted four (4) household, with additional applications under review.

HOME, one (1) household was assisted through Self Help Enterprises (SHE) Acq/Rehab/Resell program on Sunnyview, which was sold during the year, with a final closeout which will be reflected in the next year CAPER. The property was sold to an income qualifying household.

Not reflected in this table, due to information not related to family size, was CDBG & HOME projects underway and CDBG Activities that benefit Low-Mod Areas. All CDBG fund were used for activities benefitting low/mod persons, and complies with certifications that require no less than 70% of CDBG funding during the specified period on activities that benefit low/mod person.

Additionally, attached herein as Attachment "D" and "E", are the PR23 reports for both CDBG and HOME, (attachments under CR-00 within IDIS) which reflect Matrix Code, Accomplishment Type, Beneficiaries by Income Category, which include census for persons, and Units.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

### **Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Visalia, in partnership with the Kings/Tulare Homeless Alliance (KTHA), works diligently to address homelessness within the city.

KTHA, which serves as the local continuum of care, coordinates efforts amongst service providers, faith-based partners, governmental agencies and other key stakeholders. KTHA hosts multiple monthly meetings such as the Case Management Roundtable and Community/Stakeholder meeting.

Outreach efforts have been a key focus. The Kings View PATH team, Visalia Police Department HOPE team, and KTHA Housing Navigators conduct ongoing outreach to connect people who are least likely to access resources. Since July 2017, approximately 200 people experiencing homelessness were assessed for housing through street outreach efforts.

On January 25, 2018, KTHA held a Project Homeless Connect event in Visalia that served 303 people that were either homeless or at-risk of homelessness. The event offered free services to people experiencing homelessness such as medical services, dental services, prescription eye glasses, birth certificates, and California ID cards. Demographic information is collected as guests enter the event through an intake tool. The intake process collects a variety of domains such as demographics, veteran status, domestic violence and disabling conditions. This information is used to determine gaps in services within the community.

As a part of the annual PHC, the Alliance gathers data for the Point in Time (PIT) census. The one-day PIT survey provides a snapshot of the adults, children in households and unaccompanied youth living in the City of Visalia who meet HUD's definition of homelessness. Information gathered through the PIT is used to understand the causes and trends over time of homelessness, as well as to determine the unmet shelter and service needs of the homeless.

The Coordinated Entry System, operated by KTHA, includes virtually all homeless service providers within the City of Visalia. In addition to the Every Door Open approach, people experiencing homelessness can have an assessment completed by contacting 2-1-1.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Within the City of Visalia, there are several programs that provide emergency shelter and transitional housing for people experiencing homelessness:

Program Type	Organization Name	Program Name	Year-Round Beds
ES	Family Services of Tulare County	Karen's House	33
ES	Visalia Rescue Mission	ONG	52
ES	Visalia Rescue Mission	Shelter of Hope	35
TH	EMQ Families First Inc.	Crossroads T.A.Y. Housing, Visalia	10
TH	Family Services of Tulare County	Transitional Housing + Services	40
TH	Tulare County HHSA/Mental Health	Transitional Living Center	36
TH	Visalia Rescue Mission	House of Hope	15
TH	Visalia Rescue Mission	House of Restoration	40
TH	Visalia Rescue Mission	Women's Transitional Program	4
ES=Emergency Shelter			
TH=Transitional Housing			

**Table 18– Homeless Program Type, Organization Name and Number of Beds**

In January of 2018, St. Paul’s Episcopal Church opened a low-barrier warming center. The center was open from mid-January through March. On average there were approximately 65 – 70 people accessed the center each night. The warming center partnered with key service providers such as Tulare County Health and Human Services Agency (HHSA), Kings View PATH program, and Kings/Tulare Homeless Alliance (KTHA) to provide housing assessments, mental health assistance, as well as other supports as needed.

Another accomplishment during the year was being awarded funding for the Housing and Disability Advocacy Program (HDAP), which is a partnership between Tulare HHSA and Community Services and Employment Training (CSET). HDAP will assist homeless, disabled individuals apply for disability benefit programs, while also providing housing supports such as outreach, case management, benefits advocacy, and housing supports to all program participants. The launch date for the program is July 1, 2018.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections**



**programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The community continues to focus on preventing homelessness along with addressing homelessness. In 2017, KTHA was awarded grant funding for a Prevention & Diversion Coordinator that will focus on strengthening collaborations with community partners that provide prevention services. The position will be filled in the fall of 2018.

Another key partnership developed in 2017 is the Tulare County Multi-Disciplinary Team (MDT) meetings. KTHA, the Visalia Police Department HOPE team, and other service providers now attend these meetings on a regular basis. Attendees include the Public Guardian, Mental Health, Adult Protective Services, SSI advocacy team, District Attorney's office, Victims Advocacy team, and many others. During these meetings, difficult cases are staffed with the overarching goal of preventing homelessness and keeping clients safe.

Several community partners offer local residents services which are designed to help with housing retention. Community residents can access up-to-date prevention resources by calling the local 2-1-1 line. Call center operators through 2-1-1 are able to pre-screen clients for eligibility and provide up-to-date information on program availability.

CalWORKs eligible families are able to access housing assistance through the Housing Support Program. The program can assist with short term rental assistance and utility deposits for households faced with eviction.

Through a partnership between Tulare County HHSA and Uplift Families, there are 10 transitional housing beds available for youth exiting foster care. The program offers housing along with intensive wrap around services to assist participants in becoming self-sufficient.

Kaweah Delta Hospital has a Bridge Program that works directly with frequent users of the emergency room as well as homeless patients awaiting discharge. The Bridge team prioritizes these patients and works diligently to connect them to mainstream benefits and housing resources in an effort to minimize discharges to homelessness.

Additionally, the Alliance has an SSI/SSDI Advocacy, Outreach and Access (SOAR) program within the region. This national project is designed to increase access to the disability income benefit programs administered by the Social Security Administration (SSA) for eligible adults who are homeless or at risk of homelessness and have a mental illness and/or a co-occurring substance use disorder. Assisting clients through SOAR results in expeditious benefit awards and additional funding for communities through Medicaid reimbursements. Access to these benefits greatly increases housing stability and retention rates among recipients.

These linkages have increased the community's efforts to avoid discharge into homelessness as well as serve the existing homeless population.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of Visalia launched the Environmental Cleanup Opportunities (ECO) project on July 31, 2017. The ECO Project is a coordinated effort of the City of Visalia, the Workforce Investment Board of Tulare County (WIB), ABLE Industries, and community agencies that provide services to the homeless. Individuals are referred to the ECO Project by community agencies that are already providing services to them.

In Level I, participants work for 12 weeks, 20-hours per week, on City of Visalia cleanup projects. After the 12 weeks are completed, ECO crew members will begin an extensive job search for regular employment. In Level II, participants gain additional skills and increased responsibilities as they work full-time for six weeks. Upon successful completion of Level II, participants will be encouraged to apply for job openings in the public and private sector.

Of the 66 homeless individuals who attended the program orientation through April 2018, 47 completed the job readiness portion and at least 29 of those successfully obtained jobs outside of the program.

KTHA is in the final stages of preparing to launch a Landlord Mitigation Fund, which is designed to improve access to housing. The mitigation fund will increase access to housing and decrease the number of days people spend experiencing homelessness. The project will launch in the fall of 2018.

The Coordinated Entry System continues to focus efforts on working with the top five households of each intervention type on the Housing Priority List to get them document ready. This focus has reduced the amount of time that people spend on the streets waiting to be placed once a unit becomes available.

The Homeless Solutions Group, led by the City of Visalia, continues to work on strategies that reduce homelessness within the community. Partners include the Alliance, Family Healthcare Network, Tulare County HHSA, Tulare County Workforce Investment Board, Self-Help Enterprises, Tulare County Housing Authority, CSET, Family Services of Tulare County, Code Enforcement, and Law Enforcement.

Another example of our efforts in addressing the needs of our homeless population include the City of Visalia's partnership with Self-Help Enterprises for the acquisition and rehabilitation of existing multi-family housing units for low-income households. The recent purchase of Encina will result in additional housing opportunities for our homeless population, as SHE works with the Continuum of Care to identify eligible tenants who are homeless or at risk of homelessness.

## **CR-30 - Public Housing 91.220(h); 91.320(i)**

### **Actions taken to address the needs of public housing**

The Housing Authority of Tulare County (HATC) will continue to own and manage 179 units in the City of Visalia. They have indicated that there are no plans to purchase additional public-housing units, nor do they plan on removing any units from their inventory. HATC's projection is that there will be an investment of \$402,822 in Tulare County Housing Authority's Capital Fund improvements. The noted expenditures will cover maintenance and rehabilitation in public-housing units within the City of Visalia. TCHA's Capital Fund expenditures will cover a large range of projects, including roofing replacement, landscaping improvements, carpet replacement along with Air Conditioning and Heating unit improvements.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Housing Authority of Tulare County is proactive in the inclusion of public-housing residents in the policy making process. An equitable and transparent policy making process that includes the opinions of public housing residents is achieved through the participation of two tenant commissioners on HATC's Board. Furthermore, HATC has installed a Resident Counsel which is made up of five residents from all of HUD funded programs (Multifamily Housing, LIHTC, HOME, Section 8 Housing Choice Vouchers and public-housing). The Resident Counsel works with HATC staff on evaluating the effectiveness and efficiency of HATC rental assistance programs. This provides members the opportunity to provide input on necessary program modifications.

Furthermore, HATC arranges and promotes at least two public hearings on an annual basis. The first is to inform and discuss their agency's submittal of the Moving to Work (MTW) Annual Plan to HUD. This plan outlines any proposed budgetary and policy modifications to the rental assistance programs and affordable housing programs their agency administers. Lastly, HATC hosts a public hearing to review and discuss its agency's submission of its MTW Annual Report to HUD; such report analyzes the outcomes and outputs of the objectives outlined in the aforementioned MTW Annual Plan. Public notices informing residents of Tulare County of the time and date of the public hearings are published by HATC in the local newspaper.

A vital driving factor in the implementation of HATC programs is the promotion of tenant self-sufficiency. TCHA views the goal of homeownership for program participants as one of the long term goals for all of their clients. Their staff works with tenants to effectively provide them with the necessary resources to achieve homeownership. Their Annual Re-Examination Notice provides public-housing participants with an extensive referral list that provides assistance with homeownership. Their list includes programs managed by: CSET, City of Visalia, Habitat for Humanity, CalHFA, and Self Help Enterprises. TCHA's program coordinator works with interested public housing tenants in order to effectively inform them of all the different programs that are available to them. Effective collaboration between TCHA and other public and nonprofit agencies is imperative in helping promote

homeownership among all of TCHA tenants. Lastly, TCHA has consistently been a sponsor and active participant of the Tulare County Housing Resource Fair, an event that provides participants the opportunity to access available public/private programs to purchase their first home, as well as the City of Visalia Neighborhood Stabilization including Habitat for Humanity and Foreclosure Acquisition programs.

**Actions taken to provide assistance to troubled PHAs**

The Housing Authority of Tulare County is a high performing PHA and not determined to be troubled.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

### **Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City actively monitors its existing zoning and development standards to ensure for their necessity and efficacy for achieving the goal of safe and livable housing available for all income categories.

Off-street Parking Standards: The City's basic parking requirements generally concede parking within affordable housing and do not require structures for parking in multifamily housing. The City's basic parking requirement is 1.5 spaces per unit. This automatically applies to market rate units and is essential for that type of tenant. Parking spaces do not need to be enclosed or covered, which minimizes the cost for market rate units. Additionally, SRO units do not require any tenant parking, senior apartments only require one space, and affordable housing projects can reduce the onsite parking requirements.

Building Codes: Building codes set guidelines that identify minimum standards to ensure that building and non-building structures protect the health and safety of the community. Local building codes, however, often mandate that costly improvements be made to meet regulation requirements. The City adopted the 2016 California Building Code (CBC). The City has not made any amendments nor changes to the 2016 CBC. The City's building codes prove to be in line with those of other California jurisdictions and do not have negative consequences on the development of affordable housing in the City.<sup>iii</sup>[1]

Growth Management: Cities often use growth-management techniques, including controlling the rate of growth and may use building moratoriums to regulate growth by pausing or reducing the construction of housing. Currently, the City does not have any building moratorium plans to limit the development of housing. However, the City has crafted a growth-management strategy to prevent the early conversion of agricultural land.[2] To do this, the City's General Plan has created three growth boundaries (Urban Development Boundary I, Urban Development Boundary II, Urban Development Boundary III) to address the current needs of the City and to account for future growth.

The City and HACT are committed to removing or ameliorating the barriers to affordable housing by informing policy makers, their constituents, and the state and federal agencies that administer rental assistance programs of the growing unmet need for affordable housing in our area. One of the City's high priority goals is to focus on the creation and preservation of decent affordable housing. HACT has indicated that they will work with all stakeholders to increase funding and to continue to expand

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[1] City of Visalia. Building Code Update information <http://www.visalia.city/news/displaynews.asp?NewsID=1325&TargetID=27>

[2] City of Visalia. "General Plan Land Use Element." . [http://www.visaliageneralplanupdate.com/pdf/Visalia\\_GP\\_CH2\\_032014\\_LOWRES.pdf](http://www.visaliageneralplanupdate.com/pdf/Visalia_GP_CH2_032014_LOWRES.pdf)

programmatic flexibilities that allow PHAs to administer such programs in the most efficient and effective manner.

Additional information/narrative included within IDIS as an attachment.

The City of Visalia adopted the Fifth Cycle Housing Element on September 6, 2016. The Housing Element was certified by the State of California, Department of Housing and Community development on October 30, 2016. The Housing Element specifically sets policies and their related programs to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing were reviewed. The Housing element includes:

- Increase permitted by right unit size from 60 to 80 units and increase height to four stories. (HE Program 1.4 and 1.7)
- Eliminating occupant size for Supportive and Transitional housing units to be permitted by right ( HE Programs 5.3 and 9.10)
- Increasing Farmworker housing units permitted by right from 6 persons to 12 units or 33 beds (HE Programs 5.9 and 5.10)
- Adding a Zoning ordinance clause that exempts structures or devices to facilitate handicapped accessibility from the Zoning Code standards (such as wheelchair ramps encroaching into required setbacks) ( HE Program 5.3 and 5.8).
- Conduct a transportation analysis to ensure that existing and new high density residential zones contained in the Affordable Housing Land Inventory are optimally served by public transit and alternative transportation modes. The Visalia Long Range Transportation Plan (VLRTP) includes a narrative and map that demonstrate transit routes coincide with higher density land uses, and provide connection to key employment and services areas. (HE Program 9.9)
- Annual reconciliation of residential development on land listed in the Regional Housing Needs Allocation (RHNA) Sites Inventory; including mandatory requirement to either- 1 develop land at no less than the anticipated density; or , identify offset sites not already listed on the land Inventory to make up the difference in anticipated/achieved density (HE programs 9.4 and 9.5)
- Amended Zoning Ordinance Section 17.32.040 (Planned Mobile Home Parks) by revising the allowed density to be that of the underlying zone district, and development standards to be more in line with the single-family residential zone district. (HE Program 3.19)
- The City is pursuing annexation of the K Road County Island, a designated Disadvantaged Unincorporated Community (DUC). Interest surveys were sent to all residents and property owners in July 2017. City is further pursuing full annexation of the area as a component of a private property owner annexation approved by the Tulare Local Agency Formation Commission (LAFCO) in September 2017.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City provided HOME CHDO funding to Self Help Enterprises, Inc. (SHE) its 501 c 3 non-profit CHDO, toward the acquisition and rehabilitation of an existing six (6)-unit rental project. The City also provided

Housing Funds toward this project.

The City also recently approved the Disposition and Development of five (5) city owned properties which were previously RDA properties. SHE will utilize HOME-CHDO funds to develop five (5) single family homes on these lots which will provide affordable housing opportunities in the low mod census tract neighborhood.

The City, including Code Enforcement works closely with its non-profit housing and service providers, collaborating on how to improve upon awareness and expansion of available resources each entity has to assist the homeless population.

The City contracted with Family Services to administer the TBRA Program, which assisted four (4) households this year. The Pilot program is providing up to 18 to 24- months of rental gap assistance.

The City's Analysis of Impediments to Fair Housing Choice (AI) provides an overview of laws, regulations, conditions, and other possible obstacles that affect an individuals or households access to housing in the City. The City, through the 2015 ConPlan, contracted with the Fair Housing Council of Central California (FHCCC), a non-profit fair housing provider to conduct testing for the new Analysis of Impediments (AI).

The Housing Authority of Tulare County continues to work on providing affordable, well maintained rental housing to qualified low and very low-income families in the City of Visalia. Their agency works diligently to be able to address the need of affordable housing by devoting their resources to develop more affordable housing units. HATC has an extensive housing stock portfolio throughout Tulare County, as it administers over 5,000 units of rental assistance. Within this year alone, HATC had acquired an additional 57 rental units in the City of Visalia: thirty three (33) units at 1215 S. Central, twenty (20) units at 1844-1852 S. Garden, and four (4) at 2750 W. Lark Ave.

Furthermore, through HATC's participation in the MTW Demonstration Program, HATC has established a five-year time limit on assistance for non-elderly and non-disabled participants of their Public Housing and Section 8 HCV Programs. This has allowed their agency to create additional turnover within both programs. The ongoing turnover has allowed their agency to keep open waiting lists for both public housing and HCV programs. Thus, by having open and shorter waiting lists they provide a more.

Additional narrative included within IDIS as an attachment

The City of Visalia, in partnership with the Kings/Tulare Homeless Alliance (Alliance), has continued its work on a variety of strategies that address the needs of homeless persons in the community. The Kings/Tulare Homeless Alliance (Alliance), which serves as the local continuum of care, continues to operate under phase three of its Coordinated Entry System (CES). Virtually all homeless service providers within Visalia serve as entry points for the CES. In addition to the Every Door Open approach, people experiencing homelessness can have an assessment completed by contacting 2-1-1 or directly through the outreach team.

In addition to the Coordinated Entry outreach efforts, the Alliance hosts an annual Project Homeless Connect (PHC) event in the City of Visalia. As guests enter the event, they are assessed through an intake tool. The intake collects a variety of domains such as demographics, veteran status, domestic violence and disabling conditions. This information is used to determine gaps in services within the community. There is also a booth specifically for the CES should a guest want to be assessed for housing.

During PHC guests are partnered with volunteers who assist in identifying and accessing necessary resources. The last PHC event was held on January 25, 2018 and served 303 people experiencing homeless. As a part of the annual PHC, the Alliance gathers data for the Point in Time (PIT) census herein Attachment "B", and IDIS. The PIT survey provides a snapshot of the adults, children in households and unaccompanied youth living in the City of Visalia who meet HUD's definition of homelessness. Information gathered through the PIT is used to understand the causes and trends over time of homelessness, as well as to determine the unmet shelter and service needs of the homeless.

#### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

For all of the City's housing programs, applicants are informed of the danger of lead-based paint through a brochure as part of the application process. In addition, City building inspectors are alerted to signs of this hazard as they perform their substandard housing inspections. All housing owners and occupants with which the City interacts through its various programs are required to abate this hazard as a condition of assistance.

The contractor is required to utilize safe practices and obtain certification through a HUD certified lead testing agency when working with the City's funds or its partners. The City's partners are required to conduct lead testing, abatement and use safe practices when utilizing city resources.

#### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City's efforts in reducing the number of poverty level families include supporting Family Services through the Voucher Program and Street Outreach-Case Management Program (public services). The City has also provided HOME funding toward the Tenant Based Rental Assistance Program which will provide gap rental assistance to approximately eight (8) Visalia's homeless persons.

The City continues to work with Self Help Enterprise through the SHE- CHDO Acq/Rehab/Rental of multi-family properties, such as the Encina Property recently acquired. It is under rehabilitation and will be made available to income qualifying households, including homeless or near homeless persons.

The City will also continue partnering with organizations to provide services, addressing the full range of needs of low- and moderate-income families. Although there are coordinated programs and services to reduce poverty, it is recognized that many unmet needs will remain. The City will continue to work with its partners in identifying and working toward meeting those needs over the duration of its new 2015 ConPlan through strategically focusing its resources and efforts.



See attached for additional narrative in IDIS as an attachment

All participants of City housing programs are required to attend HUD certified housing counseling. Callers, who are also looking for housing assistance, are encouraged to contact the two local non-profit agencies who provide housing counseling as a starting point. Community Services Employment Training (CSET) is a HUD certified housing counseling agency. Both non-profits also provide other services, tools and resources such as individual, family and youth employment, income tax preparation, home weatherization services, housing opportunities, and drought assistance and more.

HATC staff has indicated that they are a current participant of the MTW Demonstration Program. This demonstration is an effort by HUD to facilitate program innovations that work towards enhancing the efficacy of PHAs. HATC has capitalized on the organizational and procedural flexibilities gained through its participation in the MTW Demonstration Program to become a more effective and efficient agency. The development of MTW program innovations has been driven by their agency's mission, "to provide affordable, well-maintained rental housing to qualified low and very low-income families. Priority shall be given to working families, seniors and the disabled. Tenant self-sufficiency and responsibility should be encouraged. Programs shall be self-supporting to the maximum extent feasible". HATC has enhanced the implementation of its programs by readjusting them in a way that they can better serve our community. Furthermore, HATC has indicated that the MTW innovations work to not just redesign their organizational procedures and outputs but also to redefine how our community views "affordable housing".

HATC indicated that under the regular public housing program rules PHA's have to establish rents based on 30% of the income of the participant. The flexibility to modify the noted procedure has been extremely beneficial not only to participants of the program but also for their agency. This policy modification was conducted with the goal to encourage self-sufficiency among participants. The goal behind establishing fixed rents not affected by income increases is to not discourage participants from obtaining and seeking higher income jobs. In this instance participants are not penalized by having their rent increased due to obtaining a higher income. Participants are informed and guided to utilize the assistance received during their duration in the programs to enhance their ability to become self-sufficient. Participants are referred to agencies that provide services that enhance self-sufficiency (i.e. job training, higher education, first time homeownership programs, and personal finance management). In their 2017 Moving to Work Report; they reported that on average program participants in their Section 8 HCV and Public Housing Programs saw on average increase of earned income of \$11,550. HATC indicated that this reflected a 76% average earned income increase from the time program participants first enrolled in their MTW Section 8 HCV and Public Housing Programs. Such outcomes, demonstrate the effectiveness their MTW Program has in reducing poverty levels among their program participants.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

Visalia is a charter city and is managed utilizing the council-manager form of government. The five-person City Council provides policy direction to the City Manager who is responsible for administering

City operations. The City Council members are the leaders and policy makers elected to represent the community and to concentrate on policy issues that are responsive to citizens' needs and wishes. The City Manager is appointed by the City Council to carry out policy and ensure that the entire community is being served. The City Council is the legislative body; its members are the community's decision makers.

The Finance Department Director now oversees the administration of the day-to-day activities of the CDBG, CalHome, NSP1, HOME and Housing Fund programs. Staff works together with various City departments together with the community to develop programs and activities that improve low- and moderate-income neighborhoods throughout Visalia. The administration of program activities includes housing, neighborhood preservation, public and park improvements, public services, and economic development activities.

The strengths in the delivery system are interdepartmental communication and collaboration. City staff from various departments works with local organizations and agencies that assist low-income households and individuals in Visalia and residents. During the ConPlan public review, those priorities were established. As a result, the Annual Action Plan was prepared based on those needs as well as the funding anticipated by HUD. Unfortunately, the need continues to exceed the resources available. Therefore, Staff continues to direct the limited funding towards the highest need. As such, the highest priorities for the 2017-18 program year, has been to provide affordable housing, improve neighborhoods, improve parks and public improvements, as well as provide funding to assist Visalia's homeless population.

The City has expanded its partnerships with local non-profits to deliver rental and public services related to homeless needs. Family Services of Tulare County administers the HOME Tenant Based Rental Assistance, CDBG Case Management Program and the CDBG Voucher Program to support these efforts.

The City also continues to support its local non-profit agencies who work directly with Visalia's homeless, providing funds to the Continuum for administration of the HMIS system.

As referenced in previous years Action Plan, "even projects with a high priority may have to wait years to be funded" due to the reduced and or limited funding.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City made a commitment a few years ago to improve the communication and service delivery capabilities of agencies and organizations that provide programs to assist the homeless. The City continues to hold community meetings to enhance coordination between housing providers, government agencies, mental health, and other key stakeholders in the City.

HATC has an extensive number of partnerships with various social service agencies, such partnerships allow stakeholders to maximize available funding and not duplicate services. HATC continues to allocate a number of Section 8 HVC to various social service provider agencies such as: Community Services

Employment Training (C-SET), Central Valley Regional Center (CVRC), Tulare County Child Welfare Services, Tulare County Continuum of Care and the California Department of Rehabilitation. The noted partnerships allow program participants to receive, both rental assistance from their agency, along with the necessary social services by their partnering agencies. Furthermore, in 2014 HATC expanded a partnership with Tulare County Mental Health Services by acquiring an additional seven units (Liberty & Court) in which Tulare County Mental Health Services provides services and case management on-site. The units have been rehabbed and have been placed in service during this year. This is in addition to similar collaborations with Tulare County Health and Human Services at Clark Court (24 units), and the Transitional Living Center (in collaboration with the Community Redevelopment Agency of the City of Visalia) which houses up to 40 occupants. HATC also continues a partnership with CVRC as they provide full time living assistance to individuals who are developmentally disabled at our Encina Triplex. The City assisted by providing Redevelopment Low Mod funding toward the rehabilitation of Encina Triplex. Lastly, through collaboration with the Tulare County Health and Human Services Agency and the Kings/Tulare Continuum of Care; we submitted a grant to receive up to 100 Mainstream Housing Vouchers from the Department of Housing and Urban Development. If awarded, the vouchers would provide rental assistance and supportive services to low-income households that are disabled, homeless or being discharge from an institution.

In July of 2017, the City partnered with Kaweah Management Company, a non-profit agency of the Tulare County Housing Authority, who acquired a 6 unit multi-family development. They will utilize the City's Housing Successor funding toward rehabilitation. The units will be made available to low and very low income households, who may also be homeless or at-risk of homelessness.

The City will continue to participate in monthly Alliance meetings, which are attended by various governmental departments and service providers to share information on existing programs and areas for improvement to enhance coordination and exchange knowledge of best practices to better understand and address the community's needs, it is also used as a platform for agencies to coordinate services and to address unmet needs, ensuring that resources are leveraged and not duplicated.

In addition to the actions listed above, the City will continue to enhance coordination and work with the Housing Authority of Tulare County, Alliance, subcommittee housing and service providers and faith based organizations, to identify services, housing and other needs. Other public agencies that work together, to increase Visalia's supply of affordable housing include; Self-Help Enterprises (SHE), Community Services and Employment Training, Inc. (CSET), and Habitat for Humanity.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

**Introduction**

The table below relates to the Goals with Actions taken for 2016. Not all Goals are listed, only those which actions were taken or ongoing. The table reflects the Actions and Goals, such as:

- Goal 1: Expanding Affordable Housing Opportunities
  - Housing Partnerships

- Affordable Housing Resources
- Housing Choice for Special Populations
- Goal 2: Expanding Access to Financing
- Goal 3: Fair Housing Services
  - Apartment Owners/Managers
  - Reasonable Accommodations
- Goal 4: Affirmatively Furthering Fair Housing in the City of Visalia services

<b>Goal 1 : Expanding Affordable Housing Opportunities</b>		
<b>Housing Partnerships</b>		<b>Actions Taken 2015</b>
1.1	<p>Continue to explore the development and rehabilitation of affordable housing opportunities with local partners as well as outside developers. Partners will include:</p> <ul style="list-style-type: none"> <li>● Housing Authority Tulare County (HATC)</li> <li>● Self Help Enterprise, Inc. (SHE)</li> <li>● Habitat for Humanity (HfH)</li> <li>● Christian Church Homes of Northern California/Visalia Senior Housing (CCH)</li> <li>● Community Services and Employment Training (CSET)</li> </ul>	Partnered with SHE as a CHDO, Habitat for Humanity and Ongoing collaboration with HATC and CCH
<b>Affordable Housing Resources</b>		<b>Actions:</b>
1.2	Maintain a list of nonprofit agencies and their services on the City's website under affordable housing or where appropriate.	Ongoing
<b>Housing Choice for Special Populations</b>		<b>Actions:</b>
1.3	<p>Continue to work with the Housing Authority and other local nonprofits to provide priority funding to assist in the development of new housing opportunities in non-minority concentrated areas.</p> <p>Continue to administer successful programs that provide funding and support for affordable housing.</p>	Ongoing
1.4	<p>Continue to facilitate the construction of affordable rental housing for very-low and low-income seniors by providing regulatory (e.g., density bonus, expedited permit processing, deferred fees, or relaxed parking requirements) and financial incentives (e.g., RDA set-aside funds), commercial, and medical services.</p> <p>As funding permits, continue with the Senior Repair and Handicapped</p>	SHE- Project of 6 existing units acquired and under rehabilitation; SHE

	Program (SHARP) and Senior Home Minor Repair Program, which assists low-income elderly homeowners in rehabilitating their homes to address health and safety repairs, accessibility needs, and energy efficiency improvements.	administering the CDBG senior mobile home repair program.
1.5	<p>Promote the construction of affordable for-sale and/or rental housing units with three or more bedroom units affordable to very low- and low-income families.</p> <p>Publicize financial and regulatory incentive opportunities (e.g., expediting permit processing, deferred fees, density bonuses, or use of set-aside funds) to developers for these unit types including promoting the need for three or more bedroom units during pre-application meetings, contacting affordable housing developers, and creating informational fliers at the Community Development Department and in all general application packets.</p>	<p>SHE CHDO Projects (1 unit) acquired &amp; rehabbed;</p> <p>Housing Element updated and approved through Planning.</p>
<b>Goal 2: Expanding Access to Financing</b>		
<b>Outreach to Lenders</b>		
2.2	Work with local lenders to promote the City’s affordable housing programs. Provide local lenders information on the program in English and Spanish. Invite local lenders to attend program workshops	CalHome Reuse Program promoted. Lenders/Realtors certified ongoing
<b>Education and Resources</b>		
2.4	<p>Continue to provide brochures or information on homeownership, rental assistance and rehabilitation assistance programs in English and Spanish.</p> <p>Make information on programs available on the City’s website and at community events promoting fair housing choice held by the City.</p>	Ongoing, including non-profit partners
2.6	As funding permits, work with other fair housing advocates to conduct additional fair housing workshops in Visalia to educate citizens about fair housing rights.	Contracted with Central Ca Fair Housing Council; information tracked by CCFHC
<b>Goal 3: Fair Housing Services</b>		

<b>Apartment Owners/Managers</b>		
3.2	<p>Work with agencies and the property managers of affordable housing to ensure that fair housing laws are abided by in the selection of residents and that information of housing availability is appropriately advertised.</p> <p>Continue to provide outreach related to affordable housing opportunities through advertisements and literature available in English and Spanish.</p> <p>Periodically track income and demographic data related to affordable housing participants and evaluate additional strategies, if needed, to increase access to and knowledge of affordable housing opportunities in the City.</p>	<p>SHE –CHDO projects;</p> <p>Monitoring of assisted units</p>
<b>Fair Housing Testing and Audits</b>		
3.3	<p>Support local non-profit agencies in applying for federal Fair Housing Initiative Program (FHIP) grants and conduct testing and audits as a means to affirming the nature and extent of fair housing issues in the community.</p>	<p>Certification of Consistency completed for FH grant</p>
<b>Goal 4: Fair Housing Services New</b>		
4.1	<p>Ensure access to fair housing services and education to all residents by increasing dedicated eligible entitlement dollars (CDBG Admin or Public Service/HOME Admin and Planning) to fair housing services.</p>	<p>Contracted with CCFHC</p>
4.2	<p>Partner and contract with fair housing service providers for:</p> <ul style="list-style-type: none"> <li>• Outreach</li> <li>• Education</li> <li>• Testing</li> <li>• Enforcement</li> </ul>	<p>Contract executed with CCFHC</p>
4.4	<p>Ensure “Subrecipient Agreement” includes the requirement that all entitlement dollar recipients comply with Fair Housing Act and all other Federal laws and Executive Orders as per “<i>Playing by the Rules: A Handbook for CDBG Subrecipients on Administrative Systems</i>”<sup>1</sup></p>	<p>Included/ongoing</p>
4.5	<p>Prominently display fair housing information in City owned and operated buildings and other public spaces, such as libraries, recreation centers, and community centers</p>	<p>Ongoing</p>

**Table 19- Analysis of Impediments, Actions taken for PY 2016**

<sup>1</sup> U.S. Department of Housing and Urban Development. “Playing by the Rules: Handbook for CDBG Subrecipients on Administrative Systems.” [http://portal.hud.gov/hudportal/documents/huddoc?id=DOC\\_17104.pdf](http://portal.hud.gov/hudportal/documents/huddoc?id=DOC_17104.pdf)

**CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City utilizes AmeriNat for loan servicing. AmeriNat monitors the City's loan portfolio on a monthly basis for conformity with loan payments, tax & insurance, and delinquencies. City staff also works closely with AmeriNat and borrowers to re-certify first time homebuyer's ability to begin making monthly payments, or determine that deferral of payments should continue for an additional term. Additionally, on a bi-annual basis, AmeriNat conducts property condition inspections, and annually obtains an affidavit of ownership. This assists the City in maintaining participant compliance with each program.

The City has compliance monitoring guidelines for its CDBG and HOME funds with priority given to activities that benefit low and moderate income persons. The City is continuing its efforts of updating its Policy and Procedure manuals to reflect the most recent Building Code, City Policies, Monitoring Policies and CDBG/HOME Regulations, as well as continue to prepare detailed agreements with developers, sub-recipients and/or construction managers that outline federal regulations and performance standards. The monitoring process incorporates the tasks and steps listed in the attached documents named "Routine Monitoring".

MBE/WBE Outreach: Under the City of Visalia, referenced under its purchasing policies and procedures, Chapter 8, encourages all segments of society to participate by demonstrating support for small, disadvantaged and minority-owned businesses.

Fair Housing/Section 3 Compliance: The City ensures compliance with Fair Housing and best efforts with Section 3 during the process of awarding contracts to selected agencies/contractors to support low- and moderating income residents.

Timeliness: As both CDBG and HOME funds continue to decline, the City is mindful of the importance in allocating, spending and committing funds to eligible projects, program administrators and experienced developers who can quickly assist in achieving the goals to meet HUD requirements, and providing services, housing and improvements, addressing the needs of the community. Additionally, staff is mindful of CDBG and HOME Administrative caps, as well as the 15% public service cap. The City provides funding to non-profit agencies which are experienced and able to provide such service activities.

The City has compliance monitoring guidelines for its CDBG and HOME funds with priority given to activities that benefit low- and moderate-income persons. The monitoring process incorporates the following as attached:

Routine Monitoring Responsibilities by City Staff

1. To assess performance and identify any compliance problems, City staff monitor application information from homeowners, assist with sub-recipient checklists, conduct periodic reviews to ensure regulatory compliance and track performance.
2. Ongoing monitoring involves an examination of both routine and special reports assessing two areas: compliance and performance.
3. Sub-recipients have independent audit actions conducted on a yearly basis.
4. Sub-recipients prepare periodic progress reports and provide those reports to the City of Visalia on a monthly basis or quarterly basis, and/or as requested.
5. If the sub-recipient is slow in setting up projects or in drawing down funds, City staff contact the sub-recipient to discuss the reasons for the slow progress.
6. If the sub-recipient is not able to commit and spend its designated funds within the period of the HOME or CDBG agreement, an onsite review may be requested.
7. If it is determined that HOME or CDBG funds will not be drawn down, staff may take steps to reprogram the funds to another entity or program upon taking the appropriate amendment actions.
8. Based on the data submitted, City staff generates regular reports on the status of all HOME and CDBG funded activities, as well as program-wide data such as the number of units developed or families assisted, income guidelines, ethnicity, Census data and the ongoing expenditure of HOME and CDBG funds.
9. The results are presented in the yearly Consolidated Annual Performance and Evaluation Report (CAPER) report and preserved in the program master file.

#### In-Depth Monitoring and Onsite Reviews

1. These activities identify whether performance or compliance problems exist and identify the aspects of the programs or projects that are contributing to the adverse situation.
2. These activities include an onsite visit, observation of actual program elements and the use of a monitoring checklist.
3. City staff identify aspects of the programs or projects where the organization is performing well and poorly, assess compliance with program requirements, determine whether record-keeping is adequate, prepare a report summarizing the results of the review and describe any required follow-up activity.

#### Monthly/Quarterly Status Report

1. The sub-recipient is required to submit a monthly or quarterly report detailing the progress of the development projects, programs and activities utilizing CDBG and HOME funds.
2. This report is to include the following:
  - Project progress in meeting stated goals and benchmarks.
  - Problems encountered and steps taken to resolve them.
  - Other general information as appropriate.
  - This report is required to be filed at the City office by the seventh working day of the month following the month when services were provided.

#### File Review or “Desk Review”

1. Throughout the year, City staff review the sub-recipients’ submitted project files for compliance.
2. City staff may be made aware of important or valuable information in a City “Single Audit” Review, conducted by an independent auditor.



3. In addition to the ongoing file monitoring and prior to the onsite visit, City staff review the organizations/sub-recipients on the projects.

#### Financial Review

1. Sub-recipients submit a weekly or monthly report, depending on the type of project, concerning the financial and accounting status of the project(s).
2. The weekly/monthly financial report includes the following:
  - Summary of all disbursements of CDBG or HOME funds.
  - Percentage of funds expended and remaining by cost category.

#### Site Review

1. During the onsite review, the following steps are completed:
  - Conduct an initial meeting with the director or other official to explain the purpose and schedule for the review.
  - Review additional materials provided, to obtain more detailed information about the program or projects in question.
  - Examine a sampling of files to verify the existence of required documentation and the accuracy of reports being submitted to the agency.
  - Visit a sampling of program or project sites to confirm information contained in the program files; this may also include interviewing residences.
  - Meet with local lending or other partners, if applicable.
  - Conduct an exit conference with appropriate senior staff to discuss the preliminary conclusions of the review and identify any follow-up actions necessary.
2. After completion of the onsite visit, the following steps are completed:
  - Properly record the results of the review.
  - Fill out all applicable checklists.
  - Attach to the checklists all documentation required to support conclusions from the review (if applicable).
  - Place the checklists and documentation in the monitoring file for that organization.
  - Place an additional copy of the checklist in the project file.
  - Meet with the program staff to review the findings of the monitoring visit and agree on a course of action (if applicable).
  - After the in-depth review, City staff prepares and sends to the sub-recipients a report describing the results of the review.
3. The monitoring report must include the reasons underlying all conclusions.

#### CDBG Project Management

1. Each project utilizing CDBG funds is managed by a project manager.
2. The project manager monitors the use of the funds and is the "Labor Standards Coordinator," having responsibility for National Environmental Policy Act compliance and CDBG labor standards compliance and reporting, as well as Section 3 requirements.
3. A CDBG Project Compliance Manual has been prepared and is issued to all project managers in the City.
4. Records shall be maintained from the inception of the project, documenting the compliance requirements for receiving this federal funding.
5. A separate Labor Standards Enforcement file shall be maintained.

6. A record-keeping action checklist, issued by HUD, as well as a CDBG Project Compliance Record Summary, shall be complied with.
7. When available, CDBG, Davis Bacon and other applicable training is attended

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City ensures compliance with programs and projects by incorporating accounting principles, conducting single audits, reviewing & updating guidelines & procedures, monitoring, and following HUD requirements. Staff prepares a five year Consolidated Plan, a yearly Action Plan, Substantial Amendments and CAPER for City Council and HUD approval.

Staff also meets with the City Manager, Department Managers and project managers to ensure progress is occurring for each project. Overall, additional meetings are held with Staff responsible for the administration of the CDBG and HOME funding to discuss the high priority needs, un-programmed PI, projects, programs and recommended funding allocations. Community meetings are held to obtain comments, recommendations and support of ongoing and new projects.

All reports are available to the public for review. Community meetings, City Council Consent Calendar reports and public hearings are held, which provides opportunities for community participation and input. The CAPER Public Hearing Notices in English and Spanish includes noticing certification from the local newspaper "Visalia Times Delta. Agendas for the Citizens Advisory Committee; the Disability Advocacy Committee, and North Visalia Neighborhood Advisory Committee are included. Staff attends the meetings to inform the public of the opportunity to comment and share the CAPER Report and attend council public hearing. Notices are also posted at the City of Visalia's library, and City Hall offices. The CAPER is made available to the public via the City's Website at [www.visalia.city](http://www.visalia.city) and over the Counter at City Hall locations. Additionally, the notice was submitted to the Tulare and Kings Continuum of Care, now known as "The Alliance".

The City of Visalia considers Citizen Participation an important component in improving the quality of life of our neighborhoods and encourages residents to become involved. If comments are made, a Summary of citizen comments related to the CAPER is included. See City Council Transmittal for the Public Hearing of September 17, 2018, included as a pdf, under CR-00 Administration Attachments. Comments will be included as well, herein below as an attachment.

For review, with the new 2015 Con Plan, came a new Citizens Participation Plan, which reflected the community outreach process moving forward over the remaining years of the ConPlan. The CPP was recently amended April 2018, to clarify city department addresses, community meeting locations, council information and definitions. The CPP outlines the steps for public involvement and opportunities to comment on the CAPER, available online.

## **CR-45 - CDBG 91.520(c)**

### **Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City continues to take a proactive approach and continually evaluates programs, projects, policies and activities to ensure they are meeting targeted goals as well as keeping in line with current levels of funding. As a result of our experience, difficult and strategic recommendations are made to City Council. For example, when funding is not moving quickly, an alternate priority need project or program is recommended. Council gives the City Manager the authority to redirect funds based upon certain criteria or timelines. As with CDBG, the timely expenditure ratios are monitored and HOME commitment and expenditure deadlines are monitored. Staff also directs funding toward core programs established during the previous year and identified within the Five-Year ConPlan.

The City of Visalia continues to use CDBG funds toward public services (Voucher Program, New Pilot Outreach/Case Management, and Fair Housing Programs), affordable housing, (SHE CHDO Acq/Rehab, TBRA) a suitable living environment (Code Enforcement), public facilities and improvements (Public Improvement and ADA project) and Economic Development (repayment of Section 108 loan).

Staff reviews and meets with project managers on a regular basis. The City's Citizens Participation Plan allows minor and technical amendments to be reviewed and authorized by the City Manager. All substantial amendments, resulting in a 75% reallocation of funding, were taken to City Council through a public hearing as well community meetings for input. The reallocation of funding occurs throughout the year for both CDBG and HOME. For an overview of Amendments during the program year see CR-15 Resources and Investments" page attachment referenced "Approved Action Plan Amendments 2017-18".

Objectives have not changed in working toward meeting high priority needs. As a result of the needs identified through meetings with non-profit housing and service providers, City Manager and Council, HOME and CDBG funding was approved to assist in meeting the needs of Visalia's homeless population through TBRA and Public Services.

### **[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

No BEDI grants

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

*Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.*

The HOME monitoring of various rental projects occurred between July of 2016 and May 2017. HOME Monitoring will again be scheduled. During 2017/18 Court & Paradise and Robinwood Projects submitted Audits; The Administrators were reminded of new HOME rules, such as submission of project rents when approved by HUD, and annual certifications.

The City closely monitored the progress of Self Help Enterprises 36 unit development known as Highland Gardens. The results of the first desk and on-site monitoring will be reflected in the next CAPER.

Monitoring was completed during the program year for Housing funded related to Redevelopment Low Mod funding, rental projects, however, such monitoring is not reported herein.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

The City contracted with Fair Housing Council of Central California (FHCCC) to provide education on fair housing and conduct testing. FHCCC is also tracking the number of callers, people assisted and more.

The City and its partners publishes the Fair Housing logo on all applications and information flyers, collect data related to applicants and publishes its affordable housing programs on its website.

Additional outreach efforts include working with local lenders to promote affordable housing programs. The City requires its partners to provide affirmative marketing plans as part of its process in providing funding.

Additionally, the City requires its partners, providing affordable housing, to continue requiring participants of programs to participate in housing counseling services. And, the City has a marketing plan where the City would work with Tulare County Housing Authority for specific project data.

The City also partners with non-profit developers and requires that a marketing plan be submitted with proposals to affirm marketing efforts.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

Approved by City Council was the use of HOME program Income funding toward various projects and allowed 10% Program Income Administration. Projects that utilized PI, and EN, included remaining costs toward the SHE CHDO Acq/Rehab single family projects, resulting in one (1) single family residential unit acquired and finalized rehabilitation. SHE will be utilizing HOME and HOME CHDO funds toward the construction of five (5) single family dwellings on NW 5<sup>th</sup> street. SHE also recently acquired a six (6) unit multi-family property which expenditures will be reflected in the next CAPER.

See CR-15 for the Program Income received during the year, and CR-10 (Number of HOME-assisted activities completed during the Program Year.

A total of PI was drawn (expended) during the year, referenced on the PR09 report, was \$50,866.84, including Program Income Administration.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

The HOME program objectives continue with promoting, maintaining and providing affordable housing working with non-profit agencies.

Specifically, the programs administered were:

- HOME Tenant Based Rental Assistance (TBRA): The program policies were approved in November of 2016 with Family Services as the administrator. The program is underway which provides gap rental assistance to Visalia's homeless population.
- Self-Help Encina Project: The City partnered with its Community Housing Development Organization (CHDO) Self Help Enterprise on the acquisition and rehabilitation of a 6 multi-unit family property.
- HOME SHE Acq/Rehab/Resell and Acq/Rehab/Rent Projects: The City again has provided HOME-CHDO funding to its certified non-profit agency, Self Help Enterprises. Self Help will be utilizing the funds toward the construction of five (5) single family dwellings on NW 5<sup>th</sup> Street. The homes will be sold to income qualifying households.

Housing Counseling is required for all housing participants. Such services are provided by HUD-certified housing counseling agencies: Community Service Employment Training, Inc. (CSET) and Self-Help Enterprises, Inc. (SHE).

**CR-60 - ESG 91.520(g) (ESG Recipients only)- Not Applicable to Visalia- NOT AN ESG RECIPIENT**

**ESG Supplement to the CAPER in *e-snaps***

**For Paperwork Reduction Act**

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

<b>Recipient Name</b>	VISALIA
<b>Organizational DUNS Number</b>	030999866
<b>EIN/TIN Number</b>	946000449
<b>Identify the Field Office</b>	SAN FRANCISCO
<b>Identify CoC(s) in which the recipient or sub recipient(s) will provide ESG assistance</b>	

**ESG Contact Name**

**Prefix**  
**First Name**  
**Middle Name**  
**Last Name**  
**Suffix**  
**Title**

**ESG Contact Address**

**Street Address 1**  
**Street Address 2**  
**City**  
**State**  
**ZIP Code** -  
**Phone Number**  
**Extension**  
**Fax Number**  
**Email Address**

**ESG Secondary Contact**

**Prefix**  
**First Name**  
**Last Name**  
**Suffix**  
**Title**  
**Phone Number**  
**Extension**  
**Email Address**

## **2. Reporting Period—All Recipients Complete**

<b>Program Year Start Date</b>	07/01/2017
<b>Program Year End Date</b>	06/30/2018

### **3a. Sub recipient Form – Complete one form for each sub recipient**

**Sub recipient or Contractor Name**  
**City**  
**State**  
**Zip Code**  
**DUNS Number**  
**Is sub recipient a victim services provider**  
**Sub recipient Organization Type**  
**ESG Sub grant or Contract Award Amount**

**CR-65 - Persons Assisted Not Applicable to Visalia- NOT AN ESG RECIPIENT**

**4. Persons Served**

**4a. Complete for Homelessness Prevention Activities**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table – Household Information for Homeless Prevention Activities**

**4b. Complete for Rapid Re-Housing Activities**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table – Household Information for Rapid Re-Housing Activities**

**4c. Complete for Shelter**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table – Shelter Information**



**4d. Street Outreach**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table – Household Information for Street Outreach**

**4e. Totals for all Persons Served with ESG**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table – Household Information for Persons Served with ESG**

**5. Gender—Complete for All Activities**

	<b>Total</b>
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table – Gender Information**

**6. Age—Complete for All Activities**

	<b>Total</b>
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
<b>Persons with Disabilities:</b>				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

**Table 3 – Special Population Served**

**CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes Not Applicable to  
Visalia- NOT AN ESG RECIPIENT**

**10. Shelter Utilization**

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nights available	
Total Number of bed - nights provided	
Capacity Utilization	

**Table – Shelter Capacity**

**11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)**

**CR-75 – Expenditure- Not Applicable Not Applicable to Visalia- NOT AN ESG RECIPIENT**

**11. Expenditures**

**11a. ESG Expenditures for Homelessness Prevention**

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
<b>Subtotal Homelessness Prevention</b>			

Table – ESG Expenditures for Homelessness Prevention

**11b. ESG Expenditures for Rapid Re-Housing**

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
<b>Subtotal Rapid Re-Housing</b>			

Table – ESG Expenditures for Rapid Re-Housing

**11c. ESG Expenditures for Emergency Shelter**

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
<b>Subtotal</b>			

Table – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Street Outreach			
HMIS			
Administration			

Table - Other Grant Expenditures

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2015	2016	2017

Table - Total ESG Funds Expended

**11f. Match Source**

	2015	2016	2017
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
<b>Total Match Amount</b>			

Table - Other Funds Expended on Eligible ESG Activities

**11g. Total**

Total Amount of Funds Expended on ESG Activities	2015	2016	2017
	N/A	N/A	N/A

Table - Total Amount of Funds Expended on ESG Activities

# Attachment “A-1”- CAPER Public Hearing Notice –English

CITY OF VISALIA | 2017 Consolidated Annual Performance and Evaluation Report (CAPER)



## Public Notice for Review and Comment

**Review of accomplishments** The City of Visalia will submit its Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2017 (July 1, 2017 – June 30, 2018) to the United States Department of Housing and Urban Development (HUD), no later than September 30, 2018. The CAPER is an annual report that describes the performance in meeting its goal with the use of Community Development Block Grant (CDBG) and Home Investment Partnerships Grant (HOME) received from HUD. The City uses these grants to provide decent, clean, safe and affordable housing, create a suitable living environment, and expand economic opportunities, principally for persons of low and moderate income. The City of Visalia's Consolidated Plan/Action Plan, which identified projects and programs was previously reviewed and adopted by the City Council to meet these objectives.

As an overview, HOME funds were used toward the Self Help affordable housing-scattered site acquisition/rehab of existing ownership properties through the City's certified Community Housing Development Organization (CHDO), and tenant-based rental assistance. The CDBG program funds were used toward public and park improvements, ADA compliance, public services, code enforcement, fair housing, voucher program- case management, Senior Mobile Home Repair, and economic development, specifically repayment of the Section 108 loan.

**2017 DRAFT CAPER-Comment Period August 15, 2018 through September 13, 2018, and upcoming community and City Council Meetings:**

<b>Citizens Advisory Committee</b> City Admin Bldg 220 N Santa Fe Visalia, CA 93292 <b>September 05, 2018</b> 5:30 pm	<b>Disability Advisory Committee</b> City Hall Council Chambers 220 N Santa Fe Visalia, CA 93292 <b>September 10, 2018</b> 5:00 pm	<b>North Visalia Neighborhood Advisory Committee</b> Manuel Hernandez Community Center 247 West Ferguson Avenue Visalia, CA 93291 <b>September 13, 2018</b> 5:30 pm
<b>City Council Public Hearing Meeting</b> City Hall Council Chambers 707 West Acequia, Visalia, CA 93291 <b>September 17, 2018</b> 7:00 pm		

*The Public Hearing for the 2017 CAPER will be held on September 17, 2018.*

Staff invites you to attend one of the community meetings, city council meeting or If you are unable to attend a meeting, you may submit your comments in writing to [Rhonda.haynes@visalia.city](mailto:Rhonda.haynes@visalia.city)

Information will be made available in alternative formats upon request by contacting: Rhonda Haynes, Housing Specialist at: [Rhonda.haynes@visalia.city](mailto:Rhonda.haynes@visalia.city) and (559) 713-4460. Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services or interpreters, require different lead times, ranging up to five (5) business days. Please keep this in mind and provide as much advance notice as possible in order to ensure availability. Assistive Listening Devices (ALD's) are available upon request.

Notice published on August 15, 2018, and 1 publishing in the weekly Paper – Thursday, August 16, 2018

## Public Hearing Notice English Certification

**CITY OF VISALIA | 2017 Consolidated Annual Performance and Evaluation Report (CAPER)**


**Public Notice for Review and Comment**

**Review of accomplishments** The City of Visalia will submit its Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2017 (July 1, 2017 – June 30, 2018) to the United States Department of Housing and Urban Development (HUD), no later than September 30, 2018. The CAPER is an annual report that describes the performance in meeting its goal with the use of Community Development Block Grant (CDBG) and Home Investment Partnerships Grant (HOME) received from HUD. The City uses these grants to provide decent, clean, safe and affordable housing, create a suitable living environment, and expand economic opportunities, principally for persons of low and moderate income. The City of Visalia's Consolidated Plan/Action Plan, which identified projects and programs was previously reviewed and adopted by the City Council to meet these objectives.

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**2017 DRAFT CAPER – Comment Period August 15, 2018 through September 13, 2018 and upcoming community and City Council Meetings:**

<b>Citizens Advisory Committee</b> City Admin Bldg 220 N Santa Fe Visalia, CA 93202 <b>September 5, 2018</b> 5:30 pm	<b>Disability Advocacy Committee</b> City Hall Council Chambers 220 N Santa Fe Visalia, CA 93202 <b>September 10, 2018</b> 5:00 pm	<b>North Visalia Neighborhood Advisory Committee</b> Manuel Hernandez Community Center 247 West Ferguson Avenue Visalia, CA 93201 <b>September 13, 2018</b> 5:30 pm	<b>City Council Public Hearing Meeting</b> City Hall Council Chambers 717 West Avequia Visalia, CA 93201 <b>September 17, 2018</b> 7:00 pm
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**The Public Hearing for the 2017 CAPER will be held on September 17, 2018.**

Staff invites you to attend one of the community meetings, city council meeting or if you are unable to attend a meeting, you may submit your comments in writing to [Rhonda.haynes@visalia.city](mailto:Rhonda.haynes@visalia.city). Information will be made available in alternative formats upon request by contacting: Rhonda Haynes, Housing Specialist at: [Rhonda.haynes@visalia.city](mailto:Rhonda.haynes@visalia.city) and (569) 713-4460. Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services or interpreters, require different lead times, ranging up to five (5) business days. Please keep this in mind and provide as much advance notice as possible in order to ensure availability. Assistive Listening Devices (ALD's) are available upon request.

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PLEASE READ CAREFULLY • SUBMIT CORRECTIONS ONLINE			
ADVERTISER: CITY OF VISALIA- FINANCE SALES PERSON: MELISSA ROME PUBLICATION: VS-VT DAILY SIZE: 3 col X 8 in	PROOF CREATED AT: 8/7/2018 2:40 PM PROOF DUE: - NEXT RUN DATE: 08/15/18	VS-0000271711.INDD	

## Attachment “A-2” CAPER Public Hearing Notice- Spanish

CITY OF VISALIA | 2017 Informe anual consolidado de desempeño y evaluación (CAPER)



### Aviso Público para Revisión y Comentario

**Revisión de logros de la Ciudad de Visalia** presentará su Informe anual de desempeño y evaluación (CAPER) consolidado para el año de programa 2017 (del 1 de julio de 2017 al 30 de junio de 2018) al Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD), no más tardar el 30 de septiembre de 2018. El CAPER es un informe anual que describe el desempeño en el cumplimiento de su objetivo con el uso de la subvención en bloque para el desarrollo de la comunidad (CDBG). La Ciudad utiliza estas subvenciones para proporcionar viviendas decentes, limpias, seguras y asequibles y crear un ambiente de vida adecuada y ampliar las oportunidades económicas, principalmente para las personas de ingresos bajos y moderados. El Plan Consolidado / Plan de Acción de la Ciudad de Visalia, que identifica proyectos y programas, fue previamente revisado y adoptado por el Concejo Municipal para cumplir con estos objetivos.

Como resumen, los fondos de HOME se usaron para la adquisición / rehabilitación de sitios de vivienda asequible y de viviendas asequibles de Autoayuda a través de la Organización de Desarrollo de Viviendas Comunitarias (CHDO) certificada por la Ciudad y la asistencia de alquiler basada en inquilinos. Los fondos del programa CDBG se usaron para mejoras públicas y de parques, cumplimiento con ADA, servicios públicos, aplicación de códigos, vivienda justa, gestión de casos de programas de vales, reparación de casas móviles para personas mayores y desarrollo económico, específicamente el reembolso del préstamo de la Sección 108.

**2017 BANDEJA CAPER** -Periodo de comentarios y próximas reuniones de la comunidad y del Ayuntamiento: 15 de agosto de 2018 al 13 de septiembre de 2018

<b>Citizens Advisory Committee</b> City Admin Bldg 220 N Santa Fe Visalia, CA 93292 <b>5 de septiembre de 2018</b> 5:30 pm	<b>Disability Advisory Committee</b> City Hall Council Chambers 220 N Santa Fe Visalia, CA 93292 <b>10 de septiembre de 2018</b> 5:00 pm	<b>North Visalia Neighborhood Advisory Committee</b> Manuel Hernandez Community Center 247 West Ferguson Avenue Visalia, CA 93291 <b>13 de septiembre de 2018</b> 5:30 pm
<b>City Council Public Hearing Meeting</b> City Hall Council Chambers 707 West Acequia, Visalia, CA 93291 <b>17 de septiembre de 2018</b> 7:00 pm		

La ciudad de Visalia recibirá comentarios sobre el Proyecto CAPER 2017 del 15 de agosto 2018 al 13 de septiembre de 2018.

**La audiencia pública para el CAPER 2017 se llevara a cabo el 17 de septiembre de 2018.**

El personal le invita a asistir a una de las reuniones de la comunidad o reunión del consejo municipal. Si no puede asistir a una reunión, puede enviar sus comentarios por correo electrónico a [Rhonda.haynes@visalia.city](mailto:Rhonda.haynes@visalia.city)

La información estará disponible en formatos alternativos a petición. Por favor contacte a: Rhonda Haynes, [Rhonda.haynes@visalia.city](mailto:Rhonda.haynes@visalia.city), (559) 713-4460. Las solicitudes de modificaciones o adaptaciones relacionadas con las discapacidades necesarias para facilitar la participación en las reuniones, incluidas las solicitudes de ayudas auxiliares, servicios o intérpretes, requieren plazos de entrega diferentes, que pueden llegar hasta cinco (5) días hábiles. Por favor, tenga esto en cuenta y proporcione con la mayor antelación posible para garantizar la disponibilidad. Los dispositivos de ayuda auditiva (ALD) están disponibles bajo petición.

Aviso publicado el 15 de agosto de 2018 y 1 publicación en el semanario – miércoles 16 de agosto de 2018

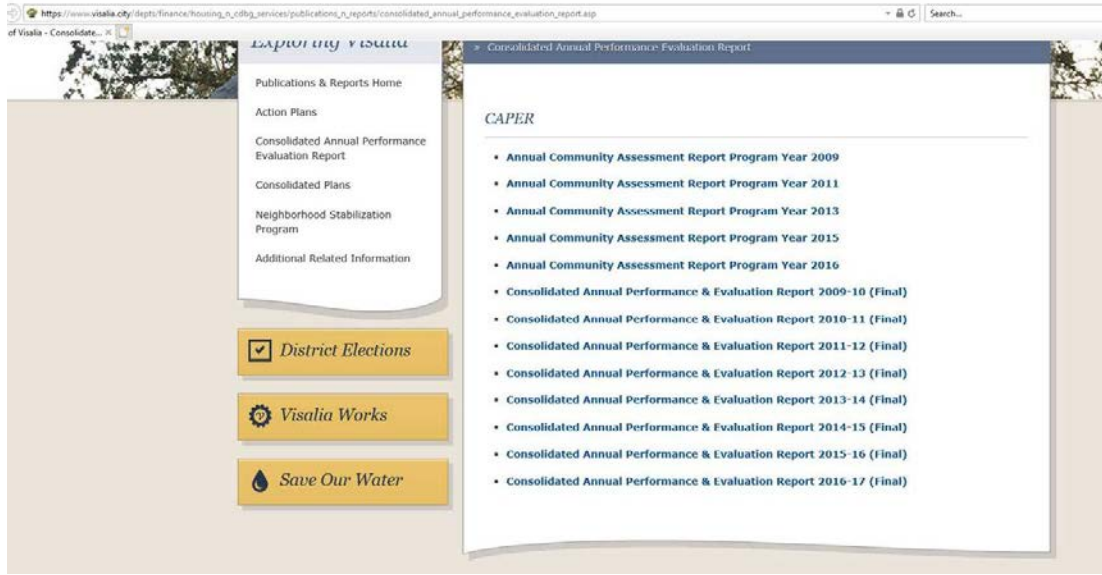
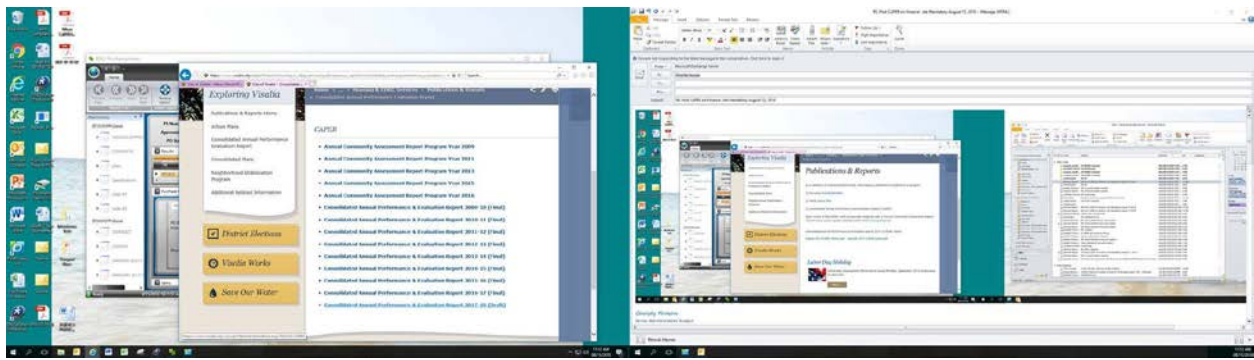
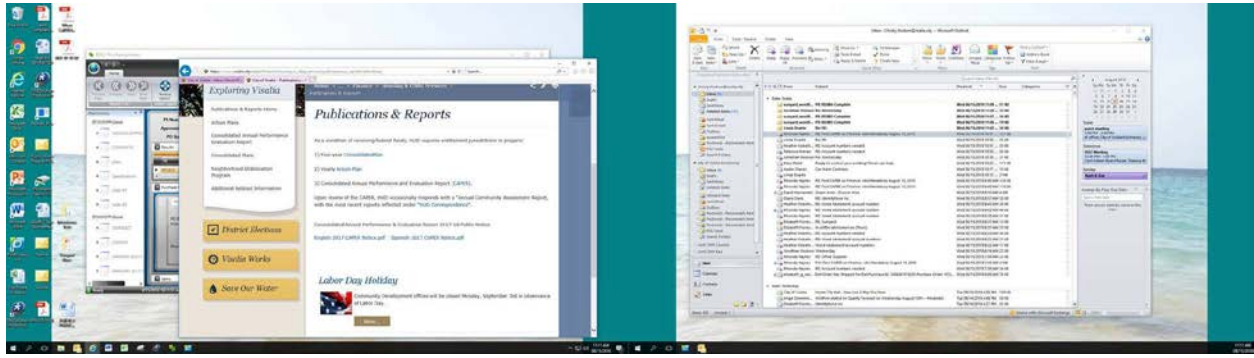


## Public Hearing Notice Spanish Certification

<b>CITY OF VISALIA   2017 Informe anual consolidado de desempeño y evaluación (CAPER)</b>						
<b>Aviso Público para Revisión y Comentario</b>						
<p><b>Revisión de logros de la Ciudad de Visalia</b> presentará su Informe anual de desempeño y evaluación (CAPER) consolidado para el año de programa 2017 (del 1 de julio de 2017 al 30 de junio de 2018) al Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD), no más tardar el 30 de septiembre de 2018. El CAPER es un informe anual que describe el desempeño en el cumplimiento de su objetivo con el uso de la subvención en bloque para el desarrollo de la comunidad (CDBG). La Ciudad utiliza estas subvenciones para proporcionar viviendas decentes, limpias, seguras y asequibles y crear un ambiente de vida adecuada y ampliar las oportunidades económicas, principalmente para las personas de ingresos bajos y moderados. El Plan Consolidado / Plan de Acción de la Ciudad de Visalia, que identifica proyectos y programas, fue previamente revisado y adoptado por el Consejo Municipal para cumplir con estos objetivos.</p> <p>Como resumen, los fondos de HOME se usaron para la adquisición / rehabilitación de sitios de vivienda asequible y de viviendas asequibles de Autoayuda a través de la Organización de Desarrollo de Viviendas Comunitarias (CHDO) certificada por la Ciudad y la asistencia de alquiler basada en inquilinos. Los fondos del programa CDBG se usaron para mejoras públicas y de parques, cumplimiento con ADA, servicios públicos, aplicación de códigos, vivienda justa, gestión de casos de programas de vales, reparación de casas móviles para personas mayores y desarrollo económico, específicamente el reembolso del préstamo de la Sección 108.</p> <p><b>2017 BANDEJA CAPER – Periodo de comentarios y próximas reuniones de la comunidad y del Ayuntamiento: 15 de agosto de 2018 al 13 de septiembre de 2018:</b></p> <p>La ciudad de Visalia recibirá comentarios sobre el Proyecto CAPER 2017 del 15 de agosto 2018 al 13 de septiembre de 2018.</p>						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;"> <b>Citizens Advisory Committee</b>                      City Admin Bldg                      220 N Santa Fe                      Visalia, CA 93292  <b>5 de septiembre de 2018</b>                      5:30 pm                 </td> <td style="padding: 2px;"> <b>Disability Advocacy Committee</b>                      City Hall Council Chambers                      220 N Santa Fe                      Visalia, CA 93292  <b>10 de septiembre de 2018</b>                      5:00 pm                 </td> <td style="padding: 2px;"> <b>North Visalia Neighborhood Advisory Committee</b>                      Manuel Hernandez Community Center                      247 West Ferguson Avenue                      Visalia, CA 93291  <b>13 de septiembre de 2018</b>                      5:30 pm                 </td> <td style="padding: 2px;"> <b>City Council Public Hearing Meeting</b>                      City Hall Council Chambers                      707 West Acequia                      Visalia, CA 93291  <b>17 de septiembre de 2018</b>                      7:00 pm                 </td> </tr> </table>	<b>Citizens Advisory Committee</b> City Admin Bldg 220 N Santa Fe Visalia, CA 93292 <b>5 de septiembre de 2018</b> 5:30 pm	<b>Disability Advocacy Committee</b> City Hall Council Chambers 220 N Santa Fe Visalia, CA 93292 <b>10 de septiembre de 2018</b> 5:00 pm	<b>North Visalia Neighborhood Advisory Committee</b> Manuel Hernandez Community Center 247 West Ferguson Avenue Visalia, CA 93291 <b>13 de septiembre de 2018</b> 5:30 pm	<b>City Council Public Hearing Meeting</b> City Hall Council Chambers 707 West Acequia Visalia, CA 93291 <b>17 de septiembre de 2018</b> 7:00 pm	<p><b>La audiencia pública para el CAPER 2017 se llevara a cabo el 17 de septiembre de 2018.</b></p> <p>El personal le invita a asistir a una de las reuniones de la comunidad o reunión del consejo municipal. Si no puede asistir a una reunión, puede enviar sus comentarios por correo electrónico a <a href="mailto:Rhonda.haynes@visalia.city">Rhonda.haynes@visalia.city</a>.</p> <p>La información estará disponible en formatos alternativos a petición. Por favor contacte a: Rhonda Haynes, <a href="mailto:Rhonda.haynes@visalia.city">Rhonda.haynes@visalia.city</a>, (559) 713-4460. Las solicitudes de modificaciones o adaptaciones relacionadas con las discapacidades necesarias para facilitar la participación en las reuniones, incluidas las solicitudes de ayudas auxiliares, servicios o intérpretes, requieren plazos de entrega diferentes, que pueden llegar hasta cinco (5) días hábiles. Por favor, tenga esto en cuenta y proporcione con la mayor antelación posible para garantizar la disponibilidad. Los dispositivos de ayuda auditiva (ALD) están disponibles bajo petición.</p>	
<b>Citizens Advisory Committee</b> City Admin Bldg 220 N Santa Fe Visalia, CA 93292 <b>5 de septiembre de 2018</b> 5:30 pm	<b>Disability Advocacy Committee</b> City Hall Council Chambers 220 N Santa Fe Visalia, CA 93292 <b>10 de septiembre de 2018</b> 5:00 pm	<b>North Visalia Neighborhood Advisory Committee</b> Manuel Hernandez Community Center 247 West Ferguson Avenue Visalia, CA 93291 <b>13 de septiembre de 2018</b> 5:30 pm	<b>City Council Public Hearing Meeting</b> City Hall Council Chambers 707 West Acequia Visalia, CA 93291 <b>17 de septiembre de 2018</b> 7:00 pm			

<input type="checkbox"/> PROOF O.K. BY: _____ <input type="checkbox"/> O.K. WITH CORRECTIONS BY: _____	
PLEASE READ CAREFULLY • SUBMIT CORRECTIONS ONLINE	
ADVERTISER: CITY OF VISALIA- FINANCE SALES PERSON: MELISSA ROME PUBLICATION: VS-VT DAILY SIZE: 3 col X 8 in	PROOF CREATED AT: 8/7/2018 2:39 PM PROOF DUE: - NEXT RUN DATE: 08/15/18
VS-0000271712.INDD	

Posted on City Website



**CAPER**


https://www.visalia.city/news/displaynews.asp?NewsID=16235&TargetID=47&rtatjch91218 Search...


City of Visalia - News in Det...

*Exploring Visalia*

News Home  
Return to Previous Page


District Elections

 Visalia Works

 Save Our Water

## News Details

### First Look at 9/17 City Council Meeting



Join us for the next meeting of the Visalia City Council on Monday, September 17th.

Monday's meeting has no Work Session, so the meeting will start at 7 p.m. with the Regular Session. It will include, but is not limited to, the following items:

- Moment of Silence for Eunice Riso
  - Ms. Riso was a community champion and important member of the City of Visalia team for many years. She passed away on August 19, 2018, but her love and expertise in leisure and community service programs will live on throughout our City.
- A special presentation by the City of Visalia Environmental Committee as they award the 2018 Low Water Use Landscape Design Award to Liz and Ed Emerick.
- Public hearing for the 2017- 2018 Consolidated Annual Performance and Evaluation Report (CAPER)
  - The CAPER is a report prepared by the City's Housing Specialist that outlines our progress and performance in directing federal funds from the U.S. Department of Housing and Urban Development (commonly known as HUD) to help fund local affordable housing programs.
  - These include funds for tenant based rental assistance, a senior mobile home rehab program, American with Disabilities Act improvements and more.
- Public hearing to authorize an amendment to the Neighborhood Stabilization Program 1 (NSP1)
  - The City is nearing the closeout of the NSP1 grant, a grant provided by the federal government in 2008 to address the foreclosure crisis' impact in Visalia.
  - Staff is asking to reallocate NSP1 funds to Self-Help Enterprises for transitional/respite/bridge facility for individuals experiencing homelessness.

Once available, the full agenda will be [hosted here](#).

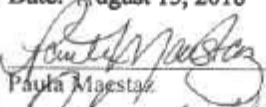
**Affidavit of delivery of a copy of the Public Hearing Notice for  
the 2017 Consolidated Annual Performance and Evaluation  
Report (CAPER) to:**


Locations:

- City of Visalia City Hall West, 707 E Acequia Ave (x2)
- US Post Office, 111 W Acequia Ave
- Tulare Kings Hispanic Chamber, 119 S Church St
- City of Visalia City Hall East, 315 E Acequia Ave
- Habitat for Humanity, 637 S. Lovers Lane
- City of Visalia City Admin, 220 N Santa Fe
- City of Visalia Transit Division, 425 E Oak Ave
- CSET 312 NW 3rd Ave
- Continuum of Care, 1900 N Dinuba Blvd, Ste G
- Visalia Public Library, 200 W Oak Ave
- Family Services Supportive Housing, 307 W Murray Ave
- Self Help Enterprises, 8445 W Elwin Ct
- Employment Connection, 4025 W Noble Ave

I solemnly swear under penalty of perjury that on August 15, 2018, I personally delivered a Public hearing notice to the locations referenced above.

Date: August 15, 2018

  
Paula Magstad

  
Confirmed by: Rhonda Hayes

8-15-18  
date

8-15-18  
date

**Affidavit of delivery of the City's Draft 2017/18 Consolidated Annual Performance and Evaluation Report (CAPER) to:**

Locations:

City of Visalia City Hall East, 315 E Acequia Ave

Visalia Public Library, 200 W Oak Ave

City of Visalia City Hall West, 707 E Acequia Ave

City of Visalia City Hall North, 220 N Santa Fe

I solemnly swear under penalty of perjury that on March 16, 2018, I personally delivered the Draft 2017/18 CAPER to the locations referenced above.

 Paula Mastaz	<u>8-15-18</u> Date
 Confirmed by : Rhonda Haynes	<u>8-15-18</u> Date

## Attachment "A-3" Citizens Advisory Committee Agenda

### CAC Working Agreements

- ❖ Start/End on time
- ❖ Be committed to CAC and subcommittees
- ❖ Listen to one person at a time
- ❖ Volunteer time liberally- be available and participate in events
- ❖ Agree to disagree- Respect others
- ❖ Follow through on commitments
- ❖ Express your opinions- Seek balanced input
- ❖ Enjoy our time together!

### CAC MEMBERS

Beatie, Mary  
Calhoun, Carla  
Eiben, Joe  
Lane, Mike  
Mirwald, Phil  
Monroe, Suzanne  
Poochigian, Brian  
Rosales, Joel  
Ruiz, Frank

### City of Visalia

In Compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4512 48-hours in advance of the meeting. For Hearing Impaired – Call (559) 713-4900 (TTY) 48-hours in advance of the scheduled meeting time to request signing services.

Any written materials relating to an item on this agenda submitted to the Citizens Advisory Committee after distribution of the agenda packet are available for public inspection at City Hall West, 707 W. Acequia, Visalia, CA 93291, during normal business hours.

### Citizens Advisory Committee

Wednesday, September 5, 2018

5:30 p.m.

220 N. Santa Fe, Visalia CA  
AGENDA

5:30 p.m. Welcome and public comment  
This is the time set aside for the Committee to receive public comment on issues which are not already included on the agenda. Public comment regarding items on the agenda may be open to public comment prior to the committee's discussion of the agenda item and before any action is taken on the agenda item. Members ask that comments are kept brief and positive. In fairness to all who wish to speak, each speaker will be allowed three minutes. Please begin your comments by stating your name and the street you live on.

5:35 p.m. Approval of August 1, 2018 minutes

5:40 p.m. Interview of Potential New Candidate for CAC

- Joel Reed

6:00 p.m. CAC Review of the following items under the Community Development Block Grant (CDBG) Program:  
- Review of the Consolidated Annual Performance and Evaluation Report (CAPER)  
- NSP1 Amendment to add Public Facility (Eligible Use "E" – Redevelopment Activity; Non-Profit- Self Help utilizing remaining NSP1 funds (up to \$225,000 remaining to close out NSP1 grant) toward acq/rehab of a transitional/bridge housing public facility.  
- (Rhonda Haynes will present the CAPER and NSP1 Amendment for CAC review and recommendations to Council)

6:30 p.m. CAC Committee Items  
- Public Opinion Survey  
(Discussion of planning points for next year's survey.)  
- Non-Profit Grant Program  
(Update on the 2018 Program.)  
- Measure N Update  
(Discussion of Maintenance Needs and updates on Measure N.)

6:55 p.m. Items for Future Agenda Consideration

7:00 p.m. Adjourn

Next Meeting: October 3, 2018

# Attachment "A-4" Disability Advocacy Committee Agenda

## DAC Working Agreements

- ❖ Start/End on time
- ❖ Be committed to DAC
- ❖ Listen to one person at a time
- ❖ Volunteer time liberally- be available and participate in events
- ❖ Agree to disagree- Respect others
- ❖ Follow through on commitments
- ❖ Express your opinions- Seek balanced input
- ❖ Enjoy our time together!

## City of Visalia Disability Advocacy Committee Agenda



For the regular meeting of:  
Monday, September 10, 2018  
Time: 5:00 p.m.

Location: City Hall Administration, Conference Room  
220 N Santa Fe St, Visalia CA

<b>Chair:</b> Alvin Martin	<b>Member:</b> Deidra Nelson
<b>Co-Chair:</b> Brittney Deming	<b>Member:</b> Vacant
<b>Member:</b> Jay Anderson	<b>Alternate:</b> Vacant
<b>Member:</b> Jamie Gonzalez	<b>Alternate:</b> Vacant
<b>Member:</b> George Curtis	

1. Call meeting to Order
2. Introductions & Welcome
3. **Public Comment or Written Communication.**  
*At this time, those in the audience are encouraged to address the Committee on any item not already included on tonight's agenda. The Committee cannot legally act on a matter that is not on the agenda. However, the Committee can investigate an issue and respond within a reasonable period of time. Speakers will be limited to a 5 minute presentation unless granted additional time by the Committee Chairperson.*
4. Approval of August 13, 2018 Minutes
5. **Melody Murch:** Discuss proposed Service Refusal Policy for Visalia Transit.
6. **Rhonda Haynes:** Review and comments on accomplishments of the 2017 Consolidated Annual Performance and Evaluation Report (CAPER). Review proposal to amend the NSP1 Action Plan 2008; to add eligible use Activity "E" Redevelopment for a public facility, redirect NSP 1 funds from Habitat for Humanity to Self Help enterprises; provide remaining funds (approx. \$225K ) to an eligible non-profit (Self-Help) for use toward a public facility.
7. **Discuss Upcoming Meetings and Events**
8. **Adjourn**

Any written materials relating to an item on this agenda submitted to the Disability Advocacy Committee/Commission after distribution of the agenda packet are available for public inspection in the Community Development Office, 315 E. Acequia, Visalia, CA 93291, during normal business hours.

Next Meeting: October 8, 2018

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4437 48 hours in advance of the meeting. For Hearing Impaired - Call (559) 713-4900 (TDD) 48-hours in advance of the scheduled meeting time to request signing services. Visually Impaired - If enlarged print of Braille copy is desired, please request in advance of the meeting and services will be provided as soon as possible after the meeting.

# **Attachment "A-5" North Visalia Neighborhood Advisory Committee Agenda**

**North Visalia Neighborhood Advisory Committee**

**Thursday September 13, 2018**

**5:30 PM**

**Wittman Village Community Center**

**315 Pearl St.**

**Visalia, California**

## **AGENDA**

**Introductions**

**Approval of Minutes from August 9, 2018**

### **Citizen's Requests**

The North Visalia Neighborhood Advisory Committee requests that a 3 minute time limit be observed for requests. Please note that issues raised under Citizen's Requests are informal only and the North Visalia Neighborhood Advisory Committee will not take action at this time.

### **Discussion/Action**

Rhonda Haynes

Discussion:

- Review and comments on accomplishments of 2017 Consolidated Annual Performance and Evaluation report (CAPER)
- Review proposal to amend the NSP1 Action Plan 2008; to add eligible use Activity "E" Redevelopment for a public facility, redirect NSP1 funds from Habitat for Humanity to Self Help Enterprises; provide remaining funds (approx. \$225k) to an eligible non-profit (Self Help) for use toward a public facility.

Action:

- The NVAC may provide comments on the expenditures (2017 CAPER) and comments on the proposed change and use of NSP1 funds.

### **Discussion**

Agent Whaley

- Street makings- Wittman Village Community Center



**Residential Committee Update**

Jackie Covera

**Parks and Recreation Committee Update**

Esther Mirador

**Commercial Committee Update**

Bob Ludekens

- Goals

**Economic Update**

Lt. Abbott

**Committee Member Attendance**

Member Name	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019
Maria Gonzales	P	P	A	P						
Frank Romine	P	P	P	A						
Esther Mirador	P	P	P	P						
Bob Ludekens	P	P	P	P						
Jackie Covera	P	A	P	A						
Vincent Salinas	P	A	P	P						
P = Present A= Absent										

“In order for a commission/committee to meet, conduct business and take action, a quorum must be present. A quorum is generally defined as a majority (one more than half) of appointed members to the particular advisory body.” As such, the Transit Advisory Committee, which has nine appointed positions, must have a minimum of five members present to reach a quorum.

Effective April 1, 2012, excessive absenteeism, which is defined to mean missing three consecutive regular meetings or four regular meetings in a 12 month period, shall constitute resignation of the member and the member shall be considered removed from the advisory board.

**Upcoming Neighborhood Events**

**City of Visalia Calendar**

<http://www.visalia.city/cals/default.asp>

**Visalia Chamber of Commerce Calendar**

<http://visaliachamber-dev.chambermaster.com/events/calendar/>

**Next Meeting**

Thursday October 11, 2018  
Wittman Village Community Center  
315 Pearl St.  
Visalia, California

Any written materials relating to an item on this agenda submitted to the North Visalia Neighborhood Advisory Committee after distribution of the agenda packet are available for public inspection in the Visalia Police Department District 1 Substation Office, 204 NW 2<sup>nd</sup>, Visalia, CA 93291, during normal business hours.  
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4475. 48 hours in advance of the meeting. For Hearing Impaired – Call (559) 713-4429 (TDD) 48-hours in advance of the scheduled meeting time to request signing services. Visually Impaired – If enlarged print or Braille copy is desired, please request in advance of the meeting and services will be provided as soon as possible after the meeting.

**Affidavit of posting a notice related to the Consolidated  
Annual Performance and Review Report (CAPER)  
of a revised location for the North Visalian Neighborhood  
Advisory Committee meeting.**

**Meeting location from:**

North Visalia Neighborhood Advisory Committee  
Manuel Hernandez Community Center  
247 West Ferguson Avenue  
Visalia, CA 93291

**September 13, 2018  
5:30 pm**

**Corrected location is:**

North Visalia Neighborhood Advisory Committee  
Wittman Center  
315 Pearl Street  
Visalia, CA 93291

**September 13, 2018  
5:30 pm**

I solemnly swear under penalty of perjury that on 9-4-18, I personally delivered a notice in regards to the corrected location of the North Visalia Neighborhood Advisory Committee meeting as referenced above.

Date: 9-4-18 M WALEY 9-4-18  
City Staff: \_\_\_\_\_ date  
Confirmed by: City Staff [Signature] 9/4/18  
date

**Meeting location Change for North Visalia Neighborhood Advisory  
Committee Meeting on September 13, 2018**

**The meeting has been changed from Manuel Hernandez Center:**

**North Visalia Neighborhood Advisory Committee**  
Manuel Hernandez Community Center  
247 West Ferguson Avenue  
Visalia, CA 93291

**September 13, 2018**

**5:30 pm**

**To Wittman Center, location is:**

**North Visalia Neighborhood Advisory Committee**

Wittman Center

315 Pearl Street

Visalia, CA 93291

**September 13, 2018**

**5:30 pm**

## Attachment "A-6" City Council September 17, 2018 Report

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**Visalia City Council  
Regular Meeting Agenda**

Mayor	Warren Gubler
Vice Mayor	Bob Link
Council Member	Greg Collins
Council Member	Phil Cox
Council Member	Steve Nelsen



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**Monday, September 17, 2018**

**City Hall Council Chambers  
707 W. Acequia**

**NO WORK SESSION SCHEDULED  
CLOSED SESSION 6:00 PM  
REGULAR SESSION 7:00 PM**

**CLOSED SESSION**

*See separate Closed Session agenda for details.*

**CALL TO ORDER REGULAR SESSION**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE - EUNICE RISO**

**SPECIAL PRESENTATIONS/RECOGNITION**

1. La Joya Middle School - Odyssey of the Mind Division Placement at World Competition
2. Environmental Committee Award - 2018 Low-water, landscape design award to Liz and Ed Emerick
3. Proclamation - Love Your Parks Day

**ITEMS OF INTEREST**

**PUBLIC COMMENTS**

*This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Visalia City Council. The Council asks that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.*

*This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items, and all Regular or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.*

*In fairness to all who wish to speak tonight, each speaker will be allowed three minutes. Timing lights mounted next to the lectern will notify you with a flashing red light when your time has expired. Please begin your comments by stating and spelling your name and providing your city of residence.*

#### **CONSENT CALENDAR**

*Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.*

4. Authorization to read ordinances by title only.
5. Accept the City of Visalia Cash and Investment Report for the fourth quarter ending June 30, 2018.
6. Approve Resolution Number 2018-51 adopting the City of Visalia's Investment Policy and Delegating Authority to invest funds for the City to the Finance Director/Treasurer for fiscal year 2018/19.
7. Authorization to award a contract for execution of debit/credit card and ACH transactions for Utility Billing to Merchant Partners US Worldpay in an amount not to exceed \$24,500 per year. This is a one year contract that is renewable annually up to four additional years.
8. Authorize the City Manager to award the design contract for RFP 17-18-48, Professional Design Services for the 2018 Accessible Curb Ramps at Various Locations in an amount not to exceed \$141,170 to QK Inc.
9. Request to amend four traffic mitigation measures of the certified Second Partial Recirculated Final EIR (SCH#2008121133) for Conditional Use Permit No. 2007-17, for the expansion of the Walmart store located at 1819 E. Noble Avenue (Resolution No. 2018-50 required).

**REGULAR ITEMS AND PUBLIC HEARINGS**

*Comments related to regular Items and Public Hearing Items are limited to three minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.*

10. Public Hearing and recommended approval of the 2017-18 Program Year Consolidated Annual Performance and Evaluation Report (CAPER) (Resolution No. 2018-49 required).
11. Public Hearing to authorize an amendment to the Neighborhood Stabilization Program 1 (NSP1) funds to add an eligible NSP1 Activity "E" – Redevelopment for a public facility; and redirect \$225,000 in remaining funds to Self Help Enterprise.

**CLOSED SESSION REPORT**

**ADJOURNMENT**

**Upcoming Council Meetings**

- City Council Closed Session, Monday, October 01, 2018
- City Council Regular Meeting, Monday, October 01, 2018
- City Council Regular Meeting, Monday, October 15, 2018

*Note: Meeting dates/times are subject to change, check posted agenda for correct details.*

*In Compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4512 48-hours in advance of the meeting. For Hearing Impaired – Call (559) 713-4900 (TTY) 48-hours in advance of the scheduled meeting time to request signing services.*

*Any written materials relating to an item on this agenda submitted to the Council after distribution of the agenda are available for public inspection in the Office of the City Clerk, 220 N. Santa Fe Street, Visalia CA 93292, during normal business hours.*

**City of Visalia  
Agenda Item Transmittal**

**Meeting Date:** 9/17/2018

**Agenda Item Number (Assigned by City Clerk):** 10.

**Agenda Item Wording:** Public Hearing and Recommended Approval of the 2017-18 Program Year Consolidated Annual Performance and Evaluation Report (CAPER). Resolution No. 2018-49 required

**Deadline for Action:** 9/17/2018

**Submitting Department:** Finance

**Contact Name and Phone Number:**  
Rhonda Haynes, Housing Specialist; 713-4460, [Rhonda.haynes@visalia.city](mailto:Rhonda.haynes@visalia.city)  
Renee Nagel, Finance Director, 713-4375, [renee.nagel@visalia.city](mailto:renee.nagel@visalia.city)

**Department Recommendation:** That the City Council hold a public hearing and:  
1) Approve the submission of the 2017-18 Program Year Consolidated Annual Performance and Evaluation Report (CAPER). Resolution No. 2018-49

The CAPER report must be submitted to the U. S. Department of Housing and Urban Development (HUD) by or before September 30, 2018.

**Summary:** Annually the City is required to prepare a Consolidated Annual Performance and Evaluation Report (CAPER) and approve a resolution (attachment A). This report is submitted to HUD to evaluate the City's overall progress and performance for the year that has ended (July 1, 2017 through June 30, 2018). The programs that are being reported were also approved in the City's 5-year Consolidated Plan (2015-2019), referred to as the "ConPlan". This is the third year (2017) evaluation period of the ConPlan.

The CAPER is prepared in compliance with the U.S. Department of Housing and Urban Development (HUD) requirements for the use of HOME Investment Partnership Funding (HOME) and Community Development Block Grant (CDBG) expenditures.

The CAPER 2017-18 funds were directed toward projects and programs, primarily benefiting low and moderate-income households, people and areas. The full CAPER report is included (attachment "B"). A quick review of 2017 HOME and CDBG expenditure tables and accomplished goals is included as (attachments "C-1", and "C-2"). Carryover funding toward approved projects are shown in (attachment "D").

**COUNCIL ACTION:** Approved as Recommended

-59-

SN / GE 4-0  
Gubler Absent

SEP 17 2018



**Item 10. - Page 2**

As required, the CAPER was published on the City’s website and reviewed with three committees in September during the 30 day comment period (August 15, 2018 through September 13, 2018). A summary of comments received up to the time of this report is included as Attachment "E". Any additional comments received, will be provided to Council at the public hearing meeting on Sept 17, 2018.

**Background Discussion:** The focus for the 2017 Action Plan (FY 2017/18) continued with successful programs, such as affordable housing working with HOME funded Self Help Enterprises, as a Certified Community Housing Development Organization (CHDO), HOME Tenant Based Rental Assistance (TBRA) CDBG Senior mobile home rehabilitation program; CDBG ADA compliance improvements; CDBG public services through the Continuum of Care, fair housing education, voucher and Case Management/Street Outreach programs; code enforcement, and the Section 108 loan repayment.

Key accomplishments by project/program name, funding source, and unit goals accomplished include:

The 2017/18 HOME funding consisted of a prior year carry over of \$1.14 million and \$0.64 million in grant and program income. Total expenditures for the year were \$0.16 million, leaving a \$1.631 million carryover to FY 2018/19 as shown in the table below. The carryover is committed to approved ongoing projects with Self Help and rental assistance which is currently being spent.

<b>16/17 Prior Year Carry over</b>	<b>\$1,149,474.62</b>
<b>17/18 Revenue</b>	
HOME Grant	\$371,694.00
Program Income	\$270,686.94
<b>Total Revenue</b>	<b>\$642,380.94</b>
<b>17/18 Expenditures</b>	<b>(\$160,621.60)</b>
<b>2018/19 Carry Over*</b>	<b>\$1,631,233.96</b>
*Note - the 2018/19 Carry Over is committed to projects and is not available to be appropriated.	

Accomplishments for HOME include:

- **Assisting At Risk or Homeless Housing:**
  - The TBRA program assisted four (4) households with rental payments for the year. Currently one additional household is now renting and four (4) additional households are searching for a unit, which will be 9 households in the 2018 CAPER. Case Management services are also available to the tenants through other funding sources (City Housing Funds – old Low/Mod Redevelopment Funds)

- o Self Help acquired a six (6) unit multi-family project (Encina Project), utilizing a portion of the set aside HOME CHDO funding toward acquisition (\$436,656) and \$100,000 in Housing funds. These units shall benefit low and very low income tenants, with the goal of being utilized as Permanent Supportive Housing.
- **Affordable Homeownership:**
  - o Self Help is also utilizing approximately \$1,075,000 HOME CHDO funds toward the construction of five (5) single family homes on NW 5th.

The 2017/18 CDBG funding consisted of a prior year carry over of \$0.85 million and \$1.26 million in grant, program income, and fines. Total expenditures for the year were \$1.08 million, leaving a \$1.036 million carryover to FY 2018/19 as shown in the table below. The carryover is committed to approved ongoing projects and is currently being spent.

<b>16/17 Prior Year Carry over</b>	\$854,161.30
<b>17/18 Revenue</b>	
CDBG Grant	\$1,188,919.00
Program Income	\$36,912.55
Code Enforcement Fines	\$37,764.40
<b>Total Revenue</b>	<b>\$1,263,595.95</b>
<b>17/18 Expenditures</b>	<b>(\$1,081,578.66)</b>
<b>2018/19 Carry Over*</b>	<b>\$1,036,178.59</b>
*Note - the 2018/19 Carry Over is committed to projects and is not available to be appropriated.	

Accomplishments in 2017 for CDBG include:

- Public Services:
  - **Homeless Public Services:**
    - o The CDBG Case Management Public Service program agreement with Family Services was extended due to the timing of hiring staff members. Family Services continues to work with the City's police department, such as street outreach, which reached 47 people, and provided 125 case management services to individuals.
    - o The CDBG Voucher public service program continues to assist 13 households and provided 215 case management services to individuals.
    - o Continuum of Care, continues to meet with non-profit housing and service providers, implementing the new Vulnerability Index Assessment Tool. Services include:
      - § Point In Time Survey: 462 people experiencing homelessness, which includes Transitional and Emergency Housing.
      - § Project Homeless Connect event: 303 people were served and reported they were at risk or were experiencing homelessness.

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- **Fair Housing Public Services:**
  - FHCCC conducted Fair Housing Education Workshop was held in April 2018. In addition this program identified areas that need improvement. 550 brochures were disbursed to locations throughout Visalia in English and Spanish; and
  - Fair Housing referrals were made to legal services, private attorneys and code enforcement with resolution of 20 complaints related to rental, accessibility, terms/conditions, race, color, handicap, familiar status, and national origin. Other state violations related to discrimination (32 people).
- **Code Enforcement:**
  - 523 violations issued. 177 cases were resolved in CDBG targeted area, 128 were resolved by the property owner with a total of 346 cases resolved.
- **Housing:**
  - Self Help administers the CDBG Senior Mobile Home Repair Program (SMHRP). Five (5) participants received assistance, with additional applicants under review.
- **Public Parks, Facilities & Improvements:**
  - ADA project at Akers Street provided accessible sidewalk and truncated domes. Other ADA projects at Houston are underway in the design phase with 26 various locations.
  - Jefferson Park and Village Park projects are underway in the design phase.
  - Section 108 loan repayment toward the West Acequia Parking Structure.

Additional information related to existing project commitments underway; with their respective carry-forward (remainder) balance is provided as Attachment "D". The full CAPER report provides greater details related to project and program accomplishments, provided herein as Attachment "E".

### Summary of Community and Council comments:

The public comment period began August 15, 2018 and ended September 13, 2018. Staff attended three community meetings advising members of the opportunities to provide community feedback and review the accomplishments reported within the CAPER. The committees were Citizens Advisory Committee (CAC) on September 5, 2018, who would like to see more information available to the public regarding what the city is doing to address homeless needs. The Disability Advocacy Committee (DAC) on September 10, 2018, and North Visalia Neighborhood Advisory Committee (NVNAC) on September 13, 2018 comments will be included in the final report. Comments received up to the time of report submission are included as Attachment "E" community input/comments. If additional comments are submitted or received during the public comment period and this council meeting, they will be included in the final report to HUD and reflected within the final document, which is included on the City's website for public review.

**Fiscal Impact:** N/A

**Prior Council Action:** Annually, City Council reviews and approves action plan and amendments, and the CAPER

**Other:** None

**Committee/Commission Review and Action:**

Presented public notice information and unit goals accomplished table to the Citizens Advisory Committee (CAC) on September 5, 2018; Disability Advocacy Committee (DAC) on September 10, 2018, and North Visalia Neighborhood Advisory Committee (NVNAC) on September 13, 2018.

**Alternatives:** Not approve submission of the CAPER and risk future funding.

**Attachments:** Attachment "A", Resolution No. 2018-\_\_

Attachment "B", 2017-18 CAPER Report

Attachment "C", 2017-18 HOME & CDBG Expenditure Table

Attachment "D", Carryover information

Attachment "E", Community input/comments

**Recommended Motion (and Alternative Motions if expected):**

Move to adopt Resolution No. 2018-49, approving the 2017-18 Program Year Consolidated Annual Performance and Evaluation Report (CAPER).

Copies of this report have been provided to:

**Environmental Assessment Status**

**CEQA Review:** N/A- completed prior to expending funds for each project

Attachment "C-1" 2017-18 CAPER HOME

HOME 2017-18 Revenue/ Expenses (as of 7.25.18)		HOME Expenditures
<b>HOME INVESTMENT PARTNERSHIP FUNDING</b>		
<b>HOME SOURCES OF REVENUE:</b>		Units
Cash - Beginning Balance	\$ 1,149,474.62	
Development Agreements		
Transfers In and Out		
Annual HOME Grant Amount	\$ 371,694.00	
HOME matching funds - 25% Requirement		
*Program Income anticipated (24 months or less to commit by agreement)	\$ 270,686.94	
Interest Earnings/Investment Earnings		
<b>TOTAL HOME REVENUE</b>	<b>\$ 1,791,855.56</b>	
<b>HOME EXPENDITURES:</b>		
<b>Administration, Planning</b>		
Operating	\$ 5,682.91	
Direct/ Indirect Allocation	\$ 23,031.22	
Loan Servicing	\$ 12,342.71	
Developer and other Agreements	\$ -	
<b>Subtotal Admin and Operating</b>	<b>\$ 41,056.84</b>	1
Net for HOME Programs and Projects	\$ 1,750,798.72	
<b>AFFORDABLE HOUSING STRATEGY</b>		
<b>Affordable Housing Opportunities</b>		
Foreclosure Acquisition Program (FAP) (no longer administered)	\$ -	N/A
Down Payment Assistance Program	\$ -	Under SHE
TBRA Pilot Program (Tenant Based Rental Subsidy)	\$ 22,217.00	CHDO
*CHDO-Scattered Site Single Family Acquisition/Rehabilitation Program	\$ 97,347.76	4 Tenants finalizing costs
<b>Affordable Rental Housing Opportunities</b>		
New Construction- Multi-Family Rental Development	\$ -	N/A
*CHDO-Scattered Multi- Family Site Acquisition/Rehabilitation Program	\$ -	Underway
<b>Suitable Living Environment</b>		
<b>Subtotal HOME Programs &amp; Projects</b>	<b>\$ 119,564.76</b>	
<b>TOTAL HOME EXPENDITURES</b>	<b>\$ 160,621.60</b>	
<b>HOME Revenues less Expenditures remaining balance</b>	<b>\$ 1,631,233.96</b>	
<small>**CHDO- Community Housing Development Organization- non-profit with 501c3 status; Remaining Project balance is included in HOME Amendment.</small>		

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National Objective - Code		Attachment "C-2" 2017-18 CAPER CDBG		
		CDBG 2017-18 Revenue/Expenses (as of 8.27.18)	CDBG expenditures	Units
<b>COMMUNITY DEVELOPMENT BLOCK GRANT</b>				
<b>CDBG SOURCES OF REVENUE:</b>				
	Cash - Beginning Balance		\$ 854,161.30	
	Development Agreements			
	Transfers In and Out			
	Annual CDBG Grant Amount		\$ 1,188,919.00	
	***Program Income		\$ 36,912.55	
	Code Applicable Credits (PI)****		\$ 37,764.40	
	Interest Earnings/Investment Earnings			
	<b>TOTAL CDBG REVENUE</b>		<b>\$ 2,117,757.25</b>	
<b>CDBG EXPENDITURES:</b>				
<b>Administration, Planning</b>				
	Operating		\$ 173,845.23	
	Direct/ Indirect Allocation			
	Fairhousing (AI, Testing, etc)			
	Loan Servicing			
	Developer and other Agreements			
21A	<b>Subtotal Admin and Operating</b>		<b>\$ 173,845.23</b>	
	Net for CDBG Programs and Projects		\$ 1,943,912.02	
<b>AFFORDABLE HOUSING STRATEGY</b>				
<b>Suitable Living Environment</b>				
14A	Senior Mobile Home Repair Program (Owner Occupied)		\$ 84,966.00	5
15 Code	Code Enforcement - Target Areas (Neighborhood Service)		\$ 118,560.31	523
<b>HOMELESSNESS STRATEGY</b>				
<b>Public Services</b>				
05 Public Service	Continuum of Care Support		\$ 15,000.00	462
05 Public Service	Voucher Program- Family Services		\$ 24,843.54	13
05 Public Service	Pilot Case Management/Street Outreach		\$ 49,317.76	47
<b>NON-HOUSING COMMUNITY DEVELOPMENT STRATEGY</b>				
<b>Public Improvements</b>				
03L	Public Improvements/including Public Parking, ADA Compliance Projects (9206)		\$ 51,111.83	Houston Underway
03 L	Public Infrastructure Improvements, including Public Parking, ADA Compliance Projects *Note: This allocation may increase or decrease depending upon allocations		\$ -	Underway 26 Ramps
<b>Public Facility Improvements</b>				
	Public Facility Improvements			n/a
	Other Public Facility Improvements (TBD)			n/a
<b>Park Improvements</b>				
03F	Low/mod Park(s) Improvements (Eligible CDBG Parks) Jefferson Park		\$ 3,922.39	underway
<b>Other Public Services</b>				
05J	Fair Housing Education (Public Service)** Fair Housing Council of Central CA)		\$ 18,750.00	52
<b>Economic Development</b>				
19F	West Acequia Parking Structure Loan- Section 108 Loan Repayment		\$ 541,261.60	
	<b>Subtotal Programs &amp; Projects</b>		<b>\$ 907,733.43</b>	
	<b>TOTAL CDBG EXPENDITURES</b>		<b>\$ 1,081,578.66</b>	
	<b>CDBG Revenue less Expenditures- Remaining balance</b>		<b>\$ 1,036,178.59</b>	
	Includes Code Revenue carryover of \$26,287.43 to be used toward Code Expenses			
	% for Public Services only (Max allowed 15%)		7.46%	
	**CDBG Estimated PI shall be directed toward ADA projects			

Attachment "D" CDBG and HOME Carryover Project Balance (Committed funding)			
HOME INVESTMENT PARTNERSHIP FUNDING	HOME 2017 Expenditure Dollars 6-30-18	HOME Carryover	
<b>Source of Revenue:</b>			
Previous Year Carryover	\$ 1,149,474.62		
2017-18 Annual Grant Amount (HOME)	\$ 371,694.00		
Program Income Received through 6-30-18	\$ 270,686.94		
<b>Subtotal Revenue</b>	<b>\$ 1,791,855.56</b>		
<b>EXPENDITURES:</b>			
Administration, Loan Servicing & Operating	\$ 41,056.84	\$ 151,328.98	toward Admin/Operations
Net for Programs and Projects	\$ 1,750,798.72		
<b>Expenditures:</b>			
<b>Homeownership</b>			
<b>AFFORDABLE HOUSING STRATEGY</b>			
<b>Affordable Housing Opportunities</b>			
TBRA Pilot Program (Tenant Based Rental Subsidy)	\$ 22,217.00	\$ 277,783.00	Committed to Tenants Rents
**CHDO-Scattered Site Single Family Acquisition/Rehabilitation Program	\$ 97,347.76	\$ 759,330.56	Committed to 5 lots NW 5th
<b>Affordable Rental Housing Opportunities</b>			
** New Construction- Multi-Family Rental Development	\$ -	\$ -	
**CHDO-Scattered Multi- Family Site Acquisition/Rehabilitation Program	\$ -	\$ 436,656.00	Encina Project (6 Units)
<b>Subtotal Programs &amp; Projects</b>	<b>\$ 119,564.76</b>		
<b>Total HOME Expenditure (Including Admin)</b>	<b>\$ 160,621.60</b>		
Remaining Carry Forward Committed to projects (i.e. Admin, SHE-		<b>\$ 1,625,098.54</b>	

\*\*Self Help Enterprise Certified Community Housing Development Organization (CHDO)

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<b>COMMUNITY DEVELOPMENT BLOCK GRANT</b>	<b>CDBG 2017 Expenditure Dollars 8-27-18</b>	<b>CDBG Carryover</b>	
<b>Source of Revenue:</b>			
Previous Year Carryover	\$ 854,161.30		
2017-18 Annual Grant Amount (CDBG)	\$1,188,919.00		
Program Income *through 8-27-18	\$ 36,912.55		
Code Applicable Credits *through 8-27-18	\$ 37,764.40		
<b>Subtotal Revenue</b>	<b>\$2,117,757.25</b>		
<b>Expenditures</b>			
Administration (20% of allocation), Loan Servicing & Operating less Fair Hsg (see Fair Housing for portion of Admin) Consultants, Planning	\$ 173,845.23	\$ 155,785.68	
Net for Programs and Projects	\$1,943,912.02		
<b>Neighborhood Preservation/Services</b>			
Code Enforcement- Target Areas	\$ 118,560.31	\$ 46,302.01	
Senior Mobile Home Repair	\$ 84,966.00	\$ 35,873.00	
<b>Public Services</b>			
Continuum of Care- Public Services	\$ 15,000.00	\$ -	
Voucher Program- Public Services	\$ 24,843.54	\$ 731.46	
Fair Housing	\$ 18,750.00	\$ 18,750.00	
Case Management /Street Outreach- Public Services	\$ 49,317.76	\$ 50,324.54	
<b>Public Improvements</b>			
ADA Compliance Projects	\$ 51,111.83	\$ 406,097.29	Houston & 26 Ramps
<b>Economic Development/Public Parking Facilities</b>			
West Parking Structure Loan Payment (Section 10)	\$ 541,261.60	\$ 276,237.00	to be finalized in 18/19
<b>Public Parks, Facilities &amp; Improvements</b>			
Park Improvements	\$ 3,922.39	\$ 46,077.61	Jefferson Park
	\$ -		
<b>Special Needs Services</b>			
<b>Subtotal Programs &amp; Projects</b>	<b>\$ 907,733.43</b>		
<b>Total CDBG Expenditure (Including Admin)</b>	<b>\$1,081,578.66</b>		
Remaining Carry Forward Committed to projects (i.e. Admin, Code		<b>\$ 1,036,178.59</b>	



**Attachment "A-7" City Council September 17, 2018 (Resolution)**

RESOLUTION NO. 2018-49

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA  
APPROVING THE 2017-2018 PROGRAM YEAR  
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT**

**WHEREAS**, the City of Visalia operated the Community Development Block Grant Program (CDBG), and the Home Investment Partnerships Grant Program (HOME) for the 2017-18 Program Year; and

**WHEREAS**, the City is required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD) for the activities and expenditures for the 2017-18 Program Year; and

**WHEREAS**, the City must also certify that it is complying with HUD requirements for the use of CDBG and HOME funds; and

**WHEREAS**, the City spent approximately \$1,027,298 dollars in CDBG and HOME funds, not including administration, during the 2017-18 Program Year; 100% of the funds were used to assist households with incomes at or below 80% of median income; and

**WHEREAS**, the City Manager is the certifying official for all HUD reports and transactions.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Visalia that it approves the attached 2017-18 Program Year Consolidated Annual Performance and Evaluation Report, and authorizes the City Manager to submit the same to HUD on behalf of the City of Visalia.

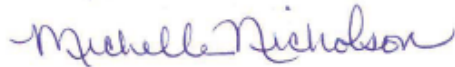
PASSED AND ADOPTED: September 17, 2018    RANDY GROOM, CITY CLERK

STATE OF CALIFORNIA)  
COUNTY OF TULARE    ) ss.  
CITY OF VISALIA        )

I, Randy Groom, City Clerk of the City of Visalia, certify the foregoing is the full and true Resolution 2018-49 passed and adopted by the Council of the City of Visalia at a regular meeting held on September 17, 2018.

Dated: September 18, 2018

RANDY GROOM, CITY CLERK



By Michelle Nicholson, Chief Deputy City Clerk

## Attachment "A-8" Community Input

<b>Attachment "E" Updated as of 9-17-18</b>	
<b>City of Visalia 2017 CAPER</b>	
<b>Community meetings, Council Input &amp; Public Testimony Notes</b>	
<b>Public Comment Period August 15, 2018 through September 13, 2018</b>	
<b>Community Input/feedback on 2017 CAPER</b>	
<i>Citizens Advisory Committee Meeting- comments September 5, 2018</i>	
<b>Public Comment:</b>	<b>City Response</b>
Committee members would like to see information available to the public regarding how the City is addressing the homeless needs	noted by Staff
<i>Disability Advocacy Committee Meeting; comments September 10, 2018</i>	
<b>Public Comment:</b>	<b>City Response</b>
asked about accessible housing	Staff referenced new construction must comply with building code, including ADA.
<i>North Visalia Neighborhood Advisory Committee Meeting; comments September 13, 2018</i>	
<b>Public Comment:</b>	<b>City Response</b>
NVAC feels that minor amndments should be brought back to discuss with the committee when it relates to projects they have requested in their area.	staff noted the CPP reequirements for a minor amenment. The 45k moved from Oval park for security cameras did not move forward therefore the \$5k was moved back to Jefferson park, which needed the funding. they thought it should have been used toward benches in the park. Funds cant sit, nor were there sufficient funding for the project. CDBG also cant be used for maintenance; CDBG must continue to be used toawrd eligible approved projects. Also staff recommended that the committee talk with the park and rec commission /director where park projects are approved.
<i>City Council Regular Item (public hearing): Final 2017 CAPER, September 17, 2018</i>	
<b>Public and Council Comments:</b>	<b>City Response</b>
Councilman Cos asked about the number of Code Inspections Citywide, # remaining open - if they are carried over and average case load	Staff noted CDBG cases as shown in the report and indicated that the Code Staff will contacted to answer the various questions related to Code overall.
<i>Public Notice Publishing, Posting, Tweeting, Etc. beginning August 15, 2018</i>	
<b>Public Comments:</b>	<b>City Response</b>
Keep up the great work! Bill Houtt, Visaia	received email comment 8-15-18; noted
<b>Posted/Published Notice</b>	
Visalia Times Delta, Legal Public Noticing publication	Posted Notice in local paper on August 15, 2018
Visalia Times Delta- Non Subscriber weekly (Wednesday) publication of Public Hearing Notice	Posted Notice in local paper on August 15, 2018
City Hall East- 315 East Acequia- posted public hearing notice	Posted Notice in local paper on August 15, 2018
City Hall North- 220 N Santa Fe- posted public hearing notice	Posted Notice in local paper on August 15, 2018
City Hall West- 707 West Acequia- posted public hearing notice	Posted Notice in local paper on August 15, 2018
Posted Public Hearing Notice at Post Office, 111 W Acequia Avenue	Posted Notice in local paper on August 15, 2018
Posted Public Hearing Notice at Public Library, 200 W Oak Avenue	Posted Notice in local paper on August 15, 2018
Posted public hearing notice at CSET, 312, NW 3rd Avenue	Posted Notice in local paper on August 15, 2018
posted public hearing notice at Family Healthcare Network, 400 E Oak Ave	Posted Notice in local paper on August 15, 2018
Posted on City website - Finance-Housing CDBG	Posted Notice in local paper on August 15, 2018
Copy of DRAFT 2017 CAPER available at City Hall East, 315 East Acequia, Visalia	Posted Notice in local paper on August 15, 2018
Copy of DRAFT 2017 CAPER available at City Hall West, 707 West Acequia, Visalia	Posted Notice in local paper on August 15, 2018
Copy of DRAFT 2017 CAPER available at City Hall West, 220 N Santa Fe, Visalia	Posted Notice in local paper on August 15, 2018
Public Notice sent to Hispanic Chamber of Commerce, Self Help Enterprises, CSET, Family Services of Tulare County, Habitat for Humanity on August 15, 2018	Sent September 1, 2017

# Attachment “B” Visalia Continuum of Care Point In Time Survey Report – Attachment 11 within IDIS

## PIT Survey 2018 Tulare County: Visalia

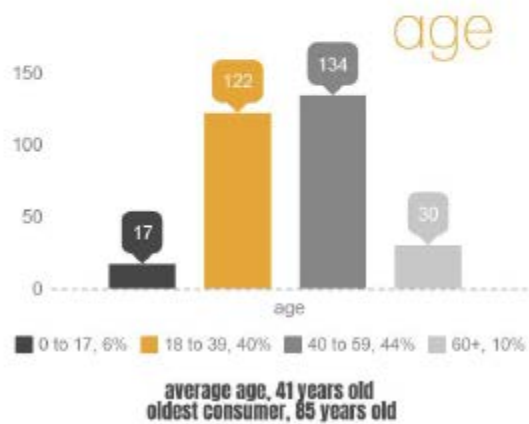
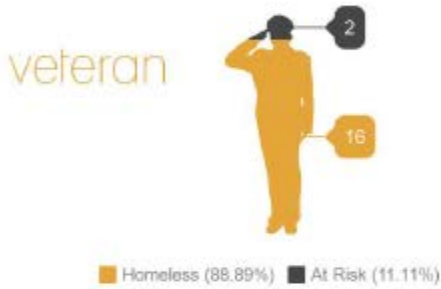
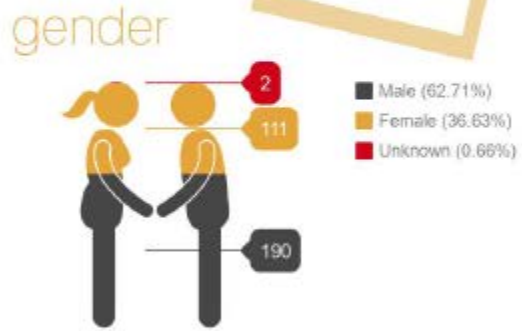
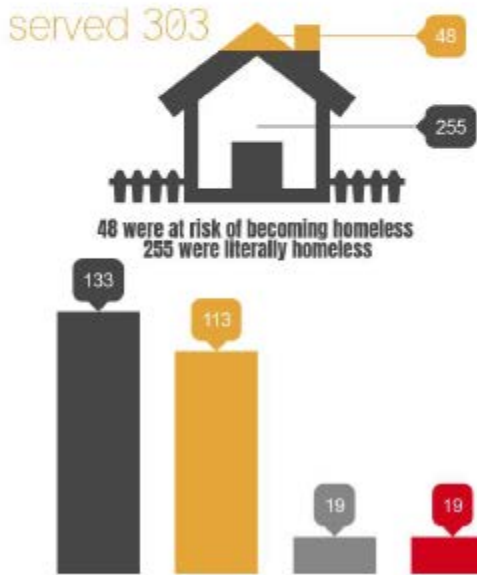
Tulare County: Visalia	Adults	410	89%
	Children	52	11%
	Unknown	0	0%
	<b>Total</b>	<b>462</b>	<b>100%</b>
Household Composition		<b># HH</b>	<b># People</b>
	Households with Children	16	81
	Households without Children	228	381
	Households with only Children	0	0
	<b>Total</b>	<b>244</b>	<b>462</b>
Unaccompanied/ Parenting Youth (up to age 24)		<b># HH</b>	<b># People</b>
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	29	30
	Parenting Youth (18-24)	0	0
	<b>Total</b>	<b>29</b>	<b>30</b>
Chronically Homeless		<b># HH</b>	<b># People</b>
	Households with Children	0	1
	Households without Children	91	114
	No	144	333
	<b>Total</b>	<b>244</b>	<b>462</b>
Homeless One Year or More (adults only)	Yes	172	42%
	No	114	28%
	Unknown	124	30%
	<b>Total</b>	<b>410</b>	<b>100%</b>
# Times Homeless Past 3 Years (adults only)	Less Than 4	219	53%
	At Least 4	83	20%
	Unknown	108	26%
	<b>Total</b>	<b>410</b>	<b>100%</b>
Gender	Female	163	35%
	Male	298	65%
	Transgender	1	0%
	Unknown	0	0%
	<b>Total</b>	<b>462</b>	<b>100%</b>
Age Group	≤17	52	11%
	18-24	41	9%
	25-34	91	20%
	35-44	90	19%
	45-54	117	25%
	55-64	54	12%
	65-69	13	3%
70+	4	1%	
	<b>Total</b>	<b>462</b>	<b>100%</b>
Ethnicity	Hispanic/Latino	209	45%
	Non-Hispanic/Latino	248	54%
	Unknown	5	1%
	<b>Total</b>	<b>462</b>	<b>100%</b>
Race	American Indian/ Alaskan Native	20	4%
	Asian	8	2%
	Black/African American	40	9%
	Native Hawaiian/ Other Pacific	0	0%
	White	379	82%
	Multiple Races	6	1%
Unknown	9	2%	
	<b>Total</b>	<b>462</b>	<b>100%</b>
Currently Fleeing Domestic Violence <sup>A</sup> (adults only)	Yes	24	10%
	No	200	82%
	Unknown	19	8%
	<b>Total</b>	<b>243</b>	<b>100%</b>

Place Slept Last Night	Place not meant for human	244	53%
	Emergency Shelter	95	21%
	Transitional Housing	123	27%
	<b>Total</b>	<b>462</b>	<b>100%</b>
Location of Last Stable Housing <sup>A</sup> (adults only)	Within Kings County	2	1%
	Within Tulare County	196	81%
	Within State of CA	21	9%
	Another State	13	5%
	Another Country	1	0%
	Unknown	10	4%
	<b># of Responses</b>	<b>243</b>	<b>100%</b>
Veteran (adults only)	Yes	20	5%
	No	382	93%
	Unknown	8	2%
	<b>Total</b>	<b>410</b>	<b>100%</b>
Disabling Condition (adults only)	Yes	180	50%
	No	178	50%
	<b># of Responses</b>	<b>358</b>	<b>100%</b>
Barriers <sup>A</sup> (adults only)	HIV/AIDS	6	1%
	Mental Illness	116	28%
	Substance Abuse	70	17%
Reason for Homelessness <sup>A</sup> (adults only)	Alcohol/other drug use	17	9%
	Medical Condition	5	3%
	Mental Health Condition	12	6%
	Eviction	19	10%
	Argument w/ family/friends	15	8%
	Domestic Violence	10	5%
	Hospital Discharge	0	0%
	Jail/Prison Discharge	12	6%
	Divorce/Separation	14	7%
	Foreclosure	1	1%
	No affordable housing	14	7%
	Substandard housing	3	2%
	Aged out of foster care	0	0%
	Lost benefits	0	0%
Unemployment	55	28%	
Pets not Allowed	1	1%	
Other	17	9%	
	<b># of Responses</b>	<b>195</b>	
Benefits <sup>A</sup> (adults only)	No Financial Resources	170	73%
	Earned Income	3	1%
	Unemployment	0	0%
	Veteran's Benefits	2	1%
	Child Support	0	0%
	General Assistance	17	7%
	TANF	2	1%
	SSI	10	4%
	SSDI	16	7%
	Social Security Retirement	1	0%
	Private Disability	1	0%
Alimony	1	0%	
Pension	0	0%	
Other	9	4%	
	<b># of Responses</b>	<b>232</b>	

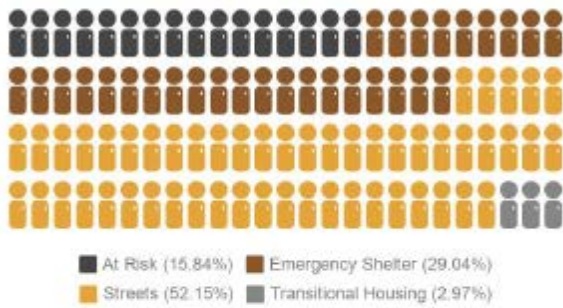
<sup>A</sup> Data only reported on unsheltered clients.

\* Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.

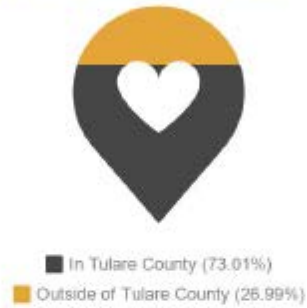
# PROJECT HOMELESS CONNECT



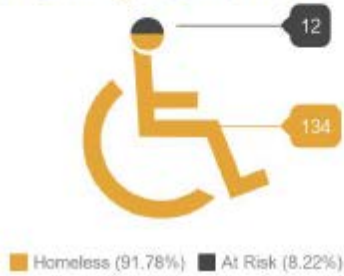
### current sleeping arrangement



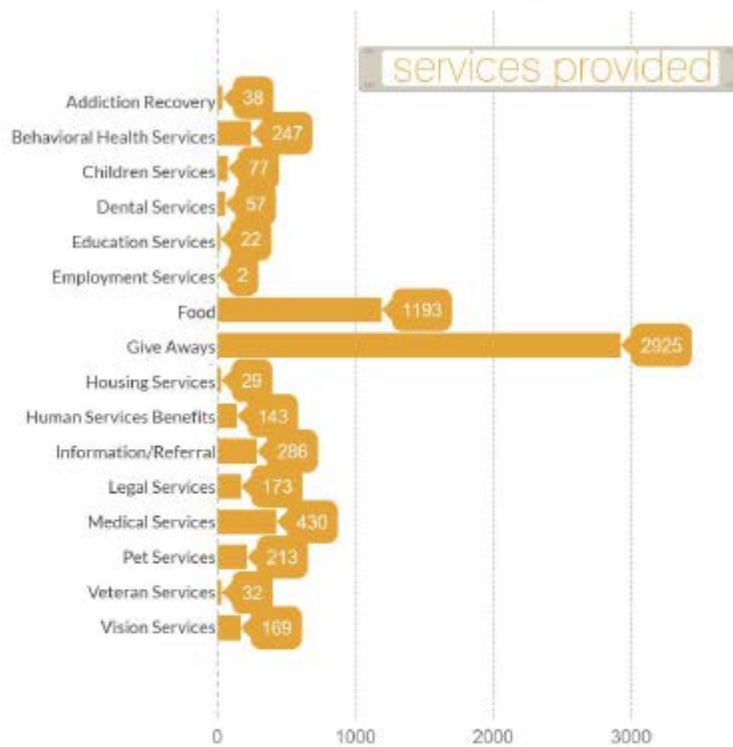
### last stable location



### disabling condition



### unemployment/loss of income is #1 reason




117 volunteers



36 service providers

\*food includes, breakfast, lunch, food bags and snacks  
 \*give aways include books, bikes, bikes repair, clothing, blankets, feminine hygiene products, haircuts, laundry kits, hygiene kits, showers, sleeping bags, government phones, and car storage service

# Attachment "C" PR 26

	Office of Community Planning and Development	DATE: 09-06-18
	U.S. Department of Housing and Urban Development	TIME: 16:16
	Integrated Disbursement and Information System	PAGE: 1
	PR26 - CDBG Financial Summary Report Program Year 2017 VISALIA, CA	

**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	909,496.05	
02 ENTITLEMENT GRANT	1,188,919.00	
03 SURPLUS URBAN RENEWAL	0.00	
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00	
05 CURRENT YEAR PROGRAM INCOME	78,495.12	
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00	Line #7: \$-55,334.00 +-
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00	\$3,818.17 (HUD Section
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00	108 payment taken by HUD
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	(59,152.92)	of \$55,334; 16 PI
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,117,757.25	\$3,818.17 posted after 6/30 and reported on 2016 PR 26 report

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	366,471.83	
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00	
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	366,471.83	
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	171,952.15	
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	541,261.60	Line#14: Voucher 6077124
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	1,893.08	posted 9/16/17 for 16 FY
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,081,578.66	
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,036,178.59	

**PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00	
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00	
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	366,471.83	
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00	
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	366,471.83	
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%	

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION		PY: 2017 PY: 2018 PY: 2019
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	366,471.83	
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	366,471.83	
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%	

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	107,911.30	
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	50,731.46	
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	19,074.54	
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00	
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	139,568.22	
32 ENTITLEMENT GRANT	1,188,919.00	
33 PRIOR YEAR PROGRAM INCOME	14,631.93	
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	3,818.17	Line #34: 2016 PI posted
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,207,369.10	after 6/30
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	11.56%	

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	171,952.15	
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	155,785.48	
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	89,953.83	
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00	
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	237,783.80	
42 ENTITLEMENT GRANT	1,188,919.00	
43 CURRENT YEAR PROGRAM INCOME	78,495.12	Line #44: Adjustment for
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	(37,764.40)	Code Applicable Credits;
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,229,649.72	not PI
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.34%	

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	15	850	6168824	2016 Park Improvements-Jefferson	03F	LMA	\$3,922.39
					<b>03F</b>	<b>Matrix Code</b>	<b>\$3,922.39</b>
2012	6	779	6093221	2012 Alternate ADA Accessibility Projects	03L	LMC	\$19,250.47
2012	6	779	6117671	2012 Alternate ADA Accessibility Projects	03L	LMC	\$8,548.20
2012	6	779	6142310	2012 Alternate ADA Accessibility Projects	03L	LMC	\$2,637.50
2012	6	779	6178001	2012 Alternate ADA Accessibility Projects	03L	LMC	\$18,474.81
2015	12	829	6117671	2015 ADA Compliance Projects	03L	LMC	\$2,200.85
					<b>03L</b>	<b>Matrix Code</b>	<b>\$51,111.83</b>
2015	16	833	6117671	2015 Fair Housing Education- Public Services	05J	LMC	\$7,500.00
2016	17	845	6093221	2016 Fair Housing Education- Public Service	05J	LMC	\$7,500.00
2016	17	845	6132128	2016 Fair Housing Education- Public Service	05J	LMC	\$3,750.00
					<b>05J</b>	<b>Matrix Code</b>	<b>\$18,750.00</b>
2015	18	837	6093221	2015 CDBG- Case Management public service	05Z	LMC	\$9,432.18
2015	18	837	6117671	2015 CDBG- Case Management public service	05Z	LMC	\$18,638.55
2015	18	837	6132128	2015 CDBG- Case Management public service	05Z	LMC	\$4,564.51
2015	18	837	6142310	2015 CDBG- Case Management public service	05Z	LMC	\$4,006.93
2015	18	837	6168824	2015 CDBG- Case Management public service	05Z	LMC	\$12,430.00
2016	2	849	6178077	2016 Case Management	05Z	LMC	\$245.59
2017	7	859	6093221	2017 Continuum of Care- Public Service	05Z	LMC	\$2,065.14
2017	7	859	6117671	2017 Continuum of Care- Public Service	05Z	LMC	\$2,230.27
2017	7	859	6132128	2017 Continuum of Care- Public Service	05Z	LMC	\$2,480.99
2017	7	859	6142310	2017 Continuum of Care- Public Service	05Z	LMC	\$1,224.04
2017	7	859	6168824	2017 Continuum of Care- Public Service	05Z	LMC	\$6,446.11
2017	7	859	6178077	2017 Continuum of Care- Public Service	05Z	LMC	\$553.45
2017	8	858	6093221	2017 Voucher Program/Family Services	05Z	LMC	\$4,024.48
2017	8	858	6117671	2017 Voucher Program/Family Services	05Z	LMC	\$6,569.61
2017	8	858	6132128	2017 Voucher Program/Family Services	05Z	LMC	\$1,770.05
2017	8	858	6142310	2017 Voucher Program/Family Services	05Z	LMC	\$1,873.12
2017	8	858	6168824	2017 Voucher Program/Family Services	05Z	LMC	\$6,455.94
2017	8	858	6178077	2017 Voucher Program/Family Services	05Z	LMC	\$4,150.34
					<b>05Z</b>	<b>Matrix Code</b>	<b>\$89,161.30</b>
2015	9	838	6093226	2015 Senior Mobile Home Repair Program	14A	LMH	\$42,483.00
2015	9	838	6132130	2015 Senior Mobile Home Repair Program	14A	LMH	\$13,356.00
2016	10	843	6132130	2016 Senior Mobile Home Repair Program	14A	LMH	\$805.00
2016	10	843	6178078	2016 Senior Mobile Home Repair Program	14A	LMH	\$28,322.00
					<b>14A</b>	<b>Matrix Code</b>	<b>\$84,966.00</b>
2016	16	847	6093221	2016 Code Enforcement	15	LMA	\$17,097.92
2017	11	855	6093221	2017 Code Enforcement	15	LMA	\$8,947.39
2017	11	855	6117671	2017 Code Enforcement	15	LMA	\$29,782.48
2017	11	855	6132128	2017 Code Enforcement	15	LMA	\$18,316.94
2017	11	855	6142310	2017 Code Enforcement	15	LMA	\$9,988.84
2017	11	855	6178077	2017 Code Enforcement	15	LMA	\$22,929.77
2017	11	855	6185159	2017 Code Enforcement	15	LMA	\$11,496.97
					<b>15</b>	<b>Matrix Code</b>	<b>\$118,560.31</b>
<b>Total</b>							<b>\$366,471.83</b>

**LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	16	833	6117671	2015 Fair Housing Education- Public Services	05J	LMC	\$7,500.00
2016	17	845	6093221	2016 Fair Housing Education- Public Service	05J	LMC	\$7,500.00
2016	17	845	6132128	2016 Fair Housing Education- Public Service	05J	LMC	\$3,750.00
					<b>05J</b>	<b>Matrix Code</b>	<b>\$18,750.00</b>
2015	18	837	6093221	2015 CDBG- Case Management public service	05Z	LMC	\$9,432.18
2015	18	837	6117671	2015 CDBG- Case Management public service	05Z	LMC	\$18,638.55
2015	18	837	6132128	2015 CDBG- Case Management public service	05Z	LMC	\$4,564.51
2015	18	837	6142310	2015 CDBG- Case Management public service	05Z	LMC	\$4,006.93
2015	18	837	6168824	2015 CDBG- Case Management public service	05Z	LMC	\$12,430.00
2016	2	849	6178077	2016 Case Management	05Z	LMC	\$245.59
2017	7	859	6093221	2017 Continuum of Care- Public Service	05Z	LMC	\$2,065.14
2017	7	859	6117671	2017 Continuum of Care- Public Service	05Z	LMC	\$2,230.27
2017	7	859	6132128	2017 Continuum of Care- Public Service	05Z	LMC	\$2,480.99
2017	7	859	6142310	2017 Continuum of Care- Public Service	05Z	LMC	\$1,224.04


2017	7	859	6168824	2017 Continuum of Care- Public Service	05Z	LMC	\$6,446.11	
2017	7	859	6178077	2017 Continuum of Care- Public Service	05Z	LMC	\$553.46	
2017	8	858	6093221	2017 Voucher Program/Family Services	05Z	LMC	\$4,034.48	
2017	8	858	6117671	2017 Voucher Program/Family Services	05Z	LMC	\$6,569.61	
2017	8	858	6132128	2017 Voucher Program/Family Services	05Z	LMC	\$1,770.05	
2017	8	858	6142310	2017 Voucher Program/Family Services	05Z	LMC	\$1,873.12	
2017	8	858	6168824	2017 Voucher Program/Family Services	05Z	LMC	\$6,455.94	
2017	8	858	6178077	2017 Voucher Program/Family Services	05Z	LMC	\$4,150.34	
						<b>05Z</b>	<b>Matrix Code</b>	<b>\$89,161.30</b>
<b>Total</b>								<b>\$107,911.30</b>

**LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2016	9	840	6093223	2016 CDBG Administration	21A		\$31,379.55	
2016	9	840	6117671	2016 CDBG Administration	21A		\$23,860.71	
2016	9	840	6132121	2016 CDBG Administration	21A		\$7,410.54	
2016	9	840	6142310	2016 CDBG Administration	21A		\$16,220.01	
2016	9	840	6168824	2016 CDBG Administration	21A		\$11,083.02	
2017	5	854	6168824	2017 CDBG Admin	21A		\$8,673.30	
2017	5	854	6178077	2017 CDBG Admin	21A		\$4,614.21	
2017	5	854	6181124	2017 CDBG Admin	21A		\$68,663.91	
2017	5	854	6185146	2017 CDBG Admin	21A		\$46.90	
						<b>21A</b>	<b>Matrix Code</b>	<b>\$171,952.15</b>
<b>Total</b>								<b>\$171,952.15</b>



# Attachment "D" PR 23 CDBG Accomplishments



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Summary of Accomplishments  
Program Year: 2017

DATE: 09-06-18  
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VISALIA

## Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Rehab; Single-Unit Residential (14A)	1	\$29,127.00	1	\$55,839.00	2	\$84,966.00
	Code Enforcement (15)	1	\$101,462.39	1	\$17,097.92	2	\$118,560.31
Public Facilities and Improvements	<b>Total Housing</b>	<b>2</b>	<b>\$130,589.39</b>	<b>2</b>	<b>\$72,936.92</b>	<b>4</b>	<b>\$203,526.31</b>
	Parks, Recreational Facilities (03F)	1	\$3,922.39	2	\$0.00	3	\$3,922.39
	Sidewalks (03L)	4	\$51,111.83	0	\$0.00	4	\$51,111.83
	Other Public Improvements Not Listed in 03A-03S (03Z)	1	\$0.00	0	\$0.00	1	\$0.00
Public Services	<b>Total Public Facilities and Improvements</b>	<b>6</b>	<b>\$55,034.22</b>	<b>2</b>	<b>\$0.00</b>	<b>8</b>	<b>\$55,034.22</b>
	Fair Housing Activities (if CDBG, then subject to 15% Cap) (05I)	2	\$11,250.00	1	\$7,500.00	3	\$18,750.00
	Other Public Services Not Listed in 05A-05Y, 03T (05Z)	4	\$74,161.30	4	\$15,000.00	8	\$89,161.30
	<b>Total Public Services</b>	<b>6</b>	<b>\$85,411.30</b>	<b>5</b>	<b>\$22,500.00</b>	<b>11</b>	<b>\$107,911.30</b>
General Administration and Planning	General Program Administration (21A)	2	\$81,998.32	1	\$89,953.83	3	\$171,952.15
	<b>Total General Administration and Planning</b>	<b>2</b>	<b>\$81,998.32</b>	<b>1</b>	<b>\$89,953.83</b>	<b>3</b>	<b>\$171,952.15</b>
Repayment of Section 108 Loans	Planned Repayment of Section 108 Loan Principal (19F)	1	\$110,547.75	1	\$430,713.85	2	\$541,261.60
	<b>Total Repayment of Section 108 Loans</b>	<b>1</b>	<b>\$110,547.75</b>	<b>1</b>	<b>\$430,713.85</b>	<b>2</b>	<b>\$541,261.60</b>
<b>Grand Total</b>		<b>17</b>	<b>\$463,580.98</b>	<b>11</b>	<b>\$616,104.60</b>	<b>28</b>	<b>\$1,079,685.58</b>



VISALIA

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	0	5	5
	Code Enforcement (15)	Housing Units	27,325	27,325	54,650
Public Facilities and Improvements	<b>Total Housing</b>		<b>27,325</b>	<b>27,330</b>	<b>54,655</b>
	Parks, Recreational Facilities (03F)	Public Facilities	6,035	89,148	95,183
	Sidewalks (03L)	Persons	71,096	0	71,096
	Other Public Improvements Not Listed in 03A-03S (03Z)	Public Facilities	0	0	0
Public Services	<b>Total Public Facilities and Improvements</b>		<b>77,131</b>	<b>89,148</b>	<b>166,279</b>
	Fair Housing Activities (if CDBG, then subject to 15% cap) (05J)	Persons	52	107	159
	Other Public Services Not Listed in 05A-05Y, 03T (05Z)	Persons	60	899	959
	<b>Total Public Services</b>		<b>112</b>	<b>1,006</b>	<b>1,118</b>
<b>Grand Total</b>		<b>104,568</b>	<b>117,484</b>	<b>222,052</b>	

VISALIA  
 CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	0	0
	Black/African American & White	0	0	1	4
Non Housing	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>
	White	58,160	24,440	0	0
	Black/African American	2,541	0	0	0
	Asian	3,284	0	0	0
	American Indian/Alaskan Native	1,693	0	0	0
	Native Hawaiian/Other Pacific Islander	88	0	0	0
	Other multi-racial	6,448	61	0	0
<b>Total Non Housing</b>	<b>72,214</b>	<b>24,501</b>	<b>0</b>	<b>0</b>	
Grand Total	White	58,160	24,440	4	0
	Black/African American	2,541	0	0	0
	Asian	3,284	0	0	0
	American Indian/Alaskan Native	1,693	0	0	0
	Native Hawaiian/Other Pacific Islander	88	0	0	0
	Black/African American & White	0	0	1	0
<b>Total Grand Total</b>	<b>72,214</b>	<b>24,501</b>	<b>5</b>	<b>0</b>	

VISALIA

CDBG Beneficiaries by Income Category

Income Levels	Owner Occupied	Renter Occupied	Persons
<b>Housing</b>			
Extremely Low (<=30%)	0	0	0
Low (>30% and <=50%)	4	0	0
Mod (>50% and <=80%)	0	0	0
Total Low-Mod	4	0	0
Non Low-Mod (>80%)	0	0	0
Total Beneficiaries	4	0	0
<b>Non Housing</b>			
Extremely Low (<=30%)	0	0	664
Low (>30% and <=50%)	0	0	115
Mod (>50% and <=80%)	0	0	105
Total Low-Mod	0	0	884
Non Low-Mod (>80%)	0	0	653
Total Beneficiaries	0	0	1,537

# Attachment "E" PR 23 HOME Accomplishments

DATE: 09-06-18  
 TIME: 16:56  
 PAGE: 1

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 HOME Summary of Accomplishments



Program Year: 2017  
 Start Date: 01-Jul-2017 - End Date: 30-Jun-2018  
 VISALIA  
 Home Disbursements and Unit Completions

Activity Type	Disbursed Amount	Units Completed	Units Occupied
TBRA Families	\$22,217.00	4	4
Total, Rentals and TBRA	\$22,217.00	4	4
<b>Grand Total</b>	<b>\$22,217.00</b>	<b>4</b>	<b>4</b>

### Home Unit Completions by Percent of Area Median Income

Activity Type	Units Completed		
	0% - 30%	Total 0% - 60%	Total 0% - 80%
TBRA Families	4	4	4
Total, Rentals and TBRA	4	4	4
<b>Grand Total</b>	<b>4</b>	<b>4</b>	<b>4</b>

### Home Unit Reported As Vacant

Activity Type	Reported as Vacant
TBRA Families	0
Total, Rentals and TBRA	0
<b>Grand Total</b>	<b>0</b>



Program Year: 2017  
 Start Date 01-Jul-2017 - End Date 30-Jun-2018  
 VISALIA

Home Unit Completions by Racial / Ethnic Category

TBRA Families

	Units Completed -	Units Completed -
	Completed	Hispanics
White	4	4
<b>Total</b>	<b>4</b>	<b>4</b>

Total, Rentals and TBRA

	Units Completed -	Units Completed -	Grand Total
	Completed	Hispanics	Units Completed -
White	4	4	4
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>

---

<sup>i</sup> 91.520 (a) *General.* Each jurisdiction that has an approved consolidated plan shall annually review and report, in a form prescribed by HUD, on the progress it has made in carrying out its strategic plan and its action plan. The performance report must include a description of the resources made available, the investment of available resources, the geographic distribution and location of investments, the families and persons assisted (including the racial and ethnic status of persons assisted), actions taken to affirmatively further fair housing, and other actions indicated in the strategic plan and the action plan. This performance report shall be submitted to HUD within 90 days after the close of the jurisdiction's program year.

<sup>ii</sup> 91.250 (a) *General.* Each jurisdiction that has an approved consolidated plan shall annually review and report, in a form prescribed by HUD, on the progress it has made in carrying out its strategic plan and its action plan. The performance report must include a description of the resources made available, the investment of available resources, the geographic distribution and location of investments, the families and persons assisted (including the racial and ethnic status of persons assisted), actions taken to affirmatively further fair housing, and other actions indicated in the strategic plan and the action plan

<sup>iii</sup>