



CITY OF VISALIA

Engineering Division
 315 E. Acequia Ave., Visalia CA. 93291
 Tel: (559) 713-4414
 Fax: (559) 713-4833

LIST OF AUTHORIZED SUBCONTRACTORS

Date:	
Encroachment Permit No:	
Company/CIP WO No:	

Project Name:	
General Contractor or Utility Company:	
Address:	
Project Manager or Foreman:	
Office Phone & 24-Hr Cell:	
Email:	

List all contractors (with emergency contact information) authorized to perform work under your encroachment permit for the Project. **NO party other than the named Permittee or the selected Contractor of the Permittee is authorized to work under this permit.**

The Permittee shall maintain, and shall require all contractors to maintain, insurance as required within the city of Visalia Encroachment Permit Policy Manual. **(General Liability of \$1.0 million, Automobile Insurance of \$1.0 million, Workers' Compensation of \$1.0 million)**

It is the Permittee's responsibility to make sure the listed contractors have the proper Contractor's License(s) for the scope of work as applicable.

All Contractors and Subcontractors must obtain a Business Tax Certificate to operate a business in the City of Visalia. **Submit copies of the Business Tax License. Business Tax Certificates can be obtained at City Hall East located at 315 E. Acequia Avenue.**

CONTRACTORS LIST:

Company Name / Scope:	Address (Street, City, State, Zip):	Foreman:	24 Hr. Cell Ph No:	Email:

If for any reason a contractor needs to be replaced, the Permittee is responsible to submit an updated form to the City's Encroachment Permit Office prior to the new contractor starting any work.

It is also the Permittee's responsibility to furnish, at the time of application for contractor replacement, evidence of the new contractor's required liability insurances by supplying copies of the Certificates of Insurance, with the required minimum coverage, naming the City of Visalia and its officers and employees as additionally insured and the permit number identified on the certificate. The Utility Company shall also submit copies of the contractor's Business Tax Certificate to operate a business in the City Of Visalia and copies of the proper and valid Contractors License(s).