

Visalia City Council Agenda



For the regular meeting of: Monday, June 19, 2006

Location: City Hall Council Chambers

Mayor: Jesus J. Gamboa
Vice Mayor: Greg Kirkpatrick
Council Member: Greg Collins
Council Member: Donald K. Landers
Council Member: Bob Link

All items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion on any item on the Consent Calendar, please contact the City Clerk who will then request that Council make the item part of the regular agenda.

Employee Introductions:

Convention Center Manager Wally Roeben introduces Events Coordinator Lacy Horton and Administrative Analyst Mike McCarthy.

WORK SESSION AND ACTION ITEMS (as described)

4:00 p.m.

Public Comment on Work Session Items -

1. Item removed from agenda.
2. Review of select FY2006-08 Capital Improvement budgets and future Capital Improvement Program (CIP) requests: General Fund 0011; Civic Center Reserve 0013; Sports Complex Reserve 0014; Library Impact Fee 1045; Fire Impact Fees 1061; Sales Tax, Police 1121; Sales Tax, Fire 1122; Convention Center 4131; Valley Oak Golf 4211; Fleet Services 5011; Vehicle Replacement 5012; Information Services 5111.

-Convene jointly as the City of Visalia, Visalia Public Finance Authority, and Visalia Redevelopment Agency for the following item:

3. Continued Review of the City of Visalia, Visalia Public Finance Authority, and Visalia Redevelopment Agency FY 2006-08 operating budget.

*(At the discretion of Council this Work Session Item **may** be adjourned to Tuesday, June 20, 2006, a Regular Adjourned Meeting at 5:30 p.m. at the City Hall Council Chambers, for further discussion, no action to be taken.)*

-Adjourn as the Visalia Public Finance Authority and Visalia Redevelopment Agency remain seated as the Visalia City Council.

**Any items not completed prior to Closed Session may be continued to the evening session at the discretion of the Council.*

ITEMS OF INTEREST

CLOSED SESSION

6:00 p.m. (Or, immediately following Work Session)

- 4a. Conference with Legal Council - Existing Litigation
(Subdivision (a) of Section 54956.9 GC)
Case Name: City of Visalia v. Jerald Harrah, et al.; TCSC Case No. 04-210016
- 4b. Conference with Legal Counsel - Anticipated Litigation (1)
(Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 GC)

REGULAR SESSION

7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION - Ron Story, Parkside Chapel

SPECIAL PRESENTATIONS/RECOGNITION

CITIZENS REQUESTS - This is the time for members of the public to comment on any matter within the jurisdiction of the Visalia City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item for discussion purposes. Comments related to Regular or Public Hearing Items listed on this agenda will be heard at the time the item is discussed or at the time the Public Hearing is opened for comment. The Council Members ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome. The Council cannot legally discuss or take official action on citizen request items that are introduced tonight. In fairness to all who wish to speak tonight, each speaker from the public will be allowed three minutes (speaker timing lights mounted on the lectern will notify you with a flashing red light when your time has expired). Please begin your comments by stating and spelling your name and providing your address.

- Convene jointly as the Redevelopment Agency Board and the Visalia City Council

5. CONSENT CALENDAR -

- a) Request Redevelopment Agency Board authorization to grant utility easements to Southern California Edison, California Water Service Co., The Gas Co., Comcast, and SBC/ATT, for the development of Agency owned land at 1631 North Encina Street.

- Adjourn as the Redevelopment Agency Board and remain seated as the Visalia City Council

CHANGES TO THE AGENDA/ITEMS TO BE PULLED FOR DISCUSSION

- 6. CONSENT CALENDAR - Consent Calendar items are considered routine and will be enacted by a single vote of the Council with no discussion. For a Consent Calendar item to be discussed, or voted upon individually, it must be removed at the request of the Council.

- a) Authorization to read ordinances by title only.
- b) Approval of continuing services with Community Services and Employment Training (CSET) for the operation of the City's Senior Home Repair Program through an agreement for three (3) years with authorization and the option to extend the contract for 2 one-year extensions thereafter, at the rate of \$91,000 per year.
- c) Authorize the City Manager to apply for an alternative fuel vehicle grant in the amount of \$594,000 for 7 CNG Solid Waste trucks and 6 CNG transit buses from The San Joaquin Valley Air Pollution Control District's (SJVAPCD) Heavy-Duty Engine Emission Reduction Incentive Program. **Resolution 2006-55 required.**
- d) Award a contract for the Caldwell Avenue Widening Project from West Street to Santa Fe Street to the low bidder R.J. Berry Jr., Inc. in the amount of \$2,295,333.00 and authorize an additional appropriation of \$2,650,000.00 from the Transportation Impact Fund (1241.) Project # 1241-00000-720000-0-9211-2004.
- e) Request authorization to file a Notice of Completion for the following:
 1. Project No. 4311-00000-720000-0-9451-2005 the Miscellaneous Sanitary Sewer Improvements.
 2. Parcel Map 2003-06, located 200 feet west of the intersection of Oak Avenue and Irma Street.
 3. Shannon Ranch Units 7 & 10, containing 123 lots, located at the northwest and southwest intersection of County Center and Shannon Parkway.

The following item requires final approval of the Visalia City Council confirming the application for waiver of appeal filing fees as accepted by the Office of the City Clerk on 5/31/2006 (Motion required.)

7. PUBLIC HEARING - Appeal of Planning Commission approval of Tentative Subdivision Map No. 5518, a request by Jesus R. Gutierrez (Skylab) to divide .88-acre into five lots. The site is located at 1322 S. Giddings (APN: 096-241-029). **Resolution 2006-56 required.**
8. PUBLIC HEARING- Annexation 2006-03, Hurley Avenue/Chinowth Street, initiation of annexation of a County island, generally located north of Mineral King Avenue, and west of Chinowth Street. **Resolution 2006-58 required.**
9. PUBLIC HEARING – for Text Amendment No. 2005-15: a request by the City of Visalia to amend the Zoning Ordinance as follows:
 - a. **Introduction of Ordinance 2006-07** An Amendment to Zoning Ordinance Section No. 17.10.110, 17.12.110, 17.16.100, to increase the maximum building height to 35 feet in the RA (rural residential), R-1-6 (single family residential), and R-M (multiple family residential) zones. *(A separate Motion by the Council is required.)*
 - b. **Introduction of Ordinance 2006-08** An Amendment to the Zoning Matrix, Zoning Ordinance Section 17.18.050, to add Hardware Stores with Outdoor Lumberyards as a “Conditional” use in the CSO (Commercial Shopping Office), and CCM (Community Commercial) zones, and; to add Hardware Stores over 10,000 square feet as a “Conditional” use in the CSO (Commercial Shopping Office), and CCM (Community Commercial) zones, and; to add Hardware Stores over 10,000 square feet as a

“Permitted” use in the CS (Service Commercial) zone, and; to amend the language on Matrix Lines 695 through 699 to clarify the Hardware Stores categories. *(A separate Motion by the Council is required.)*

10. PUBLIC HEARING - to allow the City of Visalia to place miscellaneous special assessments on the Tulare County secured property tax roll for Curb and Gutter, Sewer and Refuse, Sewer Connection, Business Incentive Zone, Landscape and Lighting, Northeast Improvement District, Los Rios/Casa Blanca, Weed and Lot Clearing and Property & Business Improvement District. **Resolution 2006-58 required.**

11. REGULAR ITEM - Recertification of the Measure T Plan.

- Upon the conclusion of the Public Hearing the following Item will be adjourned to Monday, June 26, 2006, a Regular Adjourned Meeting at 8:00 p.m. (or, immediately following the end of the June 26, 2006, Special Meeting) at the Visalia Convention Center:

- Convene jointly as the Visalia Redevelopment Agency Board, Visalia Public Finance Authority and the Visalia City Council

12. PUBLIC HEARING - Approval of the City of Visalia’s multi-year budget for the fiscal years 2006-2007 and 2007-08 for the following: City of Visalia, Redevelopment Agency of the City of Visalia, Visalia Public Finance Authority. *(See Item 3 for written material.)*

REPORT ON ACTIONS TAKEN IN CLOSED SESSION

REPORT OF CLOSED SESSION MATTERS FINALIZED BETWEEN COUNCIL MEETINGS

Upcoming Council Meetings

Monday, June 26, 2006 tentative Special meeting, Visalia Convention Center

Monday, July 3, 2006 (No meeting)

Monday, July 17, 2006

Work Session 4:00 p.m.

Regular Session 7:00 p.m.

City Hall Council Chambers

707 West Acequia Avenue

In compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4512 48-hours in advance of the meeting. For Hearing-Impaired - Call (559) 713-4900 (TDD) 48-hours in advance of the scheduled meeting time to request signing services.

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 19, 2006

Agenda Item Number (Assigned by City Clerk): 2

Agenda Item Wording: Review of select FY2006-08 Capital Improvement budgets and future Capital Improvement Program (CIP) requests.

Deadline for Action: June 30, 2006

Submitting Department: Administration / Finance Division

Contact Name and Phone Number:

Eric Frost, 713-4474
Gus Aiello, 713-4423
Renee Nagel, 713-4375

Department Recommendation: That the City Council accepts the fourth presentation of the City's Capital Improvement Project (CIP) report and provide direction as appropriate. The Council is scheduled to act upon the CIP budget at the end of June.

Summary/background:

This is Council's fourth opportunity to review a portion of the coming FY 2006-08 Capital Improvement Program (CIP). This is the final group of CIP funds for presentation to Council before budget adoption.

The Capital Improvement Program presents the 2006/07 and 2007/08 fiscal years for adoption and appropriation. Four additional years are presented for planning purposes. This allows Council to plan future projects and consider the near term impacts of those decisions. However, only the first two years are proposed for adoption and deserve the greater scrutiny.

It is recommended that Council review and tentatively approve or direct changes to the attached proposed Capital Improvement Program (CIP) budgets for the selected funds. No formal action is required at this time. Staff will return with funds that need to be amended or will make changes to the Capital Improvement Program as Council directs. A final Capital Improvement Program document will be prepared, after the review process is completed, to be adopted with the City's Operating Budget on June 26th.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 30

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

The funds for discussion at today's work session are:

Table 1 - Proposed Funding

Fund Name	Fund #	Proposed 2006-07	Proposed 2007-08
General Fund	0011	2,779,380	2,636,270
Civic Center Reserve	0013	201,000	36,000
Sports Complex Reserve	0014	68,050	-
Library Impact Fee	1045	500,000	-
Fire Impact Fees	1061	1,117,620	-
Sales Tax, Police	1121	224,400	179,500
Sales Tax, Fire	1122	575,700	-
Convention Center	4131	753,600	788,000
Valley Oak Golf	4211	95,000	44,000
Fleet Services	5011	109,000	34,000
Vehicle Replacement	5012	961,300	2,157,100
Information Services	5111	22,500	430,000
Total Projects		7,407,550	6,304,870

The Public Safety Building and Civic Center projects have been pulled out of the 6 year capital improvements program. The projects are very large in scope and require further discussion and direction from Council. Staff will return to Council to review these projects.

Fund Analysis:

Below is a detailed description of the Funds and their revenue sources:

General Fund, 0011: This fund's revenues include sales and property taxes, interest earnings, business licenses, and transient occupancy taxes. These revenues, for the most part, are discretionary and can be used for any governmental purpose approved by City Council.

The General Fund proposes capital expenditures of approximately \$2.8 and \$2.7 million in 2006/07 and 2007/08. Several projects will be receiving grants and donations, reducing the actual cost to the General Fund by \$0.7 and \$0.8 in each of the next two fiscal years.

There are 52 capital projects proposed in the General Fund, 46 requiring funding in either 2006/07 and/or 2007/08. Listed below is a major project from each Department that will require funding in the two-year budget.

Administration is proposing to begin the implementation of a community signage program to include the downtown area, the Sports Park, Convention Center parking structures. This program will be developed in concert with Kaweah Delta District Hospital and the Chamber of Commerce. Administration is also proposing signage specifically for the entrance into Visalia from East 198. This project will cost approximately \$50,000.

Recreation Stadium proposes a capital project to add a new concession stand and restrooms, permanent seating for approximately 300 additional visitors, a remodel of the current concession stand, addition of handicapped accessible ramps, a new picnic area, ticket office, dugouts and scoreboard. This project will cost approximately \$1,000,000 over a two year period. This project will be on the Work Session on 6/26 & does not need to be discussed on 6/19.

The Community Development Department proposes completing a West 198 Master Plan as well as an East downtown framework plan. Both of the projects have been directed by Council. Additionally, updates to both the City's zoning ordinance and subdivision ordinance are proposed for 2007/08 for a total cost of \$125,000.

The Parks and Recreation Department is requesting to purchase a shade cover for the Garden Street Plaza in 2006/07. This will be a joint effort with the Recreation Foundation and the costs of \$65,000 will be shared equally.

The Fire Department would like to purchase a second repeater in 2006/07 which will increase the ability to communicate in the field with secondary response units by using tactical channels. This project will cost approximately \$120,000.

The Police Department is proposing a project to purchase communications equipment for the two new precincts. This project will include a servers and switches in a communications tower on the South side of the City, which will cover the new South precinct. The North precinct will use the communications tower located on the Town Meadows building. This project will cost approximately \$70,000.

Civic Center Reserve, Fund 0013: The Civic Center Designation was established by Council in FY 98/99 for the land acquisition and construction of a new civic center and public safety building. Money set aside in this reserve is from General Fund land sales and a portion of year end fund balance as directed by Council.

This fund has one project; to develop a 4 acre park and amphitheater at the new Civic Center Complex site. This is a multi-funded project with the Parks and Recreation facility fund and is anticipated to be developed with the Visalia Rotary Club.

Sports Complex Reserve, Fund 0014: The Community Sports Park Designation was established by Council in FY 98/99 for the land acquisition and construction of community recreational sports parks. Money set aside in this reserve is from General Fund land sales and a portion of year end fund balance as directed by Council.

The Sports Complex Reserve Fund has a total of two projects and one is requiring funding in 2006-07. This project is the final note payment for the purchase of the 103 acre parcel located west of Road 152 between Mill Creek and Packwood Creek. This parcel of land was purchased in fiscal year 2001-02 to accommodate a second Community Sports Park.

Library Impact Fee, Fund 1045: The Library Impact Fee fund was established to fund new Library facilities and is not intended to be used for operations and/or maintenance expenses. Funds are derived from public facility impact fees collected at the time a building permit is issued.

This fund has one project proposed for funding in 2006/07; a joint project with the County to rehabilitate and improve the Children's Library. The total project is estimated at \$5.8 million and the City's contribution is \$500,000.

Fire Impact Fees, Fund 1061: This fund is derived from Public Safety Impact Fees collected at the time of building permit issuance. Funds are to only be used for new facilities, equipment, and not for operation and maintenance.

The Fire Impact Fee fund has 3 projects, one which requires funding in fiscal year 2006/07; the completion of the Northwest Fire station and training facility. This project is multi-funded with the Fire sales tax fund, 1122, and Council approved the project budget of \$6.4 million on May 1, 2006. The estimated project completion date is November, 2007.

Sales Tax, Police, Fund 1121: Two funds derive revenue from the 1/4 cent sales tax increase approved by voters on March 2004 to be spent on public safety. The revenue is to be split into proportions of 60% Police and 40% Fire and are tracked in 2 separate funds. This fund is Police's portion of the Public Safety Sales Tax revenue.

The first two years of the Measure T plan called for the hiring of 10 Police Officers and the purchase of 10 Police vehicles, which have been completed. In fiscal years 2006/07 and 2007/08, 5 and 4 vehicles will be purchased for 14 new Officers to be hired.

Sales Tax, Fire, Fund 1122: This fund is Fire's portion of the Public Safety Sales Tax revenue. The Fire Sales Tax Fund has a total of 5 projects in its capital plan and 4 projects will require funding in the two-year budget. Listed below is a major project that will require funding in the two-year budget.

The Fire sales tax fund has three projects, one requiring funding in 2006/07. As mentioned above in the Fire impact fee fund, 1061, the construction of a Northwest fire station and training facility is in process. This is a \$6.4 million project funded with both Fire impact fees and the Fire sales tax fund. The project is scheduled for completion in November, 2007.

Convention Center, Fund 4131: This fund's revenues come from rental fees at the Convention Center and a contribution from the General Fund in the amount of \$300K for capital improvements to the facility.

The Convention Center is proposing 17 projects, 6 which require funding in the 2006/07 and 2007/08 budget. The most noteworthy project is the purchase and installation of telescopic seating in the Exhibit Hall, which was originally designed to facilitate such seating along the north and south walls. However, due to past budget constraints, the seating has not been installed and seating has been limited to the floor level, creating poor sight lines for guests. The telescopic seating will accommodate an additional 2,264 guests and has a return on investment of approximately 15 years.

Valley Oak Golf, Fund 4211: This fund's revenues are derived from the fees charged to golf course users.

Valley Oak Golf has 4 projects, 2 which require funding in 2006/07. The first is the replacement, extension and installation of additional netting at holes #1 and #3 to protect golf balls from going onto the freeway 198. The second project is the relocation of the green on hole #4. The green is currently surrounded by three large oak trees which provide too much shade for the grass to grow properly. The green will be moved to a location that has adequate sun exposure for healthy grass.

Fleet Services, Fund 5011: This fund was established to account for the maintenance and fueling of assigned vehicles and related equipment in use by various City departments. Users of fleet services are charged a fee to cover operations and capital costs.

The Fleet Services fund has 5 capital projects, three requiring funding in the upcoming two-year budget. The most significant proposal is the purchase of a used crane to replace a 52 year old

crane, which is not functional. The crane is used to remove a reinstall the packer ram unit on solid waste vehicles as well as to raise the body on solid waste vehicles when maintenance is required.

Vehicle Replacement, Fund 5012: This fund is supported by General Fund Departments which pay for replacement of the current operational fleet via an annual use charge. This fund is currently responsible for the replacement of all City vehicles. In order for a vehicle to be replaced it must be fully depreciated and be evaluated and approved by the Fleet Maintenance Division. Also, before any vehicle is replaced with a new car/truck, staff determines if the vehicle can reasonably be replaced with an alternative fueled vehicle or a used vehicle.

Of the 47 vehicles proposed for replacement during 2006/07 and 2007/08, notable replacements include the SWAT van for the Police Department in 2006/07 and new Fire Truck in 2007/08. The truck being replaced will continue to be used in a reserve capacity for the next three years.

Information Services, Fund 5111: City Departments reimburse this internal services fund for the operation and replacement costs associated with the organization's computer and communications technology, including Geographic Information Systems and Telephone Services.

