

Visalia City Council Agenda



For the regular meeting of: Tuesday, February 21, 2006

Location: City Hall Council Chambers

Mayor: Jesus J. Gamboa
Vice Mayor: Greg Kirkpatrick
Council Member: Greg Collins
Council Member: Donald K. Landers
Council Member: Bob Link

All items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion on any item on the Consent Calendar, please contact the City Clerk who will then request that Council make the item part of the regular agenda.

Employee Introductions:

Jim Bean, Public Works Manager/Solid Waste & Fleet introduces William Stevenson, Senior Parts & Inventory Specialist, Tommy Waltjen, Solid Waste Operator, William Orosco, Solid Waste Operator, James Andrew, Fleet Maintenance Worker, and Frank Rodriguez, Solid Waste Supervisor.

WORK SESSION AND ACTION ITEMS (as described)

4:00 p.m.

1. Air Service Study presentation.
2. FY 2005/06 mid-year financial evaluation of the City's General Fund, Measure T Funds and Enterprise Funds; and preliminary General Fund projections for FYs 2006/08 with recommended action for FY 2005/06.

**Any items not completed prior to Closed Session may be continued to the evening session at the discretion of the Council.*

ITEMS OF INTEREST

CLOSED SESSION

6:00 p.m. (Or, immediately following Work Session)

3. Conference with Real Property Negotiators
Property: portion of a parcel located at the West of Demaree Street; 3249 N Demaree St; APN 770-600-17
Under Negotiation: Price, terms, conditions of right of way acquisition for the widening of Demaree Street associated with the improvements of Demaree Street north of Riggins
Negotiators: Steve Salomon, Andrew Benelli, Peter Spiro, Billy Joe Jr & Tammi R Peel

REGULAR SESSION

7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION -

SPECIAL PRESENTATIONS/RECOGNITION

CITIZENS REQUESTS - This is the time for members of the public to comment on any matter within the jurisdiction of the Visalia City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item for discussion purposes. Comments related to Regular or Public Hearing Items listed on this agenda will be heard at the time the item is discussed or at the time the Public Hearing is opened for comment. The Council Members ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome. The Council cannot legally discuss or take official action on citizen request items that are introduced tonight. In fairness to all who wish to speak tonight, each speaker from the public will be allowed three minutes (speaker timing lights mounted on the lectern will notify you with a flashing red light when your time has expired). Please begin your comments by stating and spelling your name and providing your address.

CHANGES TO THE AGENDA/ITEMS TO BE PULLED FOR DISCUSSION

4. CONSENT CALENDAR - Consent Calendar items are considered routine and will be enacted by a single vote of the Council with no discussion. For a Consent Calendar item to be discussed, or voted upon individually, it must be removed at the request of the Council.
 - a) Authorization to read ordinances by title only.
 - b) Authorization to accept, if awarded, a grant for \$470,050 from the California Office of Traffic Safety for the statewide "Selective Traffic Enforcement Program."
 - c) Authorization for the City Manager to sign an agreement with Kaweah Delta Water Conservation District to do the necessary work to develop groundwater elevation model.
 - d) Authorization for the City Manager to enter into an agreement with the Lennar Fresno, Inc. to share in the expenses to landscape the setback on Mill Creek Ditch in the Oakwest #5 subdivision contingent on approval by property owners of an increase to the Lighting and Landscape assessment to maintain enhanced landscape improvements.
 - e) Authorization to execute an Exclusive Buyer Broker Agreement with Zeeb Commercial Real Estate to investigate potential acquisition of properties within the area located east of Bridge Street, south of Center Avenue, west of Ben Maddox Way and north Mineral King Avenue in the City of Visalia.

- f) Authorization to bid the Caldwell Avenue Widening Project from West Street to Santa Fe Street without the requirement for the payment of prevailing wages pursuant to Resolution No. 83-02. Project No. 1241-00000-720000-0-9211-2004.
- g) **Introduction of the following Ordinance(s):**
 - 1. **Ordinance 2006-10** to amend Chapter 16.03 of the Visalia Municipal Code by adding a new section 16.04.110 related to the dedications and reservations of school sites on subdivision and Parcel Maps.
- h) Authorization for the Formation, Annexation, or Amendment of the following Landscape and Lighting District(s), and authorization *for the Recordation of* the final map(s) related thereto (if applicable):
 - 1. Shannon Ranch 2, Phase 1 and 2, located east of County Center Street between Riggin Avenue and Pratt (203 lots) and the Formation of Landscape and Lighting District No. 06-02, Shannon Ranch 2; **Resolution 2006-12 and 2006-13 required**; APN: 078-140-018 & 019
- i) Request authorization to file a Notice of Completion for Project No. 1111-00000-720000-0-9225-2005, the 2005 Major Streets Overlay Project.
- j) Adoption of **Resolution 2006-14** in support of the Plaza Drive and Road 80 time extensions.
- k) Authorization for the City Manager to execute four Joint Use Agreements between Southern California Edison Company and the City of Visalia for relocation of power poles at three locations on the north side of Riggin Avenue and at one location on the east side of Santa Fe Street.
- l) Authorization for the Mayor to appoint a Council Representative to serve on the Consolidated Waste Management Board
- 5. REGULAR ITEM - Recommend the City Council adopt the Bikeway Plan Update and Mitigated Negative Declaration 2005-131 and **Resolution 2006-15** certifying the findings that potential impacts can be mitigated to a less than significant level and accept implementation program.

(Copies of the Final Visalia Bikeway Plan Update are available for public review at the Office of the City Clerk or you may obtain a copy for your records from Don Stone, Parks & Urban Forestry Manager at 713-4397.)
- 6. REGULAR ITEM - Update on the review of the reporting process for airport emergencies and communication with people who report incidents.

REPORT ON ACTIONS TAKEN IN CLOSED SESSION

REPORT OF CLOSED SESSION MATTERS FINALIZED BETWEEN COUNCIL MEETINGS

Upcoming Council Meetings

Monday, February 27, 2006 (Joint City of Visalia/VUSD Meeting hosted by City of Visalia, 6-8 p.m., 5 p.m. dinner for elected officials & senior staff, Visalia Convention Center)

Monday, March 6, 2006

Monday, March 20, 2006

Work Session 4:00 p.m.

Regular Session 7:00 p.m.

City Hall Council Chambers

707 West Acequia Avenue

In compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4512 48-hours in advance of the meeting. For Hearing-Impaired - Call (559) 713-4900 (TDD) 48-hours in advance of the scheduled meeting time to request signing services.

City of Visalia Agenda Item Transmittal

Meeting Date: February 21, 2006

Agenda Item Number (Assigned by City Clerk):

Agenda Item Wording: Update on the efforts of the California Airports Coalition to develop a Regional Air Service Plan for Intrastate Air Service.

Deadline for Action:

Submitting Department: Administrative Services - Airport

Contact Name and Phone Number:

Mario Cifuentez 713-4480

For action by:

- City Council
- Redev. Agency Bd.
- Cap. Impr. Corp.
- VPFA

For placement on which agenda:

- Work Session
- Closed Session
- Regular Session:
 - Consent Calendar
 - Regular Item
 - Public Hearing

Est. Time (Min.): 30

Department Recommendation and Summary:

Executive Summary:

The purpose of this work session is to present Council with an update on the California Regional Air Service Plan (CA-RASP) being developed by the California Airports Coalition (CAAC) in an effort to acquire regional air service for the smaller markets in California.

Background:

In 2004, the CAAC applied for funding under the Department of Transportation's Small Community Air Service Development Program (SCASDP) to subsidize a carrier willing to provide intrastate air service in California. While the Coalition did not receive funding for their application in 2004, they did receive positive comments that led the group to focus the scope of the application for funding in 2005.

The focus for the CA-RASP is smaller California communities that have unmet intrastate and interstate air transportation needs. Almost all communities in California have community-of-interest ties to San Francisco, Los Angeles, and Sacramento. In addition to this strong intrastate travel need, residents of these same communities need to access the national air transportation system. As a first step in addressing the small community air service needs in California, CA-RASP intends to address air travel in CAAC communities to and connecting over these three airports. Prior to completing the market analysis required to determine the needs and strength of the air travel market in CAAC communities, CAAC members and private partners will engage communities via a series of meetings in key locations in California to (1) engage community leaders regarding local air transportation issues and needs, (2) inform them about CA-RASP and the issues surrounding air service in smaller California communities, and (3) collect specific air travel information to assist with evaluation of the local air travel requirements.

The next step in the CA-RASP Action Plan is to complete an air travel market analysis for each CAAC community. The purpose of this exercise is to quantify the total passenger volume on a

Financial Impact

Funding Source:

Account Number: _____ (Call Finance for assistance)

Budget Recap:

Total Estimated cost: \$5,000	New Revenue: \$
Amount Budgeted: \$5,000	Lost Revenue: \$
New funding required:	New Personnel: \$
Council Policy Change: Yes_____ No_____	

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review:

Required? Yes No

Review and Action: Prior:
Required:

NEPA Review:

Required? Yes No

Review and Action: Prior:
Required:

Tracking Information: (*Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date*)

Review and Approval - As needed:

Department Head Review (Signature):

Risk Management Review (Signature):

City Attorney Review (Signature):

Administrative Services Finance Review (Signature):

Others:

City of Visalia Agenda Item Transmittal

Meeting Date: February 21, 2006

Agenda Item Number (Assigned by City Clerk):

Agenda Item Wording: FY 2005/06 mid-year financial evaluation of the City's General Fund, Measure T Funds and Enterprise Funds; and preliminary General Fund projections for FY 2006/07 with recommended actions for FY 2005/06.

Deadline for Action: none

Submitting Department: Administrative Services - Finance

Contact Name and Phone Number:

Eric Frost, Administrative Services Director	713-4474
Gus Aiello, Finance Manager	713-4423
Ruth Martinez, Financial Analyst	713-4327
Tim Fosberg, Financial Analyst	713-4565

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session
Regular Session:
 Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 45

Department Recommendation and Summary:

The purpose of this report is to outline the current financial status of the General Fund, Measure T Funds, and the Enterprise Funds for FY05/06. Additionally, Finance has made preliminary General Fund forecasts for FY06/07 along with recommended budgetary actions to meet the needs of the City.

The General Fund Situation:

The General Fund situation has continued to improve from last year's projections. Revenues are up and expenditures are close to budget. Last year, these two facts eased the need to use Emergency Reserves. The continued improvement in General Fund revenues has eliminated the need to use the PERS Reserve for the 05/06 fiscal year. Although this is good news, it simply means that the City of Visalia now has essentially a balanced budget, after considering monies set-aside for major capital projects.

In June of 2004, the City Council approved a General Fund budget that was balanced by drawing down designated operating and capital reserves for FY04/05 and FY05/06. Specifically, the approved FY 05/06 Budget planned to use \$2.25 million of PERS Reserves and \$1.80 million in Emergency Reserves to balance this year's FY 05/06 Budget, as shown in Table I, Planned Use of PERS Reserves, and Table II, Planned Use of Emergency Reserves. These tables are from the 2004-05 & 2005-06 Budget, page 8.

By June of 2005, the City's General Fund fiscal situation had improved so that the Council revised the budget, removing the use of any Emergency Reserves but leaving the use of PERS Reserves. As of this report, projected revenues have increased sufficiently such that the use of the PERS Reserve is not needed and something less than \$200,000 should be available for distribution to Council priorities as shown on Table III, Council Designated Special Reserves.

Table I
Planned Use of PERS Reserves*
(Millions)

	04/05	05/06	06/07	07/08	08/09	09/10
Beg. PERS Reserve	\$ 9.55	\$ 7.25	\$ 5.00	\$ 3.50	\$ 2.50	\$ 2.00
Net Inc. PERS Obligation	2.80	3.80	3.20	2.80	2.40	2.00
Less: use of reserves	(2.30)	(2.25)	(1.50)	(1.00)	(0.50)	0.00
Net GF Contrib.	0.50	1.55	1.70	1.80	1.90	2.00
Ending PERS Reserve	\$ 7.25	\$ 5.00	\$ 3.50	\$ 2.50	\$ 2.00	\$ 2.00

Table II
Planned Use of Emergency Reserves*
(25% of operating expenditures)
(Millions)

	04/05	05/06	06/07	07/08	08/09
State Take-aways	\$ (1.4)	\$ (1.5)	\$ (0.2)	\$ (0.2)	\$ (0.2)
State Returns			1.7		
Use of GF Revenues	0.6	(0.3)	0.2	0.7	0.6
Addition/(Use) of reserves	(0.8)	(1.8)	1.7	0.5	0.4
<u>Change in Reserves</u>					
Beginning	10.3	9.5	7.7	9.4	9.9
Ending	9.5	7.7	9.4	9.9	10.3

* Source: FY04/06 Budget Document

The Council's stated policy is that any additional General Fund resources that become available be allocated to the designated reserves as shown on Table III, Council Designated Special Reserves:

Table III						
Council Designated Special Reserves						
All Amount in Thousands						
			FY04-05	FY05-06 Budgeted	FY05-06 Projected	FY05-06 Projected
Dedication	Reserve	Balance	Expenses	Additions	Balance	
45%	Civic Center Development	\$10,200	(\$2,204)	\$83	\$8,080	
45%	Sports Park Development	7,000	(6,816)	83	268	
5%	Recreation Park Development	(100)	(24)	9	(115)	
5%	West 198 Open Space Acquisition	200	0	9	209	
100%		\$17,300	(\$9,043)	\$185	\$8,442	

Revenues. Revenues are higher than expected. Table IV, Net Revenue Increases Exceeding Budget 05/06, shows the incremental differences for the major revenues exceeding budget projections from last June. General Fund revenue detail is found in Attachment #1, General Fund Revenues.

Table IV			
Net Revenue Increases Exceeding Budget, 05/06			
(All Amounts in Millions)			
	Ongoing	One-time	Total
VLF Property Tax - Net	\$ 1.9		\$ 1.9
Property Tax	1.2		1.2
Sales Tax	1.2		1.2
Development Revenues		1.1	1.1
Subtotal	\$ 4.3	\$ 1.1	\$ 5.4
Other Taxes	0.3		0.3
Miscellaneous Fees	0.3		0.2
Total	\$ 4.9	\$ 1.1	\$ 5.9

The major changes have occurred in Development Revenues, Property Taxes, Sales Taxes and Net VLF Property taxes, representing a \$5.4 million increase over budget.

The analysis for these increases is as follows:

Property Taxes and Development Fees. These two revenues continue to exceed budget due to strong development and real estate price escalation. New developments increase the stock of housing and other buildings in the community. Price increases also drive increases in property tax. As a result, these two revenue sources exceed expectations. After a development boom, Property Taxes remain at the higher level while development fees collections typically decline.

Net VLF Property Tax. Last year, the State realigned State and local revenues by swapping most of the City's Vehicle License Fee (VLF) revenues for ERAF property taxes. This swap of the City's VLF for local property taxes about doubled the City's property tax revenues. This revenue source has now effectively been converted to property tax and will be reported as property tax in the future. The strong growth in assessed values and a reconciliation of monies distributed last year to what should have been paid to Visalia caused this revenue to increase faster than expected, providing for \$1.9 million of additional revenues.

Sales Taxes. This tax source grew slower than property tax revenues. However, the revenue sources still grew at almost 8 percent, again driven partly by a larger population base and strong economic activity.

Expenditures. Projected operating expenditures are \$0.4 million less than budget, mainly due to lower than expected personnel costs. Table IV, FY05/06 General Fund Budget and Forecast, shows the current revenue and expenditure projections for the year. The planned use of fund balance when the budget was adopted was \$18.3 million. That amount has been revised to \$12.7 million. There are increases in prior year capital projects and greater use of the Building Safety Reserves but reductions in Emergency and PERS Reserves.

Table V				
FY 05/06 General Fund Budget and Forecast				
(All Amounts in Millions)				
		Revised		
Revenues		Budget	Forecast	Change
	Current	\$ 43.8	\$ 49.7	\$5.9
	Internal Reimbursements	14.6	14.6	0.0
	Total	58.4	64.3	5.9
Expenditures				
	Departmental	59.7	59.3	(0.4)
	Current Year CIP	4.8	4.8	0.0
	Prior Year CIP	9.4	9.4	0.0
	Transfers/Debt	3.8	3.3	(0.5)
	Total	77.7	76.8	(0.9)
	Rev. Over/(Under) Exp.	(19.2)	(12.5)	6.7
Planned Use of Reserves				
	Operational	2.2	0.0	(2.2)
	Capital	14.2	12.6	(1.8)
	Total	16.4	12.7	(3.7)
	Remaining Resources	(2.8)	0.2	3.0

(Note: CIP includes only General Fund projects)

Previous Council General Fund Actions:

The Council has taken several actions this year after the adoption of the budget which affects this year's budget. These items are included in the budget forecast as follows :

1. **Emergency Response - \$105,000 for FY05/06 (one-time costs).** On January 1 and 2 of this year, the City experienced an unusual amount of rainfall. To combat that problem, the City mobilized personnel and worked to reduce flooding. After the event, Council authorized the purchase of two additional pumps to be better prepared for future large storm events. Staff recommends that the pumps be funded from the Waste Water Enterprise which will use them in the course of their operations to control storm water through out the City. P&G Construction billed the City \$105,000 for the pumping operation that occurred at the Linwood and Goshen storm pond. Staff recommends appropriating money for this expenditure. The City incurred other costs, however, departments have been asked to absorb personnel and miscellaneous cost associated with the storm event.
2. **Youth Leadership Program – FY05/06 (\$2,100) and FY06/07 (\$7,100 ongoing, annual cost).** The Council has approved a youth leadership program be developed to provide students with exposure to the community as a whole with a particular emphasis on local government, and exposure to different community role models. The program has been developed and staff recommends setting aside this money for training materials and support.

Preliminary General Fund Forecast for 2006/07

For the past several years when preparing a budget document, a driving factor has been what the State would do to cities budgets. Governor Schwarzenegger's January proposed budget leaves cities whole and begins to repay the City for some deferred past revenues. Some of these positive things are:

- ***The ending of ERAF III.*** The City has lost over \$1,000,000 a year for the last two years as the State has diverted local revenues to the State. Prop 1A provides cities with some assurances that this revenue taking will occur less frequently in the future. As a result, next year's budget will reflect the return of some ERAF monies. (The State continues to take original ERAF monies from cities, about \$2 million a year for Visalia.)
- ***Payment of deferred state mandate costs.*** This next year, the budget proposes to begin repaying cities for deferred state mandated cost programs. The plan is to repay these deferred revenues over a 15 year process.
- ***Possible funding for booking fees.*** In the late 1980s, the State authorized counties to charge cities for booking arrestees into county jails. In the late 1990s, the state began reimbursing cities for those costs. However, that practice was discontinued during the State's difficult budget years. The January budget proposal includes some money for booking fee reimbursement.
- ***Reinstatement of Prop 42 Transportation payments.*** The voters of California passed Prop 42 which designated that the sales tax on fuel be used for streets and roads. Some of that money was to come back to Tulare County for various projects around the county. The proposition, however, had a clause which allowed the State to divert the sales tax to the State during times of fiscal emergency. For the last three years, this money has been taken by the State. The proposed budget, however, plans to return that money to transportation projects.
- ***Reinstates a number of grant and reimbursement programs for police.*** In the past, the State funded a number of training and grant programs for police departments. This budget proposes to begin those programs again.

All these proposals will have beneficial effects for Visalia. The potentially favorable revenue forecast will allow the City to deal with a number of priorities that may not have received as much attention in the past. Council met at its January Work Session and discussed a number of potential needs such as:

- Complete the Southeast and West Visalia master plans
- Continue to work with regional efforts to attract a 4-year college
- Refine the emergency protocol procedures
- Promote air service and airport commercial development
- Encourage affordable housing and educational facilities in East Visalia
- Assess the current gang intervention/prevention efforts and consider additional needs
- Complete phase I of the Visalia Riverway Sports Park
- Work with other entities to build an Olympic pool
- Work with Downtown Visalians to attract a bookstore to downtown
- Implement the shuttle to Sequoia National Park

Additional monies could be directed towards these Council priorities. In addition, the City has talked about various other needs, such as:

- **Community Revitalization Division. (Potential cost: \$100,000 - \$200,000)** At times, neighborhoods need intensified efforts to develop a safe local community. The City has found the efforts of our code enforcement officer to be very worthwhile and may want to expand those efforts in the coming year.
- **Charging Depreciation for Facilities, Public Safety Buildings – (Potential cost: \$270,000 - \$545,000).** As a mid-cycle adjustment, the Council directed staff last June to begin creating a sinking fund for civic center replacement by charging General Fund departments rent. All non-public safety functions were included in that effort. Public Safety Buildings were not included at that time because sufficient revenues were not available. With the increased revenues, it may now be appropriate to expand that policy to Public Safety Buildings.

Table VI. Potential Annual Building Depreciation Charges, shows what the cost of a \$1 per square foot per month charge would be for public safety buildings.

Table VI		
Potential Annual Building Depreciation Charges		
@ \$1 per Square Foot per Month		
Facilities	Sq. Ft.	Annual Charge
Police	15,689	\$ 188,268
Fire HQs	6,592	79,104
Subtotal	22,281	\$ 267,372
Fire Stations	23,136	277,632
Total	45,417	\$ 545,004

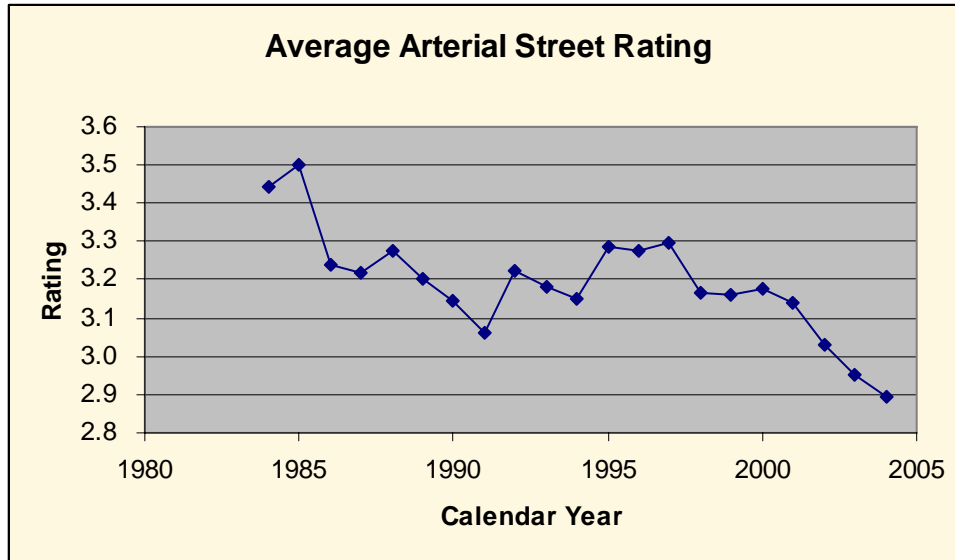
By making this change, the Council would move closer to developing an ongoing funding source for the future civic center development. In time, it would be staff's intent to recommend set-aside funds for all these facilities.

- **Street Tree Maintenance Program. (Potential cost: \$50,000 to \$100,000)** This last budget cycle, the City made a commitment to begin a systematic tree trimming program, devoting \$100,000 a year to this effort. The tree trimming effort has made progress but at the current rate of tree trimming, the City will probably take 6 years to cycle through the City's trees. Council may wish to accelerate that program.
- **New Sports Park Maintenance. (Potential cost: \$100,000 to \$200,000).** With the development of 40 park acres, the City will be taking on a commitment to maintain that space. Some of the cost may be offset by fees, but the City will need to pay for mowing turf, lighting fields and maintaining the grounds.
- **Street Maintenance. (Potential cost: \$200,000 - \$500,000).** The City annual surveys its streets and creates a rating for each type of street: arterial, collector and local residential. The streets are rated as follows:
 - Excellent - 4

- Good - 3
- Fair - 2
- Poor - 1
- Failed - 0

Over time, the City's street condition has remained in rather stable. However, in the last several years, the condition index has started to fall as shown in Table VII, Average Arterial Street Rating.

Table VII



Without additional investment, street condition will probably worsen.

- **Transportation Fees. (Potential cost: \$300,000).** The City's Circulation Element struggles with sufficient funds to implement its plan. For example, the City has not fully implemented the commercial and industrial portions of the transportation impact fee. To the extent that impact fees are not collected, the remaining obligation becomes a General Fund costs. The Council might wish to simply allocate additional monies to the Transportation system from the General Fund. At one time, the City did allocate General Fund monies to transportation projects. Further, the City used to devote \$300,000 a year or more in the Transportation Development Act monies to roads. Now, all those monies go to the transit system. Although Transit has first call on those monies, the Council might be able to move monies into road construction if the Transit system does not fully use the TDA money in any given year.
- **All Impact Fees. (Potential cost: \$200,000 to \$400,000).** The City collected in excess of \$4 million in non-transportation impact fees. If these fees are 5 to 10% less than what is needed because of rising costs, the potential General Fund impact is between \$200,000 to \$400,000 annually for parks, waterways, wastewater, public safety and general governmental facilities.
- **Downtown Parking. (Potential cost: \$200,000 - \$300,000)** The City's downtown is one of Visalia's jewels. However, the key to vibrant downtown appears to be parking. Although the City has broken ground on the third parking structure for the downtown, more will be needed. The challenge is that the current parking in-lieu fee covers about 15% of the cost of parking space. To raise the fee would be to dramatically challenge

downtown development. So, the situation leaves an 85% funding gap. Multiple strategies are needed to solve this problem. For example, if monies become available in the redevelopment projects, they may be devoted to parking structures. Further, P-BID has devoted \$150,000 a year to parking in the past. They have reduced that effort to \$50,000 a year. Nevertheless, this may be one more funding consideration for the Council.

One potential approach would be to devote the net revenues from downtown parking fines towards additional parking. Currently, the City collects approximately \$400,000 a year in parking tickets at a cost of approximately \$100,000. Restricting the money for this purpose reduces available General Fund revenues but does begin to address the downtown parking issue.

- **Tulare County Economic Development Corporation (Potential cost: \$40,000)** has asked for an additional \$40,000 a year from the City of Visalia to help promote tourism in the County. This will be one more item for the Council to consider.
- **Convention and Visitors Bureau. (Potential cost: \$10,000 to \$40,000).** The Convention and Visitors Bureau is about to operate independently from the Chamber of Commerce. This change and Council's desire to direct this group's effort in Tourism will merit some consideration by Council.
- **Continued Police support. (Potential cost: \$150,000).** Council has had a goal to maintain Police staffing commensurate with a growing community. As a result, the Council has used a goal of adding 1.5 officers or equivalent support staff each year. Some years that has meant adding 2 officers and some years the Council has added an officer. Sometimes, Police has requested that support staff be increased to support all their officers. In any case, Council has made an effort to maintain an emphasis on public safety.
- **Youth Promoting Non-profits. (Potential cost: \$0 to \$50,000)** The Council has directed the Citizens Advisory Council to develop a funding review process for the money that the City gives out. If these funds are to be increased, they will need to be increased in light of the other competing demands the City has.

Table VIII, Potential General Fund Demands, attempts to give an indication of the variety of things for the Council to consider. With this short list, we can identify between \$1.6 and \$2.8 million of potential demand. All of these items will need to be considered by Council along with departmental requests and other Council desires.

With this in mind, Finance has prepared preliminary estimates of the City's General Fund position as shown on Table IX, Preliminary General Fund Budget Projections, 05/06 and 06/07. The projection assumes the return of ERAF III monies and other assumptions used to calculate these projections.

The favorable local economy and return from the State of California of monies taken in the past offer positive encouragement in next year's budget. At the same time, the City is about to embark on the largest public facility building project in its history. Although costs have been estimated, construction projects tend to cost more than anticipated. So, the good news needs to be tempered with an understanding of the potential future costs that await the City as it moves forward. The projection estimates that Council will have approximately \$1.9 million of additional revenues to put into ongoing programs. At the same time Table IX, which Council

Table VIII		
Potential General Fund Demands		
All Amounts in Thousands		
	Low	High
Community Revitalization	100	200
Depreciation Charge	270	545
Street Tree Maintenance Program	50	100
Sports Park Maintenance	100	200
Street Maintenance	200	500
Transportation Fee	300	300
All Other Impact Fees	200	400
Downtown Parking	200	300
TC EDC	40	40
Convention and Visitors Bureau	10	40
Police support	150	150
Youth Promoting Non-profits	0	50
Total	1,620	2,825

needs to discuss in detail and change as they see appropriate, shows initiatives costing approximately \$1.6 to \$2.8 million annually, easily in excess of what revenues are projected.

In addition to these priorities, the Council will need to address Building Permit Fees. In January of 2004, the City Council cut building permit fees by 25% in an effort to have fees equal costs. However, surpluses continued to accumulate and the Council again cut fees in August of 2004 by another 25%. Since that time, surplus building permit revenue has begun to decline from a high of \$1.8 million as of June 30, 2004 to \$1.2 million as of June 30, 2005. Sometime this next year, staff expects building permit fees to fall within an agreed upon range as shown in Table X, Management of Building Safety Balances. When the accumulated surplus reaches \$550,000, staff will recommend discontinuing at least a portion of the 50% fee suspension. Such a process does not require the normal hearing processes because the fees were suspended, not repealed. Nevertheless, Staff proposes bringing the item to Council, meeting with the building industry and providing a 30 day notice as the balance approaches \$550,000.

Table VI					
Preliminary General Fund Budget Forecast, 05/06 and 06/07					
(All Amounts in Millions)					
	2005/06 Proj.			2006/07 Proj.	
Resources:					
- Revenues		\$ 49.7		\$ 52.4	
- Reimbursements		\$ 14.6		\$ 16.1	
			\$ 64.3		\$ 68.5
Expenditures:					
- Department Operations		\$ (59.2)		\$ (61.5)	
- Capital/Transfers Out*		\$ (5.1)		\$ (5.1)	
			\$ (64.3)		\$ (66.6)
Surplus/(Shortfall):			\$ -		\$ 1.9
* Capital total does not include Civic Center and Sports Park projects as these are funded by their respective reserves.					
ASSUMPTIONS**					
	2005-06	2006-07		2005-06	2006-07
Revenues			Expenditures		
Sales Tax	8.0%	6.0%	Salaries-Regular	4.0%	4.0%
Property Tax	5.5%	6.0%	Salaries-Other	2.0%	2.0%
VLF	-22.0%	3.0%	Benefits-PERS (Mis	2.6%	4.0%
Development Fees	18.0%	0.0%	Benefits-PERS (Saf	5.0%	4.0%
Investment Earnings	5.1%	10.0%	Benefits-Health	2.0%	8.0%
Fed., State Grants	-33.0%	0.0%	Benefits-Other	2.0%	4.0%
Other revenues	2.0%	2.0%	Operating	1.0%	1.0%
			Allocated Costs	2.0%	2.0%
** Percentage increase or decrease from prior year					

Table X
Management of Building Safety Balances

Balances Are:

Recommended Action:

> \$800,000

Meet with Development community. Either implement a suspension of building fees or recommend increased staffing.

between \$550,000
and \$800,000

No action is necessary. Monitor Fund.

< \$550,000

Meet with Development community to discuss actions if balance falls below \$550,000. Initiate a building permit fee increase and/or cost reductions.

The bottom line is that this next budget cycle will be challenging because many and varied demands will be presented to the City Council.

MEASURE T FUND EVALUATION

Last month, the City Council received its first Measure T audit. The audit offers assurance to the Council and the citizens of Visalia that Measure T is being implemented as proposed. A Comprehensive Public Safety Improvement Program (Plan) was established to cover the specific Public Safety spending proposals. Legislative authority specifies the funds can only be used for additional Public Safety. As a check and balance on this requirement, the measure requires an independent citizen's advisory oversight committee and an independent accounting firm to conduct an annual audit on the fund's financial activity.

Table XI, Measure T Projections, FY 05/06 and 06/07 provides projections for this and next years' revenues and expenditures based upon the first 5 months' financial performance.

Last year at this time, staff was concerned that revenues were less than expected by approximately \$0.4 million a year. Lower revenues were due to how the special district sales tax is applied to motor vehicles. Sales tax on vehicles for the ¼ cent is charged based upon home address, not point of sale. In other words, a Dinuba resident who buys their motor vehicle in Visalia pays the City's general sales tax of 1% but not the Visalia's special district tax of ¼ cent. Instead, those from Dinuba would pay their ¾ cent special district tax. This difference was not factored into the original forecast. Although no action was proposed at that time, Council instructed staff to monitor the revenue source.

Due to the growth of the local economy, this year's revenue forecast has almost caught up with the original plan's budgeted revenues. Operating expenditures are tracking the original plan. The major concern now is to make sure that plan is implemented as outlined.

Operations

Four new firefighters were programmed for Fiscal Year 06/07 or year 3 of the Measure T plan. Council authorized staff to advance the hiring of these positions and all four positions are on board. Salary and benefits expenses are currently being charged to the General Fund. The 4 firefighters will be deployed to the Northwest fire facility upon its completion and their salary and benefits expense will be charged to Measure T beginning in July, 2006 according to the plan.

Council has authorized staff for the last two years to begin implementing Measure T plan objectives prior to the beginning of the fiscal year. This allows City staff sufficient time to complete the hiring process prior to the start of the fiscal year. Staff again recommends to Council that the hiring process be started in April for the new Measure T police officers, including related vehicle cost.

Table XI
Measure T Projections, FY 05/06 and FY 06/07

OPERATIONS	FY 05-06				Police/Fire FY 06-07	
	Projected			Budget	Budget	Projected
	Police	Fire	Total			
RESOURCES						
Operating Revenues	\$ 2,775,376	\$ 1,850,250	\$ 4,625,626	\$ 4,660,310	\$ 4,682,000	\$ 4,764,000
Interest Earnings	36,000	40,000	76,000	70,159	108,000	108,000
RESOURCES TOTAL	2,811,376	1,890,250	4,701,626	4,730,469	4,682,000	4,764,000
OPERATING EXPENSES						
Personnel	914,160	-	914,160	996,485	2,140,000	2,054,000
Operations & Maintenance	-	-	-	-	105,000	105,000
Allocated Costs	40,588	20,600	61,188	61,188	61,000	63,000
OPERATING EXPENSE TOTAL	954,748	20,600	975,348	1,057,673	2,306,000	2,222,000
CURRENT YEAR RESOURCES AVAILABLE FOR CAPITAL	\$ 1,856,628	\$ 1,869,650	\$ 3,726,278	\$ 3,672,796	\$ 2,376,000	\$ 2,541,999
CAPITAL ASSET FUNDING						
Beginning Cash	1,568,816	1,565,626	3,134,442	3,109,949	5,063,000	3,331,000
Less: Economic Uncertainty Reserve	699,047	466,031	1,165,078	1,165,078	1,170,000	1,170,000
Add: Current Year Operating Resources	1,856,628	1,869,650	3,726,278	3,672,796	2,376,000	2,376,000
Less: Capital Purchases - Current Year	2,000,000	365,000	2,365,000	4,557,154	1,780,000	4,912,000
ENDING CAPITAL ASSET CASH	\$ 726,397	\$ 2,604,245	\$ 3,330,642	\$ 1,060,513	\$ 4,489,000	\$ (375,000)
Forecast Assumptions						
Revenues	3.0%					
Personnel	4.0%					
Operating Expense	3.0%					

Capital Projects

With regards to major projects funded by Measure T, progress is being made according to plan. The plan accumulated resources to pay for Police Precincts and Fire Stations. These plans are moving forward. A new Northwest fire station and training facility project began as planned in FY 04/05 and continues to make progress. The project is in the design phase with an estimated construction start date of November, 2006 and a completion date of October 2007.

The second major project in progress is two police substations. The Measure T plan calls for the design to be completed in fiscal year 04/05. Design was completed as planned and a construction bid was released in October 2005. Council subsequently approved the construction award on January 19, 2006 and a notice to proceed will be issued on February 20, 2006. The contractor will have 15 months to complete the project, with an estimated completion date of May, 2007. Although the original plan envisioned completion by fiscal year 05/06, the delay in completing the precincts has not delayed deploying personnel. This project has exceeded budget; however, the current estimate of revenues indicates the Measure T has the ability to pay for these two projects without borrowing funds.

Recommended Action:

- **To continue the pattern of accelerating the hiring of Measure T Police personnel, staff recommends authorization to accelerate the FY 06/07 capital purchase appropriation of 5 vehicles into FY 05/06.**

ENTERPRISE FUND EVALUATIONS

Enterprise Funds have different accounting requirements than the General Fund. Accounting for the General Fund focuses on paying current year's operating expenditures, with totally separate accounting for capital assets and debt service.

However, the accounting for enterprises must:

1. Cover current operating costs, and
2. Pay debt service, and
3. Purchase and replace capital assets.

Therefore, the evaluation of enterprise funds must determine if all of these financial measurements are occurring or if there are financial circumstances that allow the enterprise to overcome these financial necessities. If the first two items are being covered, then an evaluation of the individual fund's cash balance is needed to determine if the fund has adequate resources for purchasing capital assets.

CONVENTION CENTER

Covering operations: No
Meeting budget objective: Yes
Meeting debt service: No
Meeting capital needs: No

Comment: Supported by the General Fund

Consider Table XII, Convention Center. This operation is presently treated as an enterprise even though the revenues do not cover operating costs, debt service or capital purchases. It can be argued that this City activity should not be accounted for as an enterprise.

However, the fund is presently accounted for as an enterprise because it supplies a service that is based upon user fees. However, this financial evaluation does not reflect the benefits derived by other entities because the Convention Center is in Visalia. For example, the Center brings visitors to Visalia, increases hotel occupancy taxes, and generates business for downtown.

With all this said, the objective of the Center is to provide a high quality service while minimizing the impact to the General Fund. With that objective in mind, the Center's projected results are much better than budgeted. Revenues are higher than budget (as well as last year's actual revenues), with local meetings showing the greatest increase. For the first six months of the year, the total number of events increased 44% over last year and event revenues rose 16%.

In the current year, the Center had a budget objective of reducing their subsidy by \$50,000 (which was on top of \$100,000 saving from the prior year.) The Center's projected subsidy is also approximately \$100,000 less than budget; therefore, Convention Center staff is saving \$150,000 not just \$50,000 as was their budget objective. This information is most clearly seen by examining the total transfers from the General Fund.

Table XII **Convention Center**

<u>OPERATIONS</u>	<u>Budget</u>	<u>Projected</u>
<u>RESOURCES</u>		
Operating Revenues	\$ 2,172,806	\$ 2,275,000
Non Operating	68,640	120,000
RESOURCES TOTAL	2,241,446	2,395,000
<u>OPERATING EXPENSES</u>		
Personnel	(2,184,397)	(2,053,000)
Operations & Maintenance	(1,428,089)	(1,330,000)
Depreciation	(456,800)	(457,000)
Allocated Costs	(537,029)	(535,000)
Targeted Operational Savings	150,000	-
OPERATING EXP. TOTAL	(4,456,315)	(4,375,000)
<u>DEBT SERVICE</u>	(1,350,696)	(1,480,000)
TOTAL OPERATING		
EXPENSES & DEBT SERVICE	(5,807,011)	(5,855,000)
<u>ADD BACK DEPRECIATION</u>	456,800	457,000
<u>TRANSFER FROM GENERAL FUND:</u>		
Operations	1,773,069	1,634,000
Debt Service	1,350,696	1,369,000
TRANSFER IN TOTAL	3,123,765	3,003,000
CURRENT YEAR AVAILABLE RESOURCES	\$ 15,000	\$ 0

Another indicator of the Center's recent success is the overall occupancy rate for FY 04/05 of 38%, up from 31% the year before. The sale of the Radisson Hotel and its planned conversion to a Marriott should further bolster this trend.

Although an occupancy rate of even 38% may sound low, a little further analysis uncovers that the Convention Center has effectively reached capacity in some areas. Consider Table XIII, Occupancy By Room Type, for last fiscal year. On Saturdays, the Ballroom had occupancy of almost 90%. The exhibit hall was also used almost 70% of the time on Saturdays. Conversely, Mondays are not very busy. Any drive to increase occupancy battles with the desired use of the facility based upon the day of the week. Therefore, a 7 percentage point gain from last year is tremendous progress and is reflected in improved financial results.

Table XIII

Occupancy By Room Type
FY 04-05

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total
Ballroom(s)	18%	38%	44%	48%	46%	89%	53%	48%
Meeting Rooms - Downstairs	20%	36%	37%	37%	35%	41%	31%	34%
Meeting Rooms - Upstairs	7%	20%	41%	34%	18%	37%	49%	30%
Exhibit Hall	19%	29%	19%	40%	54%	69%	35%	38%
Total Facility Percentage								38%

Recommended Action: Continue to monitor General Fund subsidy, increase revenues, and encourage further economizing actions that do not degrade services at the Convention Center.

VALLEY OAK GOLF

Covering operations: Yes
Meeting debt service: No
Meeting capital needs: No

Comment: CIP rate surcharge is currently paying for some capital assets. Operating income not yet sufficient to meet debt service.

The Valley Oaks Golf course has been managed by CourseCo Golf via a management contract. Prior to the management contract, the fund accumulated significant debt due to a 9-hole expansion costing \$3.5 million and some operating losses. Since CourseCo Golf took over the course in 2000, they have generated operating income.

Although this year's revenues are \$235,000 less than budget, they are only approximately \$105,000

less than last year. Excessive heat which killed greens and an industry decline were the major causes for this decline. As a result, course play is down while green fees remain competitive at an 18 hole weekday and weekend rate for \$23.50 and \$29, respectively. CourseCo is not forecasting any increases this coming fiscal.

Chart I, Golf Rounds, compares several years of golf rounds. During the early part of this decade, annual rounds were approximately 80,000 a year. For the last three years, rounds have declined and are projected to be around 60,000 to 65,000 rounds.

This decline in rounds appears to be both an industry trend and a local problem. Last year, the City had a lingering heat wave that substantially injured Valley Oaks greens. The result was that individuals decided to either not play or go to other golf courses. Chart II, Valley Oaks Golf Rounds, shows the month to month rounds at Valley Oaks golf for the past two years and a line that indicates the difference between this last year and the year before. Except for the last two month of 2005, monthly rounds were down compared to 2004.

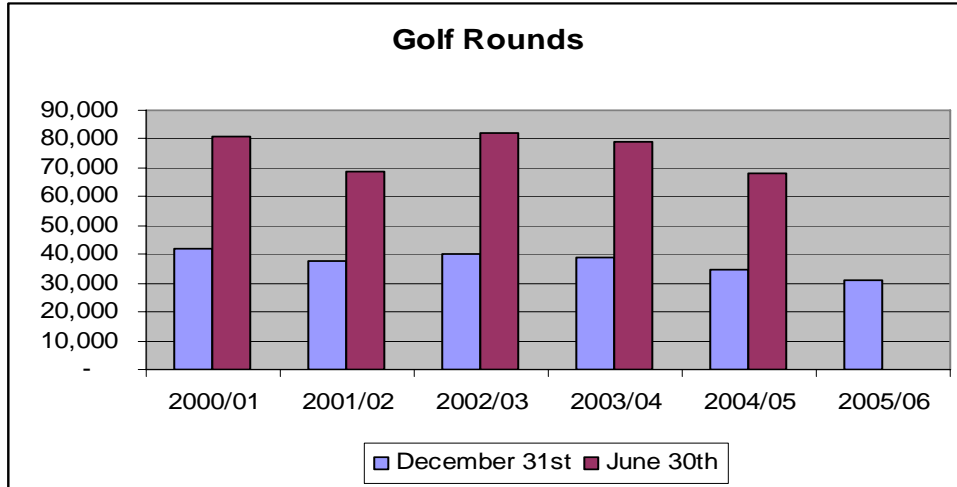
But a larger trend is also affecting the industry. In the December 2005 edition of Golf Inc. on page 31, the magazine had an article about future trends with its number 1 trend forecast being:

#1 Zero Growth in Sight. Golf course openings will continue to fall and more aging existing courses will be plowed under for residential or commercial development. The result will move the industry closer to net zero growth. Look for less than 100 new

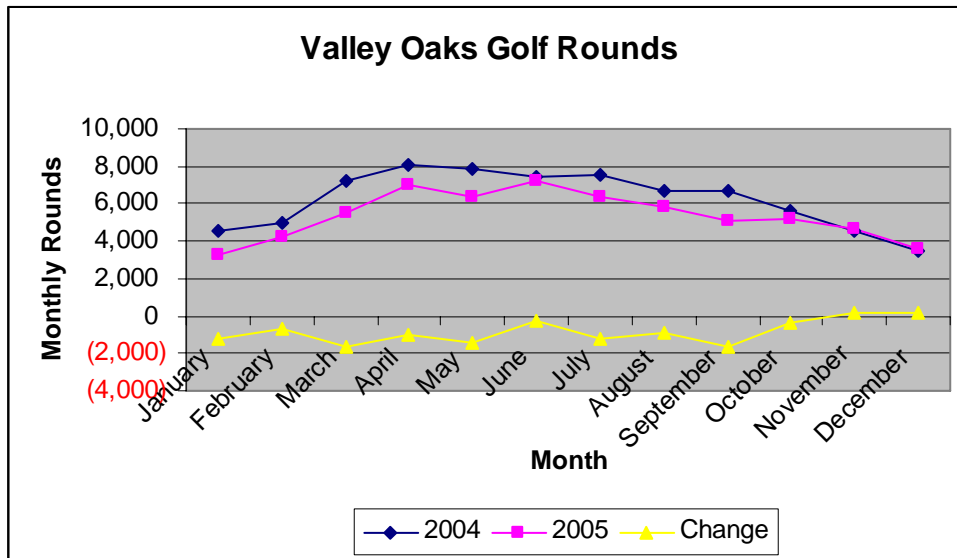
courses to open in 2006. Increasing demand for infill and suburban home sites will make land too valuable to use for golf courses.

On the following page is a page taken from January 2006 issue of Golf Shop Yearbook. The chart confirms a general decline in golfing demand nation-wide. For the west, decline in rounds has been 8.4 percent between 2001 and 2005.

Chart I



CourseCo has taken several steps to improve rounds, namely: increased marketing and a greens revitalization program. As a result and despite the adverse business environment, Valley Oaks still pays down its debt, albeit at a slower pace.



The Council authorized a CIP Rate Surcharge when CourseCo began managing the course to pay for an original \$800,000 of CIP capital projects plus money for additional golf equipment. The revenue from this Rate Surcharge is paying down this debt. Further, the enterprise has

identified a number of significant capital projects needed at the course, with the largest being re-plumbing 18 holes of the course's irrigation system. The rate surcharge has and is supplying a steady income source for needed capital projects at the golf course. Table XVI, Golf CIP Surcharge, shows the current balance of improvements and equipment purchases through June 30, 2005, including recent equipment purchases made by the Golf Course.

Table XVI

CIP Surcharge Revenue & Related Liabilities			
Annual Revenue:			
	FY 2000	\$ 29,456	
	FY 2001	80,844	
	FY 2002	95,981	
	FY 2003	123,420	
	FY 2004	158,496	
	FY 2005	135,016	
	Total Surcharge Revenues		\$ 623,213
Liabilities:			
	General Fund Advance - Capital Improveme	(986,974)	
	Lease Purchase - Golf Carts	(334,645)	
	Lease Purchase - Maint. Equip.	(103,371)	
			(1,424,990)
			<u>\$ (801,777)</u>

The most significant debt the golf course has is an advance from the City's General Fund. The original plan was that this debt would be amortized over 15 years. The fund has not achieved this debt repayment yet. However, it has been improving its performance, paying down all interest and some of the principal debt. As of June 30, 2005, the course owed the General Fund \$3.5 million. If after paying off the CIP loan all operating income was devoted to debt repayment and the loan carried a 5% interest rate, the fund would pay off its long-term debt in 2028.

Note on Table XVII, Valley Oaks Golf, the fund had a goal of paying \$384,000 towards debt service. Such a debt service level would have allowed the fund to pay off the debt in 15 years. However, the fund is projected to pay approximately \$263,000 towards debt service, about the same as last year.

This lack of financial ability to pay of it debt is of concern to the City. The fund currently does not collect money for eventual replacement of greens and buildings. As a result, Valley Oak will either have to rely on an outside source for public improvements or suffer a decline in course quality. Although round play may improve, the City must watch this trend and work with the contractor to reverse the current trends.

As part of the City's management agreement, CourseCo has reviewed local rates and proposes to maintain rates at their current level this next year. Rates remain competitive to the local area, but overall play is down.

Table XVII
Valley Oaks Golf

OPERATIONS**RESOURCES**

	<u>Budget</u>	<u>Projected</u>
Operating Revenues	\$ 2,312,115	\$ 2,077,000
Non Operating (Grants, Reimburse., etc.)	-	-
RESOURCES TOTAL	<u>2,312,115</u>	<u>2,077,000</u>

OPERATING EXPENSES

Personnel		
Operations & Maintenance	(1,812,686)	(1,699,000)
Depreciation	-	-
Allocated Costs	(115,000)	(115,000)
OPERATING EXP. TOTAL	<u>(1,927,686)</u>	<u>(1,814,000)</u>

<u>DEBT SERVICE</u>	<u>(384,429)</u>	<u>(263,000)</u>
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TOTAL OPERATING EXPENSES & DEBT SERVICE	<u>(2,312,115)</u>	<u>(2,077,000)</u>
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CURRENT YEAR RESOURCES AVAILABLE FOR CAPITAL	<u>\$0</u>	<u>\$0</u>
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* Depreciation was not budgeted in this fund during FY's 04-06. It will be in the upcoming 06-08 fiscal years.

Recommended Action: Continue to monitor debt repayment progress, increase revenues, and encourage further economizing actions that do not degrade services.

AIRPORT

***Covering operations: Yes
Meeting debt service: Yes
Meeting capital needs: Yes***

***Comment: Capital needs
subsidized by Federal
Grants.***

The Airport remains fiscally sound because of significant Federal capital grants it receives. Without those capital grants, the fund would not be able to replace its capital assets. Compare operating revenues to total operating expenses, less depreciation as shown on Table XVIII, Airport. Total operating expenses excluding depreciation are about equal to operating revenues. As long as the Airport receives capital grant funding to replace and expand the Airport's capital assets the fund will remain healthy.

Operating revenues and operating & maintenance costs are projected to exceeded budgets by approximately \$460,000 and \$492,000 respectively. This variance is mainly due to fuel costs being much higher than budget. Table XIX, Airport - Gallons of Fuel Sold, also reflects the dramatic increase in fuel sold, projected to increase by 42% this fiscal year. This increase is driven by two factors: 1) additional jet fuel sales to Scenic Airlines as the previous air carrier did not fuel at the airport; and possibly, more importantly, 2) a large increase in general aviation jet

Table XVIII
Airport

<u>OPERATIONS</u>	<u>Budget</u>	<u>Projected</u>
<u>RESOURCES</u>		
Operating Revenues	\$ 1,217,412	\$ 1,677,000
Non Operating (Grants, Reimburse., etc.)	1,505,346	1,469,000
RESOURCES TOTAL	2,722,758	3,146,000
 <u>OPERATING EXPENSES</u>		
Personnel	(361,231)	(301,000)
Operations & Maintenance	(707,189)	(1,199,000)
Depreciation	(529,800)	(530,000)
Allocated Costs	(153,024)	(168,000)
OPERATING EXP. TOTAL	(1,751,244)	(2,198,000)
 <u>DEBT SERVICE</u>		
	(33,948)	(29,000)
 TOTAL OPERATING EXPENSES & DEBT SERVICE		
	(1,785,192)	(2,227,000)
 CURRENT YEAR RESOURCES AVAILABLE FOR CAPITAL		
	\$ 937,566	\$ 919,000
 <u>CAPITAL ASSETS</u>		
Beg. Capital Asset Cash	945,277	945,300
Add: Curr. Yr. Net Oper. Resources Avail.	937,566	919,000
Add: Depreciation Transfer	529,800	530,000
Add: Grant Funding - AIP	9,540,900	5,123,000
Less: Capital Purch. - Curr. Yr.	(1,841,000)	0
Less: Capital Purch. - Prior Yr. Rollover	(8,201,702)	(5,393,000)
ENDING CAPITAL ASSET CASH	\$ 1,910,841	\$ 2,124,300

fuel sales. This jet fuel sales increase is a direct indication of the increased amount of corporate business activity taking place in the community.

Table XIX

Airport - Gallons of Fuel Sold

<u>Gallons Sold</u>	<u>FY02-03</u>	<u>FY03-04</u>	<u>FY04-05</u>	<u>Projected FY05-06</u>
100 Av. Gas	150,546.0	150,280.0	126,400.9	162,755.0
Jet Fuel	98,777.2	148,348.4	136,068.7	192,952.8
Jet Fuel - Air Carrier	243.1	167.2	-	17,819.7
	<u>249,566.3</u>	<u>298,795.6</u>	<u>262,469.6</u>	<u>373,527.5</u>
Annual % Increase		20%	-12%	42%
<u>Price Per Gallon</u>				
100 Av. Gas	\$ 2.31	\$ 2.50	\$ 3.06	\$ 3.37
Jet Fuel	\$ 2.40	\$ 2.15	\$ 3.01	\$ 2.84

The Airport is working to acquire land south of the Airport to eventually expand the runway and protect clear zone. This land acquisition will be funded by a 95% grant from the FAA and has been in process for a number of years.

The airport keeps a Hangar Waiting List that records individuals who have deposited (non-refundable) \$300 to place their name for lease of a hangar. The list currently has 8 individuals on it. When the list has 15 interested parties, the airport will contact these individuals to determine if there are enough willing to commit to a lease. If at least ten individuals are willing to commit to a lease, the Airport will propose to Council a project to construct another 10 hangars. It is anticipated that it will take another year or two until there are sufficient requests to justify constructing additional hangars.

The most significant new business to the Airport this year has been Scenic Airlines. This airline has exceeded expectations for passenger travel and connects Visalia to North Las Vegas with a shuttle to a major US airport, McCarran in Las Vegas. As this airline grows, the City can expect additional connecting flights beyond North Las Vegas. However, this remains a private sector decision that the City can influence but not control.

Recommended Action: Continue to monitor the fund, encouraging greater use of this community asset.

TRANSIT

Covering operations: Yes
Meeting debt service: Yes
Meeting capital needs: Yes

Comment: Capital and operational needs are subsidized by Federal and State funding.

The City's Transit operation is fiscally similar to the Airport, as it remains financially sound because of significant federal and state funding it receives. Without these funds, Transit would not be able to operate or replace its capital assets. As long as Transit receives adequate operating and capital funding from state and federal grants the fund will remain healthy.

Table XX, Transit, projects the operating results of Transit for this fiscal year. The projection results indicate that substantial monies are available for capital. The fund has received significant grants to pay for a new Transit maintenance facility at Cain Street and Goshen Avenue. This project is expected to be operational by early next year.

Operational expenditures are also substantially up due to three new service initiatives: 1) a new route to Exeter and Farmersville, 2) extended weekday service and 3) Sunday service. These costs are offset by additional grant revenues.

Transit expanded their hours of operation to include Sunday service in August of 2004 and established service to Exeter and Farmersville in November of 2004. (Note: The original budget does not reflect these additional areas of service.) Fare box revenues increased both from these expended services (as well as and from increased ridership). Operating expenses increased due to these expanded services as well as cost of fuel. The net result however, does not greatly change the bottom line as grants made up any shortfalls.

Table XX
Transit

<u>OPERATIONS</u>	<u>Budget</u>	<u>Projected</u>
<u>RESOURCES</u>		
Operating Revenues	\$ 774,800	\$ 795,000
Non Operating (Grants, Reimburse., etc.)	8,587,964	4,623,000
RESOURCES TOTAL	<u>9,362,764</u>	<u>5,418,000</u>
<u>OPERATING EXPENSES</u>		
Personnel	(189,869)	(235,000)
Operations & Maintenance	(3,721,775)	(4,291,000)
Depreciation	(670,800)	(671,000)
Allocated Costs	(221,515)	(221,000)
OPERATING EXP. TOTAL	<u>(4,803,959)</u>	<u>(5,418,000)</u>
<u>DEBT SERVICE</u>	(2,000)	-
TOTAL OPERATING EXPENSES & DEBT SERVICE	<u>(4,805,959)</u>	<u>(5,418,000)</u>
CURRENT YEAR RESOURCES AVAILABLE FOR CAPITAL		
	<u>\$ 4,556,805</u>	<u>\$ -</u>
<u>CAPITAL ASSETS</u>		
Beg. Capital Asset Cash	1,506,582	1,506,600
Add: Curr. Yr. Net Oper. Resources Avail.	4,556,805	-
Add: Depreciation Transfer	670,800	671,000
Add: Grant Funding - AIP	3,098,294	3,136,000
Less: Capital Purch. - Curr. Yr.	(4,461,390)	(3,807,000)
Less: Capital Purch. - Prior Yr. Rollover	(3,864,509)	-
ENDING CAPITAL ASSET CASH	<u>\$ 1,506,582</u>	<u>\$ 1,506,600</u>

Chart III, Exeter/Farmersville Compared to All Others, shows that ridership per route per hour started out lower than the system's average but has now exceeded the average route ridership during the first year of operation. Staff and the Federal granting agencies typically expect routes to take 3 years to mature. On this particular route, results have exceeded expectations.

Chart III

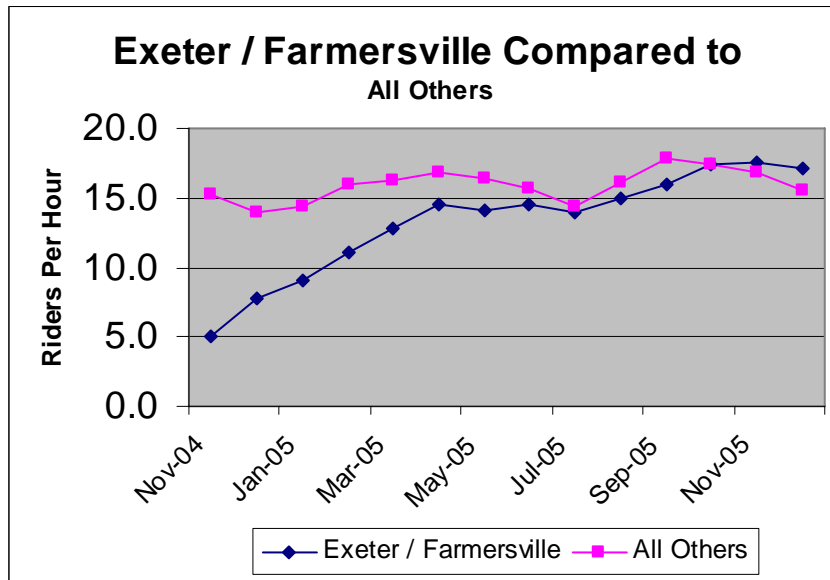


Chart IV, Sunday Ridership Compared to Daily, compares the ridership on the Sunday service to system-wide daily ridership. In this case, the ridership has remained fairly constant at approximately 60% of the daily average. This level of ridership is comparable to other transit system's Sunday service.

Chart IV

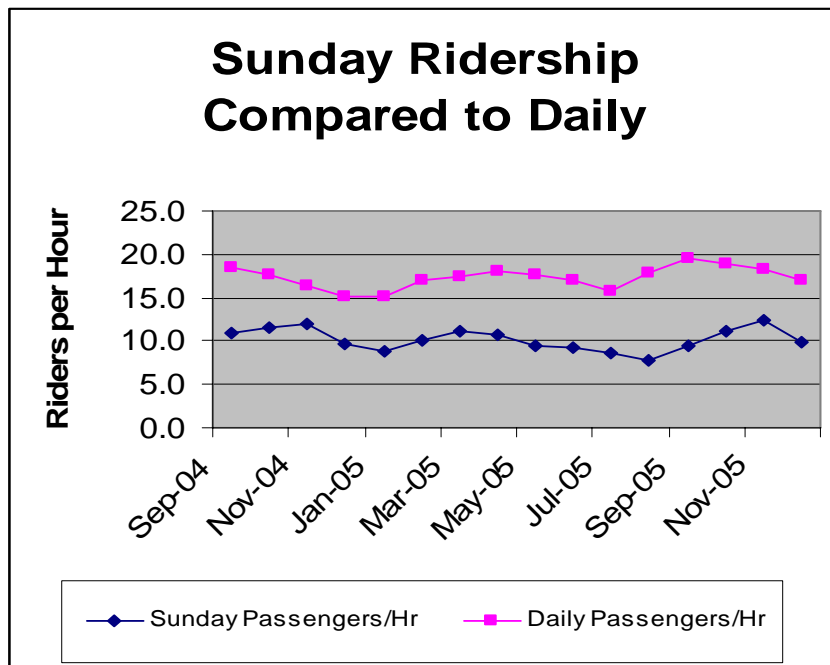
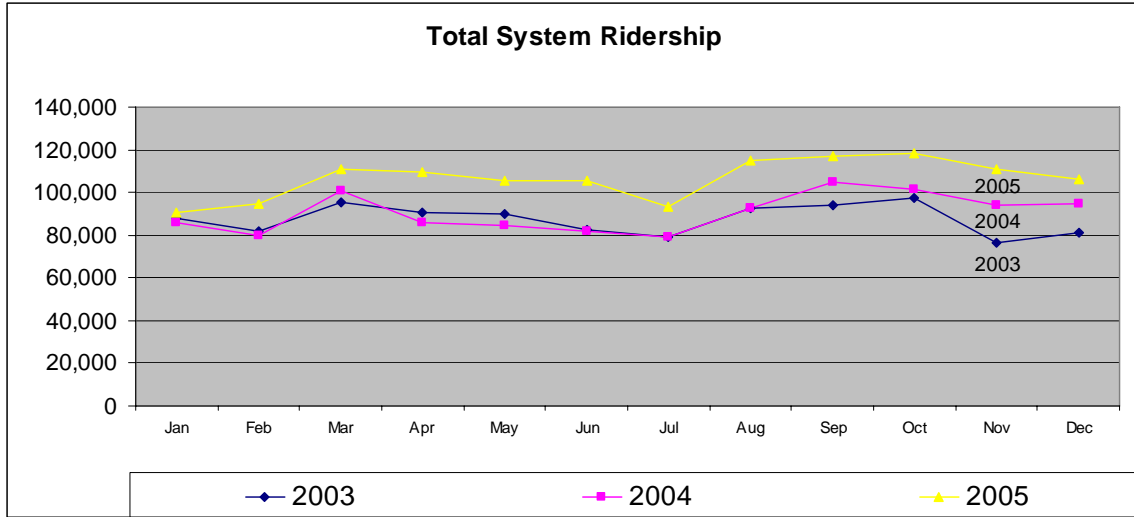


Chart V, Total System Ridership, reports the ridership for the calendar years 2003, 2004 and 2005. Ridership had been declining until the new service was implemented. Monthly ridership is now up more than 25% from two years ago.

Chart V



Recommended Action: Continue to monitor operations and funding and encourage greater use of this community asset.

WASTEWATER

Covering operations: Yes
Meeting debt service: Yes
Meeting capital needs: Yes

Comment: Consider need for 24 hour staffing.

As shown in Table XXI, Wastewater the fund has a projected deficit; however, sewer impact fees from new development are transferred into the fund at year's end, thereby erasing the deficit. Wastewater's revenues are slightly over budget (\$100k) and operating expenses slightly under (\$200k) with net resources available for capital approximately \$300k in excess of budget

On the capital side, the fund has sufficient cash to acquire its needed capital. Note that the fund has annual depreciation charges in excess of \$2.2 million. Thus, the fund has revenue for capital expenditures of \$2.2 million a year.

A number of operating issues are noteworthy. The treatment plant maintains some of the lowest rates in the area by looking for ways to control or eliminate costs. This last year, the treatment plant reduced electrical usage by over 700,000 kilowatt hours or 17% from 2004. This reduction was made possible by the use of their co-generation equipment.

The plant also operates at a very high compliance level. Annually, the plant processes 30,000 lab samples to determine water quality compliance. Only 2 of these samples did not meet water quality levels and were considered abnormalities of a particular sample.

Chart VI, Monthly Sewer Charges, shows the average sewer charge for communities close to Visalia. For the residents of Visalia, the ultimate measure of success for the treatment plant is the sewer rate they pay. Visalians enjoy a sewer rate that tends to be among the lowest even with the Council approved multi-year rate program. This multi-year rate increase began in 2002 and has rate increases scheduled through July 1, 2006.

Table XXI

Wastewater

OPERATIONS

RESOURCES

	<u>Budget</u>	<u>Projected</u>
Operating Revenues	\$ 9,198,077	\$ 9,213,000
Non Operating (Grants, Reimburse., etc.)	388,450	478,000
RESOURCES TOTAL	9,586,527	9,691,001

OPERATING EXPENSES

Personnel	(2,274,202)	(2,208,000)
Operations & Maintenance	(2,372,845)	(2,297,000)
Depreciation	(2,254,700)	(2,255,000)
Allocated Costs	(920,068)	(862,000)
OPERATING EXP. TOTAL	(7,821,815)	(7,622,000)

DEBT SERVICE

(3,088,038)	(3,086,000)
-------------	-------------

TOTAL OPERATING EXPENSES & DEBT SERVICE		
(10,909,853)	(10,708,000)	

CURRENT YEAR RESOURCES

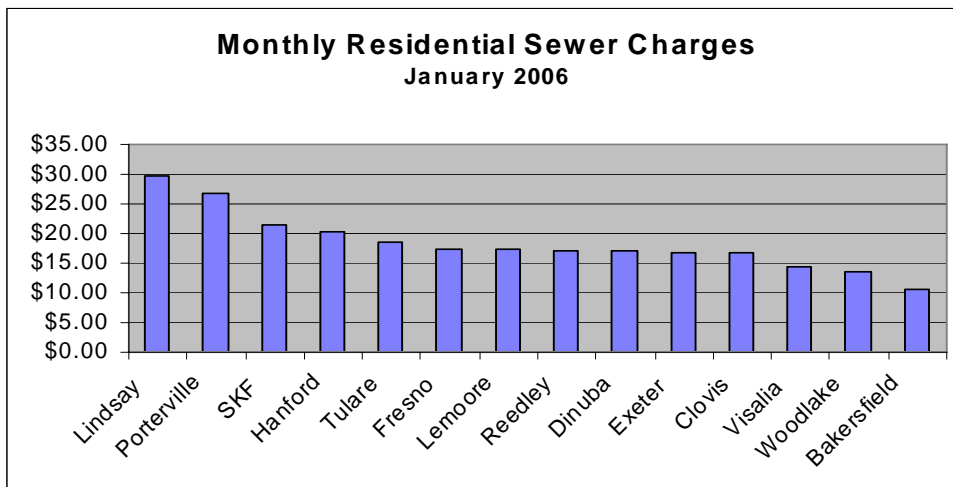
AVAILABLE FOR CAPITAL	\$ (1,323,326)	\$ (1,017,000)
------------------------------	-----------------------	-----------------------

CAPITAL ASSETS

Beg. Capital Asset Cash	3,819,441	3,819,000
Add: Curr. Yr. Net Oper. Resources Avail.	(1,323,326)	(1,017,000)
Add: Depreciation Transfer	2,254,700	2,255,000
Less: Capital Purch. - Curr. Yr.	(2,616,800)	(2,044,000)

ENDING CAPITAL ASSET CASH	\$ 2,134,015	\$ 3,013,000
----------------------------------	---------------------	---------------------

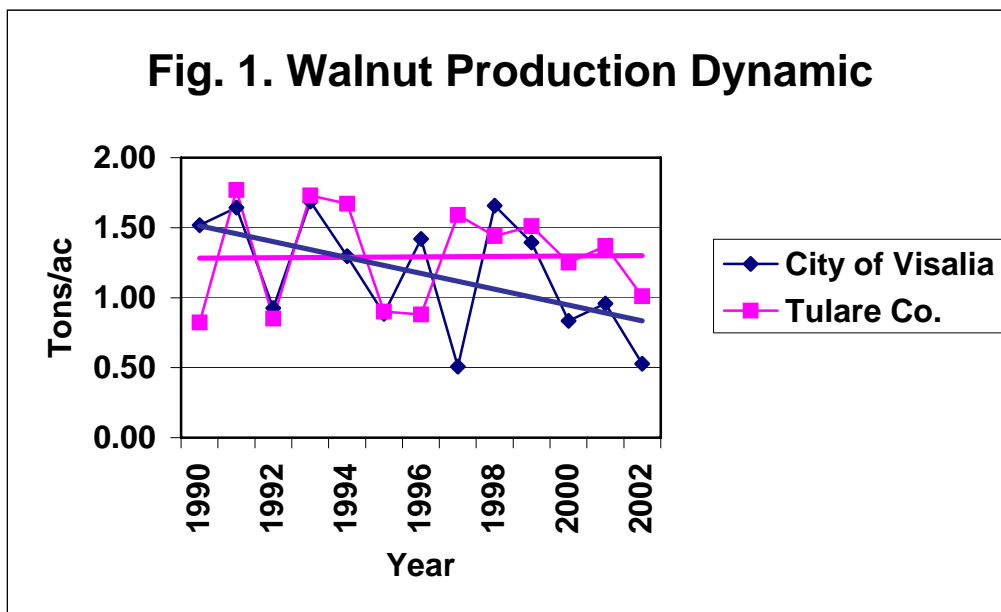
Chart VI



The wastewater operation currently is staffed approximately 16 hours a day. At times during the day, employees are placed on-call in the event of an emergency. Although this has worked in the past, management is studying the cost of 24-hour staffing and the advantages of maintaining a 24-hour presence at the plant. Given that the treatment plant is the City's most expensive asset, it may make sense to shift to 24-hour staffing to improve operational safety.

The wastewater operation also has responsibility for storm drains. During the storm event on January 1 and 2, it became clear that additional pumps would assist the City in dealing with unusual heavy rain events. Council authorized the purchase of two additional, high-volume, mobile pumps. Staff recommends that these pumps be funded from Waste Water revenues at a cost of \$52,000.

Finally, wastewater owns over 850 acres south of the plant on Avenue 280. The acreage was at one time the largest contiguous walnut orchard in the Valley. The orchard, however, has aged and is in the process of conversion. In October of 2003, the City commissioned Sibbett Agricultural Consulting to analyze the orchard and recommend management options. Figure 1, Walnut Production Dynamic from the Sibbett report, illustrates the long-term trend for the orchard. The orchard production has been in decline as compared to the average walnut production per acre in Tulare County for some time. Last year, the orchard's least productive 250 acres were removed and leased out for row crops. The remaining orchard is managed by a farmer who contracts for a set fee. Last season's harvest was a little better than 1 ton per acre, an improvement over recent history but well below the County average. The orchard will be monitored over the next few years to determine what effect various management techniques have on production. If production averages decline, the Treatment Plant will recommend converting the remainder of the orchard from walnuts to row crops.



Recommended Action: Monitor the fund for capital expenditures in excess of the amount of cash derived from depreciation charges. Next year consider the need for another multi-year sewer rate increase. Authorize a budget appropriation for two mobile, storm water pumps for \$52,000.

Solid Waste

Covering operations: Yes
Meeting debt service: Yes
Meeting capital needs: Yes

Comment: Increased overtime cost, add additional driver.

Solid Waste continues to meet the objectives of its fund, covering operating, debt and capital costs, as shown on Table XXII, Solid Waste. Revenues are in excess of budget. Expense increases are outpacing revenue increases, thereby reducing expected operating surpluses. Increased operating costs are mainly due to fleet costs which are \$582,000 higher than budget (although approximately the same as last year's actual costs). This

increase is again due to higher fuel costs than was anticipated when the two-year budget was adopted and for increased repairs costs on extending the life of some of the refuse vehicles. Despite this narrowing of the operating surplus, the fund remains strong, covering operating costs and providing cash for needed capital.

Table XVII
Solid Waste

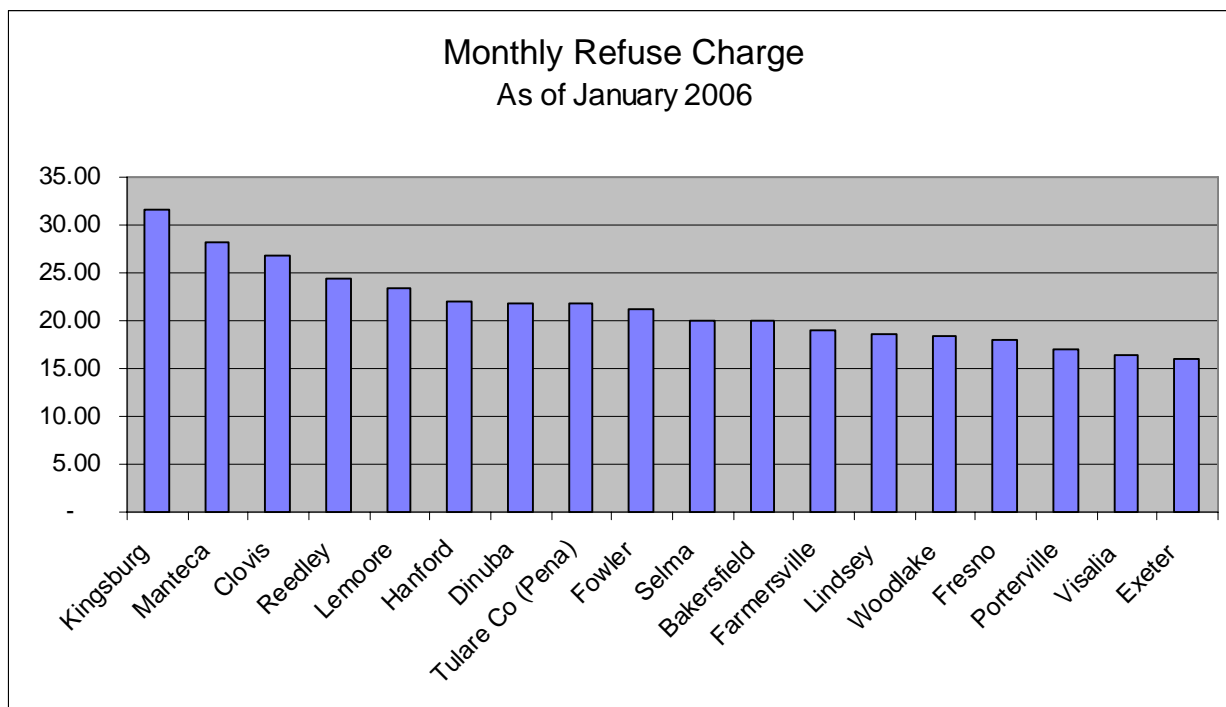
<u>OPERATIONS</u>	<u>Budget</u>	<u>Projected</u>
<u>RESOURCES</u>		
Operating Revenues	\$ 11,397,215	\$ 11,742,000
Non Operating (Grants, Reimburse., etc.)	214,687	549,000
RESOURCES TOTAL	11,611,902	12,291,000
<u>OPERATING EXPENSES</u>		
Personnel	(2,972,711)	(3,242,000)
Operations & Maintenance	(3,694,062)	(3,884,000)
Depreciation	(1,076,880)	(1,077,000)
Allocated Costs	(3,302,094)	(3,904,000)
OPERATING EXP. TOTAL	(11,045,747)	(12,107,000)
<u>DEBT SERVICE</u>	(17,500)	(7,000)
TOTAL OPERATING EXPENSES & DEBT SERVICE	(11,063,247)	(12,114,000)
CURRENT YEAR RESOURCES AVAILABLE FOR CAPITAL		
	\$ 548,655	\$ 177,000
<u>CAPITAL ASSETS</u>		
Beg. Capital Asset Cash	2,920,006	2,920,000
Add: Curr. Yr. Net Oper. Resources Avail.	548,655	177,000
Add: Depreciation Transfer	1,076,880	1,077,000
Less: Capital Purch. - Curr. Yr.	(2,230,230)	(799,000)
Less: Capital Purch. - Prior Yr. Rollover	(94,978)	(95,000)
ENDING CAPITAL ASSET CASH	\$ 2,220,333	\$ 3,280,000

The fund shows a substantial gain in operating revenue as the enterprise has increased the number of accounts they service. Garbage routes have expanded to meet the demand of a larger community. In the 1990s, new home starts grew about 2.5% a year. As a result, a new driver's route was added every 2 years. However, for the last several years, new residential accounts have grown at 5% per year, faster than the past growth cycles.

Due to growth, overtime costs for the residential division have increased faster than the past. Although a “growth” position is normally scheduled every 2 years (as was done in July 2004) the City’s growth for residential service grew during FY 04-05 by 1,276 new starts and 912 additional containers, about what is expected in a two year period. Residential operators worked in an excess of over 3,000 hours of overtime (which equates to approximately one and a ½ full time positions) last fiscal year. In FY 04/05, the residential division’s overtime costs were \$89,000 or almost \$30 an hour. An additional full time position would reduce annual overtime by approximately 1,800 hours, which costs the City approximately \$54,000 a year in overtime pay. A driver costs the City about \$41,000 a year. Therefore, an additional position would improve work flow and save the City about \$13,000 a year. Staff recommends funding an additional driver out of current overtime costs.

Ultimately, the resident is the beneficiary of a well managed enterprise. One measure of the operation is the rate each resident pays for Solid Waste. Chart VII, Monthly Refuse Charges, compares monthly solid waste fees for communities in the San Joaquin Valley. Last year, Council authorized an annual 2.5% rate increase for four successive years. Even with project rate increases, Visalia’s rates are and will be among the lowest in the South San Joaquin Valley which benefits our customers both by providing a high quality service at a low cost.

Chart VII



Recommended Action: Add a Solid Waste residential operator for FY05-06 due to recent residential growth in the City.

Summary

The General Fund has weathered the financial storm of State takeaways and other fiscal uncertainties. As the City emerges from this situation, it appears that the Council will have opportunities to address additional community needs in the next budget cycle, mainly from revenues returned to the City from the State.

Measure T continues to add public safety resources to the City. By next July, the City will have 15 new police officers and 4 new firefighters on board. A new fire facility in the Northwest and two new police precincts are proceeding forward.

The City's business enterprises face challenges but are making progress. The Convention Center continues to reduce its reliance on the General Fund, finding new ways to maximize this asset. Valley Oaks Golf Course has had an off year but will be improving greens to re-attract customers. The Airport continues to see increased activity, especially from commercial traffic. The Solid Waste and Waste Water enterprises meet the needs of a growing community and are charging lower rates than most nearby communities. And the Transit system has expanded, attracting new customers.

Overall, the City remains in good financial shape while making progress in serving the needs of Visalians.

Prior Council/Board Actions: Mid-cycle Budget Adoption, June 20, 2005

Committee/Commission Review and Actions:

Alternatives:

Attachments:

Attachment 1 - General Fund Budget Summary

Attachment 2 - General Fund Projected Revenues and Transfers In

Attachment 3 - General Fund Budgeted and Projected Expenditures and Transfers Out

City Manager Recommendation:

Recommended Motion (and Alternative Motions if expected): That the City Council:

1. Accept the mid-year report on the General Fund, Measure T Funds and Enterprise Funds;

Measure T - Police

2. Authorize the acceleration of Measure T police officer hiring for FY 06/07 by appropriating \$130,000 now, including the related vehicle acquisitions;

Wastewater

3. Appropriate \$52,000 in the Wastewater fund for two additional, mobile storm water pumps; and,

Solid Waste

4. Authorize the addition of one additional Solid Waste Driver to reduce overtime and meet growth demands. Since the action will save money in overtime costs, no additional appropriation is needed.

Financial Impact

Funding Source:

Account Number: _____ (Call Finance for assistance)

Budget Recap:

Total Estimated cost: \$	New Revenue: \$
Amount Budgeted: \$	Lost Revenue: \$
New funding required:\$	New Personnel: \$
Council Policy Change: Yes_____ No_____	

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review:

Required? Yes No
Review and Action: Prior:
Required:

NEPA Review:

Required? Yes No
Review and Action: Prior:
Required:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Review and Approval - As needed:

Department Head Review (Signature):

Risk Management Review (Signature):

City Attorney Review (Signature):

Administrative Services Finance Review (Signature):

Others:

**City of Visalia
Agenda Item Transmittal**

Meeting Date: February 21, 2006

Agenda Item Number (Assigned by City Clerk):

Agenda Item Wording: Authorization to accept, if awarded, a grant for \$470,050 from the California Office of Traffic Safety for the statewide "Selective Traffic Enforcement Program." The grant would pay for much needed equipment, including a fully equipped motorcycle and an officer's salary for the first year and half of the 2nd year. This would be a new officer's position that would be assigned to the Traffic Unit. Under the terms of this grant, the City of Visalia would be responsible for half of the officer's salary the 2nd year, which equates to \$58,649.

Deadline for Action:

Submitting Department: Police Department

Contact Name and Phone Number: Officer Mike Grotto, ext. 4237 or Lt. Steve Puder, ext. 4036

Department Recommendation and Summary:

It is recommended that the Council authorize the Police Department to accept a grant, if awarded, for \$470,050 from the California Office of Traffic Safety for the statewide "Selective Traffic Enforcement Program" (STEP) and under the terms of this grant give approval to pay for half of the new Traffic Officer's salary in the 2nd year, which equates to \$58,649.

The Office of Traffic Safety is offering local law enforcement agencies this 2 year grant opportunity through a competitive process which, if awarded, will help the Department to continue its commitment to traffic safety by conducting aggressive enforcement details, sting operations, and providing much needed equipment and personnel to our Traffic Unit.

The City of Visalia has a population of approximately 107,550 residents. The City of Visalia is the county hub and the largest retail/entertainment resource within Tulare County, attracting motorists from all outlying communities. The downtown district is host to several nightclub/bar businesses. Mooney Blvd. (The primary retail strip) is a popular "cruising" location that is also home to bars and restaurants. According to the City of Visalia Economic Development Department, the daytime population in the City of Visalia is estimated at over 127,000. This growth has made it difficult for the City to maintain the high level of services that the citizens of Visalia have been accustomed to receiving, especially in the area of law enforcement. Many of the Visalia Police Department's law enforcement efforts have been channeled into addressing violent street crime and gang activity.

This document last revised: 2/17/06 4:11:00 PM

By author: .

File location and name: H:\(1) AGENDAS for Council\2006\022106\Item 4b Council Agenda Transmitta-STEP GRANTI.doc

For action by:

- City Council
- Redev. Agency Bd.
- Cap. Impr. Corp.
- VPFA

For placement on which agenda:

- Work Session
- Closed Session
- Regular Session:
 - Consent Calendar
 - Regular Item
 - Public Hearing

Est. Time (Min.): 1

The Office of Traffic Safety uses a statewide ranking system to assist in establishing funding priorities for California cities. This system provides rankings from 1 to 50. (1 being the highest and 50 being the lowest) The following shows the O.T.S. rankings for the City of Visalia:

Table 1

Category Being Ranked	Ranking by "Daily Vehicle Miles Traveled"	Ranking by "Average Population"
Total Fatal & Injury Collisions	6 out of 50	3 out of 50
Speed Related Collisions	12 out of 50	10 out of 50
Alcohol Involved Collisions	23 out of 50	20 out of 50

Despite the unfavorable "high" numbers, the City of Visalia was ranked 35 out of 50 by "Average Population" for Driving under the Influence arrests. The Visalia Police Department has had a 64% increase in Driving under the Influence arrests from 2003 (392) to 2005 (643) and a 5% decrease in the total amount of persons injured or killed by alcohol related collisions. Additionally, improvement was also garnered during this same time period in the area of speed related collisions, which decreased by 14% from 2003 to 2005. The Visalia Police Department has also made a significant improvement in the prevention and ticketing of seatbelt violators and moving violations. In a one year period from 2004 to 2005, the Department's seatbelt citations have increased from 1180 to 3680 and the total number of citations was up from 9579 to 13960, which equates to a 45% increase.

The Visalia Police Department's Traffic Unit currently consists of a Sergeant, an Agent and Seven Traffic Officers. In comparing the ratio of Traffic Officers to the population of other agencies in the Central Valley, the Visalia Police Department's Traffic Unit is extremely understaffed in this area. (See the below listed comparison)

Table 2
Population Per Traffic Officer

Exeter Police Department	5,000
Lindsay Police Department	5,000
Fresno Police Department	5,000
Porterville Police Department	10,000
Visalia Police Department	13,000

Despite the rapid growth in the City of Visalia and the additional demands in the area of traffic safety, the Department's Traffic Unit has not experienced any growth since 2001. The new Police Officer's position would be assigned to the Traffic Unit on a full-time basis to assist in meeting the goals and objectives of this grant. At the end of the grant period, the police officer position will be absorbed into the General Fund budget through attrition of existing authorized positions or Council authorization of a new position. The Department's Traffic Unit has

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By author: .

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performed extremely well with past grant opportunities from the Office of Traffic Safety and has a good working relationship with this vital organization. The Office of Traffic Safety strongly recommends that this police officer's position be made permanent after the grant period. The additional Traffic Officer position would support the progress that has been made in the area of traffic safety and would assist in maintaining a positive working relationship that the Visalia Police Department has developed in recent years with the Office of Traffic Safety.

The STEP program will use the additional Traffic Officer, along with overtime to employ enforcement and innovative strategies to reduce persons killed and injured in traffic collisions. The funded strategies include DUI/Driver's License checkpoints and DUI roving patrols. This program will also develop a "Hot Sheet" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with suspended or revoked licenses as a result of DUI convictions. Court "sting" operations will focus on DUI offenders with suspended or revoked driver's licenses who get behind the wheel after leaving court. Enforcement operations will target red light runners, aggressive speeders, drivers with vehicles equipped with illegal street racing equipment, and unbelted vehicle occupants. Additionally, enforcement operations will be directed to intersections with disproportionate numbers of traffic collisions. The STEP program will seek voluntary compliance with traffic laws by generating publicity throughout the grant period.

In addition to the above listed enforcement strategies, if awarded, the Department would purchase the following equipment to assist in meeting the goals and objectives of the grant;

Equipment:

1 Fully equipped Harley Davidson Road King Police Edition, fitted with a Kenwood radio and supporting equipment - Estimated Cost - \$25,200

1 Visible Display Radar Trailer that will assist the Visalia Police Department in deterring speed violators by raising public awareness in high risk areas. - Estimated Cost - \$8,273

Sustain Computer Software that will be used to connect the Visalia Police Department directly with the Tulare County Court. This software will allow the citations written to be downloaded to the court, reducing the time needed to process and convict violators - Estimated Cost - \$9,000

12 Handheld Computers (Auto Cites) that will be used to reduce the time needed to write and issue citations in the field. The new handheld devices will also have the ability to take digital photographs of drivers as well as record conversation. This technology will reduce the amount of citations issued in error and reduce the time needed to convict violators by giving the courts further documented evidence of a violation. - Estimated Cost - \$62,000

10 handheld Radar Units that will provide more officers with the ability enforce speed violations. - Estimated Cost - \$17,050

Additional Equipment for DUI Checkpoints that includes one hundred 28" Reflective Traffic Cones, two Portable Propane Heaters and additional signage at DUI Checkpoints. Estimated Cost for these items is \$3,250

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The Visalia Police Department believes this recommendation to accept the STEP grant, if awarded, will enhance the safety of the citizens of Visalia and will ultimately reduce their risk to be involved in an injury or fatal collision.

Prior Council/Board Actions:

Committee/Commission Review and Actions:

Alternatives: Not authorize acceptance of the grant.

Attachments:

City Manager Recommendation:

Recommended Motion (and Alternative Motions if expected):

I move to authorize the acceptance of the "Selective Traffic Enforcement Grant", if awarded, from the Office of Traffic Safety and, under the terms of the grant, the City of Visalia will pay for half of the additional officer's salary in the 2nd year of the grant.

Financial Impact

Funding Source:

Account Number: O.T.S. STEP Grant/General Fund Patrol # 0011 21202

Budget Recap:

Total Estimated cost: \$ 58,649

Amount Budgeted: \$

New funding required:\$ 58,649

Council Policy Change: Yes No

New Revenue:\$

Lost Revenue:\$

New Personnel:\$

Copies of this report have been provided to:

This document last revised: 2/17/06 4:11:00 PM

By author: .

File location and name: H:\(1) AGENDAS for Council\2006\022106\Item 4b Council Agenda Transmitta-STEP GRANTI.doc

City of Visalia Agenda Item Transmittal

Meeting Date: February 21, 2006

Agenda Item Number (Assigned by City Clerk):

Agenda Item Wording: Authorization for the City Manager to sign an agreement with Kaweah Delta Water Conservation District to do the necessary work to develop groundwater elevation model

Deadline for Action: none

Submitting Department: Public Works

Contact Name and Phone Number:

David Jacobs, 713-4492
Andrew Benelli, 713-4340
Phil Mirwald, California Water Co. 624-1620

For action by:

- City Council
- Redev. Agency Bd.
- Cap. Impr. Corp.
- VPFA

For placement on which agenda:

- Work Session
- Closed Session
- Regular Session:
- Consent Calendar
- Regular Item
- Public Hearing

Est. Time (Min.): 3 min.

Department Recommendation and Summary: The City Council on August 15, 2005 adopted the Groundwater Overdraft Mitigation Fee Ordinance (Ordinance 2005-09). This ordinance established fees for new development and providers of municipal water supplies to fund programs to mitigate the groundwater overdraft. The Groundwater Mitigation Fee Ordinance is expected to generate approximately \$430,000 per year. The City has been meeting on a monthly basis with Kaweah Delta Water Conservation District (KDWCD) and the California Water Service Company (Cal Water) to discuss the groundwater overdraft mitigation ordinance and potential projects that could be undertaken to lessen the groundwater overdraft. Some of the discussions points have been:

- Monitoring wells
- Injection wells
- Location of City facilities that can/could be used for groundwater recharge
- Surface water supply opportunities
- KDWCD facilities that can/could be used for groundwater recharge
- Groundwater modeling project.

The Groundwater modeling project has been discussed as a way to measure the localized needs and progress of recharge efforts to mitigate the groundwater overdraft. The groundwater model would also allow us to determine which basins are the best for placing water for recharge. The estimated cost of the modeling project is \$281,000. KDWCD has preliminarily agreed to fund one-third of the cost (\$93,600) of the study if the City and Cal Water can fund the remaining two-thirds (\$187,400).

The groundwater modeling project would be a worthwhile undertaking; it would set a baseline for the groundwater so that the City could see the progress that is being made with recharge efforts. The model would also tell the City the places (basins, creeks, ditches, river) that are the most beneficial to the groundwater recharge. This study will tell us if the mitigation measures being used are working and how to optimize the recharge efforts. Since the study will be used to optimize the use of water, Staff recommends using the mitigation fee to pay the remaining two-thirds (\$187,400) of the study costs.

In 2001, KDWCD hired Fugro West, Inc. to conduct a water resources investigation of the Kaweah Delta Water Conservation District which has an area of 337,000 acres. The investigation was completed in December 2003. The report studied the hydrogeology of the District and a follow-up program constructed a groundwater flow model. The KDWCD Fugro model report was completed in April 2005. Since Fugro completed the district wide groundwater flow model, KDWCD proposes to hire them to complete the City study. The development of the City's groundwater flow model would utilize relevant results and data from KDWCD groundwater model. The City's groundwater flow model would be developed at a much finer scale of resolution than the KDWCD model. KDWCD has received a proposal from Fugro West for the groundwater flow model. They estimate the model would take 12 months to complete at a cost of \$216,400.

The cost for the groundwater model is expected to be \$281,000. The consultant cost is \$216,400. The remaining costs are for KDWCD staff time (project management), direct costs (notices, copying, printing, ect.) and for other consultants for peer review.

Prior Council/Board Actions: 8-15-05 adopted Ordinance 2005-09

Committee/Commission Review and Actions: None

Alternatives: None

Attachments:

City Manager Recommendation:

Recommended Motion (and Alternative Motions if expected): I move to authorization the City Manager to sign an agreement with Kaweah Delta Water Conservation District to do the necessary work to develop groundwater elevation model and expend \$187,400 from the groundwater mitigation fee.

Copies of this report have been provided to:

Review and Approval - As needed:

Department Head Review (Signature):

Risk Management Review (Signature):

City Attorney Review (Signature):

Administrative Services Finance Review (Signature):

Others:

Environmental Assessment Status

CEQA Review:

Required? Yes No

Review and Action: Prior:
Required:

NEPA Review:

Required? Yes No

Review and Action: Prior:
Required:

Financial Impact

Funding Source:

Account Number: 1224 groundwater mitigation fee (Call Finance for assistance)

Budget Recap:

Total Estimated cost: \$187,400	New Revenue:	\$
Amount Budgeted: \$	Lost Revenue:	\$
New funding required: \$187,400	New Personnel:	\$
Council Policy Change: Yes _____	No <input checked="" type="checkbox"/>	

City of Visalia Agenda Item Transmittal

Meeting Date: February 21, 2006

Agenda Item Number (Assigned by City Clerk):

Agenda Item Wording: Authorization for the City Manager to enter into an agreement with the Lennar Fresno, Inc. to share in the expenses to landscape the setback on Mill Creek Ditch in the Oakwest #5 subdivision contingent on approval by property owners of an increase to the Lighting and Landscape assessment to maintain enhanced landscape improvements.

Deadline for Action: None

Submitting Department: Parks and Recreation Department

Contact Name and Phone Number: Paul Shepard 713- 4209
Don Stone 713-4397

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session
Regular Session:
 Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): _____

Department Recommendation and Summary: Authorize the City Manager to enter into an agreement with Lennar Fresno, Inc. to design and develop the landscape along the creek setback in the Oakwest #5 subdivision and approve an appropriation of \$164,000 from the Waterway Fund for the project, contingent on approval of an increase in the assessment of the Oakwest #5 Lighting and Landscape District to maintain improvements. The proposed project includes landscape improvements and the installation a eight-foot wide asphalt path. Project cost estimate is \$365,000. The Lennar Corporation, the developer of Oakwest #5, agreed to partnership with the City on the project. The Lennar Co. will contribute up to \$201,000 and serve as the contractor for the project.

In December 2004 the City acquired 6.65 acres in the Oakwest #5 subdivision for the purpose of maintaining a riparian setback along North Mill Creek Ditch and for the development of a storm basin. In March 2005 the City planted approximately seventy Valley Oak trees within the creek area and added mulch which is the minimal landscape treatment for a riparian area. At the time there was not sufficient funding available to construct a path and provide additional landscaping. Soon after the trees were planted staff began receiving request from residents for a path and more landscaping.

Staff approached the developer of Oakwest, Lennar of Fresno, with a proposal to partner to improve the setback area. At that time half of the homes had been completed and there was an incentive for them to fully develop the creek. Lennar agreed to partner with the residents and City staff to develop the landscape plan.

Staff has also included the residents in development of the landscape design. Several meeting have been held at Oakwest where residents have had the opportunity to review and

comment on the landscape plan. From comments received at these meeting a concept plan has been developed that includes one half acre of turf area, approximately one acre of planting area, 1,840 feet of 8 feet wide asphalt path, several benches, and trash receptacles

Staff also discussed the need for additional funds for maintenance of the area. The residents indicated they desired the area to be well maintained and expressed willingness to increase the assessment they currently pay for common area. When the Landscape and Lighting District was established in 2001 an assessment fee of \$99.08 was established for each of the 127 lots. Based on the current cost of maintenance for Landscape and Lighting areas the annual cost to maintain the additional area is estimated at \$19,165 or \$ 150 per lot for a total annual assessment of \$249.08. The residents of Oakwest #5 will have the opportunity to vote in favor of or against the increase in the assessment. Only if the measure is approved will the additional improvements be constructed. As indicated the residents in Oakwest #5 have been very involved in the planning of the project and several residents have taken the lead to keep the residents informed. Their representative, Mindy Rubiat has assured staff that there is almost unanimous support for the increase in the maintenance assessment.

It is recommended that \$164,000 from the Waterways Fund be used for this project. The Waterways Fund (#1251) currently has a balance of \$246,000 and derives its funding from utility bills and development fees.

Prior Council/Board Actions:

Committee/Commission Review and Actions:

Alternatives:

Attachments: Location Map, Landscape Concept Plan, Project Cost Estimate

City Manager Recommendation:

Recommended Motion (and Alternative Motions if expected): Authorize the City Manager to enter into an agreement with Lennar Fresno, Inc. to design and landscape the riparian setback in the Oakwest #5 subdivision and approve an appropriation of \$164,000 from the Waterway Fund for the project, contingent on approval of an increase to the Lighting and Landscape assessment to maintain improvements.

Copies of this report have been provided to:

This document last revised: 02/17/2006 4:12 PM

By author: P Shepard

File location and name: cityshare\agenda\2006\authorization for funding Oakwest #5 riparian landscape

Financial Impact

Funding Source: Waterway Fund
Account Number: 1251-0000-720000-NEW

Budget Recap:

Total Estimated cost: \$	New Revenue: \$
Amount Budgeted: \$	Lost Revenue: \$
New funding required: \$ 164,000	New Personnel: \$
Council Policy Change: Yes_____	No_____

Environmental Assessment Status

CEQA Review:

Required? Yes No
Review and Action: Prior:
Required:

NEPA Review:

Required? Yes No
Review and Action: Prior:
Required:

Tracking Information: (*Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date*)

Review and Approval - As needed:

Department Head Review (Signature):

Risk Management Review (Signature):

City Attorney Review (Signature):

Administrative Services Finance Review (Signature):

Others:

City of Visalia Agenda Item Transmittal

Meeting Date: February 21, 2006

Agenda Item Number (Assigned by City Clerk):

Agenda Item Wording:

Authorization to execute an Exclusive Buyer Broker Agreement with Zeeb Commercial Real Estate to investigate potential acquisition of properties within the area located east of Bridge Street, south of Center Avenue, west of Ben Maddox Way and north of Mineral King Avenue in the City of Visalia.

Deadline for Action: None

Submitting Department: Administration and Community Development/ Redevelopment

Contact Name and Phone Number: Mike Olmos 713-4332;
Colleen Carlson: 627-4400

For action by:

- City Council
- Redev. Agency Bd.
- Cap. Impr. Corp.
- VPFA

For placement on which agenda:

- Work Session
- Closed Session
- Regular Session:
 - Consent Calendar
 - Regular Item
 - Public Hearing

Est. Time (Min.):5 min.

Department Recommendation and Summary: Staff recommends the City Council authorize the City Manager to execute an Exclusive Buyer Broker Agreement with Zeeb Commercial Real Estate regarding potential acquisition of properties within the area east of Bridge, south of Center, west of Ben Maddox and north of Mineral King.

Background: In furtherance of the City's ongoing efforts to assemble properties associated with downtown revitalization efforts and to accommodate parking needs associated therewith and generally in the downtown, Martin Zeeb was contacted to assist the City. Mr. Zeeb has significant property experience in the downtown area that will be helpful in property negotiations. Mr. Zeeb's work will be to identify and pursue properties in the East Downtown area for both public parking and future private sector investment to help facilitate East Downtown revitalization.

Summary of Key Terms of Proposed Agreement: The proposed agreement is a standard California Association of Realtors Form BBE (Buyer Broker Agreement) which authorizes Zeeb Commercial Real Estate to act as the exclusive broker for the City and The Community Redevelopment Agency within the area located east of Bridge, south of Center, west of Ben Maddox and north of Mineral King.

Term: 2 years, subject to extension for properties still under negotiation.

Commission: 3% (typically paid by seller, however Paragraph 10 authorizes commission payment by the City in certain situations where seller refuses to pay or as a negotiating tool subject to approval by the City Manager.)

Prior Council/Board Actions: None.

Committee/Commission Review and Actions: None.

Alternatives: Do not enter into exclusive agreement. Pursue properties within stated boundaries independently or pursue properties with various local brokers.

Attachments: Proposed Exclusive Buyer Broker Agreement.

City Manager Recommendation: Approval of Agreement.

Recommended Motion (and Alternative Motions if expected): Authorize the City Manager/Agency Executive Director to execute the Proposed Exclusive Buyer Broker Agreement with Zeeb Commercial Real Estate and to negotiate and recommend terms and conditions of acquisition of potential properties, obtain appraisals and Phase I environmental reports and to return to the City Council/Agency Board for approval of any Purchase and Sale Agreement related to said properties.

Financial Impact

Funding Source:

Account Number: _____ (Call Finance for assistance)

Budget Recap:

Total Estimated cost: \$	New Revenue: \$
Amount Budgeted: \$	Lost Revenue: \$
New funding required: \$	New Personnel: \$
Council Policy Change: Yes_____ No_____	

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review:

Required? Yes No

Review and Action: Prior:
Required: Not at this stage.

NEPA Review:

Required? Yes No

Review and Action: Prior:
Required: Not at this stage.

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Depending on the leads developed by Marty Zeeb, further investigation may need to be conducted, including title searches, appraisals, phase I/II environmental work, asbestos and lead based paint testing, development of funding sources, and eventual development of purchase and/or development and disposition agreements which would require Council or Agency Board approval.

Review and Approval - As needed:

Department Head Review (Signature):

Risk Management Review (Signature):

City Attorney Review (Signature):

Administrative Services Finance Review (Signature):

Others:

City of Visalia Agenda Item Transmittal

Meeting Date: February 21, 2006

Agenda Item Number (Assigned by City Clerk):

Agenda Item Wording: Authorization to bid the Caldwell Avenue Widening Project from West Street to Santa Fe Street without the requirement for the payment of prevailing wages pursuant to Resolution No. 83-02. Project No. 1241-00000-720000-0-9211-2004.

Deadline for Action: None

Submitting Department: Public Works Department

Contact Name and Phone Number: David Jacobs 713-4492,
Jim Funk 713-4540, Fred Lampe 713-4270

For action by:

- City Council
- Redev. Agency Bd.
- Cap. Impr. Corp.
- VPFA

For placement on which agenda:

- Work Session
- Closed Session
- Regular Session:
- Consent Calendar
- Regular Item
- Public Hearing

Est. Time (Min.): 1

Department Recommendation and Summary: Staff recommends that the City Council authorize construction of the Caldwell Avenue Widening Project from West Street to Santa Fe Street without the requirement for the payment of prevailing wages pursuant to Resolution No. 83-02. Project No. 1241-00000-720000-0-9211-2004.

The project will widen Caldwell Avenue from West Street to Santa Fe Street to ninety feet from curb to curb. The proposed roadway will have two traffic lanes in both the eastbound and westbound directions. The project will install curb and gutter and raised median islands with street lighting. Santa Fe Street, at the intersection with Caldwell Avenue, will be widened to its ultimate width and traffic signals will be installed. The existing traffic signals at West Street and Caldwell Avenue and Court Street and Caldwell Avenue will be modified to the new lane configuration and additional detector loops will be installed.

The California Public Utilities Commission has required the existing railroad crossing at Caldwell Avenue west of Santa Fe Street be upgraded. The required upgrade will include concrete approach aprons on both sides of the tracks. New signaling equipment including crossing gates must also be installed along with a lighted warning cantilever facing eastbound traffic. The railroad signaling equipment will be connected to the traffic signals at Santa Fe Street to coordinate train crossings. Under separate contract the City will pay San Joaquin Valley Railroad to install the railroad crossing upgrades.

Council is empowered to authorize the construction of capital improvement projects without the requirement of paying prevailing wage if only locally generated funds are used to pay for the project. In this case, the City will use locally generated transportation impact fees to construct this project.

Alternatives: Bid as a prevailing wage rate project.

Attachments: Location Map

This document last revised: 2/17/06 4:14:00 PM

By author: Fred Lampe

File location and name: H:\(1) AGENDAS for Council\2006\022106\Item 4f Agend Item Non Prevailing Caldwell Widening.doc

City Manager Recommendation:

Recommended Motion (and Alternative Motions if expected): I move to authorize the bid for construction of the Caldwell Avenue Widening Project from West Street to Santa Fe Street without the requirement for payment of prevailing wages pursuant to Resolution No. 83-02. Project No. 1241-00000-720000-0-9211-2004.

Financial Impact

Funding Source:

Account Number: 1241 (Transportation Impact Fees)

Budget Recap:

Total Estimated cost: \$2,800,000	New Revenue: \$
Amount Budgeted:	Lost Revenue: \$
New funding required: \$2,800,000	New Personnel: \$
Council Policy Change: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review:

Required? Yes No
Review and Action: Prior: Mitigated Negative Declaration February` 2000
Required:

NEPA Review:

Required? Yes No
Review and Action: Prior:
Required:

Tracking Information: (*Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date*)
None

Review and Approval - As needed:

Department Head Review (Signature):

Risk Management Review (Signature):

City Attorney Review (Signature):

Administrative Services Finance Review (Signature):

Others:

**City of Visalia
Agenda Item Transmittal**

Meeting Date: February 21, 2006

Agenda Item Number (Assigned by City Clerk):

Agenda Item Wording: Authorize the Recordation of the Final Map for Shannon Ranch 2, Phase 1 and 2, located east of County Center Street between Riggin Avenue and Pratt (203 lots) and the Formation of Landscape and Lighting District No. 06-02, Shannon Ranch 2 (Resolution Nos. 06-_____ and 06-_____ required). APN: 078-140-018 & 019

Deadline for Action: March 6, 2006

Submitting Department: Public Works

Contact Name and Phone Number:

Andrew Benelli 713-4340
Greg Dais 713-4164

For action by:

- City Council
- Redev. Agency Bd.
- Cap. Impr. Corp.
- VPFA

For placement on which agenda:

- Work Session
- Closed Session
- Regular Session:
 - Consent Calendar
 - Regular Item
 - Public Hearing

Est. Time (Min.): 1

Department Recommendation and Summary:

Final Map

Staff recommends that City Council authorize the recordation of the final map for Shannon Ranch 2, Phase 1 and 2 containing 203 single family lots. All bonds, cash payments, subdivision agreement and final map are in the possession of the City as follows: 1) An executed subdivision agreement; 2) Faithful Performance Bond in the amount of \$3,499,853.83 and Labor and Material Bond in the amount of \$1,749,926.92; 3) cash payment of \$737,862.41 distributed to various accounts; and 4) Final Map.

The Faithful Performance Bond covers the cost of constructing the public improvements noted in the subdivision agreement and the Labor and Material Bond covers the salaries and benefits as well as the materials supplied to install the required public improvements. As required by the Subdivision Ordinance, the Faithful Performance Bond covers 100% of the cost of the public improvements. The Labor and Material Bond is valued at 50% of the Faithful Performance Bond. A Maintenance Bond valued at 10% of the cost of the public improvements will be required prior to recording the Notice of Completion. The Maintenance Bond is held for one year after the recording and acts as a warranty for the public improvements installed per the subdivision agreement. The cash payment covers Development Impact Fees such as storm water acquisition, waterways, sewer front foot fees and any outstanding plan check and inspection fees. The plan check and inspection fees are estimated at the beginning of the final map process and are not confirmed until the subdivision agreement is finalized. Differences are due in cash at the time of City Council approval of the final map.

According to Resolution No. 2004-117 adopted by City Council on October 18, 2004 the City will reimburse the Developer for street improvements made to Arterial or Collector streets. This development is constructing street improvements along Riggin Avenue (Arterial) and Pratt Avenue (Collector). The City will be reimbursing approximately \$208,691.03 to the developer (Centex Homes) by giving a combination of fee credits for Transportation Impact Fees and cash payment.

The City will be also reimbursing to the developer (Centex Homes) approximately \$147,830 for installing storm water master plan line and approximately \$28,238 for installing sanitary sewer master plan line.

Landscape & Lighting

Staff recommends that the City Council: adopt Resolution No. 06-_____ Initiating Proceedings for Formation of Assessment District No. 06-02, Shannon Ranch 2; adopt the Engineer's Report as submitted; and adopt Resolution No. 06-_____ confirming the Engineer's Report, ordering the improvements and levying the annual assessments.

The City of Visalia has been allowing the developers of subdivisions to form assessment districts under the Landscape and Lighting Act of 1972, and now under Proposition 218, in lieu of using homeowners associations for the maintenance of common features such as landscaping, irrigation systems, street lights, trees on local streets and pavement on local streets. The maintenance of these improvements is a special benefit to the development and enhances the land values to the individual property owners in the district.

The Landscape and Lighting Act allows for the use of summary proceedings when all the affected property owners have given their written consent. This process waives the requirement for a public hearing since the owners of this development have given their written consent to form this district.

Prior Council/Board Actions: The City has been allowing the use of the Landscape and Lighting Act of 1972 for maintaining common area features that are a special benefit and enhance the subdivision.

On September 7, 2004, Council approved the Street Maintenance Assessment Policy establishing guidelines and processes for placing street maintenance costs into assessment districts.

Committee/Commission Review and Actions: The tentative subdivision map for Shannon Ranch 2, Phase 1 and 2 was approved by the Planning Commission on September 13, 2004. The tentative map will expire on September 13, 2006.

Alternatives: N/A

Attachments: Resolution Initiating Proceedings; Clerk's Certification; Resolution Ordering the Improvements; Exhibits "A", "B", "C", "D"

City Manager Recommendation:

Recommended Motions (and Alternative Motions if expected):

"I move to authorize the recordation of the Final Map for Shannon Ranch 2, Phase 1 and 2 and I move to adopt Resolution No. 06-_____ Initiating Proceedings for Formation of Assessment District No. 06-02 "Shannon Ranch 2" and adopt Resolution No. 06-_____ Ordering the Improvements for Assessment District No. 06-02 "Shannon Ranch 2."

Financial Impact

Funding Source:

Account Number: _____ (Call Finance for assistance)

Budget Recap:

Total Estimated cost: \$	New Revenue: \$
Amount Budgeted: \$	Lost Revenue: \$
New funding required:\$	New Personnel: \$
Council Policy Change: Yes_____ No_____	

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review:

Required? Yes No
Review and Action: Prior:
Required:

NEPA Review:

Required? Yes No
Review and Action: Prior:
Required:

Tracking Information: (*Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date*)

Review and Approval - As needed:

Department Head Review (Signature):

Risk Management Review (Signature):

City Attorney Review (Signature):

Administrative Services Finance Review (Signature):

Others:

RESOLUTION NO. 06-_____

RESOLUTION INITIATING PROCEEDINGS FOR
ASSESSMENT DISTRICT 06-02
SHANNON RANCH 2
(Pursuant to Landscape and Lighting Act of 1972)

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council proposes to form an assessment district pursuant to the Landscaping & Lighting act of 1972 (Section 22500 and following, Streets & Highways Code) for the purpose of the following improvements:

Maintenance of turf areas, shrub areas, irrigation systems, trees, block walls, pocket park amenities, pavement on local streets and any other applicable equipment or improvements.
2. The proposed district shall be designated Assessment District No. 06-02, City of Visalia, Tulare County, California, and shall include the land shown on the map designated "Assessment Diagram, Assessment District No. 06-02, City of Visalia, Tulare County, California", which is on file with the City Clerk and is hereby approved and known as "Shannon Ranch 2".
3. The City Engineer of the City of Visalia is hereby designated engineer for the purpose of these formation proceedings. The City Council hereby directs the Engineer to prepare and file with the City Clerk a report in accordance with Article 4 of Chapter 1 of the Landscape & Lighting Act of 1972.

PASSED AND ADOPTED:

CLERK'S CERTIFICATION TO COUNTY AUDITOR

ASSESSMENT DISTRICT NO. 06-02

SHANNON RANCH 2

(Pursuant to Landscaping & Lighting Act of 1972)

TO THE COUNTY AUDITOR OF THE COUNTY OF TULARE:

I hereby certify that the attached document is a true copy of that certain Engineer's Report, including assessments and assessment diagram, for "Assessment District No. 06-02, City of Visalia, Tulare County, California" confirmed by the City Council of the City of Visalia on the 21st day of February, 2006 by its Resolution No. 06-_____

This document is certified, and is filed with you, pursuant to Section 22641 of the Streets and Highways Code.

RESOLUTION NO. 06-_____

RESOLUTION ORDERING IMPROVEMENTS FOR
ASSESSMENT DISTRICT NO. 06-02
SHANNON RANCH 2
(Pursuant to the Landscape & Lighting Act of 1972)

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council adopted its Resolution Initiating Proceedings for Assessment District No. 06-02, City of Visalia, Tulare County, California, and directed the preparation and filing of the Engineer's Report on the proposed formation.
2. The Engineer for the proceedings has filed an Engineer's Report with the City Clerk.
3. Owners of all land within the boundaries of the proposed landscape and lighting district have filed their consent to the formation of the proposed district, and to the adoption of the Engineer's Report and the levy of the assessments stated therein.
4. The City Council hereby orders the improvements and the formation of the assessment district described in the Resolution Initiating Proceedings and in the Engineer's Report.
5. The City Council hereby confirms the diagram and the assessment contained in the Engineer's Report and levies the assessment for the fiscal year 2006-07.
6. The City Council hereby forwards the following attachments to Tulare County Recorder's Office for recordation:
 - a. Clerk's Certification to County Auditor
 - b. Resolution Initiating Proceedings
 - c. Resolution Ordering Improvements
 - d. Engineer's Report:
 - Exhibit A - Assessment Diagram showing all parcels of real property within the Assessment District
 - Exhibit B - Landscape Location Diagram
 - Exhibit C - Tax Roll Assessment
 - Exhibit D - Engineer's Report

PASSED AND ADOPTED

Exhibit "A"

Assessment Diagram
Assessment District No. 06-02
City of Visalia, Tulare County, California



Exhibit "B"

Landscape Location Diagram
SHANNON RANCH 2

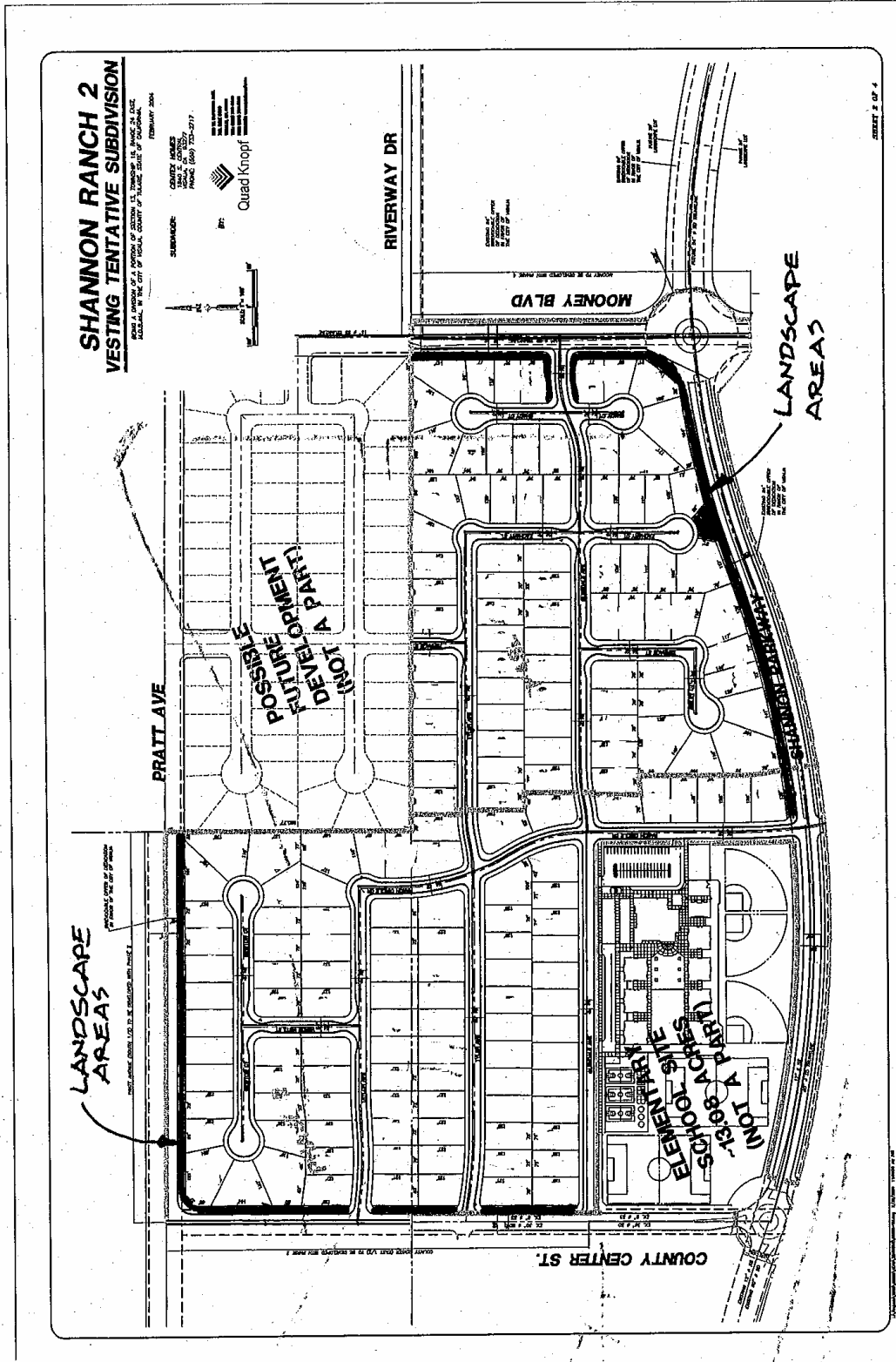


Exhibit "C"

Tax Roll Assessment
Shannon Ranch 2
Fiscal Year 2006-07

<u>APN #</u>	<u>Assessment</u>	<u>Lot #</u>	<u>District</u>
To Be Assigned	\$520.31	06-0201	Shannon Ranch 2
To Be Assigned	\$520.31	06-0202	Shannon Ranch 2
To Be Assigned	\$520.31	06-0203	Shannon Ranch 2
To Be Assigned	\$520.31	06-0204	Shannon Ranch 2
To Be Assigned	\$520.31	06-0205	Shannon Ranch 2
To Be Assigned	\$520.31	06-0206	Shannon Ranch 2
To Be Assigned	\$520.31	06-0207	Shannon Ranch 2
To Be Assigned	\$520.31	06-0208	Shannon Ranch 2
To Be Assigned	\$520.31	06-0209	Shannon Ranch 2
To Be Assigned	\$520.31	06-0210	Shannon Ranch 2
To Be Assigned	\$520.31	06-0211	Shannon Ranch 2
To Be Assigned	\$520.31	06-0212	Shannon Ranch 2
To Be Assigned	\$520.31	06-0213	Shannon Ranch 2
To Be Assigned	\$520.31	06-0214	Shannon Ranch 2
To Be Assigned	\$520.31	06-0215	Shannon Ranch 2
To Be Assigned	\$520.31	06-0216	Shannon Ranch 2
To Be Assigned	\$520.31	06-0217	Shannon Ranch 2
To Be Assigned	\$520.31	06-0218	Shannon Ranch 2
To Be Assigned	\$520.31	06-0219	Shannon Ranch 2
To Be Assigned	\$520.31	06-0220	Shannon Ranch 2
To Be Assigned	\$520.31	06-0221	Shannon Ranch 2
To Be Assigned	\$520.31	06-0222	Shannon Ranch 2
To Be Assigned	\$520.31	06-0223	Shannon Ranch 2
To Be Assigned	\$520.31	06-0224	Shannon Ranch 2
To Be Assigned	\$520.31	06-0225	Shannon Ranch 2
To Be Assigned	\$520.31	06-0226	Shannon Ranch 2
To Be Assigned	\$520.31	06-0227	Shannon Ranch 2
To Be Assigned	\$520.31	06-0228	Shannon Ranch 2
To Be Assigned	\$520.31	06-0229	Shannon Ranch 2
To Be Assigned	\$520.31	06-0230	Shannon Ranch 2
To Be Assigned	\$520.31	06-0231	Shannon Ranch 2
To Be Assigned	\$520.31	06-0232	Shannon Ranch 2
To Be Assigned	\$520.31	06-0233	Shannon Ranch 2
To Be Assigned	\$520.31	06-0234	Shannon Ranch 2
To Be Assigned	\$520.31	06-0235	Shannon Ranch 2
To Be Assigned	\$520.31	06-0236	Shannon Ranch 2
To Be Assigned	\$520.31	06-0237	Shannon Ranch 2
To Be Assigned	\$520.31	06-0238	Shannon Ranch 2
To Be Assigned	\$520.31	06-0239	Shannon Ranch 2
To Be Assigned	\$520.31	06-0240	Shannon Ranch 2
To Be Assigned	\$520.31	06-0241	Shannon Ranch 2
To Be Assigned	\$520.31	06-0242	Shannon Ranch 2
To Be Assigned	\$520.31	06-0243	Shannon Ranch 2
To Be Assigned	\$520.31	06-0244	Shannon Ranch 2

Exhibit "C"

Tax Roll Assessment
Shannon Ranch 2
Fiscal Year 2006-07

<u>APN #</u>	<u>Assessment</u>	<u>Lot #</u>	<u>District</u>
To Be Assigned	\$520.31	06-0245	Shannon Ranch 2
To Be Assigned	\$520.31	06-0246	Shannon Ranch 2
To Be Assigned	\$520.31	06-0247	Shannon Ranch 2
To Be Assigned	\$520.31	06-0248	Shannon Ranch 2
To Be Assigned	\$520.31	06-0249	Shannon Ranch 2
To Be Assigned	\$520.31	06-0250	Shannon Ranch 2
To Be Assigned	\$520.31	06-0251	Shannon Ranch 2
To Be Assigned	\$520.31	06-0252	Shannon Ranch 2
To Be Assigned	\$520.31	06-0253	Shannon Ranch 2
To Be Assigned	\$520.31	06-0254	Shannon Ranch 2
To Be Assigned	\$520.31	06-0255	Shannon Ranch 2
To Be Assigned	\$520.31	06-0256	Shannon Ranch 2
To Be Assigned	\$520.31	06-0257	Shannon Ranch 2
To Be Assigned	\$520.31	06-0258	Shannon Ranch 2
To Be Assigned	\$520.31	06-0259	Shannon Ranch 2
To Be Assigned	\$520.31	06-0260	Shannon Ranch 2
To Be Assigned	\$520.31	06-0261	Shannon Ranch 2
To Be Assigned	\$520.31	06-0262	Shannon Ranch 2
To Be Assigned	\$520.31	06-0263	Shannon Ranch 2
To Be Assigned	\$520.31	06-0264	Shannon Ranch 2
To Be Assigned	\$520.31	06-0265	Shannon Ranch 2
To Be Assigned	\$520.31	06-0266	Shannon Ranch 2
To Be Assigned	\$520.31	06-0267	Shannon Ranch 2
To Be Assigned	\$520.31	06-0268	Shannon Ranch 2
To Be Assigned	\$520.31	06-0269	Shannon Ranch 2
To Be Assigned	\$520.31	06-0270	Shannon Ranch 2
To Be Assigned	\$520.31	06-0271	Shannon Ranch 2
To Be Assigned	\$520.31	06-0272	Shannon Ranch 2
To Be Assigned	\$520.31	06-0273	Shannon Ranch 2
To Be Assigned	\$520.31	06-0274	Shannon Ranch 2
To Be Assigned	\$520.31	06-0275	Shannon Ranch 2
To Be Assigned	\$520.31	06-0276	Shannon Ranch 2
To Be Assigned	\$520.31	06-0277	Shannon Ranch 2
To Be Assigned	\$520.31	06-0278	Shannon Ranch 2
To Be Assigned	\$520.31	06-0279	Shannon Ranch 2
To Be Assigned	\$520.31	06-0280	Shannon Ranch 2
To Be Assigned	\$520.31	06-0281	Shannon Ranch 2
To Be Assigned	\$520.31	06-0282	Shannon Ranch 2
To Be Assigned	\$520.31	06-0283	Shannon Ranch 2
To Be Assigned	\$520.31	06-0284	Shannon Ranch 2
To Be Assigned	\$520.31	06-0285	Shannon Ranch 2
To Be Assigned	\$520.31	06-0286	Shannon Ranch 2
To Be Assigned	\$520.31	06-0287	Shannon Ranch 2
To Be Assigned	\$520.31	06-0288	Shannon Ranch 2

Exhibit "C"

Tax Roll Assessment
Shannon Ranch 2
Fiscal Year 2006-07

<u>APN #</u>	<u>Assessment</u>	<u>Lot #</u>	<u>District</u>
To Be Assigned	\$520.31	06-0289	Shannon Ranch 2
To Be Assigned	\$520.31	06-0290	Shannon Ranch 2
To Be Assigned	\$520.31	06-0291	Shannon Ranch 2
To Be Assigned	\$520.31	06-0292	Shannon Ranch 2
To Be Assigned	\$520.31	06-0293	Shannon Ranch 2
To Be Assigned	\$520.31	06-0294	Shannon Ranch 2
To Be Assigned	\$520.31	06-0295	Shannon Ranch 2
To Be Assigned	\$520.31	06-0296	Shannon Ranch 2
To Be Assigned	\$520.31	06-0297	Shannon Ranch 2
To Be Assigned	\$520.31	06-0298	Shannon Ranch 2
To Be Assigned	\$520.31	06-0299	Shannon Ranch 2
To Be Assigned	\$520.31	06-02100	Shannon Ranch 2
To Be Assigned	\$520.31	06-02101	Shannon Ranch 2
To Be Assigned	\$520.31	06-02102	Shannon Ranch 2
To Be Assigned	\$520.31	06-02103	Shannon Ranch 2
To Be Assigned	\$520.31	06-02104	Shannon Ranch 2
To Be Assigned	\$520.31	06-02105	Shannon Ranch 2
To Be Assigned	\$520.31	06-02106	Shannon Ranch 2
To Be Assigned	\$520.31	06-02107	Shannon Ranch 2
To Be Assigned	\$520.31	06-02108	Shannon Ranch 2
To Be Assigned	\$520.31	06-02109	Shannon Ranch 2
To Be Assigned	\$520.31	06-02110	Shannon Ranch 2
To Be Assigned	\$520.31	06-02111	Shannon Ranch 2
To Be Assigned	\$520.31	06-02112	Shannon Ranch 2
To Be Assigned	\$520.31	06-02113	Shannon Ranch 2
To Be Assigned	\$520.31	06-02114	Shannon Ranch 2
To Be Assigned	\$520.31	06-02115	Shannon Ranch 2
To Be Assigned	\$520.31	06-02116	Shannon Ranch 2
To Be Assigned	\$520.31	06-02117	Shannon Ranch 2
To Be Assigned	\$520.31	06-02118	Shannon Ranch 2
To Be Assigned	\$520.31	06-02119	Shannon Ranch 2
To Be Assigned	\$520.31	06-02120	Shannon Ranch 2
To Be Assigned	\$520.31	06-02121	Shannon Ranch 2
To Be Assigned	\$520.31	06-02122	Shannon Ranch 2
To Be Assigned	\$520.31	06-02123	Shannon Ranch 2
To Be Assigned	\$520.31	06-02124	Shannon Ranch 2
To Be Assigned	\$520.31	06-02125	Shannon Ranch 2
To Be Assigned	\$520.31	06-02126	Shannon Ranch 2
To Be Assigned	\$520.31	06-02127	Shannon Ranch 2
To Be Assigned	\$520.31	06-02128	Shannon Ranch 2
To Be Assigned	\$520.31	06-02129	Shannon Ranch 2
To Be Assigned	\$520.31	06-02130	Shannon Ranch 2
To Be Assigned	\$520.31	06-02131	Shannon Ranch 2
To Be Assigned	\$520.31	06-02132	Shannon Ranch 2

Exhibit "C"

Tax Roll Assessment
Shannon Ranch 2
Fiscal Year 2006-07

<u>APN #</u>	<u>Assessment</u>	<u>Lot #</u>	<u>District</u>
To Be Assigned	\$520.31	06-02133	Shannon Ranch 2
To Be Assigned	\$520.31	06-02134	Shannon Ranch 2
To Be Assigned	\$520.31	06-02135	Shannon Ranch 2
To Be Assigned	\$520.31	06-02136	Shannon Ranch 2
To Be Assigned	\$520.31	06-02137	Shannon Ranch 2
To Be Assigned	\$520.31	06-02138	Shannon Ranch 2
To Be Assigned	\$520.31	06-02139	Shannon Ranch 2
To Be Assigned	\$520.31	06-02140	Shannon Ranch 2
To Be Assigned	\$520.31	06-02141	Shannon Ranch 2
To Be Assigned	\$520.31	06-02142	Shannon Ranch 2
To Be Assigned	\$520.31	06-02143	Shannon Ranch 2
To Be Assigned	\$520.31	06-02144	Shannon Ranch 2
To Be Assigned	\$520.31	06-02145	Shannon Ranch 2
To Be Assigned	\$520.31	06-02146	Shannon Ranch 2
To Be Assigned	\$520.31	06-02147	Shannon Ranch 2
To Be Assigned	\$520.31	06-02148	Shannon Ranch 2
To Be Assigned	\$520.31	06-02149	Shannon Ranch 2
To Be Assigned	\$520.31	06-02150	Shannon Ranch 2
To Be Assigned	\$520.31	06-02151	Shannon Ranch 2
To Be Assigned	\$520.31	06-02152	Shannon Ranch 2
To Be Assigned	\$520.31	06-02153	Shannon Ranch 2
To Be Assigned	\$520.31	06-02154	Shannon Ranch 2
To Be Assigned	\$520.31	06-02155	Shannon Ranch 2
To Be Assigned	\$520.31	06-02156	Shannon Ranch 2
To Be Assigned	\$520.31	06-02157	Shannon Ranch 2
To Be Assigned	\$520.31	06-02158	Shannon Ranch 2
To Be Assigned	\$520.31	06-02159	Shannon Ranch 2
To Be Assigned	\$520.31	06-02160	Shannon Ranch 2
To Be Assigned	\$520.31	06-02161	Shannon Ranch 2
To Be Assigned	\$520.31	06-02162	Shannon Ranch 2
To Be Assigned	\$520.31	06-02163	Shannon Ranch 2
To Be Assigned	\$520.31	06-02164	Shannon Ranch 2
To Be Assigned	\$520.31	06-02165	Shannon Ranch 2
To Be Assigned	\$520.31	06-02166	Shannon Ranch 2
To Be Assigned	\$520.31	06-02167	Shannon Ranch 2
To Be Assigned	\$520.31	06-02168	Shannon Ranch 2
To Be Assigned	\$520.31	06-02169	Shannon Ranch 2
To Be Assigned	\$520.31	06-02170	Shannon Ranch 2
To Be Assigned	\$520.31	06-02171	Shannon Ranch 2
To Be Assigned	\$520.31	06-02172	Shannon Ranch 2
To Be Assigned	\$520.31	06-02173	Shannon Ranch 2
To Be Assigned	\$520.31	06-02174	Shannon Ranch 2
To Be Assigned	\$520.31	06-02175	Shannon Ranch 2
To Be Assigned	\$520.31	06-02176	Shannon Ranch 2

Exhibit "C"

Tax Roll Assessment
Shannon Ranch 2
Fiscal Year 2006-07

<u>APN #</u>	<u>Assessment</u>	<u>Lot #</u>	<u>District</u>
To Be Assigned	\$520.31	06-02177	Shannon Ranch 2
To Be Assigned	\$520.31	06-02178	Shannon Ranch 2
To Be Assigned	\$520.31	06-02179	Shannon Ranch 2
To Be Assigned	\$520.31	06-02180	Shannon Ranch 2
To Be Assigned	\$520.31	06-02181	Shannon Ranch 2
To Be Assigned	\$520.31	06-02182	Shannon Ranch 2
To Be Assigned	\$520.31	06-02183	Shannon Ranch 2
To Be Assigned	\$520.31	06-02184	Shannon Ranch 2
To Be Assigned	\$520.31	06-02185	Shannon Ranch 2
To Be Assigned	\$520.31	06-02186	Shannon Ranch 2
To Be Assigned	\$520.31	06-02187	Shannon Ranch 2
To Be Assigned	\$520.31	06-02188	Shannon Ranch 2
To Be Assigned	\$520.31	06-02189	Shannon Ranch 2
To Be Assigned	\$520.31	06-02190	Shannon Ranch 2
To Be Assigned	\$520.31	06-02191	Shannon Ranch 2
To Be Assigned	\$520.31	06-02192	Shannon Ranch 2
To Be Assigned	\$520.31	06-02193	Shannon Ranch 2
To Be Assigned	\$520.31	06-02194	Shannon Ranch 2
To Be Assigned	\$520.31	06-02195	Shannon Ranch 2
To Be Assigned	\$520.31	06-02196	Shannon Ranch 2
To Be Assigned	\$520.31	06-02197	Shannon Ranch 2
To Be Assigned	\$520.31	06-02198	Shannon Ranch 2
To Be Assigned	\$520.31	06-02199	Shannon Ranch 2
To Be Assigned	\$520.31	06-02200	Shannon Ranch 2
To Be Assigned	\$520.31	06-02201	Shannon Ranch 2
To Be Assigned	\$520.31	06-02202	Shannon Ranch 2
To Be Assigned	\$520.31	06-02203	Shannon Ranch 2
To Be Assigned	\$520.31	06-02204	Shannon Ranch 2
To Be Assigned	\$520.31	06-02205	Shannon Ranch 2
To Be Assigned	\$520.31	06-02206	Shannon Ranch 2
To Be Assigned	\$520.31	06-02207	Shannon Ranch 2
To Be Assigned	\$520.31	06-02208	Shannon Ranch 2
To Be Assigned	\$520.31	06-02209	Shannon Ranch 2
To Be Assigned	\$520.31	06-02210	Shannon Ranch 2
To Be Assigned	\$520.31	06-02211	Shannon Ranch 2
To Be Assigned	\$520.31	06-02212	Shannon Ranch 2
To Be Assigned	\$520.31	06-02213	Shannon Ranch 2
To Be Assigned	\$520.31	06-02214	Shannon Ranch 2
To Be Assigned	\$520.31	06-02215	Shannon Ranch 2
To Be Assigned	\$520.31	06-02216	Shannon Ranch 2
To Be Assigned	\$520.31	06-02217	Shannon Ranch 2
To Be Assigned	\$520.31	06-02218	Shannon Ranch 2
To Be Assigned	\$520.31	06-02219	Shannon Ranch 2
To Be Assigned	\$520.31	06-02220	Shannon Ranch 2

Exhibit "C"

Tax Roll Assessment
Shannon Ranch 2
Fiscal Year 2006-07

<u>APN #</u>	<u>Assessment</u>	<u>Lot #</u>	<u>District</u>
To Be Assigned	\$520.31	06-02221	Shannon Ranch 2
To Be Assigned	\$520.31	06-02222	Shannon Ranch 2
To Be Assigned	\$520.31	06-02223	Shannon Ranch 2
To Be Assigned	\$520.31	06-02224	Shannon Ranch 2
To Be Assigned	\$520.31	06-02225	Shannon Ranch 2
To Be Assigned	\$520.31	06-02226	Shannon Ranch 2
To Be Assigned	\$520.31	06-02227	Shannon Ranch 2
To Be Assigned	\$520.31	06-02228	Shannon Ranch 2
To Be Assigned	\$520.31	06-02229	Shannon Ranch 2
To Be Assigned	\$520.31	06-02230	Shannon Ranch 2
To Be Assigned	\$520.31	06-02231	Shannon Ranch 2
To Be Assigned	\$520.31	06-02232	Shannon Ranch 2
To Be Assigned	\$520.31	06-02233	Shannon Ranch 2
To Be Assigned	\$520.31	06-02234	Shannon Ranch 2
To Be Assigned	\$520.31	06-02235	Shannon Ranch 2
To Be Assigned	\$520.31	06-02236	Shannon Ranch 2
To Be Assigned	\$520.31	06-02237	Shannon Ranch 2
To Be Assigned	\$520.31	06-02238	Shannon Ranch 2
To Be Assigned	\$520.31	06-02239	Shannon Ranch 2
To Be Assigned	\$520.31	06-02240	Shannon Ranch 2
To Be Assigned	\$520.31	06-02241	Shannon Ranch 2
To Be Assigned	\$520.31	06-02242	Shannon Ranch 2
To Be Assigned	\$520.31	06-02243	Shannon Ranch 2
To Be Assigned	\$520.31	06-02244	Shannon Ranch 2
To Be Assigned	\$520.31	06-02245	Shannon Ranch 2
To Be Assigned	\$520.31	06-02246	Shannon Ranch 2
To Be Assigned	\$520.31	06-02247	Shannon Ranch 2
To Be Assigned	\$520.31	06-02248	Shannon Ranch 2
To Be Assigned	\$520.31	06-02249	Shannon Ranch 2
To Be Assigned	\$520.31	06-02250	Shannon Ranch 2
To Be Assigned	\$520.31	06-02251	Shannon Ranch 2
To Be Assigned	\$520.31	06-02252	Shannon Ranch 2
To Be Assigned	\$520.31	06-02253	Shannon Ranch 2
To Be Assigned	\$520.31	06-02254	Shannon Ranch 2
To Be Assigned	\$520.31	06-02255	Shannon Ranch 2
To Be Assigned	\$520.31	06-02256	Shannon Ranch 2
To Be Assigned	\$520.31	06-02257	Shannon Ranch 2
To Be Assigned	\$520.31	06-02258	Shannon Ranch 2
To Be Assigned	\$520.31	06-02259	Shannon Ranch 2
To Be Assigned	\$520.31	06-02260	Shannon Ranch 2
To Be Assigned	\$520.31	06-02261	Shannon Ranch 2
To Be Assigned	\$520.31	06-02262	Shannon Ranch 2
To Be Assigned	\$520.31	06-02263	Shannon Ranch 2
To Be Assigned	\$520.31	06-02264	Shannon Ranch 2

Exhibit "C"

Tax Roll Assessment
Shannon Ranch 2
Fiscal Year 2006-07

<u>APN #</u>	<u>Assessment</u>	<u>Lot #</u>	<u>District</u>
To Be Assigned	\$520.31	06-02265	Shannon Ranch 2
To Be Assigned	\$520.31	06-02266	Shannon Ranch 2
To Be Assigned	\$520.31	06-02267	Shannon Ranch 2
To Be Assigned	\$520.31	06-02268	Shannon Ranch 2
To Be Assigned	\$520.31	06-02269	Shannon Ranch 2
To Be Assigned	\$520.31	06-02270	Shannon Ranch 2
To Be Assigned	\$520.31	06-02271	Shannon Ranch 2
To Be Assigned	\$520.31	06-02272	Shannon Ranch 2
To Be Assigned	\$520.31	06-02273	Shannon Ranch 2
To Be Assigned	\$520.31	06-02274	Shannon Ranch 2
To Be Assigned	\$520.31	06-02275	Shannon Ranch 2
To Be Assigned	\$520.31	06-02276	Shannon Ranch 2
To Be Assigned	\$520.31	06-02277	Shannon Ranch 2
To Be Assigned	\$520.31	06-02278	Shannon Ranch 2
To Be Assigned	\$520.31	06-02279	Shannon Ranch 2
To Be Assigned	\$520.31	06-02280	Shannon Ranch 2
To Be Assigned	\$520.31	06-02281	Shannon Ranch 2
To Be Assigned	\$520.31	06-02282	Shannon Ranch 2
To Be Assigned	\$520.31	06-02283	Shannon Ranch 2
To Be Assigned	\$520.31	06-02284	Shannon Ranch 2
To Be Assigned	\$520.31	06-02285	Shannon Ranch 2
To Be Assigned	\$520.31	06-02286	Shannon Ranch 2
To Be Assigned	\$520.31	06-02287	Shannon Ranch 2
To Be Assigned	\$520.31	06-02288	Shannon Ranch 2
To Be Assigned	\$520.31	06-02289	Shannon Ranch 2
To Be Assigned	\$520.31	06-02290	Shannon Ranch 2
To Be Assigned	\$520.31	06-02291	Shannon Ranch 2
To Be Assigned	\$520.31	06-02292	Shannon Ranch 2
To Be Assigned	\$520.31	06-02293	Shannon Ranch 2
To Be Assigned	\$520.31	06-02294	Shannon Ranch 2
To Be Assigned	\$520.31	06-02295	Shannon Ranch 2
To Be Assigned	\$520.31	06-02296	Shannon Ranch 2
To Be Assigned	\$520.31	06-02297	Shannon Ranch 2
To Be Assigned	\$520.31	06-02298	Shannon Ranch 2
To Be Assigned	\$520.31	06-02299	Shannon Ranch 2
To Be Assigned	\$520.31	06-02300	Shannon Ranch 2
To Be Assigned	\$520.31	06-02301	Shannon Ranch 2
To Be Assigned	\$520.31	06-02302	Shannon Ranch 2
To Be Assigned	\$520.31	06-02303	Shannon Ranch 2
To Be Assigned	\$520.31	06-02304	Shannon Ranch 2
To Be Assigned	\$520.31	06-02305	Shannon Ranch 2
To Be Assigned	\$520.31	06-02306	Shannon Ranch 2
To Be Assigned	\$520.31	06-02307	Shannon Ranch 2
To Be Assigned	\$520.31	06-02308	Shannon Ranch 2

Exhibit "C"

Tax Roll Assessment
Shannon Ranch 2
Fiscal Year 2006-07

<u>APN #</u>	<u>Assessment</u>	<u>Lot #</u>	<u>District</u>
To Be Assigned	\$520.31	06-02309	Shannon Ranch 2
To Be Assigned	\$520.31	06-02310	Shannon Ranch 2
To Be Assigned	\$520.31	06-02311	Shannon Ranch 2
To Be Assigned	\$520.31	06-02312	Shannon Ranch 2
To Be Assigned	\$520.31	06-02313	Shannon Ranch 2
To Be Assigned	\$520.31	06-02314	Shannon Ranch 2
To Be Assigned	\$520.31	06-02315	Shannon Ranch 2
To Be Assigned	\$520.31	06-02316	Shannon Ranch 2
To Be Assigned	\$520.31	06-02317	Shannon Ranch 2
To Be Assigned	\$520.31	06-02318	Shannon Ranch 2
To Be Assigned	\$520.31	06-02319	Shannon Ranch 2
To Be Assigned	\$520.31	06-02320	Shannon Ranch 2
To Be Assigned	\$520.31	06-02321	Shannon Ranch 2
To Be Assigned	\$520.31	06-02322	Shannon Ranch 2
To Be Assigned	\$520.31	06-02323	Shannon Ranch 2
To Be Assigned	\$520.31	06-02324	Shannon Ranch 2
To Be Assigned	\$520.31	06-02325	Shannon Ranch 2
To Be Assigned	\$520.31	06-02326	Shannon Ranch 2
To Be Assigned	\$520.31	06-02327	Shannon Ranch 2
To Be Assigned	\$520.31	06-02328	Shannon Ranch 2
To Be Assigned	\$520.31	06-02329	Shannon Ranch 2
To Be Assigned	\$520.31	06-02330	Shannon Ranch 2
To Be Assigned	\$520.31	06-02331	Shannon Ranch 2
To Be Assigned	\$520.31	06-02332	Shannon Ranch 2
To Be Assigned	\$520.31	06-02333	Shannon Ranch 2
To Be Assigned	\$520.31	06-02334	Shannon Ranch 2
To Be Assigned	\$520.31	06-02335	Shannon Ranch 2
To Be Assigned	\$520.31	06-02336	Shannon Ranch 2
To Be Assigned	\$520.31	06-02337	Shannon Ranch 2
To Be Assigned	\$520.31	06-02338	Shannon Ranch 2
To Be Assigned	\$520.31	06-02339	Shannon Ranch 2
To Be Assigned	\$520.31	06-02340	Shannon Ranch 2
To Be Assigned	\$520.31	06-02341	Shannon Ranch 2
To Be Assigned	\$520.31	06-02342	Shannon Ranch 2
To Be Assigned	\$520.31	06-02343	Shannon Ranch 2
To Be Assigned	\$520.31	06-02344	Shannon Ranch 2
To Be Assigned	\$520.31	06-02345	Shannon Ranch 2
To Be Assigned	\$520.31	06-02346	Shannon Ranch 2
To Be Assigned	\$520.31	06-02347	Shannon Ranch 2
To Be Assigned	\$520.31	06-02348	Shannon Ranch 2
To Be Assigned	\$520.31	06-02349	Shannon Ranch 2
To Be Assigned	\$520.31	06-02350	Shannon Ranch 2
To Be Assigned	\$520.31	06-02351	Shannon Ranch 2
To Be Assigned	\$520.31	06-02352	Shannon Ranch 2

Exhibit "C"

Tax Roll Assessment
Shannon Ranch 2
Fiscal Year 2006-07

<u>APN #</u>	<u>Assessment</u>	<u>Lot #</u>	<u>District</u>
To Be Assigned	\$520.31	06-02353	Shannon Ranch 2
To Be Assigned	\$520.31	06-02354	Shannon Ranch 2
To Be Assigned	\$520.31	06-02355	Shannon Ranch 2
To Be Assigned	\$520.31	06-02356	Shannon Ranch 2
To Be Assigned	\$520.31	06-02357	Shannon Ranch 2
To Be Assigned	\$520.31	06-02358	Shannon Ranch 2
To Be Assigned	\$520.31	06-02359	Shannon Ranch 2
To Be Assigned	\$520.31	06-02360	Shannon Ranch 2
To Be Assigned	\$520.31	06-02361	Shannon Ranch 2
To Be Assigned	\$520.31	06-02362	Shannon Ranch 2
To Be Assigned	\$520.31	06-02363	Shannon Ranch 2
To Be Assigned	\$520.31	06-02364	Shannon Ranch 2
To Be Assigned	\$520.31	06-02365	Shannon Ranch 2
To Be Assigned	\$520.31	06-02366	Shannon Ranch 2
To Be Assigned	\$520.31	06-02367	Shannon Ranch 2
To Be Assigned	\$520.31	06-02368	Shannon Ranch 2
To Be Assigned	\$520.31	06-02369	Shannon Ranch 2
To Be Assigned	\$520.31	06-02370	Shannon Ranch 2
To Be Assigned	\$520.31	06-02371	Shannon Ranch 2
To Be Assigned	\$520.31	06-02372	Shannon Ranch 2
To Be Assigned	\$520.31	06-02373	Shannon Ranch 2
To Be Assigned	\$520.31	06-02374	Shannon Ranch 2
To Be Assigned	\$520.31	06-02375	Shannon Ranch 2
To Be Assigned	\$520.31	06-02376	Shannon Ranch 2
To Be Assigned	\$520.31	06-02377	Shannon Ranch 2
To Be Assigned	\$520.31	06-02378	Shannon Ranch 2
To Be Assigned	\$520.31	06-02379	Shannon Ranch 2
To Be Assigned	\$520.31	06-02380	Shannon Ranch 2
To Be Assigned	\$520.31	06-02381	Shannon Ranch 2
To Be Assigned	\$520.31	06-02382	Shannon Ranch 2
To Be Assigned	\$520.31	06-02383	Shannon Ranch 2
To Be Assigned	\$520.31	06-02384	Shannon Ranch 2
To Be Assigned	\$520.31	06-02385	Shannon Ranch 2
To Be Assigned	\$520.31	06-02386	Shannon Ranch 2
To Be Assigned	\$520.31	06-02387	Shannon Ranch 2
To Be Assigned	\$520.31	06-02388	Shannon Ranch 2
To Be Assigned	\$520.31	06-02389	Shannon Ranch 2
To Be Assigned	\$520.31	06-02390	Shannon Ranch 2
To Be Assigned	\$520.31	06-02391	Shannon Ranch 2
To Be Assigned	\$520.31	06-02392	Shannon Ranch 2
To Be Assigned	\$520.31	06-02393	Shannon Ranch 2
To Be Assigned	\$520.31	06-02394	Shannon Ranch 2
To Be Assigned	\$520.31	06-02395	Shannon Ranch 2
To Be Assigned	\$520.31	06-02396	Shannon Ranch 2

Exhibit "C"

Tax Roll Assessment
Shannon Ranch 2
Fiscal Year 2006-07

<u>APN #</u>	<u>Assessment</u>	<u>Lot #</u>	<u>District</u>
To Be Assigned	\$520.31	06-02397	Shannon Ranch 2
To Be Assigned	\$520.31	06-02398	Shannon Ranch 2
To Be Assigned	\$520.31	06-02399	Shannon Ranch 2
To Be Assigned	\$520.31	06-02400	Shannon Ranch 2
To Be Assigned	\$520.31	06-02401	Shannon Ranch 2
To Be Assigned	\$520.31	06-02402	Shannon Ranch 2
To Be Assigned	\$520.31	06-02403	Shannon Ranch 2
To Be Assigned	\$520.31	06-02404	Shannon Ranch 2
To Be Assigned	\$520.31	06-02405	Shannon Ranch 2
To Be Assigned	\$520.31	06-02406	Shannon Ranch 2
To Be Assigned	\$520.31	06-02407	Shannon Ranch 2
To Be Assigned	\$520.31	06-02408	Shannon Ranch 2
To Be Assigned	\$520.31	06-02409	Shannon Ranch 2
To Be Assigned	\$520.31	06-02410	Shannon Ranch 2
To Be Assigned	\$520.31	06-02411	Shannon Ranch 2
To Be Assigned	\$520.31	06-02412	Shannon Ranch 2
To Be Assigned	\$520.31	06-02413	Shannon Ranch 2
To Be Assigned	\$520.31	06-02414	Shannon Ranch 2
To Be Assigned	\$520.31	06-02415	Shannon Ranch 2
To Be Assigned	\$520.31	06-02416	Shannon Ranch 2
To Be Assigned	\$520.31	06-02417	Shannon Ranch 2
To Be Assigned	\$520.31	06-02418	Shannon Ranch 2
To Be Assigned	\$520.31	06-02419	Shannon Ranch 2
To Be Assigned	\$520.31	06-02420	Shannon Ranch 2
To Be Assigned	\$520.31	06-02421	Shannon Ranch 2
To Be Assigned	\$520.31	06-02422	Shannon Ranch 2
To Be Assigned	\$520.31	06-02423	Shannon Ranch 2
To Be Assigned	\$520.31	06-02424	Shannon Ranch 2
To Be Assigned	\$520.31	06-02425	Shannon Ranch 2
To Be Assigned	\$520.31	06-02426	Shannon Ranch 2
To Be Assigned	\$520.31	06-02427	Shannon Ranch 2
To Be Assigned	\$520.31	06-02428	Shannon Ranch 2
To Be Assigned	\$520.31	06-02429	Shannon Ranch 2
To Be Assigned	\$520.31	06-02430	Shannon Ranch 2
To Be Assigned	\$520.31	06-02431	Shannon Ranch 2
To Be Assigned	\$520.31	06-02432	Shannon Ranch 2
To Be Assigned	\$520.31	06-02433	Shannon Ranch 2
To Be Assigned	\$520.31	06-02434	Shannon Ranch 2
To Be Assigned	\$520.31	06-02435	Shannon Ranch 2
To Be Assigned	\$520.31	06-02436	Shannon Ranch 2
To Be Assigned	\$520.31	06-02437	Shannon Ranch 2
To Be Assigned	\$520.31	06-02438	Shannon Ranch 2
To Be Assigned	\$520.31	06-02439	Shannon Ranch 2
To Be Assigned	\$520.31	06-02440	Shannon Ranch 2

Exhibit "C"

Tax Roll Assessment
Shannon Ranch 2
Fiscal Year 2006-07

<u>APN #</u>	<u>Assessment</u>	<u>Lot #</u>	<u>District</u>
To Be Assigned	\$520.31	06-02441	Shannon Ranch 2
To Be Assigned	\$520.31	06-02442	Shannon Ranch 2
To Be Assigned	\$520.31	06-02443	Shannon Ranch 2
To Be Assigned	\$520.31	06-02444	Shannon Ranch 2
To Be Assigned	\$520.31	06-02445	Shannon Ranch 2
To Be Assigned	\$520.31	06-02446	Shannon Ranch 2
To Be Assigned	\$520.31	06-02447	Shannon Ranch 2
To Be Assigned	\$520.31	06-02448	Shannon Ranch 2
To Be Assigned	\$520.31	06-02449	Shannon Ranch 2
To Be Assigned	\$520.31	06-02450	Shannon Ranch 2
To Be Assigned	\$520.31	06-02451	Shannon Ranch 2
To Be Assigned	\$520.31	06-02452	Shannon Ranch 2
To Be Assigned	\$520.31	06-02453	Shannon Ranch 2
To Be Assigned	\$520.31	06-02454	Shannon Ranch 2

Exhibit "D"

Engineer's Report
Landscape & Lighting Assessment District 06-02
Shannon Ranch 2
Fiscal Year 2006-07

General Description

This Assessment District (District) is located on the east side of County Center Street between Riggin Avenue and Pratt Avenue. Exhibit "A" is a map of Assessment District 06-02. This District includes the maintenance of turf areas, shrub areas, irrigation systems, trees, block walls, pocket park amenities, pavement on local streets and any other applicable equipment or improvements. The maintenance of irrigation systems, block walls and pocket park amenities includes, but is not limited to, maintaining the structural and operational integrity of these features and repairing any acts of vandalism (graffiti, theft or damage) that may occur. The maintenance of pavement on local streets includes preventative maintenance by means including, but not limited to overlays, chip seals/crack seals and reclamite (oiling). The total number lots within the district are 454.

Determination of Benefit

The purpose of landscaping is to provide an aesthetic impression for the area. The lighting is to provide safety and visual impressions for the area. The block wall provides security, aesthetics, and sound suppression. The purpose of pocket parks is to offer small open space/recreational venues of a more passive or intimate nature that serves residents within or adjacent to a planned residential development. The maintenance of the landscape areas, street lights, block walls and pocket parks is vital for the protection of both economic and humanistic values of the development. In order to preserve the values incorporated within developments and to concurrently have an adequate funding source for the maintenance of all internal local streets within the subdivision, the City Council has determined that landscape areas, street lights, block walls, pocket parks and all internal local streets should be included in a maintenance district to ensure satisfactory levels of maintenance.

Method of Apportionment

In order to provide an equitable assessment to all owners within the District, the following method of apportionment has been used. All lots in the District benefit equally, including lots not adjacent to landscape areas, block walls, street lights and pocket parks. The lots not adjacent to landscape areas, block walls, street lights and pocket parks benefit by the uniform maintenance and overall appearance of the District. All lots in the District have frontage on an internal local street and therefore derive a direct benefit from the maintenance of the local streets. All lots in the District derive a benefit from the nearby access to the various pocket parks.

Estimated Costs

The estimated costs to maintain the District includes the costs to maintain turf areas, shrub areas, irrigation systems, trees, block walls, pocket park amenities, pavement on local streets and any other applicable equipment or improvements. The regular preventive maintenance of pavement on local streets is based on the following schedule: Chip Seal on a 15 year cycle; Overlays on a 10 year cycle; Crack Seal on an 8 year cycle and Reclamite on a 6 year cycle.

Exhibit "D"

Engineer's Report
Landscape & Lighting Assessment District 06-02
Shannon Ranch 2
Fiscal Year 2006-07

The quantities and estimated costs are as follows:

Description	Unit	Amount	Cost per unit	Total Cost
LANDSCAPE LOTS				
Turf Area	Sq. Ft.	120,431	\$0.199	\$23,965.77
Shrub Area	Sq. Ft.	174,370	\$0.199	\$34,699.63
Trees	Each	949	\$25.00	\$23,725.00
POCKET PARKS				
Turf Area	Sq. Ft.	48,600	\$0.199	\$9,671.40
Park Lights	Each	2	\$105.000	\$210.00
Shrub Area	Sq. Ft.		\$0.180	\$0.00
Trees	Each	72	\$25.00	\$1,800.00
POCKET PARK PLAYGROUND EQUIPMENT				
Annual fibar material replacement	Cubic Yd.	13	\$42.00	\$546.00
Equipment Inspections	Hourly	8	\$42.60	\$340.80
Repair/Replace Equipment	Hourly	6	\$42.60	\$255.60
Custodial Maintenance	Monthly	12	\$172.00	\$2,064.00
Water	Sq. Ft.	343,401	\$0.050	\$17,170.05
Electricity	Sq. Ft.	343,401	\$0.008	\$2,747.21
Trees In Local Street Parkways	Each	587	\$25.00	\$14,675.00
Street Lights	Each	113	\$105.00	\$11,865.00
Chip Seal (15 year cycle)	Sq. Ft.	740,591	\$0.190	\$9,380.82
Crack Seal (8 year cycle)	Sq. Ft.	740,591	\$0.02933	\$2,715.47
Reclamite (6 year cycle)	Sq. Ft.	740,591	\$0.0211110	\$2,605.77
Overlays (10 year cycle)	Sq. Ft.	740,591	\$0.65	\$48,138.42
Project Management Costs	Lots	454	\$18.00	\$8,172.00
TOTAL				\$214,747.93
10% Reserve Fund				\$21,474.79
GRAND TOTAL				\$236,222.72
COST PER LOT				\$520.31

Exhibit "D"

Engineer's Report
Landscape & Lighting Assessment District 06-02
Shannon Ranch 2
Fiscal Year 2006-07

Annual Cost Increase

This assessment district shall be subject to a maximum annual assessment (A_{\max}) for any given year "n" based on the following formula:

$$A_{\max} \text{ for any given year "n"} = (\$236,222.72) (1.05)^{(n-1)}$$

where "n" equals the age of the assessment district with year one (1) being the year that the assessment district was formed;

The actual annual assessment for any given year will be based on the estimated cost of maintaining the improvements in the district plus any prior years' deficit and less any carryover. In no case shall the annual assessment be greater than maximum annual assessment as calculated by the formula above. The maximum annual increase for any given year shall be limited to 10% as long as the annual assessment does not exceed the maximum annual assessment as calculated by the formula above.

The reserve fund shall be maintained at a level of 10% of the estimated annual cost of maintaining the improvements in the district. If the reserve fund falls below 10%, then an amount will be calculated to restore the reserve fund to a level of 10%. This amount will be recognized as a deficit and applied to next year's annual assessment.

Example 1. The estimated year four cost of maintaining the improvements in the district is \$257,482.76 [a 9% increase over the base year estimated cost of \$236,222.72]. The maximum annual assessment for year four is
 $\$273,457.33 [A_{\max} = (\$236,222.72) (1.05)^{(4-1)}]$.
The assessment will be set at \$257,482.76 because it is less than the maximum annual assessment and less than the 10% maximum annual increase.

Example 2. The estimated year four cost of maintaining the improvements in the district is \$266,931.67 [a 7% increase over the previous year assessment and a 13.0% increase over the base year estimated cost of \$236,222.72]. The reserve fund is determined to be at a level of 8% of the estimated year four cost of maintaining the improvements in the district. An amount of \$5,338.63 will restore the reserve fund to a level of 10%. This amount is recognized as a deficit. The maximum annual assessment for year four is
 $\$273,457.33 [A_{\max} = (\$236,222.72) (1.05)^{(4-1)}]$.
The year four assessment will be set at \$266,931.67 plus the deficit amount of \$5,338.63 which equals \$272,270.30 [a 9% increase over the previous year

Exhibit "D"

Engineer's Report
Landscape & Lighting Assessment District 06-02
Shannon Ranch 2
Fiscal Year 2006-07

assessment] because it is less than the maximum annual assessment and less than the 10% maximum annual increase.

Example 3. The estimated year four cost of maintaining the improvements in the district is \$257,482.76 [a 9% increase over the base year assessment of \$236,222.72] and damage occurred to the masonry wall raising the year five expenses to \$288,191.72 [a 22% increase over the previous year assessment]. The year five assessment will be capped at \$283,231.04 (a 10% increase over the previous year) and below the maximum annual assessment of \$287,130.19 [A_{max} = (\$236,222.72) (1.05)⁽⁵⁻¹⁾]. The difference of \$4,960.68 is recognized as a deficit and will be carried over into future years' assessments until the masonry wall repair expenses are fully paid.

City Engineer Certification

I hereby certify that this report was prepared under my supervision and this report is based on information obtained from the improvement plans of the subject development.

Andrew Benelli
Public Works Director

RCE 50022

Date

**City of Visalia
Agenda Item Transmittal**

Meeting Date: February 21, 2006

Agenda Item Number (Assigned by City Clerk):

Agenda Item Wording: Request authorization to file a Notice of Completion for Project No. 1111-00000-720000-0-9225-2005, the 2005 Major Street Overlays Project.

Deadline for Action: None

Submitting Department: Public Works Department

Contact Name and Phone Number:

Jim Funk 713-4540
David Jacobs 713-4492

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session
Regular Session:
 Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): 3 min.

Department Recommendation and Summary: Staff recommends that authorization be given to file a Notice of Completion for Project No. 1111-00000-720000-0-9225-2005, the 2005 Major Street Overlays Project.

This project added a two-inch asphalt cap with new striping and pavement markings over the existing roadways on Court Street and Linwood Street between Caldwell Avenue and Walnut Avenue and on Akers Street between Cypress Avenue and Tulare Avenue. Additionally, the project repaired curb and gutter on the east side of Akers Street north of Tulare Avenue where street trees had lifted the gutter and water pooled. The project also constructed a concrete bus pad and replaced adjacent roll curbing on Court Street north of Beech Avenue where the existing asphalt and curb had become fractured due to the heavy bus traffic constantly using the site designated as a bus stop. New traffic loops were installed at all signalized intersections and the lighted crosswalk at Linwood and La Vida Avenue was removed and re-installed.

All of the work has been completed on this project by Lees Paving, Inc. at a final cost of \$792,083.16. The contract amount for this job was \$769,448.00. The overage of \$22,635.16 (2.9%) was due to one Contract Change Order.

- 1) The City paid a \$2500 premium to have the asphalt batch plant supplying material operate on Saturday. After meeting with V.U.S.D. Principals, City staff determined that work adjacent to Linwood Elementary School and La Joya Middle School would be less disruptive and create fewer hazards to the students, faculty and parents if the asphalt overlay was performed on a Saturday. In addition, the paving of the Intersection of Court and Walnut Avenue required that traffic movement in the east-west direction be restricted. The asphalt mat required approximately four hours to be placed and cooled before traffic could cross in the east-west direction at the intersection. Therefore, staff determined that paving the intersection of Court Street and Walnut Avenue would cause less disruption to traffic on a Saturday morning versus a regular week day. The majority of the Change Order cost (\$19,200) is associated with the need to install

new loops at all locations. During design of the project staff assumed that only those loops that were in the path of the grinder would need to be replaced. However, during the grinding operation the point where the wires that control the loops come together adjacent to the gutter was milled to a depth that destroyed all loops on that leg of the intersection. Due to the loop wires being embedded in asphalt staff was unable to determine the exact depth of the wires adjacent to the curb. An additional amount (\$2520) was authorized for up-grading the striping material from paint to thermoplastic. The use of thermoplastic material allowed the paint to be placed in foggy weather.

Prior Council/Board Actions: Award of contract on September 19, 2005.

Committee/Commission Review and Actions: None

Alternatives: None

Attachments: Location Sketch

City Manager Recommendation:

Recommended Motion (and Alternative Motions if expected):

I move to authorize filing the Notice of Completion for Project No. 1111-00000-720000-0-9225-2005 the 2005 Major Street Overlays project.

Financial Impact

Funding Source:

Account Number: 1111-00000-720000-0-9225-2005 (Gas Tax Fund)

Budget Recap:

Total Estimated cost: \$800,000	New Revenue:	\$
Amount Budgeted: \$800,000	Lost Revenue:	\$
New funding required:\$	New Personnel:	\$
Council Policy Change: Yes_____ No <u>X</u>		

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review:

Required? Yes No
Review and Action: Prior:
Require:

NEPA Review:

Required? Yes No
Review and Action: Prior:
Require:

Review and Approval - As needed:

Department Head Review (Signature):

Risk Management Review (Signature):

City Attorney Review (Signature):

Administrative Services Finance Review (Signature):

Others:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*
Record a Notice of Completion with the County Recorder
Pay Contractor the 10% withholding 35 days from recording date.

City of Visalia Agenda Item Transmittal

Meeting Date: February 21, 2006

Agenda Item Number (Assigned by City Clerk):

Agenda Item Wording: Adoption of Resolution 2006-14 in support of the Plaza Drive and Road 80 time extensions

Deadline for Action: February 21, 2006

Submitting Department: Public Works

Contact Name and Phone Number: David Jacobs – 713-4492

For action by:

- City Council
- Redev. Agency Bd.
- Cap. Impr. Corp.
- VPFA

For placement on which agenda:

- Work Session
- Closed Session
- Regular Session:
 - Consent Calendar
 - Regular Item
 - Public Hearing

Est. Time (Min.): 1 min.

Department Recommendation and Summary: Staff recommends the City Council pass Resolution 2006-14 in support of the Plaza Drive and Road 80 time extensions.

The Road 80 project and the Plaza Drive project have money allocated in the current State Transportation Improvement Program (STIP) that must be used by June 31, 2006. The funds once allocated have to be encumbered (signed contract) or the funds go back to the transportation fund where they are redistributed State wide. The only way loss of funds can be avoided is if the California Transportation Committee (CTC) approves a time extension for the projects. The City's resolution will be sent to the CTC to show there is local support for the projects and the time extension.

Background

In 1998 the County completed a Project Study Report (PSR) on Road 80 between Avenue 304 (Goshen Avenue) in the City of Visalia and Avenue 416 in the City of Dinuba. In 1999 the City completed a PSR on Plaza Drive between Airport Drive and Goshen Avenue. This route connects the City of Dinuba to State Routes 198 and 99 to the south and is a critical transportation link for goods movement and commerce in the region. The truck volumes are approximately 16% of the average daily traffic and this route has experienced an increase in traffic of 25% over the last 10 years. This roadway is inadequate for current and future level of service and structural capacity. This roadway is proposed to be widened from two to four lanes with raised median and an adequate structural section. Additional lanes are proposed to be installed at the interchange at Plaza Drive and State Route 198. It is a very important project for the County of Tulare, the City of Dinuba and the City of Visalia.

The Road 80 project was programmed for funding the environmental studies in the 1998 (STIP). The County hired Jones and Stokes for the environmental studies and in an effort to keep the

two projects (City roadway and County roadway) on similar time schedules the City also entered into a contract with Jones and Stokes (using local funds) for the environmental studies on the Plaza Drive project. The environmental studies for this project were largely completed by 2003. The administrative draft environmental document for this project was first submitted at that time. Unfortunately, it was submitted during a time period when the required format for environmental documents was being revised at both the State and federal levels. The change in the State and Federal requirements has significantly delayed Caltrans' and FHWA's review and approval of the documents. The reasons for the delay of the completion of the environmental document have been administrative and not related to controversy over the project's environmental impacts or engineering challenges.

Caltrans staff is now preparing a mitigated negative declaration for CEQA for the compliance and an environmental assessment with technical studies for NEPA compliance for this project. Caltrans staff is working with completed technical studies and updated information from the County and the cities to complete the environmental document. The document is now complete and is currently in the quality control and final editing stages. It is expected to be submitted to FHWA in February of this year and public review in the spring. The PA/ED phase is expected to be completed by September, 2006. We are respectfully requesting an extension to allow more time to complete the next phases, right of way and PS&E. The time extension will require that these phases be started (under contract) by December 31, 2006.

Prior Council/Board Actions: December 6, 1999 awarded contract to Jones and Stokes for Environmental work.

Committee/Commission Review and Actions:

Alternatives:

Attachments: Resolution

City Manager Recommendation:

Recommended Motion (and Alternative Motions if expected): I move to pass resolution 2006-14 in support of the Plaza Drive and Road 80 time extensions.

Financial Impact

Funding Source:

Account Number: _____ (Call Finance for assistance)

Budget Recap:

Total Estimated cost: \$0	New Revenue:	\$
Amount Budgeted: \$	Lost Revenue:	\$
New funding required:\$	New Personnel:	\$
Council Policy Change: Yes____ No____		

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review:

Required? Yes No
Review and Action: Prior:
Required:

NEPA Review:

Required? Yes No
Review and Action: Prior:
Required:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Review and Approval - As needed:

Department Head Review (Signature):

Risk Management Review (Signature):

City Attorney Review (Signature):

Administrative Services Finance Review (Signature):

Others:

RESOLUTION NO. 2005-

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF VISALIA IN SUPPORT OF
THE TIME EXTENSION FOR PLAZA DRIVE AND ROAD 80**

WHEREAS, the City Council of the City of Visalia adopted Resolution 2006-__ in support of the time extension for Plaza Drive and Road 80; and

WHEREAS, the projects are located on Plaza Drive and Road 80 between Airport Drive on the south and Avenue 416 on the north; and

WHEREAS, The Plaza Drive and Road 80 projects are important to the City of Visalia and the surrounding communities; and

WHEREAS, The environmental studies have been underway for 6 years with no controversies due to the project's environmental impacts; and

WHEREAS, the environmental phase is scheduled to be completed by August 2006; and

WHEREAS, the City Council of the City of Visalia supports the time extension for the allocation of the next phases to December 31, 2006

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Visalia adopts Resolution No. 2006-__

City of Visalia Agenda Item Transmittal

Meeting Date: February 21, 2006

Agenda Item Number (Assigned by City Clerk): 4I

Agenda Item Wording: Authorization for the Mayor to appoint a Council representative to serve on the Consolidated Waste Management Board

Deadline for Action: March 2, 2006

Submitting Department: Administration

Contact Name and Phone Number: Leslie Caviglia, 713-4317,
Andrew Benelli, 713-4340

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session
Regular Session:
 Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): _____

Department Recommendation and Summary:

It is recommended that the Mayor be given the authority to appoint a Council Member to serve as an alternate to the Consolidated Waste Management Board.

Currently, a staff member is serving as the alternate to the Consolidated Waste Management Board which meets the third Thursday of each month at 12 noon in the Visalia City Council Chambers. Because the level of decision making is truly at a policy level, the CWMB recently determined that it would be more appropriate to have elected officials serve as both the representative and the alternate. Council Member Link informed Mayor Gamboa of this decision on Thursday, February 23, 2006. Staff recommends giving the Mayor the authority to appoint a Council Member to serve in this capacity.

In 1999, the City of Visalia entered into a joint powers agreement with the cities of Dinuba, Lindsay, and Porterville to form the Consolidated Waste Management Authority (CWMA). In 2002, the remaining incorporated cities of Tulare County joined the CWMA (Exeter, Farmersville, Woodlake, and Tulare). Currently, Tulare County is in the process of joining the CWMB, and the City of Woodlake is withdrawing. Per the agreement, the CWMA acts as an "independent public agency to comprehensively plan, develop, operate and manage the collection, diversion, recycling, processing and disposal of solid waste within the County of Tulare." The California Waste Management Act of 1989 (AB 939) requires that all California cities and counties prepare, adopt and implement source reduction and recycling plans to reach landfill diversion goals. As members of the CWMA, the agencies work together to meet the diversion goals required by AB 939.

Prior Council/Board Actions:

During the Council’s reorganization, Bob Link was appointed the Representative and Andrew Benelli was appointed the alternate.

Committee/Commission Review and Actions:

Alternatives:

Attachments:

City Manager Recommendation:

Recommended Motion (and Alternative Motions if expected):
I move that the Mayor be granted the authority to appoint a Council Member to serve on the Consolidated Waste Management Board.

Financial Impact

Funding Source:
Account Number: _____ (Call Finance for assistance)

Budget Recap:

Total Estimated cost: \$	New Revenue: \$
Amount Budgeted: \$	Lost Revenue: \$
New funding required: \$	New Personnel: \$
Council Policy Change: Yes_____ No_____	

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review:
Required? Yes No
Review and Action: Prior:
Required:

NEPA Review:

Required? Yes No
Review and Action: Prior:
Required:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Review and Approval - As needed:

Department Head Review (Signature):

Risk Management Review (Signature):

City Attorney Review (Signature):

Administrative Services Finance Review (Signature):

Others:

**City of Visalia
Agenda Item Transmittal**

Meeting Date: February 21, 2006

Agenda Item Number (Assigned by City Clerk):

Agenda Item Wording: Recommend adoption of the 2006 Bikeway Plan Update and Resolution 2006- adopting Mitigated Negative Declaration No. 2005-131

Deadline for Action: N/A

Submitting Department: Public Works Department, Engineering Division

Contact Name and Phone Number: Bill Carr, 713- 4633; Don Stone, 713-4397

For action by:

- City Council
- Redev. Agency Bd.
- Cap. Impr. Corp.
- VPFA

For placement on which agenda:

- Work Session
- Closed Session
- Regular Session:
 - Consent Calendar
 - Regular Item
 - Public Hearing

Est. Time (Min.): _____

Department Recommendation and Summary:

1. Adopt 2006 Bikeway Plan Update and Resolution 2006- _____ Adopting Mitigated Negative Declaration No. 2005-131
2. Authorize the formation of the Bike, Trail, and Pedestrian Advisory Committee
3. Approve bikeway projects to be incorporated into the 2006-08 Capital Improvement Program.

Discussion

In 2004 Wilbur Smith Associates (WSA) was retained to update the Bikeway Master Plan. WSA had written the initial master plan in 1993 and was familiar with the City. The study area for this update is defined by the City's 129,000 population boundary which is generally from Avenue 320 or the St. Johns River on the north, Road 148 on the east, Avenue 272 to the south and Highway 99 / Road 64 to the west. This document will provide direction for the development of bicycle facilities for the next ten years and will be used when applying for bicycle grant funds from various agencies.

The 2006 Bikeway Master Plan Update builds on the 1993 Bikeway Plan and compliments the Waterway and Trail Master Plan. The plan proposes nine miles of additional Class I paths (in addition to the 25 miles of multi-purpose paths along waterway that are proposed in the draft Waterway Master Plan), 67.7 more miles of Class II lanes and 36.3 miles of signed Class III routes. The principal goal of the plan is to provide the means to support bicycling as an alternative mode of transportation for work, errand and recreation trips. The plan also identifies the need for additional bike parking, education programs, and the promotion of bicycling as a legitimate transportation option.

The proposed network will fill-in gaps in the existing system and extend the bike network to provide more comprehensive coverage of the City and provide guidance for bikeway development on future roadway projects. For the most part, the recommendations can be accommodated without the loss of on-street parking and / or travel lanes. The impact of the improvements on vehicle circulation should be minimal while providing the opportunity for safer and more accessible bicycle travel within the city and to neighboring cities. The guiding principles that were considered in developing the bicycle network are:

- Serve bicyclists of all levels and abilities
- Serve all attractors (schools, shopping, recreation) with direct, non-circuitous routes
- Improve safety for bicyclist, motorists, and pedestrians

The Bikeway Update was prepared with input from various agencies of the City including Police Department, Planning and Engineering Divisions. In addition a subcommittee of the Waterway and Trail committee reviewed the bikeway network and gave extensive input on the plan during its development. During the environmental review process the plan was circulated by the State Clearinghouse to various state agencies including the Department of Transportation. Comments were received from Caltrans and the Public Utility Commission. The Planning Commission and the Park and Recreation Commission reviewed the plan and both recommended adoption.

The City has also taken steps to insure local funding is available for bikeway projects. In 2004 the Council adopted increases in the Transportation Impact Fee to include a component for the development of bike lanes and routes. It is projected that the fund will generate between \$50,000 and \$100,000 annually. Another source of local funding is the Waterway Impact Fee. This fee is paid on a per acre basis and is used to fund the purchase of riparian setbacks along waterways and as matching funds for grant applications to construct trails. Chapter 5 lists various grant sources for bicycle projects. Over the past 10 years the City has received over \$1.2 million in grant funding for bicycle projects.

The implementation of projects in the plan will occur incrementally in a variety of ways. Some projects will be done as stand-alone projects while others will happen in conjunction with new development. The Engineering Division will be responsible for the implementation of the plan. When an arterial or collector is re-stripped or re-paved the road will be evaluated to see it can be reconfigured to fit bike lanes, wherever possible. Bike lanes will be included when arterials and collectors are extended and when frontage is developed.

The Bikeway Update identifies nineteen projects to be accomplished in the first phase of the plan. These projects were judged to be high priorities based on the following criteria: closure of gaps in the existing bicycle network, expansion of existing network where roads have been extended due to development, ease of implementation, access to

activity centers. Most are striping and signing projects to fill in gaps in the existing system.

One exception is the project to construct a Class I path along Santa Fe Street from Tulare Ave. to Avenue 272. The Bicycle Advisory Committee identified this project as their highest priority. A Transportation Enhancement Grant for \$423,000 has been programmed in the Federal Transportation Improvement Program (FTIP). The City will contribute \$132,000 in matching funds. Environmental review and design is scheduled to occur in 2006 and construction is scheduled for 2007. The committee envisions that this path could eventually link with the City of Tulare.

In addition staff recommends the Council staff to include the following projects in the two year Capital Improvement Program budget. The projects have been selected from those identified as High Priority Projects in Table 5-1. All of those listed are bike routes which require signs only. Bike routes are recommended because there is not sufficient road width for bike lanes without the elimination of on-street parking or reducing travel lanes. The estimated cost for signing these sections is \$25,000.

- Burrell St from Mooney Blvd. to Dollner
- Giddings St from Goshen bike path to Tulare Ave.
- Linwood St. from Cypress to Myrtle
- Tulare Ave. from Santa Fe St to Lovers Ln
- Tulare Ave from Woodland St to Central St
- Walnut Ave from Akers St to Linwood St
- Cypress St. from Linwood St to Akers St
- Woodland St from Main St to Tulare Ave
- Sallee St from Tulare Ave to Beech St

In addition a bikeway map will be developed (#17) this year and the bikeway committee will continue to organize events that promote bicycling (#18). The remainder of the projects identified as high priorities will be scheduled in the capital improvement program.

Also included in the plan are recommendations on the development of bicycle parking facilities, interface with mass transit system, a safety education program, and promotion of bicycle rider ship. The plan discusses these issues in Chapter 4. The plan also recommends that a Trail, Bikeway, Pedestrian Advisory Committee be established to promote the plan, review projects, and be an advocate to secure additional resources. It is also recommended that an Engineering Division staff member be assigned to oversee the implementation of the action steps in Chapter 5 and support the committee.

An Initial Study and Mitigated Negative Declaration were prepared in accordance with the requirements of California Environmental Quality Act. Most of the proposed bikeways (104 miles) identified in the proposed Bikeway Plan Update are Class II bike lanes or Class III bike routes and would be located on existing and future roadways without loss of parking and/or travel lanes. As these roadways have been

environmentally evaluated in the City's Final Environmental Impact Report for the 2000 Circulation Element Update further environmental was not necessary. The study focuses on the potential impacts associated with proposed expansion of the Class I shared paths is the focus of this study. The Mitigation Monitoring and Reporting program summarizes the identified potential environmental impacts of the project, the mitigation measures required to reduce each potentially significant impact and the agency or agencies responsible for monitoring and reporting on the implementation of the mitigation measures.

The Mitigated Negative Declaration was circulated for public comment for 30 days, as required by the California Environmental Quality Act from September 12 to October 12, 2005.

Prior Council/Board Actions:

Committee/Commission Review and Actions: Public Hearing at Planning Commission on December 12, 2005 recommended adoption of Bikeway Plan and Mitigated Negative Declaration; Park and Recreation Commission recommended adoption on November 15 , 2005

Alternatives:

Recommended Motion (and Alternative Motions if expected):

Move to adopt the 2006 Bikeway Plan Update and Resolution 2006- ____ adopting Mitigated Negative Declaration No. 2005-131, authorize the formation of the Bike, Trail, and Pedestrian Advisory Committee, and approve proposed two year bike project list to be included in 2006-08 Capital Improvement Program.

Attachments: Final Draft Bikeway Master Plan and Mitigated Negative Declaration

City Manager Recommendation:

Financial Impact

Funding Source:
 Account Number: _____ (Call Finance for assistance)

Budget Recap:

Total Estimated cost: \$	New Revenue: \$
Amount Budgeted: \$	Lost Revenue: \$
New funding required: \$	New Personnel: \$
Council Policy Change: Yes_____ No_____	

Copies of this report have been provided to:

<i>Environmental Assessment Status</i>			
CEQA Review:			
Required?	Yes	x	No
Review and Action:	Prior:		
	Required:		
NEPA Review:			
Required?	Yes		No
Review and Action:	Prior:		
	Required:		

Tracking Information: <i>(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)</i>

<u>Review and Approval - As needed:</u>
Department Head Review (Signature):
Risk Management Review (Signature):
City Attorney Review (Signature):
Administrative Services Finance Review (Signature):
Others:

RESOLUTION NO. 2006-__

**A RESOLUTION
OF THE VISALIA CITY COUNCIL
TO ADOPT NEGATIVE DECLARATION 2006-**

WHEREAS, the City of Visalia has the Circulation Element of the General Plan, which identifies the goal of encouraging bicycle usage in Visalia for commuting and recreation purposes and sets objectives to achieve this goal; and

WHEREAS, the Visalia City Council and Park and Recreation Commission has identified the need for a community sports park and, in 1999, purchased an 83-acre site for the community sports park; and

WHEREAS, the proposed the Bikeway Plan Update was prepared by the City of Visalia in accordance with all applicable portions of State of California Planning and Zoning Law; specifically Article 5, Section 65300 et. seq., and Article 10.6 Section 65580, et. Seq; and,

WHEREAS, the proposed project is funded through the Capital Improvement Program; and

WHEREAS, An Initial Study was prepared for this project, consistent with CEQA, which disclosed that environmental impacts are determined to be less than significant with the Mitigation Monitoring and Reporting Program as recommended in Section 4 of the Initial Study and Mitigated Declaration, and that Mitigated Negative Declaration No. 2005-131 can be adopted; and,

WHEREAS, commencing on November 30, 2005 -- the City provided potentially interested organizations and agencies, via mail, posting, and a November 30, 2005 *Visalia Times-Delta* legal notice -- notice of intent to adopt the proposed Mitigated Negative Declaration, its availability for review, the public comment period, and the tentative Planning Commission public hearing date; and

WHEREAS, the Planning Commission after, mailed, posted, and published notice did hold a public hearing on December 12, 2005; and

WHEREAS, the City Council reviewed and considered the Mitigated Negative Declaration and comments on it; and

NOW, THEREFORE BE IT RESOLVED that the Visalia City Council makes the following specific findings based on the evidence presented:

1. The project is consistent with Circulation Element of the General Plan goal of encouraging bicycle usage in Visalia for commuting and recreation purposes.
2. The project is funded from the Traffic Impact Fees, the General Fund, and outside funding and is identified in the Capital Improvement Program.
3. A Mitigated Negative Declaration was prepared for the proposed project, consistent with CEQA, as amended. Based on the whole record, with mitigation for Biological and Cultural Resources there is no substantive evidence that the project will have a significant environmental impact.
4. The mitigation monitoring program (Section 4) lists the measures to mitigate or avoid potential significant impacts and will ensure compliance with during project implementation.
5. The Mitigated Negative Declaration reflects the City's (Lead Agency's) independent judgement and analysis.
6. There is no evidence before the City Council that the project will have any potential for adverse effect on wildlife resources, as defined in Section 711.2 of the State Department of Fish and Game.

NOW, BE IT FURTHER RESOLVED that the Visalia City Council, based on the specific findings and evidence presented, considered the Mitigated Negative Declaration together with comments and:

1. Adopts the Mitigated Negative Declaration on the basis of the Initial Study and comments received that with mitigation there is no substantial evidence that the project will have a significant impact on the environment.
2. Adopts the Mitigation Monitoring Program

The record of this proceeding is located in the City Clerk's Office located at 707 W. Acequia Ave.

PASSED AND ADOPTED:

City of Visalia Agenda Item Transmittal

Meeting Date: February 21, 2006

Agenda Item Number (Assigned by City Clerk):

Agenda Item Wording: Update on the review of the reporting process for airport emergencies and communication with people who report incidents.

Deadline for Action:

Submitting Department: Fire Department

Contact Name and Phone Number:

Fire Chief George Sandoval 713-4218
Battalion Chief Kevin Gildea 713-4225
Airport Manager Mario Cifuentez 713-4480
Police Administrative Services Mgr. Cheryl Jackson 713-4301

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session
Regular Session:
 Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): _____

Department Summary: The Police Dispatch, Airport and Fire Department have had several meetings and have reviewed and updated the process for airport emergencies and communication with people who report them. The current dispatch procedure has been amended to include an overdue aircraft procedure. The amended procedures were printed and are being reviewed and distributed to the communications center and each dispatcher as part of their dispatch manual. The amended procedures are attached as Attachment 1.

The dispatch procedure, airport signage proposal and the proposed new radio equipment purchase was reviewed by the Airport Committee on February 14, 2006. The Airport Manager has ordered, received and placed improved signage at all entrances to the airport grounds with instructions on what to do in the event of an emergency. Signage will help by providing clearer direction to the public. See Attachment 2 for more information on the new signs.

The fire department response plan to the airport has been reviewed and rewritten. A new Operational Guideline has been drafted and is currently being reviewed by the fire association bargaining unit, Group G, as required. Additional training will be provided to all fire department responders when a final response plan has been implemented. The proposed new Operational Guideline is attached as Attachment 3.

The procurement process has been initiated for the radio equipment with the pre-programmed frequencies (a base station and two portables). The equipment will be located at Station 3 and on the two ARFF units. These frequencies will allow the fire personnel at Station 3 to communicate with Fresno Air Traffic Control, Emergency Air Traffic, and Common Visalia Airport while at the fire station via a base station, and by the use of the portable radio while in the fire units. It is anticipated that the equipment will be in service by March 1, 2006. The cost of this equipment is \$5329.18. Additionally, a red phone will also be added at the rear entrance to Station 3. This phone will allow direct contact with dispatch like all red phones currently in front of all of the stations. This will be accessible to anyone on the airport grounds.

Prior Council/Board Actions:

Committee/Commission Review and Actions:

Alternatives:

Attachments: Attachment I – Draft – Overdue Aircraft Dispatch Procedure
Attachment II - Memo dated February 8, 2006 – Airport Emergency Signage
Attachment III – Standard Operational Guideline – Div 3, Article 54

City Manager/Executive Director Recommendation:

Recommended Motion (and Alternative Motions if expected):

Financial Impact

Funding Source:

Account Number: _____ (Call Finance for assistance)

Budget Recap:

Total Estimated cost: \$	New Revenue: \$
Amount Budgeted: \$	Lost Revenue: \$
New funding required: \$	New Personnel: \$
Council Policy Change: Yes _____ No _____	

Review and Approval - As needed:

Department Head Review (Signature):

Risk Management Review (Signature):

City Attorney Review (Signature):

Administrative Services Finance Review (Signature):

Others:

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review:

Required? Yes No
Review and Action: Prior:
Required:

NEPA Review:

Required? Yes No
Review and Action: Prior:
Required: