

ENCROACHMENT PERMIT APPLICATION

ENGINEERING CITY OF VISALIA

315 East Acequia Avenue
Visalia, CA 93291
(559) 713-4444



PERMIT NO.

FOR CITY USE -FEES

	AMOUNT	RECEIPT NO.
Application		
Inspection		
Field Work		

- Standard Permit
 Permit Extension
 Utility Annual Permit Work

Permission is requested to encroach on the City street or alley right of way as follows: (Complete all items: NA if not applicable.)

APPLICATION IS NOT COMPLETE UNTIL ALL REQUIRED ATTACHMENTS ARE INCLUDED

1. Project Location (address or street name):		2. Assessors Parcel Number (APN):		3. Today's Date:	
4. Cross Street (distance and direction from site):			5. Portion of Right of Way (shoulder, sidewalk, roadway, etc.):		
6. Work to be Performed By: <input type="checkbox"/> Own Forces <input type="checkbox"/> Other: Contractor Name _____ Phone No. _____			7. Foreman: Name: _____ Contact 24-Hr Phone: _____		
8. Est. Starting Date:		9. Est. Completion Date:		10. Duration of Work Days:	
				11. Proposed Work Hours: _____ AM _____ PM	
<input type="checkbox"/> Excavation	12. Max. Depth (ft)	13. Average Depth (ft)	14. Average Width (ft)	15. Length (ft)	16. Surface Type (AC, dirt, etc.)
<input type="checkbox"/> Boring					
PIPES	17. Type	18. Diameter	19. Voltage/PSIG	20. Product	
21. CHECK THE APPROPRIATE CATEGORIES BELOW WHICH DESCRIBE THE PROJECT:					
<input type="checkbox"/> New Construction		<input type="checkbox"/> Street Light(s)		<input type="checkbox"/> Fire Hydrant(s)	
<input type="checkbox"/> Maintenance or Repair		<input type="checkbox"/> Sewer main, lateral		<input type="checkbox"/> Tree trimming	
<input type="checkbox"/> Curb/gutter, driveway approach, sidewalk, curb returns		<input type="checkbox"/> Storm drain, lateral, inlet		<input type="checkbox"/> Flags, signs, banners, decorations	
<input type="checkbox"/> Street Surfacing		<input type="checkbox"/> Water main, service, BFP		<input type="checkbox"/> Public utility mod, ext, hookup	
				<input type="checkbox"/> Other _____	
22. FULLY DESCRIBE WORK WITHIN CITY R/W: Attach complete plans, specs, calcs, maps, traffic control plan, etc., if applicable. Traffic control plans shall be in accordance with the current edition of the California Department of Transportation "Manual of Uniform Traffic Control Devices." A vicinity map is required with all applications.					
23. IS THE COUNTY / STATE OR OTHER AGENCY INVOLVED? (Permits, Approval, etc.):					
				Yes or No circle List: _____	
24. RELATED BUILDING PERMIT NO.: _____					
25. The Contractor is required to have a valid City of Visalia Business License, current copies of Certificate of General & Auto Liability Insurance and Worker's Compensation on file with the City of Visalia Engineering Division prior to issuance of permits.					
BUSINESS LIC. EXP.: _____		W.C. INS. EXP.: _____		AUTO INS. EXP.: _____	
				GEN. LIABILITY EXP.: _____	
APPLICANT HAS READ THE CITY OF VISALIA ENCROACHMENT PERMIT POLICY MANUAL AND AGREES TO ALL THE RULES AND CONDITIONS.					
Initials _____					
The undersigned understands and herein agrees that the work will be done in accordance with the City of Visalia Encroachment Permit Policy Manual, Rules and Regulations, and subject to inspection and approval.					
Contractor or Applicant (circle one or both):		Company:		Phone:	
Address		City		State	Zip
Authorized Signature:		Contractor License No.		Email Address:	
Print Name:		Title:		Date:	