Information Services proposes 12 capital projects; 8 which require funding in either 2006/07 and/or 2007/08. At its June 12th 2006 meeting, Council received a report on the Public Safety Master Plan, an overall upgraded technology plan for Police and Fire. Four projects proposed in this fund are included in the Public Safety Master Plan; the Computer Aided Dispatch (CAD) System replacement, a 911 emergency responder software purchase for the City's telephone system, and two dispatch systems (VoiceLady and Zetron). The CAD replacement and 911 software are proposed in 2006/07, while the VoiceLady and Zetron systems are proposed to be added in 2007/08.

Council Revisions:

Below is a list of Funds that were reviewed during June 12, 2006 Work Session and a list of changes that were made to each Fund, as directed by Council. The Funds that have changes are highlighted gray. These Funds and their changes are attached.

Table 2: Capital Funds Reviewed by Council on June 12th

<i>Fund #</i>	<i>Fund Title</i>	<i>Fund Manager</i>	<i>Date Reviewed</i>
0012	Vehicle license Fees Fund	David Jacobs	06/12/06
1111	Gas Tax Fund	David Jacobs	06/12/06
1241	Transportation Impact Fee Fund	David Jacobs	06/12/06
1611	Transportation Fund	David Jacobs	06/12/06
1613	Traffic Congestion Relief Fund	David Jacobs	06/12/06

Changes made to capital projects during June 12th Work Session:

Gas Tax, Fund 1111 (Page 35, project #10): As directed by Council, staff has included a list of existing traffic signals that will need to be upgraded or modified in FY 06/07.

Traffic Signal Upgrade Projects

- A. Upgrade existing single strand wire with multi-conductor cable

1. Ben Maddox at Tulare
 2. Lover Lane at Walnut
 3. Burke at Mineral King
 4. Burke at Noble
 5. County Center at Tulare
- B. Upgrade from incandescent light bulbs to LED lights
1. Caldwell at West Street
 2. Conyer Street at Tulare Ave
 3. Ferguson Street at Plaza Drive
 4. Woodland at Noble
 5. County Center at Noble
 6. Linwood at Noble
 7. Chinowth at Noble
 8. Chinowth at Mineral King
 9. Linwood at Mineral King
 10. County Center at Mineral King
- C. Upgrade Traffic Signal overhead standards
1. Main at Willis
 2. Giddings at Mineral King
 3. County Center at Caldwell (left turn indicators for north/south direction)
- D. Installing battery backup system to existing traffic signals.
1. Plaza at Goshen
 2. Shirk at Goshen
 3. Akers at Goshen
 4. Demaree at Goshen
 5. Ben Maddox at Goshen
 6. Caldwell at Demaree
 7. Caldwell at County Center
 8. Caldwell at West
 9. Caldwell at Court
 10. Caldwell at Ben Maddox
 11. Caldwell at Lovers Lane

Other areas of upgrading to the existing traffic signals will include replacing existing incandescent light bulbs with energy efficient LED indicators. This will also include upgrading any remaining 8 inch indicators with 12 inch indicators as they are identified.

Traffic Congestion Relief Fund, Fund 1613 (Page 36, project #1): The annual project to replace street name blades that have been stolen, vandalized, damaged, or are non-readable began in FY 04/05. As directed by Council, the first 2 years of this project were to replace as many as possible and then replace street name blades as needed. In FY 04/05 staff spent \$62 thousand and in FY 05/06 estimated expenditures are \$41 thousand. Starting in FY 06/07, staff is recommending allocating annually \$16 thousand to this project to replace street name blades as needed. This allocation will allow for the replacement of approximately 350 street name blades.

Summary:

The City's CIP details a six-year plan for the expenditure of funds and the completion of projects. Council is also able to review the anticipated schedule for the next four years through 2009-10. These out-years are provided for information only and will be revised, updated, and adopted in two year increments.

The attached spreadsheets summarize each fund and also provide a detailed list of the proposed projects. The fund title and number are followed by a brief explanation of the revenue source and general purpose of the fund. Each fund summary shows the beginning cash, operating revenue, operating expenditures, proposed CIP expenditures, and ending cash balance for each of the six years. The next section contains a detailed listing of the proposed CIP projects.

CIP Project Managers will be available to address Council's questions during the Work Session on any of the proposed projects.

Prior Council/Board Actions:

Committee/Commission Review and Actions:

Alternatives:

Attachments:

Recommended Motion (and Alternative Motions if expected):

Environmental Assessment Status

CEQA Review:

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Copies of this report have been provided to:

**General Fund - 0011
2006/07 - 2011/12 Capital Improvement Program**

This fund's revenues include sales and property taxes, motor vehicle in-lieu fees, business licenses, transient occupancy taxes, fees for services and interest earnings. These revenues, for the most part, are discretionary and can be used for anything approved by City Council.

Executive Summary

	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
Grants, Donations	678,200	843,380	500,000	0	0	0
Building Safety Reserve	122,890	-	0	0	0	0
Operating Revenue	1,978,290	1,792,890	587,612	397,770	587,000	457,000
Capital Expenditures	(2,779,380)	(2,636,270)	(1,087,612)	(397,770)	(587,000)	(457,000)
Total Resources Available for Projects	-	-	-	-	-	-

#	Project Description	Rate	Project Manager	Project #	Budget Impact	Map Ref	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
Administration projects:												
1	Annex County Islands surrounded by the City. The costs associated with this project are primarily filing fees. County islands are being annexed to increase the efficiency of government providing similar urban services within the same geographical area.	1B+	Phyllis Coring	9514		N/A	17,500					
2	Radio Communications Shelter. The City maintains radio communications equipment for several services at Town Meadows. As the tallest building in Visalia, Town Meadows is ideally suited for radio communications. Due to space constraints and the working environment where the equipment is housed, a separate communications shelter is needed to be built on the roof. (multi-funded: General Fund (\$27k), Transit (\$9k), Solid Waste (\$9k))	1A	Mike Allen			N/A	27,000					
3	Portable Stage to provide an opportunity to host concerts and other entertainment activities throughout the City. The stage will be available to rent by other organizations. This project is contingent upon obtaining 50% funding from outside organizations and the total project cost of \$100,000 will be split evenly with those outside organizations.		Wally Roeben			N/A		100,000				
4	Main Street Theater Improvements. The City is in the process of purchasing the Main Street Theater in partnership with Restoration Church. If the sales goes through, the City and the Church will be sharing the cost of repairs and improvements. In the event the Church does not take half ownership, the City will be responsible for the full costs. The following repairs are needed; repair water damage to a main wall, repaint the ceiling, replace carpet, remove mod from and replace the concession stand, repair the exterior marquee.	1B+	Wally Roeben			N/A	50,000	50,000				
5	Website development - redevelop the content management system for the webpage to include the ability to add additional e-government resources and redesign the website to be more user friendly. Total cost of \$200,000 (Multi-funded; General Fund (\$160,000), Solid Waste (\$20,000), Convention Center (\$10,000), Transit (\$10,000))	1B+	Leslie Caviglia			N/A	80,000	80,000				

#	Project Description	Rate	Project Manager	Project #	Budget Impact	Map Ref	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
6	Community signage - develop a plan and begin implementation of a community signage program to major City areas including, but not limited to, the downtown, the Sports Park, the Convention Center, parking structures, etc. This would be developed in concert with the hospital, the Chamber of Commerce and the Downtown to ensure a similar presentation.	1B+	Leslie Caviglia			N/A	50,000	50,000				
7	East 198 Entrance Sign - design and build an entrance sign for the East gateway to the City. The sign may coordinate with the rest of the City's signage.	1B+	Leslie Caviglia			N/A	50,000					
8	Recreation Stadium improvements - including new concession stand and restrooms, permanent seating for approximately 300 people, a remodel of the existing concession stand, the addition of handicapped accessible ramps, a new picnic terrace, a new ticket office, dugout and scoreboard.		Carol Cairns			N/A	500,000	500,000				
9	Annual project for productivity improvements	2	Eric Frost	9702		N/A	10,000	10,000	10,000	10,000	10,000	10,000
10	Annual project to maintain City leased property (SPCA, Creative Center, Icehouse, etc)	1B+	Eric Frost			N/A	30,000	30,000	30,000	30,000	30,000	30,000
11	Annual project to maintain City owned property as buildings age, the need for maintenance is critical.	1B+	Eric Frost			N/A	50,000	50,000	50,000	50,000	50,000	50,000
12	Time & Attendance System. Purchase of a time and attendance system to reduce the amount of time taken to produce payroll as well as increase the level of knowledge regarding the amount of time employees spend performing certain activities.	1B	Gus Aiello			N/A		250,000				
13	Community Development projects:											
14	West 198 Master Plan. The West Highway 198 Master Plan is a 1,100 acre area land use plan focused on the preservation of agricultural land.	1B+	Fred Brusuelas			N/A	150,000	150,000				
15	East Downtown Framework Plan. The East Downtown Framework Plan is a land use and circulation plan that is located east of Ben Maddox Ave. and north of Murray Ave. It is a land use and circulation plan that will border and compliment the approved East Downtown Strategic Plan.	1B+	Fred Brusuelas			N/A	200,000					
16	Imaging of Planning Division records. A significant amount of Planning documents are to be retained 25 years or more. Imaging documents will result in efficient file storage and retain quality of the documents.	1B-	Gayle Bond			N/A	35,000					
17	Replace copier used for maps and plans for the Engineering and Planning Divisions. The existing copier is 7 years old and is no longer manufactured. A new machine will allow staff to be able to copy and scan larger drawings.		Jim Funk			N/A		27,900				
18	Levee Maintenance - implementation of a maintenance program for approximately 2.7 miles of the south banks of the levees along St. John's River.		Andrew Benelli			N/A	100,000	100,000	100,000	100,000	100,000	100,000
19	Update the City's Zoning Ordinance. The Zoning Ordinance is a major tool to implement the General Plan and good land use. The Zoning Ordinance was last updated in 1993 and is difficult for the public to understand. Staff proposes updating the ordinance to form based codes and to incorporate best practices such as new urbanism and smart growth concepts.	1B+	Fred Brusuelas			N/A		50,000				

#	Project Description	Rate	Project Manager	Project #	Budget Impact	Map Ref	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
20	Update the City's Subdivision Ordinance. The Ordinance is a major tool to implement the General Plan. Staff proposes updating the ordinance to handle increased densities and greater housing variety not currently addressed in the ordinance. The update will also incorporate state law changes since the last update.	1B+	Fred Brusuelas			N/A		75,000				
21	Park and Recreation projects:											
22	Upgrade Willow Glen Park water meter to 4" from a 5/8 inch meter. Currently, watering is done using VUSD's well. They have automated their systems resulting in a reduction in water pressure. The reduction in pressure has a negative impact on the City's ability to properly maintain the park grounds. A larger water meter will alleviate the reduction in water pressure.	1A	Jeff Fultz			N/A	22,000					
23	Add more lighting to Parks and Recreation centers. Whitendale Park and the Manuel Hernandez Center do not have sufficient outdoor lighting. This project will provide a higher level of security.	1A	Jeff Fultz			N/A		25,000				
24	Replace gym floor at Manuel Hernandez Center. The floor, which was installed in 1999, is lifting and bubbling up making it unsafe for play. The new floor will be suitable and durable enough for all types of athletic play.	1A-	Jane Garcia Dicken			N/A	41,160					
25	Replace tables and folding chairs at the Anthony and Whitendale Centers. The current chairs and tables, approximately 15 years old, are outdated and need to be replaced, some are beyond repair.	1B+	Jane Garcia Dicken			N/A		10,000				
26	Shade cover for the Garden Street Plaza. This will be a joint effort between the City and the Recreation Foundation, and the total project cost of \$65,000 will be split evenly with the Recreation Foundation.		Vince Elizondo			N/A	65,000					
27	Recondition Safety Surfacing in Playgrounds. To comply with U.S. consumer products and safety commission. Surfacing consists of installing wood chip and wood fiber in playgrounds.		Jeff Fultz			N/A	18,000					
28	Contract to repair out of compliance and damaged playground equipment in 24 city owned parks. Currently the equipment does not meet US Consumer Products and Safety Commission Guidelines and the ASTM (American Society for Testing and Materials) Standards for public playground equipment and surfacing requirements.	1B	Jeff Fultz	9704		N/A	76,000					
29	Restripe all outdoor basketball courts. The basketball courts are worn due to weather and have not had maintenance completed since installation, approximately 15 years ago.	2B	Jeff Fultz			N/A		22,000				
30	Upgrade old irrigation clocks to new central system. New controllers can be operated from a computer centrally located, alleviating the need to manually control the systems. The system will be placed in Seven Oaks, Jefferson and Whitendale Parks in 07/08 and Houk, Rotary and Woodland Parks on 08/09.	1B-	Jeff Fultz			N/A		22,500	22,500			
31	Aquatics Facility - Conduct feasibility study to determine need for a year round aquatic facility. Total cost of study is \$200k. (Multi-funded: General Fund - \$100k / Park & Rec Facilities - \$100k)	1B	Don Stone			N/A			100,000			

#	Project Description	Rate	Project Manager	Project #	Budget Impact	Map Ref	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
32	Resurface and restripe Park parking lots. 1) Slurry seal asphalt at Fairview Park parking lot, Whitendale Park parking lot, Plaza Park parking lot. 2) Crack seal parking lot at Blain Park. 3) Repaint parking stalls at above parks and Ruiz parking lot. Lots needing slurry seal have gone beyond the point of crack sealing. The slurry would extend the life of the lot for 5 years.	1B	Jeff Fultz			N/A			55,000			
33	Shade covers and tables for the quad areas at the Anthony Community Center and Whitendale Community Center. These locations are used by various groups, including children and would alleviate sun exposure during hot summer months.	2A	Jane Garcia Dicken			N/A			50,352			
34	Recreation Park Master Plan Improvements to the park. Implement the Recreation Park Master Plan which was approved by Council in 2001. This project would demolish and replace existing restroom, add fencing around skate park, add interior lighting, install a new parking lot to serve Visalia Oaks Stadium, add group picnic shelter and tables, add and interactive water playground and new park entrance.	1B	Don Stone			N/A			50,000	170,000	380,000	250,000
35	Fire projects:											
36	Replacement program of SCBA cylinders which are used to store oxygen for use in firefighting and haz mat emergencies. This purchase will provide the Fire Department with the appropriate number of cylinders when deployed to a Fire or Hazmat of Transportation requires that SCBA cylinders be destroyed when they reach 15 years of age.	1A-	Danny Wristen	9720		N/A	15,000	10,000	10,000			
37	Purchase and install a second repeater which will increase the ability to communicate in the field with secondary response units by using tactical channels and allowing for multiple incidents. This will enhance both Firefighter safety and operational efficiency.	1A	Charlie Norman			N/A	120,000					
38	Install 5 Emergency Vehicle Pre-Emption Systems per a year in existing signals. In the 03/04 budget, Council approved the project to install the Pre-Emption System in 34 traffic signals and install transmitters in 12 fire emergency vehicles. This system allows emergency vehicles to control traffic signals along their route. This project will be to retrofit the remaining signals over a period of time. All new signals will be installed with the system.	1A	Danny Wristen	9531		N/A	5,000	5,000	17,000	17,000	17,000	17,000
39	Police projects:											
40	Communications Equipment for the 2 Police Precincts. Included in the project are a communications tower on the South Side, servers and communications switches. The North Side Precinct uses the Communications Tower on Town Meadows building.	1A-	Mike Allen			N/A	70,000					
41	Voice Logging Recorder to record all phone calls and radio channels that are placed and received by the Communications Unit.	2B	Stacey Handley			N/A	25,600					
42	Replace Printrak mug photo system with Dataworks Plus Digital Photo Manager System. The Printrak system is no longer supported for maintenance, upgrades or repairs	1B	Robert Douglas			N/A	19,700					
43	Digital Photo Management System for storage of all crime scene photos and audio files. The system will allow officers at remote locations to immediately download and submit images electronically to the Crime Lab.	1B	James Potts			N/A		34,950				

#	Project Description	Rate	Project Manager	Project #	Budget Impact	Map Ref	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
44	Nikon laser measuring device for diagramming crime scene and traffic collisions	2B	Robert Douglas			N/A		16,700				
45	Improvements to the K9 training facility located at 4800 Ave 328 including a 6' fence, replacement of damaged retaining wall and repairs to existing sprinkler system	2A	Brent Abbott			N/A	21,440					
46	Replace (12) Auto Cite hand held computers for issuance of traffic and parking citations. Current Auto Cite computers are no longer manufactured and are causing downtime due to program failure.		Bill Blankenship			N/A	62,390					
47	Equipment for new Police Precincts. Miscellaneous office equipment, supplies, and communications equipment to completely equip two new precinct offices. Includes Patrol, Records and Property and Evidence.	1A-	Rick Haskill			N/A	100,000	100,000				
48	(2) portable IP camera system which will allow officers to monitor a high crime area for criminal activity. The IP camera will display activity over the internet to those who are authorized.	1B	Steve Scofield			N/A		26,840	27,640			
49	Software for digital video systems for marked patrol cars to allow officers to preserve video evidence during traffic stops, arrests, DUI investigations, criminal investigations and other police activity.	2B	Tim Sola			N/A		20,000				
50	(1) alternative fuel light duty cargo van for daily evidence pick ups from the substations to the main storage warehouse. It will also be used to transport large quantities of evidence to destruction sites.	2B	James Potts			N/A		27,000				
51	(1) one ton dual rear wheel extended cab truck for Crime Lab. Currently the Crime Lab has 2 Sr. Identification Technicians sharing one vehicle. The addition of a second vehicle will allow a prompt response to multiple calls	2B	Robert Douglas			N/A			44,960			
52	(1) FLIR camera, which is a heat sensitive device to locate suspects at night. The hand held device can be used in fog and smoke filled rooms.	2A	Russ Skadan			N/A			20,160	20,770		
53	Building Safety Reserve will fund the projects listed below.											
54	Purchase upgrades and enhancements for the existing permits Plus software, which would allow staff to process information for the public with more efficiency.		Dennis Lehman			N/A	60,000					
55	Purchase (13) handheld computers to provide automation and streamlining for field inspectors. The handheld PC's will replace the office PC's currently at each inspectors desk, eliminate inspector scantrons, and save approximately 1 hour per day per inspector in processing time.		Dennis Lehman			N/A	62,890					
56	The project listed below are funded 100% by Grants or Donations.											
57	Construct asphalt trail along the north side of Packwood Creek from Tulare Ave to Noble as shown in the master plan. Staff has applied for a State Parks and Recreation grant to fund \$104,000 and the balance will be funded by the Waterway Fund (1251 Fund) of \$44,600. (Multi-Funded: Waterways Fund / General Fund grant amount) (Total appropriation \$148,600)		Don Stone			N/A	104,000					

#	Project Description	Rate	Project Manager	Project #	Budget Impact	Map Ref	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
58	Construct a .5 mile section of multi-purpose path on the north side of Mill Creek from Mill Creek Garden Park to McAuliff Ave as shown in the master plan. The Recreation Department was awarded a State Parks and Recreation grant to fund \$81k and the balance will be funded by the Waterway Fund (1251 Fund) \$20k and the Park & Recreation Foundation \$6k. (Multi-Funded: Waterways Fund / General Fund grant amount & Foundation amount) (Total appropriation \$107k)		Don Stone			N/A	81,000					
59	Acquire 1.1 acres and develop .5 miles of multi purpose trail along Packwood Creek in Packwood Center as shown in the master plan. The Recreation Department was awarded a Transportation Enhancement Program grant to fund (06/07) \$460,700 & (07/08) \$195,375 and the balance will be funded by the Waterway Fund (1251 Fund) (06/07) \$94,300 & (07/08) \$17,375. (Multi-Funded: Waterways Fund / General Fund grant amount) (Total appropriation \$767,750)		Don Stone			N/A	460,700	195,380				
60	Extend asphalt trail on Mill Creek from Lovers Lane to Cain St as shown in the master plan. Staff will be applying for a State Parks and Recreation grant to fund \$98k and the balance will be funded by the Waterway Fund (1251 Fund) of \$42k. Project will be dependant on receiving grant. (Multi-Funded: Waterways Fund / General Fund grant amount) (Total appropriation \$140k)		Don Stone			N/A		98,000				
61	Develop a 4 acre park and amphitheater at the new Civic Center Complex site. The park may be designed to accommodate special events including fairs, shows, markets, stage performances and provide green space. The amphitheater will be an outdoor stage with sound & lighting to accommodate performances, community concerts, and seating for approx. 1,000. This project is anticipated to be developed with the Visalia Rotary Club donating \$1m. Total estimated cost of project is \$2m. (Multi -funded: General Fund Donation - \$1m /General Fund Civic Center Designation - \$340k / Park & Rec Facilities - \$660k)		Don Stone/ Sharon Sheltzer			N/A		500,000	500,000			
Total							2,779,380	2,636,270	1,087,612	397,770	587,000	457,000

Notes:

Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to

- No Annual Maintenance Costs
- * Annual Maintenance cost is \$5,000 or less

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 19, 2006

Agenda Item Number (Assigned by City Clerk): 3 & 12

Agenda Item Wording: Continuation of Budget Review, Joint Public Hearing of the City of Visalia, Visalia Public Finance Authority and Visalia Redevelopment Agency.

Deadline for Action: June 30, 2006

Submitting Department: Administrative Services

Contact Name and Phone Number: Eric Frost, x 4474, Gus Aeillo, x 4423, Ruth Martinez x 4327

Department Recommendation:

That the City Council and Redevelopment Agency do the following:

- 1) Review the City Manager's recommendations on the 2006/08 budget;
- 2) Conduct a joint public hearing as the City, the VPFA and the Redevelopment Agency;
- 3) Make adjustments as appropriate; and,
- 4) Continue the item to June 26, 2006 for further consideration and adoption, if appropriate.

Summary/background:

The City Council has conducted a number of work sessions regarding the Capital section of the City's budget and they have received a general overview of the operating budget. At the same time, the Council has taken a number of actions which are incorporated in the draft budget.

The purpose of this work session item is to consider the remaining items recommended in the City manager's transmittal letter. The recommendations are presented first by General Fund recommendations followed by non-General Fund recommendations.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): _____

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

Manager Recommendations

The City Manager's budget transmittal recommends a number of actions designed to implement Council's goals. The items that have yet to be discussed are listed below for Council's consideration.

Major Departmental Budgetary Recommendations – General Fund

Community Projects/Inter and non-departmental

1. ***Increased efforts to address gang activity*** by setting-aside \$100,000 a year to be directed primarily towards gang intervention. At Council direction, the Police Chief and Parks and Recreation Director are moving to establish a working group of representatives of the City, County Office of Education, Visalia Unified School District, Sheriff's Office, District Attorney and the Probation Department to make recommendations on an interagency effort to intervene in gang activity. Funds are recommended to be set aside as seed money.

As the group develops proposals, it is hoped other partners will contribute resources and grant money will be available. The major emphasis of this approach is to develop efforts which will have a measurable effect on gang activity through intervention. Past efforts have emphasized suppression and education.

Eventually, the outcome from this effort may result in additional police employees, a new contract or some other cost. The intent, however, is that these resources be set-aside to address gang intervention efforts.

2. ***Natural Resources and Conservation Office.*** Currently, the City has a Water Conservation Officer and the City contracts for recycling services. This budget proposes combining these positions and creating a Natural Resources and Conservation Office, converting the combining the collective resources to create this new office. This change would occur when the recycling contract ends on June 30, 2007.

The intent of this change is to increase the City's efforts on resource conservation by consolidating the City's resources into this office to address water, energy and recycling programs, developing a better delivery strategy than the City has had in the past.

3. ***Dedication of net Parking Fine money to Downtown Parking Fund.*** After paying for enforcement and processing, ***approximately \$210,000*** a year is left from parking fine revenues annually. Staff recommends that these monies be deposited in the Parking Fund to help fund parking projects in the Downtown area. Table I, Parking Enforcement Analysis, indicates what the net parking fine revenue is.

Table I		
Parking Enforcement Analysis		
Parking Ticket Revenue		410,000
Salaries & Benefits		(112,000)
2 Parking Enforcement Officers		
Operating Costs		
Enforcement Technology	(21,000)	
County Fee	(60,000)	
Scooter Maintenance Fee	(5,000)	
Equipment Replacement Cost	(3,000)	(89,000)
		<u>209,000</u>

This action is a key recommendation in terms of the continued success of the downtown. Significant money needs to be available to provide parking, parking lots and parking structures if the downtown is going to support continued hospital expansion, retail opportunities, medical and general office and the East Downtown proposals.

4. **Funding of Civic Center Project.** The City is considering a downtown civic center development. Although the final form of the project still needs to be completely developed, one thing is certain, the plan will require a substantial commitment of resources. To that end, management recommends an annual contribution to the Civic Center reserve fund be made. This money will be used to set aside reserves for the project and provide an annual revenue source for a potential debt financing in the future. The City can make a \$225,000 and \$325,000 payment in 2006/07 and 2007/08 respectively.

Later this year, staff will need to bring back to Council options on how to proceed forward on this project, how to sequence the various development elements and methods to pay for the proposed plan.

5. **Allocation \$50,000 in FY 07/08 for increased nonprofit funding** to coincide with the new nonprofit competitive award process. Earlier this year, the City Council received a recommendation from the CAC on how to make the current nonprofit funding process more accountable and open. The CAC recommended that the process not be implemented until next year to allow current recipients sufficient time to prepare for the competitive process as well as providing time for potentially new nonprofits to apply. Staff recommends that an additional \$50,000 be set-aside for this process.
6. **The SPCA has requested an additional \$80,000 contribution this year.** The SPCA has experienced substantial cost increases in fuel and personnel this past year. **Last year the City contributed a net amount of almost \$308,000** to Valley Oaks SPCA but the Council turned down a request to increase their fees. This year the SPCA is requesting that the City contribute \$383,000 to the SPCA which assumes that there will be no increase in fees. Staff recommends that the \$80,000 be set aside until the SPCA can discuss their request more fully with Council.
7. **Increased Cultural Arts Investment by \$80,000 in 2006-07 and \$50,000 in 2007-08.** At the Council's annual planning session, encouraging cultural arts throughout the community was one of the priority items the Council identified. There have been a number of successes in recent years. The Enchanted Playhouse, Arts Visalia, The Creative Center, The Ice House Theatre, the Fox Theatre, First Arts, and several other cultural groups have expanded and diversified Visalia's cultural environment. In looking at other Cities (Ventura, Austin Tx, Pasadena, etc.) that have been successful in promoting the arts, its obvious that their comprehensive approach through a well

developed cultural arts plan has been a clear road map for their success and staff recommends that developing a Visalia Cultural Arts plan be the next investment the Council makes in the community's cultural evolution. It is recommended that the plan be the emphasis in the first year, (approximately \$40,000) with the remainder devoted to encouraging cultural arts events in the community. In future years, the funds would be used to support the goals and objectives identified in the plan.

The plan would be a comprehensive approach to supporting the arts throughout the community now and in the future. It would identify specific short and long term goals and detailed action plans to achieve those goals. It would likely set up a community committee to oversee the plan implementation, identify likely current organizations that would lay the foundation for enhancing and expanding the arts in our community. The plan development would be a participative process. While the process will be driven by the community, in looking at what others have accomplished, the plan would likely build upon our heritage and look to build upon that by assess our current strengths, identify future needs, recommend public and private funding options, develop strategies for integrating arts into the community, a public art program that could include murals, event development, arts education and mentoring, etc.. In addition, many plans also assess the impact that can be made on historic preservation, neighborhood revitalization, tourism, economic development and other more global type issues.

To begin the process, it is recommended that Elena Brokaw, the Venture Community Services Director and a former cultural planning consultant, be invited to make a presentation to the Council so there is a better understanding of what a cultural plan is and the impact it can have on a community.

While the plan is being developed, it is recommended that the remaining \$40,000 be used to fund the following, provided well-developed event plans with comprehensive budgets that include significant sponsorship components, are submitted to and approved by City staff:

A multiple-month arts market	\$10,000
A spring multicultural arts festival	\$10,000
A fall ethnic festival	\$10,000
An outdoor theater project	\$10,000

In the future, we recommend that a minimum of \$50,000 to implement the plan, which could include matching grant money to encourage Cultural Arts in the community with such entities as Harlan Hutson Productions, First Arts, COS, Visalia Unified School District,, Arts Visalia, the Fox Theatre, Enchanted Playhouse and the Ice House Theatre, to name a few.

- 8. Recreation Park Stadium (Oaks) Renovation (Phase III).** The Visalia Oaks are proposing a major renovation of Recreation Stadium. This \$2.0 million dollar project will increase concessions, restrooms, seating capacity and provide for a new scoreboard. The Oaks are developing a business plan which they will present to Council. This overall plan will include marketing, increased use of the facility and generation of additional revenue. The City needs to insure that there is a long term commitment to Visalia by Major League baseball if the expenditure is made. Staff recommends the money be moved to street projects if this does not move forward. In the meantime, however, the budget sets aside \$500,000 a year in an effort to provide the City's contribution towards this project.

The owner of the Oaks would like to make a presentation to the Council on June 26, 2006. In the meantime, staff will work with the Oaks to refine their proposal.

Community Development

1. **Neighborhood Preservation Effort** - The budget includes a proposal to increase efforts in code enforcement and neighborhood preservation, targeting increased work in neighborhoods such as the Washington School area and the Oval. Staff would work to preserve historic homes as well as improve the neighborhood's connection to City services as well as increase home ownership, security and safety. This proposal reorganizes current staff and adds an additional combined building inspector and office assistant and will be partly funded from Community Development Block Grant monies to the extent some of these neighborhoods are in targeted areas.

The purpose of developing this group is to create a team which will not only be able to provide increased service from this personnel but will be able to coordinate the City's various departments of Police, Fire, Community Development and Park and Recreation in meeting the needs of the Visalia's neighborhoods.

2. **Building Safety Fee Reinstatement** - The City tracks the difference between building permit costs and building permit fees. In 2004, the City reduced its Building Permit Fees by 25 percent in an effort to reduce the building permit fee surplus. However, due to increasing building permit fee volume, building permit surpluses continued to grow. As a result, later in 2004, the Council further reduced the fee by another 25 percent. The surplus has decreased substantially, to the point that the Council now needs to consider making another adjustment.

When the fees were reduced, the staff met with the BIA and developed a framework to manage the fees. The report stated the following:

<u>Balances Are:</u>	<u>Recommended Action:</u>
< \$550,000	Meet with Development community to discuss actions if balance falls below \$550,000. Initiate a building permit fee increase and/or cost reductions.

Building Safety balances are projected to be \$900,000 by the end of June. The expected use of the balances will be approximately \$50,000 a month. As a result, staff projects that by February 2007, the Building Safety reserve will fall to the lower level of the agreed upon range. As a result, staff recommends that one 25% fee suspension of the building permit fee be reinstated as of February 1, 2007.

Average daily inspections per inspector still remain high at 13 per inspector. Table II, Inspections Performed, is a performance measure from the budget which shows that even with additional personnel, average inspections per day are still higher than in the past. A reduction in staffing would increase already high average daily inspection levels and substantially decrease service to the building community.

Staff has contacted the BIA and discussed this issue. BIA is considering the increase and may have further comment. However, they have made it very clear that prompt service is an important factor to their members. As a result, staff recommends the reinstatement of the second building fee reduction as of February 1, 2007 and monitor fee balances in the future. This action will still leave the fee at 75 percent of what it was before the fee reductions. Since these fees are monitored monthly, staff will take appropriate action as we move closer to the projected fee reinstatement date.

Table II

<i>Strategy</i>	<i>Measure</i>	Actual 2003-04	Actual 2004-05	Projected 2005-06	Forecast 2006-07	Forecast 2007-08
Plan Review						
Provide plan review for all completed plans applications for construction within target timeline	All Residential Plan Reviews	2,118	2,415	2,834	2,834	2,721
	within two weeks (10 days)	100%	96%	98%	100%	100%
	Single Family	1,162	1,294	1,722	1,653	1,587
	within two weeks (10 days)	100%	96%	98%	100%	100%
	All Commercial Plan Reviews	547	592	642	616	592
within four weeks (20 days)	100%	96%	98%	100%	100%	
	Commercial	101	88	64	61	59
	within four weeks (20 days)	100%	96%	98%	100%	100%
Permit Issuance						
Provide building permits for construction of a building project	Permits Processed					
	All Building Permits	4,339	5,099	5,815	5,698	5,470
	Over the Counter Permits	1,083	1,219	1,452	1,423	1,366
	Single Family Dwellings	1,091	1,233	1,490	1,460	1,402
	Valuation	\$192,839,001	\$213,404,463	\$328,536,331	\$321,965,604	\$309,086,980
	Average SFD Valuation	\$176,754	\$173,077	\$220,467	\$216,058	\$207,416
	Commercial	94	62	58	56	53
	Valuation	\$51,992,432	\$30,908,558	\$91,171,504	\$87,524,644	\$84,023,658
	Average Commercial Valuation	\$553,111	\$498,525	\$1,571,922	\$1,509,046	\$1,448,684
	Total Valuation	\$287,252,201	\$301,196,148	\$506,077,059	\$485,833,977	\$466,400,618
Inspections Performed						
Perform requested building inspections by the end of the next work day while maintaining or improving operating efficiency	Inspection Requests	24,121	25,977	32,078	32,000	30,720
	Inspections Performed	58,952	63,756	74,464	73,000	71,550
	Average number of inspection stops per day per inspector	10	10	13	13	12
	Inspections carried over	112	721	1,834	1,500	1,300

This recommendation will need to be reviewed by City Council before reinstating the fee because actual results may differ from expected fees. The key point is to be aware that the Building Safety Reserve is declining and will require a fee increase or a service reduction at some point.

- Increased contribution to TCEDC for Tourism and Higher Education.** Tulare County Economic Development Corporation (TCEDC) has requested that all the cities provide additional funding for increased efforts in tourism (\$20,974) and higher education (\$10,000). This \$30,974 increase in Visalia's efforts towards the EDC is proposed to be included in the budget.

Public Safety

- Public Safety Master Plan – Technological upgrade.** Both Police and Fire have substantial investments in informational technologies. The backbone of this technology is the Computer Aided Dispatch system. The City's CAD system dates to the mid-1980s. After careful consideration, both Police and Fire recommend upgrading the current system and beginning a major investment in informational systems. This multi-year effort is estimated at approximately \$1.3 million and will provide the City's Public Safety Departments with quality informational systems which best deploy the City's limited public safety resources. The Fire Department will integrate its several systems and introduce Mobile Digital Terminals on to its engines as well as replacing dispatching systems that are not longer supported. The plan outlines three phases as shown below:

Project Phases:	-- All projects total of \$1,286,700*.		
Phase I	-- FY 2006/07 CIP.		
	-- Dispatch system replacement		
	Redesignate 5111 CIP funding	\$588,000	
	Appropriate 5111 CIP funding	-- \$452,000	
	Subtotal Phase I funding		<u>\$1,040,000</u>
Phase II	-- FY 2006/07 CIP.		
	Fire 2 nd Radio Channel (0011)	-- \$120,000	
	Fire Signal Preemption (0011)	-- \$ 5,000	
	Police Mugshots Cars (0011)	-- \$ 19,700	
	Subtotal Phase II funding		<u>\$ 144,700</u>
Phase III	-- FY 2007/08 CIP.		
	Fire Zetron Replacement (5111)	-- \$ 25,000	
	Fire Signal Preemption (0011)	-- \$ 5,000	
	Fire Voicelady Replacement (5111)	-- \$ 25,000	
	Police Video Surveillance (0011)	-- \$ 27,000	
	Police In-Car Cameras (0011)	-- \$ 20,000	
	(plus \$6,000 per car – new vehicles)		
	Subtotal Phase III funding		<u>\$ 102,000</u>
	Total Project funding		<u>\$1,286,700*</u>

*Several additional project items will not have pricing until summer. These include radio integration with other agencies, magnetic stripe readers in patrol cars (to read drivers licenses), and the ability to run fingerprint scans from a patrol car. Also, several items (citywide phone recording, video conferencing, video training, fire hazardous materials satellite system, police in-car cameras, fire signal preemption) have been removed or significantly changed through the ongoing CIP process but are reflected in the master plan document in their original form.

This week, management has received the Tulare County 911 PSAP Consolidation Study. Prior to implementing the proposed master plan, management would recommend that the City consider the County's study and then take appropriate action. As a result, management recommends that all proposed public safety master plan items be frozen until the plan can be fully considered and direction can be given to staff.

- 2. 3 new Firefighter/Paramedic floaters positions.** The City Council authorized last fall the advanced funding of the four additional firefighters that were to be funded by Measure T funds as of July 1, 2006. Those firefighters are now integrated into the City's Fire Department and have enabled the City to create a sixth apparatus company, better serving the citizens of Visalia.

When the Council added a 6th apparatus crew, the floater positions were reduced by 4 positions. After monitoring overtime costs, staff recommends adding 3 floater positions in order to maintain the minimum staffing with much less overtime costs. The 3 new fire positions will be mostly offset by reduced overtime cost and will improve the City's response capabilities.

Parks and Recreation

- 1. Reorganized department and reallocated resources to improve services.** In an effort to create cost centers for specific programs and functions, the Parks and Recreation Department dramatically revised its budgeting, reducing allocated costs among divisions, shifting personnel between divisions and creating new divisions.

For the Recreation Divisions, Table III, Operating Expenditures, Recreation, shows the financial changes.

Table III

	Budget	Proposed	Proposed
Operating Expenditures	2005-06	2006-07	2007-08
GENERAL FUND			
Recreation Divisions:			
Recreation Management	948,403	1,356,417	1,414,638
Facility Management	562,614	212,903	214,880
Marketing & Promotions	-	101,188	103,347
MHCC Programs	406,059	166,546	166,771
After-School Enrichment Programs	-	100,585	102,409
Aquatics	328,120	223,572	223,781
Pre-School & Youth Programs	383,740	110,116	114,253
Youth Sports Programs	222,696	111,082	120,207
Adult Sports Programs	442,450	258,643	270,445
Senior Center Programs	532,226	346,461	353,751
Community-Wide Cultural Events	-	49,898	49,934
Volunteer Programs	170,616	48,292	48,319
PAL Programs	-	17,867	17,897
Teen Programs	103,194	52,688	53,280
Adult Classes	-	15,950	23,638
Adaptive Recreation Programs	-	21,767	21,767
Total Recreation Divisions	4,100,118	3,193,975	3,299,317

The proposed budget has a cost decrease because 2 custodians in Facility Management were transferred to the buildings maintenance division and the department eliminated intra-departmental allocations among departmental divisions. Notice that six new divisions have no budget for 2005/06 and were created and reclassified from other departmental divisions, which are explained below:

- **Marketing and Promotion** - provides the funding for the distribution of the department brochure 3 times per year. Also, provides the funding for the supplies necessary to produce department flyers, posters, and other forms of media. A section of the brochure could also serve as a city-wide newsletter because it is sent to every household in Visalia.
- **After School Enrichment Programs** - provides after school recreation programs at Hurley and Oak Grove Elementary schools.
- **Community-wide Cultural Events** - supports the efforts of the department to provide special events in the community. Some of these events include the Easter Egg Hunt, 4th of July, Haunted House, Fishing Derby, Day in the Park events, and December Holiday themed events.

For the first time, the City will be contributing to the 4th of July Show with a \$10,000 annual contribution to assist with the payment for the Fireworks Show. This is done in partnership with the Parks & Recreation Foundation who will contribute \$20,000 towards the event.

- **PAL Program** - provides the funding for the part-time staff that supports the Pal officer and his programs. To complete the PAL funding picture, the Police Department assigns an officer to PAL at an annual cost of \$110,000 and funds PAL camp cost at \$15,000 a year. Finally, PAL, as a nonprofit, may receive in-kind donations as well as grants. Cash donations tend to be \$3,000 to \$4,000 a year.

- **Adult Classes** - provides the funding for adult classes and programs. The department plans on expanding the number of programs offered to adults in the next two years.
- **Adaptive Recreation Programs** - Provides the funding for programs that are designed for the disabled population of our City. The department plans on expanding some of these programs in the next two years.

It should be noted that there are no new costs for any of these divisions. New divisions were created for management to assess the true cost of running the programs

2. **Privatization of street tree pruning, waterway spraying and median maintenance, increased resources to parks via realignment of duties.** In the process of reorganizing the department, a strategic decision was made to reduce the number of services provided to other departments and focus resources on core Park responsibilities. Specifically, Parks will no longer provide weed control along waterways through-out the City, street tree trimming and will reduce efforts in Lighting and Landscape districts. As a result, the department will reallocate the work of some 4+ individuals into park maintenance, providing resources to accommodate the addition of the Sports Park and recently completed park acreage. In addition, the park divisions use more contract labor, having most of the mowing performed by the private sector.

On the flip side, the Streets Division has trained its staff to do simple pruning done in the past by Park's personnel and will use West Coast Arborists rather than Park personnel. The Wastewater Division will contract out the weed control efforts previously provided by the Parks Division. And contracts to maintain some of the City's medians will be included in Landscape and Lighting Maintenance Assessment District contracts.

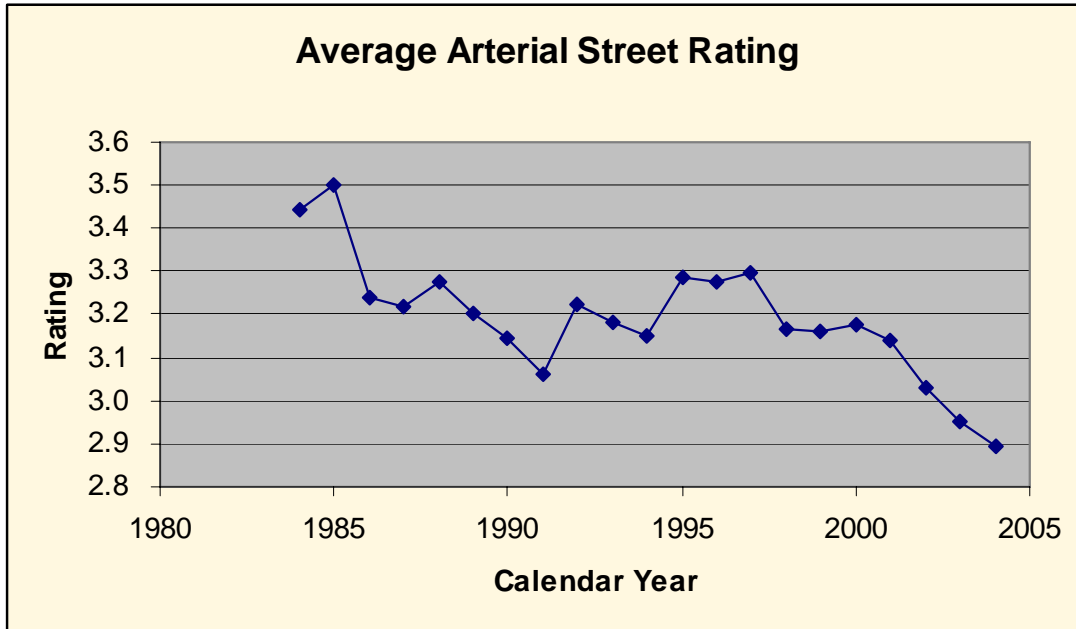
Public Works

1. **Levee Maintenance Efforts - \$100,000.** The St. Johns River is the City's northern boundary. Although a levy has been constructed along the river, the levee maintenance district formed to maintain the district has long ago discontinued operations. The City owns approximately 2.7 miles of the southern portion of the levee from the mid point of the levee's top down to the non-river side of the levee's toe. Another 13 plus miles on both sides of St. Johns River (or 26 miles of levees) are in the County. Recent storms and events in Northern California make clear the need for an effort to evaluate and better maintain the levees within the City and to allocate resources toward the re-establishment of the levee district.

FEMA is conducting a study of the flood plains affected by the Terminus Dam floodgate project. Depending upon the outcome of that study, staff may recommend that the Council ask the County to move forward with a process (which may require a vote) to reestablish the levee district. This is a difficult and complex situation but when the FEMA study is done there may be a need to revitalize the district to perform maintenance, qualify for grants and interact with FEMA, Kaweah Delta Water Conservation District, the Army Corp, and the County.

2. **Continued and increased efforts on roads by a) providing of the remaining VLF for Road Maintenance, approximately \$600,000 a year and b) funding \$1.5 million for the Lover's Lane Freeway Interchange.** The City annually surveys its streets and creates a rating for each type of street: arterial, collector and local residential. The streets are rated as Excellent – 4, Good – 3, Fair – 2, Poor – 1 and Failed – 0. Over time, the City's street condition has remained in rather stable. However, in the last several years, the condition index has started to fall as shown in Chart I, Average Arterial Street Rating.

Chart I



For eight years during the 1990s, the City allocated a portion of the General Fund towards improved streets in a fund called Transportation Diverse as shown on Table IV, Annual Capital Appropriations for the General Diverse Transportation Fund. During the late 1990s, the allocation was discontinued as the City struggled to balance its budget. If the remaining Vehicle License Fees were allocated back to street projects, the City would achieve approximately ½ of the funding level it had in the 1990s. These monies could be used for such projects as the Lovers Lane interchange, which would use about 3 years of funding.

Fiscal Year Ending June 30	
1992	1,438,000
1993	1,627,000
1994	1,857,000
1995	1,570,000
1996	2,108,000
1997	394,000
1998	345,000
1999	1,527,000
2000-2005	0
Average	835,846

Source: Annual Budget

Staff recommends that the first project to be funded from this revenue source would be \$1.5 million for the Lovers Lane Freeway Interchange.

3. The City needs to **review and implement as appropriate the City's various impact fee plans** to reflect current conditions. Some impact fees are priced too low for the City to deliver the projects

proposed in its various impact fee plans. Specifically, the impact fees that will need to be examined and adjusted appropriately during the next 6 months are:

- Waterways (The projected negative balances in this fund warrant a review of this fee.)
 - Police and Fire Impact Fees (The impact fees are for capital assets. The cost of the Police precincts is now known and the potential cost of the Northwest Fire Station is known. Revisions may be appropriate.)
 - Transportation Impact Fees (When the City revised its Transportation Impact Fee, the Industrial and Commercial components last adjustment was not implemented in order to provide these larger developments time to adjust to the fee. It is appropriate now adjust those fees.)
 - Storm Drain (These fees have not been examined for some time and need to be examined.)
4. **East Visalia Entrance Sign.** The budget proposes developing an entrance sign for East 198 and performing some clean up improvements for the several entrance signs on west 198 and highway 99, allocating \$50,000 for this project.

Major Departmental Budgetary Recommendations – Other than General Fund

- **The Convention Center is proposing a \$1.45 million telescopic seating project** that would make the exhibit hall a new type of venue. The new events that are expected would be a mixture of the following types:
 - 2 Conventions or Conferences (e.g. Jobs Daughters, Order of the Eastern Star)
 - 1 Tournament (e.g. karate, judo)
 - 1 Sporting Event (e.g. basketball, volleyball, boxing)
 - 3 Entertainment Events (e.g. Lipizzaner Stallions, wrestling, concert, comedy)

To help offset the cost of the seating, staff proposes adding a \$1.00 surcharge to the price of all tickets sold at the Convention Center. It is estimated this will generate approximately \$25,000 per year, including the new events. Another added benefit is the labor savings from setting up 2,000 chairs for many Exhibit Hall events. It is a very labor-intensive process to set up chairs with a potential savings in excess of \$12,000 per year, including the new events.



Telescopic Seating example

The Convention Center staff prepared an estimate of the costs and benefits of the project. Also included is an analysis if projections were off by 20 and 40 percent as shown below.

	Expected	20% Lower	40% Lower
<u>Revenues</u>			
Event Revenue	86,500	69,200	55,360
Ticket Surcharge	25,000	22,500	20,000
Labor Savings	12,000	11,000	10,000
Annual Benefit	\$123,500	\$102,700	\$85,360
Cost	\$1,450,000	\$1,450,000	\$1,450,000
Payback period	11.7	14.1	17.0
Implied Rate of Return	7.9%	5.9%	4.2%

The analysis suggests that the project pays for itself in less than 12 years if all the projections are hit their mark but the project still pays for itself in 17 years if their estimate of new events is off 40 percent.

The Convention Center has revised its capital budget to make this the major acquisition for the next 5 years, living within their annual \$300,000 a year General Fund contribution. The actual purchase would occur either this year or next year depending upon ordering and development of the project.

The City could either finance the purchase internally or finance the project. In either case, the project would still need Council approval as part of the purchasing process.

- **Utility Billing.** The City contracts with Cal Water to bill for the City's solid waste and waste water services. The City has traditionally billed accounts in arrears, at the end of the billing cycle. Cal Water bills in advance, at the beginning of the billing cycle. This difference causes multiple closing bills to be sent to customers, once at the beginning of the closing cycle from Cal Water and once at the close of the billing period for City services.

If the City revised its billing practices to bill in advance, then customers would not be confused by multiple closing bills and account management would be improved. Further, collections are improved because final bills are already paid. Billing practices are delegated to the Administrative Services Director who proposes to bill customers for 35 day periods for 6 months in order to put all the City's accounts on an advance billing process. For the average residential customer, this will mean an extra \$5 dollars a month. However, at the end of the catch up period, the customer's bill will be synchronized with Cal Water, avoiding the past billing problems customers have had. The proposed change is anticipated at the beginning of next year.

Risk Management

- **Retiree healthcare funding.** Beginning in fiscal year 2007/08, the City will begin reporting in its financial statements the accrued liability of any retiree health benefits. This liability will be millions of dollars. However, cities will be given 30 years to fully recognize this liability; in other words, the full liability will be added 1/30th a year for 30 years. Risk Management is in the process of working with an actuary to estimate the value of this liability and develop best practices to control the cost while being fair to the City's retirees. The actuary report should be complete by the end of August.

Currently, the City's retirees may participate in the City's healthcare plan for the same cost as an employee plus \$57.42 a month. Thus, a retiree less than 65 with a spouse pays just over \$200 a month. At age 65, the retiree plus spouse premium drops to \$144 a month. The monthly cost of the City's health plan is roughly \$1,000. As a result, the City's budget includes an annual cost for retiree health benefits of approximately \$1.7 million (171 retirees times \$842/month times 12 months.)

The most effective way to pay for long term costs, such as retiree healthcare, is through something like a pension plan. By prefunding, over 70 percent of the eventual benefit is paid for by interest. The school district will begin doing this next year by having each employee pay an additional \$25 a month towards the future cost of health care. Further, it makes sense to pay for a benefit at the same time services are being provided by the employee. Finally, employees, retirees and Council would probably prefer to have the benefit fully funded rather than leaving the funding to the vicissitudes of the day. Management recommends that the City begin prefunding the healthcare plan for retirees beginning in 2007/08, setting aside \$500,000 and consider how future cost increases in the health care plan would be shared by retirees after reviewing an actuarial report due by the end of August.

Personnel Recommendations.

City Management recommends funding 17.0 General Fund positions (this is a correction from the transmittal letter, reducing staffing request by 0.5) and 21 non-General Fund positions over two years. Although the number of proposed positions may seem substantial, the additions will still leave the

employees per 1000 population at the end of the budget less than the number of allocated positions just 4 years ago as shown in Chart II, City Work Force.

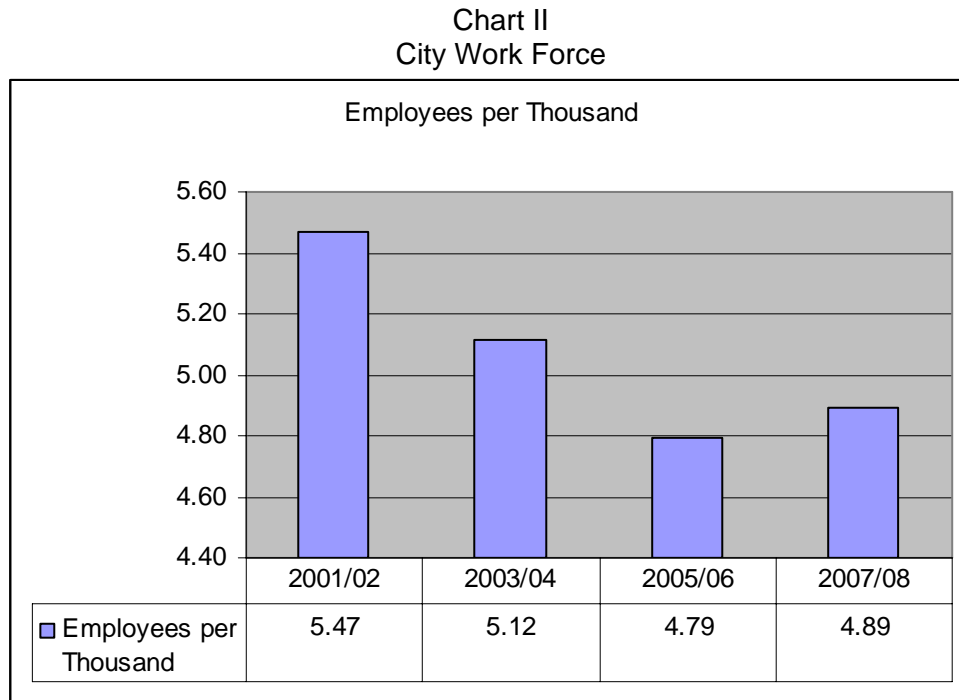


Table V, General Fund New Position Requests, and Table VI, Non-General Fund New Position Requests, lists the various requests, their rationale, full cost including benefits estimated at the top of their range and the City Manager’s recommendation. Because positions represent an ongoing cost, City Management has been slow to recommend any positions. As a result, some pent-up demand has happened which makes the length of these requests longer than usual. Further, a number of these positions offset other costs the City would otherwise incur, reducing the General Fund costs by almost \$500,000.

Proposed General Fund Staffing

- ***Public Works*** - The proposed General Fund staffing will improve the processing of capital projects and will assist in street maintenance contracts. The 2 public works inspectors will replace two private consulting contract inspectors, potentially saving the City \$60,000 a year in contract help.
- ***Police*** - The proposed General Fund increases provide the support staff to open the City’s two Police Precincts this coming winter. Each precinct will have a Duty Officer and a Records Clerk. One Records Clerk will be reassigned from the main office to the precincts.
- ***Parks and Recreation*** - The department has reorganized and realigned duties which effectively gave the department several new employees. The two additional recommended positions for Parks and Recreation provide support for the increasing number of Landscape and Lighting Maintenance Assessment Districts and successful internal custodial service unit. The custodial position will be fully offset by charges to other departments in-lieu of charges from outside custodial services. The office assistant will have some offset from increased revenues from LLMAD districts.

- **Fire** - The Measure T plan called for adding a new engine company this July. The City Council accelerated this plan last October by having the General Fund pay for the new company until this July. Part of that plan called for shifting floater or relief personnel to assigned positions.

The assignment of floater positions to assigned positions left 19 personnel on each of the three Fire shifts. Because Fire has a mandatory staffing level of 18 positions, 3 on each apparatus, the reduction in floater personnel has led to substantially more overtime cost. This increase is justified by the fact that 18 regular personnel will require almost two additional personnel to cover vacation and sick leave.

As a result, management recommends hiring 3 new fire fighter/paramedics to reduce individual overtime costs. The savings in overtime cost will substantially pay for the additional personnel.

- **Community Development** - The proposed positions in Community Development are designed to address two issues: increased efforts in City planning and the development of a Neighborhood Preservation and Revitalization effort. With a growing community, planning and preserving the community will take greater efforts. These positions address these concerns: an additional assistant planner to handle increased planning workload; a combined building inspector to advance the Preservation and Revitalization effort; and an office assistant to support the required notification and project tracking caused by the preservation and revitalization work. Part of the Neighborhood Revitalization personnel may be paid for from CDBG funds.
- **Administrative Services** - Administrative Services supports the City's operations. Without proper support, the departments are hindered in providing services to the community. The proposed 2.5 positions are 1/2 management analyst for Human Resources, a computer technician for Information Services to maintain the City's 400 plus desk top computers and a financial analyst in the second year to focus on special projects including the maintenance of impact fees, LLMAD accounting and development of performance measurements.

The computer technician is a recommendation by the Department Heads. Department Heads recently formed an Information Services steering committee to direct and coordinate the City's efforts on implementing and maintaining information systems throughout the City. This group uniformly identified the need to increase our effort in delivering information systems as a top priority across departments. The group endorsed an idea that by freeing up system analysts positions, more effort could be put into implementing computer or technological solutions. As a result, the Department Heads recommended hiring this position.

The Human Resource management analyst position, which is shared with Risk Management, will assist the division in efficiently handling the increasing personnel demands of the City. With 5 MOU groups, the personnel administration is more complicated. Labor relations for the last contract required over 30 meetings and a year to complete. In addition, the additional 1/2 of a position would improve training and increase recruitment capacity.

Table V

General Fund		2006/07 and 2007/08						
New Position Requests		2006/07 and 2007/08						
Department	Division	Position/Classification	# of pos	Comments	CM Rec.	Cost	General Fund	
							2006/07	2007/08
Recommended								
Public Works	Engineering	Public Works Inspectors	2	Contract, to handle increased workload, offset by reduction in \$180k in contract inspections	Rec.	128,872	128,872	
Public Works	Traffic	Traffic Engineering Asst.	1	Able to improve traffic safety CIP processing, may assist in Street maintenance contracting	Rec.	91,623	91,623	
Police	Administration	Duty Officer	2	Staffing required for two new precincts	Rec.	118,026	118,026	
Police	Administration	Police Records Specialist	1	Provide clerical support at new precinct, one position to come from current personnel	Rec.	36,353	36,353	
Parks & Rec.	Parks/Urban	Office Assistant/Sr.	1	Provide admin support for Landscape and Lighting Maintenance Assessment Districts	Rec.	55,335	55,335	
Parks & Rec.	Buildings	Lead Custodial Serv Wkr	1	Provide lead coverage and oversight for split shifts	Rec.	54,300	54,300	
Fire	Operations	Firefighter/Paramedia	3	Relief positions to maintain staffing levels, offset by \$285,000 in overtime cost.	Rec.	315,426	315,426	
Comm. Dev.	Planning	Assistant Planner	1	Workload in planning division	Rec.	75,407	75,407	
Comm. Dev.	Neighborhood Preservation	Combined Building Inspector	1	Support Neighborhood Revitalization and Preservation efforts	Rec.	74,496	74,496	
Comm. Dev.	Neighborhood Preservation	Admin. Assistant (SR.)	0.5	Support Neighborhood Revitalization and Preservation efforts	Rec.	29,500	29,500	
Administration	CM	Office Assistant/Sr. Off Asst.	1	Assist City Manager's office, replace hourly clerical, offsetting cost by \$16,000	Rec.	55,335	55,335	
Admin Services	MIS	Computer Technician	1	Provide desktop support functions in departments, freeing analyst to work on new technology projects	Rec.	65,000	65,000	
Admin Services	HR/Risk	Management Analyst	0.5	Improve Risk and HR with management response capabilities	Rec.	46,000	46,000	
Admin Services	Finance	Financial Analyst	1	Impact fees, provide support on special projects (Sue Merrill replacement)	Rec.	92,000		92,000
			17.0			1,237,673	1,145,673	92,000
						Offset	(488,000)	0
						Net Cost	657,673	92,000

- **Administration** - An office assistant is proposed for the City Manager's Office. The office is now located separate from the other main locations of City office personnel. As result, the office needs to provide better coverage in order to support the City Council and Manager. This position will be partially offset by a reduction of \$16,000 in hourly staffing costs.

Non-General Fund Positions

- **Administration (Transit)** - Transit proposes an analyst to assist them in their management of the Transit system and a potential federal contract. The City is working to develop an agreement with the Federal government to provide a shuttle service between Visalia and the Sequoia and Kings National Parks. Further, the Transit program would use this analyst to increase the contract monitoring of the expanded transit system in Visalia. The cost of this position is substantially offset by a reduction in private consulting agreements.
- **Administrative Services** - The proposed staffing additions is for ½ a management analyst, the other ½ would be paid for by Human Resources. Currently, these two functions share a management analyst. About 10% of the City's budget is dedicated to health care, liability, workers' compensation and property liability programs. Proper management of these functions saves the City money and improves the total operation of the City. Increased demands upon this division have led to this recommendation.
- **Community Development** - Part of the Administrative Assistant position in Neighborhood Revitalization may be paid for from CDBG funds if work is being done in CDBG targeted areas.

- **Fire** - The Measure T plan called for adding a new engine company this July. The City Council accelerated this plan last October by having the General Fund pay the new company until this July. As of July, Measure T will begin paying for 4 firefighter positions.
- **Police** - Measure T is scheduled to fund 10 new officers, 5 in 2006/07 and another 5 in 2007/08. With these new officers, the City will have added 20 Measure T officers over the last four years.

Table VI

Non-General Fund Positions									
New Position Requests									
2006/07 and 2007/08									
Department	Division	Position/Classification	# of pos	Comment	CM Rec.	Annual Cost	Fund	2006/07	2007/08
Recommended									
Admin Services	HR/Risk	Management Analyst	0.5	Improve Risk and HR with management response capabilities	Rec.	46,000	Risk	46,000	
Administration	Transit	Transit Planner (Adm. Analyst)	1	Help manage Transit System, SEKI contract	Rec.	76,594	Transit	76,594	
Comm. Dev.	Neighborhood Preservation	Admin. Assistant (SR.)	0.5	Support Neighborhood Revitalization and Preservation efforts	Rec.	29,500	CDBG	29,500	
Police	Patrol	Police Officer	5	Measure T; staffing	Rec.	700,450	Meas. T	700,450	
Police	Patrol	Police Officer	5	Measure T; staffing	Rec.	712,515	Meas. T		712,515
Public Works	Engineering	Associate Civil Engineer	1	May be charged to Projects2	Rec.	97,611	CIP Proj.	97,611	
Public Works	Solid Waste	Office Assistant	1	Reduce lost calls, handle volume	Rec.	55,335	Solid Waste	55,335	
Public Works	Solid Waste	SW Maint & Delivery Wkr	1	Reduce overtime; growth in commercial accounts	Rec.	56,929	Solid Waste	56,929	
Public Works	SW - Comm	Solid Waste Operator	1	Limited to growth in commercial accounts	Rec.	56,929	Solid Waste	56,929	
Public Works	SW - Res	Lead SW Operator	1	Provide lead coverage; reduce overtime	Rec.	62,559	Solid Waste	62,559	
Public Works	SW - Res	Solid Waste Operator	1	Limited to growth in residential accounts	Rec.	56,929	Solid Waste		56,929
Public Works	Solid Waste	Natural Resources and Conservation Officer	1	Replace contract w/Sunset; consolidate with Water Conservation and create Natural Resource position	Rec.	58,999	Several - SW, WWTP		58,999
Public Works	Sanitary Sewers	Wastewater Maint Worker	2	Phase II Storm water Permit requirements	Rec.	52,334	WWTP	52,334	
total positions						2,062,684		1,234,241	828,443

- **Public Works** - The Non-General Fund staffing requests are designed to handle increased service demand. Solid Waste needs to add a driver for every 1700 new residential accounts or 600 new commercial accounts. The new drivers are to meet those route demands. In addition, as total demand increases, call volumes increase and the need to have relief personnel increases also. Specifically, the department is recommending adding 4 drivers and one office assistant to Solid Waste.

Public Works also proposes adding an Associate Engineer to complete needed capital projects. The respective capital funds will pay the cost of the engineer.

Finally, Waste Water proposes to hire two maintenance workers who will ensure that the City complies with the National Pollutant Discharge Elimination System (NPDES) requirements. The City is charged with monitoring and managing:

417 miles of sanitary sewer mains

204 miles of storm sewer lines
 7,000 sewer manholes
 3,800 storm drain manholes

6,200 catch basins
 35 storm pumps
 14 sanitary sewer pumps
 81 ponding basins
 4 ditches and 12 grates

These two maintenance workers would monitor and maintain these facilities and increase the City's ability to respond to winter storm events.

Prior Discussions.

Council reviewed funds that are projected to have negative available balances, in other words, the commitments on the funds are more than what the fund currently has in resources. These funds need to be watched closely to assure that they correct themselves and are able to return to full financial health. Seventeen of the City's 73 funds are on the watch list and might be classified as shown on Table I, Analysis of Funds with Negative Available Fund Balance.

Table I		
Analysis of Funds with Negative Available Fund Balance		
Fund	Estimated	
	Ending Fund or Cash Balance less Capital Budgets (Avail. Bal.) 6/30/07	Ending Fund or Cash Balance less Capital Budgets (Avail. Bal.) 6/30/08

Funds which will repay their advances within a short time period

Convention Center	(442,410)	(1,359,122)
Ground water recharge	(104,000)	(52,100)
Recreation Park Stadium	(56,951)	(56,951)
Sales Tax, Police	(768,981)	(208,523)
Solid Waste	1,052,793	(426,986)

Funds which will repay their advances over long time period

Kaweah Lake	(1,603,200)	(1,449,800)
Library Impact Fee	(374,000)	(323,700)
Parking District	(3,934,280)	(2,125,638)
RDA - East Visalia	(4,948,306)	(4,870,879)
State Transportation	(694,316)	(773,316)
Valley Oak Golf	(577,322)	(251,789)

Table I		
Analysis of Funds with Negative Available Fund Balance		
Fund	Estimated	
	Ending Fund or Cash Balance less Capital Budgets (Avail. Bal.) 6/30/07	Ending Fund or Cash Balance less Capital Budgets (Avail. Bal.) 6/30/08

Funds which need intervention to correct their fiscal position

Fire Impact Fees	(3,548,020)	(2,859,520)
Police Impact Fees	(4,279,307)	(3,305,007)
Special Service Districts, Open Space	(5,100)	(5,137)
Storm Sewer Construction	(959,900)	(1,168,500)
Storm Sewer Maintenance	(1,118,645)	(1,518,306)
Waterways	81,203	(362,497)

These final listing of funds will be brought back to Council for further review, proposing corrective action as appropriate.

Conclusions

This year's budget provides an opportunity for the City Council to make progress towards implementing a number of Council's goals. The recommendations made in this budget are designed to be sustainable and fiscally responsible. At the same time, the recommendations build a better Visalia by addressing the needs of a growing community.

Next Steps

As part of tonight's discussion, Council should conduct a public hearing to receive community input on the budget. Staff recommends then continuing the item until June 26, 2006. At the June 26, 2006 meeting, further adjustments to the budget could be made. Council will also receive the Prop. 4 spending limit report. After those actions, staff recommends adopting the budget.

The item is proposed to be continued from the June 19, 2006 meeting because the City's Charter requires that the budget be adopted as part of a regular meeting. By continuing the meeting from June 19, 2006, the budget adoption would have been considered as part of the regular meeting.

Prior Council/Board Actions:

Committee/Commission Review and Actions:

Alternatives:

Attachments:

Recommended Motion (and Alternative Motions if expected):

- 1) Discuss and provide appropriate direction on the decision points outlined in the staff report;
- 2) Conduct a public hearing; and,
- 3) Continue this item until June 26, 2006 for final consideration.

Environmental Assessment Status

CEQA Review:

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Copies of this report have been provided to:

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 19, 2006

Agenda Item Number (Assigned by City Clerk): 5

Agenda Item Wording: Request Redevelopment Agency Board authorization to grant utility easements to Southern California Edison, California Water Service Co., The Gas Co., Comcast, and SBC/ATT, for the development of Agency owned land at 1631 North Encina Street.

Deadline for Action: none

Submitting Department: Community Development

Contact Name and Phone Number:
Sharon Sheltzer, Project Manager, 713-4414

Department Recommendation:

That the Redevelopment Agency Board authorize the Executive Director to sign the Grant of Easements to Southern California Edison (SCE), California Water Service Co., The Gas Co., Comcast, and SBC/ATT, for installation of utilities for the development of four single family residential lots for affordable housing.

Summary/background:

On May 15, 2006, The City Council authorized awarding a contract to Dunn's Sand Inc. for the installation of subdivision improvements for four residential lots located at 1631 N. Encina Street. Part of the contractor's work is to install utilities to each of these lots. Each utility company requires an easement for the installation of their conduit or pipe, vaults, manholes and appurtenant equipment or fixtures.

On behalf of Southern California Edison, Spectrum Land Services has prepared an easement description that has been reviewed by the City Engineering Department. This easement description may be shared by all of the utility companies, but each company requires an individual Grant of Easement to be recorded in their name.

Prior Council/Board Actions:

1993 City Council approved purchase of lots

April 5, 2004 Approval of Construction Management Agreement with VIAH for development of 1631 N. Encina Street

Subject: Encina utility easements
Sharon Sheltzer

This document last revised: 6/16/06 9:58:00 AM

File location and name: H:\(1) AGENDAS for Council\2006\061906\ltme 5 Encina agenda draft June 19, 2006.doc

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 1

Review:

Dept. Head
(Initials & date required)

Finance _____
City Atty
(Initials & date required or N/A)

City Mgr
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

May 15, 2006 Approval of contract with Dunn's Sand, Inc. for subdivision improvements

Committee/Commission Review and Actions:

April 14, 2004 Submitted subdivision plan to Site Plan Review

October 4, 2004 Planning Commission adoption of CUP 2004-27 by Resolution No. 2004-93

Alternatives: NA

Attachments: Sample Grant of Easement

Recommended Motion (and Alternative Motions if expected):

That the Redevelopment Agency Board authorize the Executive Director to sign the Grant of Easements to Southern California Edison (SCE), California Water Service Co., The Gas Co., Comcast, and SBC/ATT, for installation of utilities for the development of four single family residential lots for affordable housing.

Environmental Assessment Status

CEQA Review: not required

NEPA Review: Environmental Assessment 2003-05: Categorical Exclusion

Tracking Information: Sign Grant of Easements, forward copies to utility companies and record.

Copies of this report have been provided to:

Subject: Encina utility easements

Sharon Sheltzer

This document last revised: 6/16/06 9:58:00 AM

File location and name: H:\(1) AGENDAS for Council\2006\061906\ltme 5 Encina agenda draft June 19, 2006.doc

Subject: Encina utility easements
Sharon Sheltzer

This document last revised: 6/16/06 9:58:00 AM

File location and name: H:\(1) AGENDAS for Council\2006\061906\lme 5 Encina agenda draft June 19, 2006.doc

City of Visalia Agenda Item Transmittal

Meeting Date: June 19, 2006

Agenda Item Number (Assigned by City Clerk): 6b

Agenda Item Wording: Approval of continuing services with Community Services and Employment Training (CSET) for the operation of the City's Senior Home Repair Program through an agreement for three (3) years with authorization and the option to extend the contract for 2 one-year extensions thereafter, at the rate of \$91,000 per year.

Deadline for Action: June 30, 2006

Submitting Department: Community Development

Contact Name and Phone Number: Michael Olmos, 713-4332
Fred Brusuelas, 713-4364
Rhonda Haynes- 713-4460

Department Recommendation: Staff recommends that the City Council:

1. Authorize the City Manager and City Attorney to make any minor or technical changes to the proposed contract/agreement; and
2. Authorize the City Manager to execute a new contract/agreement with Community Services and Employment Training (C-SET) and extending services for an additional 3 years with the authorization for the option to extend the contract 2 one-year extensions; and
3. Direct the Finance to make the appropriate budget adjustments to (Community Development Block Grant Funds (CDBG)) from \$87,000 to \$91,000 per year.

Summary/background:

CSET has administered the Senior Home Repair Program for the City as a CDBG sub-grantee since January 1994. In 1999 the City sent out a Request for Proposal for this and other housing activities. CSET was selected to operate the program as they were the only respondent to the citywide request and their proven success in conducting the work. In 2002, the City approved an addendum extending the agreement for the operation of the program for an additional 3 years. The proposed and approved 3 year amendment/extension allowed CSET to continue providing services under City Staff supervision and allowed better planning and coordination of future activities without having to return to the City each year to request continued funding. An extension was allowed up to June 30, 2006.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 5

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

Enterprise Community Partners, Inc., a technical assistance provider through HUD's HOME Technical Assistance program has evaluated all of the housing programs funded by The City of Visalia and has determined that the Senior Minor Home Repair Program, administered by Community Services Employment Training is a very effective and well managed program. As part of their analysis, Enterprise conducted a series of interviews of stakeholders in the City's housing programs and there was a great deal of support for the program. Stakeholders felt that there is a real need for low income seniors to receive assistance with minor repairs and that the Senior Minor Home Repair Program helps to meet that need in a very cost efficient manner. The program not only benefits Visalia's low income seniors but it also provides employment training opportunities and improves neighborhoods by improving the condition of housing in need of minor repairs.

In 1994, the first year that CSET administered the program, there were approximately 74 property owners participating in the program. In the Five Year Consolidated Plan 2000-2005, the objective was to provide 3000 repairs. The actual repairs provided were 4,183, accomplishing 140% of the goal. The current year 2005-2006 goal is to provide 600 repairs to the participants of the program. As of April 2006, CSET has provided 747 repairs to 493 participants in the program, exceeding the annual goal by approximately 20%. Two months remain in the program year ending June 30, 2006. The service in which this program provides to the senior community has continued to increase.

This program continues to be very successful and is an example of leveraging City dollars. Where the City provides funds to perform labor for making repairs to eligible participants' residential units, Kings Tulare Area Agency on Aging, a branch of the Health and Human Services, provides the materials. CSET promotes our program through their Energy Assistance Orientations, visits to the Visalia Senior Center and Tulare County Health and Human Services Agency and through their Weatherization Program. At least 25% of the Weatherization Program participants benefit from our Senior Home Repair Program. The estimated value of these leveraged services is \$404,550.

Funds for this program were budgeted in the Fiscal Year 2005/2006 and 2006/2007 Action Plans. The total budgeted for the year is \$86,000, or \$7,166.67 per month. CSET employs one full time, one part time and one full time student to the program. The actual cost to CSET for the employees is approximately \$125,000 per year. With the increase in services, participants, and the need for additional staff to administer the program, City staff recommends that the budget be increased to \$91,000 or \$7,583.34 per month. This is an increase of only \$4,000 per year or \$333.34 per month for the use of Community Development Block Grant Funds (CDBG).

Prior Council/Board Actions:

2002 – Council approved an addendum extending the agreement for the operation of the program for 3 years, with authorization to extend up to an additional year.

2001 – Council approved second amendment extending the contract for 1 year.

2000 - Council approved an addendum extending the contract for 1 year.

1999 - Council entered into an agreement with CSET for the operation of the Senior Home Repair Program.

1994-1999 agreements were entered into between the City and CSET.

Committee/Commission Review and Actions: None

Alternatives: An alternative to extending or amending the existing agreement with CSET, is to prepare a Request for Proposal. This would allow other non-profit agency's to compete for the administration of the program and at the same time bids may come through at a higher cost.

Attachments: Letter from Community Services Employment Training, Danny Santos, Energy & Housing Department Director.

Recommended Motion (and Alternative Motions if expected): Staff recommends that the City Council:

1. Authorize the City Manager and City Attorney to make any minor or technical changes to the proposed contract/agreement; and
2. Authorize the City Manager to execute a new contract/agreement with Community Services and Employment Training (C-SET) and extending services for an additional 3 years with authorization to have the option to extend the contract 2 one-year extensions thereafter; and
3. Direct the Finance to make the appropriate budget adjustments to (Community Development Block Grant Funds (CDBG)) from \$87,000 to \$91,000 per year.

Environmental Assessment Status

CEQA Review: n/a

NEPA Review: n/a

Tracking Information: (*Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date*) If approved: 1) create agreement; Attorney review; and prior to expiration- review contract requirements, deadlines, extensions, etc.

Copies of this report have been provided to:

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 19, 2006

Agenda Item Number (Assigned by City Clerk): 6c

Agenda Item Wording: Authorize the City Manager to apply for an alternative fuel vehicle grant in the amount of \$594,000 for seven Compressed Natural Gas (CNG) Solid Waste trucks and six CNG transit buses from The San Joaquin Valley Air Pollution Control District's (SJVAPCD) Heavy-Duty Engine Emission Reduction Incentive Program. **Resolution 2006-55 required.**

Deadline for Action: June 19, 2006

Submitting Department: Public Works

Contact Name and Phone Number: Andrew Benelli, X4340
Jim Bean, X4564, Monty Cox, X4591

Department Recommendation

Authorize staff to apply for grant funding totaling \$594,000 for seven CNG Solid Waste trucks and six CNG transit buses from the San Joaquin Valley Air Pollution Control District's (SJVAPCD) Heavy-Duty Engine Emission Reduction Incentive Program, to continue deployment of heavy duty natural gas vehicles for the City of Visalia.

Summary/Background

The city garbage trucks and transit buses are required by the State to adhere to much stricter fuel emission control standards, and by taking advantage of the SJVAPCD program grant, the City will take a proactive stance toward vehicle emissions and reducing pollution in the Central Valley, which has one of the highest air pollution indexes in the country.

The City's program entails the acquisition of thirteen natural gas vehicles to replace eleven existing diesel vehicles. The \$594,000 in grant funding requested is to cover a portion of the differential costs not budgeted by the City for the replacement of current diesel vehicles.

Additional funding required to purchase the seven solid waste vehicles will come from existing reserves in the Solid Waste enterprise fund. Funding required for the six transit buses will come from the Transit Division's vehicle replacement fund and from Federal Highway grants (CMAQ). The Federal Highway grants will pay for the diesel equivalent portion of the cost of the vehicles, which is \$3,200,000. Consequently there will not be any unbudgeted additional expense to the General Fund as a result of this grant. In accordance with the rules established for the Heavy-Duty Engine Emission Reduction Incentive Program, the City staff is requesting the full \$594,000 in grant funding to offset the cost of the thirteen vehicles referenced above.

For action by:
 City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:
 Work Session
 Closed Session

Regular Session:
 Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 2

Review:

Dept. Head _____
(Initials & date required)

Finance NA
City Atty NA
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

All CNG vehicles within the City's fleet are currently refueling daily at the Visalia Unified School Districts CNG refueling station located at North Mooney and Houston. The City of Visalia's refueling station is scheduled to be operational by January 2007, which will be located at the Corporation Yard on Ben Maddox.

Justification:

The purpose of buying these seven alternative fuel solid waste trucks and six transit buses is to be proactive towards complying with California emissions regulations. The State of California requires that solid waste collection vehicle fleets and transit buses meet strict emission control guidelines. Purchasing these alternative fuel vehicles will continue the City of Visalia's efforts toward cleaner air quality and complying with current and future emissions control regulations.

Department Recommendation:

Authorize the City Manager to apply for an alternative fuel vehicle grant in the amount of \$594,000 to purchase seven CNG Solid Waste trucks and six CNG transit buses from the San Joaquin Valley Air Pollution Control District's (SJVAPCD) Heavy-Duty Engine Emission Reduction Incentive Program.

Prior Council/Board Actions:

Authorized staff to apply for SJVAPCD funding in July 2003, 2004 and 2005. Authorized staff to apply for TCAG/ CMAQ funding in June 2004. Authorized staff to apply for Department of Energy funding in June 2004.

Committee/Commission Review and Actions:

Alternatives: Continue to operate existing diesel trucks and buses. Do not to apply for the grant.

Attachments: None

Recommended Motion (and Alternative Motions if expected):

I move to authorize the City Manager to apply for an alternative fuel vehicle grant in the amount of \$594,000 for seven CNG Solid Waste trucks and six CNG transit buses from The San Joaquin Valley Air Pollution Control District's (SJVAPCD) Heavy-Duty Engine Emission Reduction Program, by approving Resolution 2006-55.

Environmental Assessment Status

CEQA Review:

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

RESOLUTION NO. 2006-55

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA ENDORSING APPLICATION UNDER THE HEAVY DUTY ENGINE EMISSIONS REDUCTION INCENTIVE PROGRAM BY 2006 SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT GRANTS

WHEREAS, the City of Visalia desires to share in regional goals of cleaner air and recognizes the value that clean air has in benefiting the health of Visalia's citizens, attracting businesses, and improving the quality of life in Visalia: and

WHEREAS, the City of Visalia is eligible to receive grant funds towards the purchase of Alternative Fuel Vehicles: and

WHEREAS, additional heavy duty vehicles are needed by the City of Visalia in the near future by the Sanitation Department, and the use of CNG vehicles would be of benefit to the City towards reducing harmful emissions: and

WHEREAS, the San Joaquin Valley Air Pollution Control District has provided the City an opportunity to enhance the use of Visalia's Capital budget during FY 2006/2007 for Clean Air Projects: and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Visalia does hereby resolve, determine, and find as follows:

Section 1. The City Council does fully support the use of CNG powered vehicles as demonstration of the City's commitment to clean air.

Section 2. The City Council does fully support the concepts as defined in the City's application for funding under said SJVAPCD Heavy-Duty Engine Emissions Reduction Incentive program, including the project implementation schedule and all other elements.

Section 3. The City's staff is authorized to apply for SJVAPCD Heavy- Duty Engine Emission Reduction Incentive funding on behalf of the City of Visalia under the Fiscal Year 2006 – 07 Budget Year. Capital Budget funds have been identified to support the City's application to cover the differential costs associated with CNG vehicles.

PASSED AND ADOPTED: STEVEN M. SALOMON, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF TULARE) ss.
CITY OF VISALIA)

I, Steven M. Salomon, City Clerk of the City of Visalia, certify the foregoing is the full and true Resolution 06-_____ passed and adopted by the Council of the City of Visalia at a regular meeting held on June 19, 2006.

Dated: _____, 2006

STEVEN M. SALOMON, CITY CLERK

By Roxanne Yoder, Chief Deputy

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 19, 2006

Agenda Item Number (Assigned by City Clerk): 6d

Agenda Item Wording: Award a contract for the Caldwell Avenue Widening Project from West Street to Santa Fe Street including a new traffic signal at Santa Fe Street and signal upgrades at Court Street and West Street to the low bidder R. J. Berry Jr., Inc. in the amount of \$2,295,333.00. Project # 1241-00000-720000-0-9211-2004.

Deadline for Action: July 8, 2006 (30 days after bid opening)

Submitting Department: Public Works

Contact Name and Phone Number: David Jacobs 713-4492,
Jim Funk 713-4540, Fred Lampe 713-4270

Department Recommendation: The Public Works Department recommends Council award a contract for the Caldwell Avenue Widening Project from West Street to Santa Fe Street including a new traffic signal at Santa Fe Street and signal upgrades at Court Street and West Street to the low bidder R. J. Berry Jr., Inc. in the amount of \$2,295,333.00 and authorize funds in the amount of \$2,650,000.00 be transferred from the Transportation Impact Fund (1241) to Project # 1241-00000-720000-0-9211-2004.

Summary/background: The project will widen Caldwell Avenue from West Street to Santa Fe Street to ninety feet from curb to curb. The proposed roadway will have two traffic lanes in both the eastbound and westbound directions. The project will install curb and gutter and raised median islands with street lighting. Santa Fe Street, at the intersection with Caldwell Avenue, will be widened to its ultimate width and traffic signals will be installed. The existing traffic signals at West Street and Caldwell Avenue and Court Street and Caldwell Avenue will be modified to the new lane configuration and additional detector loops will be installed.

The California Public Utilities Commission has required the existing railroad crossing at Caldwell Avenue west of Santa Fe Street be upgraded. The required upgrade will include concrete approach aprons on both sides of the tracks. New signaling equipment including crossing gates must also be installed along with a lighted warning cantilever facing eastbound traffic. The railroad signaling equipment will be connected to the traffic signals at Santa Fe Street to coordinate train crossings. Funds budgeted to project 1111-00000-720000-0-9348-1999 will be used to pay San Joaquin Valley Railroad to install the railroad crossing upgrades.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): _____

Review:

Dept. Head AJB 6/13
(Initials & date required)

Finance EF 6/3/06
City Atty NA
(Initials & date required
or N/A)

City Mgr SS 6/14
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

Alternate "A" is a left hand turn pocket, a commercial drive approach, and miscellaneous items that have been added to the project to serve the Tuscan Plaza Office Complex which is being developed on the south side of Caldwell Avenue between Court Street and Santa Fe Street. The cost of the turn pocket, drive approach, and other items will be reimbursed by the developer. The reimbursement amount will be \$14,226.50 as shown below.

The project should be completed by the end of November 2006.

On June 8, 2006 city staff opened two bids for the Caldwell Avenue Widening Project from West Street to Santa Fe Street. The results of the bid opening are as follows:

	Base Bid	Alternate "A"	Total
1. R. J. Berry Jr., Inc.	\$2,281,106.50	\$14,226.50	\$2,295,333.00
2. Lee's Paving Inc.	\$2,873,083.80	\$31,201.00	\$2,904,284.80
Engineer's Estimate	\$2,402,793.50	\$20,731.50	\$2,423,525.00

R. J. Berry Jr., Inc. has been in business since 1983. They have a proven record of satisfactorily completing paving projects for the City of Visalia. Some examples include widening Ben Maddox from Caldwell to K Road, McAuliff improvements at Golden West High School, and Akers widening at El Diamante High School.

Presently R. J. Berry Jr., Inc. is completing the Akers Street Improvements from Caldwell Avenue to Whitendale Avenue and constructing the McAuliff Street Extension from Houston Avenue to Mill Creek. Staff will ask to file a notice of completion on the Akers Street Project in the near future.

R. J. Berry Jr., Inc. is a California Corporation. The president is Robert J. Berry Jr., vice president is Paul D. Bibb, and secretary-treasurer is Linda J. Berry. There are no other directors and no other stockholders owning more than 10% equity interest in the corporation.

The Caldwell Avenue Widening Project from West Street to Santa Fe Street # 1241-00000-720000-0-9211-2004 is the second phase of a multi-year, multi-phase project begun in 2000 to widen Caldwell Avenue from Stonebrook Street to Lovers Lane. Funds allocated to the project have been used to purchase right of way, design, and construct the first phase of the project from Stonebrook Street to West Street. Funds have also been used to purchase right of way for and design this second phase from West Street to Santa Fe Street. Staff recommends that a total of \$2,650,000.00 be transferred from the Transportation Impact Fund (1241) to Project # 1241-00000-720000-0-9211-2004. This will provide \$2,295,333.00 for construction and \$354,667.00 for signal poles, construction staking, project management, testing, inspection, and contingencies (about 15%). Staff anticipated these costs while planning the 06/08 budget currently being reviewed by Council. The anticipated cost was placed in the capital expenditures line item and will be added to the Caldwell project on approval of Council.

Prior Council/Board Actions: Council adopted the Mitigated Negative Declaration on February 22, 2000.

Council approved several right of way purchases along Caldwell Avenue and Santa Fe Street from November 2002 through April 2004.

Council authorized staff to bid this project using non-prevailing wages on February 21, 2006.

Committee/Commission Review and Actions: None

Alternatives: Do not approve contract.

Attachments: Location Map, Bid Opening Spreadsheets, and Contract Proposal (listing ownership)

Recommended Motion (and Alternative Motions if expected): I move to award a contract for the Caldwell Avenue Widening Project from West Street to Santa Fe Street including a new traffic signal at Santa Fe Street and signal upgrades at Court Street and West Street to the low bidder R. J. Berry Jr., Inc. in the amount of \$2,295,333.00 and authorize funds in the amount of \$2,650,000.00 be transferred from the Transportation Impact Fund (1241) to Project # 1241-00000-720000-0-9211-2004.

Environmental Assessment Status

CEQA Review: Mitigated Negative Declaration, February 2000

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Staff will request a notice of completion when the project is built.

Copies of this report have been provided to:

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 19,2006

Agenda Item Number (Assigned by City Clerk): 6e(1)

Agenda Item Wording: Request authorization to file a Notice of Completion for Project No. 4311-00000-720000-0-9451-2005 the Miscellaneous Sanitary Sewer Improvements.

Deadline for Action: None

Submitting Department: Public Works Department

Contact Name and Phone Number: David Jacobs 713-4492,
Jim Funk 713-4540, Manuel Molina 713-4491

Department Recommendation: Staff recommends that authorization be given to file a Notice of Completion for Project No. 4311-00000-720000-0-9451-2005, the Miscellaneous Sanitary Sewer Improvements.

Summary/background: The project consisted of installing 8 inch sanitary sewer main lines in older annexed county islands where most homes had septic tanks and leech field systems which were failing. In addition, 4 inch sewer laterals were also installed to the property line to those residents that were willing to participate as part of the project.

All aspects of the project have been completed by Bill Nelson General Engineering Construction Inc. at a final cost of \$554,750.00. The contract amount for this job was \$547,750.00. The overage of \$7,000.00 (1.28%) was due to two (2) additional change orders as follows.

- 1) Plans showed thirty five (35), 4 inch sewer laterals to the property lines and during the course of construction two additional residents requested to have laterals installed so that they may connect to City sewer therefore adding two (2) additional laterals to the project.

- 2) As part of the project, an 8 inch sanitary sewer main line was installed on Salle Court which required construction of a manhole in Caldwell Avenue. Due to the high traffic volume on Caldwell Avenue, it was determined that in order to expedite the manhole installation and to minimize time to compact around the manhole, base rock should be used to backfill around the manhole.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 2

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

Prior Council/Board Actions: Award of contract on November 7, 2005.

Committee/Commission Review and Actions: None

Alternatives: None

Attachments: (Exhibit A) Location Maps

Recommended Motion (and Alternative Motions if expected): I hereby move to authorize filing the Notice of Completion for Project No. 4311-00000-720000-0-9451-2005 the Miscellaneous Sanitary Sewer Improvements.

Environmental Assessment Status

CEQA Review: Yes

NEPA Review: Yes

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Copies of this report have been provided to:

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 19, 2006

Agenda Item Number (Assigned by City Clerk): 6e(2)

Agenda Item Wording: Request authorization to file a Notice of Completion for Parcel Map 2003-06, located 200 feet west of the intersection of Oak Avenue and Irma Street.

Deadline for Action: None

Submitting Department: Public Works Department

Contact Name and Phone Number:

Ed Juarez – 713-4446
Andrew Benelli – 713-4340

Department Recommendation:

The recommendation is that City Council give authorization to file a Notice of Completion as all the necessary improvements for this Parcel Map have been completed and are ready for acceptance by the City of Visalia. The Parcel Map was developed by Hariton Homes Corporation. Hariton Homes Corporation has submitted a fixed CD in the amount of \$981.21 pledged to the City of Visalia to guarantee the improvements against defects for one year.

Summary/background:

Prior Council/Board Actions:

Final Map recording was approved at Council meeting of April 5, 2004.

Committee/Commission Review and Actions: The tentative Parcel Map 2003-06 was approved by Planning Commission on September 8, 2003.

Alternatives: N/A

Attachments: Location Sketch, Vicinity Map and Developer Disclosure.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 1 Min.

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

Recommended Motion (and Alternative Motions if expected):

I hereby authorize filing a Notice of Completion for Parcel Map 2003-06.

Environmental Assessment Status

CEQA Review:

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Copies of this report have been provided to:

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 19, 2006

Agenda Item Number (Assigned by City Clerk): 6e(3)

Agenda Item Wording: Request authorization to file a Notice of Completion for Shannon Ranch Units 7 & 10, containing 123 lots, located at the northwest and southwest intersection of County Center and Shannon Parkway.

Deadline for Action: June 19, 2006

Submitting Department: Public Works Department

Contact Name and Phone Number: Andrew Benelli 713-4340,
Patrick Barszcz 713-4241

Department Recommendation: The recommendation is that City Council give authorization to file a Notice of Completion as all the necessary improvements for this subdivision have been completed and are ready for acceptance by the City of Visalia. The subdivision was developed by Centex Homes. Centex Homes has submitted a maintenance bond in the amount of \$130,211.16 as required by the Subdivision Map Act to guarantee the improvements against defects for one year.

Summary/background:

Prior Council/Board Actions: Final Map recording was approved at Council meeting of February 17, 2004.

Committee/Commission Review and Actions: The tentative subdivision map for Shannon Ranch Units 7 & 10 was approved by Planning Commission on June 3, 2002.

Alternatives: N/A

Attachments: Location sketch, Vicinity Map and Developer Disclosure.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 1 Min.

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required
or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

Recommended Motion (and Alternative Motions if expected):

I hereby authorize filing a Notice of Completion for SHANNON RANCH UNITS 7 & 10

Environmental Assessment Status

CEQA Review: Environmental finding completed for tentative subdivision map.

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Copies of this report have been provided to:

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 19, 2006

Agenda Item Number (Assigned by City Clerk): 7

Agenda Item Wording:

Public hearing for:

1. Appeal of Planning Commission approval of Tentative Subdivision Map No. 5518, a request by Jesus R. Gutierrez (Agent) and Ernestine Booker (property owner) to divide a .88-acre parcel into five lots. The site is located at 1322 S. Giddings (APN: 096-241-029). Resolution 2006-56.

Deadline for Action: June 29, 2006

Per VMC section 16.04.040, an appeal before the City Council must be heard within 30 days of the appeal filing date. This appeal was filed on May 30, 2006.

Submitting Department: Community Development - Planning

Contact Name and Phone Number:

Travis Page, Assistant Planner 713-4449
Fred Brusuelas, AICP 713-4364

Department Recommendation: The Community Development Department recommends denial of the appeal, upholding the Planning Commission's approval of Tentative Subdivision Map No. 5518. This recommendation is based upon the following:

- The map is consistent with all provisions prescribed by the Zoning Ordinance for a subdivision map in the R-1 Zone.
- The accompanying Conditional Use Permit was for a private driveway only, and there was no request for any reduced zoning standards.

Summary: The appellant is requesting modification of the approved map with a condition restricting Lot No. 5 to a single-story house (see Exhibit "B"). The appellant's reason for the proposed restriction is to safeguard the privacy of the appellant whose house sides onto what would be the side/front yard of Lot No. 5. The appellant asserts that, "The raising of two story buildings on the south side of the lot would have an adverse affect on the Howard Ave. residents".

Background: On May 22, 2006, the Planning Commission approved Tentative Subdivision Map No. 5518 and Conditional Use Permit No. 2006-10. The two applications are dependent on each other in that conditions of CUP 2006-10 require that Tentative Subdivision Map No. 5518 must be approved in order to be effective. Consequently, if the map is denied then the CUP is also effectively denied.

This site is an "infill" project, with single-family development on all sides. There are other two-story units in the area, with one directly adjacent to the appellant's property on the south side.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.):20

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

Previous Applications: Previous projects have been approved for this project site. CUP 99-26 was approved on October 28, 1999 (see Exhibit "C"). It included APN's: 096-241-29 and 35, and allowed for the development of a subdivision consisting of nine lots. The conditions limited Lots 4 and 5 (the two eastern lots) to one-story houses. Four of the remaining lots backed onto the appellant's property line and had no height restrictions, and were otherwise subject to the standard 20-foot rear yard setbacks. Building permits were never issued for the subdivision and the CUP expired on April 25, 2002, after time elapsed on a formerly approved time extension.

On October 24, 2005, the Planning Commission approved Conditional Use Permit No. 2005-45 and Parcel Map No. 2005-27. The CUP allowed a Planned Residential Development with four single-family units in the R-1-6 Zone. The Parcel Map allowed the division of .88 acre into four lots and a remainder parcel (see Exhibit "D").

Analysis: Staff recommends approval of the map as it was conditioned by the Planning Commission in Resolution No. 2006-55. The Planning Commission considered the appellant's request at the May 22, 2006 public hearing. The Planning Commission voted 4-0-1, (Commissioner Salinas absent), to approve the project. The Planning Commission determined that the map and CUP are consistent with all provisions prescribed by the Subdivision Ordinance and Zoning Ordinance for a subdivision map in the R-1 Zone, and that this subdivision will comply with all setbacks required for development in the R-1 Zone including five-foot side yard setbacks and 20 to 25 foot rear yard setbacks. Additionally, the construction of two-story houses is permitted in the R-1 Zone and permitted for this development. Finally, in analyzing the project approved in 1999, it is noted the project was substantially more intensive than the current project, and the one-story restrictions were applied to lots siding onto the east property line and not the south property line, common with the appellant's property line.

Subsequent to the formal filing of the appeal, staff facilitated further discussion between the applicant and the appellant. Those discussions did not satisfy Mr. Harmon's concerns, so the appeal is proceeding to this public hearing.

Prior Council/Board Actions: None

Committee/Commission Review and Actions: The Planning Commission held a public hearing on May 22, 2006 approving Tentative Subdivision Map No. 5518 and Conditional Use Permit No. 2006-10 on a 4-0-1 vote.

Alternatives:

The City Council may:

1. Amend the conditions of approval to specify special zoning restrictions on Lot No. 5 as requested by the appellant; or
2. Deny the map entirely; or
3. Refer the matter back to the Planning Commission; or
4. Continue the matter to a future City Council hearing for additional information if necessary.

Attachments:

- Resolution Denying Appeal
- Appellant's Appeal of Planning Commission Action Application
- Tentative Subdivision Map
- Site Plan
- Interested Party Disclosures
- Planning Commission staff report dated May 22, 2006
- Unsigned Resolutions Approving Tentative Subdivision Map No. 5518 and CUP 2006-10
- Site Plan for CUP 2005-45 and Parcel Map No. 2005-27
- Site Plan for CUP 99-26
- Color exhibits as follows:
 1. Location Sketch
 2. Aerial Including Site Plan
 3. Aerial Photo
 4. Zoning Map
 5. General Plan Map

Recommended Motion (and Alternative Motions if expected): I move to deny the appeal and uphold the Planning Commission's approval of Tentative Subdivision Map No. 5518. Resolution 2006-56.

Environmental Assessment Status

CEQA Review: Categorical Exemption No. 2006-50 was adopted for the project.

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Copies of this report have been provided to:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA DENYING THE APPEAL
AND APPROVING TENTATIVE SUBDIVISION MAP NO. 5518 LOCATED AT 1322 S.
GIDDINGS ST.

WHEREAS, Tentative Subdivision Map No. 5518 is a request by Jesus R. Gutierrez (Skylab) to divide .88-acre into five lots. The site is located at 1322 S. Giddings (APN: 096-241-029); and

WHEREAS, the Planning Commission of the City of Visalia, after duly published notice did hold a public hearing before said Commission on May 22, 2006; and

WHEREAS, the Planning Commission of the City of Visalia, after conducting a public hearing, approved Tentative Subdivision Map No. 5518 and Conditional Use Permit No. 2006-10; and

WHEREAS, an appeal of the Planning Commission's approval of Tentative Subdivision Map 5518 was received on May 30, 2006; and

WHEREAS, the City Council of the City of Visalia, after ten (10) days published notice held a public hearing before said Council on June 19, 2006; and

WHEREAS, the City Council of the City of finds the subdivision in accordance with Section 16.16.120 of the Ordinance Code of the City of Visalia based on the evidence contained in the staff report and testimony presented at the public hearing; and

NOW, THEREFORE, BE IT RESOLVED, that the project is exempt from further environmental review pursuant to CEQA section 15332.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Visalia makes the following specific findings and based on the evidence presented:

1. That the proposed Tentative Subdivision Map is consistent with the policies and intent of the General Plan, Zoning Ordinance, and Subdivision Ordinance.
 - The map is consistent with all provisions prescribed by the Zoning Ordinance for a subdivision map in the R-1 Zone.
 - The accompanying Conditional Use Permit was for a private driveway only, and there was no request for any reduced zoning standards.
2. That the proposed Tentative Subdivision Map would be compatible with adjacent land uses because it complies with the City's zoning standards for single-family residences in the R-1 Zone.
3. That the proposed Tentative Subdivision Map will not be detrimental to the public health, safety, or welfare, or materially injurious to properties or improvements in the vicinity.
4. That the requested action is considered Categorical Exempt under Section 15332 of the Guidelines for the Implementation of the California Environmental Quality Act (CEQA), (Categorical Exemption No. 2006-50).
5. That there is no evidence before the City Council that the proposed project will have any potential for adverse effects on wildlife resources, as defined in Section 711.2 of the Department of Fish and Game Code. The site does not contain any riparian habitat, sensitive natural communities, or wetlands, and does not contain any known sensitive, threatened, or endangered species.

BE IT FURTHER RESOLVED that the City Council denies the applicant's appeal approves the subdivision on the real property herein above described in accordance with the terms of this resolution under the provisions of Section 16.04.040 of the Ordinance Code of the City of Visalia and subject to the following conditions:

1. That the project be developed consistent with the comments and conditions of Site Plan Review No. 2005-272.
2. That the site be developed in substantial compliance with the site plan shown in Exhibit "B", attached herein.
3. The current rights to the access drive shall be relinquished for the common access drive as proposed for the south side of the site.
4. That landscape and irrigation plans shall be submitted with the overall site improvement plans for the common landscape area south of the private drive, and such landscaping shall be installed and permanently maintained through the Homeowners Association.
5. That street trees be planted per the City's Street Tree Ordinance along Giddings Street.
6. That a Homeowners Association shall be formed for the maintenance of the private drive, common landscaping, and other common amenities for this site.
7. That the development of structures and fences shall meet the development standards of Conditional Use Permit No. 2006-10.
8. That all other city codes and ordinances be met.

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 19, 2006

Agenda Item Number (Assigned by City Clerk): 8

Agenda Item Wording: Public Hearing – Annexation 2006-03, Hurley Avenue / Chinowth Street, initiation of annexation of a County island, generally located north of Mineral King Avenue, and west of Chinowth Street. (Resolution No. 2006-57 required.)

Deadline for Action:

Submitting Department: Administration

Contact Name and Phone Number: Phyllis Coring, Special Projects Manager 713-4566

Department Recommendation:

Staff recommends that Council adopt Resolution No. 2006-57, initiating Annexation 2006-03, Hurley Avenue / Chinowth Street Island. This is an annexation of a county island, approximately 54 acres in size, surrounded by the City. Filing fees will be expended from CIP Acct. # 0011-00000-720000-0-9514-2006.

Summary/background:

Hurley Avenue / Chinowth Street Island

Hurley Avenue / Chinowth Street Island consists of approximately 54 acres and contains 172 parcels. It is generally located north of Mineral King Avenue, and west of Chinowth Street. Seventy-two of the 172 parcels within the island have sanitary sewer available. Fifty-two of the 172 parcels are connected to the system.

This annexation is being processed through the special "Island Annexation" legislation enacted by the State, as described below. A "Question and Answer" pamphlet that provides information regarding some of the questions staff anticipated might be asked was included with the public hearing notice that was sent to property owners. In addition, on June 8, a neighborhood meeting was held for the property owners in the "island" to provide an opportunity to ask questions and for staff to provide information and to describe the annexation process.

The Visalia Land Use Element designates the site as Low Density Residential and the territory within the island would be zoned R-1-6, Single Family Residential, upon annexation. The

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): _____

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

Tulare County zone classification for this unincorporated island is R-1, Single Family Residential.

City Services, including Police and Fire protection, will be provided to the island upon annexation. As previously mentioned, sanitary sewer service is already being provided. Where there is existing curb and gutter along the streets in the island, the streets will be swept once monthly. Many of the city services, such as Park and Recreation programs, are already available to the residents of the island, and following annexation, the full complement of city services and programs will be provided.

Costs to Property Owners

Property taxes to not increase as a result of annexation. The City and County entered into a tax sharing agreement that identifies how the property taxes that are collected would be shared between the two agencies. Costs to property owners that would be incurred through annexation include storm water and waterway fees, which are charged for properties that are developed. The current rate per parcel/ per month is \$2.47 plus 24¢/1000 sq. ft. of parcel area, so the fee varies depending upon the size of the parcel. Most of the parcels are already paying this fee. A ground water recharge fee is also charged for parcels connected to California Water Service, once inside the city. That fee rate varies depending upon size of the service and is usually 35¢/month for residential uses. If there are businesses run from the home, a Business Tax and Home Occupation Permit would be charged. In addition, if a home has an alarm system, a yearly fee would be required to be paid to the Visalia Police Department.

Island Annexations

This island annexation, Hurley Avenue / Chinowth Street, is being processed through special State Legislation that became effective January 1, 2000 and that will sunset January 1, 2007. This legislation provides a streamlined process for island annexations that meet certain criteria. This state legislation provides a window of opportunity to create a more efficient method for local government to deliver public services and eliminate the costly duplication of services that result when two agencies, the City and the County, provide similar urban services within the same general geographic area. The legislation provides that island annexations initiated by City Council must be approved by the Local Agency Formation Commission (LAFCO) if specific criteria are met. The criteria are:

- It does not exceed 150 acres in area, that area constitutes the entire island
- The territory constitutes an entire unincorporated island located within the limits of a city.
- It is surrounded, or substantially surrounded, by the city to which annexation is proposed.
- It is substantially developed or developing.
- It is not prime agricultural land.
- It will benefit from the annexation or is receiving benefits from the annexing city.

The City is in the process of annexing twelve existing County islands. Six islands have been annexed through this special legislation to date. Three of the island annexations were approved by LAFCO on June 7, and three are pending approval before LAFCO in August. The remaining five islands will be presented to Council over the next several months.

Effective Date of Annexation

The resolution and proposal questionnaire include a request to LAFCO that the effective date of the annexation be set for November 1, 2006, to allow for LAFCO noticing requirements for a public hearing in August and time period before the Notice of Completion may be filed. Staff believes that it will be helpful for residents of the island and service providers to know specifically when the change in jurisdiction will take place.

Summary

A resolution initiating the annexation along with the Proposal Questionnaire and Plan for Services that are required is attached. Should City Council adopt the resolution, staff will file the proposed annexation with LAFCO. Staff anticipates that the LAFCO hearing would be held in August.

Prior Council/Board Actions:

Committee/Commission Review and Actions:

The Planning Commission reviewed 16 potential island annexations on January 26, 2003 and forwarded them to the City Council with the finding that they are consistent with the Visalia General Plan.

Alternatives: None recommended.

Attachments: Location Map
Resolution
Proposal Questionnaire
Plan for Services

Recommended Motion (and Alternative Motions if expected):

I move that Council adopt Resolution No. 2006-57 , initiating Annexation 2006-03, Hurley Avenue / Chinowth Street Island.

Environmental Assessment Status

CEQA Review:

Required? No

The project is categorically exempt from CEQA, as per Section 15319 of CEQA Guidelines.

NEPA Review:

Required? No

Tracking Information: (*Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date*)

Copies of this report have been provided to:

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 19, 2006

Agenda Item Number (Assigned by City Clerk): 9

Agenda Item Wording:

Introduction of Ordinance 2006-07 for Text Amendment No. 2005-15;

- a) An Amendment to Zoning Ordinance Section No. 17.10.110, 17.12.110, 17.16.100, to increase the maximum building height to 35 feet in the RA (rural residential), R-1-6 (single family residential), and R-M (multiple family residential) zones

- b) An Amendment to the Zoning Matrix, Zoning Ordinance Section 17.18.050, to add Hardware Stores with Outdoor Lumberyards as a "Conditional" use in the CSO (Commercial Shopping Office), and CCM (Community Commercial) zones, and; to add Hardware Stores over 10,000 square feet as a "Conditional" use in the CSO (Commercial Shopping Office), and CCM (Community Commercial) zones, and; to add Hardware Stores over 10,000 square feet as a "Permitted" use in the CS (Service Commercial) zone, and; to amend the language on Matrix Lines 695 through 699 to clarify the Hardware Stores categories. **Ordinance 2006-08.**

The proposed text and matrix amendments are not site specific, but would apply to all of the indicated zone classifications throughout the city.

Deadline for Action: None.

Submitting Department: Community Development - Planning

Contact Name and Phone Number: Andrew J. Chamberlain, AICP 713-4003
Fred Brusuelas, AICP 713-4364

Department Recommendation and Summary: The Planning Commission recommends that the City Council adopt text and matrix changes to the Zoning Ordinance that would change the maximum building height to 35 feet in residential zones, and clarify the Hardware Stores categories in the zoning matrix.

The proposed changes to the height limit in the Residential zones are related to current building trends with higher pitched roofs which tend to exceed the 30 foot high limit. Staff has

For action by:

- City Council
- Redev. Agency Bd.
- Cap. Impr. Corp.
- VPFA

For placement on which agenda:

- Work Session
- Closed Session

Regular Session:

- Consent Calendar
- Regular Item
- Public Hearing

Est. Time (Min.):5

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

determined that a majority of the roof height issues could be addressed through the proposed change. The request to expand and clarify the Hardware Stores category is a staff request. It is based upon recent inquiries for the placement of hardware stores in the community. It was discovered that in zones such as the CS (Commercial Service), and CSO (Commercial Shopping/Office), only hardware stores under 10,000 square feet were allowed. The proposed change in the Zoning Matrix would provide additional flexibility for the placement of hardware stores throughout the community. Staff opinion is that hardware stores over 10,000 square feet are consistent with other permitted/conditional uses listed in the proposed zones, and therefore proposes the Zoning Matrix amendments.

Committee/Commission Review and Actions:

On September 12, 2005, the Planning Commission held a public hearing on the proposed text amendment for a 35 foot height limit in the residential zones and clarification of the Hardware Store category in the Zoning Matrix. The Commission indicated that there has been a movement throughout the residential building industry to have larger two story homes with higher pitched roofs which routinely exceed the current 30 foot height limit. The Commissioners felt that the proposed increase to 35 feet was appropriate. The proposed Zone Matrix changes to clarify the Hardware Store categories was found to be consistent with the proposed zone classifications and “permitted” and “conditional” recommendations. No persons spoke in opposition to the items. The Planning Commission voted (5-0) to approve the items.

Prior Council/Board Actions:

None.

Alternatives:

None recommended. Council may approve or deny the Zoning Ordinance Amendment.

Attachments:

- Ordinance No. 2006-XXX for 2005-15 (a) Height
- Ordinance No. 2006-XXX for 2005-15 (b) Hardware Stores
- Planning Commission Staff Report

City Manager Recommendation:

Recommended Motion: I move to introduce Ordinance No. 2006-07 for Zoning Ordinance Text Amendment No. 2005-15 (a) amending Section No. 17.10.110, 17.12.110, 17.16.100, to increase the maximum building height to 35 feet in the RA (rural residential), R-1-6 (single family residential), and R-M (multiple family residential) zones -15-19; and

I move to introduce Ordinance No. 2006-08 for Zoning Ordinance Text Amendment No. 2005-15 (b) amending Section 17.18 to add Hardware Stores with Outdoor Lumberyards as a "Conditional" use in the CSO (Commercial Shopping Office), and CCM (Community Commercial) zones, and; to add Hardware Stores over 10,000 square feet as a "Conditional" use in the CSO (Commercial Shopping Office), and CCM (Community Commercial) zones, and; to add Hardware Stores over 10,000 square feet as a "Permitted" use in the CS (Service Commercial) zone, and; to amend the language on Matrix Lines 695 through 699 to clarify the Hardware Stores categories

Environmental Assessment Status

CEQA Review: Categorical Exemption No. 2005-09 was processed for this action; therefore no further environmental action is required

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Ordinances require a second reading which would be scheduled after the Council introduces the items the first time.

Copies of this report have been provided to:

ORDINANCE NO. 2006-07

AMENDING SECTION 17.10.110, 17.12.110 and 17.16.100 OF THE CITY OF VISALIA ZONING ORDINANCE INCREASING THE MAXIMUM BUILDING HEIGHT FROM 30 FEET TO 35 FEET IN THE RA, R-1-6, AND RM RESIDENTIAL ZONES.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF VISALIA

Section 1: The Planning Commission of the City of Visalia has recommended that the City Council amend Section No. 17.10.110, 17.12.110, 17.16.100, to increase the maximum building height to 35 feet in the RA (rural residential), R-1-6 (single family residential), and R-M (multiple family residential) zones
; and

Section 2: The Zoning Ordinance is hereby amended Sections 17.10.110, 17.12.110, and 17.16.100, to increase the maximum building height to 35 feet in the RA (rural residential), R-1-6 (single family residential), and R-M (multiple family residential) zones.

ORDINANCE NO. 2006-08

AMENDING SECTION 17.18 OF THE CITY OF VISALIA ZONING ORDINANCE PERTAINING TO ADDING HARDWARE STORES WITH OUTDOOR LUMBERYARDS AS A "CONDITIONAL" USE IN THE CSO (COMMERCIAL SHOPPING OFFICE), AND CCM (COMMUNITY COMMERCIAL) ZONES, AND; TO ADD HARDWARE STORES OVER 10,000 SQUARE FEET AS A "CONDITIONAL" USE IN THE CSO (COMMERCIAL SHOPPING OFFICE), AND CCM (COMMUNITY COMMERCIAL) ZONES, AND; TO ADD HARDWARE STORES OVER 10,000 SQUARE FEET AS A "PERMITTED" USE IN THE CS (SERVICE COMMERCIAL) ZONE, AND; TO AMEND THE LANGUAGE ON MATRIX LINES 695 THROUGH 699 TO CLARIFY THE HARDWARE STORES CATEGORIES.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF VISALIA

Section 1: The Planning Commission of the City of Visalia has recommended that the City Council amend Section 17.18 to add Hardware Stores with Outdoor Lumberyards as a "Conditional" use in the CSO (Commercial Shopping Office), and CCM (Community Commercial) zones, and; to add Hardware Stores over 10,000 square feet as a "Conditional" use in the CSO (Commercial Shopping Office), and CCM (Community Commercial) zones, and; to add Hardware Stores over 10,000 square feet as a "Permitted" use in the CS (Service Commercial) zone, and; to amend the language on Matrix Lines 695 through 699 to clarify the Hardware Stores categories; and

Section 2: The Zoning Matrix is hereby amended to add Hardware Stores with Outdoor Lumberyards as a "Conditional" use in the CSO (Commercial Shopping Office), and CCM (Community Commercial) zones, and; to add Hardware Stores over 10,000 square feet as a "Conditional" use in the CSO (Commercial Shopping Office), and CCM (Community Commercial) zones, and; to add Hardware Stores over 10,000 square feet as a "Permitted" use in the CS (Service Commercial) zone, and; to amend the language on Matrix Lines 695 through 699 to clarify the Hardware Stores categories as shown in the attached Exhibit "A".

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 19, 2006

Agenda Item Number (Assigned by City Clerk): 11

Agenda Item Wording: Recertification of the Measure T Plan

Deadline for Action: June 19, 2006

Submitting Department: Administration – City Manager

Contact Name and Phone Number:

Steve Salomon, 713-4312

Gus Aiello, 713-4423

For action by:

City Council

Redev. Agency Bd.

Cap. Impr. Corp.

VPFA

For placement on which agenda:

Work Session

Closed Session

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Est. Time (Min.): _____

Recommendation

That Council recertify the Measure T plan elements for fiscal year 06/07 by:

- 1) Authorizing the implementation of the Measure T plan elements.
- 2) Authorizing a General Fund advance of up to \$575,000 for the Police Sales Tax Fund to pay for capital expenditures.

Discussion

Each year the Measure T plan requires recertification by the City Manager and Council in order to continue plan implementation. The Citizens Advisory Committee (CAC) is also required to recommend recertification or changes to the plan as appropriate. At its monthly meeting on June 7, 2006, the CAC recommended recertification of the plan for fiscal year 2006/07, including a General Fund advance for the Police fund to a maximum of \$575,000. A memorandum from the CAC Measure T subcommittee Chairperson, Brian Summers, is attached for reference.

Police General Fund Advance Required

Heading into the third year of the Measure T plan, the Police fund may require a General Fund advance of up to \$575,000, due to significant cost increases in the Police precincts, which exceeded the Plan by approximately \$2.7 million. The Measure requires that any advance be repaid within 24 months from the date the advance is made. Table I – Police Sales Tax Projections, displays the fund's projected balance over the next several years and indicates a positive balance beginning in 2007/08, increasing for the following two years. The fund will be able to pay back any advance within the 24 month requirement.

Table I - Police Sales Tax Projections

	2006-07	2007-08	2008-09	2009-10
Beginning Cash For Capital	898,100	(568,700)	62,800	385,700
Police Sales Tax	2,809,000	2,977,500	3,066,800	3,158,800
Interest Earnings	65,000	1,700	10,300	13,500
Setaside For Economic Uncertainty Account	(13,770)	(14,045)	(14,326)	(14,613)
Bond Principal/Interest				
Operating Expenditures (staffing, on going costs, etc)	(1,584,300)	(2,154,200)	(2,650,100)	(2,950,500)
Capital Expenditures	(224,400)	(179,500)	(89,800)	(89,800)
Capital Expenditures - Prior Year Rollovers	(2,518,338)			
Total Resources Available for Future Projects	(568,700)	62,755	385,674	503,087

Plan Status

On July 1, 2004, the City began collecting a ¼ cent sales tax to implement the Measure T plan. Each year, the City Manager is required to recertify the plan and bring it to Council for approval. It is recommended that Council accept the City Manager's recertification of the plan for the 06/07 fiscal year.

The second year (05/06) of the Measure T Plan is almost complete. Below is a summary of the major accomplishments met according to the plan;

- Hired 5 police officers.
- Purchased 5 police patrol vehicles.
- Awarded a contract to BJ Perch Construction Inc. to be the construction manager at risk of the Northwest Fire project. A project budget of \$6.4 million was approved by Council and the project is in the design phase. Project completion is estimated to be November, 2007.
- Awarded a contract to CM Construction Services to manage the construction of two police precincts. A construction contract was awarded to Oral E. Micham, Inc. The estimated completion date is March 2007.
- Council approved the hiring of 4 Firefighters in advance of fiscal year 06/07 as outlined in the Measure T plan. The costs of these employees will be borne by the General Fund until July 2006, at which time they will be charged to the Fire Measure T sales tax fund.

Measure T Revenues

The graph below, Chart I –Measure T Revenues, displays Measure T revenues through the first two years of the plan. Although revenues were lower than budgeted in fiscal year 04/05, in 05/06 revenues are projected to be back on track due to strong economic growth.

**Chart I
Measure T Revenues
In Millions**

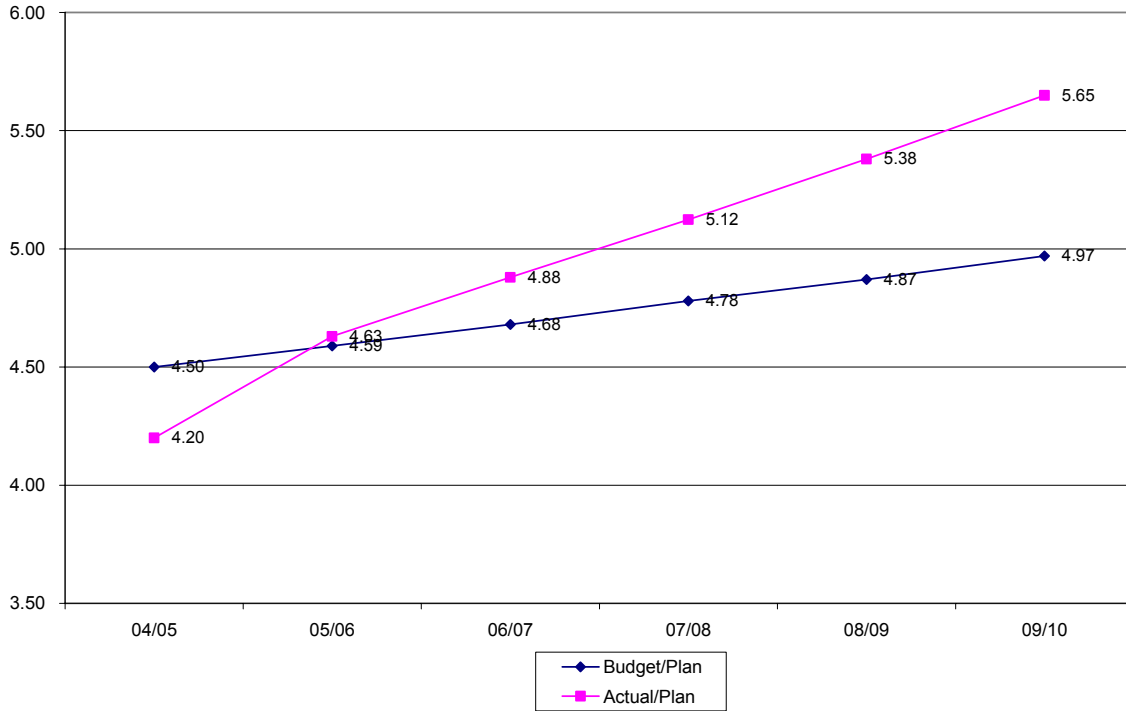


Table II - Measure T Plan Elements, Years 1 and 2, recaps the first two years of the Plan.

Table II - Measure T Plan Elements, Years 1 & 2

FY 04/05	
Plan Element	Status
Hire (5) new Police Officers	(5) Officers hired 7/04
Purchase (5) new Police vehicles	(5) vehicles purchased 5/04
Purchase (5) acres of land for a NW Fire Station/Training facility*	Land was acquired at the corner of Shirk and the future Ferguson 4/7/05. A ground breaking was held 6/3/05.
Design NW Fire Station and Training facility*	BJ Perch has been selected as the Construction Manager at Risk. RRM has been chosen as the architecture firm and Council has approved a budget of \$6.4 million. The project is now in the design phase and estimated to be completed by November 2007.

FY 05/06	
Plan Element	Status
Hire (5) new Police Officers	(5) Officers hired 7/05
Purchase (5) new Police vehicles	(5) vehicles purchased 7/05
Develop/construct the NW Fire Station/Training facility*	Council has approved a program budget of \$6.4 million. The project is in the design phase and completion is estimated for November 2007.
Purchase a Fire Engine*	Council approved a change from purchasing a Fire Engine to a Quint apparatus during the recertification of the 05/06 plan.
Acquire (2) acres of land for a SE Fire Station*	The location of the property is part of the SE Master Plan.

* Includes contributions from the General Fund and Impact Fees

Plan elements from the first two years which have not been completed are the Northwest Fire Station and Training Facility and the acquisition of property to locate a Southeast Fire Station. The Southeast property acquisition is included in the Southeast Master Plan, a comprehensive study of that portion of the downtown area.

A construction manager at risk, BJ Perch, has been contracted to manage the Northwest Fire Station project from design through construction. Although the project is not complete, it is progressing. The project is in the design phase and will be completed in November 2007.

Table III - Measure T Plan Elements, Year 3, displays the projected plan elements and their status heading into fiscal year 2006/07.

Table III - Measure T Plan Elements, Year 3

Plan Element	2006/07 Plan	Status
Hire (5) new Police Officers	(5) officers expected to be hired by 7/06.	
Purchase (5) new Police vehicles	(5) Police vehicles expected to be purchased by 7/06.	
New Police Admin/Dispatch Center*	The location of the facility has been identified at the Northwest corner of Burke and Oak.	
Design and construct (2) Police Precincts*	The city has contracted with Monique Cayle to be the Construction Manager. A construction contract has been awarded to Oral E. Micham, Inc. and completion is estimated for March 2007.	
Hire (4) new Firefighters to staff the NW Fire Station	Council approved the hiring of 4 Firefighters in advance of fiscal year 06/07 as outlined in the Measure T plan. The costs of these employees will be borne by the General Fund until July 2006, at which time they will be charged to the Fire sales tax fund.	

* Includes contributions from the General Fund and Impact Fees

Noteworthy elements of Year 3 of the Plan include the hiring of 4 new Firefighters to staff the NW Fire Station. Although the Station is not scheduled to be completed until November, 2007, Council authorized the advance hiring of the Firefighters, who are on staff and currently funded by the General Fund. Beginning July 1, 2006, these positions will be funded using Fire Measure T monies.

The design and construction of the two Police precincts is in process and scheduled for completion in March, 2007. The new Police Administration and Dispatch Center was originally planned for completion in year 3 of the plan, but has been included in a much larger study of the Civic Center.

Plan Implementation

The Measure passed by the voters indicates that the Plan must be implemented in the following order:

- 1) Implement the current year plan.** Years 1, 2 and 3 of the Plan have significant capital projects; the construction of the Northwest Fire Station and Training Facility, design and construction of 2 Police precincts and a Police Administration and Dispatch Center. The location of the Administration and Dispatch Center has been included in the Civic Center master plan for further discussion with Council.

The estimated costs of the Northwest Fire and Police precincts projects exceed the original estimates in the Plan by approximately \$0.7 and \$2.7 million, respectively.

Given the investment required for capital projects, Police will need a General Fund advance while Fire will be able to fund its capital expenditures with available funds.

Table IV – Projected Measure T Financial Status – 05/06 and 06/07, displays projected the projected fund status for both Police and Fire. This scenario assumes the economic uncertainty fund will be used to pay for capital and not funded in 06/07. Fire, however, is able to fund its operations and capital as well as its economic uncertainty fund, as evidenced by available resources of approximately \$1.26 million at the end of 06/07.

- 2) **Fund the economic uncertainty fund**, provided sufficient funding is available after funding the current year plan. The Measure requires that the economic uncertainty fund be funded each year. This will continue for both Police and Fire. However, Police will require a General Fund advance of up to \$575,000 to fund capital projects.

The Measure requires that all General Fund advances be repaid within 24 months from the time an advance is made, otherwise the City would be out of compliance. In order to fund the Police precincts capital project, an advance may not be required until March 2007, the estimated time of completion. The Police sales tax fund would then have until March 2009 to repay the General Fund advance. Revenues are projected to exceed the plan over the next several years. For example, in fiscal year 2008/09, revenues are projected to exceed plan by approximately \$510,000, allowing the Police sales tax fund to replay any General Fund advance it may require.

- 3) **Accelerate the Plan**, if excess funding is available. Because capital projects costs are higher than the original plan anticipated, excess funding will not be available and the plan will not be accelerated.

Table III - Projected Measure T Financial Status - 05/06 and 06/07

OPERATIONS	Police		Fire	
	Projected 05/06	Projected 06/07	Projected 05/06	Projected 06/07
RESOURCES				
Operating Revenues	\$ 2,789,280	\$ 2,809,000	\$ 1,850,250	\$ 1,949,000
Interest Earnings	36,000	65,000	19,153	19,536
RESOURCES TOTAL	<u>2,825,280</u>	<u>2,874,000</u>	<u>1,869,403</u>	<u>1,968,536</u>
OPERATING EXPENSES				
Personnel	926,652	1,542,300	-	617,634
Operations & Maintenance	40,588	42,000	49,400	154,400
OPERATING EXPENSE TOTAL	<u>967,240</u>	<u>1,584,300</u>	<u>49,400</u>	<u>772,034</u>
CURRENT YEAR RESOURCES				
AVAILABLE FOR CAPITAL	<u>\$ 1,858,040</u>	<u>\$ 1,289,700</u>	<u>\$ 1,820,003</u>	<u>\$ 1,196,502</u>
CAPITAL ASSET FUNDING				
Beginning Fund Balance	869,323	898,089	1,565,626	3,011,629
Add: Current Year Operating Resources	1,858,040	1,289,700	1,820,003	1,196,502
Less: Economic Uncertainty Reserve	(13,500)	(13,770)	(9,000)	(9,180)
Less: Capital Purchases: Prior	(1,815,774)	(2,518,338)	(365,000)	(2,025,400)
Less: Capital Purchases: Current	-	(224,400)	0	0
AVAILABLE RESOURCES	<u>\$ 898,089</u>	<u>\$ (568,719)</u>	<u>\$ 3,011,629</u>	<u>\$ 2,173,551</u>

Conclusion

Measure T is moving forward according to plan except for capital projects. All operational elements of the plan are being implemented according to plan timelines, resulting in direct services to the community. Delivery of capital projects have been delayed, but are progressing.

Prior Council/Board Actions:

December 2, 2003 – Council agenda item authorizing an ordinance to a tax ballot measure for a ¼ cent tax

March 29, 2004 – Council review of the proposed implementing actions and direct staff as appropriate (includes fiscal accountability measures).

April 5, 2004 - adoption of resolution certifying the results of the Measure T ballot.

June 28, 2004 – certification of the Measure T plan

March 28, 2005 – recommendation for staff to monitor revenues and revise the Measure T plan if revenues significantly vary from projections.

March 28, 2005 – accelerate the hiring of Measure T personnel and capital expenditures from FY 05/06.

June 20, 2005 – Recertification of the Measure T plan

July 18, 2005 – Measure T audit Resolution

January 17, 2006 – Presentation and acceptance of the first annual Measure T audit report.

Committee/Commission Review and Actions:

Alternatives: Recertify the plan with changes to be determined

Attachments: 1. Memorandum from the Citizens Advisory Committee
2. Accountability Measures

City Manager Recommendation:

Recommended Motion (and Alternative Motions if expected): I move to recertify the Measure T plan elements for fiscal year 0607 and:

- 1) Authorize the implementation of the Measure T plan elements.
- 2) Authorize up to a \$575,000 General Fund advance to the Police Measure T fund for capital purchases, if needed.

Financial Impact

Funding Source:

Account Number: _____ (Call Finance for assistance)

Budget Recap:

Total Estimated cost: \$	New Revenue: \$
Amount Budgeted: \$	Lost Revenue: \$
New funding required: \$	New Personnel: \$
Council Policy Change: Yes _____ No _____	

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review:

Required? Yes No
Review and Action: Prior:
Required:

NEPA Review:

Required? Yes No
Review and Action: Prior:
Required:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Review and Approval - As needed:

Department Head Review (Signature):

Risk Management Review (Signature):

City Attorney Review (Signature):

Administrative Services Finance Review (Signature):

Others: