

City of Visalia – Citizens Advisory Committee
Meeting Minutes

Wednesday, April 4th, 2018

Members Present: Joel Rosales, Jim Burr, Carla Calhoun, Norbert Duarte, Joe Eiben, Mike Lane, Suzanne Monroe, Frank Ruiz, Don Wright, Timothy Jackson,

Absent: Brian Poochigian, Roger Ovalle, Phil Milwald, David Winters resigned effective April 4th, 2018 his resignation was submitted via email addressed to all members of the committee.

City Staff: Leslie Caviglia, Rhonda Haynes

Guests: Patty Galvin

Next Meeting: Wednesday May 2nd, 2018

1. Welcome and Public Comment

- a. Meeting was called to order by Norbert Duarte at 5:30 pm
- b. Public comment made by Patty Galvin, she brought up homelessness issues in Visalia and wanted to express her concern of the things the city council and the city is doing with certain area's of Visalia. Her concerns were mainly NE Visalia area and the things that are not getting done in her neighborhood, but not only there all around the city. She has legitimate concerns of money being spent, city problems and homelessness. She has certain concerns that follows.
 1. Encourage building in NE Visalia, businesses like shops and gas stations.
 2. Homelessness in NE Visalia is bad and the city seems to forget about that area

2. Approval of March 7, 2018 minutes

- a. Meeting Minutes were distributed to committee late due to issues with secretaries iPad. Mary B. Made a suggestion to forgo the approval of the minutes until they could be corrected and resubmitted. Approval would happen at next meeting. Norbert agreed and asked for a vote from the members. A vote was taken and it carried unanimously.

3. Review of HOME and CDBG funds.

- a. Review of Proposed 2018 Action Plan projects, HOME and Proposed 2017 CDBG Amendment.
- b. Rhonda Haynes gave a presentation to CAC on the plan, this is the 30 day comment period for review of projected plan.
- c. Also included is an Amendment to the citizen participation plan. Proposed plan will be sent to city council for recommendations and review on April 16th.
- d. Proposed plan will then be taken by staff with recommendations and comments by city council and worked on before taking it for final review by city council.
- e. Joe Eiben Moved to support presentation as presented, 2nd by Timothy Jackson. Approved by all members of committee.

4. Discussion of the CAC Annual Report to Council.

- a. Norbert Duarte proposed the committee come up with bullet points to present to committee. The committee came up with the following.
 - Public opinion Survey, and changes that have been made
 - Non-Profit Sub Committee future.
 - Measure T oversight Committee, committee review.
 - Measure N, 2 appointed members.
 - Rates and Fees.
 - CDBG sub committee.- there was great discussion of creating an ADHOC committee again when it came to CDBG, Leslie advised the committee that such a committee could possibly fall under the brown act. The discussion went on with Jimm Burr suggesting this ADHOC committee go over all things financial. The discussion has been going on for some time due to the fact that the CDBG sub committee seemed to stop functioning as a standing sub committee. The CAC members agree that we need to have a better understanding of the the CDBG committee and its future. After much discussion it was decided that Leslie would find out Brown ACT situation and committee would move forward with clarification of CDBG sub committee role if any.

5. Non-Profit Committee discussion

- a. Non-Profit Committee had nothing to report

6. Public Opinion Survey

- a. Presentation was made by Amanda Dahlstrom, to date the survey total was at 994. The following ate the demographics of the survey.

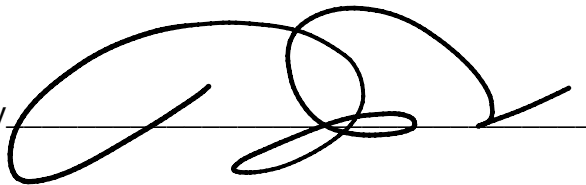
- Gender, 37% male, 61% female
 - Age, 18-34 23%, 35-54 46%, 55+ 30%
 - Race, African American .41%, American Indian .71%, Asian 1.02%, Caucasian 67.55%, Hispanic 19.84%, other 2.03%.
 - Location, NE 16%, SE 30%, NW 32%, SW 21%
- b. City staff made the recommendation to do in person surveys in 3 quadrants due to some interesting developments that occurred on facebook. Some of the concerns we're people posting their answers on facebook and asking others to fill in their survey accordingly. Another concern was the amount of people that said they attend Rawhide baseball did not reflect the actual attendance numbers for the year. Due to this the recommendation was made.
 - c. A discussion of the above was made, Joel R. Explained the concerns to the committee, and recommended we only do 2 locations due to the lack of volunteers for another locations.
 - d. Norbert D. asked the committee to vote on only doing 2 locations, it was passed unanimously.
 - e. The two quadrants that were decided were, NE (Food for Less location, Dinuba Blvd), SW (Savemart on corner of Walnut and Akers).

7. Items for future consideration.

- a. Review of minutes from March 7, 2018.
- b. Ruling on standing CDBG committee
- c. Annual report input.

8. Adjourned at 7:13 by Norbert D. Motion to adjourn made by Joe. 2nd by Joel R. Motion carried unanimously.

Respectfully submitted by
Joel Rosales, secretary.

A handwritten signature in black ink, appearing to read 'Joel Rosales', is written over a horizontal line. The signature is fluid and cursive, with a large loop at the end.

Citizen's Advisory Committee

Attendance Roster for Prior 12 month period

	May 2017	June 2017	July 2017	Aug 2017	Sept 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018
Beatie, Mary	P	P	P	P	P	P	P	C a n c e l l e d	A	P	P	P
Burr, Jim	P	P	P	P	A	P	A		A	P	P	P
Calhoun, Carla									A	P	P	P
Duarte, Norbert	A	P	P	P	P	P	P		P	P	P	P
Eiben, Joe	P	P	P	P	P	P	P		P	P	P	P
Jackson, Timothy											P	P
Lane, Mike	P	P	P	P	P	P	P		P	P	P	P
Mirwald, Phil											P	A
Monroe, Suzanne	A	P	P	P	P	P	P		P	P	P	P
Ovalle, Roger		P	P	P	A	P	P		A	P	P	A
Poochigian, Brian		P	P	P	P	P	P		P	P	P	A
Rosales, Joel	A	P	P	P	P	P	P		A	A	P	P
Ruiz, Frank									P	P	P	P

A - Absent

P - Present

Attendance

Advisory body members are expected to attend meetings regularly. Conscientious attendance is a fundamental responsibility, as irregular attendance lessens one's ability to study all aspects of items under consideration. It is important to notify staff of any absences for the purposes of determining a quorum. Members are required to notify the staff liaison no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting.

Excessive absenteeism, which is defined to mean missing three (3) consecutive regular meetings or four (4) regular meetings in a 12 month period, shall constitute resignation of the member and the member shall be considered removed from the advisory body. In the event a meeting is cancelled because of a lack of quorum, the member(s) whose lack of attendance caused the cancellation will be counted, even though no meeting occurred.

Tardiness and early departure of more than 30 minutes in a meeting is considered an absence.