



2014-15 CAPER

Consolidated Annual
Performance and Evaluation
Report

City of Visalia

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Visalia has prepared the 5th year, Consolidated Annual Performance and Evaluation Report (CAPER) for the period of July 1, 2014 through June 30, 2015. The CAPER describes a general assessment of the City's progress in carrying out projects and programs during the 2014 FY with the use of CDBG and HOME funds, provided by the U. S. Department of Housing and Urban Development (HUD), primarily to benefit Low- and Moderate-Income persons (LMI) and or areas.

The CDBG award for 14-15 program year was \$1,072,837, with \$33,989.75 in Program Income received. Carryover, from previous years also contributed to the continued efforts of ongoing projects. Approximately \$1,095,142.23 in CDBG funds was spent during the snapshot period of July 1 to June 30.

The HOME award for 2014-15, was \$352,003, with approximately \$587,932.61 in program income. Carryover, from last year CAPER, although committed to ongoing projects and programs consisted of \$2,155,140. The 2014-15 HOME expenditures were \$1,691,091.53, which were directed toward affordable housing opportunities. The remaining carryover and program income is committed to a new project "Visalia Village" which received HCD (State of California) tax credits approval and continued rehabilitation costs of SHE-CHDO projects.

Highlighted for FY 2014, steady progress in meeting the goals and objectives stated in the 2014 Action and ConPlan was: (included as Attachment "A-1"- Table 1, Note the 4 page attachment provides a more accurate picture of accomplishments, rather than the IDIS version.

- Decent Affordable Housing/Suitable Living Environment
 - Housing and Neighborhood Preservation goals accomplished for this program year were:
 - First Time Homebuyer participants (2), finalized during this program year.
 - Three (3) homes acquired, rehabilitated and resold with HOME dollars through the City's Foreclosure Acquisition Program (FAPII)- Unit goals however, will be reflected in next years' CAPER. finalizing expenditures.
 - Four (4) single family dwellings acquired, under rehabilitation, preparing for resell through Self Help Enterprise(SHE)-CHDO Acq/Rehab/Resale Projects;
 - One (1) acquisition of a five-unit multi-family property (rehab underway) through the SHE-CHDO Acq/Rehab/Rental of MF Project
 - 381 code enforcement cases in CDBG targeted area, with 304 resolved Code Enforcement cases
 - The City participated in the successful Tulare County Housing Resource Fair in July 2014 which provided Fair Housing, Energy, Down Payment, and other Housing program information in both English and Spanish.
- Suitable Living Environment/Economic opportunities
 - Public Parks, Facilities & Improvements are ongoing, with:
 - The Pickle Ball/Youth Tennis Courts and ADA walkway project was completed this year.
 - Oval Transportation project design is completed with construction underway.
 - Section 108 loan repayment toward the West Acequia Parking Structure
- Suitable Living Environment

- Homeless Support Services included:
 - Point In Time Survey assisted 357 people and 287 people during the Project Homeless Connect event.
 - Provided matching CDBG funds for 11 vouchers to Family Services
 - The City continues to meet with the Continuum of Care, sharing best practices among non-profit housing and service providers, implementing the new Vulnerability Index Assessment Tool
 - The City continues to participate in the Homeless Connect quarterly meetings, working on three goals related to discharge from the hospital, opportunities for adding housing units through partnerships, improving services, updating information through 2-1-1 United way, including working on a new App for updated information.
- Administration:
 - Continued update of HOME Program policies and procedures
 - Completed Analysis of Impediments to coincide with the 2015-19 Consolidated Plan

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g) (

Answer included as Attachment “A-2”)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Foreclose Acquisition Programs, both City and SHE- CHDO, have properties under various stages. The City’s program had three homes resold, with expenditures being finalized. These programs will have accomplishments reflected in the following year CAPER.

The three rehabilitation programs, was approved during the 2014-15 program year, however, funding was only to be directed to the programs, after more than \$95,000 in CDBG PI was received. Only \$38k in CDBG was received, therefore the 3 housing programs did not receive an allocation of funding. Moving forward, approximately \$2,000 to \$25,000 in CDBG funds, were allocated each, to the three housing programs through the 2015-16 Action Plan. Policies will be developed and selection of an administrator/subrecipient will progress.

A HOME CHDO rental project was cancelled December 2014, with \$1.62 million reallocated to new a rental project and single family projects with Self Help, as well as allocations to the existing Foreclosure Acquisition Program. Staff then prepared an RFP and encouraged developers to submit a proposal for rental housing. Self Help submitted a new proposal through the RFP process with 36 rental units. Self Help obtained Tax Credits, therefore a commitment of \$1.8 million was approved by City Council, which will be reflected in the following year CAPER. Funding includes previous year CHDO-HOME funding, program income and 2015-16 HOME-CHDO funding.

Progress continues on the Oval Street Project, and ADA projects, with expenses occurring in relation to the design. This Oval project has been ongoing, and the City has been working with CalTrans, and through the bidding process for the construction. Construction is now underway. The ADA projects are also ongoing with construction underway on Houston Avenue.

Goal	Category	Indicator	Unit of Measure	2014-Source / Amount Allocated/ Amount Spent	Expected – Program Year 2014	Actual – Program Year 2014	Percent complete 2014	Expected – Strategic Plan 2010/11-2014/15	Actual – Strategic Plan	Percent Complete 2010/11-2014/15
Neighborhood Preservation	Affordable Housing	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	CDBG allocated \$110,000.00	200	304	152%	1000	1540	154%
				CDBG spent \$94,823.42						
Down Payment Assistance homeownership	Affordable Housing	Direct Assistance to Homebuyers	Households Assisted	HOME \$previous year	0	2	200%	50/1	8	16%
				HOME spent \$34,557.49						
Foreclosure Acq/Rehab/Resell Opportunities	Affordable Housing	Homeowner Housing Rehabilitated	Household Housing Unit	HOME allocated \$212,391.00	2	0 (3 completed, FY 2015)	0%	8	3 and 5 underway	38% _ underway
				HOME spent \$638,309.51						
CHDO Acquis/Rehab/ Resell	Affordable Housing	Homeowner Housing Rehabilitated	Household Housing Unit	HOME \$previous year	2	4 underway	0%	2	2 / 4 underway	100% + underway
				HOME spent \$609,928.88						
CHDO Affordable Rental Development	Affordable Housing	Rental units constructed	Household Housing Unit	HOME allocated \$304,412	11	0	0%	11	36 units/11 will be HOME designated	underway
				HOME \$-0—Will be committing \$1.8 M						
CHDO Affordable Rental	Affordable Housing	Rental units existing-rehabilitated	Household Housing Unit	HOME allocated \$400,000	11	5-unit rehab underway	0%	11	5 Under way	underway

CAPER

Development				HOME spent \$317,660.83						
Goal	Category	Indicator	Unit of Measure	2014-Source / Amount Allocated/ Amount Spent	Expected – Program Year 2014	Actual – Program Year 2014	Percent complete 2014	Expected – Strategic Plan 2010/11-2014/15	Actual – Strategic Plan	Percent Complete 2010/11-2014/15
Senior Rental Housing	Affordable Housing	Rental Units Constructed	Households Housing Unit	HOME \$-0- N/A	N/A	N/A	N/A	0	42 final in 11/12	100%
Rehabilitation of existing mobile home units	Affordable Housing	Homeowner Housing Rehabilitated	Household Housing Unit	CDBG \$-1-	2	0	0%	70	22	31%
				CDBG \$-0-						
Rehabilitation of existing owner occupied units	Affordable Housing	Homeowner Housing Rehabilitated	Household Housing Unit	CDBG \$-1-	2	0	0%	4	0	0%
				CDBG \$-0-						
Maintain quality of existing owner occupied units	Non-Homeless Special Needs	Affordable Housing	Household Assisted	CDBG \$-1-	1	0	0%	3100	619	20%
				CDBG \$-0-						
Support homeless service providers (CoC)	Homeless	Homelessness Prevention	Persons Assisted	CDBG allocated \$10,000	300 /1 Other	357	119%	300/3	1436	479%
				CDBG spent \$9,042.06						
Homeless Support Facilities	Homeless	Homelessness Prevention	Persons Assisted	CDBG allocated \$15,000	11/1 Other	11	100%	25	49	196%
				CDBG spent \$17,050						

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Commitment to long-term economic growth	Non-Housing Community Development	Other	Other	CDBG allocated \$530,575.00	1	1	100%	5	5	100%
				CDBG spent \$522,942.90						
Goal	Category	Indicator	Unit of Measure	2014-Source / Amount Allocated/ Amount Spent	Expected – Program Year 2014	Actual – Program Year 2014	Percent complete 2014	Expected – Strategic Plan 2010/11-2014/15	Actual – Strategic Plan	Percent Complete 2010/11-2014/15
Public Improvements to Oval Park Area	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted/ Other	CDBG allocated \$287,695.00	7,480 / 2 Other	0	0%	7,480/ 1 Other	7,480/ 5 Other	100% + underway
				CDBG spent \$100,524.75						
Public Improvements to Oval Park Area (Oval lighting project)	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted/ Other	CDBG \$-0- N/A- see 5 yr progress only	N/A	N/A	N/A	7,480/ 1 Other	7,480/ 5 other	100%
				CDBG \$-0- N/A –see 5 yr progress only						

Goal	Category	Indicator	Unit of Measure	2014-Source / Amount Allocated/ Amount Spent	Expected – Program Year 2014	Actual – Program Year 2014	Percent complete 2014	Expected – Strategic Plan 2010/11-2014/15	Actual – Strategic Plan	Percent Complete 2010/11-2014/15
Public Improvements (Ice House)	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	CDBG \$-0- Previous year	0	0	0%	1	0	0%
				CDBG spent \$5,176						
Public Improvements (Senior Center, Fox Theater)	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted/ Other	CDBG \$-0-N/A see 5yr progress only	N/A	N/A	N/A	2 Other	1 Other	100%
Public Improvements (Rec Park, Jefferson, Manuel Hernandez, Community Parks)	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted/ Other	CDBG \$-0-N/A see 5 yr progress only	N/A	N/A	N/A	13 Other	13 Other	100%
Increase Accessibility	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	CDBG \$0 previous year <hr/> CDBG spent \$22,304.54	0	0	0%	50	61 curb cuts/ 12,064 people	122%

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Housing Counseling	Other-Housing Counseling	Other	Other	CDBG \$-0- Cost included with individual homebuyer project	1	1	100%	1	2	200%
Overall Program Administration-CDBG	Other	Other	Other	CDBG allocated \$214,567.00	1	1	100%	5	5	100%
				CDBG spent \$221,365.002						
Overall Program Administration-HOME	Other	Other	Other	HOME allocated \$35,200.00	1	1	100%	5	5	100%
				HOME spent \$90,933.82						

Table 1 - Accomplishments – Program Year & Strategic Plan to Date (included as an Attachment for more accurate information)

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
2013 Goal - Neighborhood Preservation			Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	0		200	367	183.50%
CHDO Acquis/Rehab/Resell	Affordable Housing		Homeowner Housing Added	Household Housing Unit	2	2	100.00%			
CHDO Affordable Rental Development	Affordable Housing	HOME: \$304412	Rental units constructed	Household Housing Unit	11	0	0.00%	11	0	0.00%

Commitment to long-term economic growth	Non-Housing Community Development Section 108 Loan repayment	CDBG: \$530575	Other	Other	5	5	100.00%	1	1	100.00%
Down Payment Assistance homeownership	Affordable Housing		Direct Financial Assistance to Homebuyers	Households Assisted	50	8	16.00%			
Foreclosure Acq/Rehab/Resell opportunities	Affordable Housing	HOME: \$212391	Homeowner Housing Rehabilitated	Household Housing Unit	0			2	0	0.00%
Foreclosure Acq/Rehab/Resell opportunities	Affordable Housing	HOME: \$212391	Other	Other	3	3	100.00%			
Homeless Support Facilities	Homeless	CDBG: \$15000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	11		0	11	
Homeless Support Facilities	Homeless	CDBG: \$15000	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Homeless Support Facilities	Homeless	CDBG: \$15000	Housing for Homeless added	Household Housing Unit	0	0		5	0	0.00%
Homeless Support Facilities	Homeless	CDBG: \$15000	HIV/AIDS Housing Operations	Household Housing Unit	1	0	0.00%			

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Homeless Support Facilities	Homeless	CDBG: \$15000	Other	Other	0	0		1	0	0.00%
Housing Counseling	Housing Counseling		Other	Other	1	2	200.00%			
Increase Accessibility	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1	1	100.00%			
Loan Recapture Program	Affordable Housing		Other	Other	1	0	0.00%			
Maintain quality of existing owner occupied units	Affordable Housing	CDBG: \$1	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		1	0	0.00%
Maintain quality of existing owner occupied units	Affordable Housing	CDBG: \$1	Other	Other	1	619	61,900.00 %			
Neighborhood Preservation	Affordable Housing	CDBG: \$110000	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	1000	1540	154.00%	200	304	152.00%
Oval Area Lighting Improvements	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1	1	100.00%			

Overall Program Administration	Administration	CDBG: \$214567 / HOME: \$35200	Other	Other	1	1	100.00%	1	1	100.00%
Public Improvements (Ice House)	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1	0	0.00%			
Public Improvements to Oval Park	Non-Housing Community Development	CDBG: \$287695	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1	0	0.00%	7408	0	0.00%
Public Improvements to Oval Park	Non-Housing Community Development	CDBG: \$287695	Other	Other	0	0		2	0	0.00%
Public Improvements to Recreation Park	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1	1	100.00%			

Public Improvements within Neighborhood Parks	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1	1	100.00%			
Rehabilitation of existing mobilehome units	Affordable Housing	CDBG: \$1	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		2	0	0.00%
Rehabilitation of existing mobilehome units	Affordable Housing	CDBG: \$1	Other	Other	1	22	2,200.00%			
Rehabilitation of existing owner-occupied units	Affordable Housing	CDBG: \$1	Homeowner Housing Rehabilitated	Household Housing Unit	1	0	0.00%	2	0	0.00%
Support homeless service providers (CoC)	Homeless	CDBG: \$10000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	107		0	107	
Support homeless service providers (CoC)	Homeless	CDBG: \$10000	Homeless Person Overnight Shelter	Persons Assisted	0	257		0	257	
Support homeless service providers (CoC)	Homeless	CDBG: \$10000	Homelessness Prevention	Persons Assisted	1	0	0.00%	300	0	0.00%
Support homeless service providers (CoC)	Homeless	CDBG: \$10000	Other	Other	0	0		1	0	0.00%

Table 1- Accomplishments- IDIS Version-(Note: does not reflect accurate information)

CAPER 2014/15 CDBG Expenditures		
COMMUNITY DEVELOPMENT BLOCK GRANT	Expenditure Dollars	Units
Source of Revenue:		
Previous Year Carryover	\$ 1,198,388.45	
2014-15 Annual Grant Amount (CDBG)	\$ 1,072,837.00	
Program Income *directed to Oval Street Project as per CC Approval	\$ 33,989.75	
Subtotal Revenue	\$2,305,215.20	
Expenditures		
Administration (20% of allocation), Loan Servicing & Operating less Fair Hsg (see Fair Housing for portion of Admin)	\$ 221,365.00	
Net for Programs and Projects	\$2,083,850.20	
<u>Neighborhood Preservation/Services</u>		
Code Enforcement- Target Areas	\$ 94,823.65	381 cases; 304 resolved
* Oval Park, then ADA, then 3 housing programs (See AP)	\$ -	PI received \$38k to Oval
<u>Special Needs Facilities</u>		
Continuum of Care	\$ 9,042.06	357 PIT Count
Voucher Program	\$ 17,050.00	11 vouchers
<u>Public Improvements</u>		
ADA Compliance Projects	\$ 22,304.54	design work for Houston Avenue
Oval Park & Transportation Improvements	\$ 100,524.75	Design work completed; RFP & contractor selected; Construction underway
Ice House ADA	\$ 5,176.41	continued design work
<u>Economic Development/Public Parking Facilities</u>		
West Parking Structure Loan Payment (Section 108 Loan)	\$ 522,942.90	Payment P & I
<u>Public Parks, Facilities & Improvements</u>		
Recreation Park- ADA Walkway, Youth Tennis & installation of Irrigation System	\$ 101,912.92	2 projects (ADA walkway & Pickleball) completed
<u>Special Needs Services</u>		
Subtotal Programs & Projects	\$ 873,777.23	
Total CDBG Expenditure (Including Admin)	\$1,095,142.23	
Remaining Carry Forward Committed to projects (i.e. Admin, Code, CoC, Voucher, Section 108, Oval, Rehabilitation, ADA projects)	\$1,210,072.97	

Table 2: CDBG 2014 Expenditures & Unit Goal to date (draft)

CAPER Home Investment Partnership Fund Expenditures			
HOME INVESTMENT PARTNERSHIP FUNDING	Dollars	Units	
Source of Revenue:			
Previous Year Carryover	\$2,155,140.29		
2014-15 Annual Grant Amount (HOME)	\$ 352,003.00		
Program Income	\$ 587,932.61		
Subtotal Revenue	\$3,095,075.90		
EXPENDITURES:			
Administration, Loan Servicing & Operating	\$ 90,933.82		
Net for Programs and Projects	\$3,004,142.08		
Expenditures:			
Homeownership			
First Time Homebuyer Program (contract w/CSET-non-profit)	\$ 34,557.49	2 FTHB	
City's Foreclosure Acquisition/Rehabilitation/Resell Program II	\$ 638,309.51	5 homes acquired; 3 homes resold, 2 on market- final draws occurred after June 30th, 2015	Accomplishments will be shown in next year CAPER
SHE -CHDO Acquisition /Rehabilitation Single-Family Residential Units	\$ 609,629.88	SHE acquired 4 homes; with rehabilitation in various stages - 1 resold after June 30th	
SHE- CHDO Acquisition / Rehabilitation of Multi-Family 5- unit project	\$ 317,660.83	1- 5 unit project acquired and under rehab	
SHE CHDO Visalia Village Multi Family Development	\$ -	Tax Credit awarded- project shall be reflected next CAPER (36 unit project)	
Subtotal Programs & Projects	\$1,600,157.71		
Total HOME Expenditure (Including Admin)	\$1,691,091.53		
Remaining Carry Forward Committed to projects (i.e. Admin, FAPII, SHE-CHDO Rental Project; SHE-CHDO Single Family Properties, SHE-CHD Visalia Village)	\$ 1,403,984.37		

Table 3: HOME 2014 Expenditures & Unit Goal to date

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Table 4: 2014/15 Objective and Goal

Objective	Goal	Unit-Need	Unit-Accomplished	Unit Type	
Affordable Housing	Provide decent affordable housing by promoting homeownership opportunities for low-and-moderate-income households.	0	2	NSF Homes	
	Provide decent affordable housing by sustaining neighborhoods	0	2	2 FTHB participants	
	Increase availability of affordable owner-occupied housing through acquisition	1	0	FAPII- 3 completed, 2 on the market for resale, but will be reflected next year	
	Provide decent affordable rental housing opportunities, partnering with local non-profit agencies	20	underway	AND Self Help - CHDO- acquired 4 homes, under rehab	
	CHDO- Existing Rental Housing acquisition/reh:	1	Underway	Project cancelled December December; New project commitment approved April 2015	
Suitable Living environment through neighborhood preservation	Maintain and preserve quality housing by addressing substandard housing.	200	304	381 Cases; 304 resolved	
	Provide education services to low income families.	100	38	Calls/ referrals 38 calls/78 referrals	
Homelessness	Increase accessibility to support facilities to end chronic homelessness	5	11	Voucher Program	
Suitable living environment by supporting special needs programs and facilities	Increase accessibility to support facilities to end chronic homelessness	1	357	Point In Time Survey for 2014/15 year	
Economic and Community Development	Demonstrate a commitment to long term economic growth by promoting the expansion of existing jobs and job retention.	1	1	Section 108 pmt	
Suitable living environment through public & park improvements	Improve quality/increase availability of neighborhood facilities/parks for low income persons Improve accessibility	1	2	Pickleball Court Project And ADA walkway	
			3	design work design work; construction underway	ADA Walkway Oval Transportation
				design work	Ice House ADA project

Table 4: 2014/15 Objective and Goal

Table 5: HUD Program Goal Achievement by Percentage (%)

HUD Program Goal Achievement 14/15				
Program Unit / Services Goal	Unit Goal	Unit Completed	Type of Unit	% of Goal
CDBG- Neighborhood Stabilization Program (NSP)	0	2	Homes (units)	200%
CDBG- Neighborhood Stabilization Program (NSP)- Habitat for Humanity	2	0	Homes (units)	0%
HOME- Foreclosure Acquisition Program II (FAP II)	1	underway	5: 3 completed- 2 on market for resale	0%
Self Help Enterprise- CHDO Acquisition/Rehabilitation/Resale Existing SF homes	2	underway	4 Homes (units)	0%
Self Help Enterprises- CHDO Acquisition/Rehabilitation/Existing Rental MF	1	underway	5 unit project	0%
CHDO New Construction Rental	11	0	Rental Units	0%
Continuum of Care Program Admin	1	1	Project	100%
Continuum of Care PIT Survey	300	357	People Assisted	119%
Voucher Program (Homeless Assistance)	5	11	People Assisted	220%
Fair Housing Hotline	100	38	Calls	38%
Code Enforcement-Target Areas	200	304	Closed Cases	152%
CSET- Housing Counseling for Foreclosure Acquisition Program II	3	3	Counseling homebuyers	100%
Self Help Enterprise - Housing Counseling for NSP Program	2	2	Counseling homebuyers	100%
ADA Compliance curb cuts, sidewalks, truncated domes and design	1	underway	Curb cuts/ramps/walk ways	design work 100%
Oval Transportation Improvement Project	1	underway	Improvements	design 100%; construction underway
Ice House ADA project	0	underway	Improvements	design work 50%
Recreation Park Improvements (ADA walkway, Pickleball, Irrigation)	1	1	Improvements	design work 100%

Table 5: HUD Program Goal Achievement by Percentage

Table 6: Renters/Owners					Park, Public & ADA Improvements												
City of Visalia, California					2014-2015 Program Year												
Priority Need Category	2014-2015 Program Year				City of Visalia Programs												
	CDBG	HOME	NSP	Total	FAPII- Home funded	NSP- Habitat	NSP- CDBG- City	CSET Down payment	SHE- CHDO homebuyer	SHE- CHDO rental	Voucher Program	Fairhousing (cdbg)	Code Enforcement (cdbg)	Continuum of Care	ADA Compliance (Presumed Benefit)*	Recreation Park Improvements (Census Low Mod Area Benefit)*	Oval Park Improvements Census (low/mod area benefit)*
Total People assisted	38303	2	2	38307	0	0	2	2	0	0	11	38	381	357	13415	8536	15565
Total Household units assisted *	392	2	2	396	0	0	2	2	0	0	11	0	381	0	0	0	0
Total Female Head of Household *	133	0	1	134	0	0	1	0	0	0	6	23	0	104	0	0	0
Homeless	268	0	0	268	0	0	0	0	0	0	11	0	0	257	0	0	0
**Disabled *	13564	0	0	13564	0	0	0	0	0	0	11	2	0	136	13415	0	0
Renters																	
0 - 30% of MFI	28	0	0	28	0	0	0	0	0	0	11	17	0	0	0	0	0
31 - 50 of MFI	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
51 - 80 of MFI	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	28	0	0	28	0	0	0	0	0	0	0	0	0	0	0	0	0
Owners																	
0 - 30% of MFI	6008	0	0	6008	0	0	0	0	0	0	0	8	0	0	6000	0	0
31 - 50 of MFI	7422	0	2	7424	0	0	2	0	0	0	0	7	0	0	7415	0	0
51-60 of MFI	2	1	0	3	0	0	0	1	0	0	0	2	0	0	0	0	0
60 - 80 of MFI	1	1	0	2	0	0	0	1	0	0	0	1	0	0	0	0	0
81 - 120 of MFI (NSP Program only)	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	0
Total	13433	2	2	13437	0	0	0	0	0	0	0	3	0	0	0	0	0
** Physical					* 2010 Census American Survey												

Table 6: Renters/Owners

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City’s goal is to continue addressing the priority needs and specific objectives of the Consolidated Plan. Through the 2010 ConPlan community input, the City had identified the following as “High” priority needs in the community:

- Affordable Housing
- Suitable Living Environment
- Public & Park Improvements
- Economic & Community Opportunities
- Support of Special Needs Facilities/Services

Efforts in utilizing HOME funds toward affordable Housing during the program year, came with a substantial amendment in directing a portion of a cancelled project for multifamily housing, where an initial \$900,000, and a minor amendment for an additional \$300,000 HOME- CHDO funds

were provided to the City's CHDO, Self Help Enterprises (SHE). These funds were provided to SHE to acquire and rehabilitate a minimum of two existing single family homes and one- existing multi-family development. The single-family properties, will be resold to income qualifying owner occupants, and the multi-family unit would be rehabilitated and rented to income qualifying tenants. Self Help was successful in acquiring 4 homes and one 5-unit development on Strawberry Street. Rehabilitation is underway.

The City was also successful in reselling it's last two NSP homes during the program year. The remaining \$250,000 was provided to Habitat for Humanity to continue their efforts. To date, they have acquired, rehabilitated and resold 6 homes. They are searching for two or more additional homes to acquire, rehabilitate and resell to very low income owner occupants. Upon finalizing the transactions, the NSP Grant will be closed, as per HUD's instructions.

With CDBG, HOME, and NSP, the City makes every effort to meet the priority needs of the community through the provision of many programs. During 2014-15, CDBG activities included providing a suitable living environment, through Code Enforcement efforts.

CDBG Activities toward public improvements included continued efforts in finalizing the design and selecting a construction contractor to begin improvements on the Oval Traffic Improvement Project.

Park improvement efforts this year was the completion of the pickle ball court and ADA walkway connection in a low mod census area, specifically in the Recreation Park with the use of CDBG funding.

Continued Section 108 Loan repayments, with CDBG funds, were made during the year toward the West Acequia Parking Structure. Effort, with the use of CDBG funds, in supporting Tulare/Kings Continuum of Care for the Point In Time and Project Homeless Connect events, as well as administering the HUD HMIS system. Other special needs, such as public services provided during the year went toward the Voucher Program with Family Services of Tulare County, also with the use of CDBG funding.

The City also contracted with Central California of Fair Housing to conduct testing to accompany the preparation of the 2015 Analysis of Impediments for the 2015 Consolidated Plan.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
Race:		
White	342	2
Black or African American	24	0
Asian	1	0
American Indian or American Native	18	0
Native Hawaiian or Other Pacific Islander	20	0
Total	406	2
Ethnicity:		
Hispanic	175	0
Not Hispanic	231	2

Table 7 – Table of assistance to racial and ethnic populations by source of funds

Narrative

This is the second year of the online CAPER reporting related to a Stand-Alone Action Plan. 408 people were assisted through the Continuum of Care, Voucher Program, Fair Housing hotline, HOME-First Time Homebuyer Program The populated data is not reflective of projects underway, nor Neighborhood Stabilization Program completed projects. The Neighborhood Stabilization Program is not reflected in the table above.

The populated data as referenced below, separate from Table 7 above, was IDIS generated and includes other projects and program results.

	CDBG	HOME
White	21,882	8
Black or African American	1,063	0
Asian	1,263	0
American Indian or American Native	764	0
Native Hawaiian or Other Pacific Islander	24	0
Total	24,996	8
Hispanic	8,605	8
Not Hispanic	16,391	0

Table 2 (within IDIS) – Table of assistance to racial and ethnic populations by source of funds

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	HUD- Public federal	\$1,106,826.75	1,095,142.23
HOME	HUD- Public federal	939,935.61	1,691,091.53
HOPWA	n/a	n/a	n/a
Other	n/a	n/a	n/a

Table 8 - Resources Made Available

Narrative

The City of Visalia received \$1,072,837 in Community Development Block Grant Funds (CDBG), and \$352,003 in HOME Investment Partnership Funds (HOME). Through the repayment of existing rehabilitation loans, approximately \$33,989.75, in CDBG funds were received as Program Income. These funds were directed toward the Oval project, as approved by City Council through the Action Plan process. Additionally, HOME funds in the amount of \$587,932.61, repaid through rehabilitation loans, first time homebuyers and recycled funds from the Foreclosure Acquisition Program were also received as program income and reinvested in affordable housing projects/programs. Carryover funding was not included in the Resources made available, which was \$1,198,388.45 in CDBG funds and \$2,155,140.29 in HOME funds. However, for reference, see Tables 2 and 3, which reflect the carryover, Grant, program income, projects and expenditures.

Listed below is minor, technical and substantial amendments completed throughout the year. The City has taken no action to hinder the implementation of the Con Plan and has actively implemented related projects and programs that work toward achieving the goals and objectives.

Additional information includes the Certificate of Consistency's submitted for review and approval to confirm the goals of the non-profit agency, who is applying for funding through the federal government, such as Emergency, Transitional and Permanent Housing, as well as Fair Housing Grants, is consistent with the Visalia's goals and needs, as identified in the Consolidated Plan. Certificates of Consistency are handled in a fair, impartial and timely manner.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
2013 CDBG Low Mod Areas	74%	68%	Code Enforcement, ADA compliance, Oval Area, Ice House, Recreation Park, West Acequia Parking Structure, SHE-CHDO Rental Housing underway within CDBG Low/Mod Areas SHE-CHDO SF properties, SHE-CHDO MF rental projects
Foreclosure Acquisition Program II	12%	28%	FAPII Properties
Neighborhood Stabilization Program	12	N/A	NSP funding (not CDBG or HOME)
Visalia	2	4 %	First Time Homebuyer Program, Voucher, CoC

Table 9 – Identify the geographic distribution and location of investments

Narrative

The City does not specifically target areas, except to identify low/mod census tract areas for the use of funding for eligible projects/programs, such as Code Enforcement and Park/Public Improvements, which lie within such area.

Visalia Citywide: The City of Visalia (City) is located in the northwestern area of the County of Tulare (County) in the Central San Joaquin Valley of California. It is the largest city in the County and is currently home to approximately 129,582 residents as per California Dept. of Finance, 2014. The City covers approximately 36 square miles and is surrounded by farmland, leading the agricultural industry to be its top economic driver. Programs, such as Foreclosure Acquisition and Down Payment Assistance are City wide and review applicants income for eligibility.

IDIS Low/Mod Census Tracts (eligible CDBG Target Areas)

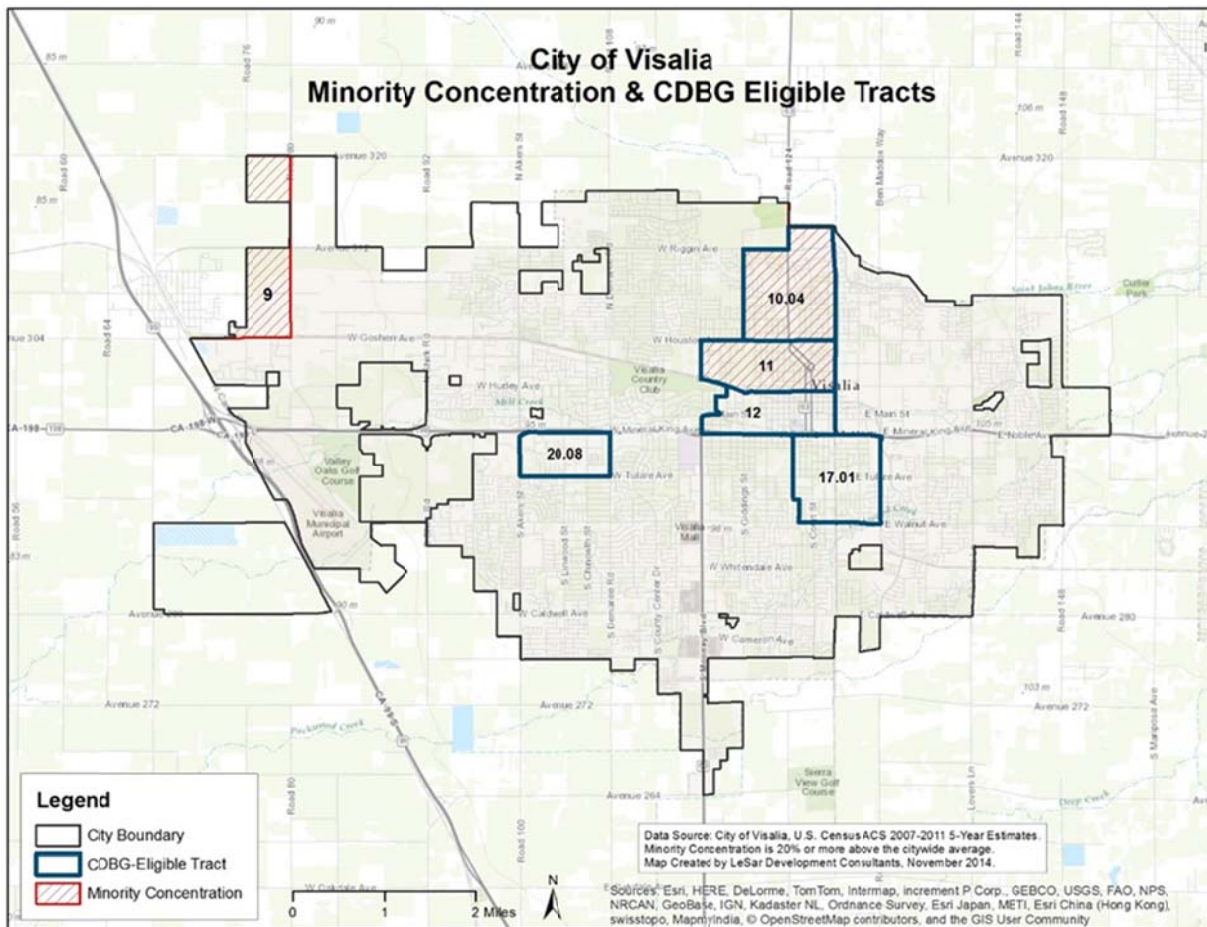
Low-Mod Income (LMI) concentration is defined as census tracts where at least 51% of the median household income is 80% or less than the jurisdiction as a whole. There are 5 census tracts identified meeting low/mod income areas. The City's CDBG Boundaries are:

- Bound by east side of Giddings, south side of Riggan, east side of Dinuba (Road 124), Shannon, west side of Santa Fe alignment and north side of Houston Avenue.
- Bound by east side of Mooney Boulevard, South side of Houston Avenue, west side of Santa Fe and north side of Murray/Goshen Avenue

- Bound by east side of Mooney Boulevard, north side of Main Street, east side of Fairway, south side of School, east side of Hall, south side of Goshen onto Murray, west side of Santa fe and north side of Mineral King Avenue.
- Bound by east side of Encina, north side of Paradise, East side of Watson, south side of Noble Avenue, west side of Ben Maddox Alignment, north side of Walnut Avenue.
- Bound by east side of Akers, south side of Noble Avenue, West side of Demaree and north side of Tulare Avenue.

These areas may expand as they are in reference of low/mod census tract areas. Low/Mod areas are identified in Map 1.

Map 1: Minority Concentration and CDBG Eligible Tracts (identified as 2013 CDBG Low Mod Area)



Data Source: ACS 2007-2011
Data Source: Minority concentration is defined as census tracts where the percentage of individuals of a particular racial or ethnic minority group is at least 20 percentage points higher than the citywide average. Low-Mod Income (LMI)
Comment: concentration is defined as census tracts where at least 51% of the median household income is 80% or less than the jurisdiction as a whole. Based on median household income of \$53,718.

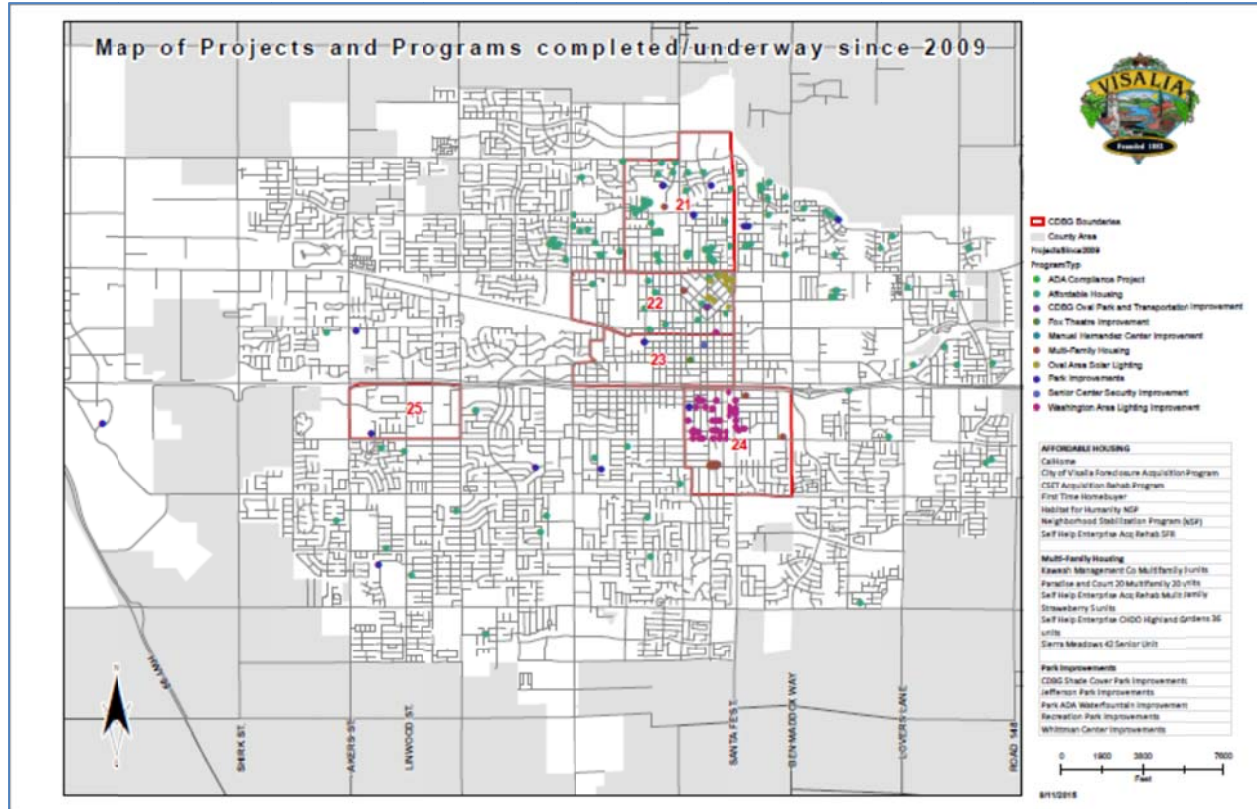
Map 1 above, depicts two census tracts with a minority or low-income family concentration. Specifically, census tracts 10.04 & 11.00. CDBG Eligible Tracts include both census tracts and 12, 17.01 and 20.08

General Allocation Priorities

The Consolidated Plan allocates federal entitlement dollars according to low and moderate income (LMI) eligibility and census tracts without target areas. Most of the allocation was geographically distributed to Low Mod census tract areas.

Also included is a Map 2 which reflects projects and program completed since 2009 with projects also underway.

MAP 2 Low Mod Census Tracts, and projects completed since 2009 throughout the City of Visalia



Data Source: CDBG and HOME Projects Completed in Visalia since 2009, and underway
Data Source: Map 2 reflects the five (CDBG Census Tracts), Low-Mod Income (LMI) and reflects projects and programs completed throughout the City since 2009.
Comment:

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The Oval Area Traffic Improvement Project: The expected construction cost of the project is approximately \$1.5 million, with total cost, including design, utility, and other project expenses is \$2 million. City staff has executed an agreement with Caltrans to receive \$200,000 of State Highway

Operation and Protection Plan (SHOPP) minor funds for the project. The City was also awarded \$574,500 of Highway Safety Improvement Program (HSIP) funds during the 13/14 fiscal year. Gas tax of \$250,000 is directed toward the cost, General Funds, in the amount of \$30,000, Measure R in the amount of \$181,000. The remainder of the project costs may include the use of Community Development Block Grant (CDBG) of approximately \$773,000. The final plans and specifications were submitted to CalTrans and approved, construction bid completed and awarded in late March 2015, with construction underway and expected to be completed in late December 2015.

Additionally, the City was notified that it will receive an award from the State of California through the Housing Park Grant funds in the amount of \$130,950, which will be utilized in the Oval Park.

All Participating Jurisdictions must contribute or match 25 cents for each dollar of HOME funds spent on affordable housing. The HOME statute provides for a reduction (50%) of the matching contribution requirement under three conditions: 1) fiscal distress; 2) severe fiscal distress, and; 3) for Presidentially-declared major disasters covered under the Stafford Act. For the 2013 Match requirement, the City did not meet the criteria for a reduction in matching funds, therefore the full 25% match is required as reflected in Table

The HOME Match report, under HUD IDIS PR33 reporting, indicates that there a \$55,493.42 match liability based on disbursements. However, Visalia’s matching requirements were satisfied again this year with the use of Redevelopment Low Mod funding. The specific projects are referenced on the HOME Match Report.

In January of 2015, the HUD- OIG Audit office conducted a review of Visalia’s Match report Log. During the review it was identified that a correction was necessary. A project from 2008, recognized match from Redevelopment Low Mod funding, in the amount of \$4,457,627, however, it should have been \$4,536,450. Therefore, an additional \$78,778 is included in the excess match balance from prior fiscal year.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$5,533,339.72
2. Match contributed during current Federal fiscal year	-0-
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$5,533,339.72
4. Match liability for current Federal fiscal year	\$55,493.42
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$5,477,846.30

Table 10 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
\$-0-								

Table 11 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$37,149	\$587,932.61	\$158,237.77	\$-0-	\$466,843.43

Table 12 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	8				6	1
Dollar Amount	\$327,076.08				\$139,909.25	\$187,166.83
Sub-Contracts						
Number	0					
Dollar Amount	\$-0-					
	Total	Women Business Enterprises	Male			
Contracts						
Number	8	0	8			
Dollar Amount	\$-0-	\$-0-	\$327,076.08			
Sub-Contracts						
Number	0					
Dollar Amount	\$-0-					

Table 13 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0					
Dollar Amount	\$-0-					

Table 14 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired						
Businesses Displaced						
Nonprofit Organizations Displaced						
Households Temporarily Relocated, not Displaced						
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0					
Cost	\$-0-					

Table 3 – Relocation and Real Property Acquisition

CR-15- Amendments and Certificate of Consistency (3 pages attached)

ACTION PLAN AMENDMENTS FOR THE 2014-2015 CAPER

Overview of Minor and Substantial Amendments:

- 1) **Minor Amendment–July 18, 2014 CDBG:**
 - a. Increase CDBG Continuum of Care \$2,500 from CDBG Administration funds.
- 2) **Minor Amendments- August 01, 2014 CDBG and HOME:**
 - a. *This is the finalization of a Substantial Amendment Approved by City Council on April 21, 2014:*
 - i. CDBG:
 1. Transfer \$90,928.15 from CDBG Splash pad (#786)to Oval Project (#755)
 2. Transfer \$9,071.85 from CDBG Administration (#798) to Oval Project (#755)
 - ii. HOME:
 1. Transfer remaining HOME funds of \$162,465 from FTHB to HOME- FAPII Program
- 3) **Technical Amendment October 02, 2014- NSP:**
 - a. Updated policies related to Recapture Provisions in relation to an Assumption Agreement.
- 4) **Minor Technical Amendment- October 24, 2014:** Local analysis for existing homes reflects maximum purchase price of \$183,825; and also utilize HUD’s new construction homes maximum.
- 5) **NSP Amendment November 17, 2014:**
 - a. Authorization to execute amendment to Habitat Agreement which allows return of City’s NSP recycled Program income up to \$250,000 to be directed to Habitat for Humanity to acquire foreclosed homes, rehabilitate and resell, to income qualifying households.
- 6) **Minor Amendment November 20, 2014 CDBG:**
 - a. Transfer \$3,557 from CDBG Administration to Recreation Park Pickleball, ADA walkway, irrigation project (CP8411 Project)
- 7) **Substantial Amendment- December 15, 2014 HOME:**

- a. Authorize cancelation of \$1.62 million HOME dollar commitment toward the Self Help Enterprise (SHE) multi-family project, located at Highland Avenue, west of State Highway 63 (Dinuba Highway), between Ferguson Street and Riggins Avenue; and
- b. Approve re-allocation of up to \$900,000 for a HOME Community Housing Development Organization (CHDO) Program
 - i. Authorize Reallocation of \$600,000 HOME-CHDO funds to a new Self Help Enterprise (SHE) HOME-CHDO Acquisition, Rehab Program for existing single and multi-family dwellings; and
 - ii. Authorize the City Manager to approve an additional allocation of \$300,000 of HOME-CHDO funds (from the City's Foreclosure Acquisition Program), to SHE for additional purchases through the SHE-CHDO Acquisition, Rehab Program, if SHE is successful in acquiring properties and meeting expenditure goals by April 01, 2015; and
 - iii. Approve Self Help Enterprise, Inc. (SHE) Community Housing Development Organization (CHDO) certification for a new SHE-CHDO Acquisition, Rehab Program; and
 - iv. Authorize the City Manager and/or City Attorney to execute and make minor or technical changes to funding, SHE-CHDO Agreements, including individual CHDO-property agreements; and
- c. Approve re-allocation of \$1,020,000 HOME dollars to the Foreclosure Acquisition Program to continue to acquire, rehab and resell foreclosed properties; and
- d. Authorize staff to make appropriation adjustments of the \$1.62 million as outlined above

8) Technical Amendment January 12, 2015- HOME:

- a. Authorize the additional \$300,000 approved by City Council on December 15, 2014, as referenced above in Item (6)(b)(ii).

9) Minor Amendment February 12, 2015 CDBG:

- a. Transfer a total of \$125,000 to the Oval Project as follows:
 - i. Transfer \$55,000 from Code Enforcement to Oval Project; and
 - ii. Transfer \$20,000 from CDBG ADA Compliance to Oval Project; and
 - iii. Transfer \$50,000 from CDBG Administration to Oval Project

10) Substantial Amendment April 06, 2015 HOME:

- a. Authorize amendment in the total amount of \$1.8 million HOME CHDO funds toward the Self-Help Enterprises, 36-unit multi-family rental development, known as Visalia Village, located at Highland Avenue, west of State 63, between Riggins and Ferguson Streets; and
 - i. Authorize the City Manager to finalize the commitment of HOME-CHDO dollars by or before October 30, 2015. in the total amount of \$1.8 million toward the Self-Help Enterprises (SHE) HOME- CHDO, 36-unit multi-family rental development; and
 - ii. Authorize the City Manager to reallocate up to \$1.6 million from previous year entitlement funds and program income and remaining \$200k is derived from 2015-16 Action Plan (*Note: The project will include the current available Program income of approximately \$49,504, expected program income of \$500,000, reallocation of approximately \$1.1 million from the Foreclosure Acquisition Program, and includes \$200,000 from the 2015-16 Action Plan allocation*); and

Table 3: Proposed Amendment HOME				
Table 3				
HOME Amendments				
	Current Remaining Balance as of February 01, 2015	Projected Program Income	HOME-CHDO Amendment	Final Project/Program's Balance after Amendments
PROJECT (Decrease)				
City FAPII Program	\$ 1,052,000.00	\$ -	\$ (1,052,000.00)	\$ -
HOME Program Income*	\$ 49,504.00	\$ -	\$ (49,504.00)	\$ -
HOME Program Income Projected*	\$ -	\$ 500,000.00	\$ (498,496.00)	\$ 1,504.00
PROJECT/Program (increase)				
Visalia Village	\$ -	\$ -	\$ 1,600,000.00	\$ 1,600,000.00
Note: remaining \$200k from 2015-16 AP			\$ -	\$ -
NET CHANGE HOME			\$ -	

*HOME Program Income currently routing through financial system and projected through the resell of Foreclosure Acquisition Properties.

- iii. Approve Self Help Enterprise, Inc. (SHE) Community Housing Development Organization (CHDO) recertification for the Visalia Village project; and
- iv. Authorize the City Manager and/or City Attorney to make minor technical changes to the Self-Help Enterprises Agreements.

11) Minor and Technical Amendment May 04, 2015:

- a. Reallocate \$150,000 from Foreclosure Acquisition Program II to SHE CHDO Acquisition/Rehab Program.

2014-15 Certification of Consistency with the Consolidated Plan:

Date of Certification	Applicant Name	Project Name	Name of Federal Program to which applicant applied:	No. of Units referenced
September 24, 2014	Family Services of Tulare County	Bella Oaks Transitional Housing Project	Continuum of Care Program Competition	3 – 2 Bed units
September 24, 2014	Family Services of Tulare County	Permanent Supportive Housing- PSH3 Scattered	Continuum of Care Program Competition	1 -3 bed unit; 2- 2 bed units and 3- 1 bed units
September 24, 2014	Family Services of Tulare County	Permanent Supportive Housing- Myrtle	Continuum of Care Program Competition	4- 2 bed units
September 24, 2014	Family Services of Tulare County	Permanent Supportive Housing- Tracy	Continuum of Care Program Competition	4- 2 bed units
September 24, 2014	Turning Point of Central Ca. Inc.	Permanent Supportive Housing- Casa de Robles	HUD Continuum of Care Program	3- 5 bed units

September 24, 2014	Turning Point of Central Ca. Inc	Transitional Housing – Visalia Parolee Services	HUD Continuum of Care Program	15 beds
September 24, 2014	Turning Point of Central Ca. Inc.	Transitional Housing-Court	HUD Continuum of Care Program	4 beds
September 25, 2014	Community Services & Employment Training, Inc. (CSET)	Permanent Supportive Housing-Visalia	HUD Continuum of Care Program	Beds
September 29, 2014	Kings/Tulare Continuum of Care on Homelessness	CoC Planning Project	HUD Continuum of Care Homeless Assistance Program	n/a
August 11, 2014	Fair Housing Council of Central California	Fair Housing Initiative Program; Private Enforcement Initiative	FHIP/PEI, Multi-Year	n/a
October 15, 2014	Community Services & Employment Training, Inc. (CSET)	Tulare County Permanent Supportive Housing-Visalia only	HUD Continuum of Care Program Competition	n/a

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	300	357
Number of non-homeless households to be provided affordable housing units	217	306
Number of special-needs households to be provided affordable housing units	5	11
Total	522	674

Table 4 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	11
Number of households supported through the production of new units	11	0
Number of households supported through the rehab of existing units	4	0
Number of households supported through the acquisition of existing units	2	2
Total	17	13

Table 5 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The annual goal related to the number of homeless and non-homeless households to be provided affordable housing units, is a goal referenced in the Action Plan based upon the outcome of the Continuum of Care PIT survey, Code Enforcement cases and Voucher Programs. Actual accomplishments related to housing- homeless is reflected under Special needs housing through the voucher program. Under the PIT of the 357 people assisted, there were 102 people residing in emergency shelter housing and 155 people in transitional housing. Current housing inventory consists of 108 emergency shelter beds; 209 transitional beds and 55 permanent housing beds.

Permanent housing opportunities were made available through Family Services, Turning Point of Central California and Community Service Employment Training. The PIT concluded that 128 single permanent housing beds are needed. The Continuum and experienced housing providers continued to apply for funding opportunities. The City supported their efforts. Eleven (11) Certificates of Consistency were

acknowledged and provided to our local non-profit agencies, to accompany their grant applications through the Continuum of Care. Such programs, approved would allow our experienced non-profit agencies to continue their efforts in providing services and emergency, transitional and permanent housing opportunities to our homeless population. Applicants consisted of Family Services of Tulare County, for a total of nine (9) transitional beds and twenty-six (26) permanent housing beds; Turning Point of Central California for a total of 19 transitional beds and 15 permanent beds; and Community Service Employment Training for continued permanent beds.

Discuss how these outcomes will impact future annual action plans.

The economic challenges continue to impact Visalia residents and the homeless population. With the loss of the Redevelopment Agency, the City will continue to look for other funding sources and opportunities so that efforts may continue in providing affordable housing and housing for Visalia's homeless population. The City made steps toward a new program, known as Tenant Based Rental Assistance (TBRA) with the use of HOME funding. Staff has been working on policies and procedures for the two year pilot program, with an annual HOME allocation of \$20,000. An RFP will be issued in FY 2015.

The City of Visalia has allocated the remaining Neighborhood Stabilization Program funds to Habitat for Humanity of Tulare County, to assist very low income households. Habitat is acquiring foreclosed homes, rehabilitating and reselling to households at or below 50% of the area median income. The City's HOME funded Foreclosure Acquisition Program is coming to an end with two homes on the market for resale at an affordable price. These homes were acquired and rehabilitated. Up to \$10,000 is carried as a second mortgage.

Likewise, it is important for the City to stay on top of the changing needs of the community according to economic times. Market conditions and affordability are taken into consideration when evaluating programs. In December of 2014, the City Council approved a new project with our CHDO, Self Help Enterprises (SHE). SHE acquired a five-unit existing rental project, and rehabilitation is underway. SHE also acquired four single family homes. Rehabilitation is also underway for three of the homes and one was recently resold to an income qualifying household. Results of these new projects will be reflected next year.

Additionally, the City, over the past year, has made an effort in increasing collaboration among the housing, service and faith based organizations so that we may all work together to increase housing opportunities for Visalia's homeless population.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	368	0
Low-income	0	2
Moderate-income	0	0
Total		

Table 6 – Number of Persons Served

Narrative Information

Based upon the Voucher Program, eleven (11) people were assisted, which were previously homeless, or near homeless. Additionally, the PIT Survey, 357 homeless people were surveyed. Figures are included in the table above.

Not included in the table is information provided by Fair Housing calls, 28 people provided their income information as follows: 25 @ 30% ami; 7 @ 50% ami; 2 @ 60% ami; 1 @ 80% ami and 3 above. Callers are directed to the appropriate source (i.e. legal services, Fair Housing Council of Central California, etc, and provided tenant handbooks)

HOME, there were two (2) people/households served through the Down Payment Assistance. The Foreclosure Acquisition Program accomplishments, although three homes sold, will be reflected in the following year report.

Additionally, two (2) households at or below 50% of the area median income were assisted through the resale of two Neighborhood Stabilization Program (NSP) properties.

Not reflected in this table, due to information not related to family size, was CDBG & HOME projects underway and CDBG Activities that benefit Low-Mod Areas. CDBG funds were used for activities benefitting low/mod persons, and complies with certifications that require no less than 70% of CDBG funding during the specified period on activities that benefit low/mod person.

Additionally, attached is the PR23 reports for both CDBG and HOME, which reflect Matrix Code, Accomplishment Type, Beneficiaries by Income Category, which include census for persons, and Units.



VISALIA

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Code Enforcement (15)	1	\$48,901.93	2	\$45,921.72	3	\$94,823.65
	Total Housing	1	\$48,901.93	2	\$45,921.72	3	\$94,823.65
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	3	\$207,614.08	1	\$0.00	4	\$207,614.08
	Sidewalks (03L)	1	\$22,304.54	0	\$0.00	1	\$22,304.54
	Total Public Facilities and Improvements	4	\$229,918.62	1	\$0.00	5	\$229,918.62
Public Services	Public Services (General) (05)	2	\$18,592.06	2	\$7,500.00	4	\$26,092.06
	Total Public Services	2	\$18,592.06	2	\$7,500.00	4	\$26,092.06
General Administration and Planning	General Program Administration (21A)	2	\$149,503.66	2	\$71,861.34	4	\$221,365.00
	Total General Administration and Planning	2	\$149,503.66	2	\$71,861.34	4	\$221,365.00
Repayment of Section 108 Loans	Planned Repayment of Section 108 Loan Principal (19F)	1	\$94,921.30	1	\$428,021.60	2	\$522,942.90
	Total Repayment of Section 108 Loans	1	\$94,921.30	1	\$428,021.60	2	\$522,942.90
Grand Total		10	\$541,837.57	8	\$553,304.66	18	\$1,095,142.23



VISALIA

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Program Year		Totals
			Open Count	Completed Count	
Housing	Code Enforcement (15)	Housing Units	25,790	60,277	86,067
	Total Housing		25,790	60,277	86,067
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	Public Facilities	83,933	8,536	92,469
	Sidewalks (03L)	Persons	27,346	0	27,346
	Total Public Facilities and Improvements		111,279	8,536	119,815
Public Services	Public Services (General) (05)	Persons	368	352	720
	Total Public Services		368	352	720
Grand Total			137,437	69,165	206,602



VISALIA

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Hispanic	
		Total Persons	Persons Total Households
Non Housing	White	33,623	13,865
	Black/African American	1,081	0
	Asian	1,929	0
	American Indian/Alaskan Native	782	0
	Native Hawaiian/Other Pacific Islander	24	0
	Other multi-racial	4,042	0
	Total Non Housing	41,481	13,865
Grand Total	White	33,623	13,865
	Black/African American	1,081	0
	Asian	1,929	0
	American Indian/Alaskan Native	782	0
	Native Hawaiian/Other Pacific Islander	24	0
	Other multi-racial	4,042	0
	Total Grand Total	41,481	13,865



VISALIA

CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Non Housing	Extremely Low (<=30%)	0	0	12,368
	Low (>30% and <=50%)	0	0	7,415
	Mod (>50% and <=80%)	0	0	0
	Total Low-Mod	0	0	19,783
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries		0	0



VISALIA
 Home Disbursements and Unit Completions

Activity Type	Disbursed Amount	Units Completed	Units Occupied
Rentals	\$180,000.00	0	0
First Time Homebuyers	\$125,174.37	4	4
Total, Rentals and TBRA	\$180,000.00	0	0
Total, Homebuyers and Homeowners	\$125,174.37	4	4
Grand Total	\$305,174.37	4	4

Home Unit Completions by Percent of Area Median Income

Activity Type	Units Completed			
	51% - 60%	61% - 80%	Total 0% - 60%	Total 0% - 80%
First Time Homebuyers	1	3	1	4
Total, Homebuyers and Homeowners	1	3	1	4
Grand Total	1	3	1	4

Home Unit Reported As Vacant

Activity Type	Reported as Vacant
First Time Homebuyers	0
Total, Homebuyers and Homeowners	0
Grand Total	0



VISALIA

Home Unit Completions by Racial / Ethnic Category

<u>First Time Homebuyers</u>			
	Units Completed	Units Completed - Hispanics	
White	4	3	
Total	4	3	

<u>Total, Homebuyers and Homeowners</u>		<u>Grand Total</u>	
	Units Completed	Units Completed - Hispanics	Units Completed - Hispanics
White	4	3	3
Total	4	3	3



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,198,388.45
02 ENTITLEMENT GRANT	1,072,837.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	33,989.75
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,305,215.20

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	350,834.33
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	350,834.33
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	221,365.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	522,942.90
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,095,142.23
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,210,072.97

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	350,834.33
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	350,834.33
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2014 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	26,092.06
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	26,092.06
32 ENTITLEMENT GRANT	1,072,837.00
33 PRIOR YEAR PROGRAM INCOME	64,098.43
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,136,935.43
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	2.29%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	221,365.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	221,365.00
42 ENTITLEMENT GRANT	1,072,837.00
43 CURRENT YEAR PROGRAM INCOME	33,989.75
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,106,826.75
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2011	9	755	5834589	Oval Park Transp Improvements SL-1 3	03	LMA	\$66,614.07
2011	9	755	5840686	Oval Park Transp Improvements SL-1 3	03	LMA	\$33,910.68
2012	18	792	5769793	Ice House ADA	03	LMC	\$2,400.00
2012	18	792	5834589	Ice House ADA	03	LMC	\$2,776.41
2012	19	793	5769793	ADA Walkway, Youth Tennis, Irrigation Rec Park	03	LMA	\$95,662.86
2012	19	793	5834589	ADA Walkway, Youth Tennis, Irrigation Rec Park	03	LMA	\$6,250.06
					03	Matrix Code	\$207,614.08
2012	6	779	5769793	Alternate ADA Accessibility Projects	03L	LMC	\$898.80
2012	6	779	5803203	Alternate ADA Accessibility Projects	03L	LMC	\$7,147.12
2012	6	779	5834589	Alternate ADA Accessibility Projects	03L	LMC	\$14,258.62
					03L	Matrix Code	\$22,304.54
2013	4	797	5769793	Voucher Program	05	LMC	\$7,500.00
2014	2	811	5769793	Continuum of Care PIT/PHC 2014 Activity only	05	LMC	\$3,582.99
2014	2	811	5803203	Continuum of Care PIT/PHC 2014 Activity only	05	LMC	\$4,283.83
2014	2	811	5834589	Continuum of Care PIT/PHC 2014 Activity only	05	LMC	\$1,175.24
2014	3	812	5834589	Voucher Program 2014	05	LMC	\$9,550.00
					05	Matrix Code	\$26,092.06
2013	1	790	5769793	Code Enforcement	15	LMA	\$45,921.72
2014	1	810	5803203	Code Enforcement 2014-15	15	LMA	\$24,958.31
2014	1	810	5834589	Code Enforcement 2014-15	15	LMA	\$23,943.62
					15	Matrix Code	\$94,823.65
Total							\$350,834.33

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	4	797	5769793	Voucher Program	05	LMC	\$7,500.00
2014	2	811	5769793	Continuum of Care PIT/PHC 2014 Activity only	05	LMC	\$3,582.99
2014	2	811	5803203	Continuum of Care PIT/PHC 2014 Activity only	05	LMC	\$4,283.83
2014	2	811	5834589	Continuum of Care PIT/PHC 2014 Activity only	05	LMC	\$1,175.24
2014	3	812	5834589	Voucher Program 2014	05	LMC	\$9,550.00
					05	Matrix Code	\$26,092.06
Total							\$26,092.06

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	12	798	5769793	2013 CDBG Administration	21A		\$71,861.34
2014	10	814	5803203	CDBG Administration 2014	21A		\$49,512.64
2014	10	814	5834589	CDBG Administration 2014	21A		\$88,844.44
2014	10	814	5840686	CDBG Administration 2014	21A		\$13,146.58
					21A	Matrix Code	\$221,365.00
Total							\$221,365.00

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Visalia, in partnership with the Kings/Tulare Homeless Alliance (Alliance), has continued its work on a variety of strategies that address the needs of homeless persons in the community.

Each year, the Alliance hosts a Project Homeless Connect (PHC) event. As guests enter the event, they are assessed through an intake tool. The intake collects a variety of domains such as demographics, veteran status, domestic violence and disabling conditions. This information is used to determine gaps in services within the community.

During PHC guests are partnered with volunteers who assist in identifying and accessing necessary resources. The last PHC event was held on January 29, 2015 and served 169 people experiencing homelessness. An additional 118 people at-risk of homelessness or imminently losing their housing were served at the event. As a part of the annual PHC, the Alliance gathers data for the Point in Time (PIT) census. The one-day PIT survey provides a snapshot of the adults, children in households and unaccompanied youth living in the City of Visalia who meet HUD's definition of homelessness. Information gathered through the PIT is used to understand the causes and trends over time of homelessness, as well as to determine the unmet shelter and service needs of the homeless. The Visalia Continuum of Care Point In Time Survey Report is included herein as an attachment.

Additionally, the Alliance has been working on enhancing its Coordinated Assessment System by use of the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT). The VI-SPDAT will allow the region to serve people experiencing homelessness on their acuity level rather than the existing first-come, first-serve model. The project will kick-off with a Registry Week in July 2015.

Addressing the emergency shelter and transitional housing needs of homeless persons

Through the region's Coordinated Assessment System, Every Door Open, service providers are able to determine the appropriate housing intervention by conducting a needs assessment on each household that is seeking housing. This model will be enhanced by the implementation of the VI-SPDAT and the Housing Priority List. Each client seeking housing will be assessed through the VI-SPDAT to determine the appropriate housing intervention and assigning a score on the housing priority list. Households will be served based on their score.

In addition to the implementation of the VI-SPDAT, the City of Visalia has been working on utilizing HOME funds for a Tenant Based Rental Assistance Program (TBRA), which may assist our homeless population in Visalia.

Helping homeless persons (especially chronically homeless individuals and families, families

with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Alliance and its partners have adopted the national best practice of Housing First. This model has been incorporated into Every Door Open (EDO), the bi-county Coordinated Assessment System. Each household will be assessed to determine their barrier level and then placed into the appropriate housing level. The overarching intent is to place chronically homeless and other high-need households directly into housing rather than the old model of housing.

Several efforts to connect homeless households to affordable housing have occurred over the past year. The City of Visalia has partnered with Self-Help Enterprises for the acquisition and rehabilitation of existing multi-family housing units for low-income households. Additionally, the City has supported Alliance efforts to create move-up strategies in which households experiencing homelessness through various programs, such as Housing Choice Voucher opportunities.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The community is equally committed to preventing homelessness as it is to addressing homelessness. Several community partners offer local residents services which are designed to help with housing retention. Community residents can access up-to-date prevention resources by calling the local 2-1-1 line. Call center operators through 2-1-1 are able to pre-screen clients for eligibility and provide up-to-date information on program availability.

As indicated by the Continuum staff and discussed at quarterly meetings, Kaweah Delta Hospital has a Bridge Program that works directly with frequent users of the emergency room as well as homeless patients awaiting discharge. The Bridge team prioritizes these patients and works diligently to connect them to mainstream benefits and housing resources in an effort to minimize discharges to homelessness.

Additionally, the Alliance has an SSI/SSDI Advocacy, Outreach and Access (SOAR) program within the region. This national project is designed to increase access to the disability income benefit programs administered by the Social Security Administration (SSA) for eligible adults who are homeless or at risk of homelessness and have a mental illness and/or a co-occurring substance use disorder. Assisting clients through SOAR results in expeditious benefit awards and additional funding for communities through Medicaid reimbursements. As shared by the Continuum, access to these benefits greatly increases housing stability and retention rates among recipients.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Housing Authority of Tulare County (HATC) will continue to own and manage 179 units in the City of Visalia. There is no plan to purchase additional public-housing units, nor do we plan on removing any units from its inventory. The current projection is that there will be an investment of \$514,000 in Tulare County Housing Authority's Capital Fund improvements. The noted expenditures will cover maintenance and rehabilitation in public-housing units within the City of Visalia. TCHA's Capital Fund expenditures will cover a large range of projects, including roofing replacement, landscaping improvements, carpet replacement along with Air Conditioning and Heating unit improvements.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority of Tulare County is proactive in the inclusion of public-housing residents in the policy making process. An equitable and transparent policy making process that includes the opinions of public housing residents is achieved through the participation of two tenant commissioners on HATC's Board. Furthermore, HATC has installed a Resident Counsel which is made up of five residents from all of HUD funded programs (Multifamily Housing, LIHTC, HOME, Section 8 Housing Choice Vouchers and public-housing). The Resident Counsel works with HATC staff on evaluating the effectiveness and efficiency of HATC rental assistance programs. This provides members the opportunity to provide input on necessary program modifications.

A vital driving factor in the implementation of HATC programs is the promotion of tenant self-sufficiency. TCHA views the goal of homeownership for program participants as one of the long term goals for all of their clients. Their staff works with tenants to effectively provide them with the necessary resources to achieve homeownership. Their Annual Re-Examination Notice provides public-housing participants with an extensive referral list that provides assistance with homeownership. Their list includes programs managed by: CSET, City of Visalia, Habitat for Humanity, CalHFA, and Self Help Enterprises. TCHA's program coordinator works with interested public housing tenants in order to effectively inform them of all the different programs that are available to them. Effective collaboration between TCHA and other public and nonprofit agencies is imperative in helping promote homeownership among all of TCHA tenants. Lastly, TCHA has consistently been a sponsor and active participant of the Tulare County Housing Resource Fair, an event that provides participants the opportunity to access available public/private programs to purchase their first home, as well as the City of Visalia Neighborhood Stabilization and Foreclosure Acquisition programs.

Actions taken to provide assistance to troubled PHAs

The Housing Authority of Tulare County, is a high performing PHA and not determined to be troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Off-street Parking Standards: The City's basic parking requirements generally concede parking within affordable housing and do not require structures for parking in multifamily housing. The City's basic parking requirement is 1.5 spaces per unit. This automatically applies to market rate units and is essential for that type of tenant. Parking spaces do not need to be enclosed or covered, which minimizes the cost for market rate units. Additionally, SRO units do not require any tenant parking, senior apartments only require one space, and affordable housing projects can reduce the onsite parking requirements.

Building Codes: Building codes set guidelines that identify minimum standards to ensure that building and non-building structures protect the health and safety of the community. Local building codes, however, often mandate that costly improvements be made to meet regulation requirements. The City adopted the 2013 California Building Code (CBC), which is grounded on the 2012 International Building Code. The City has not made any amendments nor changes to the 2013 CBC. The City's building codes prove to be in line with those of other California jurisdictions and do not have negative consequences on the development of affordable housing in the City.¹

Growth Management: Cities often use growth-management techniques, including controlling the rate of growth and may use building moratoriums to regulate growth by pausing or reducing the construction of housing. Currently, the City does not have any building moratorium plans to limit the development of housing. However, the City has crafted a growth-management strategy to prevent the early conversion of agricultural land.² To do this, the City's Draft General Plan has created three growth boundaries (Urban Development Boundary I, Urban Development Boundary II, Urban Development Boundary III) to address the current needs of the City and to account for future growth.³

The City and HACT are committed to removing or ameliorating the barriers to affordable housing by informing policy makers, their constituents, and the state and federal agencies that administer rental assistance programs of the growing unmet need for affordable housing in our area. One of the City's high priority goals is to focus on the creation and preservation of decent affordable housing. HACT has indicated that they will work with all stakeholders to increase funding and to continue to expand programmatic flexibilities that allow PHAs to administer such programs in the most efficient and effective manner.

¹ City of Visalia. "2013 Building Code." www.ci.visalia.ca.us/news/displaynews.asp?NewsID=915&TargetID=27

² City of Visalia. "Draft General Plan Land Use Element." March 2014.
http://www.visaliageneralplanupdate.com/pdf/Visalia_GP_CH2_032014_LOWRES.pdf

³ Ibid

A Technical Advisory Committee (TAC) was formed and is actively working with the Planning Department, in preparing the 2015-2023 Housing Element. As such, actions to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing are being reviewed. Public meetings were held in July to obtain input from the community, including non-profit agencies. Members of the TAC include representation from non-profit agencies who provide affordable housing, such as Self Help Enterprises, Habitat for Humanity of Tulare County, Community Services Employment Training, Inc.. Other representation includes two Planning Commissioners, the Building Industry Association and the real estate industry.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City is working with SHE its 501 c 3 non-profit CHDO, to develop a 36-unit rental project. And is working with SHE with new projects, existing rental housing and existing single family housing, which will provide affordable housing opportunities (ownership and rental). The single family homes are under rehabilitation and will serve households at or below 80% of the area median income. The 5-unit rental development, upon completion of rehabilitation, will be rented to very-low income tenants, below 60% ami. The units include four 2-bedroom units and one 1-bedroom unit. SHE intends on coordinating with Community Services Employment Training (CSET) or Family Services to establish a master lease or referral relationship to serve formerly homeless households.

The City, including Code Enforcement works closely with its non-profit housing and service providers, collaborating on how to improve upon awareness and expansion of available resources each entity has to assist the homeless population. The top three priorities identified; improving 2-1-1 services, housing, and discharge. These priorities were based upon a survey and prioritization of goals established through the Continuum of Care 10 year plan to end homelessness. Each priority has a group of housing and/or service providers, who have committed themselves to focus on one of the three priorities. That group meets separately on a monthly basis to continue their focused effort. The overall groups then meet on a quarterly basis to discuss progress made and next steps.

The City is also working on a Tenant Based Rental Assistance Pilot Program and anticipates having an RFP out to the public by year end, to identify an administrator. The Pilot program will provide up to 3 households assistance, up to 12 -18 months of rental gap assistance.

The City's Analysis of Impediments to Fair Housing Choice (AI) provides an overview of laws, regulations, conditions, and other possible obstacles that affect an individuals or households access to housing in the City. The City, through the 2015 ConPlan, contracted with the Fair Housing Council of Central California (FHCCC), a non-profit fair housing provider to conduct testing for the new Analysis of Impediments (AI). Additionally, the City is working on finalizing another contract with FHCCC, for services related to education, research analysis and other services that may assist in educating the public.

The City of Visalia, in partnership with the Kings/Tulare Homeless Alliance (Alliance), has continued its work on a variety of strategies that address the needs of homeless persons in the community.

Each year, the Alliance hosts a Project Homeless Connect (PHC) event. As guests enter the event, they are assessed through an intake tool. The intake collects a variety of domains such as demographics, veteran status, domestic violence and disabling conditions. This information is used to determine gaps in services within the community.

During PHC guests are partnered with volunteers who assist in identifying and accessing necessary resources. The last PHC event was held on January 29, 2015 and served 169 people experiencing homelessness. An additional 118 people at-risk of homelessness or imminently losing their housing were served at the event. As a part of the annual PHC, the Alliance gathers data for the Point in Time (PIT) census. The one-day PIT survey provides a snapshot of the adults, children in households and unaccompanied youth living in the City of Visalia who meet HUD's definition of homelessness. Information gathered through the PIT is used to understand the causes and trends over time of homelessness, as well as to determine the unmet shelter and service needs of the homeless.

Additionally, the Alliance has been working on enhancing its Coordinated Assessment System by use of the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT). The VI-SPDAT will allow the region to serve people experiencing homelessness on their acuity level rather than the existing first-come, first-serve model. The project will kick-off with a Registry Week in July 2015. The City supports their efforts.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

For all of the City's housing programs, applicants are informed of the danger of lead-based paint through a brochure as part of the application process. In addition, City building inspectors are alerted to signs of this hazard as they perform their substandard housing inspections. All housing owners and occupants with which the City interacts through its various programs are required to abate this hazard as a condition of assistance.

The City also conducts lead testing on pre-1978 homes and multi-family units it purchases through its affordable housing programs. The City also requires the rehabilitation contractor to utilize safe practices and obtain certification through a HUD certified lead testing agency. Additionally, the City's partners are required to conduct lead testing, abatement and use safe practices when utilizing city resources (i.e. HOME, NSP, CDBG).

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City's efforts in reducing the number of poverty level families include working with Family Services through the Voucher Program and working with Self Help Enterprise through the SHE- CHDO Acq/Rehab/Rental of multi- family properties.

Two years ago the City directed a portion of the Housing and Economic Recovery Act (HERA) funding, known as the Neighborhood Stabilization Program- Foreclosure Acquisition, to its local Tulare County Habitat for Humanity (HfH). Habitat has acquired six (6) properties to date and has continued to evaluate properties to purchase, rehabilitate and resell to households at and below 50% of the area

median income. Habitat has \$250,000, in which they have an offer on a property to purchase and rehabilitate. Results will be reflected in the following year CAPER. This supports our efforts in reducing the number of poverty level families/households in Visalia.

The City finalized its efforts with the use of Neighborhood Stabilization Program (NSP) funding by acquiring two foreclosed homes, rehabilitating and reselling to income qualifying households at and below 50% of the area median income.

The City will also continue partnering with organizations to provide services, addressing the full range of needs of low- and moderate-income families. Although there are coordinated programs and services to reduce poverty, it is recognized that many unmet needs will remain. The City will continue to work with its partners in identifying and working toward meeting those needs over the duration of its new 2015 ConPlan through strategically focusing its resources and efforts.

All participants of City housing programs are required to attend HUD certified housing counseling. Callers, who are also looking for housing assistance are encouraged to contact the two local non-profit agencies who provide housing counseling as a starting point. Both Self Help Enterprises (SHE) and Community Services Employment Training (CSET) are HUD certified housing counselors. Both non-profits also provide other services, tools and resources such as individual, family and youth employment, income tax preparation, home weatherization services, housing opportunities, and drought assistance and more.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Visalia is a charter city and is managed utilizing the council-manager form of government. The five-person City Council provides policy direction to the City Manager who is responsible for administering City operations. The City Council members are the leaders and policy makers elected to represent the community and to concentrate on policy issues that are responsive to citizens' needs and wishes. The City Manager is appointed by the City Council to carry out policy and ensure that the entire community is being served. The City Council is the legislative body; its members are the community's decision makers.

The Community Development Department Director also oversees the administers of the day-to-day activities of the CDBG, CalHome, NSP1 and HOME programs. Staff works together with various City departments together with the community to develop programs and activities that improve low- and moderate-income neighborhoods throughout Visalia. The administration of program activities includes housing, neighborhood preservation, public and park improvements, public services, and economic development activities.

The strengths in the delivery system are interdepartmental communication and collaboration. City staff from various departments works with local organizations and agencies that assist low-income households and individuals in Visalia and residents. During the ConPlan public review, those priorities were established. As a result, the Annual Action Plan was prepared based on those needs as well as the funding anticipated by HUD. Unfortunately, the need exceeds the resources available. Therefore, Staff

continued to direct the limited funding towards the highest need. As such, the highest priorities for the 2014-15 program year continued to be affordable housing, improving neighborhoods, and addressing homelessness by supporting our local non-profit agencies who work directly with Visalia's homeless, providing funds to the Continuum for administration of the HMIS system, and providing CDBG funds to Family Services as matching funds for the Voucher program.

As referenced in previous years Action Plan, "even projects with a high priority may have to wait years to be funded" due to the reduced and or limited funding.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City made a commitment last year to improve the communication and service delivery capabilities of agencies and organizations that provide programs to assist the homeless. The City continues to hold community meetings to enhance coordination between housing providers, government agencies, mental health, and other key stakeholders in the City. The purpose of these meetings was to establish a network of agencies to enhance the delivery of services to the homeless, disabled individuals and families, and others seeking services as well as reduce duplication of services.

The City will continue to participate in monthly Alliance meetings, which are attended by various governmental departments and service providers to share information on existing programs and areas for improvement to enhance coordination and exchange knowledge of best practices to better understand and address the community's needs.

The Alliance holds monthly membership meetings to provide a platform for agencies to coordinate services. Members of the Alliance include public housing authorities, service providers, community stakeholders and people who have experienced homelessness. These meetings are held to address unmet needs and ensure that resources are leveraged and not duplicated.

An additional question previously asked was "Progress in helping low income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions), and, receiving assistance from public or private agencies that address housing, health, social services, employment, education or youth needs":

The community has made substantial progress in building relationships with law enforcement, hospital staff, and the mental health department. These partnerships have resulted in collaboration on specific homeless households that are connected to services rather than being discharged into homelessness.

Over the past year, both the Tulare County Sheriff's Department and Visalia Police Department have regularly attended Alliance meetings and planning sessions focused on people experiencing homelessness. They have provided invaluable information and support in connecting the homeless to housing opportunities.

Tulare County Mental Health has played a key role over the past year by designating a staff member to serve on the Alliance Board as a liaison between the department and homeless clients/service providers experiencing barriers in receiving assistance. Mental Health had a significant presence in the most recent Project Homeless Connect event. They were able to assess people experiencing homelessness on the spot and get them connected to services immediately.

These linkages have increased the community's efforts to avoid discharge into homelessness as well as serve the existing homeless population.

The City also participated in the Housing Resource Fair — an outreach event that brings together housing providers, lenders, realtors, and others to provide information and assistance to individuals interested in becoming first-time homebuyers and those at risk of home foreclosure.

In addition to the actions listed above, the City will continue to enhance coordination and work with the Housing Authority of Tulare County, Alliance, subcommittee housing and service providers and faith based organizations, to identify services, housing and other needs. Other public agencies that work together to increase Visalia's supply of affordable housing includes; Self-Help Enterprises (SHE), Community Services and Employment Training, Inc. (CSET), and Habitat for Humanity.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In review of the actions identified within the Analysis of Impediments and based upon City funding and staffing, the City indicated that it would make every effort to remove barriers to affordable housing. Staff continues to work with other departments, such as Planning to coordinate efforts, such as the Housing Element, General Plan Element and Zoning requirements. Staff continued their focus upon the following actions during this last program year, in relation to the AI as follows as an attachment:

➤ *Expanding Affordable Housing Opportunities*

• Housing Partnerships

AI-Action 1.1. The City will continue to explore the development and rehabilitation of affordable housing opportunities with its local partners as well as outside developers. Local partners include the following:

- Tulare County Housing Authority
- Habitat for Humanity
- Christian Church Homes of Northern California
- Community Housing Development Organizations (CHDO)

Time Frame: Ongoing

Action 1.1 Response: HOME-CHDO Projects. The City has continued its efforts in searching out funding opportunities with its partners in providing affordable housing opportunities. The City has partnered with Self Help Enterprise, Inc. (SHE) to acquire existing rental housing, which included rehabilitation and rent to income qualifying tenants. Additionally, the City is contributing HOME-CHDO funds, along with Self Help's award of Tax Credits to develop a 36 unit family development project.

- *Affordable Housing Resources*
Action 2.1. The City will maintain a list of nonprofit agencies and their services on the City's Web site under affordable housing.

Time Frame: By 2010

Action 2.1 Response: The City continues to update the list of nonprofit agencies and links to their services on the City website.

➤ *Emergency Shelters, Transitional Housing and Supportive Housing*

AI-Action 3.1. The City will amend the zoning ordinance to address revised state law that requires cities to expand opportunities for the siting of emergency homeless shelters in any zone. Under the current (2009) Municipal Code, emergency shelters are allowed in the Multi-Family Residential (R-M-2 and R-M-3), Central Business District (CDT), Light Industry (I-L) and Heavy Industry (I-H) zones as a conditional use.⁴

Time Frame: By December 2010

- **Action 3.1 Response: Zoning Amendment.** This City has amended its Housing Element to reflect the most recent regulations. -Recently the Planning Commission conducted a public hearing and recommended approval of an amendment to the Zoning Ordinance that reflects the updated Housing Element laws pertaining to affordable housing barriers. Specific changes pertained to Section 17.32 Density Bonus; Section 17.16 multi-family dwellings permitted up to 60 units per site in the R-M-2 and R-M-3 zones; Section 17.18.050 amendment to permit, by right Emergency Shelters in the I-L (Light Industrial) zone; and Sections 17.10, 17.12, 17.14 and 17.16 amended to reflect permitted uses of transitional, supportive, and single-room occupancy (SRO) housing for six or fewer resident/clients and conditional uses for transitional, supportive, and single-room occupancy (SRO) housing for seven or more resident/clients.
- **Housing Choice for Special Populations**
AI-Action 4.1. The city will continue to work with the Housing Authority and other local non-profits to provide priority federal and redevelopment funding to assist in the development of new housing opportunities in non-minority concentrated areas of Visalia. The City will continue to administer successful programs that provide funding and support for affordable housing.

Time Frame: By December 2010

Action 4.1 Response: Housing Choices. The City has continued its efforts in working with its local non-profit agencies as well as providing housing opportunities throughout the City providing affordable housing choices. The City's Code Enforcement Manager and Housing Specialist attended an educational workshop for property managers, related to the Shelter Plus Care program and offered suggestions to the non-profit agency in working with local rental property owners and managers.

The City contracted with Habitat for Humanity for the use of Neighborhood Stabilization Program (NSP) funding, who acquired six (6) foreclosed homes, rehabilitated and resold to households at or below 50% of the area median income. Additional funds will be directed toward Habitat upon the resell of six (6) city acquired foreclosures this year.

Action 4.3 (Low Income Large Families) The City shall promote the construction of affordable for-sale and/or rental housing units with three or more bedroom units affordable to very low- and low-income families. The City shall publicize financial and regulatory incentive opportunities (e.g., expediting permit processing, deferred fees, density bonuses, or use of set-aside funds) to developers for these unit types including promote the need for three or more bedroom units during pre-application meetings, contacting affordable housing developers, and creating informational fliers at the Community Development Department and in all general application packets.

Time Frame: By January 2011

Action 4.3 Response: Low Income Large Families: The City is working with its Community Housing Development Organization on a 36-unit rental development for large families, with a contribution of HOME dollars toward development costs.

➤ *Access to Financing*

- Outreach to Lenders

Action 5.1. The City will work with local lenders to provide information on government-backed financing for low- and moderate-income residents. The City will encourage local lenders to provide information in English and Spanish.

Time Frame: Ongoing

Action 5.1 Response: Information. The City has continued to work with its local non-profit agencies and local lenders in providing affordable housing and fair housing information. Staff meets with local lenders to educate them on the process and requirements in relation to the affordable housing programs.

Action 5.2. The City will work with local lenders to promote the City's First-Time Homebuyers program. The City and/or its partners will provide information on the program in English and Spanish. Local lenders attend program workshops.

Time Frame: Ongoing

Action 5.2 Response: The City continues to work with its local non-profit agencies and local lenders in providing affordable housing and fair housing information. Staff attends local realtor meetings to advise of new and changes in programs available to the public. Staff finalized the contract with Community Service Employment Training, Inc. (CSET) for the administer the HOME funded First Time Homebuyer Program. CSET was contracted to provide education to lenders

and realtors as well as homebuyers. When funding becomes available, the program will be evaluated and proposals will be requested (if applicable).

- Education and Resources

Action 6.1. The City will encourage private lenders to host workshops to be held in Visalia by local lending institutions regarding the home-buying process and the resources available to low- and moderate-income homebuyers.

Time Frame: Conduct homebuyer workshops periodically

Action 6.1 Response: The City provided funding to both CSET and Self Help Enterprise to conduct workshops related to the First Time Homebuyer Program and Neighborhood Stabilization Program, in addition to the housing counseling education course.

This year also included the Tulare County Housing Fair, held at the Convention Center on a weekend. Tulare County District Attorney, Tenants Together, Central California Legal Services, Inc., Community Service Employment Training, Inc. (CSET) and the City worked together to hold a Tulare County Housing Resource Fair on July 12th at the Visalia Convention Center. The event included both English and Spanish presentations on:

- First-Time Homebuyer Process
- Energy Program Assistance
- Tenant Rights- Foreclosure- homeowner bill of rights
- Foreclosure Fraud- tax information & short sale
- Foreclosure Guidelines- Home purchase process
- Rental agreements, scam awareness and other information.

Action 6.2. The City will continue to provide brochures or information on homeownership, rental assistance and rehabilitation assistance programs in English and Spanish. Information on the City's First-Time Homebuyers program will be made available on the City's Web site and at community events promoting fair housing choice held by the City.

Time Frame: Ongoing

Action 6.2 Response: The First Time Homebuyer program finalized two loans. Information was available at the time the program was administered.

Action 6.3. The City will consider partnering with agencies to provide credit and financial counseling services, including assisting potential homebuyers build up credit and equity and clear bad credit, and providing education on affordability and financial responsibility of homeownership.

Time Frame: 2010

Action 6.3 Response: The City encourages interested borrowers to contact Self Help Enterprises to participate in their financial and housing counseling workshops.

Action 6.4. As funding permits, the City or funded programs will work with other fair housing advocates to conduct additional fair housing workshops in Visalia to educate about fair housing rights.

Time Frame: Ongoing

Action 6.4 Response: The City is finalizing a contract with Fair Housing Council of Central California to conduct fair housing workshops and education.

- Unfair Lending and Insurance Practices

Action 7.1. The City will monitor complaints regarding unfair/predatory lending and will assess lending patterns using the data collected under the Home Mortgage Disclosure Act (HMDA), the Community Reinvestment Act (CRA) and other data sources.

Time Frame: Monitor the HMDA and other data at least once a year to identify potential issues with unfair lending practices.

Action 7.1 Response: April 2014 the City participated in the preparation and submission of the San Joaquin Valley Fair Housing and Equity Assessment (FHEA), prepared for the U. S. Department of Housing and Urban Development office of Sustainable Housing and Communities, as a participant of Smart Valley Places, funded by HUD's Sustainable Communities Regional Planning Grant.

Also, the City prepared its 2015 Analysis of Impediments, which includes data collection. Additionally, the City is finalizing a contract with Fair Housing Council of Central California to conduct fair housing workshops and education. Continued services with FHCCC future years, may include data collection.

Action 7.2. The City will participate with HUD in efforts to improve access to homeowner's insurance and to investigate predatory lending in the home purchase, home improvement and mortgage refinancing markets.

Time Frame: Ongoing

Action 7.2 Response: The City prepared its 2015 Analysis of Impediments, which includes information related to predatory lending. When borrower participate in City or partnering non-profit programs, review of financial ability is reviewed, and confirm that there is not a pre-payment penalty. Additionally, the City is finalizing a contract with Fair Housing Council of Central California to conduct fair housing workshops and education.

➤ *Fair Housing Services*

- Apartment Owners/Managers

Action 8.1. The City will work in conjunction with apartment owner/manager associations to outreach to owners of small rental properties regarding fair housing laws.

Time Frame: As necessary

Action 8.1 Response: The City prepared its 2015 Analysis of Impediments, which information related to apartment owner outreach. Additionally, the City is finalizing a contract with Fair Housing Council of Central California to conduct fair housing workshops and education.

Action 8.2. The City will work with agencies and the property managers of affordable housing to ensure that fair housing laws are abided by in the selection of residents and that information of housing availability is appropriately advertised. The City will continue to provide outreach related to affordable housing opportunities through advertisements and literature available in English and Spanish. The City will periodically track income and demographic data related to affordable housing participants and evaluate additional strategies, if needed, to increase access to and knowledge of affordable housing opportunities in the City.

Time Frame: By 2010

Action 8.2 Response: The City prepared its 2015 Analysis of Impediments, which information is included regarding property manager awareness of fair housing laws. Additionally, the City is finalizing a contract with Fair Housing Council of Central California to conduct fair housing workshops and education.

Action 8.3. In addition to addressing the fair housing calls through the City's Fair Housing Program, the City will track the type of complaints and create a system to track the outcome of all substantiated complaints referred to other sources.

Time Frame: Annually beginning 2010

Action 8.3 Response: The City tracked the number of calls for the year and referred callers to the appropriate source. The City is finalizing a contract with Fair Housing Council of Central California to conduct fair housing workshops and education with future extensions of the contract including goals identified in the AI.

➤ *Fair Housing Testing and Audits*

Action 9.1. The City will explore applying for federal Fair Housing Initiative Program (FHIP) grants and conduct testing and audits as a means to affirming the nature and extent of fair housing issues in the community.

Time Frame: Every other year

Action 9.1 Response: The City supported Fair Housing Council of Central California on their efforts of applying for fair housing grants. The City continues to work with FHCCC for additional services.

- Reasonable Accommodation

Action 10.1. The City will explore the adoption of a reasonable accommodation ordinance to further fair housing choice for persons with disabilities.⁵

Time Frame: As necessary

Action 10.1 Response: The most current state building codes require that all newly built fair housing units shall be adaptable (some accessible elements are installed during construction), and 5% of all housing units built shall be accessible, and 2% of all units shall be hearing and seeing accessible. Information can be found at:

<http://www.accessiblehousing.org/rights/accommodations.asp>

<http://www.bsc.ca.gov/codes.aspx>

Action 10.2. The City will provide information on reasonable accommodation and on often utilized disability adjustments to housing units. Information will be available at City Hall and at the Regional Medical Center in English and Spanish.

Time Frame: By 2011

Action 10.1 Response: The most current state building codes require that all newly built fair housing units shall be adaptable (some accessible elements are installed during construction), and 5% of all housing units built shall be accessible, and 2% of all units shall be hearing and seeing accessible. Information can be found at:

<http://www.accessiblehousing.org/rights/accommodations.asp>

<http://www.bsc.ca.gov/codes.aspx>

⁵City of Visalia Housing Element, 2009

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City utilizes AmeriNational Community Services for loan servicing. AmeriNational monitors the City's loan portfolio on a monthly basis for conformity with loan payments, tax & insurance, and delinquencies. Additionally, on a yearly basis, AmeriNational conducts property condition inspections, and bi-annually obtains an affidavit of ownership. This assists the City in maintaining participant compliance with each program.

The City has compliance monitoring guidelines for its CDBG and HOME funds with priority given to activities that benefit low and moderate income persons. The City is continuing its efforts of updating its Policy and Procedure manuals to reflect the most recent Building Code, City Policies, Monitoring Policies and CDBG/HOME Regulations, as well as continue to prepare detailed agreements with developers, sub-recipients and/or construction managers that outline federal regulations and performance standards. The monitoring process incorporates the tasks and steps listed in the attached documents named "Routine Monitoring".

Staff conducted monitoring visits during 2014 and will continue to monitor projects related to its HOME funded and Housing Successor, existing rental development projects, as per the referenced regulation timelines.

MBE/WBE Outreach: Under the City of Visalia, referenced under its purchasing policies and procedures, encourages all segments of society to participate by demonstrating support for small, disadvantaged and minority-owned businesses. See Chapter 8 under http://www.ci.visalia.ca.us/depts/finance/purchasing/policy_and_procedures.asp

Fair Housing/Section 3 Compliance: The City ensures compliance with Fair Housing and best efforts with Section 3 during the process of awarding contracts to selected agencies/contractors to support low- and moderating income residents.

Timeliness: As both CDBG and HOME funds continue to decline, the City is mindful of the importance in allocating, spending and committing funds to eligible projects, program administrators and experienced developers who can quickly assist in achieving the goals to meet HUD requirements, and providing services, housing and improvements, addressing the needs of the community. Additionally, staff is mindful of CDBG and HOME Administrative caps, as well as the 15% public service cap. The City provides funding to non-profit agencies who are able to provide such service activities.

The City has compliance monitoring guidelines for its CDBG and HOME funds with priority given to activities that benefit low- and moderate-income persons. The monitoring process incorporates the following as attached:

Routine Monitoring Responsibilities by City Staff

1. To assess performance and identify any compliance problems, City staff monitor application information from homeowners, assist with sub-recipient checklists, conduct periodic reviews to ensure regulatory compliance and track performance.
2. Ongoing monitoring involves an examination of both routine and special reports assessing two areas: compliance and performance.
3. Sub-recipients have independent audit actions conducted on a yearly basis.
4. Sub-recipients prepare periodic progress reports and provide those reports to the City of Visalia on a monthly basis or quarterly basis, and/or as requested.
5. If the sub-recipient is slow in setting up projects or in drawing down funds, City staff contact the sub-recipient to discuss the reasons for the slow progress.
6. If the sub-recipient is not able to commit and spend its designated funds within the period of the HOME or CDBG agreement, an onsite review may be requested.
7. If it is determined that HOME or CDBG funds will not be drawn down, staff may take steps to reprogram the funds to another entity or program upon taking the appropriate amendment actions.
8. Based on the data submitted, City staff generates regular reports on the status of all HOME and CDBG funded activities, as well as program-wide data such as the number of units developed or families assisted, income guidelines, ethnicity, Census data and the ongoing expenditure of HOME and CDBG funds.
9. The results are presented in the yearly Consolidated Annual Performance and Evaluation Report (CAPER) report and preserved in the program master file.

In-Depth Monitoring and Onsite Reviews

1. These activities identify whether performance or compliance problems exist and identify the aspects of the programs or projects that are contributing to the adverse situation.
2. These activities include an onsite visit, observation of actual program elements and the use of a monitoring checklist.
3. City staff identify aspects of the programs or projects where the organization is performing well and poorly, assess compliance with program requirements, determine whether record-keeping is adequate, prepare a report summarizing the results of the review and describe any required follow-up activity.

Monthly/Quarterly Status Report

1. The sub-recipient is required to submit a monthly or quarterly report detailing the progress of the development projects, programs and activities utilizing CDBG and HOME funds.
2. This report is to include the following:
 - Project progress in meeting stated goals and benchmarks.
 - Problems encountered and steps taken to resolve them.
 - Other general information as appropriate.
 - This report is required to be filed at the City office by the seventh working day of the month following the month when services were provided.

File Review or "Desk Review"

1. Throughout the year, City staff review the sub-recipients' submitted project files for compliance.
2. City staff may be made aware of important or valuable information in a City "Single Audit" Review, conducted by an independent auditor.

3. In addition to the ongoing file monitoring and prior to the onsite visit, City staff review the organizations/sub-recipients on the projects.

Financial Review

1. Sub-recipients submit a weekly or monthly report, depending on the type of project, concerning the financial and accounting status of the project(s).
2. The weekly/monthly financial report includes the following:
 - Summary of all disbursements of CDBG or HOME funds.
 - Percentage of funds expended and remaining by cost category.

Site Review

1. During the onsite review, the following steps are completed:
 - Conduct an initial meeting with the director or other official to explain the purpose and schedule for the review.
 - Review additional materials provided, to obtain more detailed information about the program or projects in question.
 - Examine a sampling of files to verify the existence of required documentation and the accuracy of reports being submitted to the agency.
 - Visit a sampling of program or project sites to confirm information contained in the program files; this may also include interviewing residences.
 - Meet with local lending or other partners, if applicable.
 - Conduct an exit conference with appropriate senior staff to discuss the preliminary conclusions of the review and identify any follow-up actions necessary.
2. After completion of the onsite visit, the following steps are completed:
 - Properly record the results of the review.
 - Fill out all applicable checklists.
 - Attach to the checklists all documentation required to support conclusions from the review (if applicable).
 - Place the checklists and documentation in the monitoring file for that organization.
 - Place an additional copy of the checklist in the project file.
 - Meet with the program staff to review the findings of the monitoring visit and agree on a course of action (if applicable).
 - After the in-depth review, City staff prepares and sends to the sub-recipients a report describing the results of the review.
3. The monitoring report must include the reasons underlying all conclusions.

CDBG Project Management

1. Each project utilizing CDBG funds is managed by a project manager.
2. The project manager monitors the use of the funds and is the "Labor Standards Coordinator," having responsibility for National Environmental Policy Act compliance and CDBG labor standards compliance and reporting, as well as Section 3 requirements.
3. A CDBG Project Compliance Manual has been prepared and is issued to all project managers in the City.
4. Records shall be maintained from the inception of the project, documenting the compliance requirements for receiving this federal funding.
5. A separate Labor Standards Enforcement file shall be maintained.

6. A record-keeping action checklist, issued by HUD, as well as a CDBG Project Compliance Record Summary, shall be complied with.
7. When available, CDBG, Davis Bacon and other applicable training is attended

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City ensures compliance with programs and projects by incorporating accounting principles, conducting single audits, reviewing & updating guidelines & procedures, monitoring, and following HUD requirements. Staff prepares a five year Consolidated Plan, a yearly Action Plan, Substantial Amendments and CAPER for City Council and HUD approval.

Staff also meets with the City Manager, Department Managers and project managers to ensure progress is occurring for each project. Overall, meetings occur on a quarterly basis, as well as additional meetings between Community Development Staff and Finance Staff responsible for the administration of the CDBG and HOME funding.

All reports are available to the public for review. Community meetings, City Council Consent Calendar reports and public hearings are held, which provides opportunities for community participation and input.

See Attachments "B-1" and "B-2" for the CAPER Public Hearing Notices in English and Spanish and includes noticing certification from the local newspaper "Visalia Times Delta". Additionally, see attached agenda's for the Disability Advocacy Committee , Attachment "B-3"; the North Visalia Neighborhood Advisory Committee agenda, Attachment "B-4"; and the Citizens Advisory Committee agenda, Attachment "B-5". Staff attended their meetings to inform them of the opportunity to comment upon the draft report and attend council public hearings.

Public notices are published in local newspapers in relation to the Action Plan and Substantial Amendments. The Public Hearing notice is included as "Public Hearing Notice-English" and "Public Hearing Notice-Spanish", in addition to each community meeting agendas. The City Council reports are included with the final report to HUD. The 2010 Citizens Participation Plan referenced the El Sol newspaper as an additional notification to the public, however, the paper was discontinued. Staff reached out to the Spanish speaking community, and has since then, submitted notices to the Hispanic Chamber of Commerce for distribution through their newsletter, listserve. This has assisted us in getting the notice out to its members. Notices are also posted at the City of Visalia's library, and three City Hall offices. The Action Plan and CAPER are also made available to the public via the City's Website at www.visalia.ca.us and over the Counter at all three City Hall locations.

The City of Visalia considers Citizen Participation an important component in improving the quality of life of our neighborhoods and encourages residents to become involved. If comments are made, a

Summary of citizen comments related to the CAPER is included. See City Council Consent Calendar Transmittal for the September 8, 2015, meeting, Attachment "1" and the City Council Public Hearing Transmittal for September 21, 2015, Attachment "2", included as a pdf, under CR-00 Administration Attachments.

With the new 2015 Consolidated Plan, came a new Citizens Participation Plan, which reflects the community outreach process moving forward over the next 5 years.

**NOTICE OF PUBLIC HEARING TO REVIEW THE CITY OF VISALIA
2014- 2015 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT**

The City of Visalia will submit its Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2014 (July 1, 2014 – June 30, 2015) to the United States Department of Housing and Urban Development (HUD), no later than September 30, 2015. The CAPER is an annual report that describes the performance in meeting its goal with the use of Community Development Block Grant (CDBG) and Home Investment Partnerships Grant (HOME) received from HUD. The City uses these grants to provide decent, clean, safe and affordable housing, create a suitable living environment, and expand economic opportunities, principally for persons of low and moderate income. The City of Visalia's Consolidated Plan/Action Plan, which identified projects and programs was previously reviewed and adopted by the City Council to meet these objectives.

The City of Visalia will present the DRAFT and Final 2014-2015 CAPER at the following City Council meetings:

City Council –Consent Calendar Item – Tuesday, September 08, 2015, at 7:00 P.M.
City Hall Council Chambers
707 West Acequia, Visalia, CA

City Council -Public Hearing – Monday, September 21, 2015, at 7:00 P.M.
City Hall Council Chambers
707 West Acequia, Visalia, CA

A DRAFT copy of the proposed CAPER will be available for citizens review on the City of Visalia's website at http://www.ci.visalia.ca.us/depts/community_development/housing_n_cdbg_services/publications_n_reports/default.asp at the City of Visalia, Community Development Department, located at 315 East Acequia, and at the City Manager's office, located at 425 East Oak Avenue, Visalia, CA, between the hours of 8:00 am and 5:00 p.m., Monday through Friday. The public has fifteen (15) days to comment in writing on the proposed CAPER DRAFT. **The public comment period begins August 28, 2015, and ends at 5:00 PM on September 11, 2015.** The public hearing on September 21, 2015, will be held to receive comments on the CAPER. The hearing will also be an opportunity to accept public comment on housing and community development needs in Visalia. If you are unable to attend the meeting, you may submit your comments in writing to the City Manager, Michael Olmos, at 425 E Oak Avenue, Visalia. Comments may also be submitted electronically to Rhonda Haynes, Housing Specialist and Michael Olmos, City Manager: rhaynes@ci.visalia.ca.us; and molmos@ci.visalia.ca.us; (Subject Name: Draft CAPER Comments). All comments received will be included in the submission of the report to HUD.

In compliance with the American Disabilities Act, if you need special assistance to participate in any of the above-mentioned meetings, call (559)-713-4512.

Publishing Dates:
Visalia Times Delta (legal & retail) Friday, August 28, 2015
Visalia Weekly: Wednesday, August 26, 2015

Attachment "B-1"- CAPER Public Hearing Notice –English

Visalia Newspapers, Inc.
P.O. Box 31, Visalia, CA 93279
559-735-3200 / Fax 559-735-3210

Certificate of Publication

State of California ss:
County of Tulare

Advertiser: City of Visalia
707 W. Acequia Ave.
Visalia, CA 93291

0000254802

RE: Notice of Public Hearing

I, Berit Maxwell, Accounting Clerk, for the below newspaper(s) am over the age of 18 years old, a citizen of the United States and not a party to, or have interest in the attached advertisement. I hereby certify that the attached advertisement appeared in the below newspaper on the following dates:

Newspaper: **Visalia Times-Delta**

8/28/2015

I acknowledge that I am a principal clerk of said paper which is printed and published in the City of Visalia, County of Tulare, State of California. The Visalia Times Delta was adjudicated a newspaper of general circulation on July 25, 2001 by Tulare County Superior Court Order No. 41-20576. The Tulare Advance Register was adjudicated a newspaper of general circulation on July 25, 2001 by Superior Court Order No. 52-43225.

I declare under penalty of perjury that the foregoing is true and correct. Executed on this 28 day of August, 2015 in Visalia, California.

Berit Maxwell

Declarant

**NOTICE OF PUBLIC HEARING
OF VISALIA 2014- 2015 CAPER
PERFORMANCE EVALUATION**

The City of Visalia will submit a Performance and Evaluation Report for Year 2014 (July 1, 2014 - June 30, 2015) to the Department of Housing and Urban Development later than September 30, 2015. The report that describes the performance of the City with the use of Community Development Block Grant and Home Investment Partnership funds from HUD. The City uses these funds to provide clean, safe and affordable housing, improve the environment, and expand economic development for persons of low and moderate income. The City Council Consolidated Plan/Action Plan, adopted in 2011, and programs was previously reviewed by the City Council to meet the requirements of HUD.

The City of Visalia will present the CAPER at the following:

**City Council -Consent Calendar
September 08, 2015
City Hall Council Room
707 West Acequia**

**City Council -Public Hearing
September 21, 2015, at**

Public Hearing Notice English Certification

**AVISO DE AUDIENCIA PÚBLICA PARA REVISAR EL 2014- 2015 CONSOLIDADO
INFORME ANUAL DE EVALUACIÓN DEL DESEMPEÑO DE LA CIUDAD DE VISALIA**

La ciudad de Visalia presentará su Consolidado Anual de Desempeño y el Informe de Evaluación (CAPER) para el Programa de Año 2014 (1 de Julio, 2014-30 de Junio, 2015) al Departamento de Estados Unidos de Vivienda y Desarrollo Urbano (HUD), no más tarde del 30 de Septiembre, 2015. El CAPER es un informe anual que describe el desempeño en el cumplimiento de su objetivo con el uso de Community Development Block Grant (CDBG) y Asociaciones del sector Inicio Inversiones Grant (HOME) recibido de HUD. La Ciudad utiliza estas subvenciones para proporcionar una vivienda digna, limpia, segura y asequible, crear un entorno de vida adecuado, y ampliar las oportunidades económicas, principalmente para personas de ingresos bajos y moderados. La Ciudad de Plan Consolidado de Visalia / Plan de Acción, que identifican los proyectos y programas fueron revisados y adoptados por el Consejo de la Ciudad para cumplir con estos objetivos.

La ciudad de Visalia presentará el proyecto y Final 2014-2015 CAPER en las siguientes reuniones del Concejo Municipal:

City Council – Consentimiento Calendario de artículo– Martes, 8 de Septiembre, 2015, a las 7:00 P.M.
City Hall Council Chambers
707 West Acequia, Visalia, CA

City Council - Audiencia Pública– Lunes, 21 de Septiembre 2015, a las 7:00 P.M.
City Hall Council Chambers
707 West Acequia, Visalia, CA

Una copia del propuesto CAPER estará disponible para los ciudadanos opinión sobre la Ciudad de la página web de Visalia en http://www.ci.visalia.ca.us/depts/community_development/housing_n_cdbg_services/publications_n_reports/default.asp y en la oficina de Ciudad de Visalia, Departamento de Desarrollo Comunitario, ubicado en 315 East Acequia, y en la oficina del Administrador de la Ciudad, ubicado en el 425 East Oak Avenue, Visalia, CA, entre las horas de 8:00 am y 5:00 pm, de Lunes a Viernes. El público tiene quince (15) días para formular observaciones por escrito sobre el proyecto de CAPER propuesto. **El período de comentarios públicos comienza el 28 de Agosto 2015, y termina a las 5:00 pm el 11 de Septiembre 2015.** La audiencia pública que será el 21 de Septiembre 2015, se llevará a cabo para recibir comentarios sobre el CAPER. La audiencia también será una oportunidad para aceptar comentarios del público sobre las necesidades de vivienda y desarrollo comunitario en Visalia. Si no puede asistir a la reunión, puede enviar sus comentarios por escrito al Administrador de la Ciudad, Michael Olmos, al domicilio 425 E Oak Avenue, Visalia. Los comentarios también pueden ser enviados electrónicamente a Rhonda Haynes, Especialista en Vivienda y Michael Olmos, administrador de la ciudad: rhaynes@ci.visalia.ca.us; y molmos@ci.visalia.ca.us; (Sujeto Nombre: Proyecto de CAPER Comentarios). Todos los comentarios recibidos se incluirán en la presentación del informe a HUD. En cumplimiento de la Ley de Discapacidad de América, si necesita asistencia especial para participar en cualquiera de las reuniones mencionadas, llame al (559) -713-4512.

Fechas de publicación

Visalia Times Delta (legal y al por menor) Viernes, 28 de Agosto, 2015

Visalia Weekly: Miercoles, 26 de Agosto, 2015

Attachment “B-2” CAPER Public Hearing Notice- Spanish

Visalia Newspapers, Inc.
P.O. Box 31, Visalia, CA 93279
559-735-3200 / Fax 559-735-3210

Certificate of Publication

State of California ss:
County of Tulare

Advertiser: City of Visalia
707 W. Acequia Ave.
Visalia, CA 93291

0000254804

RE: Notice of Public Hearing

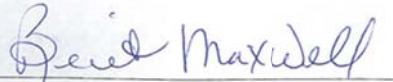
I, Berit Maxwell, Accounting Clerk, for the below newspaper(s) am over the age of 18 years old, a resident of the United States and not a party to, or have interest in, the above advertisement. I hereby certify that the attached advertisement was published in the following newspaper on the following dates:

Newspaper: **Visalia Times-Delta**

8/28/2015

I acknowledge that I am a principal clerk of said paper which is printed and published in the City of Visalia, County of Tulare, State of California. The Visalia Times Delta was adjudicated a newspaper of general circulation on July 25, 2001 by Tulare County Superior Court Order No. 41-20576. The Tulare Advance Register was adjudicated a newspaper of general circulation on July 25, 2001 by Superior Court Order No. 52-43225.

I declare under penalty of perjury that the foregoing is true and correct. Executed on this 28 day of August, 2015 in Visalia, California.



Declarant

**AVISO DE AUDIENCIA PÚBLICA
2015 CONSOLIDADO INFORME
DEL DESEMPEÑO DE LA**

La ciudad de Visalia presentará su Co el Informe de Evaluación (CAPER) pa Julio, 2014-30 de Junio, 2015) al Dep Vivienda y Desarrollo Urbano (HUD), r 2015. El CAPER es un informe anual cumplimiento de su objetivo con el Block Grant (CDBG) y Asociaciones (HOME) recibido de HUD. La Ciudad proporcionar una vivienda digna, lin entorno de vida adecuado, y amplia principalmente para personas de ingr de Plan Consolidado de Visalia / P proyectos y programas fueron revisat Ciudad para cumplir

La ciudad de Visalia presentará el pr las siguientes reuniones

**City Council - Consentimie
Martes, 8 de Septiemb**

City Hall Cour
707 West Acec

**City Council - Audienci
Septiembre 201**

City Hall Cou

Public Hearing Notice Spanish Certification

CAPER

DAC
Working
Agreements

- ❖ Start/End on time
- ❖ Be committed to DAC
- ❖ Listen to one person at a time
- ❖ Volunteer time liberally- be available and participate in events
- ❖ Agree to disagree- Respect others
- ❖ Follow through on commitments
- ❖ Express your opinions- Seek balanced input
- ❖ Enjoy our time together!

City of Visalia
Disability Advocacy Committee
Agenda

For the regular meeting of:
Monday, August 10, 2015
Time: 5:00 p.m.
Location: City Hall East, 315 E. Acequia

Chair:	Jay Anderson	Member:	Mary Wheeler
Co-Chair:	George Curtis	Member:	Shelley Jensen
Member:	Judi Pirnstill	Alternate:	Vacant
Member:	Don Ajluni	Alternate:	Vacant
Member:	Vacant		

1. Call meeting to Order
2. Introductions & Welcome
3. **Public Comment or Written Communication.**
At this time, those in the audience are encouraged to address the Committee on any item not already included on tonight's agenda. The Committee cannot legally act on a matter that is not on the agenda. However, the Committee can investigate an issue and respond within a reasonable period of time. Speakers will be limited to a 5 minute presentation unless granted additional time by the Committee Chairperson.
4. Approval of July 13, 2015 minutes
5. CAPER Review Opportunity – Rhonda Haynes
6. Housing Element Update – Paul Scheibel
7. Barrier Awareness Day Progress Report and Discussion
8. Calendar: Committee & Commission Recognition October 2015
9. All Member Comments and Discussion
10. Adjourn

Any written materials relating to an item on this agenda submitted to the Disability Advocacy Committee/Commission after distribution of the agenda packet are available for public inspection in the Community Development Office, 315 E. Acequia, Visalia, CA 93291, during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4437 48 hours in advance of the meeting. For Hearing Impaired - Call (559) 713-4900 (TDD) 48-hours in advance of the scheduled meeting time to request signing services. Visually Impaired - If enlarged print or Braille copy is desired, please request in advance of the meeting and services will be provided as soon as possible after the meeting.

Attachment "B-3" Disability Advocacy Committee Agenda

CAPER

North Visalia Neighborhood Advisory Committee

Thursday August 13, 2015

5:30 PM

Oval Service Center

808 N. Court Street

Visalia, California

AGENDA

Introductions

Approval of Minutes from July 9, 2015

Citizen's Requests

The North Visalia Neighborhood Advisory Committee requests that a 3 minute time limit be observed for requests. Please note that issues raised under Citizen's Requests are informal only and the North Visalia Neighborhood Advisory Committee will not take action at this time.

Discussion

Notice of Upcoming Opportunity to Review and Comment on the Consolidated Annual Performance and Evaluation Report (CAPER)

City of Visalia, Community Development Department – Rhonda Haynes

Transient Issues in the Oval Area

NVNAC member – Franklin Romine

Local Business Owner's Response to Previous Meeting Complaints

NVNAC member – Bill Huott

Oval Park Neighborhood: Architecture Design Competition

NVNAC member – Ryan Stillwater

Chief of Police Monthly Crime Report

City of Visalia, Police Department, District 1 Area Commander – Lt. Candido Alvarez

Tulare County Grand Jury Report – Transparency – Open Meeting Law

City of Visalia, Police Department, District 1 Area Commander – Lt. Candido Alvarez

Good of the Order

Upcoming Events

Committee and Commission Member Recognition Event – October 28, 2015 at 5:30 PM
– Visalia Convention Center

Next Meeting

Thursday September 10, 2015
Oval Service Center
808 N. Court Street
Visalia, California

Any written materials relating to an item on this agenda submitted to the North Visalia Neighborhood Advisory Committee after distribution of the agenda packet are available for public inspection in the Visalia Police Department District 1 Substation Office, 204 NW 2nd, Visalia, CA 93291, during normal business hours.
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4475. 48 hours in advance of the meeting. For Hearing Impaired – Call (559) 713-4429 (TDD) 48-hours in advance of the scheduled meeting time to request signing services. Visually impaired – If enlarged print or Braille copy is desired, please request in advance of the meeting and services will be provided as soon as possible after the meeting.

CAC
Working
Agreements

- ❖ Start/End on time
- ❖ Be committed to CAC and subcommittees
- ❖ Listen to one person at a time
- ❖ Volunteer time liberally- be available and participate in events
- ❖ Agree to disagree- Respect others
- ❖ Follow through on commitments
- ❖ Express your opinions- Seek balanced input
- ❖ Enjoy our time together!

City of Visalia
Citizens Advisory Committee

Wednesday, Sept. 2, 2015
5:30 p.m. City Hall West
707 West Acequia, Visalia CA
AGENDA

- | | |
|---------------|--|
| 5:30 p.m. | Welcome and public comment |
| 5:35 p.m. | Acceptance of minutes – August |
| 5:40 p.m. | Approval of Committee Nominations: |
| 5:45 p.m. | Discussion of Consolidate Annual Performance Report
- HUD programs – Rhonda Haynes, Housing Specialist

http://www.ci.visalia.ca.us/civicax/filebank/blobdload.aspx?BlobID=31636 |
| 6:00 p. m. | Discussion of CDBG Loan Committee Make-up
(Rhonda Haynes, Housing Specialist, requests that 3 CDBG subcommittee members appoint 3 members as alternate members so preserve the 3 member quorum |
| 6:10 p.m. | Interview of two potential candidates for the CAC

John Gonzales
David Lange |
| 6:30 p.m. | <u>Subcommittee Reports</u>
Public Opinion Survey
Non-Profit Funding
CDBG
(The CAC standing committees which will report progress) |
| 6:50 p.m. | CAC work plan – FY 15/16 |
| 7:00 p.m. | Adjourn |
| Next Meeting: | October 7, 2015 |

In Compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4512 48-hours in advance of the meeting. For Hearing Impaired – Call (559) 713-4900 (TDD) 48-hours in advance of the scheduled meeting time to request signing services.

Any written materials relating to an item on this agenda submitted to the Citizens Advisory Committee after distribution of the agenda packet are available for public inspection at City Hall West, 707 W. Acequia, Visalia, CA 93291, during normal business hours.

Attachment “B-5” Citizens Advisory Committee Agenda

City Council September 8, 2015 Report (Consent)

Item 5. - Page 1

**City of Visalia
Agenda Item Transmittal**

Meeting Date: 9/8/2015

Agenda Item Number (Assigned by City Clerk): 5.

Agenda Item Wording: Review the DRAFT 2014/15 Program Year Consolidated Annual Performance and Evaluation Report (CAPER) related to the use of Community Development Block Grant (CDBG) and HOME Investment Partnership Fund Expenditures, for the program year of July 1, 2014 through June 30, 2015, prior to the public hearing before City Council on September 21, 2015, for a report due on or before October 1, 2015, to the U. S. Department of Housing and Urban Development (HUD).

Deadline for Action: 9/8/2015

Submitting Department: Community Development

Contact Name and Phone Number:
Rhonda Haynes, Housing Specialist, 713-4460
Christopher Tavaraz, Administrative Service Manager, 713-4540

Department Recommendation: Staff recommends the City Council review and comment upon the DRAFT 2014-15 Consolidated Annual Performance and Evaluation Report (CAPER) related to the use of Community Development Block Grant (CDBG) and HOME Investment Partnership Fund Expenditures for the program year of July 1, 2014 through June 30, 2015. The CAPER is a reporting document required by the U.S. Department of Housing and Urban Development to show how federal CDBG and HOME funds were spent by the City and to verify that the expenditures comply with CDBG and HOME program rules.

Summary: A tool, required and provided by the U. S. Department of Housing and Urban Development (HUD), known as the Consolidated Annual Performance and Evaluation Report (CAPER), is prepared for HUD, City and the community to evaluate the goals, accomplishments and expenditures toward the 5-year goals established in 2010 Consolidated Plan (ConPlan). This is the 5th and final year of the 2010 ConPlan. This report represents the DRAFT CAPER for the period beginning July 1, 2014, and ending June 30, 2015.

CDBG expenditures for the period (July 1, 2014 to June 30, 2015) were \$1,118,006. CDBG funds were directed toward neighborhood preservation, special needs, public and park improvements, affordable housing programs and administration.

HOME expenditures for the same period were \$1,691,091, which were directed toward the First Time Homebuyer Program, Foreclosure Acquisition Program, administration costs, and Self

COUNCIL ACTION: Approved as Recommended

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Help Enterprises (SHE) new HOME-CHDO projects. SHE's projects consisted of acquisition of four existing single-family and one 5-unit multi-family property, all of which are in various stages of rehabilitation. The single-family homes will be resold to income qualifying households at or below 80% of the area median income. The multi-family units are under rehabilitation and will be rented to qualifying tenants at or below 50% and 60% of the area median income.

Background Discussion: This CAPER is the fifth year of completing activities/projects identified within the 5-Year (2010-2015) ConPlan. The U. S. Department of Housing and Urban Development (HUD) requires the City to prepare a five-year plan of activities (projects and programs) which incorporates public input, identifies the needs of the community and establishes the goals to increase the availability of affordable housing, make public and park improvements, provide public services and economic opportunities to low income people and areas. Both Community Development Block Grant (CDBG) and HOME Investment Partnership Funds (HOME) are utilized and reflected in the 5-year Consolidated Plan (ConPlan), adopted in April 2010 for the period covering July 1, 2010, through June 30, 2015. As part of the ConPlan, cities are required to complete an Annual Action Plan, which indicates what projects and programs will be implemented for the year (July 1 to June 30). Then, a report, known as the Consolidated Annual Performance and Evaluation Report (CAPER) is prepared as a tool to evaluate the goals, accomplishments and expenditures toward the established goals for each program and project during the year. This is the DRAFT CAPER for the period beginning July 1, 2014, and ending June 30, 2015.

This CAPER reflects upon the following core projects and programs for 2014-2015, which focused upon decent affordable housing, a suitable living environment and economic opportunities. Included herein is an overview of steady progress in meeting the goals of each project and program, which provided the community with affordable housing opportunities, neighborhood preservation, public and park improvements, continued economic development through the Section 108 loan repayment and homeless assistance. Highlighted accomplishments include the following:

- **Affordable Housing:**
 - First Time Homebuyer participants (2), finalized during this program year.
 - Three (3) homes acquired, rehabilitated and resold with HOME dollars through the City's Foreclosure Acquisition Program (FAPII). Unit goals however, will be reflected in next years' CAPER finalizing expenditures.
 - Four (4) single family dwellings acquired, under rehabilitation, preparing for resell through Self Help Enterprise(SHE)- CHDO Acquisition/Rehab/Resale Projects;
 - One (1) acquisition of a five-unit multi-family property (rehab underway) through the SHE-CHDO Acquisition/Rehab/Rental of a multi-family project
- **Neighborhood Preservation:**
 - 381 code enforcement cases opened in CDBG targeted area, with 304 Code Enforcement cases closed (resolved)
- The City participated in the successful Tulare County Housing Resource Fair in July 2014 which provided Fair Housing, Energy, Down Payment, and other Housing program information in both English and Spanish.

- **Public and Park Improvements/Economic Opportunities:**
 - Recreation Park- Pickle Ball/Youth Tennis Courts and ADA walkway project was completed this year.
 - ADA compliance (Design)- CDBG
 - Oval Transportation project design is completed with construction underway.
 - Section 108 loan repayment toward the West Acequia Parking Structure
- **Homeless Assistance:**
 - "Point in Time Survey" event assisted 357 people and 287 people were assisted during the Project Homeless Connect event.
 - Provided matching CDBG funds for 11 vouchers to Family Services
 - The City continues to meet with the Continuum of Care, sharing best practices among non-profit housing and service providers, implementing the new Vulnerability Index Assessment Tool
 - The City continues to participate in the Homeless Connect quarterly meetings, working on three goals related to discharge from the hospital, opportunities for adding housing units through partnerships, improving services, updating information through 2-1-1 United way, including working on a new App for updated information.
- **Administration:**
 - Continued update of HOME Program policies and procedures
 - Finalizing Consolidated Plan, Monitoring, Program/Project administration
 - Completed Analysis of Impediments to coincide with the 2015-19 Consolidated Plan
 - Fair Housing Administration-CDBG

CDBG Project (Draft) Resources & Expenditure Results:

The 2014-15 program year began July 1, 2014, with carryover CDBG funding from the previous year, which was committed to existing projects in the amount of \$1,164,399. This was along with the 2014-15 annual CDBG grant allocation from HUD of \$1,072,837. The estimated CDBG program income for this period was \$33,939 through the payoff of existing loans. Therefore, the total amount of resources available to spend toward committed projects and programs was \$2,271,225.

The CDBG expenditures for the 2014/15 program year period (July 1, 2014 through June 30, 2015) were \$1,118,006, as shown in the CDBG table (Attachment "A"). These funds were expended toward neighborhood preservation, special needs, public and park improvements, affordable housing programs and administration, which were previously approved by City Council.

The remaining CDBG funds have been carried forward into the 2015/16 program year, which began July 1, 2015. A total of \$1,153,219 in CDBG carryforward funding is currently being spent on existing projects with contracts and commitments, as follows:

- Oval Area Traffic Improvement project \$461,258
- Code Enforcement..... \$25,103
- ADA compliance projects..... \$113,850

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- Continuum of Care \$3,497
- Voucher program..... \$5,450
- Recreation Park (Pickle ball/ADA walkway)..... \$323
- The Ice House ADA..... \$24,577
- West Acequia Parking Structure Section 108 loan payment. \$435,653
- Administration..... \$3,508
- Housing Rehabilitation Program \$80,000.00
- Total remaining project commitments, not including 2015-16 funds:.. \$1,153,219

HOME Project (Draft) Resources & Expenditure Results: Again, the 2014-15 program year began July 1, 2014, with carryover HOME Investment Partnership funding, committed from the previous year of \$2,155,140. This was along with the 2014-15 annual HOME grant allocation of \$352,003. Program income of \$587,932 was received during this same period, through the payoff of existing loans, and proceeds from the resale of homes previously acquired and rehabilitated. Therefore, the total amount of resources available to spend toward committed projects and programs was \$3,094,075.

The HOME expenditures for the 2014/15 program year period (July 1, 2014 through June 30, 2015) were \$1,691,091, as shown in the HOME table (Attachment "A"). These funds were expended toward administration, First Time Homebuyer Program, Foreclosure Acquisition Program and Self Help Enterprises new HOME-CHDO projects.

SHE's projects consisted of acquisition/rehabilitation of existing single and multi-family units. The single-family homes are being resold to income qualifying households and the multi-family units shall be rented to income qualifying tenants. Information on the use of these funds through projects and programs is provided in greater detail and included within Attachment "A" 2014-15 Draft HOME Expenditures, and Attachment "B", the full Draft CAPER report.

The remaining HOME funds have been carried forward into the 2015/16 program year, which began July 1, 2015. A total of \$1,403,984 in HOME carry forward funding is committed toward the City Council approved- Visalia Village 36-unit development which consists of a total \$1,980,000 through agreements with Self Help Enterprises. The projects' remaining funds will come from the 2015-16 allocation and program income, which are not reflected in the carry forward balance. Program income received throughout the year shall be directed toward the approved projects/programs.

Fiscal Impact: This report is a DRAFT review of expenditures and obligations incurred for CDBG, HOME and NSP funds for fiscal year 2014/15.

Prior Council Action: Each year in September, the City Council reviews and approves the Consolidated Annual Performance and Evaluation Report (CAPER)

Other: None

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Committee/Commission Review and Action:

Information provided to the Disability Advocacy Committee, Citizens Advisory Committee and North Visalia Neighborhood Advisory Committee- of the public comment and noticing opportunity.

Alternatives: None

Attachments: Attachment "A" CDBG & HOME 2014-15 Expenditures

Attachment "B" 2014 Draft CAPER

Attachment "C" Table Accomplishments- by Program Year and 5 Year Strategic Plan (2010/11-2014/15)

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Recommended Motion (and Alternative Motions if expected):
Review the DRAFT 2014/15 Program Year Consolidated Annual Performance and Evaluation Report (CAPER) related to the use of Community Development Block Grant (CDBG) and HOME Investment Partnership Fund expenditures, for the program year of July 1, 2014 through June 30, 2015, prior to the public hearing, before City Council on September 21, 2015, for a report due on or before October 1, 2015, to the U. S. Department of Housing and Urban Development (HUD).

Copies of this report have been provided to:

Environmental Assessment Status
CEQA Review: N/A

City Council September 21, 2015, Report (Public Hearing)

Item 13. - Page 1

**City of Visalia
Agenda Item Transmittal**

Meeting Date: 9/21/2015

Agenda Item Number (Assigned by City Clerk): 13.

Agenda Item Wording: Conduct a Public Hearing and adopt the Final 2014-15 Program Year Consolidated Annual Performance and Evaluation Report (CAPER). Resolution No. 2015-XX required.

Deadline for Action: 9/21/2015

Submitting Department: Community Development

Contact Name and Phone Number:
Rhonda Haynes, Housing Specialist, 713-4460;
Christopher Tavarez, Administrative Service Manager, 713-4540

Department Recommendation: That the City Council conduct a public hearing and adopt Resolution No. 2015-XX, Attachment "A", for the Final 2014-15 Consolidated Annual Performance and Evaluation Report (CAPER), included as Attachment "E".

This City Council approved CAPER report must be submitted to the U. S. Department of Housing and Urban Development (HUD) by or before September 30, 2015.

Summary: This report represents the use of Community Development Block Grant (CDBG) and HOME Investment Partnership Funding, toward projects and programs, primarily benefiting low and moderate-income households, people and areas. This 2014-15 fiscal year (July 1, 2014 through June 30, 2015), the CDBG expenditures were \$1,118,006 and the HOME expenditures were \$1,691,091. The draft report has been made available to the public and City Council for review and comments. Comments received from the September 8, 2015, City Council meeting related to areas to consider for future investment with the limited CDBG funding, which benefit low-mod income people, areas or create low-income jobs. Comments and responses are at the end of this report.

The Consolidated Annual Performance Evaluation Report (CAPER) has been prepared by the Community Development Department in compliance with the U.S. Department of Housing and Urban Development (HUD) requirements. The CAPER is a federally mandated document that evaluates the City's overall progress and performance in meeting the priority activities identified in the City's Consolidated Plan which covers a five year period. The document is a tool used by HUD and the City to evaluate accomplishments and actions taken during the previous program year. This CAPER assesses the City of Visalia's fifth year of progress for the Consolidated Plan year 2010-2015 in completing activities identified in the 2014-15 Action Plan Year for the period

COUNCIL ACTION: Approved as Recommended

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beginning July 1, 2014 and ending June 30, 2015, as well as any activities that were continued from prior program years.

Background Discussion: The CAPER report for 2014-2015, reflects the goals, accomplishments and expenditures for the use of CDBG funds in the amount of \$1,118,006, and HOME funds in the amount of \$1,691,091, for the period of July 1, 2014, through June 30, 2015. As a result, the City focused upon priority projects and programs, which provided decent affordable housing, a suitable living environment through neighborhood preservation, public and park improvements and economic opportunities through the Section 108 loan repayment and homeless assistance. Highlighted accomplishments include the following:

- **Affordable Housing:**
 - First Time Homebuyer participants (2), finalized during this program year
 - Three (3) homes acquired, rehabilitated and resold with HOME dollars through the City's Foreclosure Acquisition Program (FAPII)
 - Four (4) single family dwellings acquired, under rehabilitation, preparing for resell through Self Help Enterprise (SHE)- Community Housing Development Organization CHDO Acquisition/Rehab/Resale Projects
 - One (1) acquisition of a five-unit multi-family property (rehab underway) through the SHE-CHDO Acquisition/Rehab/Rental of a multi-family project
- **Neighborhood Preservation:**
 - 381 code enforcement cases opened in CDBG targeted area, with 304 Code Enforcement cases closed/resolved
 - The City participated in the Tulare County Housing Resource Fair in July 2014 which provided Fair Housing, Energy, Down Payment, and other Housing program information in both English and Spanish
- **Public and Park Improvements:**
 - Recreation Park- Pickle Ball/Youth Tennis Courts and ADA walkway project was completed
 - ADA compliance pedestrian projects (Design)- CDBG
 - Oval Transportation project design is completed with construction underway
- **Economic Opportunities:**
 - Section 108 loan repayment for West Acequia Parking Structure.
- **Homeless Assistance:**
 - Support to the Continuum of Care for efforts such as the "Point in Time Survey" that assisted 357 people and 287 people assisted during the Project Homeless Connect event
 - Provided matching CDBG funds for 11 vouchers to Family Services
 - The City continues to meet with the Continuum of Care, sharing best practices among non-profit housing and service providers, implementing the new Vulnerability Index Assessment Tool
 - The City continues to participate in the Homeless Connect quarterly meetings, working on three goals related to discharge from the hospital, opportunities for adding housing units through partnerships, improving services, updating

information through 2-1-1 United way, including working on a new App for updated information.

• **Administration:**

- o Continued update of HOME Program policies and procedures
- o Finalize 5 year Consolidated Plan and Complete Analysis of Impediments to coincide with the 2015-19 Consolidated Plan
- o Monitoring and Program/Project administration
- o Fair Housing Administration-CDBG

Expenditures for the period of July 1, 2014, through June 30, 2015, is included as Attachment "B" and provides information related to the specific project, by name, funding source, expenditures and unit goals. Minor adjustments may be made in finalizing the year- end expenditures. Additional information related to existing project commitments underway; with their respective carry-forward (remainder) balance is provided as Attachment "C". The full CAPER report provides greater details related to project and program accomplishments, provided herein as Attachment "E".

Summary of Recent Council and Community Meetings:

The public comment period began August 28, 2015 and ended September 11, 2015. Staff attended three community meetings advising members of the opportunities to comment on the draft report, including public hearing opportunity. The committees were Disability Advocacy Committee (DAC) on August 10, 2015, North Visalia Neighborhood Advisory Committee (NVNAC) on August 13, 2015 and the Citizens Advisory Committee (CAC) on September 2, 2015. The draft report was presented to City Council on September 8, 2015.

Comments included a community member, Vincent Salinas, a member of the North Visalia Neighborhood Advisory Committee (NVNAC), who indicated that the committee conducted a survey of the area between Santa Fe/Murray/Mooney Boulevard/Houston and will be presenting recommendations for future property acquisition to staff. City Council Member Greg Collins, noted the area between Court /Locust/Noble and Tulare, as being blighted, such as boarded up homes and suggesting the area be considered for future CDBG investment opportunities to acquire, rehabilitate, for uses such as ownership or office conversion.

No other comments related to the draft report have been received. However, if comments are submitted or received during the public hearing, they will be included in the final report to HUD and reflected within the final document, which is included on the City's website for public review.

Based upon the recent high priorities identified in the 5 year Plan, through the public outreach process with Visalia residents, community and council meetings, directing CDBG funds, to a designated area was not identified as a high priority, rather, the high priorities identified were citywide, in order to benefit all eligible areas and recipients. Directing resources to specific designated areas only, known as Neighborhood Revitalization Areas, is beyond local approval and requires a process and submission to HUD for approval. For example, additional community consultation is required; an assessment, which includes meeting neighborhood and

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demographic criteria, such as high percentage of LMI (i.e. 70%) households. Also, assessment of economic conditions; assessing opportunities for economic development improvement, as well as identifying problems the community would be likely to face by implementing programs in the neighborhood. It also requires identifying actions that would be undertaken to increase economic opportunities, to create meaningful jobs for unemployed LMI residents of the area; identifying the performance measures, and lastly, future funding.

Both areas identified by Council and the NVNAC community member are located within the Community Development Block Grant (CDBG) area, which meets the low/mod national objective. Current use of CDBG funds within these areas have been directed toward Code Enforcement efforts, ADA compliance along Houston Avenue, Oval Park and Transportation improvements.

Home funds have benefitted these areas as well, through the acquisition and rehabilitation of both single and multi-family properties through Self Help Enterprises, Habitat for Humanity and the city's programs. Self Help Enterprises, Inc. (SHE) our designated Community Housing Development Organization (CHDO) will be breaking ground before year-end on the 36-multifamily unit development, located at Highland Avenue, west of State Highway 64, between Riggins and Ferguson Streets. This project is adjacent to the area identified by the NVNAC community member. As HOME funding is available, the City can continue to work with SHE to rehabilitate homes in the City including these areas of interest brought up during the public comment period.

Projects and programs which have been completed since 2009 are reflected on the attached map (Attachment "D"). These projects and programs include affordable housing opportunities with HOME, CDBG and Redevelopment funding (prior to the dissolution of the Redevelopment Agency). This included the City's First Time Homebuyer, Foreclosure Acquisition Program, Neighborhood Stabilization Program; Habitat for Humanity, Self Help Enterprises and Community Services Employment Training partnership to acquire and rehabilitate single-family homes and a five -unit multi-family property. New construction of multi-family properties included 8 units on Kaweah, 20 units on Paradise and Court Streets, 42 units of senior housing on Tulare Avenue, and soon to be constructed 36-units by SHE near Ferguson and Dinuba Boulevard. With the use of CDBG funding since 2009, projects included park improvements, such as Recreation park skate park fencing, pickle ball, basketball, irrigation, and ADA compliant walkway; Jefferson park lighting, basketball, and ADA walkway improvements, Village Park improvements, Shade covers within eligible parks and ADA compliant drinking fountains in various parks, Senior Center security fencing, and lighting improvements near the Washington School and Oval area.

Fiscal Impact: There is no fiscal impact with this action. This report is the review of expenditures and obligations incurred for CDBG, HOME funding for fiscal year 2014-15.

Prior Council Action: Annually, City Council reviews the draft and final CAPER.

Committee/Commission Review and Action:

Presented public notice information and unit goals accomplished table to the Disability Advocacy Committee (DAC) on August 10, 2015, North Visalia Neighborhood Advisory Committee (NVNAC) on August 13, 2015 and the Citizens Advisory Committee (CAC) on September 2, 2015. The draft report was presented to City Council on September 8, 2015

Alternatives: Not approve submission of the CAPER and risk future funding

Attachments: Attachment "A", Resolution No. 2015-XX

Attachment "B", 2014-15 CDBG & HOME Expenditure Table

Attachment "C", Carry forward information

Attachment "D" Map of Projects & Programs Completed/underway since 2009

Attachment "E", Final 2014-15 CAPER Report

Recommended Motion (and Alternative Motions if expected):

Conduct a Public Hearing and adopt the Final 2014-15 Program Year, Consolidated Annual Performance and Evaluation Report (CAPER). Resolution No. 2015-XX required.

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review: NEPA completed prior to utilizing federal funding.

Item 13. - Page 6

RESOLUTION NO. 2015-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA
APPROVING THE 2014-2015 PROGRAM YEAR
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUTION REPORT**

WHEREAS, the City of Visalia operated the Community Development Block Grant Program (CDBG), and the Home Investment Partnerships Grant Program (HOME) for the 2014-15 Program Year; and

WHEREAS, the City is required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD) for the activities and expenditures for the 2014-15 Program Year; and

WHEREAS, the City must also certify that it is complying with HUD requirements for the use of CDBG and HOME funds; and

WHEREAS, the City spent approximately \$2,473,935 dollars in CDBG and HOME funds, not including administration, during the 2014-15 Program Year; 100% of the funds were used to assist households with incomes at or below 80% of median income; and

WHEREAS, the City Manager is the certifying official for all HUD reports and transactions.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Visalia that it approves the attached 2014-15 Program Year Consolidated Annual Performance and Evaluation Report, and authorizes the City Manager to submit the same to HUD on behalf of the City of Visalia.

City of Visalia



City Clerk's Office

220 N. Santa Fe, Visalia, CA 93292

Tel: (559) 713-4512 Fax: (559) 713-4800

September 21, 2015

I, Michelle Nicholson, Chief Deputy City Clerk of the City of Visalia, do hereby certify that the attached is a true and accurate copy of:

RESOLUTION 2015-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA
APPROVING THE 2014-2015 PROGRAM YEAR
CONSOLIDATED ANNUAL PERFORMANCE
AND EVALUATION REPORT

Passed and adopted at a regular Visalia City Council meeting on September 21, 2015. The original is on file with the City of Visalia City Clerk's office.

Michelle Nicholson


Chief Deputy City Clerk

RESOLUTION 2015-38

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA
APPROVING THE 2014-2015 PROGRAM YEAR
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT**

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WHEREAS, the City Manager is the certifying official for all HUD reports and transactions.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Visalia that it approves the attached 2014-15 Program Year Consolidated Annual Performance and Evaluation Report, and authorizes the City Manager to submit the same to HUD on behalf of the City of Visalia.

PASSED AND ADOPTED: September 21, 2015 MICHAEL OLMOS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF TULARE) ss.
CITY OF VISALIA)

I, Michael Olmos, City Clerk of the City of Visalia, certify the foregoing is the full and true Resolution 2015-38 passed and adopted by the Council of the City of Visalia at a regular meeting held on September 21, 2015.

Dated: September 22, 2015

MICHAEL OLMOS, CITY CLERK


By Michelle Nicholson, Chief Deputy City Clerk

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Priorities identified in the 2010 Consolidated Plan continued. The City takes a proactive approach and continually evaluates programs, projects and activities to ensure they are meeting targeted goals as well as keeping in line with current levels of funding. As a result of our experience, difficult and strategic recommendations are made to City Council. For example, when funding is not moving quickly, an alternate priority need project or program is recommended. Council gives the City Manager the authority to redirect funds based upon certain criteria or timelines. As with CDBG, the timely expenditure ratios are monitored and HOME commitment and expenditure deadlines are monitored.

Staff also directs funding toward core programs established during the previous year and identified within the Five-Year ConPlan.

The City of Visalia continues to use CDBG funds toward affordable housing (Voucher Program), a suitable living environment (Code Enforcement), public facilities and improvements (Oval project and ADA project design work) and Economic Development (repayment of Section 108 loan) and public services. The reallocation of funding occurs throughout the year for both CDBG and HOME, which is included herein as "Approved Action Plan Amendments 2014-15".

Staff reviews and meets with project managers on a regular basis. The City's Citizens Participation Plan allows minor and technical amendments to be reviewed and authorized by the City Manager. All substantial amendments, resulting in a 75% reallocation of funding, were taken to City Council through a public hearing as well community meetings for input. The following actions have been taken in relation to minor, technical and substantial amendments during the 2014/15 program year as follows:

For an overview of Amendments during the program year 2014-15 see CR-15 Resources and Investments" page attachment referenced "Approved Action Plan Amendments 2014-15".

Objectives have not changed, however, as a result of the needs identified through quarterly meetings with non-profit housing and service providers, including the next year 2015 Consolidated Plan, HOME funding was approved to assist in meeting the needs of Visalia's homeless population. A pilot program, known as Tenant Based Rental Assistance (TBRA) has draft policies under review. The program will be administered by an experienced provider, either through an RFP process or sole sourcing.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

No BEDI grants

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Staff conducted desk- review and on-site monitoring of Fairview Village Development in November 2014, with a result of no findings. 2 units were inspected. Areas monitored included Affirmative marketing, residential lease, financial and asset management, audits, property standards, inspection procedures, lead based paint, certification of tenant incomes, rents and utility allowances, regulatory agreement compliance and secondary review of construction documents, if needed. No other HOME Rental projects required monitoring this year.

Other monitoring that was conducted, related to Redevelopment Low Mod funded projects, and is not reported herein.

The City also closely monitors progress of ongoing projects with Self Help Enterprises, with coordinated efforts with Engineering, Planning and Building inspections, as well as financial expenditures. This includes regulations listed under 24 CFR 92, Subparts E and F.

During this year, staff participated in pre-bid meetings for projects utilizing CDBG funding. Specific projects included the Public Improvement projects: Recreation Park Youth Tennis, ADA walkway Design project, and ADA Ice House Design project. Additionally, staff meets with each selected contractor participating in the Foreclosure Acquisition Program II and Neighborhood Stabilization Program (NSP).

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The City provided a Fair Housing Hotline which directed callers to the appropriate sources for further assistance. The City contracted with Fair Housing Council of Central California (FHCCC) to conduct testing for the 2015 Analysis of Impediments. As a result, the City is working on the details of an additional contract with FHCCC to continue their efforts of testing, and providing fair housing education to the community.

The City publishes its affordable housing programs on its website. The City publishes the Fair Housing logo on all applications and information flyers, collect data related to applicants and monitor projects and programs administered or partnered with local non-profit agencies.

Additional outreach efforts include working with local lenders to promote affordable housing programs. The City requires its partners to provide affirmative marketing plans as part of its process in providing

funding.

Additionally, the City has contracted with Community Services Employment Training, Inc and Self Help Enterprise to provide housing counseling services and promote the City's affordable housing programs. And, the City has a marketing plan where the City would work with Tulare County Housing Authority for specific project data.

The City also partners with non-profit developers and requires that a marketing plan be submitted with proposals to affirm marketing efforts.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Approved by City Council was the use of HOME Investment Partnership Program Income funding toward the Foreclosure Acquisition Program and a new rental development project. A total of \$587,932.61, was received in HOME PI. The funds were utilized through the Foreclosure Acquisition Program toward the five (5) homes acquired, and rehabilitated. Additional PI was approved by Council to be directed toward the new construction project, for the construction of a 36- unit multi-family rental development. These funds were directed toward beneficiaries (owner occupants) who purchase a home that is rehabilitated. The owner occupants are at or below 80% of the area median income. Results will be reflected in next year's CAPER.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The HOME program objectives continue with promoting, maintaining and providing affordable housing through the Foreclosure Acquisition Program II (FAP II) and working with non-profit agencies, such as Self Help Enterprise on the development of a 36 unit affordable multi family project.

Specifically, the programs administered were:

- HOME funded Foreclosure Acquisition Program II (FAP II): a total of five homes were acquired and rehabilitated over the last year, with two on the market for resale, which will be reflected in the next year CAPER. The three of the five homes completed during the program year were sold to households at or below 80% of the area median income.
- CDBG-Neighborhood Stabilization Program (NSP): During this reporting period, the remaining two (2) homes, were rehabilitated and resold during the reporting period to households at or below 50% ami.
- CDBG-NSP- Habitat for Humanity: Habitat was success with purchasing six (6) homes last year. Additional funding has been directed toward Habitat to continue their efforts. Habitat will resell to households at or below 50% AMI. Acquisition of a single family home is currently underway.

- Visalia Village-Highland Gardens: The City is partnering with its Community Housing Development Organization (CHDO) Self Help Enterprise on the development of a 36 multi-unit family development. Tax Credits (LIHTC) were awarded to Self Help and the new project will be moving forward, with progress reported in the 2015-16 CAPER next year.
- HOME First Time Homebuyer Program: The City worked with Community Service Employment Training, Inc. (CSET) for the administration of the down payment assistance program. Two (2) loans were completed early in the program year.

Housing Counseling is required for all housing participants. Such services are provided by two HUD-certified housing counseling agencies: Community Service Employment Training, Inc. (CSET) and Self-Help Enterprises, Inc. (SHE). HOME funded project participants attend housing counseling through CSET. All other funding participants attend housing counseling through SHE.

Visalia Continuum of Care Point In Time Survey Report – attachment



2015 Point-in-Time Count of Homeless Persons

**Visalia
May 2015**

CAPER

Introduction

For the 11th consecutive year, the Kings/Tulare Homeless Alliance (Alliance) has conducted a Point in Time survey (PIT) of the number of people experiencing homelessness in the bi-county region. Information gathered through the PIT survey is used by the Alliance to better understand the issues associated with homelessness, including causes of homelessness, service needs of the homeless, the region's unmet housing needs, and trends over time of homelessness in Kings and Tulare Counties.

This year's PIT count occurred on January 28, 2015. This one-day PIT survey provides a snapshot of the adults, children in households and unaccompanied youth living in the City of Visalia, who meet HUD's definition of homeless. It is important to note that this snapshot may be influenced by numerous variables such as weather, number of volunteers canvassing and the ability to locate and engage with people experiencing homelessness.

This study aims to gain an understanding of the number and trends of adults, children in households and unaccompanied youth living in Kings and Tulare Counties who meet HUD's definition of homeless. The PIT utilizes a quantitative research methodology. Data are collected at both the individual and household level by utilizing two methods: the questionnaire and the HMIS (Homeless Management Information System) Database. For a complete explanation of the Data Collection Methodology, please refer to the full Point in Time report.

Data for the 2015 report were collected in the following three categories, as required by HUD:

1. Households without Children.

Households without children consist of only adults age 18 or over. In this report, we also refer to households without children as "single adults" or "individuals." The vast majority of households without children are single persons, although this category may include couples without minor children or a parent and an

adult child over the age of 18. These households are counted as single adults for purposes of the Point-in-Time count.

2. Households with Adults and Children. Households with adults and children contain at least one adult age 18 or over and at least one child under age 18. In this report, we also refer to households with adults and children as "homeless families."

3. Households with Only Children.

Households with only children contain no adults age 18 or over, only persons under age 18, including teenage parents under 18 with at least one child, or other households with only persons under age 18. In this report, we also refer to households with only children as "unaccompanied youth (<18)."

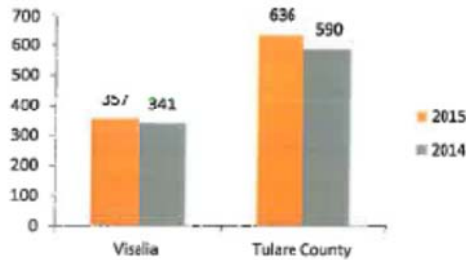
In order to augment the effectiveness of the Point in Time count, a Project Homeless Connect (PHC) event is held each year on the last Thursday in January. During the Visalia PHC event, 169 people who met HUD's definition of homelessness were served. Data from these attendees were included as a part of the Point in Time count. Refer to the 2015 Project Homeless Connect report for the complete analysis of the event.

Visalia Summary

The following is a summary of key findings from the 2015 PIT count for Visalia:

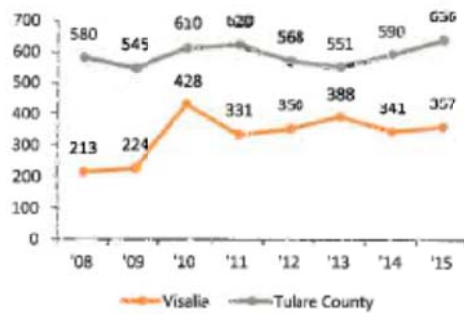
1. The 2015 PIT count resulted in a total count of 357 people experiencing homelessness in Visalia. This number represents 56% of the people experiencing homelessness within Tulare County.

COMPARISON OF HOMELESS POPULATION 2015-2014



- There was a 5% increase in the total number of people experiencing homelessness in the City of Visalia (357 in 2015 vs. 341 in 2014). Tulare County as a whole experienced an 8% increase over the prior year (636 in 2015 vs. 590 in 2014).

HOMELESSNESS TREND 2008-2015, VISALIA VS. TULARE CO.



- Within Tulare County, the largest proportion of homeless persons spent the night of January 28, 2015 in Visalia (56%), followed by Tulare (21%) and Porterville (19%).

COUNT OF HOMELESS PERSONS BY CITY

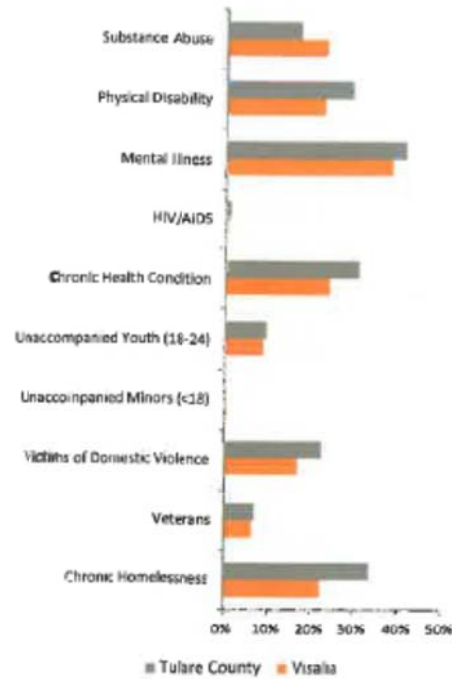
City	Count	Percentage of County
Dinuba	13	2.04%
Farmersville	2	0.31%
Goshen	4	0.63%
Lindsay	1	0.16%

Porterville	123	19.34%
Strathmore	1	0.16%
Tulare	135	21.23%
Visalia	357	56.13%
Total	636	100%

- The number of people experiencing chronic homelessness has decreased by 28% (79 in 2015 vs. 109 in 2014) while Tulare County increased 22% (210 in 2015 vs. 172 in 2014) from the 2014 count.

The chart below provides a sub-population comparison of the City of Visalia versus Tulare County. For definitions on the sub-populations, please refer to the full version of the Point in Time report.

SUBPOPULATIONS, VISALIA VS. TULARE CO.



5. For the first time, the Alliance conducted a targeted count of youth which included unaccompanied minors and transition age youth (18-24). This count yielded 36 youth, including one unaccompanied minor, who fell within HUD's definition of homelessness.
6. Unemployment continues to be the highest cited reason for the primary reason of homelessness, with 24% of the respondents indicating such. Respondents also cited other (15%), mental health condition (12%), and medical condition (10%) as primary reasons for their current episode of homelessness.
7. In Visalia, the number of people living in unsheltered situations (28%) is substantially less than Tulare County as a whole (44%) and is slightly less than the national average of 31%.

Sixty one percent of people living in unsheltered situations in Visalia have been homeless for a year or longer, compared to 50% countywide. The number of unsheltered people who are homeless for the first time in Visalia is 68%, while only 50% in the County report the same.

Additionally, the number of unsheltered people with a disabling condition is higher in Visalia than Tulare County as a whole (85% vs. 77%).

COUNTS OF SHELTERED AND UNSHELTERED HOMELESS PERSONS

	Sheltered		Unsheltered	
	Count	Percentage	Count	Percentage
Adults	235	66%	99	28%
Children	21	6%	1	0%
Unaccompanied Youth	1	0%	0	0%
Unknown	0	0%	0	0%
Total	257	72%	100	28%

8. While the City of Visalia currently has 372 beds available for individuals and families experiencing homelessness, it is important to note that not all beds serve all populations. For example, several programs focus on specific sub-populations such as youth ages 18-24, victims of domestic violence or those with a serious mental illness.

CURRENT HOUSING INVENTORY, VISALIA¹

Housing Type	Single Beds	Family Beds	Total
Emergency Shelter	81	27	108
Transitional	178	31	209
Permanent	31	24	55
Total Beds	290	82	372

The following HUD methodology was used to calculate unmet need within the City of Visalia:

Unmet need for Emergency Shelter (ES) = (The number of unsheltered homeless persons who need ES + the number of persons currently in ES who will only need ES) – (Total number of ES beds + ES beds under development).

Unmet need for Transitional Housing (TH) = (The number of unsheltered homeless persons who need TH + the number of persons in ES who need TH + the number of persons in TH who will only need TH) – (Total number of TH beds + TH beds under development).

Unmet need for Permanent Supportive Housing (PSH) = (The number of unsheltered homeless persons who need PSH + the number of persons in ES who need PSH + the number of persons in TH who need PSH) – (Total number of vacant PSH beds + PSH beds under development).

¹ Housing inventory only includes programs with beds that are located in Visalia and does not include county-wide programs that may serve Visalia residents.

Refer to the Table below for the estimated type and number of beds needed to serve Visalia residents experiencing homelessness.

HOUSING INVENTORY, VISALIA²

Housing Type	Single Beds	Family Beds	Total
Emergency Shelter	0	0	0
Transitional	0	0	0
Permanent	128	0	128
Total Beds	128	0	128

Conclusion

Despite a national downward trend in the number of homeless persons, the bi-county region has experienced a rise since the lowest point in 2013. The rise can be attributed to the lack of funding directed to smaller CoCs, such as Kings/Tulare, by both HUD and HCD. Without additional funding resources, the number of people experiencing homelessness in the community will continue to rise.

Even with homelessness on the rise in the bi-county region, the City of Visalia has made tremendous strides in staving off a large increase in people experiencing homelessness. Several key accomplishments within the City of Visalia include:

- o An 11% reduction in the number of people living in unsheltered situations (100 in 2015 vs. 112 in 2014).
- o The number of people homeless for a year or more has reduced from 38% in 2014 to 28% in 2015.

- o The number of people who met the definition of chronically homeless reduced from 32% in 2014 to 22% in 2015.

These successes can be directly attributed to the strong support and collaboration in addressing homelessness by City officials.

The 2015 report highlights the fact that the greatest barrier to ending homelessness is the lack of Permanent Supportive Housing (PSH) opportunities for the chronic homeless population. As such, the Alliance will be focusing all new HUD funding on PSH and Rapid Re-Housing projects.

² Housing inventory only includes programs with beds that are located in Visalia and does not include county-wide programs that may serve Visalia residents.

**PIT Survey
2015 Visalia: Sheltered & Unsheltered**

Visalia: Sheltered & Unsheltered	Adults	334	94%
	Children	23	5%
	Unknown	0	0%
	Total	357	100%

Household Composition		# HH	# People
		With Children	15
Without Children		306	317
Only Children		1	1
Unknown		0	0
Total		322	358

Unaccompanied Youth (up to age 24)		# HH	# People
		Unaccompanied Children (<18)	1
Unaccompanied Young Adults (18-24)		31	35
Total		32	36

Homeless One Year or More		%		
		Yes	100	28%
		No	256	72%
Unknown	1	0%		
Total		357	100%	

First Time Homeless ^A		%		
		Yes	94	26%
		No	52	15%
Unknown	211	59%		
Total		357	100%	

# Times Homeless Past 3 Years ^A		%		
		Less Than 4	126	35%
		At Least 4	23	6%
Unknown	208	58%		
Total		357	100%	

Chronically Homeless		%		
		Individual	79	22%
		Family	1	0%
No	277	78%		
Unknown	0	0%		
Total		357	100%	

Gender		%		
		Female	104	29%
		Male	253	71%
		Transgender: male to female	0	0%
		Transgender: female to male	0	0%
Unknown	0	0%		
Total		357	100%	

Age Group		%		
		≤17	23	6%
		18-24	36	10%
		25-34	88	25%
		35-44	72	20%
		45-54	92	26%
		55-64	40	11%
		65-69	3	1%
		70+	1	0%
		Unknown	2	1%
Total		357	100%	

Ethnicity		%		
		Hispanic/Latino	140	39%
		Non-Hispanic/Latino	214	60%
		Unknown	3	1%
Total		357	100%	

Race		%		
		American Indian/Alaskan Native	18	5%
		Asian	1	0%
		Black/African American	24	7%
		Native Hawaiian/Other Pacific	2	1%
		White	294	82%
		Multiple Races	9	3%
		Unknown	9	3%
Total		357	100%	

Place Slept Last Night		%		
		Place not meant for human	100	28%
		Emergency Shelter	102	29%
		Transitional Housing	155	43%
Total		357	100%	

Veteran		%		
		Yes	21	6%
		No	302	90%
Unknown	11	3%		
Total		334	100%	

Domestic Violence Victim		%		
		Yes	56	17%
		No	308	87%
Unknown	170	51%		
Total		334	100%	

Disabilities*		%		
		Physical	50	23%
		Chronic Health Condition	53	24%
		Substance Abuse	51	23%
		Mental Illness	85	38%
		HIV/AIDS	1	0%
		Total Disabled	136	43%
# of Responses	221			

Jail/Prison		%		
		Yes	103	31%
		No	43	13%
Unknown	188	56%		
Total		334	100%	

Highest Level of Education		%		
		Grade School	13	4%
		9th - 11th grade	33	10%
		12th Grade (Diploma)	55	16%
		Some college	31	9%
		Associate's Degree	12	4%
		Bachelor's Degree	2	1%
		Post-secondary	1	0%
		Unknown	187	56%
		Total		334

Reason for Homelessness		%		
		Alcohol/other drug use	7	7%
		Medical Condition	11	10%
		Mental Health Condition	13	12%
		Eviction	4	4%
		Argument w/ family/friends	10	9%
		Domestic Violence	1	1%
		Hospital Discharged	0	0%
		Jail/Prison Discharge	2	2%
		Divorce/Separation	7	7%
		Foreclosure	1	1%
		No affordable housing	9	8%
		Substandard housing	0	0%
		Aged out of foster care	0	0%
		Lost benefits	0	0%
		Unemployment	26	24%
		Pets not Allowed	0	0%
Other	16	15%		
# of Responses**	107			

Benefits		%		
		No Financial Resources	0	0%
		Earned Income	3	3%
		Unemployment	1	1%
		Veteran's Benefits	0	0%
		Child Support	1	1%
		General Assistance	11	10%
		Food Stamps	83	78%
		TANF	4	4%
		SSI	12	11%
SSDI	5	5%		
SDI	5	5%		
Other	1	1%		
# of Responses**	107			

^A Data not collected for sheltered clients as these are new data elements effective Oct. 2014.
^{*} Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.
^{**} Programs that entered data in HMIS did not collect this supplemental information.

**PIT Survey
2015 Visalia: Sheltered**

Visalia: Sheltered	Adults	235	91%
	Children	22	9%
	Unknown	0	0%
	Total	257	100%

Household Composition		# HH	# People
		With Children	14
Without Children		219	219
Only Children		1	1
Unknown		0	0
Total		234	257

Unaccompanied Youth (up to age 24)		# HH	# People
		Unaccompanied Children (<18)	1
Unaccompanied Young Adults (18-24)		26	27
Total		27	28

Homeless One Year or More		# HH	# People
		Yes	39
No		217	84%
Unknown		1	0%
Total		257	100%

First Time Homeless*		# HH	# People
		Yes	26
No		23	9%
Unknown		208	81%
Total		257	100%

# Times Homeless Past 3 Years*		# HH	# People
		Less Than 4	42
At least 4		11	4%
Unknown		204	79%
Total		257	100%

Chronically Homeless		# HH	# People
		Individual	4
Family		1	0%
No		252	98%
Unknown		0	0%
Total		257	100%

Gender		# HH	# People
		Female	73
Male		186	72%
Transgender: male to female		0	0%
Transgender: female to male		0	0%
Unknown		0	0%
Total		257	100%

Age Group		# HH	# People
		<17	22
18-24		28	11%
25-34		76	30%
35-44		51	20%
45-54		52	20%
55-64		22	9%
65-69		3	1%
70+		1	0%
Unknown		2	1%
Total		257	100%

Ethnicity		# HH	# People
		Hispanic/Latino	108
Non-Hispanic/Latino		147	57%
Unknown		2	1%
Total		257	100%

Race		# HH	# People
		American Indian/ Alaskan Native	10
Asian		1	0%
Black/African American		19	7%
Native Hawaiian/ Other Pacific		1	0%
White		232	82%
Multiple Races		6	2%
Unknown		8	3%
Total		257	100%

Place Slept Last Night		# HH	# People
		Place not meant for human	0
Emergency Shelter		102	40%
Transitional Housing		155	60%
Total		257	100%

Veteran		# HH	# People
		Yes	10
No		219	83%
Unknown		6	3%
Total		235	100%

Domestic Violence Victim		# HH	# People
		Yes	24
No		47	20%
Unknown		164	70%
Total		235	100%

Disabilities*		# HH	# People
		Physical	11
Chronic Health Condition		13	9%
Substance Abuse		20	15%
Mental Illness		27	20%
HIV/AIDS		0	0%
Total Disabled		52	22%
# of Responses		137	

Jail/Prison		# HH	# People
		Yes	33
No		21	9%
Unknown		181	77%
Total		235	100%

Highest Level of Education		# HH	# People
		Grade School	5
9th - 11th grade		12	5%
12th Grade (Diploma)		22	9%
Some college		12	5%
Associate's Degree		3	1%
Bachelor's Degree		0	0%
Post-secondary		0	0%
Unknown		181	77%
Total		235	100%

Reason for Homelessness		# HH	# People
		Alcohol/other drug use	2
Medical Condition		2	1%
Mental Health Condition		1	0%
Eviction		1	0%
Argument w/ family/friends		3	1%
Domestic Violence		0	0%
Hospital Discharged		0	0%
Jail/Prison Discharge		1	0%
Divorce/Separation		0	0%
Foreclosure		0	0%
No affordable housing		0	0%
Substandard housing		0	0%
Aged out of foster care		0	0%
Lost benefits		0	0%
Unemployment		1	0%
Pets not Allowed		0	0%
Other		3	1%
# of Responses**		14	

Benefits		# HH	# People
		No Financial Resources	0
Earned Income		3	1%
Unemployment		1	0%
Veteran's Benefits		0	0%
Child Support		1	0%
General Assistance		3	1%
Food Stamps		25	10%
TANF		3	1%
SSI		2	1%
SSDI		3	1%
SDI		3	1%
Other		1	0%
# of Responses**		35	

^ Data not collected for sheltered clients as these are new data elements effective Oct. 2014.
 *Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.
 **Programs that entered data in HMIS did not collect this supplemental information.

**PIT Survey
2015 Visalia: Unsheltered**

Visalia Unsheltered	Adults	99	99%
	Children	1	1%
	Unknown	0	0%
	Total	100	100%

Household Composition		# HH	# People
		With Children	1
Without Children		87	98
Only Children		0	0
Unknown		0	0
Total		88	101

Unaccompanied Youth (up to age 24)		# HH	# People
		Unaccompanied Children (<18)	0
Unaccompanied Young Adults (18-24)		5	8
Total		5	8

Homeless One Year or More		# HH	# People
		Yes	61
No		39	39%
Unknown		0	0%
Total		100	100%

First Time Homeless*		# HH	# People
		Yes	68
No		29	29%
Unknown		3	3%
Total		100	100%

# Times Homeless Past 3 Years*		# HH	# People
		Less Than 4	84
At Least 4		12	12%
Unknown		4	4%
Total		100	100%

Chronically Homeless		# HH	# People
		Individual	75
Family		0	0%
No		25	25%
Unknown		0	0%
Total		100	100%

Gender		# HH	# People
		Female	33
Male		67	67%
Transgender: male to female		0	0%
Transgender: female to male		0	0%
Unknown		0	0%
Total		100	100%

Age Group		# HH	# People
		<17	1
18-24		8	8%
25-34		12	12%
35-44		21	21%
45-54		40	40%
55-64		18	18%
65-69		0	0%
70+		0	0%
Unknown		0	0%
Total		100	100%

Ethnicity		# HH	# People
		Hispanic/Latino	32
Non-Hispanic/Latino		67	67%
Unknown		1	1%
Total		100	100%

Race		# HH	# People
		American Indian/ Alaskan Native	8
Asian		0	0%
Black/African American		5	5%
Native Hawaiian/ Other Pacific		1	1%
White		82	82%
Multiple Races		3	3%
Unknown		1	1%
Total		100	100%

Place Slept Last Night		# HH	# People
		Place not meant for human	100
Emergency Shelter		0	0%
Transitional Housing		0	0%
Total		100	100%

Veteran		# HH	# People
		Yes	11
No		88	88%
Unknown		5	5%
Total		99	100%

Domestic Violence Victim		# HH	# People
		Yes	32
No		61	62%
Unknown		6	6%
Total		99	100%

Disabilities*		# HH	# People
		Physical	39
Chronic Health Condition		40	48%
Substance Abuse		31	37%
Mental Illness		58	69%
HIV/AIDS		1	1%
Total Disabled		84	85%
# of Responses		84	

Jail/Prison		# HH	# People
		Yes	70
No		22	22%
Unknown		7	7%
Total		99	100%

Highest level of Education		# HH	# People
		Grade School	8
9th - 11th grade		21	21%
12th Grade (Diploma)		33	33%
Some college		19	19%
Associate's Degree		9	9%
Bachelor's Degree		2	2%
Post-secondary		1	1%
Unknown		6	6%
Total		99	100%

Reason for Homelessness		# HH	# People
		Alcohol/other drug use	5
Medical Condition		9	10%
Mental Health Condition		12	13%
Eviction		3	3%
Argument w/ family/friends		7	8%
Domestic Violence		1	1%
Hospital Discharged		0	0%
Jail/Prison Discharge		1	1%
Divorce/Separation		7	8%
Foreclosure		1	1%
No affordable housing		9	10%
Substandard housing		0	0%
Aged out of foster care		0	0%
Lost benefits		0	0%
Unemployment		25	27%
Pets not Allowed		0	0%
Other		13	14%
# of Responses**		93	

Benefits		# HH	# People
		No Financial Resources	0
Earned Income		0	0%
Unemployment		0	0%
Veteran's Benefits		0	0%
Child Support		0	0%
General Assistance		8	11%
Food Stamps		58	81%
TANF		1	1%
SSI		10	14%
SSDI		2	3%
SDI		2	3%
Other		0	0%
# of Responses**		72	

* Data not collected for sheltered clients as these are new data elements effective Oct. 2014.

*Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.

**Programs that entered data in HMIS did not collect this supplemental information.

CR-60 - ESG 91.520(g) (ESG Recipients only)- Not Applicable to Visalia- NOT AN ESG RECIPIENT

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	VISALIA
Organizational DUNS Number	030999866
EIN/TIN Number	946000449
Identify the Field Office	SAN FRANCISCO
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

ESG Contact Name

Prefix
First Name
Middle Name
Last Name
Suffix
Title

ESG Contact Address

Street Address 1
Street Address 2
City
State
ZIP Code -
Phone Number
Extension
Fax Number
Email Address

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

CAPER

Program Year Start Date 07/01/2014
Program Year End Date 06/30/2015

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name
City
State
Zip Code
DUNS Number
Is subrecipient a victim services provider
Subrecipient Organization Type
ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted Not Applicable to Visalia- NOT AN ESG RECIPIENT

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 7 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 20 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 21 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 22– Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 23 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 24 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 25 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

Table 8 – Special Population Served

**CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes Not Applicable to
Visalia- NOT AN ESG RECIPIENT**

10. Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	
Total Number of bed - nighths provided	
Capacity Utilization	

Table 9 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

CR-75 – Expenditure- Not Applicable Not Applicable to Visalia- NOT AN ESG RECIPIENT

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
Subtotal Homelessness Prevention			

Table 10 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
Subtotal Rapid Re-Housing			

Table 11 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
Subtotal			

Table 30 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Street Outreach			
HMIS			
Administration			

Table 31 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2012	2013	2014

Table 32 - Total ESG Funds Expended

11f. Match Source

	2012	2013	2014
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 33 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2012	2013	2014
	N/A	N/A	N/A

Table 34 - Total Amount of Funds Expended on ESG Activities