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# 2015-16 CAPER

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## **Consolidated Annual Performance and Evaluation Report (Final)**

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City of Visalia

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**CR-05 - Goals and Outcomes**

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a) <sup>i</sup>**

*This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.*

The City of Visalia prepared the new 5 year Consolidated Plan starting with program year, 2015-16. The first reporting year Consolidated Annual Performance and Evaluation Report (CAPER) is for the period of July 1, 2015 through June 30, 2016. The CAPER describes a general assessment of the City’s progress in carrying out projects and programs during the 2015 FY with the use of CDBG and HOME funds, provided by the U. S. Department of Housing and Urban Development (HUD), primarily to benefit Low- and Moderate-Income persons (LMI) and or areas.

The 2015/16 Program year CDBG grant was \$1,108,150, with \$24,877.31 in program income received. Carryover, from previous years also contributed to the continued efforts of ongoing projects in the amount of approximately \$1,210,072. Approximately \$1,312,139 in CDBG funds was spent during the snapshot period of July 1 to June 30.

The HOME grant for 2015-2016, was \$338,898, with \$1,245,601.36 in program income received. Through Action Plan Amendments the additional program income received was identified and directed toward Self Help Enterprises projects. Carryover, from last year CAPER, although committed to ongoing projects and programs consisted of \$1,026,041.01. The 2015-2016 HOME expenditures were \$1,187,630.53, which were directed toward affordable housing opportunities, primarily Self Help Enterprise Inc. CHDO projects. The remaining carryover and program income is committed to Self Help's CHDO Acquisition/Rehabilitation Projects and Tenant Based Rental Assistance.

Table 1 below reflects the updated information for 2015 Goals and Accomplishments for the program year with the funding sources, which the IDIS generated table does not include the funding sources.

The funding under Table 2 Strategic Plan Goals was unable to be corrected to reflect the correct figures, therefore Table 2- Accomplishments- Strategic Plan to Date is included as "updated table 2".

An additional created Table provides information about all current projects combined (combined tables 2015 Action Plan and Strategic Plan). The outcomes indicators related to expected goals have been updated herein below.

Draft Amendments are included for reference, which relate to CDBG redirecting up to \$50,000 to Public Services and up to \$135,000 in HOME PI to TBRA. (See Attachment "2" under CR-00) The City Council meeting reports on Sept 6th, 2016 and final public hearing report to City Council on Sept 19th, 2016 are included. (See Attachment "3" and "4" under CR-00)

2015 Action Plan Amendments, which affected the beginning balance carry over, project resources and goals are included under CR-00 Attachment 1. It includes the amendments (changes to the Consolidated Plan SP-35, SP-45; and 2015 Action Plan, AP-15, AP-20, AP-38 and AP 55. The PR26 report references \$884.31 in CDBG Program Income, which we are not able to make reference within the report.

Highlighted progress in meeting the goals and objectives stated in the 2015 Action Plan is included in IDIS including the final PR26 report is herein below as well as Attachment 5 under CR-00.

- Decent Affordable Housing/Suitable Living Environment

- Housing and Neighborhood Preservation goals accomplished for this program year were:
  - Self Help acquired, rehabilitated and is renting a multi-family development (five-units) through the SHE-CHDO Acq/Rehab/Rental of MF Project (Strawberry Property)
  - Self Help acquired, rehabilitated and resold four (4) homes; and
  - Self Help new borrowers (four(4) households) provided second mortgages (gap financing, down payment assistance)
  - Total of five (5) City acquired, rehabilitated and resold single family dwellings finalized (HOME dollars through the City's Foreclosure Acquisition Program (FAP))
  - 507 code enforcement cases in CDBG targeted area, with 400 resolved Code Enforcement cases; and
  - April 2015, the City sponsored the San Joaquin Valley Housing Communities: Code Enforcement Symposium, which provided resources and strategies to fight blight. Nearly 100 attended from agencies throughout the valley.
- Suitable Living Environment/Economic opportunities
  - Public Parks, Facilities & Improvements are ongoing, with:
    - ADA project at Houston and Church Streets completed with four walkways, truncated domes and extended sidewalks. Other ADA projects at Akers and Houston underway, with anticipated RFB's published between September and October of 2016 with a completion timeline of January to February of 2017.
    - Oval Transportation project is completed. Curb Extensions, bulb outs were built with accessible ramps to calm traffic and shorten the cross walk length for pedestrians, lanes were striped, bicycle lanes channelized and calmed traffic. The project included LED streetlights, two flashing beacons for the crosswalks, median triangular islands provided and overhead guide signs will be completed in September.
    - Oval Park Improvement Project, included five hundred (500) feet of decorative iron fence to the east side of the park to guide pedestrians toward the crosswalks. Additional improvements included re-wired existing light poles in the park and added six (6) new light poles and two (2) security light poles, and wiring for security camera.
    - Oval Park Playground equipment and shade structure, and wrought iron fence installation project was completed in June 2016.
    - Section 108 loan repayment toward the West Acequia Parking Structure
- Suitable Living Environment
  - Homeless Support Services included:
    - Point In Time Survey reflected 322 people experiencing homelessness, which includes Transitional and Emergency Housing. During the Project Homeless Connect event held in January of 2016 there was 227 people reported experiencing homelessness. An additional 134 people were reported as being at-risk of homelessness or imminently losing their housing.
    - Provided matching CDBG funds for 11 vouchers to Family Services (public services). Recent minor amendment allowed additional \$9,075 funding to support up to an additional 3 to 4 people.
    - The City continues to meet with the Continuum of Care, sharing best practices among non-profit housing and service providers, implementing the new Vulnerability Index Assessment Tool
    - The City continues to participate in the Homeless Connect quarterly meetings, working on three goals related to discharge from the hospital, opportunities for adding housing units through partnerships, improving services, updating information through 2-1-1 United way, including working on a new App for updated information.
    - Tenant Based Rental Assistance Request for Proposal (RFP) had three attend the mandatory meeting, however, no proposals were received. Thereafter, letters of interest were received, which Staff is evaluating.

- CDBG Public Service RFP has been published. Results of proposals received shall follow.
- Administration:
  - Continue updating of HOME Program policies and procedures as needed or required.
  - Completed contracts with the Continuum of Care, Family Services, and Fair Housing Council of Central California
  - Oversee and monitor Sub recipients, Agreements and expenditures for both CDBG and HOME funding
  - Monitored rental housing projects, and continued monitoring of loan portfolio with covenants.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

The three rehabilitation programs, was approved during the 2014-15 program year, however, funding was only to be directed to the programs, after more than \$95,000 in CDBG PI was received. Only \$38k in CDBG was received, therefore the 3 housing programs did not receive an allocation of funding. Moving forward, approximately \$20,000 in CDBG funds, were allocated each, to the two of the housing programs through the 2015-16 Action Plan. During the 2016-17 Action Plan process, a Substantial Amendment was approved to redirect \$50,000 from the two housing and emergency programs, directing the funds to the Mobile Home Program (Activity 838). Policies for the Mobile home repair program are being finalized, working with Self Help Enterprise for its administration.

The CDBG Case Management, more generally Public Service activity, published the Request for Proposal in June-July. Proposals are due in late July. Selection will be taken to City Council by October 2016.

Fair Housing Activities will now begin, as the contract was executed, with a start date of July 1, 2016. (Activity 833)

This Oval Transportation and Park Projects (Activity 755, 830 and 831) have portions of the project completed, with expenditures being processed and soon reflected in IDIS.

Remaining ADA projects along Akers and Houston are also ongoing with design completed for Akers, revisions to Houston and a Request for Bid process underway, with an anticipated publishing in September-October and completed in January-February 2017.

The Ice House project funding will be redirected, as the design work was completed, with insufficient funding to move forward at this time.

**Table 1 - Accomplishments – Program Year to Date (corrected)**

Table 1 - Accomplishments - Program Year
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Goal	Category	Funding		Outcome				
Affordable Housing	Affordable Housing			<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>Percent complete</b>
				<b>Rental units constructed</b>	11	0	Household Housing Unit	0.00 %
		<b>Source</b>	<b>Amount</b>	<b>Rental units rehabilitated</b>	1	5	Household Housing Unit	500.00 %
		CDBG	\$0.00	<b>Direct Financial Assistance to Homebuyers</b>	1	4	Households Assisted	400.00 %
HOME	\$2,042,349							
Economic Development	Other - Section 108 loan repayment	<b>Source</b>	<b>Amount</b>	<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>Percent complete</b>
		CDBG	\$530,000					
		HOME	\$0.00	Other	1	1	Other	100.00 %
Program administration, planning and management	Non-Housing Community Development Other - Administration, Planning & Management	<b>Source</b>	<b>Amount</b>	<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>Percent complete</b>
		CDBG	\$231,630					
		HOME	\$48,889	Other	2	2	Other	100.00 %
Suitable Living Environment	Affordable Housing Homeless Non-	<b>Source</b>	<b>Amount</b>	<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>Percent complete</b>
		CDBG	\$529,908					
		HOME	\$260,009					

Homeless Special Needs Non-Housing Community Development Other - Code Enforcement	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	25686	25686	Persons Assisted	100.00 %
	Public service activities other than Low/Moderate Income Housing Benefit	221	333	Persons Assisted	32 %
	Public service activities for Low/Moderate Income Housing Benefit	1	0	Household s Assisted	0 %
	Homeowner Housing Rehabilitated	9	9	Household Housing Unit	100.00 %
	Tenant-based rental assistance / Rapid Rehousing	6	0	Household s Assisted	0.00 %
	Housing for Homeless added	2	1	Household Housing Unit	50 %
	Housing Code Enforcement/Foreclos ed Property Care	200	400	Household Housing Unit	200.00 %



**Table 2 - Accomplishments – Strategic Plan to Date (corrected)**

Table 2 - Accomplishments - Strategic Plan to Date								
Goal	Category	Funding		Outcome				
Affordable Housing	Affordable Housing	Source	Amount	Indicator	Expected	Actual	Unit of Measure	Percent complete
		CDBG	\$0.00	Rental units constructed	11	0	Household Housing Unit	0.00 %
		HOM E	\$3,150,036.00	Rental units rehabilitated	11	5	Household Housing Unit	45.45 %
				Direct Financial Assistance to Homebuyers	11	4	Households Assisted	36.36 %
Economic Development	Other - Section 108 loan repayment	Source	Amount	Indicator	Expected	Actual	Unit of Measure	Percent complete
		CDBG	\$2,120,000.00	Other	4	1	Other	25.00 %
		HOM E	\$0.00					
Program administration, planning and management	Non-Housing Community Development Other - Administration, Planning & Management	Source	Amount	Indicator	Expected	Actual	Unit of Measure	Percent complete
		CDBG	\$1,158,150.00	Other	10	2	Other	20.00 %
		HOM E	\$244,446.00					

		E													
Suitable Living Environment	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Other - Code Enforcement			<table border="1"> <thead> <tr> <th>Source</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>CDBG</td> <td>\$2,645,988.00</td> </tr> <tr> <td>HOM E</td> <td>\$912,358.00</td> </tr> </tbody> </table>	Source	Amount	CDBG	\$2,645,988.00	HOM E	\$912,358.00	<b>Indicator</b>	<b>Expected</b>	<b>Actual</b>	<b>Unit of Measure</b>	<b>Percent complete</b>
		Source	Amount												
		CDBG	\$2,645,988.00												
		HOM E	\$912,358.00												
		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	21906		25686	Persons Assisted	117 %								
		<b>Public service activities other than Low/Moderate Income Housing Benefit</b>	1025		333	Persons Assisted	32 %								
		Public service activities for Low/Moderate Income Housing Benefit	2		0	Households Assisted	0 %								
		<b>Homeowner Housing Rehabilitated</b>	16		9	Household Housing Unit	56 %								
Tenant-based rental assistance / Rapid Rehousing	6	0	Households Assisted	0.00 %											
Housing for Homeless added	5	1	Household Housing Unit	20 %											

			Housing Code Enforcement/Foreclosed Property Care	1000	400	Household Housing Unit	40.00 %
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**Table - Accomplishments – combined 2015 Action Plan & Strategic Plan Goals & Accomplishments**

Goal	Category	Indicator	Unit of Measure	2015-Source / Amount Allocated/ Amount Spent	Expected Program Year 2015	Actual Program Year 2015	Percent completed 2015	Expected Strategic Plan 2015/19	Actual – Strategic Plan (5 years)	Percent Complete 2015/19
Affordable Housing	Affordable Housing	Rental units constructed (CHDO Rental Development) Highland Gardens	Household Housing Unit	HOME allocated \$1,800,000 (plus previous year funding) HOME \$919,495.70	11	0 near completion	0%	11	Underway 11 of a 36 unit project will be HOME designated	0%
Affordable Housing	Affordable Housing	Rental units existing-rehabilitated (CHDO Rental Acq/Rehab)- Strawberry Project	Household Housing Unit	HOME allocated \$115,000 estimated PI, & previous year HOME spent \$111,548.37	1	5	500%	11	5	45%

Suitable Living Environment	Affordable Housing, Homeless, Non-Homeless, Special Needs, Non-Housing Community Development, Code Enforcement	Homeowner Housing Rehab (SHE CHDO Acq/Rehab/Rersell) And Foreclosure Acquisition Program (FAP),finalized	Household Housing Unit	HOME allocated \$232,358, & previous year funding w/2015 Amendments/ (FAP)HOME allocated \$0  HOME spent \$86,330.83 SHE CHDO SFmly AND HOME spent (FAP) \$3,346.36	2 goal for CHDO and 2 goal for remainin g (FAP) Total =4	4	100%	6	4	67%
Affordable Housing	Affordable Housing	Down Payment Assistance (Direct financial Assistance to Homebuyers)	Household Housing Unit	HOME allocated \$0  HOME Spent- See SHE –CHDO SFmly	1	4	400%	11	4	36%
<b>Goal</b>	<b>Category</b>	<b>Indicator</b>	<b>Unit of Measure</b>	<b>2015-Source / Amount Allocated/ Amount Spent</b>	<b>Expected Program Year 2015</b>	<b>Actual Program Year 2015</b>	<b>Percent complete d 2015</b>	<b>Expecte d Strategic Plan 2015/19</b>	<b>Actual – Strategic Plan (5 years)</b>	<b>Percent Complete 2015/19</b>
Suitable Living Environment	Affordable Housing, Homeless, Non-Homeless, Special Needs, Non-Housing Community Development, Code Enforcement	Tenant-based rental assistance/ Rapid Rehousing (Tenant Based Rental Assistance)	Household s Assisted	HOME allocated \$20,000 plus amendment of \$135,000 in PI  HOME \$ -0-	6	0	0%	6	0	0%

Suitable Living Environment	Affordable Housing	Housing Code Enforcement/ Foreclosed Property Care	Household Housing Unit	CDBG allocated \$100,000.00	200	400	200%	1000	400	40%
				CDBG spent \$104,635.45						
Economic Development	Section 108 Loan Repayment	Other-	Other	CDBG allocated \$530,000.00	1	1	100%	4	1	25%
				CDBG spent \$528,937.05						
Suitable Living Environment	Affordable Housing, Homeless; Non-Homeless, Special Needs, Non-Housing Community Development, Code Enforcement	Homelessness Prevention – (Continuum of Care)  Public Service Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	CDBG allocation \$15,000 (CoC)	200	322	161%	1005	322	32%
				CDBG spent-(CoC) \$14,564.37						
<b>Goal</b>	<b>Category</b>	<b>Indicator</b>	<b>Unit of Measure</b>	<b>2015-Source / Amount Allocated/ Amount Spent</b>	<b>Expected Program Year 2015</b>	<b>Actual Program Year 2015</b>	<b>Percent completed 2015</b>	<b>Expected Strategic Plan 2015/19</b>	<b>Actual – Strategic Plan (5 years)</b>	<b>Percent Complete 2015/19</b>
Suitable Living Environment	Affordable Housing, Homeless; Non-Homeless, Special Needs, Non-Housing	(Fair Housing)  Public Service Activities other than Low/Moderate	Persons Assisted	CDBG Allocation - \$10,000 plus minor amendment \$5,000 (FH)	1	0	0%	5	0	0%

	Community Development, Code Enforcement	e Income Housing Benefit		CDBG Spent (FH) \$0						
Suitable Living Environment	Affordable Housing, Homeless; Non-Homeless, Special Needs, Non-Housing Community Development, Code Enforcement	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit (ADA-projects)	Persons Assisted	CDBG allocated \$23,500 –ADA	18110	7185	40%	18110	7185	40%
				CDBG \$41,502.45- ADA						
Suitable Living Environment	Affordable Housing, Homeless; Non-Homeless, Special Needs, Non-Housing Community Development, Code Enforcement	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit (Public Improvements , Public Facility Improvements )	Persons Assisted	CDBG allocated \$101,520- Oval Traffic, plus previous year funding; <b>amendment of \$35k from 2014 PI and \$323 dollars</b> from ADA tennis court;	3788	15885 (updated in activity accomplishments)	419%	3796	15885	418%
				CDBG Spent \$384,624.92- Oval Traffic						
<b>Goal</b>	<b>Category</b>	<b>Indicator</b>	<b>Unit of Measure</b>	<b>2015-Source / Amount Allocated/ Amount Spent</b>	<b>Expected Program Year 2015</b>	<b>Actual Program Year 2015</b>	<b>Percent completed 2015</b>	<b>Expected Strategic Plan 2015/19</b>	<b>Actual – Strategic Plan (5 years)</b>	<b>Percent Complete 2015/19</b>

Suitable Living Environment	Affordable Housing, Homeless; Non-Homeless, Special Needs, Non-Housing Community Development, Code Enforcement	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit (Park Improvements)	Persons Assisted	CDBG allocated \$50,000 Oval Park	3788	7185 (updated in activity accomplishments)	190%	3788	7185	190%
				CDBG \$20,010.10- Oval Park Playground						
Suitable Living Environment	Affordable Housing, Homeless; Non-Homeless, Special Needs, Non-Housing Community Development, Code Enforcement	Housing for Homeless added	Household Housing Unit	HOME allocated \$0 Home spent- See CHDO Rental Rehabilitation- Strawberry project	2	1	50%	5	1	20%
Suitable Living Environment	Affordable Housing, Homeless; Non-Homeless, Special Needs, Non-Housing Community Development, Code Enforcement	Public Service Activities for Low/Moderate Income Housing Benefit (Public Service/Case Management)	Persons Assisted	CDBG allocated \$10,000 Amendment added \$50,000 from prior year project Housing rehab and Ice House – total \$60,000	6	0	0%	6	0	0%
				CDBG spent \$-0-						
<b>Goal</b>	<b>Category</b>	<b>Indicator</b>	<b>Unit of Measure</b>	<b>2015-Source / Amount Allocated/ Amount Spent</b>	<b>Expected Program Year 2015</b>	<b>Actual Program Year 2015</b>	<b>Percent completed 2015</b>	<b>Expected Strategic Plan 2015/19</b>	<b>Actual – Strategic Plan (5 years)</b>	<b>Percent Complete 2015/19</b>

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Suitable Living Environment	Affordable Housing, Homeless; Non-Homeless, Special Needs, Non-Housing Community Development, Code Enforcement	Public Service Activities for Low/Moderate Income Housing Benefit (Voucher Program)	Households Assisted	CDBG Allocated \$16,500 plus minor amendment \$9,075	14	11	79%	14	11	79%
				CDBG Spent \$15,650						
Suitable Living Environment	Affordable Housing, Homeless; Non-Homeless, Special Needs, Non-Housing Community Development, Code Enforcement	Homeowner Housing Rehabilitated (ERAP)-redirected; to Senior Mobile Home Program)	Household Housing Unit	CDBG Allocation redirected to SHARP of \$25,000 - \$0 balance	0	0	0%	1	0	0%
Suitable Living Environment	Affordable Housing, Homeless; Non-Homeless, Special Needs, Non-Housing Community Development, Code Enforcement	Homeowner Housing Rehabilitated (HRAP)-redirected; to Senior Mobile Home Program)	Household Housing Unit	CDBG Allocation redirected to SHARP of \$25,000 - \$0 balance	0	0	0%	1	0	0%
<b>Goal</b>	<b>Category</b>	<b>Indicator</b>	<b>Unit of Measure</b>	<b>2015-Source / Amount Allocated/ Amount Spent</b>	<b>Expected Program Year 2015</b>	<b>Actual Program Year 2015</b>	<b>Percent completed 2015</b>	<b>Expected Strategic Plan 2015/19</b>	<b>Actual – Strategic Plan (5 years)</b>	<b>Percent Complete 2015/19</b>



Suitable Living Environment	Affordable Housing, Homeless; Non-Homeless, Special Needs, Non-Housing Community Development, Code Enforcement	Homeowner Housing Rehabilitated (SHARP Program) Funds were directed from HRAP and ERP	Household Housing Unit	CDBG Allocated \$20,000; plus substantial amendment (\$25k from ERAP and \$25k from HARP) total amend of \$50,000 Total balance \$70,000	7	0	0%	8	0	0%
				CDBG Spent \$-0-						
Overall Program Administration , Planning and Management- CDBG	Non-Housing Community Development Administration, Planning & Management	Other	Other	CDBG allocated \$231,630	1	1	100%	5	1	25%
				CDBG spent \$202,198.86						
Overall Program Administration , Planning and Management - HOME	Other	Other	Other	HOME allocated \$48,890 plus 10% PI	1	1	100%	5	1	25%
				HOME spent \$66,909.27						

CAPER 2015/16 CDBG Expenditures		
COMMUNITY DEVELOPMENT BLOCK GRANT	Expenditure Dollars	Units
<b>Source of Revenue:</b>		
Previous Year Carryover	\$ 1,210,072.97	
2015-16 Annual Grant Amount (CDBG)	\$ 1,108,150.00	
Program Income *directed to -----Project as per -----	\$ 25,761.62	
<b>Subtotal Revenue</b>	<b>\$ 2,343,984.59</b>	
<b>Expenditures</b>		
Administration (20% of allocation), Loan Servicing & Operating less Fair Hsg (see Fair Housing for portion of Admin)	\$ 202,215.41	
Net for Programs and Projects	\$ 2,141,769.18	
<b><u>Neighborhood Preservation/Services</u></b>		
Code Enforcement- Target Areas	\$ 104,635.45	400 Cases Closed
<b><u>Public Services</u></b>		
Continuum of Care- Public Services	\$ 14,564.37	322 PIT Count/ 227 PHC
Voucher Program- Public Services	\$ 15,650.00	11 people assisted
Fair Housing	\$ -	Underway
Case Management	-	RFP underway
<b><u>Public Improvements</u></b>		
ADA Compliance Projects	\$ 41,502.45	4 ADA walkway, truncated domes and extended sidewalks
Oval Park & Transportation Improvements	\$ 384,624.92	Traffic Improvement & security lighting complete- Security camera underway
Ice House ADA	\$ -	Redirecting to PS
Senior Mobile Home Repair	\$ -	Subrecipient Selection finalizing
<b><u>Economic Development/Public Parking Facilities</u></b>		
West Parking Structure Loan Payment (Section 108 Loan)	\$ 528,937.05	Payment P & I
<b><u>Public Parks, Facilities &amp; Improvements</u></b>		
Oval Park Playground, fence installation (Public Improvements)	\$ 20,010.10	Complete
<b><u>Special Needs Services</u></b>		
<b>Subtotal Programs &amp; Projects</b>	<b>\$ 1,109,924.34</b>	
<b>Total CDBG Expenditure (Including Admin)</b>	<b>\$ 1,312,139.75</b>	
Remaining Carry Forward Committed to projects (i.e. Admin, Code Enforcement, Public Services (i.e CoC, Voucher, Case Mgmt), Section 108, Rehabilitation, Oval area, ADA projects, Parks & Public Improvements)	\$ 1,031,844.84	

Table 3A: CDBG 2015 Expenditures & Unit Goal to date

<b>CAPER 2015/16 HOME Expenditures</b>		
<b>HOME INVESTMENT PARTNERSHIP FUNDING</b>	<b>Dollars</b>	<b>Units</b>
<b>Source of Revenue:</b>		
Previous Year Carryover	\$ 1,026,041.01	
2015-16 Annual Grant Amount (HOME)	\$ 338,898.00	
Program Income Received	\$ 1,245,601.36	Approximately \$155k unprogrammed PI
<b>Subtotal Revenue</b>	<b>\$ 2,610,540.37</b>	
<b>EXPENDITURES:</b>		
Administration, Loan Servicing & Operating	\$ 66,909.27	
Net for Programs and Projects	\$ 2,543,631.10	
<b>Expenditures:</b>		
<b><u>Homeownership</u></b>		
Tenant Based Rental Assistance Program	\$ -	Finalizing Selection
City's Foreclosure Acquisition/Rehabilitation/Resell Program II	\$ 3,346.36	5 homes acquired, rehabbed and resold
SHE -CHDO Acquisition /Rehabilitation Single-Family Residential Units	\$ 86,330.83	SHE acquired, rehabbed and resold 4 homes
SHE- CHDO Acquisition / Rehabilitation of Multi-Family 5- unit project	\$ 111,548.37	1- 5 unit project acquired , rehabbed & rented
SHE CHDO Visalia Village Multi Family Development (New Construction)	\$ 919,495.70	Monthly Disbursements- Project to be completed in Nov-Dec 2016
<b>Subtotal Programs &amp; Projects</b>	<b>\$ 1,120,721.26</b>	
<b>Total HOME Expenditure (Including Admin)</b>	<b>\$ 1,187,630.53</b>	
Remaining Carry Forward Committed to projects (i.e. Admin, SHE-CHDO Rental Project remaining expenditures; SHE-CHDO Single Family Property (Prospect)final expenditure, SHE-CHDO Highland Gardens monthly expenditures, TBRA and unprogrammed PI)	\$ 1,422,909.84	

**Table 3B: HOME 2015 Expenditures & Unit Goal to date**

Housing Needs	Renter			Owner		
	30%	50%	80%	30%	50%	80%
Large Related						7
Small Related	5					2
All other Hsholds						
Elderly						
<b>Totals: 14 households</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9</b>

**Table 4 Renters/Owners**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City’s goal is to continue addressing the priority needs and specific objectives of the Consolidated Plan. Through the 2015 ConPlan community input, the City had identified the following as “High” priority needs in the community:

- Affordable Housing
- Public Services, Public Facilities
- Public & Park Improvements, and Neighborhood Preservation
- Economic Development
- Program Administration, Planning and Management

The City provided approximately \$1.2 Million HOME CHDO funds toward Self Help’s efforts of acquiring, rehabilitating and reselling four (4) single family properties, including providing up to 10% of the cost as gap financing. Additionally, SHE acquired, rehabilitated and is renting five (5) units on Strawberry. In addition to SHE’s efforts in improving neighborhoods and providing affordable ownership and rental assistance, SHE is in the final development stages of their 36 units off of Dinuba known as Highland Gardens. We look forward to the grand opening in November-December of 2016.

The City was successful in reselling its last two Neighborhood Stabilization Program (NSP) homes during the program year. The remaining \$250,000 was provided to Habitat for Humanity to continue their efforts. To date, they have acquired eight (8) homes, rehabbed six (6) with the

two final properties under rehabilitation. The City anticipates following NSP requirements for any remaining program income, under the CDBG regulations related to NSP and HUD closeout instructions.

With CDBG, HOME, and NSP, the City makes every effort to meet the priority needs of the community through the provision of many programs. During 2015-16, CDBG activities included providing a suitable living environment, through Code Enforcement efforts.

CDBG Activities toward public improvements included continued efforts in finalizing the design and selecting a construction contractor to begin improvements on the Oval Traffic Improvement Project.

Park improvement efforts this year was the completion of the Oval park playground and finalizing the security in the Oval Park. Oval Park lies within 11 Census tract, meeting the low mod census area and national objectives.

Continued Section 108 Loan repayments, with CDBG funds, were made during the year toward the West Acequia Parking Structure. Effort, with the use of CDBG funds, in supporting Tulare/Kings Continuum of Care for the Point In Time and Project Homeless Connect events, as well as administering the HUD HMIS system. Other special needs, such as public services provided during the year went toward the Voucher Program, including a minor amendment increasing the funds by \$9,075, with Family Services of Tulare County, with the use of CDBG funding.

The City also contracted with Central California of Fair Housing to conduct testing to accompany the preparation of the 2015 Analysis of Impediments for the 2015 Consolidated Plan. Staff is working with CCFH in coordinating training, education and testing.

The FY 2015 CAPER also includes expenditures and accomplishments for activities funded in a previous fiscal year, but were completed during this reporting period.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
<b>Race:</b>		
White	46179	13
Black or African American	1954	0
Asian	2633	0
American Indian or American Native	1301	1
Native Hawaiian or Other Pacific Islander & other multi-racial	5352	0
<b>Total</b>	<b>57419</b>	<b>14</b>
<b>Ethnicity:</b>		
Hispanic	19841	10
Not Hispanic	37578	4

Table 5 Table of assistance to racial and ethnic populations by source of funds

### Narrative

The report within IDIS the combined information for African American with White (19) are included under African American. Other multi-racial is included with Native Hawaiian (5,278) assisted with CDBG and 13 white, 1 American Indian or American Native assisted with HOME funds. The table provides the updated information. The City of Visalia identified priority needs and continues to offer services, programs to eligible households regardless of race or ethnicity. The populated data as referenced above includes LMA benefit data for Code Enforcement Public Facilities, and Improvements.

## CR-15 - Resources and Investments 91.520(a)<sup>ii</sup>

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	HUD- Public federal	\$1,158,150 (s/b \$1,133,027.31) includes PI	\$227,573.68 (s/b \$1,312,123.20)
HOME	HUD- Public federal	\$488,898 (s/b \$1,584,499.36) includes PI	\$1,047,327.23 (s/b \$1,187,630.53)
HOPWA	n/a	n/a	n/a
Other	n/a	n/a	n/a

**Table 6 - Resources Made Available**

### Narrative

The City of Visalia’s Community Development Block Grant Funds (CDBG) resource for 2015 is \$1,108,150 in CDBG grant funding. Carryover funding was not included in Table 6 above, “identifying the Resources made available”, which was approximately \$1,210,072 CDBG funds. Through the repayment of existing rehabilitation loans, approximately \$24,877.31, in CDBG funds was received as Program Income. These funds were directed toward the Oval project, as approved by City Council through the Action Plan process. Total expenditures for the PY in CDBG were \$1,312,139. HUD’s system does not reflect the accurate figures. Resources Made Available as referenced in IDIS for CDBG was: \$4,632,600 and HOME was \$1,955,592.

The City of Visalia’s HOME Investment Partnership Fund (HOME) resource for 2015 is \$338,898. Additionally, HOME program income funds in the amount of \$1,245,601.36, repaid through rehabilitation loans, first time homebuyers, recycled funds from the Foreclosure Acquisition Program and Self Help Enterprise properties was also received and reinvested in Self Help projects (SHE CHDO and Visalia Village-Highland Gardens) affordable housing projects/programs. Carryover funding was not included in Table 6 above, “ Identifying the Resources made available” , which was \$1,026,041.01 in HOME funds. Total HOME expenditures for the PY were: \$1,187,630.53.

For reference, see CDBG and HOME Table, included under “CR-05 Attachments”, which reflect the carryover, Grant, program income, projects and expenditures.

Listed below is minor, technical and substantial amendments completed throughout the year. The City has taken no action to hinder the implementation of the Con Plan and has actively implemented related projects and programs that work toward achieving the goals and objectives.

Additional information includes the Certificate of Consistency's submitted for review and approval to confirm the goals of the non-profit agencies, who applied for funding through the federal government, such as Emergency, Transitional and Permanent Housing, which were consistent with Visalia's goals and needs, as identified in the Consolidated Plan. Certificates of Consistency are handled in a fair, impartial

and timely manner.

**CR-15- Amendments and Certificate of Consistency (2 pages attached) (included as “Attachment “6”and “7” within IDIS**

**ACTION PLAN AMENDMENTS FOR THE 2015-2016 CAPER**

**Overview of Technical, Minor and Substantial Amendments:**

- 1) **Technical Amendment–August 04, 2015- CDBG:**
  - a. 2014-15 Program Income (CDBG) directed toward the Oval Project, as approved by City Council, through the 2014-15 Action Plan. An amount up to \$95,000 in CDBG PI is to be added to the Oval Project, (Currently IDIS Activity #755). Added the CDBG PI received for the Program Year of \$33,989.75.
- 2) **Technical Amendment- August 07, 2015 HOME:**
  - a. 2014-15, Program Income (HOME) directed toward the Visalia Village (Highland Gardens), as approved by City Council, through the 2015-16 Action Plan and Amendments process. A current available amount of \$464,227.65 in HOME PI is to be added to the Visalia Village Project (Highland Gardens). The Project will include additional PI as received, and \$200,000 from 2015-16 Action Plan funding. Add \$464,227.65 in HOME PI received to the Visalia Village Project (Highland Gardens), as per 2015-16 Action Plan and Amendment approval.
- 3) **Technical Minor Amendment- October 13, 2015 HOME:**
  - a. Minor Amendment to increase the HOME CHDO Budget, as approved by City Council, April 6, 2015, for the 2015-16 Action Plan HOME Allocation, and allow for additional program income to be directed to the Program upon commitment of 2015-16 project funding for the Self Help CHDO Acquisition/Rehabilitation Program. Amendment increased the total allocation from \$1,050,000 to \$1,270,009. The Amendment finalized the agreement, to include the 2015-16 HOME Action Plan allocation of \$220,009, toward the SHE-CHDO Acq/Rehab Program; also, referenced the updated Owners Participation Agreement, with more detailed requirement.
- 4) **Technical Minor Amendment-November 18, 2015 CDBG:**
  - a. Place the remaining \$323.18 from the completed project (ADA Walkway Tennis Court and Irrigation Project) to Oval Traffic Project.
- 5) **Technical Minor Amendment-November 18, 2015 CDBG:**
  - a. Place CDBG PI in the amount of \$12,798.25 into the balance of the Oval Park Project. (IDIS 831)
- 6) **Substantial Amendment-April 18, 2016**
  - a. Redirect \$50,000 of 2015 CDBG funds from Housing Rehabilitation and Emergency Repair Program to CDBG Senior Mobile Home Repair Program.
  - b. Redirect \$127,349.32 from Home Investment Partnership funds (HOME) Recapture Program to Self Help Enterprises, Inc. Community Housing Development Organization (SHE-CHDO) Acquisition/Rehab Program; and
  - c. Approve SHE CHDO Acquisition/Rehab Program Third Amendment, revising guidelines to include acquisition of infill and/or reconstruction development for affordable single and or multi-family housing; and
  - d. Authorize the City Manager and/or City Attorney to make minor technical changes to the Self Help Acquisition/Rehab Agreement (Third Amendment).
  - e. Direct up to \$147,169.50 in HOME program income (PI) to SHE Highland Gardens, to meet funding obligation.



7) **Minor Amendment- April 12, 2016 CDBG:**

- a. Redirect \$35,000 toward Oval Park from Rehabilitation Program.

8) **Technical Minor Amendment April 25, 2016- HOME:**

- a. Memo representing a minor technical amendment to the Action Plan to reference HUD's Homeownership Value Limits for FY 2016, effective May 2, 2016, existing housing limit is \$189,000 and new construction limit is \$228,000.

9) **Minor Amendment May 17, 2016 CDBG:**

- a. Increase Voucher Program budget from \$16,500 to \$25,575. Minor Amendment increase of \$9,075. Funds redirected from ADA Project funding budget.

**2015-16 Certification of Consistency with the Consolidated Plan:**

<b>Date of Certification</b>	<b>Applicant Name</b>	<b>Project Name</b>	<b>Name of Federal Program to which applicant applied:</b>	<b>No. of Units referenced</b>
October 14, 2015	Family Services of Tulare County	Transitional Housing & Services Project	Continuum of Care Program Competition	3 – 2 Bed units
October 14, 2015	Family Services of Tulare County	Permanent Supportive Housing- PSH3 Scattered	Continuum of Care Program Competition	1 -3 bed unit; 2- 2 bed units and 3- 1 bed units
October 14, 2015	Family Services of Tulare County	Permanent Supportive Housing- Myrtle	Continuum of Care Program Competition	4- 2 bed units
October 14, 2015	Family Services of Tulare County	Permanent Supportive Housing- Tracy	Continuum of Care Program Competition	4- 2 bed units
October 14, 2015	Turning Point of Central Ca. Inc.	Permanent Supportive Housing- Casa de Robles	HUD Continuum of Care Program	3- 5 bed units
October 14, 2015	Turning Point of Central Ca. Inc.	Permanent Supportive Housing- Casa de Robles 2	HUD Continuum of Care Program	Scattered sites
October 14, 2015	Turning Point of Central Ca. Inc.	Permanent Supportive Housing- Casa de Robles 3	HUD Continuum of Care Program	Scattered sites

		(new)		
October 14, 2015	Community Services & Employment Training, Inc. (CSET)	Permanent Supportive Housing-Visalia	HUD Continuum of Care Program	Beds
October 14, 2015	Kings/Tulare Continuum of Care on Homelessness	Tulare County Every Door Open (new)	HUD Continuum of Care Homeless Assistance Program	n/a
October 14, 2015	Community Services & Employment Training, Inc. (CSET)	Tulare County Permanent Supportive Housing-Visalia only	HUD Continuum of Care Program Competition	n/a

**Table 7 Certificates of Acceptance**

<b>Target Area</b>	<b>Planned Percentage of Allocation</b>	<b>Actual Percentage of Allocation</b>	<b>Narrative Description</b>
2013 CDBG LowModAreas	18	88%	Code Enforcement, Oval Projects, Section 108 WAPrkg, SHE CHDO Projects, NSP
2013 CDBG LowModAreas	27		
Visalia	73	1% (FAPII)	Citywide
Visalia	82	11%	Citywide

**Table 8 – IDIS Identify the geographic distribution and location of investments**

Table 8 above was derived from HUD IDIS System for the planned percentage of allocation is referenced by the system in error. The Table (9) below, is correct.

**Identify the geographic distribution and location of investments**

<b>Target Area</b>	<b>Planned Percentage of Allocation</b>	<b>Actual Percentage of Allocation</b>	<b>Narrative Description</b>
2013 CDBG Low Mod Areas (Updated CDBG Area-2015-2016)	74%	88%	Code Enforcement, Oval Area Projects, West Acequia Parking Structure, SHE- CHDO Single Family Acq/Rehab/Resell; SHE-CHDO Acq/Rehab/Rental – Strawberry; SHE-CHDO-Visalia Village-Highland Gardens
Neighborhood Stabilization Program	12%	N/A	NSP funding (not CDBG or HOME)
Foreclosure Acquisition Program II	12%	1%	FAPII Properties
Visalia	2%	11 %	Citywide: ADA Compliance, Administration, Voucher, Continuum of Care

**Table 9 – Actual- Identify the geographic distribution and location of investments**

**Narrative**

The City does not specifically target areas, except to identify low/mod census tract areas for the use of funding for eligible projects/programs, such as Code Enforcement and Park/Public Improvements, which lie within such areas.

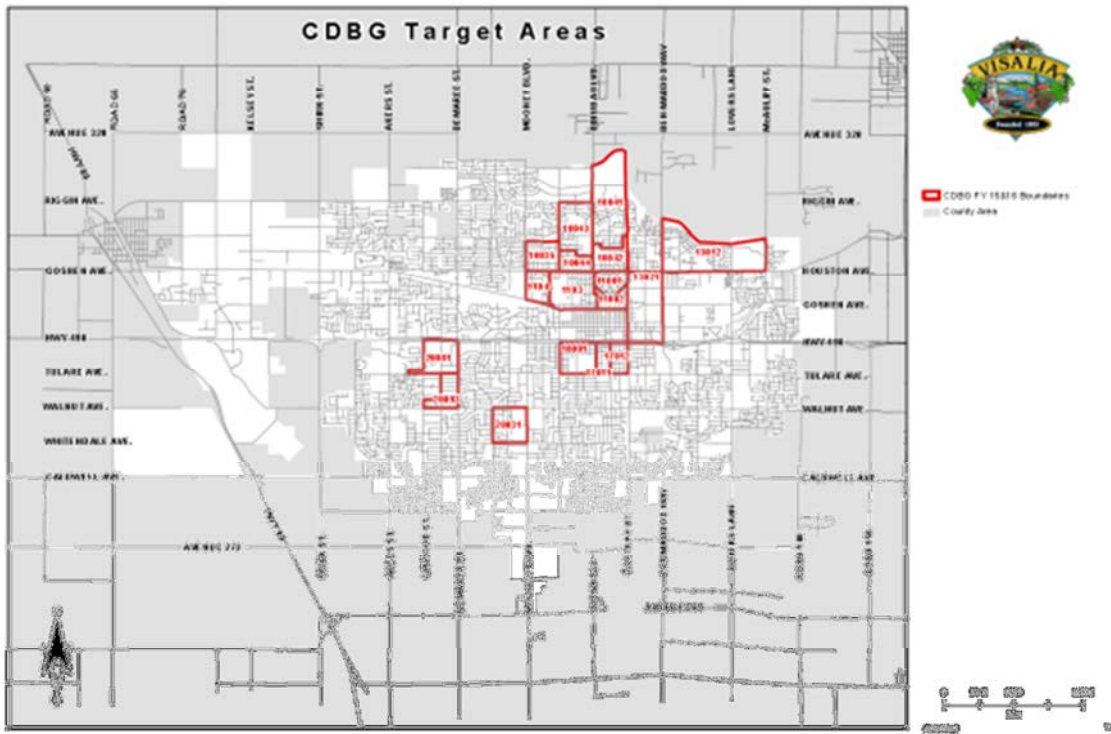
**Visalia Citywide:** The City of Visalia (City) is located in the northwestern area of the County of Tulare (County) in the Central San Joaquin Valley of California. It is the largest city in the County and is currently home to approximately 130,231 residents as per California Dept. of Finance, January 2016. The City covers approximately 36 square miles and is surrounded by farmland, leading the agricultural industry to be its top economic driver.

**IDIS Low/Mod Census Tracts (eligible CDBG Target Areas)**

Low-Mod Income (LMI) concentration is defined as census tracts where at least 51% of the median household income is 80% or less than the jurisdiction as a whole. There were 5 census tracts identified meeting low/mod income areas up through 2014-15, and recently HUD updated census tract and block information, which increased eligible census tracts and blocks to nine (9) census tracts, specifically seventeen (17) blocks. The updated City's CDBG Boundaries are now as follows:

- **Census Tract /block No. 1003.5:** bound by W. Clinton Avenue, east to N Giddings Street, south to W. Houston Avenue, west to N Mooney Boulevard, north to W. Clinton Avenue.
- **Census Tract/block No. 1004.1:** bound by W Riverway Avenue, east to N Santa Fe Street, south to E. Ferguson Avenue, west to N Bridge Street, south to W Buena Vista Avenue, west to N. Encina Street, south to W. Vine Street, west to N Dinuba Boulevard.
- **Census Tract/block No. 1004.2:** bound by W Vine Avenue, east to N Encina Street, south to W Buena Vista Avenue, east to N Bridge Street, south to E Ferguson Avenue, east to N Santa Fe Street, south to W Houston Avenue, west to N Dinuba Boulevard, north to W Vine Avenue.
- **Census Tract/block No. 1004.3:** bound by W Riggan Avenue, east to N Dinuba Boulevard, south to W Prospect Avenue, west to N Conyer Street, north to W Buena Vista Avenue, west to N Giddings Street, north to W Riggan Avenue.
- **Census Tract/block No. 1004.4:** bound by W Buena Vista Avenue, east to N Conyer Street, south to W Prospect Avenue, east to N Dinuba Boulevard, south to W Houston Avenue, west to N Giddings Street, north to W Buena Vista Avenue.
- **Census Tract/block No. 1100.1,** bound by E. Houston Avenue, east to Santa Fe Street, south to NE 1<sup>st</sup> Avenue, southwest to N Court Street, northwest to NW 1<sup>st</sup> Avenue, northwest again to N West Street, north back to Houston Avenue.
- **Census Tract/block No. 1100.2,** bound by NW 1<sup>st</sup> Street, southeast to N Court Street, northeast to NE 1<sup>st</sup> Street, northeast to Santa Fe Street, south to E. Murray Street, west to N Floral Street, north to Grove Street, west to N. West Street, north to NW 1<sup>st</sup> Street.
- **Census Tract/block No. 1100.3.** bound by W. Houston Avenue, east to N. West Street, south to W Grove Avenue, east to N Floral Street, south to W Murray Avenue, west on Goshen Avenue, north W Switzer Avenue, west to N Rinaldi Street, north to W. Houston Avenue.
- **Census Tract/block No. 1100.4.** bound by W. Houston Avenue, east to N. Rinaldi Street, south to W. Switzer Avenue, west on W. Goshen Avenue to N. Mooney Boulevard, north to W. Houston Avenue.
- **Census Tract/block No. 1301.2,** bound by St Johns River, including properties on the north side of E St. Johns Parkway, east to Ben Maddox Way, east on St Johns to Mc Auliff, south on McAulliff Street to E Houston Avenue, west on E. Houston Avenue, south on Ben Maddox Way, to St. Johns River.
- **Census Tract/block No. 1302.1,** bound by E. Houston Avenue, east to Ben Maddox Way, south to Mineral King Avenue, west to Santa Fe Street, north to Houston Avenue.
- **Census Tract/block No. 1701.1,** bound by W. Noble Avenue, east to S. Court Street, south to W. Tulare Avenue, west to W Watson Street, north to W. Noble Avenue.
- **Census Tract/block No. 1701.2** bound by W. Noble Avenue, east to S. Santa Fe Street, south to E. Tulare Avenue, west to S. Court Street, north to W. Noble Avenue.
- **Census Tract/block No. 1800.1** bound by W. Noble Avenue, east to S. Watson Street, south to W. Tulare Avenue, west to S. Giddings Street, north to W. Noble Avenue.
- **Census Tract/block No. 2003.1** bound by W. Walnut Avenue, east to S. Mooney Boulevard, south to W. Whitendale Avenue, west to S County Center Drive, north to W. Walnut Avenue.
- **Census Tract/block No. 2008.1** bound by W. Noble Avenue, east to S. Demaree Street, south to W. Tulare Avenue, west to S. Noyes Court, north to W. Laurel Avenue, east to S. Linwood Street, north to W. Noble Avenue.
- **Census Tract/block No. 2009.3** bound by W. Tulare Avenue, east to S. Demaree Street, south to W. Walnut Avenue, west to S. Linwood Street, north to W. Cambridge Avenue, east to S. Chinowith Street, north to W. Tulare Avenue.

These areas may expand annually, as they are in reference of low/mod census tract areas. Low/Mod areas are identified in Map 1.



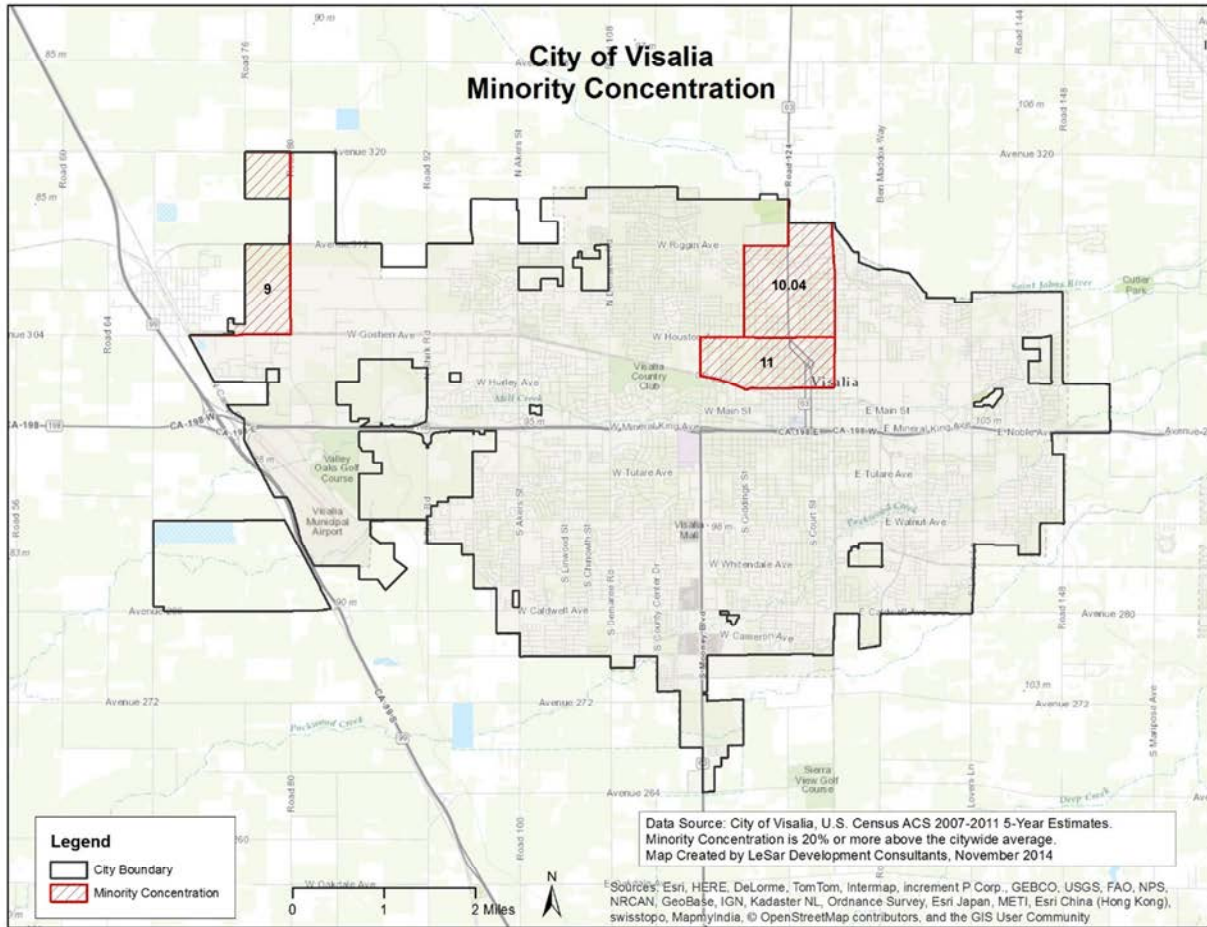
**Map 1: CDBG Eligible Tracts (identified as 2015 CDBG Low Mod Area)**

**Data Source:** ACS 2015 20161

**Data Source** Low-Mod Income (LMI) concentration is defined as census tracts where at least 51% of the median household

**Comment:** income is 80% or less than the jurisdiction as a whole. Based on median household income of \$53,718.

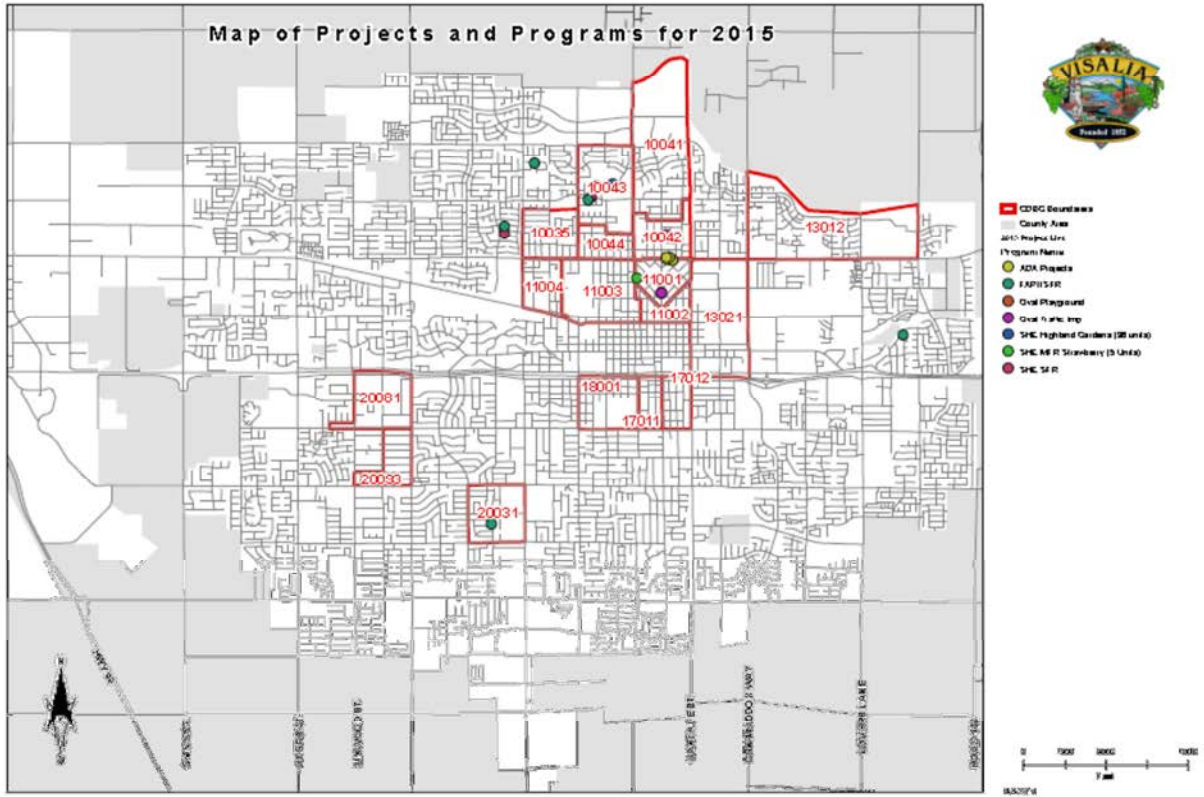
Map 1 above, depicts census tracts and blocks that meet 51% of the household income of 80% of the area median income or below. Low/Mod areas are identified in Map 1 are census tracts and blocks 10.03.5; 10.04.1, 10.04.2, 10.04.3, 10.04.4; 11.00.1, 11.00.2, 11.00.3, 11.00.4; 13.01.2; 13.02.1; 17.01.1, 17.01.2; 18.00.1; 20.03.1; 20.08.1; and 20.09.3.



**Map 2: City of Visalia Minority Concentration**

**Data Source:** ACS 2007-2011

**Data Source Comment:** Minority concentration is defined as census tracts where the percentage of individuals of a particular racial or ethnic minority group is at least 20 percentage points higher than the citywide average. Low-Mod Income (LMI) concentration is defined as census tracts where at least 51% of the median household income is 80% or less than the jurisdiction as a whole. Based on median household income of \$53,718.



**Map 3: City of Visalia 2015 Projects completed**

**General Allocation Priorities**

The Consolidated Plan allocates federal entitlement dollars according to low and moderate income (LMI) eligibility and census tracts without target areas. Most of the allocation was geographically distributed to Low Mod census tract areas.

The CDBG Target area details, are included above as Map 1: CDBG Eligible Tracts; Map 2: Minority Concentration and Map 3 location of projects completed for 2015, and referenced within IDIS as Attachment “8”.

**Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

CDBG and HOME allocations are leveraged through the City’s partnerships. For example, CDBG Oval project was leveraged, where the City executed an agreement with Caltrans to receive \$200,000 of State Highway Operation and Protection Plan (SHOPP) minor funds for the project. The City was also awarded \$574,500 of Highway Safety Improvement Program (HSIP) funds during the 13/14 fiscal year. Gas tax of \$250,000 is directed toward the cost, General Funds, in the amount of \$30,000, Measure R in the amount of \$181,000.

As it relates to the HOME Match Leveraging, all Participating Jurisdictions must contribute or match 25 cents for each dollar of HOME funds spent on affordable housing. The HOME statute provides for a reduction (50%) of the matching contribution requirement under three conditions: 1) fiscal distress; 2) severe fiscal distress, and; 3) for Presidentially-declared major disasters covered under the Stafford Act. For the 2015 Match requirement, the City did not meet the criteria for a reduction in matching funds, therefore the full 25% match is required as reflected in the table below

The HOME Match report, under HUD IDIS PR33 reporting, indicates that there a \$242,716.92 match liability based on disbursements. However, Visalia’s matching requirements were satisfied again this year with the use of prior year rollover of Redevelopment Low Mod funding. However, both the Strawberry property and Highland Gardens contributed as referenced below. The specific projects are referenced on the HOME Match Report.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	\$5,477,846.30
2. Match contributed during current Federal fiscal year	\$358,963.00
3 .Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$5,836,809.30
4. Match liability for current Federal fiscal year	\$242,716.92
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$5,594,092.38

**Table 10 – Fiscal Year Summary - HOME Match Report**

The City provided HOME-CHDO funding to Self Help Enterprises, a Certified CHDO, who utilized the funds to acquire, rehabilitate and resell single family homes. Additionally, SHE acquired, rehabilitated and is renting a 5 unit multi-family project. Self Help contributed funds toward a multi-family project, in the amount of \$170,061.76 as a loan. SHE, when acquired the property, costs were reimbursed and reflected for the acquisition, during this reporting period, therefore the tax assessment waived (taxes foregone) , with vacancy factor, the amount of match for the Strawberry property is \$48,158. The project was completed this reporting period.

Additionally, Self Help was awarded LIHTC, Tax Credit (9% TCAC equity) funding toward the 36-units known as Highland Gardens, with Federal Credits in the amount of \$3,761,430 and State Credits in the amount of \$1,467,398. And taxes foregone in the amount of \$310,805, including vacancy factor.



Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
Strawberry	3-23-16	,	\$48,158.00					\$48,158.00
Highland Gardens	4-1-16 (Board of Eq)		\$310,805.00					\$310,805.00

Table 11 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$466,843.43	\$781,373.71	\$498,812.76	\$-0-	\$749,354.38

Table 12 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Number						
Dollar Amount						
<b>Sub-Contracts</b>						
Number	18				12	6
Dollar Amount	\$293,562.29				\$158,319.00	\$135,243.29
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Number						
Dollar Amount						
<b>Sub-Contracts</b>						
Number	<b>19</b>	<b>1</b>	<b>18</b>			
Dollar Amount	<b>\$297,162.29</b>	<b>\$3,600</b>	<b>\$293,562.29</b>			

**Table 13 – Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	<b>1</b>					<b>1</b>
Dollar Amount	<b>\$429,120</b>					<b>\$429,120</b>

**Table 14 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired						
Businesses Displaced						
Nonprofit Organizations Displaced						
Households Temporarily Relocated, not Displaced						
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0					
Cost	0					

**Table 15 – Relocation and Real Property Acquisition**

## **CR-20 - Affordable Housing 91.520(b)**

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of homeless households to be provided affordable housing units	<b>6</b>	<b>1 (Strawberry)</b>
Number of non-homeless households to be provided affordable housing units	<b>14</b>	<b>13</b>
Number of special-needs households to be provided affordable housing units	<b>0</b>	<b>0</b>
<b>Total</b>	<b>20</b>	<b>14</b>

**Table 16 – Number of Households**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of households supported through rental assistance	<b>6</b>	<b>0 (TBRA)</b>
Number of households supported through the production of new units	<b>11</b>	<b>0 (Highland underway)</b>
Number of households supported through the rehab of existing units	<b>2</b>	<b>5 (SHE CHDO Multi-Fmly)</b>
Number of households supported through the acquisition of existing units	<b>1</b>	<b>9 (FAPII- SHE CHDO Acq)</b>
<b>Total</b>	<b>20</b>	<b>14</b>

**Table 17 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Note: The one year goal is corrected within the Revised 2015 ConPlan and 2015 Action Plan. Calculations referenced as the one year goal are incorrect, and should be 6 homeless provided affordable housing units, 14 non-homeless; 0 special-needs , with a total of 20 for the one-year goal. Number of households supported through rental assistance should be 6; new units is should be 11; rehab of existing should be 1 and acquisitions should be 2, totaling 20.

As it relates to HOME funds, under regulation 24, CFR 91.520 (b), the annual goal related to the number of homeless and non-homeless households, to be provided affordable housing units, is a goal referenced in the Action Plan. Progress was made this year, with the success of the Self Help Enterprises, acquisition, rehabilitation and resell projects, which they completed four (4) single family homes, and also the acquisition, rehabilitation and rental of Strawberry five (5) multi-family project, which has been rented, including one (1) household previously experiencing homelessness. Additionally, the resell of

the City's HOME funded Foreclosure Acquisition Program, finalized sales on five (5) homes, which fell into this reporting period.

Results in the use of Community Development Block Grant (CDBG) funding are reflected elsewhere, specifically related to the Continuum of Care PIT survey, Code Enforcement cases and Voucher Programs.

Permanent housing opportunities were made available through Family Services, Turning Point of Central California and Community Service Employment Training. The Continuum and experienced housing providers continued to apply for funding opportunities. The City supported their efforts with ten (10) Certificates of Consistency approvals certified and provided to our local non-profit agencies, to accompany their grant applications through the Continuum of Care. Such programs, once approved would allow our experienced non-profit agencies to continue their efforts in providing services and emergency, transitional and permanent housing opportunities to our homeless population.

Staff also included within the CAPER, various tables, such as Table 4, 2014/15 Objective and Goal; Table 5, HUD Program goal Achievement by Percentage; and Table 6, "Renters/Owners "that provided more detail regarding the unit goals and accomplishments for CDBG and HOME projects.

**Discuss how these outcomes will impact future annual action plans.**

A challenge with sufficient funding to serve Visalia's homeless population continues. The City continues to look for opportunities to work with local non-profit providers. The City worked with the Continuum of Care and HUD to finalize the DRAFT Tenant Based Rental Assistance Program guidelines. The City published the TBRA program Request for Proposal but did not receive a formal proposal. Thereafter, Letters of Interest were received, with selection process being finalized. Due to additional HOME program income, staff is making a recommendation to increase the TBRA budget, through the Action Plan Amendment process.

Additionally, a Request for Proposal for the use of CDBG funding toward public services has been published, with a closing date in mid -August. A selection will be made thereafter. An Action Plan Amendment request for additional funding has been recommended by Staff.

The City has provided Neighborhood Stabilization Program funds to Habitat for Humanity of Tulare County, to assist very low income households. Habitat has acquired two foreclosed homes, with rehabilitation and selection of the families underway. Eligible participant's income must be at or below 50% of the area median income.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	<b>0</b>	<b>5</b>
Low-income	<b>0</b>	<b>9</b>
Moderate-income	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>14</b>

**Table 18 – Number of Persons Served**

**Narrative Information**

Based upon the Voucher Program, public services were provided for the eleven (11) people, who were previously homeless,, however, goals/accomplishments are related to public services. Additionally, the PIT Survey, 322 homeless people were surveyed, again toward public services. Figures are included in the table above. A result of CDBG housing, will be presented in the 2016 CAPER, as funding was redirected from the ERAP & HRAP to the Senior Mobile Home Repair Program, which policies and Subrecipient contract is going to council for authorization in October 2016.

HOME, there were four (4) households assisted through Self Help Enterprises (SHE) Acq/Rehab/Resell program. SHE also completed the acquisition, rehabilitation and rental of a 5-unit multi-family development on Strawberry.

The City’s Foreclosure Acquisition Program II, finalized five(5) homes resold to households at or below 80% of the area median income.

Not reflected in this table, due to information not related to family size, was CDBG & HOME projects underway and CDBG Activities that benefit Low-Mod Areas. A CDBG fund were used for activities benefitting low/mod persons, and complies with certifications that require no less than 70% of CDBG funding during the specified period on activities that benefit low/mod person.

Additionally, attached are the PR23 reports for both CDBG and HOME, (attachments “E” and “F”) which reflect Matrix Code, Accomplishment Type, Beneficiaries by Income Category, which include census for persons, and Units.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

### **Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Visalia, in partnership with the Kings/Tulare Homeless Alliance (Alliance), has continued its work on a variety of strategies that address the needs of homeless persons in the community.

The Kings/Tulare Homeless Alliance (Alliance), which serves as the local continuum of care, has implemented phase three of its Coordinated Entry System. This most recent implementation includes the use of the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT) as well as a Housing Navigator.

This new phase was launched with a Registry Week held July 27-31, 2015. Registry Week was a targeted effort to create momentum for the project by using community volunteers to canvas known homeless hotspots. Volunteers consisted of community service providers, law enforcement, consumers, and community members interested in helping identify homeless neighbors.

From this effort, the Housing Priority List was created. Use of this new process has enabled the bi-county region to assess clients' various health and social needs quickly with the goal of allocating scarce resources in targeted manner. On an ongoing basis community stakeholders, housing providers, and law enforcement work together to locate unsheltered persons and assess their individual needs.

In addition to the Coordinated Entry outreach efforts, the Alliance hosts a Project Homeless Connect (PHC) event. As guests enter the event, they are assessed through an intake tool. The intake collects a variety of domains such as demographics, veteran status, domestic violence and disabling conditions. This information is used to determine gaps in services within the community.

During PHC guests are partnered with volunteers who assist in identifying and accessing necessary resources. The last PHC event was held on January 28, 2016 and served 227 people experiencing homelessness. An additional 134 people at-risk of homelessness or imminently losing their housing were served at the event. As a part of the annual PHC, the Alliance gathers data for the Point in Time (PIT) census. The one-day PIT survey provides a snapshot of the adults, children in households and unaccompanied youth living in the City of Visalia who meet HUD's definition of homelessness. Information gathered through the PIT is used to understand the causes and trends over time of homelessness, as well as to determine the unmet shelter and service needs of the homeless.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Within the City of Visalia, there are several programs that provide emergency shelter and transitional housing for people experiencing homelessness:

Program Type	Organization Name	Program Name	Year-Round Beds
ES	Family Services of Tulare County	Karen's House	30
ES	Visalia Rescue Mission	ONG	52
ES	Visalia Rescue Mission	Shelter of Hope	26
TH	EMQ Families First Inc.	Crossroads T.A.Y. Housing, Visalia	10
TH	Family Services of Tulare County	Transitional Housing + Services	40
TH	Tulare County HHSA/Mental Health	Transitional Living Center	36
TH	Turning Point of Central California	Court Street Transitional Center	4
TH	Turning Point of Central California	Visalia Reentry Center	15
TH	Visalia Rescue Mission	House of Hope	15
TH	Visalia Rescue Mission	House of Restoration	40
TH	Visalia Rescue Mission	Women's Transitional Program	9
ES=Emergency Shelter TH=Transitional Housing			

**Table 19 – Homeless Program Type, Organization Name and Number of Beds**

In addition to these programs, families with children who are experiencing homelessness are able to access the Housing Support Program through Cal Works. This program provides short term rental assistance and utility deposits.

In addition to the implementation of the VI-SPDAT, the City of Visalia has been working on utilizing HOME funds for a Tenant Based Rental Assistance Program (TBRA), which may assist our homeless population in Visalia. The City prepared TBRA policies, published a Request for Proposal, requiring mandatory attendance at the pre-bid meeting. Three non-profits attended, however, did not submit a bid by the due date. A letter of interest was submitted which staff is finalizing review.



**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The community is equally committed to preventing homelessness as it is to addressing homelessness. Several community partners offer local residents services which are designed to help with housing retention. Community residents can access up-to-date prevention resources by calling the local 2-1-1 line. Call center operators through 2-1-1 are able to pre-screen clients for eligibility and provide up-to-date information on program availability.

Kaweah Delta Hospital has a Bridge Program that works directly with frequent users of the emergency room as well as homeless patients awaiting discharge. The Bridge team prioritizes these patients and works diligently to connect them to mainstream benefits and housing resources in an effort to minimize discharges to homelessness.

Additionally, the Alliance has an SSI/SSDI Advocacy, Outreach and Access (SOAR) program within the region. This national project is designed to increase access to the disability income benefit programs administered by the Social Security Administration (SSA) for eligible adults who are homeless or at risk of homelessness and have a mental illness and/or a co-occurring substance use disorder. Assisting clients through SOAR results in expeditious benefit awards and additional funding for communities through Medicaid reimbursements. Access to these benefits greatly increases housing stability and retention rates among recipients.

Tulare County Mental Health has played a key role over the past year by designating a staff member to serve on the Alliance Board as a liaison between the department and homeless clients/service providers experiencing barriers in receiving assistance. Mental Health had a significant presence in the most recent Project Homeless Connect event. They were able to assess people experiencing homelessness on the spot and get them connected to services immediately.

These linkages have increased the community's efforts to avoid discharge into homelessness as well as serve the existing homeless population.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Through the Coordinated Entry System, in conjunction with the assistance of the bi-county Housing Navigator, there has been a focused effort to work with the top five households on the Housing Priority List to get them document ready. This focus has reduced the amount of time that people spend on the streets waiting to be placed once a unit becomes available. In addition to this effort, the Coordinated Entry team has ramped up efforts to strengthen relationships with landlords so that the housing location process is also reduced.

The Alliance has also established partnerships with the Housing Authority of Tulare County and Self-Help Enterprises to create move-up opportunities for households that have been stabilized in permanent supportive housing. Through these partnerships there are ten (10) set-aside vouchers with the Housing Authority and seven (7) 30% AMI units with Self-Help Enterprises.

Several efforts to connect homeless households to affordable housing have occurred over the past few years. The City of Visalia has partnered with Self-Help Enterprises for the acquisition and rehabilitation of existing multi-family housing units for low-income households. Staff is finalizing selection for the Tenant Based Rental Assistance Program. Public Service funding has been allocated and the Public Service RFP will be closing mid-August, with results soon thereafter. The City is also looking at other efforts and partner with our local non-profit agencies. Additionally, the City has supported Alliance efforts to create move-up strategies in which households experiencing homelessness through various programs, such as Housing Choice Voucher opportunities.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Housing Authority of Tulare County (HATC) will continue to own and manage 179 units in the City of Visalia. There is no plan to purchase additional public-housing units, nor do they plan on removing any units from their inventory. HATC's projection is that there will be an investment of \$514,000 in Tulare County Housing Authority's Capital Fund improvements. The noted expenditures will cover maintenance and rehabilitation in public-housing units within the City of Visalia. TCHA's Capital Fund expenditures will cover a large range of projects, including roofing replacement, landscaping improvements, carpet replacement along with Air Conditioning and Heating unit improvements.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Housing Authority of Tulare County is proactive in the inclusion of public-housing residents in the policy making process. An equitable and transparent policy making process that includes the opinions of public housing residents is achieved through the participation of two tenant commissioners on HATC's Board. Furthermore, HATC has installed a Resident Counsel which is made up of five residents from all of HUD funded programs (Multifamily Housing, LIHTC, HOME, Section 8 Housing Choice Vouchers and public-housing). The Resident Counsel works with HATC staff on evaluating the effectiveness and efficiency of HATC rental assistance programs. This provides members the opportunity to provide input on necessary program modifications.

Furthermore, HATC arranges and promotes at least two public hearings on an annual basis. The first is to inform and discuss their agency's submittal of the Moving to Work (MTW) Annual Plan to HUD. This plan outlines any proposed budgetary and policy modifications to the rental assistance programs and affordable housing programs their agency administers. Lastly, HATC hosts a public hearing to review and discuss its agency's submission of its MTW Annual Report to HUD, such report analyzes the outcomes and outputs of the objectives outlined in the aforementioned MTW Annual Plan. Public notices informing residents of Tulare County of the time and date of the public hearings are published by HATC in the local newspaper.

A vital driving factor in the implementation of HATC programs is the promotion of tenant self-sufficiency. TCHA views the goal of homeownership for program participants as one of the long term goals for all of their clients. Their staff works with tenants to effectively provide them with the necessary resources to achieve homeownership. Their Annual Re-Examination Notice provides public-housing participants with an extensive referral list that provides assistance with homeownership. Their list includes programs managed by: CSET, City of Visalia, Habitat for Humanity, CalHFA, and Self Help Enterprises. TCHA's program coordinator works with interested public housing tenants in order to effectively inform them of all the different programs that are available to them. Effective collaboration between TCHA and other public and nonprofit agencies is imperative in helping promote

homeownership among all of TCHA tenants. Lastly, TCHA has consistently been a sponsor and active participant of the Tulare County Housing Resource Fair, an event that provides participants the opportunity to access available public/private programs to purchase their first home, as well as the City of Visalia Neighborhood Stabilization including Habitat for Humanity and Foreclosure Acquisition programs.

**Actions taken to provide assistance to troubled PHAs**

The Housing Authority of Tulare County is a high performing PHA and not determined to be troubled.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

### **Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City actively monitors its existing zoning and development standards to ensure for their necessity and efficacy for achieving the goal of safe and livable housing available for all income categories.

Off-street Parking Standards: The City's basic parking requirements generally concede parking within affordable housing and do not require structures for parking in multifamily housing. The City's basic parking requirement is 1.5 spaces per unit. This automatically applies to market rate units and is essential for that type of tenant. Parking spaces do not need to be enclosed or covered, which minimizes the cost for market rate units. Additionally, SRO units do not require any tenant parking, senior apartments only require one space, and affordable housing projects can reduce the onsite parking requirements.

Building Codes: Building codes set guidelines that identify minimum standards to ensure that building and non-building structures protect the health and safety of the community. Local building codes, however, often mandate that costly improvements be made to meet regulation requirements. The City adopted the 2016 California Building Code (CBC). The City has not made any amendments nor changes to the 2016 CBC. The City's building codes prove to be in line with those of other California jurisdictions and do not have negative consequences on the development of affordable housing in the City.<sup>iii</sup>[1]

Growth Management: Cities often use growth-management techniques, including controlling the rate of growth and may use building moratoriums to regulate growth by pausing or reducing the construction of housing. Currently, the City does not have any building moratorium plans to limit the development of housing. However, the City has crafted a growth-management strategy to prevent the early conversion of agricultural land.[2] To do this, the City's General Plan has created three growth boundaries (Urban Development Boundary I, Urban Development Boundary II, Urban Development Boundary III) to address the current needs of the City and to account for future growth.

The City and HACT are committed to removing or ameliorating the barriers to affordable housing by informing policy makers, their constituents, and the state and federal agencies that administer rental assistance programs of the growing unmet need for affordable housing in our area. One of the City's high priority goals is to focus on the creation and preservation of decent affordable housing. HACT has indicated that they will work with all stakeholders to increase funding and to continue to expand

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[1] City of Visalia. Building Code Update information <http://www.visalia.city/news/displaynews.asp?NewsID=1325&TargetID=27>

[2] City of Visalia. "General Plan Land Use Element." . [http://www.visaliageneralplanupdate.com/pdf/Visalia\\_GP\\_CH2\\_032014\\_LOWRES.pdf](http://www.visaliageneralplanupdate.com/pdf/Visalia_GP_CH2_032014_LOWRES.pdf)

programmatic flexibilities that allow PHAs to administer such programs in the most efficient and effective manner.

Additional information/narrative included within IDIS as [Attachment 9](#)

A Technical Advisory Committee (TAC) was formed and actively worked with the Planning Department, in preparing the 2015-2023 Housing Element. As such, actions to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing were reviewed. Public meetings were held in July 2015 to obtain input from the community, including non-profit agencies. Members of the TAC include representation from non-profit agencies which provide affordable housing, such as Self Help Enterprises, Habitat for Humanity of Tulare County, Community Services Employment Training, Inc. Other representation includes two Planning Commissioners, the Building Industry Association and the real estate industry. Through these efforts, the City has included within the updated Housing Element, the following zoning revisions to streamline the development process, revisions to several zoning standards that could result in reduced development costs without compromising housing or neighborhood livability, efforts that promote or facilitate removing barriers to affordable housing. The Draft Housing element includes:

- Increase permitted by right unit size from 60 to 80 units AND increase height to four stories. (HE Program 1.4 and 1.7)
- Eliminating occupant size for Supportive and Transitional housing units to be permitted by right ( HE Programs 5.3 and 9.10)
- Increasing Farmworker housing units permitted by right from 6 persons to 12 units or 33 beds (HE Programs 5.9 and 5.10)
- Adding a Zoning ordinance clause that exempts structures or devices to facilitate handicapped accessibility from the Zoning Code standards (such as wheelchair ramps encroaching into required setbacks) ( HE Program 5.3 and 5.8).
- Conduct a transportation analysis to ensure that existing and new high density residential zones contained in the Affordable Housing Land Inventory are optimally served by public transit and alternative transportation modes. (HE Program 9.9)
- Annual reconciliation of residential development on land listed in the Affordable Housing Land Inventory; including mandatory requirement to either- 1 develop land at no less than the anticipated density; or , identify offset sites not already listed on the land Inventory to make up the difference in anticipated/achieved density (HE programs 9.4 and 9.5)

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City provided HOME CHDO funding to Self Help Enterprises, Inc. (SHE) its 501 c 3 non-profit CHDO, toward the development of a 36-unit rental project. The City also provided HOME- CHDO funding to SHE to acquire, rehabilitate and resell, existing single family housing, which will provide affordable homeownership opportunities which served households at or below 80% of the area median income. SHE also acquired, rehabilitated and is renting a 5- unit multi-family development, which is serving households below 30%, 50% and 60% ami. The units include four 2-bedroom units and one 1-bedroom

unit. SHE intends on coordinating with Community Services Employment Training (CSET) or Family Services to establish a master lease or referral relationship to serve formerly homeless households.

The City, including Code Enforcement works closely with its non-profit housing and service providers, collaborating on how to improve upon awareness and expansion of available resources each entity has to assist the homeless population.

The City prepared TBRA policies, published a Request for Proposal, requiring mandatory attendance at the pre-bid meeting. Three non-profits attended, however, did not submit a bid by the due date. A detailed letter of interest was submitted soon after with costs associated with administering and/or providing case management services. Staff is finalizing the program policies, and will be submitting the policies along with the administrator request to City Council by October 2016. The Program, will assist between two (2) to four (4) people with the original \$40,000 allocated for the two year period. Additionally, if the Action Plan Amendment is approved toward the TBRA Program, an additional \$135,000 will provide rental assistance to an additional estimated six (6) to eight (8) people. The Pilot program will provide households assistance, up to 18 to 24- months of rental gap assistance.

The City's Analysis of Impediments to Fair Housing Choice (AI) provides an overview of laws, regulations, conditions, and other possible obstacles that affect an individuals or households access to housing in the City. The City, through the 2015 ConPlan, contracted with the Fair Housing Council of Central California (FHCCC), a non-profit fair housing provider to conduct testing for the new Analysis of Impediments (AI). Additionally, the City is coordinating a conference to educate the public, including landlords, realtors, non-profit agencies, and others. FHCC will be providing the education, conducting research analysis and other services that may assist in educating the public.

The Housing Authority of Tulare County continues to work on providing affordable, well maintained rental housing to qualified low and very low-income families in the City of Visalia. Their agency works diligently to be able to address the need of affordable housing by devoting their resources to develop more affordable housing units. HATC has an extensive housing stock portfolio throughout Tulare County, as it administers almost 5,000 units of rental assistance. Within this year, HATC had acquired an additional 22 rental units in the City of Visalia: one unit at 2724 E. Goshen, four units at 1400-1408 S. Crowe, four units at 71-709 Lynora, 3 units at 2607 W. Victor, and nine units at 709-731 N. Leslie.

Additional narrative included within IDIS as Attachment 10.

Furthermore, through HATC's participation in the MTW Demonstration Program, HATC has established a five-year time limit on assistance for non-elderly and non-disabled participants of their Public Housing and Section 8 HCV Programs. This has allowed their agency to create additional turnover within both programs. The ongoing turnover has allowed their agency to keep open waiting lists for both public housing and HCV programs. Thus, by having open and shorter waiting lists they provide a more equitable method of distributing housing subsidies to all eligible applicants.

The City of Visalia, in partnership with the Kings/Tulare Homeless Alliance (Alliance), has continued its work on a variety of strategies that address the needs of homeless persons in the community.

The Alliance has enhanced its Coordinated Entry System to include a universal assessment tool, single point of referral, and a single Housing Priority List. People experiencing homelessness can seek housing assistance through a participating provider, the housing navigator, emergency shelters, and 2-1-1. The housing navigator manages a single, communitywide housing priority list and works closely with providers as openings become available.

On a monthly basis, the Alliance hosts a monthly case management roundtable where outreach efforts are discussed, housing referrals are managed, and cases are staffed. This process has improved access to services for clients, especially those disengaged from mainstream services and housing providers.

The annual Project Homeless Connect (PHC) event is another important community initiative that focuses on reducing barriers for people experiencing homelessness. As guests enter the event, they are assessed through an intake tool. The intake collects a variety of domains such as demographics, veteran status, domestic violence and disabling conditions. This information is used to determine gaps in services within the community.

During PHC guests are partnered with volunteers who assist in identifying and accessing necessary resources. The last PHC event was held on January 28, 2016 and served 227 people experiencing homeless. An additional 134 people at-risk of homelessness or imminently losing their housing were served at the event. As a part of the annual PHC, the Alliance gathers data for the Point in Time (PIT) census. The one-day PIT survey (Attachment "C" to report (Noted as Attachment 11 in IDIS), provides a snapshot of the adults, children in households and unaccompanied youth living in the City of Visalia who meet HUD's definition of homelessness. Information gathered through the PIT is used to understand the causes and trends over time of homelessness, as well as to determine the unmet shelter and service needs of the homeless.

#### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

For all of the City's housing programs, applicants are informed of the danger of lead-based paint through a brochure as part of the application process. In addition, City building inspectors are alerted to signs of this hazard as they perform their substandard housing inspections. All housing owners and occupants with which the City interacts through its various programs are required to abate this hazard as a condition of assistance.

The City also conducts lead testing on pre-1978 homes and multi-family units it purchases through its affordable housing programs. The City also requires the rehabilitation contractor to utilize safe practices and obtain certification through a HUD certified lead testing agency. Additionally, the City's partners are required to conduct lead testing, abatement and use safe practices when utilizing city resources (i.e. HOME, NSP, and CDBG).

#### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City's efforts in reducing the number of poverty level families include working with Family Services through the Voucher Program (public services) and working with Self Help Enterprise through the SHE-



CHDO Acq/Rehab/Rental of multi- family properties.

As mentioned throughout this report, the City prepared TBRA policies, published a Request for Proposal, requiring mandatory attendance at the pre-bid meeting. Three non-profits attended, however, did not submit a bid by the due date. A detailed letter of interest was submitted soon after with costs associated with administering and/or providing case management services. Staff is finalizing the program policies, and will be submitting the policies along with the administrator request to City Council by October 2016. The Program, will assist between two (2) to four (4) people with the original \$40,000 allocated for the two year period. Additionally, if the Action Plan Amendment is approved toward the TBRA Program, an additional \$135,000 will provide rental assistance to an additional estimated six (6) to eight (8) people. The Pilot program will provide households assistance, up to 18 to 24- months of rental gap assistance.

Two years ago the City directed a portion of the Housing and Economic Recovery Act (HERA) funding, known as the Neighborhood Stabilization Program- Foreclosure Acquisition, to its local Tulare County Habitat for Humanity (HfH). Habitat has acquired an additional two (2) properties, adding to their six (6) properties to, rehabilitate and resell to households at and below 50% of the area median income. Habitat is finalizing the rehabilitation on the two units and is reviewing applications. This supports our efforts in reducing the number of poverty level families/households in Visalia.

The City finalized its efforts with the use of Neighborhood Stabilization Program (NSP) funding by acquiring two foreclosed homes, rehabilitating and reselling to income qualifying households at and below 50% of the area median income.

The City will also continue partnering with organizations to provide services, addressing the full range of needs of low- and moderate-income families. Although there are coordinated programs and services to reduce poverty, it is recognized that many unmet needs will remain. The City will continue to work with its partners in identifying and working toward meeting those needs over the duration of its new 2015 ConPlan through strategically focusing its resources and efforts.

All participants of City housing programs are required to attend HUD certified housing counseling. Callers, who are also looking for housing assistance, are encouraged to contact the two local non-profit agencies who provide housing counseling as a starting point. Both Self Help Enterprises (SHE) and Community Services Employment Training (CSET) are HUD certified housing counselors. Both non-profits also provide other services, tools and resources such as individual, family and youth employment, income tax preparation, home weatherization services, housing opportunities, and drought assistance and more.

HATC staff has indicated that they are a current participant of the MTW Demonstration Program. This demonstration is an effort by HUD to facilitate program innovations that work towards enhancing the efficacy of PHAs. HATC has capitalized on the organizational and procedural flexibilities gained through its participation in the MTW Demonstration Program to become a more effective and efficient agency. The development of MTW program innovations has been driven by their agency's mission, "to provide affordable, well-maintained rental housing to qualified low and very low-income families. Priority shall

be given to working families, seniors and the disabled. Tenant self-sufficiency and responsibility should be encouraged. Programs shall be self-supporting to the maximum extent feasible". HATC has enhanced the implementation of its programs by readjusting them in a way that we can better serve our community. Furthermore, HATC has indicated that the MTW innovations work to not just redesign their organizational procedures and outputs but also to redefine how our community views "affordable housing".

HATC indicated that under the regular public housing program rules PHA's have to establish rents based on 30% of the income of the participant. The flexibility to modify the noted procedure has been extremely beneficial not only to participants of the program but also for our agency. This policy modification was conducted with the goal to encourage self-sufficiency among participants. The goal behind establishing fixed rents not affected by income increases is to not discourage participants from obtaining and seeking higher income jobs. In this instance participants are not penalized by having their rent increased due to obtaining a higher income. Participants are informed and guided to utilize the assistance received during their duration in the programs to enhance their ability to become self-sufficient. Participants are referred to agencies that provide services that enhance self-sufficiency (i.e. job training, higher education, first time homeownership programs, and personal finance management). In their 2015 Moving to Work Report; they indicated that they had reported that on average program participants in their Section 8 HCV and Public Housing Programs saw on average increase of earned income of \$10,201. That's a 67% average earned income increase from the time program participants first enrolled in their MTW Section 8 HCV and Public Housing Programs. Such outcomes, demonstrate the effectiveness of their MTW Program has in reducing poverty levels among their program participants.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

Visalia is a charter city and is managed utilizing the council-manager form of government. The five-person City Council provides policy direction to the City Manager who is responsible for administering City operations. The City Council members are the leaders and policy makers elected to represent the community and to concentrate on policy issues that are responsive to citizens' needs and wishes. The City Manager is appointed by the City Council to carry out policy and ensure that the entire community is being served. The City Council is the legislative body; its members are the community's decision makers.

The Community Development Department Director also oversees the administration of the day-to-day activities of the CDBG, CalHome, NSP1 and HOME and Housing Fund programs. Staff works together with various City departments together with the community to develop programs and activities that improve low- and moderate-income neighborhoods throughout Visalia. The administration of program activities includes housing, neighborhood preservation, public and park improvements, public services, and economic development activities.

The strengths in the delivery system are interdepartmental communication and collaboration. City staff from various departments works with local organizations and agencies that assist low-income

households and individuals in Visalia and residents. During the ConPlan public review, those priorities were established. As a result, the Annual Action Plan was prepared based on those needs as well as the funding anticipated by HUD. Unfortunately, the need exceeds the resources available. Therefore, Staff continued to direct the limited funding towards the highest need. As such, the highest priorities for the 2015-16 program year, has been to provide affordable housing, improve neighborhoods, improve parks and public improvements, as well as provide funding to assist Visalia's homeless population. The City has prepared Requests for Proposals in relation to the Tenant Based Rental Assistance and Public Services to support efforts in providing housing and services to Visalia's homeless population. The City continues to support its local non-profit agencies who work directly with Visalia's homeless, providing funds to the Continuum for administration of the HMIS system, and providing CDBG funds to Family Services as matching funds for the Voucher program.

As referenced in previous years Action Plan, "even projects with a high priority may have to wait years to be funded" due to the reduced and or limited funding.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City made a commitment last year to improve the communication and service delivery capabilities of agencies and organizations that provide programs to assist the homeless. The City continues to hold community meetings to enhance coordination between housing providers, government agencies, mental health, and other key stakeholders in the City. The purpose of these meetings was to establish a network of agencies to enhance the delivery of services to the homeless, disabled individuals and families, and others seeking services as well as reduce duplication of services.

HATC has an extensive number of partnerships with various social service agencies, such partnerships allow stakeholders to maximize available funding and not duplicate services. HATC continues to allocate a number of Section 8 HVC to various social service provider agencies such as: Community Services Employment Training (C-SET), Central Valley Regional Center (CVRC), Tulare County Child Welfare Services, Tulare County Continuum of Care and the California Department of Rehabilitation. The noted partnerships allow program participants to receive, both rental assistance from their agency, along with the necessary social services by their partnering agencies. Furthermore, in 2014 HATC expanded a partnership with Tulare County Mental Health Services by acquiring an additional seven units (Liberty & Court) in which Tulare County Mental Health Services provides services and case management on-site. The units have been rehabbed and have been placed in service during this year. This is in addition to similar collaborations with Tulare County Health and Human Services at Clark Court (24 units), and the Transitional Living Center (in collaboration with the Community Redevelopment Agency of the City of Visalia) which houses up to 40 occupants. HATC also continues a partnership with CVRC as they provide full time living assistance to individuals who are developmentally disabled at our Encina Triplex. The City assisted by providing Redevelopment Low Mod funding toward the rehabilitation of Encina Triplex.

The City will continue to participate in monthly Alliance meetings, which are attended by various governmental departments and service providers to share information on existing programs and areas

for improvement to enhance coordination and exchange knowledge of best practices to better understand and address the community’s needs.

The Alliance holds monthly membership meetings to provide a platform for agencies to coordinate services. Members of the Alliance include public housing authorities, service providers, community stakeholders and people who have experienced homelessness. These meetings are held to address unmet needs and ensure that resources are leveraged and not duplicated.

The Alliance holds monthly membership meetings to provide a platform for agencies to coordinate services. Members of the Alliance include public housing authorities, service providers, community stakeholders and people who have experienced homelessness. These meetings are held to address unmet needs and ensure that resources are leveraged and not duplicated.

In addition to the actions listed above, the City will continue to enhance coordination and work with the Housing Authority of Tulare County, Alliance, subcommittee housing and service providers and faith based organizations, to identify services, housing and other needs. Other public agencies that work together, to increase Visalia’s supply of affordable housing include; Self-Help Enterprises (SHE), Community Services and Employment Training, Inc. (CSET), and Habitat for Humanity.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

**Introduction**

The table below relates to the Goals with Actions taken for 2015. Not all Goals are listed, only those which actions were taken or ongoing. The table reflects the Actions and Goals, such as:

- Goal 1: Expanding Affordable Housing Opportunities
  - Housing Partnerships
  - Affordable Housing Resources
  - Housing Choice for Special Populations
- Goal 2: Expanding Access to Financing
  - Outreach to Lenders
  - Education and Resources
  - Unfair Lending and Insurance Practices
- Goal 3: Fair Housing Services
  - Apartment Owners/Managers
  - Fair Housing Testing and Audits
  - Reasonable Accommodations
- Goal 4: Affirmatively Furthering Fair Housing in the City of Visalia

<b>Goal 1 : Expanding Affordable Housing Opportunities</b>	
<b>Housing Partnerships</b>	<b>Actions Taken 2015</b>

1.1	<p>Continue to explore the development and rehabilitation of affordable housing opportunities with local partners as well as outside developers. Partners will include:</p> <ul style="list-style-type: none"> <li>• Housing Authority Tulare County (HATC)</li> <li>• Self Help Enterprise, Inc. (SHE)</li> <li>• Habitat for Humanity (HfH)</li> <li>• Christian Church Homes of Northern California/Visalia Senior Housing (CCH)</li> <li>• Community Services and Employment Training (CSET)</li> </ul>	<p>Partnered with SHE as a CHDO, Habitat for Humanity and Ongoing collaboration with HATC, CCH and CSET</p>
<b>Affordable Housing Resources</b>		<b>Actions:</b>
1.2	Maintain a list of nonprofit agencies and their services on the City's website under affordable housing or where appropriate.	Ongoing
<b>Housing Choice for Special Populations</b>		<b>Actions:</b>
1.3	<p>Continue to work with the Housing Authority and other local nonprofits to provide priority funding to assist in the development of new housing opportunities in non-minority concentrated areas.</p> <p>Continue to administer successful programs that provide funding and support for affordable housing.</p>	Ongoing
1.4	<p>Continue to facilitate the construction of affordable rental housing for very-low and low-income seniors by providing regulatory (e.g., density bonus, expedited permit processing, deferred fees, or relaxed parking requirements) and financial incentives (e.g., RDA set-aside funds), commercial, and medical services.</p> <p>As funding permits, continue with the Senior Repair and Handicapped Program (SHARP) and Senior Home Minor Repair Program, which assists low-income elderly homeowners in rehabilitating their homes to address health and safety repairs, accessibility needs, and energy efficiency improvements.</p>	<p>SHE- Project of 36 units; and 5 units rehabilitated</p> <p>Working with SHE on the final policy development of the mobile home program.</p>
1.5	<p>Promote the construction of affordable for-sale and/or rental housing units with three or more bedroom units affordable to very low- and low-income families.</p> <p>Publicize financial and regulatory incentive opportunities (e.g., expediting permit processing, deferred fees, density bonuses, or use of set-aside</p>	<p>SHE CHDO Projects (5 units) acquired, rehabbed and rented;</p>

	funds) to developers for these unit types including promoting the need for three or more bedroom units during pre-application meetings, contacting affordable housing developers, and creating informational fliers at the Community Development Department and in all general application packets.	Housing Element currently being updated and approved.
<b>Goal 2: Expanding Access to Financing</b>		
<b>Education and Resources</b>		
2.4	Continue to provide brochures or information on homeownership, rental assistance and rehabilitation assistance programs in English and Spanish. Make information on programs available on the City’s website and at community events promoting fair housing choice held by the City.	Ongoing, including non-profit partners
2.6	As funding permits, work with other fair housing advocates to conduct additional fair housing workshops in Visalia to educate citizens about fair housing rights.	Contracted with Central Ca Fair Housing Council
<b>Goal 3: Fair Housing Services</b>		
<b>Apartment Owners/Managers</b>		
3.2	Work with agencies and the property managers of affordable housing to ensure that fair housing laws are abided by in the selection of residents and that information of housing availability is appropriately advertised. Continue to provide outreach related to affordable housing opportunities through advertisements and literature available in English and Spanish. Periodically track income and demographic data related to affordable housing participants and evaluate additional strategies, if needed, to increase access to and knowledge of affordable housing opportunities in the City.	SHE –CHDO projects; Monitoring of HOME assisted units
<b>Reasonable Accommodation</b>		
3.5	Provide information on reasonable accommodation and on often-utilized disability adjustments to housing units.	Ongoing
<b>Goal 4: Fair Housing Services New</b>		
4.1	Ensure access to fair housing services and education to all residents by increasing dedicated eligible entitlement dollars (CDBG Admin or Public	Contracted with CCFHC

	Service/HOME Admin and Planning) to fair housing services.	
4.2	Partner and contract with fair housing service providers for: <ul style="list-style-type: none"> <li>• Outreach</li> <li>• Education</li> <li>• Testing</li> <li>• Enforcement</li> </ul>	Contract executed with CCFHC
4.4	Ensure “Subrecipient Agreement” includes the requirement that all entitlement dollar recipients comply with Fair Housing Act and all other Federal laws and Executive Orders as per “ <i>Playing by the Rules: A Handbook for CDBG Subrecipients on Administrative Systems</i> ” <sup>1</sup>	Included
4.5	Prominently display fair housing information in City owned and operated buildings and other public spaces, such as libraries, recreation centers, and community centers	Ongoing

**Table 20- Analysis of Impediments, Actions taken for PY 2015**

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<sup>1</sup> U.S. Department of Housing and Urban Development. “Playing by the Rules: Handbook for CDBG Subrecipients on Administrative Systems.” [http://portal.hud.gov/hudportal/documents/huddoc?id=DOC\\_17104.pdf](http://portal.hud.gov/hudportal/documents/huddoc?id=DOC_17104.pdf)

**CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City utilizes AmeriNational Community Services for loan servicing. AmeriNational monitors the City's loan portfolio on a monthly basis for conformity with loan payments, tax & insurance, and delinquencies. Additionally, on a bi-annual basis, AmeriNational conducts property condition inspections, and annually obtains an affidavit of ownership. This assists the City in maintaining participant compliance with each program.

The City has compliance monitoring guidelines for its CDBG and HOME funds with priority given to activities that benefit low and moderate income persons. The City is continuing its efforts of updating its Policy and Procedure manuals to reflect the most recent Building Code, City Policies, Monitoring Policies and CDBG/HOME Regulations, as well as continue to prepare detailed agreements with developers, sub-recipients and/or construction managers that outline federal regulations and performance standards. The monitoring process incorporates the tasks and steps listed in the attached documents named "Routine Monitoring".

Staff began conducted desk-review in June and on-site monitoring visits in July and will finalize monitoring by October of 2016. Staff will continue to monitor projects related to its HOME funded and Housing Successor, existing rental development projects, as per the referenced regulation timelines.

MBE/WBE Outreach: Under the City of Visalia, referenced under its purchasing policies and procedures, encourages all segments of society to participate by demonstrating support for small, disadvantaged and minority-owned businesses. See Chapter 8 under [http://www.ci.visalia.ca.us/depts/finance/purchasing/policy\\_and\\_procedures.asp](http://www.ci.visalia.ca.us/depts/finance/purchasing/policy_and_procedures.asp)

Fair Housing/Section 3 Compliance: The City ensures compliance with Fair Housing and best efforts with Section 3 during the process of awarding contracts to selected agencies/contractors to support low- and moderating income residents.

Timeliness: As both CDBG and HOME funds continue to decline, the City is mindful of the importance in allocating, spending and committing funds to eligible projects, program administrators and experienced developers who can quickly assist in achieving the goals to meet HUD requirements, and providing services, housing and improvements, addressing the needs of the community. Additionally, staff is mindful of CDBG and HOME Administrative caps, as well as the 15% public service cap. The City provides funding to non-profit agencies which are experienced and able to provide such service activities.

The City has compliance monitoring guidelines for its CDBG and HOME funds with priority given to activities that benefit low- and moderate-income persons. The monitoring process incorporates the



following as attached:

#### Routine Monitoring Responsibilities by City Staff

1. To assess performance and identify any compliance problems, City staff monitor application information from homeowners, assist with sub-recipient checklists, conduct periodic reviews to ensure regulatory compliance and track performance.
2. Ongoing monitoring involves an examination of both routine and special reports assessing two areas: compliance and performance.
3. Sub-recipients have independent audit actions conducted on a yearly basis.
4. Sub-recipients prepare periodic progress reports and provide those reports to the City of Visalia on a monthly basis or quarterly basis, and/or as requested.
5. If the sub-recipient is slow in setting up projects or in drawing down funds, City staff contact the sub-recipient to discuss the reasons for the slow progress.
6. If the sub-recipient is not able to commit and spend its designated funds within the period of the HOME or CDBG agreement, an onsite review may be requested.
7. If it is determined that HOME or CDBG funds will not be drawn down, staff may take steps to reprogram the funds to another entity or program upon taking the appropriate amendment actions.
8. Based on the data submitted, City staff generates regular reports on the status of all HOME and CDBG funded activities, as well as program-wide data such as the number of units developed or families assisted, income guidelines, ethnicity, Census data and the ongoing expenditure of HOME and CDBG funds.
9. The results are presented in the yearly Consolidated Annual Performance and Evaluation Report (CAPER) report and preserved in the program master file.

#### In-Depth Monitoring and Onsite Reviews

1. These activities identify whether performance or compliance problems exist and identify the aspects of the programs or projects that are contributing to the adverse situation.
2. These activities include an onsite visit, observation of actual program elements and the use of a monitoring checklist.
3. City staff identify aspects of the programs or projects where the organization is performing well and poorly, assess compliance with program requirements, determine whether record-keeping is adequate, prepare a report summarizing the results of the review and describe any required follow-up activity.

#### Monthly/Quarterly Status Report

1. The sub-recipient is required to submit a monthly or quarterly report detailing the progress of the development projects, programs and activities utilizing CDBG and HOME funds.
2. This report is to include the following:
  - Project progress in meeting stated goals and benchmarks.
  - Problems encountered and steps taken to resolve them.
  - Other general information as appropriate.
  - This report is required to be filed at the City office by the seventh working day of the month following the month when services were provided.

#### File Review or "Desk Review"

1. Throughout the year, City staff review the sub-recipients' submitted project files for compliance.

2. City staff may be made aware of important or valuable information in a City “Single Audit” Review, conducted by an independent auditor.
3. In addition to the ongoing file monitoring and prior to the onsite visit, City staff review the organizations/sub-recipients on the projects.

#### Financial Review

1. Sub-recipients submit a weekly or monthly report, depending on the type of project, concerning the financial and accounting status of the project(s).
2. The weekly/monthly financial report includes the following:
  - Summary of all disbursements of CDBG or HOME funds.
  - Percentage of funds expended and remaining by cost category.

#### Site Review

1. During the onsite review, the following steps are completed:
  - Conduct an initial meeting with the director or other official to explain the purpose and schedule for the review.
  - Review additional materials provided, to obtain more detailed information about the program or projects in question.
  - Examine a sampling of files to verify the existence of required documentation and the accuracy of reports being submitted to the agency.
  - Visit a sampling of program or project sites to confirm information contained in the program files; this may also include interviewing residences.
  - Meet with local lending or other partners, if applicable.
  - Conduct an exit conference with appropriate senior staff to discuss the preliminary conclusions of the review and identify any follow-up actions necessary.
2. After completion of the onsite visit, the following steps are completed:
  - Properly record the results of the review.
  - Fill out all applicable checklists.
  - Attach to the checklists all documentation required to support conclusions from the review (if applicable).
  - Place the checklists and documentation in the monitoring file for that organization.
  - Place an additional copy of the checklist in the project file.
  - Meet with the program staff to review the findings of the monitoring visit and agree on a course of action (if applicable).
  - After the in-depth review, City staff prepares and sends to the sub-recipients a report describing the results of the review.
3. The monitoring report must include the reasons underlying all conclusions.

#### CDBG Project Management

1. Each project utilizing CDBG funds is managed by a project manager.
2. The project manager monitors the use of the funds and is the “Labor Standards Coordinator,” having responsibility for National Environmental Policy Act compliance and CDBG labor standards compliance and reporting, as well as Section 3 requirements.
3. A CDBG Project Compliance Manual has been prepared and is issued to all project managers in the City.
4. Records shall be maintained from the inception of the project, documenting the compliance requirements for receiving this federal funding.

5. A separate Labor Standards Enforcement file shall be maintained.
6. A record-keeping action checklist, issued by HUD, as well as a CDBG Project Compliance Record Summary, shall be complied with.
7. When available, CDBG, Davis Bacon and other applicable training is attended

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City ensures compliance with programs and projects by incorporating accounting principles, conducting single audits, reviewing & updating guidelines & procedures, monitoring, and following HUD requirements. Staff prepares a five year Consolidated Plan, a yearly Action Plan, Substantial Amendments and CAPER for City Council and HUD approval.

Staff also meets with the City Manager, Department Managers and project managers to ensure progress is occurring for each project. Overall, additional meetings between Community Development Staff and Finance Staff responsible for the administration of the CDBG and HOME funding are held to discuss the high priority needs, un-programmed PI, projects, programs and recommended funding allocations. Community meeting are held to obtain comments, recommendations and support of ongoing and new projects.

All reports are available to the public for review. Community meetings, City Council Consent Calendar reports and public hearings are held, which provides opportunities for community participation and input.

See Attachments herein below for the CAPER Public Hearing Notices in English and Spanish and includes noticing certification from the local newspaper "Visalia Times Delta". Additionally, see attached agenda's for the Citizens Advisory Committee; the Disability Advocacy Committee, and North Visalia Neighborhood Advisory Committee agenda. Staff attended their meetings to inform them of the opportunity to comment upon the draft Action Plan Amendments and DRAFT CAPER Report and attend council public hearings. . Staff also reached out to the Spanish speaking community, and has since then, submitted notices to the Hispanic Chamber of Commerce for distribution. The Continuum of Care posted the notice, which assists in getting the notice out to its members. Notices are also posted at the City of Visalia's library, and three City Hall offices. The Action Plan and CAPER are also made available to the public via the City's Website at [www.visalia.ca.us](http://www.visalia.ca.us) and over the Counter at all three City Hall locations. Additionally, the notice was submitted to the Tulare and Kings Continuum of Care, now known as "The Alliance".

The City of Visalia considers Citizen Participation an important component in improving the quality of life of our neighborhoods and encourages residents to become involved. If comments are made, a Summary of citizen comments related to the CAPER is included. See City Council Transmittal for the September 6, 2016, meeting, Attachment "3" as previously mentioned, and the City Council Public

Hearing Transmittal for September 19, 2016, Attachment "4", included as a pdf, under CR-00 Administration Attachments. Comments will be included as well, herein below as an attachment.

For review, with the new 2015 Consolidated Plan, came a new Citizens Participation Plan, which reflects the community outreach process moving forward over the next 5 years. The CPP outlines the steps for public involvement and opportunities to comment on the CAPER, available online.

## **CR-45 - CDBG 91.520(c)**

### **Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Priorities identified in the 2015 Consolidated Plan began this year. The City takes a proactive approach and continually evaluates programs, projects and activities to ensure they are meeting targeted goals as well as keeping in line with current levels of funding. As a result of our experience, difficult and strategic recommendations are made to City Council. For example, when funding is not moving quickly, an alternate priority need project or program is recommended. Council gives the City Manager the authority to redirect funds based upon certain criteria or timelines. As with CDBG, the timely expenditure ratios are monitored and HOME commitment and expenditure deadlines are monitored.

Staff also directs funding toward core programs established during the previous year and identified within the Five-Year ConPlan.

The City of Visalia continues to use CDBG funds toward public services (Voucher Program), affordable housing, (SHE CHDO Acq/Rehab, TBRA) a suitable living environment (Code Enforcement), public facilities and improvements (Oval project and ADA project) and Economic Development (repayment of Section 108 loan). The reallocation of funding occurs throughout the year for both CDBG and HOME, which is included herein as "Approved Action Plan Amendments 2015-16".

Staff reviews and meets with project managers on a regular basis. The City's Citizens Participation Plan allows minor and technical amendments to be reviewed and authorized by the City Manager. All substantial amendments, resulting in a 75% reallocation of funding, were taken to City Council through a public hearing as well community meetings for input. The following actions have been taken in relation to minor, technical and substantial amendments during the 2015/16 program year as follows:

For an overview of Amendments during the program year 2015-16 see CR-15 Resources and Investments" page attachment referenced "Approved Action Plan Amendments 2015-16". And included within IDIS System as Attachments "6" and "7".

Objectives have not changed in working toward meeting high priority needs. As a result of the needs identified through meetings with non-profit housing and service providers, City Manager and Council, HOME and CDBG funding was approved to assist in meeting the needs of Visalia's homeless population through TBRA and Public Services..

### **[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

No BEDI grants

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

*Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.*

Desk-review of HOME funded project began in June 2016. Specifically, Sierra Meadows, located at 1120 E Tulare, the on-site inspections and review of files occurred on July 8<sup>th</sup>, 2016, with the financial review being finalized. Additionally two additional HOME projects, known as Robinwood Court (10 units); and Paradise & Court (20 units) began in June of 2016, with inspections scheduled for August 5<sup>th</sup> and 11<sup>th</sup>, 2016 a. Last monitoring occurred in 2013 and 2014, with no findings or concerns. Areas monitored included Affirmative marketing, residential lease, financial and asset management, audits, property standards, inspection procedures, lead based paint, certification of tenant incomes, rents and utility allowances, regulatory agreement compliance and secondary review of construction documents, if needed.

The City has reviewed the 5- unit project known as Strawberry throughout acquisition, rehabilitation and rental of the units. The City also closely monitors progress of Self Help Enterprises 36 unit development known as Highland Gardens, with coordinated efforts with Engineering, Planning and Building inspections, as well as financial expenditures. This includes regulations listed under 24 CFR 92, Subparts E and F.

During this year, staff participated in pre-bid meetings for projects utilizing CDBG funding. Specific projects included the Public and Park Improvement projects: Oval Park.

Other monitoring began in June 2016 and is being conducted related to Redevelopment Low Mod funded projects, and is not reported herein.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.**

#### **92.351(b)**

The City contracted with Fair Housing Council of Central California (FHCCC) to provide education on fair housing and conduct testing for the 2015 Analysis of Impediments. As a result, the City is working on coordinating the training/education for this program year.

The City and its partners publishes the Fair Housing logo on all applications and information flyers, collect data related to applicants

The City publishes its affordable housing programs on its website.

Additional outreach efforts include working with local lenders to promote affordable housing programs. The City requires its partners to provide affirmative marketing plans as part of its process in providing funding.

Additionally, the City requires its partners, providing affordable housing, to continue requiring participants of programs to participate in housing counseling services. And, the City has a marketing plan where the City would work with Tulare County Housing Authority for specific project data.

The City also partners with non-profit developers and requires that a marketing plan be submitted with proposals to affirm marketing efforts.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

Approved by City Council was the use of HOME Investment Partnership Program Income funding toward various projects and allowed 10% Program Income Administration. Projects that utilized PI, and EN, included the Foreclosure Acquisition Program, SHE CHDO Acq/Rehab projects, resulting four(4) single family residential units resold and a multi-family project which provided rental housing to five (5) households. Program income was also directed toward the 36- unit multi-family development project (Highland Gardens) which will be completed in November of 2016.

See CR-15 for the Program Income received during the year, and CR-10 (Number of HOME-assisted activities completed during the Program Year.

A total of PI was drawn (expended) during the year, referenced on the PR09 report, was \$498,812.76, including Program Income Administration.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

The HOME program objectives continue with promoting, maintaining and providing affordable housing working with non-profit agencies.

Specifically, the programs administered were:

- CDBG-NSP- Habitat for Humanity: Habitat was success with purchasing six (6) homes last year. Habitat has acquired two additional homes, with rehabilitation underway. Habitat will resell to households at or below 50% AMI.
- Visalia Village-Highland Gardens: The City partnered with its Community Housing Development Organization (CHDO) Self Help Enterprise on the development of a 36 multi-unit family development. Tax Credits (LIHTC) were awarded to Self Help and the project will be completed

in November of 2016.

- HOME SHE Acq/Rehab/Resell and Acq/Rehab/Rent Projects: The City again has provided HOME-CHDO funding to its certified non-profit agency, Self Help Enterprises. They are actively searching for properties to acquire, rehabilitate and resell (single family) and rent (multi-family).

Housing Counseling is required for all housing participants. Such services are provided by two HUD-certified housing counseling agencies: Community Service Employment Training, Inc. (CSET) and Self-Help Enterprises, Inc. (SHE). HOME funded project participants attend housing counseling through CSET. All other funding participants attend housing counseling through SHE.



**CR-60 - ESG 91.520(g) (ESG Recipients only)- Not Applicable to Visalia- NOT AN ESG RECIPIENT**

**ESG Supplement to the CAPER in *e-snaps***

**For Paperwork Reduction Act**

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

<b>Recipient Name</b>	VISALIA
<b>Organizational DUNS Number</b>	030999866
<b>EIN/TIN Number</b>	946000449
<b>Identify the Field Office</b>	SAN FRANCISCO
<b>Identify CoC(s) in which the recipient or sub recipient(s) will provide ESG assistance</b>	

**ESG Contact Name**

**Prefix**  
**First Name**  
**Middle Name**  
**Last Name**  
**Suffix**  
**Title**

**ESG Contact Address**

**Street Address 1**  
**Street Address 2**  
**City**  
**State**  
**ZIP Code** -  
**Phone Number**  
**Extension**  
**Fax Number**  
**Email Address**

**ESG Secondary Contact**

**Prefix**  
**First Name**  
**Last Name**  
**Suffix**  
**Title**  
**Phone Number**  
**Extension**  
**Email Address**

## **2. Reporting Period—All Recipients Complete**

<b>Program Year Start Date</b>	07/01/2015
<b>Program Year End Date</b>	06/30/2016

### **3a. Sub recipient Form – Complete one form for each sub recipient**

**Sub recipient or Contractor Name**  
**City**  
**State**  
**Zip Code**  
**DUNS Number**  
**Is sub recipient a victim services provider**  
**Sub recipient Organization Type**  
**ESG Sub grant or Contract Award Amount**

**CR-65 - Persons Assisted Not Applicable to Visalia- NOT AN ESG RECIPIENT**

**4. Persons Served**

**4a. Complete for Homelessness Prevention Activities**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 3 – Household Information for Homeless Prevention Activities**

**4b. Complete for Rapid Re-Housing Activities**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 20 – Household Information for Rapid Re-Housing Activities**

**4c. Complete for Shelter**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 21 – Shelter Information**

**4d. Street Outreach**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 22– Household Information for Street Outreach**

**4e. Totals for all Persons Served with ESG**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 23 – Household Information for Persons Served with ESG**

**5. Gender—Complete for All Activities**

	<b>Total</b>
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 24 – Gender Information**

**6. Age—Complete for All Activities**

	<b>Total</b>
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 25 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
<b>Persons with Disabilities:</b>				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

**Table 4 – Special Population Served**

**CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes Not Applicable to  
Visalia- NOT AN ESG RECIPIENT**

**10. Shelter Utilization**

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nights available	
Total Number of bed - nights provided	
Capacity Utilization	

**Table 5 – Shelter Capacity**

**11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)**

**CR-75 – Expenditure- Not Applicable Not Applicable to Visalia- NOT AN ESG RECIPIENT**

**11. Expenditures**

**11a. ESG Expenditures for Homelessness Prevention**

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
<b>Subtotal Homelessness Prevention</b>			

**Table 6 – ESG Expenditures for Homelessness Prevention**

**11b. ESG Expenditures for Rapid Re-Housing**

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
<b>Subtotal Rapid Re-Housing</b>			

**Table 7 – ESG Expenditures for Rapid Re-Housing**

**11c. ESG Expenditures for Emergency Shelter**

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
<b>Subtotal</b>			

**Table 30 – ESG Expenditures for Emergency Shelter**

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Street Outreach			
HMIS			
Administration			

**Table 31 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2013	2014	2015

**Table 32 - Total ESG Funds Expended**

**11f. Match Source**

	2013	2014	2015
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
<b>Total Match Amount</b>			

**Table 33 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

Total Amount of Funds Expended on ESG Activities	2013	2014	2015
	N/A	N/A	N/A

**Table 34 - Total Amount of Funds Expended on ESG Activities**



# Attachment "A-1"- CAPER Public Hearing Notice –English

## CITY OF VISALIA | 2015 Consolidated Annual Performance and Evaluation Report (CAPER) and 2015 Action Plan Amendments



### Public Notice for Review and Comment

**Review of accomplishments** The City of Visalia will submit its Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2015 (July 1, 2015 – June 30, 2016) to the United State Department of Housing and Urban Development (HUD), no later than September 30, 2016. The CAPER is an annual report that describes the performance in meeting its goal with the use of Community Development Block Grant (CDBG) and Home Investment Partnerships Grant (HOME) received from HUD. The City use these grants to provide decent, clean, safe and affordable housing, create a suitable living environment, and expand economic opportunities, principally for persons of low and moderate income. The City of Visalia' Consolidated Plan/Action Plan, which identified projects and programs was previously reviewed and adopted by the City Council to meet these objectives.

**We are seeking feedback on 2015 Action Plan Amendment.** The City of Visalia receives federal funds to invest in improving its community. The City of Visalia is seeking comments on a 1) Staff recommended, Draft 2015 Substantial Amendment to direct HOME Program Income funds of \$135,000, to Tenant Based Rental Assistance Program; and 2) 2015 Amendment redirecting CDBG funds \$25,000 from In-Home Project, and \$25,000 Housing Rehabilitation to Public Services/Case Management to assist our homeless population.

HOME funds are used for multifamily new construction, scattered site acquisition/purchase of existing rental and ownership properties through the City's certified Community Housing Development Organization (CHDO) down payment assistance and tenant-based rental assistance. The CDBG program funds are used for water public and park improvements, ADA compliance, public services, code enforcement, fair housing, voucher program- case management, Senior Mobile Home Repair, and economic development, specifically repayment of the Section 108 loan.

<b>Citizens Advisory Committee</b> City Admin Bldg 220 N. Santa Fe Visalia, CA 93292 <b>August 03, 2016</b> 5:30 pm	<b>Disability Committee</b> City Hall Council Chambers 220 N Santa Fe Visalia, CA 93291 <b>August 08, 2016</b> 5:00 pm
<b>North Visalia Neighborhood Advisory Committee</b> Oval Service Center 808 N. Court Street Visalia, CA 93277 <b>August 11, 2016</b> 5:30 pm	
<b>City Council Meeting (Work session)</b> Draft 2015 Action Plan Amendment & 2015 CAPER City Hall Council Chambers 707 West Avequela, Visalia, CA 93291 <b>September 06, 2016</b> 7:00 pm	<b>City Council Public Hearing Meeting</b> Final 2015 Action Plan Amendment & 2015 CAPER City Hall Council Chambers 707 West Avequela, Visalia, CA 93291 <b>September 19, 2016</b> 7:00 pm

**2015 DRAFT CAPER and 2015 Proposed Action Plan Amendments –Comment Period and upcoming community and City Council Meetings:**  
 City Of Visalia will receive comments on the Draft CAPER and 2015 Action Plan Amendment beginning August 03, 2016 through September 01, 2016.

Staff invites you to attend one of the community meetings, city council work session, or submit your comments in writing based on the priorities adopted through the 2015-2019 Consolidated Plan and Annual Action Plan process.

If you are unable to attend you, may submit your comments in writing to [Rhonda.haynes@visalia.city](mailto:Rhonda.haynes@visalia.city)

**The Public Hearing for the 2015 CAPER and 2015 Action Plan Amendments will be held on September 19, 2016.**

Information will be made available in alternative formats upon request by contacting: Rhonda Haynes, Housing Specialist at: [Rhonda.haynes@visalia.city](mailto:Rhonda.haynes@visalia.city) and (559) 713-4460. Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services or interpreters, require different lead times, ranging up to five (5) business days. Please keep this in mind and provide as much advance notice as possible in order to ensure accessibility. Auxiliary Listening Devices (ALD's) are available upon request.

Notice published on August 03, 2016 and September 05, 2016, and 1 publishing in the weekly Paper August 09, 2016

**Public Hearing Notice English Certification**

**VISALIA TIMES-DELTA**  
www.VisaliaTimesDelta.com

**Tulare Advance-Register**  
www.TulareAdvanceRegister.com

Order Confirmation for Ad #: 0001459544

Customer: CITY OF VISALIA  
Address: 707 W ACEQUIA AVE  
 VISALIA CA 93291 USA  
Acct. #: VTD-6190  
Phone: 5597134913  
  
 CITY OF VISALIA  
Ordered By: Rhonda Haynes

Order Start Date: 08/03/2016

Order End Date: 09/05/2016

<u>Tear Sheets</u>	<u>Affidavits</u>	<u>Blind Box</u>	<u>Promo Type</u>	<u>Materials</u>	<u>Special Pricing</u>	<u>Size</u>
0	1					2 X 11.57

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>
\$1,032.49	\$9.00	\$1,041.49	Credit Card	\$1,019.99	\$21.50

Ad Order Notes:

Sales Rep: bmaxwell

Order Taker: bmaxwell

Order Created

07/26/2016

Product	# line	Start Date	End Date
VTD-VisaliaTimesDelta.com	2	08/03/2016	09/05/2016
08-03-16, 09-05-16, VTD-VIS-Visalia Times Delta	2	08/03/2016	09/05/2016
08-03-16, 09-05-16, VTD-Weekly	1	08/03/2016	08/08/2016
08-03-16, 09-05-16,			

**^ ALL TRANSACTIONS CONSIDERED PAID IN FULL UPON CLEARANCE OF FINANCIAL INSTITUTION**

Text of Act: 07292016

**CITY OF VISALIA 2015 Consolidated General Fundways and  
Budgetary Report, 2015-2016 and 2015 Action Plan Amendments  
Public Notice for Background Document**

**Notice of amendments:** The City of Visalia will submit its Consolidated General Fundways and Budgetary Report (CGFR) for FISCAL Year 2015 (July 1, 2015 – June 30, 2016) to the United States Department of Housing and Urban Development (HUD), no later than September 30, 2015. The CAPER is an annual report that describes the performance in meeting its goal with the use of Community Development Block Grant (CDBG) and HOME Investment Partnerships Grant (HOME) received from HUD. The City uses these grants to provide decent, clean, safe and affordable housing, create a suitable living environment, and expand economic opportunities, principally for persons of low and moderate income. The City of Visalia's Consolidated Plan/Action Plan, which identified projects and programs was previously reviewed and adopted by the City Council to meet these objectives.

We are seeking feedback on 2015 Action Plan Amendment. The City of Visalia receives federal funds to invest in improving its community. The City of Visalia is seeking comments on a 1) Staff recommended, Draft, 2015, **Final 2015 Action Plan Amendment** to effect HOME Program Income Funds of \$14,000, to amend Small Special Assistance Program, and HOME Amendment substituting CDBG funds \$21,000 from its Home Project, and \$25,000 Housing Rehabilitation to Public Services/Transportation to assist our homeless population.

HOME funds are used for workforce area construction, retained site development of existing rental and ownership properties through the City's certified Community Housing Development Corporation (CHDC), which prevent evictions and homelessness related activities. The draft program goals are used toward public and park improvements, ADA compliance, public works, code enforcement, fire safety, worker preparation, senior health care, and economic development, specifically requested at the October 2015 issue.

**Citizens Advisory Committee**

City Admin Bldg  
220 N. Santa Fe  
Visalia, CA 93292  
August 04, 2016  
5:30 pm

**Executive Agency Committee**

City Hall Council Chambers  
307 West Apollo Rd  
Visalia, CA 93291  
August 04, 2016  
5:30 pm

**North Visalia Neighborhood Advisory Committee**

Oval Service Center  
808 N. Court Street  
Visalia, CA 93277  
August 11, 2016  
5:00 pm

**City Council Meeting (Public Meeting)**

Final 2015 Action Plan  
Amendment & 2015 CGFR  
City Hall Council Chambers  
307 West Apollo, Visalia, CA 93291  
September 06, 2016  
7:00 pm

**City Council Public Hearing Meeting**

Final 2015 Action Plan  
Amendment & 2015 CAPER  
City Hall Council Chambers  
307 West Apollo, Visalia, CA 93291  
September 06, 2016  
7:00 pm

**DRAFT CAPER and 2015 Request Action Plan Amendments**  
-Comment Period and planning community and City Council Meeting  
The City of Visalia will receive comments on the Draft CAPER and 2015 Action Plan Amendments beginning August 04, 2016 through September 01, 2016.

Staff invites you to attend one of the advisory meetings, city council public hearing, or submit your comments in writing based on the information reported through the 2015-2016 Consolidated Plan and Annual Action Plan process.

If you are unable to attend, you submit your comments in writing to [307westapollo@visalia.city](mailto:307westapollo@visalia.city).

The Public Hearing for the 2015 CAPER and 2016 Action Plan  
Presentation will be held on September 16, 2015.

Information will be made available in alternative formats upon request by  
contacting: Rhonda Haynes, Housing Specialist at: Rhonda.haynes@visalia.ca.gov  
or (559) 713-4460. Requests for disability-related modifications or ac-  
commodations required to facilitate meeting participation, including re-  
quests for auxiliary aids, seating or interpretation, require different lead  
times, varying up to 30 business days. Please keep this in mind when  
submitting an access request as early as possible in order to ensure availability.  
Public Hearing Dates (P.H.) are available upon request. #1425244  
Date: June 18, 2015, 04:37:55

Visalia Newspapers, Inc.  
P.O. Box 31, Visalia, CA 93279  
559-735-3200 / Fax 559-735-3210

**Certificate of Publication**

State Of California ss:  
County of Tulare

Advertiser: CITY OF VISALIA  
707 WACEQUA AVE  
VISALIA, CA 93201  
Order #: 0001459544

RE: CITY OF VISALIA | 2015 Consolidated  
Annual Performance and Evaluation

I, *Dorothy Calvey*  
Accounting Clerk, for the below mentioned  
newspaper(s), am over the age of 18 years  
old, a citizen of the United States and not a  
party to, or have interest in this matter. I  
hereby certify that the attached advertisement  
appeared in said newspaper on the following

Newspaper: Visalia Times Delta

9/3/2016 9/5/2016

I acknowledge that I am a principal clerk of  
said paper which is printed and published in  
the City of Visalia, County of Tulare, State of  
California. The Visalia Times Delta was  
adjudicated a newspaper of general  
circulation on July 25, 2001 by Tulare County  
Superior Court Order No. 41-20576. The  
Tulare Advance Register was adjudicated a  
newspaper of general circulation on July 25,  
2001 by Superior Court Order No. 52-43225.

I declare under penalty of perjury that the  
foregoing is true and correct. Executed on  
the 05 day of September 2016  
in Visalia, California.

*Dorothy Calvey*  
Declarant

CITY OF VISALIA | 2015 Consolidated Annual Performance and  
Evaluation Report (CAPER) and 2015 Action Plan Amendments  
Public Notice for Review and Comment

Review of Accomplishments: The City of Visalia will submit its Consolidated  
Annual Performance and Evaluation Report (CAPER) for Program Year  
2015, July 1, 2015 - June 30, 2016, to the United States Department of  
Housing and Urban Development (HUD), no later than September 30, 2016.  
The CAPER is an annual report that describes the performance in meeting  
its goal with the use of Community Development Block Grant (CDBG) and  
Home Investment Partnerships Grant (HOME) received from HUD. The City  
uses these grants to provide decent, safe and affordable housing,  
create a favorable living environment, and expand economic opportunities,  
especially for persons of low and moderate income. The City of Visalia's  
Consolidated MultiAction Plan, which identifies projects and programs was  
previously reviewed and accepted by the City Council to meet their objec-  
tives.

We are seeking feedback on 2015 Action Plan Amendment. The City  
of Visalia received federal funds to invest in improving its community. The  
City of Visalia is seeking comments on a 30 Staff recommended Draft 2015  
Substantial Amendment to direct HOME Program income funds of  
\$115,906, to Tenant Based Family Assistance Program and 2015 Amend-  
ment reducing CDBG funds \$15,000 from the House Project, and \$20,000  
Housing Rehabilitation to Public Services/Case Management to assist our  
homeless population.

HOME funds are used for multifamily new construction, acquire the  
acquisition/hold of existing rental and ownership properties through the  
City-operated Community Housing Development Organization (CHDO),  
down payment assistance and tenant-based rental assistance. The CDBG  
program funds are used toward public and park improvements, ADA com-  
pliance, public services, code enforcement, fair housing, worker program-  
management, Senior Mobile Home Repairs, and economic develop-  
ment, specifically reactivation of the Section 178 bus.

Citizen Advisory Committee  
City Admin Bldg  
226 S. Santa Fe  
Visalia, CA 93291  
August 01, 2016  
5:30 pm

Disability Advisory Committee  
City Hall Council Chambers  
707 West Avenue  
Visalia, CA 93291  
August 08, 2016  
5:00 pm

North Visalia Neighborhood Advisory Committee  
Oval Senior Center  
808 N. Court Street  
Visalia, CA 93271  
August 31, 2016  
5:30 pm

City Council Meeting (Work session)  
Draft 2015 Action Plan  
Amendment & 2015 CAPER  
City Hall Council Chambers  
707 West Avenue, Visalia, CA 93291  
September 01, 2016  
7:00 pm

City Council Public Hearing Meeting  
Final 2015 Action Plan  
Amendment & 2015 CAPER  
City Hall Council Chambers  
707 West Avenue, Visalia, CA 93291  
September 07, 2016  
7:00 pm

2015 (DRAP) CAPER and 2015 Proposed Action Plan Amendments  
-Consent: Noted and upcoming community and City Council Meet-  
ing: City of Visalia will receive comments on the Draft CAPER and  
2015 Action Plan Amendments beginning August 01, 2016 through  
September 01, 2016.

Staff invites you to attend one of the community meetings, city council work session, or submit your comments in writing based on the priorities adopted through the 2015/2016 Capital-Bond Plan and Reform Action Plan process.

You are able to attend via WebEx or your comments & writing to: [RCA@visalia.gov](mailto:RCA@visalia.gov)

The Public Hearing for the 2015 CAPB and 2015 Action Plan Amendments will be held on September 15, 2015.

Information will be made available in alternative formats upon request by contacting: Board Services, Board Services at [BoardServices@visalia.gov](mailto:BoardServices@visalia.gov)



# Attachment "A-2" CAPER Public Hearing Notice- Spanish

CITY OF VISALIA | 2015 Consolidated Annual Performance and Evaluation Report (CAPER) and 2015 Action Plan Amendments



## Aviso Público para revisión y comentarios

**Examen de los logros** La Ciudad de Visalia presentará su Consolidated Annual Performance and Evaluation Report (CAPER) para el Programa del año 2015 (1 de junio de 2015–30 de junio de 2016) al Departamento del Estados Unidos de Housing and Urban Developer (HUD), no más tarde del 30 de septiembre de 2016. El CAPER es un informe anual que describe el desempeño en el cumplimiento de su objetivo con el uso de Community Development Block Grant (CDBG) and Home Investment Partnership Grant (HOME) recibido de HUD. La Ciudad usa estas subvenciones para proporcionar una vivienda digna, limpia, segura y económica, crear un entorno de vida adecuada, y ampliar las oportunidades económicas, principalmente para personas de ingresos bajos y moderados. El Consolidated Plan/Action Plan de la Ciudad de Visalia, que identificó proyectos y programas fueron revisados previamente adoptados por el Ayuntamiento para cumplir con estos objetivos.

**Estamos buscando comentarios sobre el Plan de Acción 2015 Enmienda.** La Ciudad de Visalia recibe fondos federales para invertir en la mejora de su comunidad. La Ciudad de Visalia está buscando comentarios de 1) B personal ha recomendado, el Draft 2015 Substantial Amendment dirigir el programa HOME Ingresos fondo de \$135,000, a Programa de Asistencia de Renta Basado al inquilino; y 2) 2015 Enmienda redireccionamiento los fondos de CDBG \$25,000 del proyecto Ice House, y \$25,000 Rehabilitación de vivienda a los Servicios Públicos / Administración de casos para ayudar a nuestra población de personas sin hogar.

Los fondos de HOME se utilizan para la nueva construcción de viviendas multifamiliares, dispersos adquisición del sitio / rehabilitación de propiedades de alquiler y de propiedad existentes a través de la certificación de la Ciudad Community Housing Development Organization (CHDO), asistencia para el pago y el arrendatario base de ayuda para el inquilino. Los fondos del programa CDBG son usados para promover mejoras públicas parques, el cumplimiento de la ADA, los servicios públicos, la aplicación del código, de equidad de vivienda gestión de valores programación caso, reparaciones de casas móvil de residencias de ancianos, y el desarrollo económico, especialmente de amortización de la Sección 408 del préstamo.

<b>Citizens Advisory Committee</b> City Admin Bldg 220 N. Santa Fe Visalia, CA 93292 03 de agosto 2016 5:30 pm	<b>Disability Advocacy Committee</b> City Hall Council Chambers 220 N Santa Fe Visalia, CA 93291 08 de agosto 2016 5:00 pm
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<b>North Visalia Neighborhood Advisory Committee</b> Oval Service Center 808 N. Court Street Visalia, CA 93277 11 de agosto, 2016 5:30 pm
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<b>City Council Meeting (Worksession)</b> Draft 2015 Action Plan Amendment & 2015 CAPER City Hall Council Chambers 707 West Acequia, Visalia, CA 93291 06 de septiembre de 2016 7:00 pm	<b>City Council Public Hearing Meeting</b> Final 2015 Action Plan Amendment & 2015 CAPER City Hall Council Chambers 707 West Acequia, Visalia, CA 93291 19 de septiembre de 2016 7:00 pm
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**2015 DRAFT CAPER Y 2015 Proposed Action Plan Amendments** –período para comentarios y la próximas juntas para la comunidad de Ayuntamiento:  
La Ciudad de Visalia recibirán comentarios sobre el Draft CAPER y 2015 Action Plan Amendment empenzando el 03 de agosto de 2016 a 01 de septiembre 2016.

El personal le invita a asistir a una de las reuniones de la comunidad, la sesión de trabajo de ayuntamiento, o enviar sus comentarios por escrito sobre la base de las prioridades establecidas través del proceso de 2015-2019 Consolidated Plan Annual Action Plan.

Si usted no puede asistir usted puede enviar sus comentarios por escrito  
[Rhonda.haynes@visalia.city](mailto:Rhonda.haynes@visalia.city)

La audiencia pública para el 2015 CAPER y 2015 Action Plan Amendments se llevará a cabo el 19 de septiembre de 2016.

Información estará disponible en formatos alternativos a solicitud de información poniéndose en contacto con: Rhonda Haynes, Housing Specialist al correo electrónico: [Rhonda.haynes@visalia.city](mailto:Rhonda.haynes@visalia.city)

al número de teléfono (559) 713-4460. Las solicitudes de modificaciones o adaptaciones relacionadas con la discapacidad necesarias para facilitar la participación de reuniones, incluidas las solicitudes de ayuda auxiliares, servicios o intérpretes, requieren diferentes tiempos de entrega, que van hasta cinco (5) días por adelantado. Por favor, tenga esto en cuenta y proporcionar la mayor antelación posible, a fin de asegurar la disponibilidad. Las dispositivos de ayuda auditiva están disponibles bajo petición.

Notices published on August 03, 2016 and September 05, 2016, and I publishing in the weekly Paper August 08, 2016





Topic of Act: 07/29/2016

**CITY OF VISALIA | 2015 Consolidated Action Performance and Evaluation Report (CAPER) and 2015 Action Plan Amendments**  
**Actas Públicas para revisión y comentarios**

Resumen de los hechos: La Ciudad de Visalia participará en el Consorcio de Acción de Performance and Evaluation Report (CAPER) con el Programa del año 2015 (1 de junio de 2015-30 de junio de 2016) el Departamento del Estado Unidos de Housing and Urban Development (HUD), en más tarde del 30 de septiembre de 2016. El CAPER es un informe anual que describe el desempeño en el cumplimiento de su objetivo con el uso de Community Development Block Grant (CDBG) and Home Investment Partnership Grant (HOME) recibido de HUD. La Ciudad usa estas subvenciones para proporcionar una vivienda digna, limpia, segura y económica, crear un entorno de vida adecuada, y ampliar las oportunidades económicas, principalmente para personas de ingresos bajos y moderados. El Consolidated Plan/Action Plan de la Ciudad de Visalia, que identificó proyectos y programas fueron revisados previamente y adoptados por el Ayuntamiento para cumplir con estos objetivos.

Estamos buscando comentarios sobre el Plan de Acción 2015 Enmienda. La Ciudad de Visalia recibe fondos federales para invertir en la mejora de su comunidad. La Ciudad de Visalia está buscando asociaciones del 1) el personal de mantenimiento, el Draft 2015 Substantial Assessment Draft el programa HOME, Approval Letter de \$125,000, y Program de Activación de Nueva Zona de Desarrollo; y 2) 2015 Consorcio subvencionamiento a los fondos de CDBG \$25,000 del programa de Home, y \$10,000 subvención de vivienda y los Division Pública / Administración de agua para ayudar a mejorar prácticas de personas de hogar.

Los fondos de HOME se utilizan para la compra o construcción de viviendas multifamiliares, mejoras de vivienda, del agua / saneamiento de instalaciones de alcantarillado y de propiedad colectada a través de la participación de la Ciudad Community Housing Development Corporation (CHDC), además para el pago y el mantenimiento a largo de agosto para el alquiler. Los fondos del programa CDBG son usados para proyectos de mejoras públicas y programas, el cumplimiento de la FICA, los servicios públicos, la aplicación del código, de gestión de residuos, gestión de agua programada para, mejoramiento de agua potable, de tratamiento de residuos, y el desarrollo comunitario, experimentado de actividades de la sección 108 del programa.

**Citizens Advisory Committee**  
City Admin Blog  
220 N. Santa Fe  
Visalia, CA 93292  
08 de agosto 2016  
09:00 pm

**North Visalia Neighborhood Advisory Committee**  
City Hall Council Chambers  
220 N. Santa Fe  
Visalia, CA 93294  
08 de agosto 2016  
5:00 pm

**North Visalia Neighborhood Advisory Committee**  
Oval Service Center  
808 N. Court Street  
Visalia, CA 93277  
11 de agosto, 2016  
5:00 pm

**City Council Meeting (Work session)**  
Draft 2015 Action Plan  
Removal of 2015 CDBG  
City Hall Council Chambers  
100 West Avenue, Visalia, CA 93291  
01 de septiembre de 2016  
7:00 pm

**City Council Public Hearing Meeting**  
Draft 2015 Action Plan  
Removal of 2015 CDBG  
City Hall Council Chambers  
100 West Avenue, Visalia, CA 93291  
19 de septiembre de 2016  
5:00 pm

2015 (DRAFT) CAPER y 2015 Proposed Action Plan Amendments periodo para comentarios y las próximas juntas para la comunidad del Ayuntamiento:  
La Ciudad de Visalia recibirán comentarios sobre el Draft CAPER y 2015 Action Plan Amendments experimentado el 08 de agosto de 2016 a 01 de septiembre 2016.

El personal le invita a asistir a una de las reuniones de la comunidad, la sesión de trabajo del representante, o asistir por correspondencia por correo electrónico la base de las participaciones establecidas a través del proceso de 2506-0117 Consultación Pública y Acción Plan.

El comité no puede recibir ningún pedido escrito sus comentarios por correo a la hora de la disponibilidad.

La audiencia pública para el 2015 CAPER y 2015 Action Plan Amendments se llevará a cabo el 19 de septiembre de 2016.

Información estará disponible en formatos alternativos a solicitud de información por teléfono en contacto con: Honorable Nancy Herrera, Asesora Especial de el comité electrónico [Ronda.hanna@comala.org](mailto:Ronda.hanna@comala.org) o al número de teléfono (505) 713-4490. Las solicitudes de modificaciones o adaptaciones relacionadas con la discapacidad requieren para facilitar la participación de reuniones, incluidas las solicitudes de ayudas técnicas, servicios de intérpretes, requieren diferentes tiempos de entrega, que van hasta cinco (5) días para organizar. Por favor, tenga esto en cuenta y proporcione la mayor antelación posible, a fin de asegurar la disponibilidad. Los dispositivos de ayuda auditiva están disponibles bajo petición.

Pub: Aug. 2, Sept. 5, 2016 #1470516


Visalia Newspapers, Inc.  
P.O. Box 31, Visalia, CA 93279  
559-735-3200 / Fax 559-735-3210

### Certificate of Publication

State Of California ss:  
County of Tulare

Advertiser: CITY OF VISALIA  
707 W ACEQUIA AVE  
VISALIA, CA 93291  
Order # 0001470516

RE: CITY OF VISALIA | 2015 Consolidated  
Annual Performance and Evaluation

  
Accounting Clerk, for the below mentioned newspaper(s), am over the age of 18 years old, a citizen of the United States and not a party to, or have interest in this matter. I hereby certify that the attached advertisement appeared in said newspaper on the following

Newspaper: Visalia Times Delta

8/3/2016 9/5/2016

I acknowledge that I am a principal clerk of said paper which is printed and published in the City of Visalia, County of Tulare, State of California. The Visalia Times Delta was adjudicated a newspaper of general circulation on July 25, 2001 by Tulare County Superior Court Order No. 41-20576. The Tulare Advance Register was adjudicated a newspaper of general circulation on July 25, 2001 by Superior Court Order No. 52-43225.

I declare under penalty of perjury that the foregoing is true and correct. Executed on this 05 day of September 2016 in Visalia, California.

  
Declarant

CITY OF VISALIA | 2015 Consolidated Annual Performance and Evaluation Report (CAPER) and 2015 Action Plan Amendments  
Aviso Público para revisión y comentarios  
Examen de los logros La Ciudad de Visalia presentará su Consolidated Annual Performance and Evaluation Report (CAPER) para el Programa del año 2015 | 1 do julio de 2015-30 de junio de 2016 al Departamento del Estados Unidos de Housing and Urban Development (HUD), no más tarde del 30 de septiembre de 2016. El CAPER es un informe anual que describe el desempeño en el cumplimiento de su objetivo con el uso de Community Development Block Grant (CDBG) and Home Investment Partnerships Grant (HOME) recibidos de HUD. La Ciudad usa estas subvenciones para proporcionar una vivienda digna, limpia, segura y económica, crear un entorno de vida adecuada, y ampliar las oportunidades económicas, principalmente para personas de ingresos bajos y moderados. El Consolidated Plan/Action Plan de la Ciudad de Visalia, que identificó proyectos y programas fueron revisados previamente y adaptados por el Ayuntamiento para cumplir con estos objetivos.

Estamos buscando comentarios sobre el Plan de Acción 2015 Enmienda. La Ciudad de Visalia recibe fondos federales para invertir en la mejora de su comunidad. La Ciudad de Visalia está buscando comentarios de 1) El personal ha recomendado el Draft 2015 Substantial Amendment dirigir el programa HOME Ingresos fondos de \$135,000, a Programa de Asistencia de Renta Basado al inquilino; y 2) 2015 Enmienda reorientamiento a los fondos de CDBG \$25,000 del proyecto Ice House, y \$25,000 Rehabilitación de vivienda a los Servicios Públicos / Administración de casos para ayudar a nuestra población de personas sin hogar.

Los fondos de HOME se utilizan para la nueva construcción de viviendas multifamiliares, dispersos adquisición del sitio / rehabilitación de propiedades de alquiler y de propiedad existentes a través de la certificación de la Ciudad Community Housing Development Organization (CHDO), asistencia para el pago y el arrendatario a base de ayudas para el inquilino. Los fondos del programa CDBG son usados para promover mejoras públicas y parques, el cumplimiento de la ADA, los servicios públicos, la aplicación del código, de equidad de vivienda, gestión de vales programación caso, reparaciones de casas móvil de residencias de ancianos, y el desarrollo económico, especialmente de amortización de la Sección 108 del préstamo.

Citizens Advisory Committee  
City Admin Bldg  
220 N. Santa Fe  
Visalia, CA 93292  
03 de agosto 2016  
5:30 pm

Disability Advocacy Committee  
City Hall Council Chambers  
220 N. Santa Fe  
Visalia, CA 93291  
08 de agosto 2016  
5:00 pm

North Visalia Neighborhood  
Advisory Committee  
Oval Service Center  
806 N. Court Street  
Visalia, CA 93277  
11 de agosto, 2016  
5:30 pm

City Council Meeting (Work session)  
Draft 2015 Action Plan  
Amendment & 2015 CAPER  
City Hall Council Chambers  
707 West Acequia, Visalia, CA 93291  
06 de septiembre de 2016  
7:00 pm

City Council Public  
Hearing Meeting  
Final 2015 Action Plan  
Amendment & 2015 CAPER  
City Hall Council Chambers  
707 West Acequia, Visalia, CA 93291  
19 de septiembre de 2016  
7:00 pm

2015 DRAFT CAPER Y 2015 Proposed Action Plan Amendments -período para comentarios y las próximas juntas para la comunidad del Ayuntamiento.  
La Ciudad de Visalia recibirá comentarios sobre el Draft CAPER y 2015 Action Plan Amendments empezando el 03 de agosto de 2015 a 01 de septiembre 2015.  
El personal le invita a asistir a una de las reuniones de la comunidad, la sesión de trabajo del ayuntamiento, o enviar sus comentarios por escrito sobre la base de las prioridades establecidas a través del proceso de 2015-2019 Consolidated Plan y Annual Action Plan.  
Si usted no puede asistir usted puede enviar sus comentarios por escrito a R.honda@visaliacity.org.  
La audiencia pública para el 2015 CAPER y 2015 Action Plan Amendments tendrá lugar el 23 de septiembre de 2015.  
Dispositivos de ayuda auditiva están disponibles bajo petición.  
Pub. Auto. 3, Sept. 5, 2015. 41479516



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## **CAPER**

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- **Annual Community Assessment Report Program Year 2009**
- **Annual Community Assessment Report Program Year 2011**
- **Annual Community Assessment Report Program Year 2013**
- **Consolidated Annual Performance & Evaluation Report 2009-10 (Final)**
- **Consolidated Annual Performance & Evaluation Report 2010-11 (Final)**
- **Consolidated Annual Performance & Evaluation Report 2011-12 (Final)**
- **Consolidated Annual Performance & Evaluation Report 2012-13 (Final)**
- **Consolidated Annual Performance & Evaluation Report 2013-14 (Final)**
- **Consolidated Annual Performance & Evaluation Report 2014-15 (Final)**
- **Consolidated Annual Performance & Evaluation Report 2015-16 (Draft)**

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[http://www.visalia.city/depts/community development/housing n cdbz services/publications n reports/cons...](http://www.visalia.city/depts/community%20development/housing%20and%20cd&sz%20services/publications%20and%20reports/cons...) 08/03/2016

\* Date News Goes Live  ?

Date News Dies  ?


Time News Dies    ?

Event Date  ?

\* Title  ?

Sub-Title  ?


Alternate Link

\* Front Page Summary  ?

The City of Visalia will receive comments on the 2015 DRAFT CAPER and Draft 2015 Action Plan Amendments beginning: **August 03, 2016 to September 01, 2016.**

p Words: 20

Characters used: 154/2000

Body  ?

Seeking feedback on the [DRAFT 2015 Action Plan Amendments](#) and [CAPER](#) activities, which were based upon the priorities adopted through the 2015-2019 Consolidated Plan process. Staff invites you to attend one of the community or Council meetings, or submit your comments in writing. If you are unable to attend, you may submit your comments in writing between August 3, 2016, and September 1, 2016, to to [Rhonda.haynes@visalia.city](mailto:Rhonda.haynes@visalia.city).

# CAPER



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No matching services.

[AddThis](#)

## Publications & Reports

As a condition of receiving federal funds, HUD requires entitled jurisdictions to prepare:

- 1) Five-year [Consolidated Plan](#)
- 2) Yearly [Action Plan](#)
- 3) Consolidated Annual Performance and Evaluation Report ([CAPER](#)).

Upon review of the CAPER, HUD occasionally responds with a "Annual Community Assessment Report, with the most recent reports reflected under "[HUD Correspondence](#)".

### Public Notice for Review of Draft 2015 Action Plan Amendments & CAPER

The City of Visalia will receive comments on the 2015 DRAFT CAPER and Draft 2015 Action Plan Amendments beginning: **August 03, 2016 to September 01, 2016.**

[More...](#)





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## *Housing & CDBG Services*

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**Rhonda Haynes**  
**Housing Specialist**  
**Affordable Housing Division**  
**315 E Acequia Ave, Visalia, CA 93291**  
**Phone: 559 713-4460**  
**E-Mail: [Rhonda.Haynes@visalia.city](mailto:Rhonda.Haynes@visalia.city)**

### **Affordable Housing**

These programs provide critical financing and other incentives for the creation and preservation of affordable housing.

### **Community Development Block Grant (CDBG)**

Our City staff administers the Federal Community Development Block Grant (CDBG) programs in collaboration with local community groups and City Council.

### **Loan Servicing Agency**

AmeriNational Community Services, Inc., services the City of Visalia existing housing loan files. If you have an existing loan there are new online payment options available by clicking the link. You may also contact AmeriNational Community Services directly for questions and pay off instructions at 1-800-943-1988; fax your request to Customer Service at (562) 928-9171; or click the link above to visit their website.

### **Publications & Reports**

As a participating jurisdiction and entitlement community, the City of Visalia receives federal formula grants through the U.S. Department of Housing and Urban Development (HUD). This entitlement provides eligible metropolitan cities and urban counties with annual direct grants: Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds. Grant Funds are



intended to provide decent housing and a suitable living environment, and to expand economic opportunities primarily for low-and moderate income households.

#### **Housing Successor**

1) [Implementation Plan](#) (Fiscal Yr 2009-10 through 2013-14)

2) [Fiscal Year 14-15 Annual Report](#) (dated April 1, 2016)

#### **Recent Developments**

The City partners with non-profit agencies in providing affordable rental housing opportunities. Click on the above link to view a few of our most recent joint projects and their website links for more information about their programs.

#### **2015 Standardized Lease Program Agreement**

The City Council approved the 2015 Standardized Lease Program Agreement with participating park owners and 2015 Model Lease Agreement on February 17, 2015. The term of the agreement is for five years. Under this agreement participating parks have agreed to offer a standardized lease agreement with specific rental increase caps. The City Council report dated February 12, 2015, provides information about the MOU, and its history. It is Item #11 on the Regular item portion of the agenda.

### ***Public Notice for Review of Draft 2015 Action Plan Amendments & CAPER***

The City of Visalia will receive comments on the 2015 DRAFT CAPER and Draft 2015 Action Plan Amendments beginning: **August 03, 2016 to September 01, 2016.**

[More...](#)

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# Attachment "A-3" Citizens Advisory Committee Agenda

## CAC Working Agreements

- ❖ Start/End on time
- ❖ Be committed to CAC and subcommittees
- ❖ Listen to one person at a time
- ❖ Volunteer time liberally- be available and participate in events
- ❖ Agree to disagree- Respect others
- ❖ Follow through on commitments
- ❖ Express your opinions- Seek balanced input
- ❖ Enjoy our time together!

## City of Visalia Citizens Advisory Committee

Wednesday, August 3, 2016

5:30 p.m. City Admin Bldg  
220 N. Santa Fe, Visalia, CA

### AGENDA

- |               |  |
|---------------|--|
| 5:30 p.m.     | Welcome and public comment<br>This is the time set aside for the Committee to receive public comments on items which are not already included on the agenda. Public comment regarding items on the agenda may be open to public comment prior to the committee's discussion of the agenda item and before any action is taken on the agenda item. Members set that comments are kept brief and positive. It is fairer to all who wish to speak, each speaker will be allowed three minutes. Please begin your comment by stating your name and the street you live on. |
| 5:35 p.m.     | Approval of minutes  |
| 5:40 p.m.     | Discussion of how to process items requiring CAC Recommendation (Eric Frost has attached a short memo discussing options on how the CAC can form Council recommendations.)   |
| 6:00 p.m.     | Review of CAPER Amendments (Rhonda Haynes will review alternatives for a CDBG and Home 2013 program amendments)  |
| 6:40 p.m.     | Committee Reports<br>- Non-profit<br>- Public Opinion Survey<br>- CDBG Funding   |
| 6:50 p.m.     | Good of the order  |
| 7:30 p.m.     | Adjourn  |
| Next Meeting: | September 7, 2016  |

In Compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4512 48-hours in advance of the meeting. For Hearing Impaired - Call (559) 713-4900 (TDD) 48-hours in advance of the scheduled meeting time to request signing services.

Any written materials relating to an item on this agenda submitted to the Citizens Advisory Committee after distribution of the agenda packets are available for public inspection at City Hall West, 707 W. Acacia, Visalia, CA 93291, during normal business hours.

# Attachment "A-4" Disability Advocacy Committee Agenda

## DAC Working Agreements

- ❖ Start/End on time
- ❖ Be committed to DAC
- ❖ Listen to one person at a time
- ❖ Volunteer time liberally- be available and participate in events
- ❖ Agree to disagree- Respect others
- ❖ Follow through on commitments
- ❖ Express your opinions- Seek balanced input
- ❖ Enjoy our time together!

## City of Visalia Disability Advocacy Committee Agenda

For the regular meeting of:  
Monday, August 8, 2016  
Time: 5:00 p.m.

Location: City Hall Administration, Conference Room  
220 N Santa Fe St, Visalia CA.

Chair:	Jay Anderson	Member:	Mary Wheeler
Co-Chair:	George Curtis	Member:	Shelley Jensen
Member:	Judi Firnstill	Alternate:	Alvin Martin
Member:	Don Ajluni	Alternate:	Vacant
Member:	Erinney Salas		

1. Call meeting to Order
2. Introductions & Welcome
3. **Public Comment or Written Communication.**  
*At this time, those in the audience are encouraged to address the Committee on any item not already included on tonight's agenda. The Committee cannot legally act on a matter that is not on the agenda. However, the Committee can investigate an issue and respond within a reasonable period of time. Speakers will be limited to a 5 minute presentation unless granted additional time by the Committee Chairperson.*
4. Approval of July 11, 2016 minutes
5. New Memberships Approved
6. 2015 Draft Action Amendment & 2015 Draft CAPER – Rhonda Haynes
7. Barrier Awareness Day Planning – Healthy Visalia
8. COS Disability Awareness Day Event
9. Parenting Network Event
10. Adjourn

Any written materials relating to an item on this agenda submitted to the Disability Advocacy Committee/Commission after distribution of the agenda packet are available for public inspection in the Community Development Office, 316 E. Acacia, Visalia, CA 93291, during normal business hours.

Next Meeting: September 12, 2016

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in meetings call (515) 732-4437 48 hours in advance of the meeting. For Hearing Impaired - Call (515) 732-4437 (TDD) 48 hours in advance of the scheduled meeting time to request signing services. Visually Impaired - If enlarged print of Braille copy is desired, please request in advance of the meeting and services will be provided as soon as possible after the meeting.

# **Attachment “A-5” North Visalia Neighborhood Advisory Committee Agenda**

**North Visalia Neighborhood Advisory Committee**

**Thursday August 11, 2016**

**5:30 PM**

**Oval Service Center**

**808 N. Court Street**

**Visalia, California**

## **AGENDA**

**Introductions**

**Approval of Minutes from July 14, 2016**

### **Citizen's Requests**

The North Visalia Neighborhood Advisory Committee requests that a 3 minute time limit be observed for requests. Please note that issues raised under Citizen's Requests are informal only and the North Visalia Neighborhood Advisory Committee will not take action at this time.

### **Discussion**

### **Proposed Draft 2015 Action Plan Amendments and Draft 2105 Consolidated Annual Performance and Evaluation Report (CAPER)**

City of Visalia, Community Development Department – Rhonda Haynes

### **Possible Joint Meeting with Parks Commission**

Visalia Police Department – Lt. Candido Alvarez

### **Oval Zoning**

NVNAC Member – Bill Huott

### **Oval Report on Current Conditions**

NVNAC Member – Bill Huott

### **Introduction of Agent Gerrit DeJong**

Visalia Police Department – Lt. Candido Alvarez

### **Good of the Order**

# Attachment "A-6" City Council September 06, 2016 Report

Item 1. - Page 1

**City of Visalia  
Agenda Item Transmittal**

Meeting Date: 9/6/2016

**Agenda Item Number (Assigned by City Clerk): 1.**

**Agenda Item Wording:** Review, comment and provide direction on; (1) the DRAFT 2015 Action Plan Amendments, to redirect CDBG funds up to \$50,000 toward Public Services, and up to \$135,000 in HOME funds toward Tenant Based Rental Assistance Program; And (2), DRAFT 2015 Program Year Consolidated Annual Performance and Evaluation Report (CAPER) related to the use of Community Development Block Grant (CDBG) and HOME Investment Partnership Fund Expenditures, for a report due on or before September 30, 2016, to the U. S. Department of Housing and Urban Development.

**Deadline for Action:** 9/6/2016

**Submitting Department:** Community Development

**Contact Name and Phone Number:**

Rhonda Haynes, Housing Specialist. [rhonda.haynes@visalia.city](mailto:rhonda.haynes@visalia.city), 713-4460  
Christopher Tavaréz, Administrative Service Manager. [chris.tavarez@visalia.city](mailto:chris.tavarez@visalia.city), 713-4540  
Nick Mascia, Community Development Director. [Nick.mascia@visalia.city](mailto:Nick.mascia@visalia.city), 713-4323

**Department Recommendation:** Review, comment and provide direction on the (1) DRAFT 2015 Action Plan Amendments, recommending to redirect CDBG funds up to \$50,000 toward Public Services, and up to \$135,000 in HOME funds toward Tenant Based Rental Assistance Program; And (2), Review DRAFT 2015 Program Year Consolidated Annual Performance and Evaluation Report (CAPER) related to the use of Community Development Block Grant (CDBG) and HOME Investment Partnership Fund which reflects expenditures for the program year of July 1, 2015, through June 30, 2016. Staff will return with the final 2015 Amendments and CAPER on September 19, 2016 for approval.

**Summary:** During budget discussions, Council asked Staff to propose a plan that would identify resources and actions to address the homeless population challenges and needs. Staff has taken steps to meet with local providers to identify needs and further discuss how limited funding can support their efforts. As part of an initial response to addressing some of the homeless issues, City Council will be asked to comment upon and provide direction on the proposed DRAFT 2015 Action Plan Amendments (Attachment "A") which increases funding toward two programs which City Council approved in April of 2015. Staff is proposing two amendments at this time, to sufficiently fund the programs and expand efforts in responding to the needs of homeless through temporary (up to two years) housing rental assistance and supportive services/case management. These two programs will assist up to 30 people/households for a two year period. An Action Plan amendment is typically prepared and

**COUNCIL ACTION: No Action Taken**

-7-

SEP 06 2016

**CAPER**

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## Item 1. - Page 2

presented to the community and City Council for consideration during the review of the CAPER, due to timing and costs associated with the public hearing process. Further meetings have been scheduled so that we may return to Council in October with an initial coordinated plan.

This report also includes the review of the DRAFT 2015 Consolidated Annual Performance and Evaluation Report (CAPER) (Attachment "B" expenditures and "C" full CAPER report) related to the use of Community Development Block Grant (CDBG) and HOME Investment Partnership Fund Expenditures for the program year of July 1, 2015 through June 30, 2016. Staff will request final approval of the Action Plan Amendment and also present the Final CAPER to City Council through the public hearing process on September 19, 2016. The final CAPER is due to the U. S. Department of Housing and Urban Development (HUD) before September 30, 2016.

The U. S. Department of Housing and Urban Development (HUD) requires citizen participation when making a change to an Action Plan that is considered substantial. The proposed amendments accompanying the CAPER are considered substantial. A substantial change is one where more than 75% of the funding is redirected from one activity to another or a program design/activity objective is substantially changed. Staff is proposing an Action Plan Amendment to redirect a total of \$50,000 in CDBG funds to Public Services.

Approximately \$25,000 is remaining available from Ice House improvement project. The design work was completed; however, estimated costs for various improvements are insufficient to move forward at this time. This project may move forward in the future if funds become available.

With CDBG expenditure deadlines approaching, and insufficient funds at this time for improvements, staff is recommending that the funds be redirected toward a high priority program of helping Visalia's homeless population.

Another CDBG program, which has insufficient funding, is the Housing Rehab Program, with \$25,000, which may only assist one household, including the cost to administer and provide the rehabilitation. Therefore, staff also recommends this funding be redirected toward the high priority public service needs of Visalia's homeless population.

Both programs may be evaluated in the future when sufficient funding is available. The total of \$50,000 from these two insufficiently funded programs would be better served for Public Services for homeless assistance.

Additionally, the amendment includes directing up to \$135,000 in HOME un-programmed program income received toward the Tenant Based Rental Assistance Program. Both proposed amendments will assist in delivering services and housing to Visalia's homeless population.

Additionally, a tool, required by HUD, known as the Consolidated Annual Performance and Evaluation Report (CAPER), is prepared for HUD, City and the community to evaluate the accomplishments and expenditures made toward the goals established in 2015 Consolidated

2015 CAPER APPENDIX A (CONTINUED)

Plan (ConPlan). This is the first reporting period of the 5 year ConPlan, which represents the 2015 DRAFT CAPER for the period beginning July 1, 2015, and ending June 30, 2016. CDBG expenditures for the period were \$1,283,128.28. CDBG funds were directed toward neighborhood preservation, public services, public and park improvements, affordable housing programs and administration. HOME expenditures of \$1,187,630.53, for the same period, were directed toward finalizing five (5) resale of Foreclosure Acquisition Program properties; Self Help Enterprises (SHE) HOME-CHDO projects and administration. SHE's projects consisted of acquisition, rehabilitation and resale of four (4) existing single-family and acquisition, rehabilitation, rental of a 5-unit multi-family property, and expenditures toward the development of the 36-unit multi-family project known as Highland Gardens.. The single-family homes were resold to income qualifying households below 80% of the area median income. The multi-family units have been rented to tenants at and below 50% of the area median income, including assisting formerly homeless.

**Background Discussion:**

This Action Plan Amendment adds funding to two approved programs to assist homeless/at-risk of homelessness from HOME and CDBG funding. In October 2016, City Council will be presented with a more detailed plan on how these programs with the use of HOME and CDBG may be integrated with other funding to provide homeless assistance. Currently, staff estimates costs for case management services necessary to complement the Home TBRA fund could be approximately \$40,000 annually that could be paid from the City's Housing Successor Fund (non HUD). (The Housing Successor Fund is revenues derived from the former Redevelopment Program dedicated to housing). Staff will also return in October for authorization to execute agreements for the two programs. Housing Successor funding may assist in addressing some of our homeless needs, specifically through rental assistance, supportive services, and other eligible uses.

Staff is forming a collaboration consisting of local non-profit housing and service providers which will be further refining local homeless needs to develop a coordinated plan toward alleviating homelessness. This group is anticipated to meet on an ongoing period and work together toward identifying beneficial homeless activities along with making recommendations for City Council to consider. The proposed Action Plan Amendments presented today will help increase funding towards homeless assistance and are important steps in order to begin execution of these approved programs.

**(1) Proposed CDBG and HOME Action Plan Amendments**

As part of an initial response to addressing homeless efforts, Staff is proposing both a CDBG (up to \$50,000) and HOME (up to \$135,000) amendment which will assist in delivering public services and rental assistance to Visalia's homeless population. Attachment "A", and shown below, as Tables 1 & 2, reflects both CDBG and HOME Proposed Amendments.

CDBG Amendment: In April of 2015 and 2016, City Council authorized a total of \$20,000 Community Development Block Grant (CDBG) to initiate pilot Public Service activities program, which includes case management.



**Item 1. - Page 4**

The CDBG Public Services program funding allows an experienced non-profit agency, to provide public service activities that service a group primarily presumed to be low and moderate income such as abused children, battered spouses, homeless persons and others. Public services are activities including, but not limited to: employment services, child care, health services, substance abuse services (e.g. counseling and treatment) case management, and services for homeless persons. This Public Services program was primarily established to help Visalia's homeless population.

Table 1 below, includes the original allocation toward the Public Services program, with the proposed amendment of \$50,000, redirecting the remaining funds from the Ice House and Housing rehabilitation program, bringing the total Public Services funding available to approximately \$70,000 which will assist approximately 7 to 14 people for 2 years.

<b>Table 1: Proposed Amendments CDBG</b>			
<b>CDBG Amendments</b>			
<b>PROJECT (Increase)</b>	<b>Current Balance as of (8-22-16) *</b>	<b>Proposed Amendment</b>	<b>Project Balance with recommended Amendment</b>
Public Services	\$ 20,000.00	\$ 50,000.00	\$ 70,000.00
<b>PROJECT (Decrease)</b>			
Ice House	\$ 24,576.77	\$ (24,576.77)	-
Housing Rehabilitation Program	\$ 25,423.23	\$ (25,423.23)	-
<b>NET CHANGE CDBG</b>			<b>-</b>

\* balance calculated as of (8-22-16) including 2016 Action Plan allocations

Family Services has expressed interest in administering the CDBG Public Service program, which includes case management services.

HOME Amendment: In April of 2015 and 2016, City Council authorized a total of \$40,000 HOME funds to initiate the HOME funded Tenant Based Rental Assistance pilot program.

Table 2 below reflects the original HOME funding approved, as well as the proposed HOME amendment of \$135,000, bringing the HOME funded program total to \$175,000 which would provide rental assistance for 2 years to approximately 8 to 16 people.

**Table 2: Proposed Amendments HOME**

HOME Amendments			
PROJECT (Increase)	Current Balance as of (7-27-16) *	HOME-CHDO Amendment	Project Balance with recommended Amendment
Tenant Based Rental Assistance Program	\$ 40,000.00	\$ 135,000.00	\$ 175,000.00
<b>PROJECT (Decrease)</b>			
Unprogrammed Program Income	\$ 135,000.00	\$ (135,000.00)	\$ -
<b>NET CHANGE HOME</b>		\$ -	

\* balance calculated as of (7-27-16) including 2016 Action Plan allocation

The TBRA Program provides monthly rental assistance (payments) for a period of not more than 24 months. This helps a homeless person or at-risk of homelessness obtain housing, then, obtain the necessary services, such as job training, mental health, and other case management services.

As part of homeless efforts, and successful implementation of the HOME TBRA program, Staff may present City Council in a subsequent meeting, recommendations to utilize approximately \$80,000, in Housing Successor funds, to support the costs associated with providing case management service to the HOME TBRA tenants for two years. Case Management costs approximately \$2,500 annually per person.

Comments received: The Citizens Advisory Committee supported staff's recommendation, with a request to return in six months with a progress report. The Disability Advocacy Committee also supported staff's recommendation, however, emphasized the need for oversight of the funding disbursement. Staff shared with the committees how the funding requires monitoring and oversight of the funding and program guidelines.

Staff also attended the North Visalia Neighborhood Advisory Committee (NVNAC) meeting, which supported the recommended amendments. Additionally, a community guest and a NVNAC member also noted the need for youth and activity amenities at the Wittman Center. Comments are included as Attachment "D".

(2) Consolidated Annual Performance and Evaluation Report (CAPER): As part of the ConPlan, cities are required to complete an Annual Action Plan, which indicates what projects and programs will be implemented for the year (July 1 to June 30). Then, a report, known as the Consolidated Annual Performance and Evaluation Report (CAPER) is routinely prepared as a tool to evaluate the goals accomplished and expenditures for each program and project during the year. This CAPER is the first year of completing activities/projects identified within the 5-Year (2015-2019) ConPlan. This DRAFT CAPER is for the period beginning July 1, 2015, and ending June 30, 2016. CDBG and HOME Tables are included as Attachment "B-1" for CDBG expenditures and "B-2" for HOME expenditures.

## Item 1. - Page 6

This CAPER reflects upon the following core projects and programs for 2015-2016, which focused upon decent affordable housing, a suitable living environment and economic opportunities. Included herein is an overview of steady progress in meeting the goals of each project and program, which provided the community with affordable housing opportunities, neighborhood preservation, public services, public and park improvements, continued economic development (through the Section 108 loan repayment) and homeless assistance. Key accomplishments include the following:

- Decent Affordable Housing/Suitable Living Environment
  - Housing and Neighborhood Preservation goals accomplished:
    - Self Help acquired, rehabilitated and is renting Strawberry, a 5-unit multi-family development
    - Self Help acquired, rehabilitated and resold four (4) homes
    - Self Help provided second mortgages to four (4) households
    - Five (5) City FAPII properties acquired, rehabilitated and resold single family dwellings finalized (HOME)
    - 507 code enforcement cases in CDBG targeted area, 400 resolved Code Enforcement cases.
    - April 2015, City sponsored the San Joaquin Valley Housing Communities: Code Enforcement Symposium, which provided resources and strategies to fight blight. Nearly 100 attended from agencies throughout the valley.
- Suitable Living Environment/Economic opportunities:
  - Public Parks, Facilities & Improvements are ongoing, with:
    - ADA project at Houston and Church Streets completed four walkways, truncated domes and extended sidewalks. Other ADA projects at Akers and Houston underway, with anticipated RFB's (Request For Bids) published between September and October of 2016 with a completion timeline of January to February of 2017.
    - Oval Transportation project is close to completion. Curb Extensions, bulb outs were built with accessible ramps to calm traffic and shorten the cross walk length for pedestrians, lanes were striped, bicycle lanes channelized and calmed traffic. The project included LED streetlights, two flashing beacons for the crosswalks, median triangular islands provided. The overhead guide signs will be installed in September, finalizing the project.
    - Oval Park Improvement Project, included five hundred (500) feet of decorative iron fence to the east side of the park to guide pedestrians toward the crosswalks. Additional improvements included re-wired existing light poles in the park and added six (6) new light poles and two (2) security light poles, and wiring for security camera.
    - Oval Park Playground equipment and shade structure, and wrought iron fence installation project was completed in June 2015.
    - Section 108 loan repayment toward the West Acequia Parking Structure
- Suitable Living Environment
  - Homeless Support Services included:
    - The Project Homeless Connect event held in January 28, 2016, there were 227 people reported experiencing homelessness. An additional 134 people reported at-risk of homelessness or imminently losing their housing.
    - The Point In Time (PIT) Survey reflected 322 people experiencing homelessness. This survey included transitional and emergency shelter.
    - Eleven (11) housing vouchers to Family Services (public services).
    - Participant of the Continuum of Care, and Homeless meetings
    - HOME Tenant Based Rental Assistance and CDBG Public Service contracts underway
- Administration:
  - Continue updating of HOME Program policies and procedures as needed or required, contracts, monitoring, and other oversight of projects and programs.

(Draft) CDBG Project Resources & Expenditure Results:

Beginning the 2015-16 program year (July 1, 2015 through June 30, 2016), with carryover CDBG funding from the previous year, which was committed to existing projects, 2015 CDBG Annual grant award from HUD and program income received from the repayment of CDBG loans as follows:

CDBG carryover:	\$1,222,871
CDBG 2015-16 annual grant allocation:	\$1,108,150
CDBG Program Income received:	<u>\$25,761,62</u>
Total CDBG Resources:	<u>\$2,356,782</u>

Resulting CDBG expenditures for 2015/16 was \$1,283,128. City Council's approved projects and programs included neighborhood preservation, public services, public and park improvements and administration as shown in the CDBG table (Attachment "B-1").

Remaining CDBG funds carried forward into the 2016/17 program year, which began July 1, 2016 is \$1,073,654. The CDBG carry forward funding is currently being spent on existing projects with contracts and commitments, as follows:

- Oval Area Traffic Improvement project ..... \$263,273
- Oval Park Improvement project ..... \$47,797
- Oval Park Playground project ..... \$7,923
- Code Enforcement..... \$20,468
- ADA compliance projects..... \$86,772
- Continuum of Care ..... \$474
- Voucher program..... \$15,375
- Public Service ..... \$10,000
- Fair Housing Contract..... \$15,000
- The Ice House ADA (Recommend redirect to Public Services) ..... \$24,577
- West Acequia Parking Structure Section 108 loan payment. .... \$436,717
- Administration..... \$51,058
- Housing Rehabilitation Program (recommend redirect to Public Services)..... \$24,220
- Senior Mobile Home Repair Program..... \$70,000

Total remaining project commitments, not including 2016-17 funds:..... \$1,073,654

(Draft) HOME Project Resources & Expenditure Results: Beginning the 2015-16 program year (July 1, 2015 through June 30, 2016), with carryover HOME funding from the previous year, which was committed to existing projects, 2015 HOME Annual grant award from HUD and program income received from the repayment of HOME, FAPII and SHE CHDO loans as follows:

HOME carryover:	\$1,026,041
HOME 2015-16 annual grant allocation:	\$ 338,898
HOME Program Income received:	<u>\$1,245,601</u>
Total HOME Resources:	<u>\$2,610,540</u>



**Item 1. - Page 8**

Resulting HOME expenditures for 2015/16 was \$1,187,630. City Council's approved projects and programs included remaining costs associated with the City's Foreclosure Acquisition Program (FAPIL), Tenant Based Rental Assistance Program, Self Help's acquisition, rehabilitation resale of single family homes, Self Help's acquisition, rehabilitation and rental of multi-family properties, and Self Help's Highland Garden development costs associated with the construction of 36 units on Highland, as shown in the HOME table (Attachment "B-2").

Remaining HOME funds carried forward into the 2016/17 program year, which began July 1, 2016 is **\$1,422,909.** The HOME carry forward funding is currently being spent on existing projects with contracts and commitments, as follows:

- Highland Gardens (36 unit construction project) ..... \$880,504
- SHE CHDO Acq/Rehab Projects (SF & MF) ..... \$302,148
- Tenant Based Rental Assistance Program ..... \$20,000
- Un-programmed PI ..... \$135,000
- Administration ..... \$85,257

Total remaining project commitments, not including 2016-17 funds:..... **\$1,422,909**

**Fiscal Impact:** This report is a DRAFT review of the proposed 2015 Action Plan Amendments and the DRAFT CAPER expenditures and obligations incurred for CDBG and HOME funds for fiscal year 2015/16.

**Prior Council Action:** Each year in September, the City Council reviews and approves the Consolidated Annual Performance and Evaluation Report (CAPER). An Action Plan Amendment will also accompany the final report for approval.

**Committee/Commission Review and Action:** Staff presented the Draft 2015 Action Plan Amendments and Draft 2015 CAPER to the Citizens Advisory Committee, Disability Advocacy Committee and the North Visalia Neighborhood Advisory Committee in August. Public comments will be included with the final report.

**Alternatives:** None.

**Attachments:** Attachment "A", CDBG & HOME Proposed Amendments  
Attachment "B-1" and "B-2", CDBG & HOME 2015-16 Expenditures  
Attachment "C", DRAFT 2015 CAPER Report  
Attachment "D", Public Comments

<p><b>Recommended Motion (and Alternative Motions if expected):</b> No Action Required. Review, comment and provide direction on (1) the DRAFT 2015 Action Plan Amendments; and (2) Draft 2015 Consolidated Annual Performance and Evaluation Report (CAPER), related to the use of Community Development Block Grant (CDBG) and HOME Investment Partnership Funds due to the U. S. Department of Housing and Urban Development (HUD).</p>
<p><b>Environmental Assessment Status</b></p>
<p><b>CEQA Review: Not Applicable at this time</b></p>

**Attachment "A-7" City Council September 19, 2016, Report (Public Hearing)**

**RESOLUTION NO. 2016-57**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA  
APPROVING THE 2015-2016 PROGRAM YEAR  
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUTION REPORT**

**WHEREAS**, the City of Visalia operated the Community Development Block Grant Program (CDBG), and the Home Investment Partnerships Grant Program (HOME) for the 2015-16 Program Year; and

**WHEREAS**, the City is required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD) for the activities and expenditures for the 2015-16 Program Year; and

**WHEREAS**, the City must also certify that it is complying with HUD requirements for the use of CDBG and HOME funds; and

**WHEREAS**, the City spent approximately \$2,499,753 dollars in CDBG and HOME funds, not including administration, during the 2015-16 Program Year; 100% of the funds were used to assist households with incomes at or below 80% of median income; and

**WHEREAS**, the City Manager is the certifying official for all HUD reports and transactions.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Visalia that it approves the attached 2015-16 Program Year Consolidated Annual Performance and Evaluation Report, and authorizes the City Manager to submit the same to HUD on behalf of the City of Visalia.

PASSED AND ADOPTED: September 19, 2016 MICHAEL OLMOS, CITY CLERK

STATE OF CALIFORNIA)  
COUNTY OF TULARE ) ss.  
CITY OF VISALIA )

I, Michael Olmos, City Clerk of the City of Visalia, certify the foregoing is the full and true Resolution 2016-57 passed and adopted by the Council of the City of Visalia at a regular meeting held on September 19, 2016.

Dated: September 20, 2016

MICHAEL OLMOS, CITY CLERK



By Michelle Nicholson, Chief Deputy City Clerk

**City of Visalia  
Agenda Item Transmittal**

**Meeting Date:** 9/19/2016

**Agenda Item Number (Assigned by City Clerk):** 12.

**Agenda Item Wording:** Approve (1) 2015 Action Plan Amendments to Community Development Block Grant (CDBG) and HOME Investment Partnership Funds; and (2) Approve the Final 2015-16 Program Year Consolidated Annual Performance and Evaluation Report (CAPER). Resolution No. 2016-XX required

**Deadline for Action:** 9/19/2016

**Submitting Department:** Community Development

**Contact Name and Phone Number:**

Rhonda Haynes, Housing Specialist. [rhonda.haynes@visalia.city](mailto:rhonda.haynes@visalia.city), 713-4460  
Christopher Tavaraz, Administrative Service Manager. [chris.tavaraz@visalia.city](mailto:chris.tavaraz@visalia.city), 713-4540  
Nick Mascia, Community Development Director. [nick.mascia@visalia.city](mailto:nick.mascia@visalia.city), 713-4323

**Department Recommendation:** That the City Council holds a public hearing and:

- 1) Approve 2015 Action Plan Amendments, recommending to redirect CDBG funds up to \$50,000 toward Public Services, and up to \$135,000 in HOME funds toward Tenant Based Rental Assistance Program; and
- 2) Adopt by Resolution No. 2016-XX, the Final 2015 Program Year Consolidated Annual Performance and Evaluation Report (CAPER). Resolution included as Attachment "A".

The CAPER report must be submitted to the U. S. Department of Housing and Urban Development (HUD) by or before September 30, 2016.

**Summary:** The DRAFT Amendments and Consolidated Annual Performance and Evaluation Report (CAPER) report was published on the City's website, reviewed with three committees in August during the comment period of August 3, 2016, through September 1, 2016; and presented to the City Council at the September 6, 2016, meeting. A summary of community comments are included as Attachment "B". Comments received on September 6, 2016, by Council follow with staff responses.

This report represents the final 2015 Program Year CDBG and HOME Action Plan Amendments directing up to \$50,000 in CDBG funds toward public services and \$135,000 in Home funds toward Tenant Based Rental Assistance, shown as Attachment "C".

This report also represents the final Consolidated Annual Performance and Evaluation Report (CAPER), for the period of July 1, 2015, through June 30, 2016, which has been prepared by

COUNCIL ACTION: Approved as Recommended

-253-

BL/WG 4-0  
Collins Absent

SEP 19 2016

**CAPER**



**Item 12. - Page 2**

the Community Development Department in compliance with the U.S. Department of Housing and Urban Development (HUD) requirements for the use of Community Development Block Grant (CDBG) and HOME Investment Partnership Funding expenditures. The CAPER is an annual, federally mandated document that evaluates the City's overall progress and performance in meeting the priority activities identified in the City's Consolidated Plan which covers a five year period. The document is a tool used by HUD and the City to evaluate accomplishments and actions taken during the previous program year.

The final CAPER 2015-16 fiscal year (July 1, 2015, through June 30, 2016) funds were allocated toward projects and programs, primarily benefiting low and moderate-income households, people and areas. The CDBG expenditures were \$1,315,193 and the HOME expenditures were \$1,167,888. This CAPER measures the City of Visalia's first year of progress for the Consolidated Plan year 2015-2016 in completing activities identified in the 2015-16 Action Plan Year. Detailed CDBG and HOME Expenditure tables, and unit goals accomplished, are included as Attachment "D", along with carryover projects and funding, as Attachment "E".

**Background Discussion:** During budget discussions, Council asked Staff to prepare a plan that would identify resources and actions to address the local homeless population challenges and needs. Staff has taken steps by forming a collaboration consisting of local non-profit housing and service providers which will refine local homeless needs and participate in coordinated efforts toward alleviating homelessness. This group will meet periodically to assess local homeless conditions and needs, identify mutually beneficial homeless activities (especially housing and case management), identify and remove obstacles to emerging from homelessness, seek funding opportunities to assist in alleviating homelessness, and establish a data platform to measure efforts in reducing homelessness. The collaboration is called the Visalia Homeless Task Force and is being coordinated by the City of Visalia. The partner agencies include:

- City of Visalia (Police, Housing, Code Enforcement, and Administration)
- Family Health Care Network
- Tulare County Housing Authority
- Tulare County Mental Health
- Tulare County Health & Human Services Agency
- Family Services of Tulare County
- Kings/ Tulare Continuum of Care
- Self-Help Enterprises
- Community Services Employment Training (CSET)

Staff presented the proposed Draft Amendments and CAPER to the community during the month of August 2016, and to City Council on September 6, 2016. Following are the proposed Amendments and 2016 CAPER.

**(1) Proposed CDBG and HOME Action Plan Amendments**

As part of an initial response to increasing efforts towards homeless assistance, Staff presented the DRAFT 2015 Action Plan Amendments which increase funding toward two programs previously approved by City Council in April of 2015. Council commented on the need for housing and case management services and noted that Staff's recommendations are good first steps in focusing on homeless needs.

Staff is proposing both a CDBG (up to \$60,000) and HOME (up to \$135,000) amendment which will assist in delivering case management services and rental assistance to Visalia's homeless population. Attachment "C", reflects the Proposed Amendments.

The proposed CDBG amendment of \$60,000 is redirecting the remaining funds from the Ice House and Housing rehabilitation program, bringing the total Public Service funding available to approximately \$70,000 which will assist approximately 7 to 14 people for 2 years.

The proposed HOME amendment of \$135,000, directs program income to the TBRA program, bringing the HOME TBRA funded program total to \$175,000 which would provide rental assistance for up to 2 years to approximately 9 to 10 people.

Staff will return later in 2016 for authorization to execute agreements for the two programs with local nonprofit partners. Currently, staff estimates costs for case management services necessary to complement the Home TBRA fund, at approximately \$40,000 annually, which can be paid from the City's Housing Successor Fund (non HUD). (The Housing Successor Fund is revenue derived from the former Redevelopment Program dedicated to housing). Housing Successor funding may assist in addressing some of our homeless needs, specifically through rental assistance, supportive services, and other eligible uses.

**(2) Final DRAFT Consolidated Annual Performance and Evaluation Report (CAPER):**

As part of the ConPlan, cities are required to complete an Annual Action Plan, which indicates what projects and programs will be implemented for the year (July 1 to June 30). Then, a report, known as the Consolidated Annual Performance and Evaluation Report (CAPER) is annually prepared as a tool to evaluate the goals accomplished and expenditures for each program and project during the year. This CAPER is the first year of completing activities/projects identified within the 6-Year (2015-2019) ConPlan. This CAPER is for the period beginning July 1, 2015, and ending June 30, 2016.

As noted above, CDBG and HOME Tables are included as Attachment "D" for the period of July 1, 2015, through June 30, 2016, which also includes reference to key accomplishments. The expenditure tables provide information related to each project, by name, funding source, expenditures and unit goals accomplished. As an overview, the 2015 Draft CAPER expenditures included \$1,212,123 in CDBG funding directed toward neighborhood preservation, public services, public and park improvements, affordable housing programs and administration. HOME expenditures of \$1,187,820 for the same period, were directed toward finishing two (2) units of Foreclosure Acquisition Program properties; Self Help Enterprises (SHE) HOME-

**Item 12, - Page 4**

CHDO projects and administration. SHE's projects consisted of acquisition, rehabilitation and resale of four (4) existing single-family and acquisition, rehabilitation, rental of a 5-unit multi-family property, and expenditures toward the development of the 36-unit multi-family project known as Highland Gardens. The single-family houses were resold to income qualifying households below 80% of the area median income. The multi-family units have been rented to tenants at and below 80% of the area median income, including formerly homeless persons.

Additional information related to existing project contracts/contracts underway, with their respective carry-forward (remainder) balance is provided as Attachment "E". The full CAPER report provides greater details related to project and program accomplishments, provided herein as Attachment "F".

**Summary of Community and Council comments:**

The public comment period began August 3, 2016 and ended September 1, 2016. Staff attended three community meetings advising members of the opportunities to comment on the draft action plan amendments and the draft report. The committees were Citizens Advisory Committee (CAC) on August 3, 2016, Disability Advocacy Committee (DAC) on August 8, 2016, and North Visalia Neighborhood Advisory Committee (NVNAC) on August 11, 2016. Additionally, Staff presented the draft documents to City Council on September 8, 2016, to obtain input and/or direction. Comments received through September 8, 2016, are included as Attachment "B" community input/comments. If comments are submitted or received during the public hearing, they will be included in the final report to HUD and reflected within the final document, which is included on the City's website for public review.

**Overview of Community Comments:**

The Citizens Advisory Committee supported staff's recommendation, with a request to return in six months with a progress report. The Disability Advocacy Committee also supported staff's recommendation, however, emphasized the need for oversight of the funding disbursement. Staff shared with the committees how the funding requires monitoring and oversight of the funding and program guidelines. Staff also attended the North Visalia Neighborhood Advisory Committee (NVNAC) meeting, which supported the recommended amendments. Additionally, a community guest and a NVNAC member also noted the need for youth and activity amenities at the Wilman Center.

**Overview of Council's comments:**

Primarily, comments were supportive of increased funding toward homeless rental assistance and public service needs, however, it was also noted that although the two programs and recommended increases to the programs are a good start, additional funding is needed. Additional comments included consideration of partnerships throughout the community and tent city concept. As it relates to the use of CDBG or HOME funding, these concepts would not be eligible uses.

Council's comments also included a request to report on the progress of homeless plan, which would include these programs; how the programs will be evaluated, including the program

monitoring, participant and outreach success. Examples of measuring these two programs' success follow:

- In relation to measuring the success of the HOME Tenant Based Rental Assistance Program (TBRA), staff will report upon the number of units, in which a person or household is provided rental assistance. The number of people assisted, (specifically provided a rental unit to reside within up to two years), is dependent upon whether the person or household has or eventually will have income to contribute toward rent. The gap rental assistance may be all but \$75 dollars of the rent, or the difference between 30% of their gross income and rent. HUD's fair market rent will be used as the maximum rent allowed. Conservatively, we estimate rental assistance near the maximum subsidy, therefore anticipate a goal of assisting between 8 to 10 people/households up to two (2) years. The funding also includes two months value toward a security deposit, included with this program will be case management, which may include getting recipients' document ready, and coordination with other needed services to assist in the transition from homelessness to housing.
- Measuring the success of the CDBG funding public services, reporting upon this type of program will include, the number of people served and other deliverables. For example, recently shared by the Continuum of Care (The Alliance) members, as an example of effective street outreach, stated that "70% of the outreach worker's time should be spent with document ready people getting them into housing; 20% of an outreach worker's time should be spent with people that have consented to participate in getting housing, but need to be document ready and therefore require continuous getting documents in place; and 10% of an outreach worker's time should be spent trying to find new people. Outreach is viewed as mobile housing work, and requires the outreach worker to have all the forms, data systems, and information necessary to move a person directly from living outdoors to living indoors and getting connected to the supports necessary to be successful long-term in housing". Therefore, as we finalize the agreement for services and identify reporting requirements by HUD, in addition to tracking the number of people reached, measuring the effectiveness of the program will include additional deliverables which meet HUD requirements and reflect the success of the programs when reporting to Council. Again, conservatively, it's anticipated that the CDBG public services case management funding will assist between 8 and 14 people for two years. Additionally, efforts will be made with street outreach and tools to measure success.

Staff will work closely with the selected non-profit agency administering the program to identify measurable, collecting information that will reflect both HUD's required reporting and Council's request for monitoring the success of these programs. The selected non-profit will work to identify those most in need, in conjunction with the Continuum of Care staff and their assessment tool (VI-SPDAT), Code Enforcement and Police Staff, who have been working closely with our local non-profit housing providers, mental health and other service providers. Staff will also look for opportunities to increase funding, obtain grants, or support our non-profit agencies, applying for grants related to homeless needs.

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Staff will be returning later in 2016 to request authorization to execute the HOME TBRA agreement and program guidelines, in addition to authorizing the CDBG public service agreement with detailed deliverables. Upon approval of the funding, execution of the agreements, non-profit hiring staff, coordinating and marketing, results of the program's success will begin to follow, which will be reported upon within HUD's systems, as funds are disbursed, as well as Council and CAC's request. It is anticipated that it will take between 2 to 4 months for this process. Staff will also be returning with further details on development of a coordinated housing plan.

**Fiscal Impact:** These proposed actions redirect funding from the low income project in the amount of \$24,578.77 and reassigning funding from Housing Rehabilitation Program in the amount of \$26,422.23 to Public Services for CDBG funding. HOME funding amendment increases the TBRA program from HOME un-program income received of \$125,000.

**Prior Council Action:** Annually, City Council reviews and approves action plan and amendments, as well as the draft and final CAPER.

**Committee/Commission Review and Action:**

Presented public notice information and unit goals accomplished table to the Citizens Advisory Committee (CAC) on September 3, 2016; Disability Advocacy Committee (DAC) on August 11, 2016, and North Visalia Neighborhood Advisory Committee (NVNAC) on August 11, 2016. The draft report was presented to City Council on September 8, 2016.

**Alternatives:** Recommend alternative amendments, and not approve submission of the CAPER and risk future funding.

**Attachments:** Attachment "A", Resolution No. 2016-XX

Attachment "B", Community input/comments

Attachment "C", 2016 CDBG and HOME Amendments

Attachment "D", 2016-18 CDBG & HOME Expenditure Table and Key Accomplishments

Attachment "E", Carryover Information

Attachment "F", Final Draft 2016-18 CAPER Report

**Recommended Action (and Alternative Actions if repeated):**

That the City Council holds a public hearing and:

- 1) Approve 2016 Action Plan Amendments, recommending to redirect CDBG funds up to \$50,000 toward Public Services, and up to \$105,000 in HOME funds toward Tenant Based Rental Assistance Program; and
- 2) Adopt by Resolution No. 2016-XX, the Final 2016 Program Year Consolidated Annual Performance and Evaluation Report (CAPER).

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review: NEPA completed prior to utilizing federal funding.

RESOLUTION NO. 2016-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA  
APPROVING THE 2015-2016 PROGRAM YEAR  
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

WHEREAS, the City of Visalia operated the Community Development Block Grant Program (CDBG), and the Home Investment Partnerships Grant Program (HOME) for the 2015-16 Program Year; and

WHEREAS, the City is required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD) for the activities and expenditures for the 2015-16 Program Year; and

WHEREAS, the City must also certify that it is complying with HUD requirements for the use of CDBG and HOME funds; and

WHEREAS, the City spent approximately \$2,488,755 dollars in CDBG and HOME funds, not including administration, during the 2015-16 Program Year; 100% of the funds were used to assist households with incomes at or below 80% of median income; and

WHEREAS, the City Manager is the certifying official for all HUD reports and transactions.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Visalia that it approves the attached 2015-16 Program Year Consolidated Annual Performance and Evaluation Report, and authorizes the City Manager to submit the same to HUD on behalf of the City of Visalia.



Attachment "B"

City of Visalia 2016 Action Plan Amendment & 2016 CIP Item 12. - Page 9

Community Input Feedback from Community meetings, Council Input & Public Testimony Notes

Citizens Advisory Committee Meeting: comments August 3, 2016	
Public Comment:	City Response
CAC committee discussed Staff's recommendation related to adding CDBG funding to public services and HOME funding toward the Tenant Based Rental Assistance. Discussion noted a very small amount of funding, doesn't reach the number of homeless identified, only reaches a limited number; a new program, if additional funding is requested in the future, the CAC discussed Staff returning with results of the programs after a 6 month period.	Staff shared with the committee, how the programs will assist in meeting the high priority need on helping our homeless population; success of a similar public service program (Voucher Program through Family Services);
CAC committee noted the CAPER was a good report on the successful projects for the year, and good work by staff	Noted
CAC supported staff's recommendation for redirecting up to \$50,000 in CDBG funds to public services, and directing un-programmed HOME program income toward the Tenant Based Rental Assistance, with Staff returning with a progress report in 6 months or sooner, reporting on the progress made.	Noted
Disability Advocacy Committee Meeting: comments August 8, 2016	
Public Comments:	City Response:
A member expressed concern about programs that have been started, or taken over by staff. Another indicated that the programs for which funding would be increased in a position program with guidelines, restrictions and an established budget. Concerns as a whole encompassed oversight of the programs.	Noted
Committee supported staff's recommendation for redirecting up to \$50,000 in CDBG funds to public services, and directing un-programmed HOME program income of \$185,000 toward the Tenant Based Rental Assistance.	Noted
Public Testimony	
Member Comments:	City Response:
Member requested the need for more info for the homeless. Council from Welfare Committee/Finance Committee response: indicated that a petition has been passed around with the support of community members for a citizens' program/agency Model "don't forget the children", and "Welfare first", and a question should be asked with community organizations and other projects, "what about the children?"	Noted
Member noted that helping homeless should consider drug testing and developmental plan for the homeless	Noted
Member requested that Street View Welfare Center, in supporting youth and other services	Noted
Member noted to support proposed Home First development and CAPER as presented	Noted
Council Comments/Concerns	
Council Comments/Concerns:	City Response:
Committee (Council notes: 1) the housing component; 2) need a point person follow; 3) don't believe will enough housing; 4) suggested point party in the community; 5) recommended looking into additional funding opportunities	Noted concerning City manager noted that a staff coordinator is being considered. Staff will monitor the CAPER program, as requested for all HOME and CDBG funded programs. If the programs are successful, staff will return to Council, when funding becomes available to increase opportunities for Public Services. CDBG funding toward Public Services is limited to a total of 15% of the annual allocation/expenditures, therefore, limitations exist for increases to these programs, as there are two other programs that receive public service funding (Voucher Matching case management, Continuum of Care- Point In Time/Project Homeless Connect and Fair Housing services)
Councilman Link notes: 1) need staff person accountable to the City Manager and Council to report on progress of programs quarterly; 2) report would indicate how funds were used, and how will other programs be affected by taking away from such programs; How effective the program will be - lives in housing compared to street	Noted concerns; City manager noted that a staff coordinator is being considered. A committee is being formed to bring further recommendations to City Council for consideration.



<p>Councilwoman Shuklan noted 1) support amendments and pleased with will help get them up and <b>Item 12 - Page 10</b> community, there has been a lot of progress; 2) expanded councilmembers support for a quarterly report on the homeless plan/progress</p>	<p>City Manager noted that a staff coordinator is being considered; Staff noted Councilwoman's comments</p>
<p>Councilwoman Shuklan noted 1) that the pay raise, employee program. He noted that he has been reviewing information about "housing first", in the case management program would like to monitor; He hopes that the program will focus on those who are nervous about change; He noted interest in partnering with mental health/courty</p>	<p>Noted comments (see above)</p>
<p>Mayor Nelson noted that we need case management and we need housing assistance. He noted the key is finding a home, mental health services, job skill training out of the programs. He noted that if too city takes someone, it should be for public safety; he noted that creating a position for a situation doesn't make sense; councilwoman</p>	<p>Noted comments (see above)</p>
<p>Mayor Nelson supports a component of the homeless group - including specialty support; He noted that the homeless population is not only a city but a county issue. Homelessness is a public safety issue and needs to be addressed; He noted that a public safety program in the community department of someone that can assist with the program and training; He would support a committee to study the program</p>	<p>Noted comments (see above)</p>
<p>Public and Councilwoman comments</p>	<p>City Responses</p>
<p>Public Comments</p>	<p>City Responses</p>
<p>They passed that 2000 dollar. First Amendment and that 2000 dollar on the City website August 16, 2016: The County included on a order, that has indicated that funds should be directed toward disabled housing, for partnership. But that nothing is happening. Galley believes that funding for homeless is not necessary that they move on. First Time Homebuyer program should be for disabled; but that people with disabilities are in need of housing to live independently.</p>	<p>Noted; and, provided the link to review the 2000 Public Services Request for Proposed expenditures.</p>
<p>Email received from ProVocals. Will be reviewing COVID HFP for public services. Noted that they have a majority of students in North Woods in their expanded learning program at each school site; providing classes on how to support their children at home, which is successful; and interested in the public service HFP as a person could help on elementary children in North Woods</p>	<p>Noted; and, provided the link to review the 2000 Public Services Request for Proposed expenditures.</p>
<p>Wanda, Thana Galt, Rural Public Housing publisher</p>	<p>Printed notice in local paper on August 2, 2016</p>
<p>Wanda, Thana Galt, Rural Public Housing publisher</p>	<p>Printed notice in local paper on August 2, 2016 &amp; September 2, 2016</p>
<p>Wanda, Thana Galt, Rural Public Housing publisher (Wednesday) publisher of Public Housing Notice</p>	<p>Printed notice in local paper on August 16, 2016</p>
<p>City Hall Room 204 East Avenue - printed public hearing notice</p>	<p>Printed notice on August 2, 2016</p>
<p>City Hall Room 204 East Avenue - printed public hearing notice</p>	<p>Printed notice on August 2, 2016</p>
<p>City Hall Room 204 East Avenue - printed public hearing notice</p>	<p>Printed notice on August 2, 2016</p>
<p>Employment Coordinator, 4080 W Main Avenue printed public notice</p>	<p>Printed notice on August 2, 2016</p>
<p>Printed Public Hearing Notice at Post Office, 111 W Avenue, Pocatello</p>	<p>Printed notice on August 2, 2016</p>
<p>Printed Public Hearing Notice at Public Library, 200 W Oak Avenue</p>	<p>Printed notice on August 2, 2016</p>
<p>Printed public hearing notice at 2005 E. 10th, NW 1st Avenue</p>	<p>Printed notice on August 2, 2016</p>
<p>Printed public hearing notice at Family Homeless Network, 400 E Oak Ave</p>	<p>Printed notice on August 2, 2016</p>
<p>Printed on City website - Community Development &amp; CHED</p>	<p>Printed notice on August 2, 2016</p>
<p>Printed on City website - August 2, 2016</p>	<p>Printed public notice on City website - August 2, 2016</p>
<p>Printed on City website - August 2, 2016</p>	<p>Printed public notice on City website - August 2, 2016</p>
<p>Printed on City website - August 2, 2016</p>	<p>Printed public notice on City website - August 2, 2016</p>
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<p>Printed on City website - August 2, 2016</p>	<p>Printed public notice on City website - August 2, 2016</p>
<p>Printed on City website - August 2, 2016</p>	<p>Printed public notice on City website - August 2, 2016</p>

Attachment "C"-CDBG and HOME Proposed Amendments

**CDBG Amendment:** In April of 2016 and 2018, City Council authorized a total of \$80,000 Community Development Block Grant (CDBG) to initiate pilot Public Services activities program, which includes case management.

The CDBG Public Services program funding allows an experienced non-profit agency, to provide public service activities that service a group primarily presumed to be low and moderate income such as abused children, battered spouses, homeless persons and others. Public services are activities including, but not limited to: employment services, child care, health services, substance abuse services (e.g. counseling and treatment) case management, and services for homeless persons. This Public Services program was primarily established to help Visalia's homeless population.

Table 1 below, includes the original allocation toward the Public Services program, with the proposed amendment of \$50,000, redirecting the remaining funds from the Ice House and Housing rehabilitation program, bringing the total Public Services funding available to approximately \$70,000 which will assist approximately 7 to 14 people for 2 years.

CDBG Amendments			
PROJECT (Increase)	Current Balance as of 7-27-18 *	Proposed Amendment	Project Balance with Recommended Amendment
Public Services	\$ 20,000.00	\$ 50,000.00	\$ 70,000.00
<b>PROJECT (Decrease)</b>			
Ice House	\$ 24,570.77	\$ (24,570.77)	\$ -
Housing Rehabilitation Program	\$ 35,429.23	\$ (35,429.23)	\$ -
<b>NET CHANGE CDBG</b>			

\* balance calculated as of (7-27-18) including 2016 Action Plan allocations

Family Services has expressed interest in administering the CDBG Public Service program, which includes case management services.

**HOME Amendment:** In April of 2015 and 2016, City Council authorized a total of \$40,000 HOME funds to initiate the HOME funded Tenant Based Rental Assistance pilot program.

Table 2 below reflects the original HOME funding approved, as well as the proposed HOME amendment of \$135,000, bringing the HOME funded program total to \$175,000 which would provide rental assistance for 2 years to approximately 8 to 18 people.

HOME Amendments			
PROJECT (Increase)	Current Balance as of 7-27-18 *	Proposed Amendment	Project Balance with Recommended Amendment
Tenant Based Rental Assistance Program	\$ 40,000.00	\$ 135,000.00	\$ 175,000.00
<b>PROJECT (Increase)</b>			
Expenditure Program	\$ 135,000.00	\$ (135,000.00)	\$ -
<b>NET CHANGE HOME</b>			

\* balance calculated as of (7-27-18) including 2016 Action Plan allocation

The TBRA Program provides quarterly rental assistance (payments) for a period of not more than 24 months. This helps a homeless person or couple of homelessness obtain housing, then, obtain the necessary services, such as job training, mental health, and other case management services.





**Item 12. - Page 14**

**Attachment "E"**  
**CDBG**

**CDBG Project Resources & Expenditure Results:**

Beginning the 2015-16 program year (July 1, 2015 through June 30, 2016), with carryover CDBG funding from the previous year, which was committed to existing projects, 2015 CDBG Annual grant award from HUD and program income received from the repayment of CDBG loans as follows:

CDBG carryover:	\$1,224,660
CDBG 2015-16 annual grant allocation:	\$ 1,108,150
CDBG Program Income received:	<u>\$ 24,877</u>
Total CDBG Resources:	<u>\$2,357,687</u>

Resulting CDBG expenditures for 2015/16 was \$1,212,122. City Council's approved projects and programs included neighborhood preservation, public services, public and park improvements and administration as shown in the CDBG table (Attachment "D-1").

Remaining CDBG funds carried forward into the 2016/17 program year, which began July 1, 2016 is approximately \$1,045,564, including project income. The CDBG carry forward funding is currently being spent on existing projects with contracts and commitments, as follows:

* Oval Area Traffic Improvement project	\$312,313
* Oval Park Improvement project	\$13,491
* Oval Park Playground project	\$29,898
* Oval Enhancements	\$20,293
* ADA compliance projects	\$29,772
* Continuum of Care	\$474
* Voucher program	\$15,578
* Public Service (L.S. Case Management/Outreach, homeless services)	\$16,000
* Fair Housing Contract	\$15,000
* The Inn at Holobe ADA (Recommend redirect to PS)	\$24,577
* West Asquia Parking Structure Section 108 loan payment	\$436,717
* Administration	\$60,786
* Housing Rehabilitation Program (recommend redirect to PS)	\$25,317
* Senior Mobile Home Repair Program	\$29,000
Total remaining project commitments, not including 2016-17 funds:	<u>\$1,045,564</u>

**HOME Project Resources & Expenditure Results:** Beginning the 2015-16 program year (July 1, 2015 through June 30, 2016), with carryover HOME funding from the previous year, which was committed to existing projects, 2015 HOME Annual grant award from HUD and program income received from the repayment of HOME, FAPII and SHE CHDO loans as follows:

HOME carryover:	\$1,026,041
HOME 2015-16 annual grant allocation:	\$ 338,898
HOME Program Income received:	<u>\$1,245,801</u>
Total HOME Resources:	<u>\$2,610,540</u>

Resulting HOME expenditures for 2015/16 was \$1,187,630. City Council's approved projects and programs included remaining costs associated with the City's Foreclosure Acquisition Program (FAPII), Tenant Based Rental Assistance Program, Self Help's acquisition, rehabilitation resale of single family homes, Self Help's acquisition, rehabilitation and rental of multi-family properties, and Self Help's Highland Garden development costs associated with the construction of 36 units on Highland, as shown in the HOME table (Attachment "D-2").

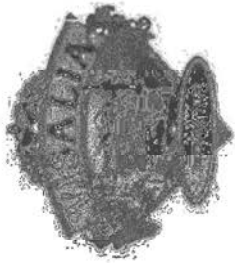
Remaining HOME funds carried forward into the 2016/17 program year, which began July 1, 2016 is \$1,422,909. The HOME carry forward funding is currently being spent on existing projects with contracts and commitments, as follows:

* Highland Gardens (36 unit construction) project	\$500,504
* SHE CHDO Acq/Rehab Projects (SF & MF)	\$322,148
* Tenant Based Rental Assistance Program	\$20,000
* Un-programmed PI	\$135,000
* Administration	\$25,257
Total remaining project commitments, not including 2016-17 funds:	<u>\$1,422,909</u>

2015-16 CAPER

Consolidated Annual  
Performance and Evaluation  
Report (DRAFT)

City of Visalia

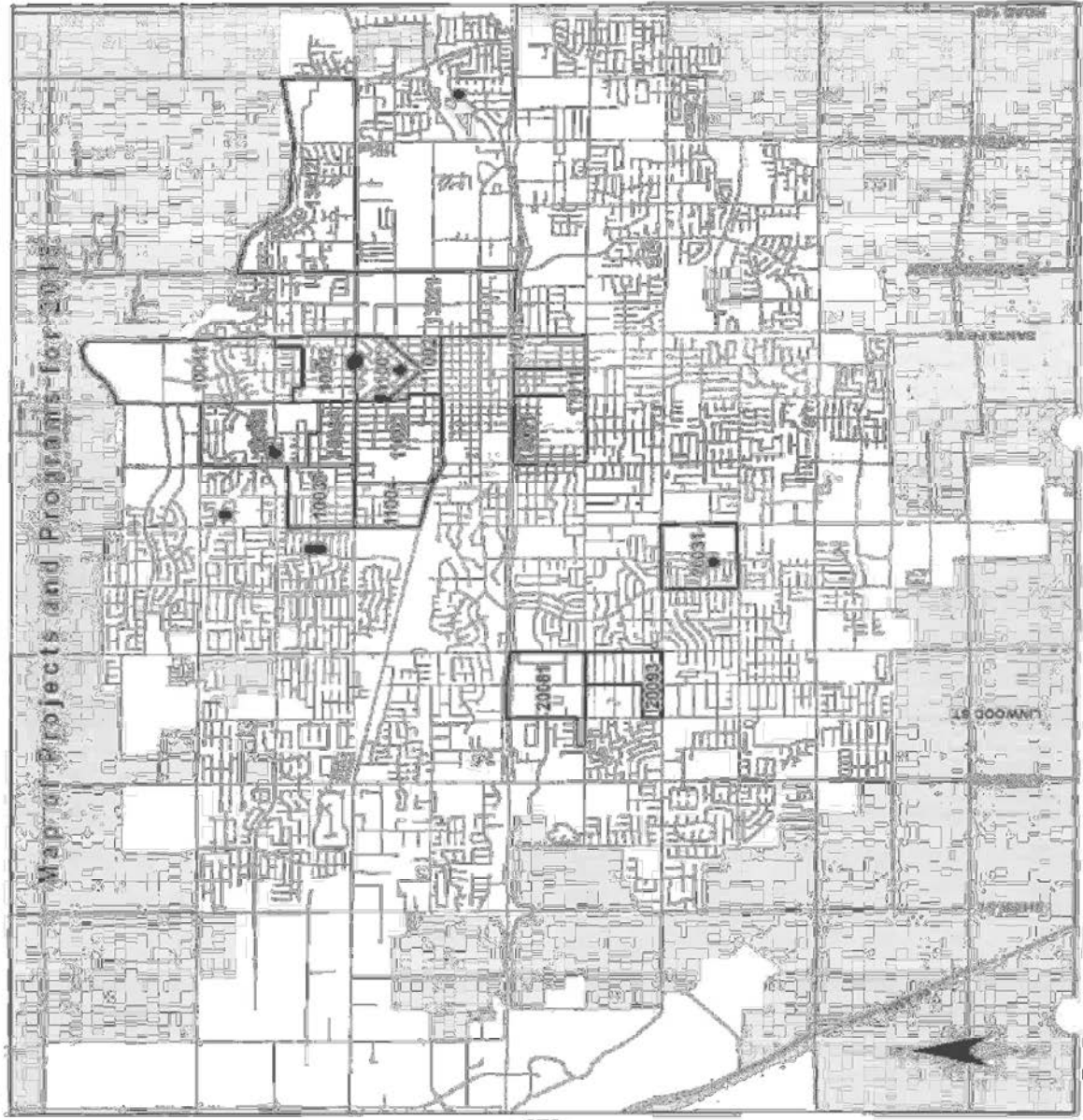


DRAFT





- 2015 Inventory
- Study Area
- Jurisdiction
- Propositions
- ADAP (2015)
- 2015 EIR
- Goal Proposition
- Goal Title Map
- 2015 1564rd Ordinance (2015)
- 2015 172 Ordinance (2015)
- 2015 278



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**Attachment “B” Draft 2015 Action Plan Amendments proposed as of 7-22-19 /8-22-16 (for reference)**

2015 Draft Proposed Action Plan Amendments

And

[For public comment beginning August 3, 2015 through September 01, 2015]

1. 2015 Proposed Action Plan Amendments:

A. Proposed CDBG Amendment: Recommend redirecting approximately 550,000 to Public Services

Table 1: Proposed Amendments CDBG

CDBG Amendments			
PROJECT (Increase)	Current Balance as of (7-27-16) *	Proposed Amendment	Project Balance with recommended Amendment
Public Services	\$ 20,000.00	\$ 49,796.25	\$ 69,796.25
PROJECT (Decrease)			
Ice House	\$ 24,576.77	\$ (24,576.77)	-
Housing Rehabilitation Program	\$ 24,219.58	\$ (24,219.58)	-
NET CHANGE CDBG			

\* balance calculated as of (7-27-16) including 2015 Action Plan allocations

Table 1: Proposed Amendments CDBG

CDBG Amendments			
PROJECT (Increase)	Current Balance as of (8-22-16) *	Proposed Amendment	Project Balance with recommended Amendment
Public Services	\$ 20,000.00	\$ 50,000.00	\$ 70,000.00
PROJECT (Decrease)			
Ice House	\$ 24,576.77	\$ (24,576.77)	-
Housing Rehabilitation Program	\$ 25,423.23	\$ (25,423.23)	-
NET CHANGE CDBG			

\* balance calculated as of (8-22-16) including 2016 Action Plan allocations

Proposed CDBG Amendment Narrative:

Staff considered other high priority projects that are ongoing, such as ADA compliance projects. However, Staff's recommendation is to address the high priority related to Visalia's homeless and their needs. Therefore, Staff recommends redirecting approximately \$24,577 from Ice House project and approximately \$24,423 from Housing Rehabilitation Program to Public Services to assist with the "high" priority needs (public services) of helping Visalia's homeless population through case management services. This will provide services to approximately 30 people.

The Ice House project design was completed, the project funding is insufficient to complete the project. Future funding may be considered.

The Housing Rehab program funding is insufficient to administer and provide assistance. Future funding may be considered.

B. Proposed HOME Amendment: Recommend directing approximately \$135,000 to Tenant Based Rental Assistance Program

Table 2: Proposed Amendments HOME

HOME Amendments			
PROJECT (Increase)	Current Balance as of (7-27-16) *	HOME-CHDO Amendment	Project Balance with recommended Amendment
Tenant Based Rental Assistance Program	\$ 40,000.00	\$ 135,000.00	\$ 175,000.00
PROJECT (Decrease)			
Unprogrammed Program Income	\$ 135,000.00	\$ (135,000.00)	-
NET CHANGE HOME			

\* balance calculated as of (7-27-16) including 2015 Action Plan allocation

Proposed HOME Amendment Narrative:

Staff reviewed high priority successful projects, specifically, SHE-CHDO Acquisition, Rehabilitation Projects. However, Staff's recommendation is to address the high priority related to Visalia's homeless and their need for rental assistance (housing). Therefore, Staff recommends directing approximately \$135,000 in un-programmed "program income" to the Tenant Based Rental Assistance Program, to assist with the "high" priority needs (housing for homeless) of helping Visalia's homeless population through mid-term rental assistance. This will assist approximately 13 households/people.



# Attachment "C" Visalia Continuum of Care Point In Time Survey Report – Attachment 11 within IDIS

## PIT Survey 2016 Kings/Tulare Counties: Sheltered & Unsheltered


<b>Kings/Tulare Counties:</b>	<b>Adults</b>	<b>697</b>	<b>89%</b>
<b>Sheltered &amp; Unsheltered</b>	<b>Children</b>	<b>95</b>	<b>1.2%</b>
	<b>Unknown</b>	<b>0</b>	<b>0%</b>
	<b>Total</b>	<b>792</b>	<b>100%</b>

		# PK	# People
Housing/Co-residence	House holds with Children	35	1.8%
	House holds without Children	383	9.8%
	House holds with only Children	0	0%
	Total	618	7.6%
Unsheltered/Visitation (e.g. 24hr)	Unsheltered/Visitation (e.g. 24hr)	0	0%
	Total	54	6.8%
Homeless/Overcrowded	Yes	333	42%
	No	403	51%
	Unknown	0	0%
	Total	736	93%
# Times Homeless Past 12 Months	Less Than 3	429	54%
	3-6 Months	172	22%
	More Than 6 Months	88	11%
	Unknown	43	5%
	Total	732	92%
Chronically Homeless	House holds with Children	3	3%
	House holds without Children	212	28%
	No	423	54%
	Total	638	81%
Gender	Female	314	41%
	Male	472	60%
	Transgender	2	0%
	Unknown	4	0%
Total	792	100%	
Age Group	0-17	65	1.2%
	18-24	60	8%
	25-34	250	32%
	35-44	146	18%
	45-54	218	28%
	55-64	110	14%
	65-69	8	1%
	70+	8	1%
	Unknown	0	0%
	Total	792	100%
Ethnicity	Hispanic/Latino	348	44%
	Non-Hispanic/Latino	409	52%
	Unknown	5	0%
	Total	762	96%
Race	American Indian/Alaska Native	43	5%
	Asian	2	0%
	African American	47	6%
	Native Hawaiian/Other Pacific	5	0%
	White	663	84%
	Multiple Races	22	3%
Unknown	8	1%	
Total	792	100%	

		# PK	# People
Place Slept last Night	Place not meant for human	466	59%
	Emergency Shelter	155	20%
	Transitional Housing	171	22%
Total	792	100%	
Visitation	Yes	37	5%
	No	568	72%
	Unknown	81	10%
Total	626	79%	
Domestic Violence	Yes	189	24%
	No	206	26%
	Unknown	175	22%
Total	570	72%	
Disabilities	Physical	182	23%
	Chronic Health Conditions	107	14%
	Substance Abuse	124	16%
	Mental Health	208	26%
	AD/ADD	3	0%
	Total Disabled	424	54%
	# of Responses	781	
Reason for Homelessness	Alcohol/Drugs/Other	354	45%
	Mental Health Conditions	22	3%
	Mental Health Conditions	54	7%
	Substance	66	8%
	Age/Disability/Other	36	5%
	Domestic Violence	2	0%
	Hospital Discharge	0	0%
	Job/Prison/Incarceration	31	4%
	Domestic Partnership	28	4%
	Eviction	4	0%
	No affordable housing	28	4%
	Substance Abuse	1	0%
	Age/Out of Foster Care	1	0%
	Lost benefits	3	0%
	Unemployment	138	18%
Pets not Allowed	1	0%	
Other	32	4%	
# of Responses	781		
Benefits	No Federal Resources	77	10%
	Food Insecure	373	47%
	Unemployment	3	0%
	Vehicle/Transportation	2	0%
	Child Support	3	0%
	Health Insurance	22	3%
	Food Stamps	273	35%
	TANF	34	4%
	SSI	82	11%
	SSI	26	3%
	SSI	3	0%
	Alimony	2	0%
Pension	4	0%	
Other	23	3%	
# of Responses	781		

\* Data only reported on unsheltered clients  
 † Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.

# Attachment "D" PR 26

	Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disbursement and Information System PR26 - CDBG Financial Summary Report Program Year 2015 VISALIA, CA	DATE: 10-07-16 TIME: 11:12 PAGE: 1
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**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,210,072.97
02 ENTITLEMENT GRANT	1,108,150.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED HOME FINDS	0.00
05 CURRENT YEAR PROGRAM INCOME	24,877.31
06 CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR 07/15)	0.00
07 FUNDS NOT REFERRED TO THIS LINE-07-CREDIT	0.00
08 FUNDS RETURNED TO THE LOCAL AGENCY ACCOUNT	0.00
09 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	24,877.31
10 TOTAL AVAILABLE (SUM, LINES 04-09)	2,343,000.28
11 PART 208 EXPENDITURE EXPECTATIONS	0.00
12 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	580,987.29
13 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 08 + LINE 12)	580,987.29
15 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	202,215.41
16 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	528,937.05
17 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
18 TOTAL EXPENDITURES (SUM, LINES 14-17)	1,312,139.75
19 UNEXPENDED BALANCE (LINE 08 - LINE 18)	1,031,864.84

**PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	580,987.29
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	580,987.29
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 14)	100.00%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2014 PY: 2015 PY: 2016
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	962,035.99
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	962,035.99
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	30,214.37
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	89,819.94
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	8,546.60
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (SUM, LINES 28 + LINES 29 + LINES 30)	111,000.00
32 ENTITLEMENT GRANT	1,108,150.00
33 PROGRAM YEAR PROGRAM INCOME	24,877.31
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 31-34)	1,142,139.75
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	9.73%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	202,215.41
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	50,786.62
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	26,372.03
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	226,630.00
42 ENTITLEMENT GRANT	1,108,150.00
43 CURRENT YEAR PROGRAM INCOME	24,877.31
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 41-44)	1,022,000.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	21.99%



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report

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Program Year 2015  
 VISALIA, CA

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2011	9	755	5891577	Oval Park Transp Improvements SL-1 3	03	LMA	\$121,879.66
2013	9	755	5946740	Oval Park Transp Improvements SL-1 3	03	LMA	\$211,838.93
2015	13	830	5946740	Public Improvements- Oval Area	03	LMA	\$22,866.10
2015	13	830	5958488	Public Improvements- Oval Area	03	LMA	\$15,280.69
2015	13	830	5958491	Public Improvements- Oval Area	03	LMA	\$13,459.54
					<b>03</b>	<b>Matrix Code</b>	<b>\$384,624.92</b>
2015	14	831	5891577	Park Improvements- Oval	03F	LMA	\$135.51
2015	14	831	5946740	Park Improvements- Oval	03F	LMA	\$19,874.59
					<b>03F</b>	<b>Matrix Code</b>	<b>\$20,010.10</b>
2012	6	779	5858688	Alternate ADA Accessibility Projects	08L	LNC	\$9,111.89
2012	6	779	5891577	Alternate ADA Accessibility Projects	08L	LNC	\$21,882.16
2012	6	779	5923935	Alternate ADA Accessibility Projects	08L	LNC	\$3,559.37
					<b>08L</b>	<b>Matrix Code</b>	<b>\$47,553.42</b>
2014	2	801	5858688	Continuum of Care (COC) 2014 Activity only	08	LNC	\$7,493.49
2014	2	802	5858688	Voucher Program 2014	08	LNC	\$5,098.68
2015	09	806	5858688	2015 Continuum of Care	08	LNC	\$1,948.47
2015	10	808	5858688	2015 Continuum of Care	08	LNC	\$1,426.41
2015	11	809	5858688	2015 Voucher Program	08	LNC	\$20,768.89
					<b>08</b>	<b>Matrix Code</b>	<b>\$37,735.94</b>
2014	1	810	5858688	Code Enforcement 2014-15	15	LMA	\$25,103.17
2015	15	832	5891577	2015 /16 Code Enforcement	15	LMA	\$28,507.67
2015	15	832	5933935	2015 /16 Code Enforcement	15	LMA	\$41,394.75
2015	15	832	5946740	2015 /16 Code Enforcement	15	LMA	\$9,629.86
					<b>15</b>	<b>Matrix Code</b>	<b>\$104,635.45</b>
<b>Total</b>							<b>\$580,987.29</b>

**LINE 20 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 20**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	2	801	5858688	Continuum of Care (COC) 2014 Activity only	08	LNC	\$7,493.49
2014	2	802	5858688	Voucher Program 2014	08	LNC	\$5,098.68
2015	09	806	5858688	2015 Continuum of Care	08	LNC	\$1,948.47
2015	10	808	5858688	2015 Continuum of Care	08	LNC	\$1,426.41
2015	11	809	5858688	2015 Voucher Program	08	LNC	\$20,768.89
					<b>08</b>	<b>Matrix Code</b>	<b>\$37,735.94</b>
<b>Total</b>							<b>\$37,735.94</b>


**LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	10	804	5858688	CDBG Rehabilitation 2014	20A	LMA	\$14,482.57
2014	10	804	5858677	CDBG Rehabilitation 2014	20A	LMA	\$11,516.76
2015	6	807	5858677	CDBG Rehabilitation	20A	LMA	\$27,482.82
2015	6	807	5858688	CDBG Rehabilitation	20A	LMA	\$29,016.44



Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	6	827	5946740	CDBG Administration	21A		\$26,698.65
<del>2015</del>	<del>6</del>	<del>827</del>	<del>5946740</del>	<del>CDBG Administration</del>	<del>21A</del>		<del>\$26,698.65</del>
<del>2015</del>	<del>6</del>	<del>827</del>	<del>5946740</del>	<del>CDBG Administration</del>	<del>21A</del>		<del>\$26,698.65</del>
<del>2015</del>	<del>6</del>	<del>827</del>	<del>5946740</del>	<del>CDBG Administration</del>	<del>21A</del>	<del>Matrix Code</del>	<del>\$26,698.65</del>
<b>Total</b>							<u>\$26,698.65</u>

# Attachment "E" PR 23 CDBG Accomplishments



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Summary of Accomplishments  
 Program Year: 2015

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VISALIA

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Rehab; Single-Unit Residential (14A)	1	\$0.00	0	\$0.00	1	\$0.00
	Code Enforcement (15)	1	\$79,532.28	1	\$25,103.17	2	\$104,635.45
Public Facilities and Improvements	Total Housing	2	\$79,532.28	1	\$25,103.17	3	\$104,635.45
	Public Facilities and Improvement (General) (03)	2	\$394,624.92	1	\$0.00	3	\$394,624.92
	Parks, Recreational Facilities (03F)	1	\$20,010.10	0	\$0.00	1	\$20,010.10
	Sidewalks (03L)	2	\$41,502.45	0	\$0.00	2	\$41,502.45
	Total Public Facilities and Improvements	5	\$446,137.47	1	\$0.00	6	\$446,137.47
Public Services	Public Services (General) (05)	2	\$10,200.00	3	\$20,014.37	5	\$30,214.37
	Fair Housing Activities (If CDGS, then subject to 15% cap) (05I)	1	\$0.00	0	\$0.00	1	\$0.00
General Administration and Planning	Total Public Services	3	\$10,200.00	3	\$20,014.37	6	\$30,214.37
	Planning (20)	0	\$0.00	1	\$0.00	1	\$0.00
	General Program Administration (21A)	2	\$175,843.38	1	\$26,372.03	3	\$202,215.41
Repayment of Section 108 Loans	Total General Administration and Planning	2	\$175,843.38	2	\$26,372.03	4	\$202,215.41
	Planned Repayment of Section 108 Loan Principal (19F)	1	\$93,283.35	1	\$435,653.70	2	\$528,937.05
Grand Total	Total Repayment of Section 108 Loans	1	\$93,283.35	1	\$435,653.70	2	\$528,937.05
		13	\$804,996.48	8	\$507,143.27	21	\$1,312,139.75



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CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	0	0	0
	Code Enforcement (15)	Housing Units	27,325	25,790	53,115
Public Facilities and Improvements	Total Housing		27,325	25,790	53,115
	Public Facilities and Improvement (General) (03)	Persons	17,160	0	17,160
	Perks, Recreational Facilities (03F)	Public Facilities	80,169	25,608	105,777
	Sidewalks (03L)	Public Facilities	7,185	0	7,185
	Total Public Facilities and Improvements	Persons	56,718	0	56,718
Public Services	Total Public Facilities and Improvements		161,232	25,608	186,840
	Public Services (General) (05)	Persons	0	701	701
	Fair Housing Activities (if CDGS, then subject to 15% cap) (05J)	Persons	0	0	0
	Total Public Services		0	701	701
Grand Total			188,557	52,099	240,656

**VISALIA**

**CDBG Beneficiaries by Racial / Ethnic Category**

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Non Housing	White	46,179	19,841	0	0
	Black/African American	1,935	0	0	0
	Asian	2,633	0	0	0
	American Indian/Alaskan Native	1,301	0	0	0
	Native Hawaiian/Other Pacific Islander	74	0	0	0
	Black/African American & White	19	0	0	0
	Other multi-racial	5,278	0	0	0
	<b>Total Non Housing</b>	<b>57,419</b>	<b>19,841</b>	<b>0</b>	<b>0</b>
Grand Total	White	46,179	19,841	0	0
	Black/African American	1,935	0	0	0
	Asian	2,633	0	0	0
	American Indian/Alaskan Native	1,301	0	0	0
	Native Hawaiian/Other Pacific Islander	74	0	0	0
	Black/African American & White	19	0	0	0
	Other multi-racial	5,278	0	0	0
	<b>Total Grand Total</b>	<b>57,419</b>	<b>19,841</b>	<b>0</b>	<b>0</b>

**VISALIA**


**CDBG Beneficiaries by Income Category**

Income Levels	Owner Occupied	Renter Occupied	Persons
Non Housing	0	0	333
Extremely Low (<=30%)	0	0	19,708
Low (>30% and <=50%)	0	0	0
Mod (>50% and <=80%)	0	0	20,041
Total Low-Mod	0	0	9,664
Non Low-Mod (>80%)	0	0	29,705
Total Beneficiaries	0	0	





# Attachment "F" PR23 HOME Accomplishments



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
HOME Summary of Accomplishments  
Program Year: 2015

DATE: 10-07-16  
TIME: 13:18  
PAGE: 1

## VISALIA Home Disbursements and Unit Completions

Activity Type	Disbursed Amount	Units Completed	Units Occupied
Rentals	\$123,119.09	5	5
First Time Homebuyers	\$112,802.14	9	9
Total, Rentals and TBRA	\$123,119.09	5	5
Total, Homebuyers and Homeowners	\$112,802.14	9	9
<b>Grand Total</b>	<b>\$235,921.23</b>	<b>14</b>	<b>14</b>

## Home Unit Completions by Percent of Area Median Income

Activity Type	Units Completed		
	0% - 30%	61% - 80%	Total 0% - 80%
Rentals	5	0	5
First Time Homebuyers	0	9	9
Total, Rentals and TBRA	5	0	5
Total, Homebuyers and Homeowners	0	9	9
<b>Grand Total</b>	<b>5</b>	<b>9</b>	<b>14</b>

## Home Unit Reported As Vacant

Activity Type	Reported as Vacant
Rentals	0
First Time Homebuyers	0
Total, Rentals and TBRA	0
Total, Homebuyers and Homeowners	0
<b>Grand Total</b>	<b>0</b>



VISALIA

Home Unit Completions by Racial / Ethnic Category

	Rentals		First Time Homebuyers	
	Units Completed	Hispanics Completed	Units Completed	Hispanics Completed
White	4	4	9	6
American Indian/Alaskan Native	1	0	0	0
<b>Total</b>	<b>5</b>	<b>4</b>	<b>9</b>	<b>6</b>

	Total, Rentals and TBRA		Total, Homebuyers and Homeowners		Grand Total	
	Units Completed	Hispanics Completed	Units Completed	Hispanics Completed	Units Completed	Hispanics Completed
White	4	4	9	6	13	10
American Indian/Alaskan Native	1	0	0	0	1	0
<b>Total</b>	<b>5</b>	<b>4</b>	<b>9</b>	<b>6</b>	<b>14</b>	<b>10</b>

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<sup>i</sup> 91.520 (a) *General.* Each jurisdiction that has an approved consolidated plan shall annually review and report, in a form prescribed by HUD, on the progress it has made in carrying out its strategic plan and its action plan. The performance report must include a description of the resources made available, the investment of available resources, the geographic distribution and location of investments, the families and persons assisted (including the racial and ethnic status of persons assisted), actions taken to affirmatively further fair housing, and other actions indicated in the strategic plan and the action plan. This performance report shall be submitted to HUD within 90 days after the close of the jurisdiction's program year.

<sup>ii</sup> 91.250 (a) *General.* Each jurisdiction that has an approved consolidated plan shall annually review and report, in a form prescribed by HUD, on the progress it has made in carrying out its strategic plan and its action plan. The performance report must include a description of the resources made available, the investment of available resources, the geographic distribution and location of investments, the families and persons assisted (including the racial and ethnic status of persons assisted), actions taken to affirmatively further fair housing, and other actions indicated in the strategic plan and the action plan

<sup>iii</sup>