

# CITY OF VISALIA

**Operating  
&  
Capital  
Budget**

**Fiscal Years  
2014-15 &  
2015-16**



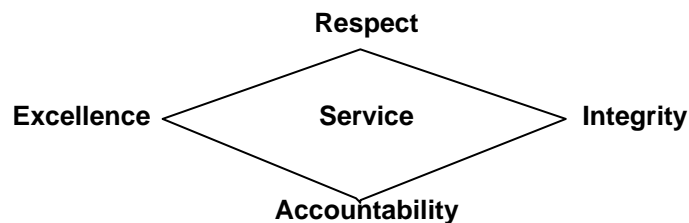
# City of Visalia

State of California  
Two-Year Budget & Objectives  
2014/15 & 2015/16



*MISSION STATEMENT: We, the City of Visalia, together with our diverse community, commit to enhancing the present and future quality of life through: providing an attractive, safe and environmentally sound community; ensuring active citizen participation in community affairs; exercising stewardship through technical excellence, innovation, fiscal responsibility, and human sensitivity; creating positive climate for responsible growth and business vitality; and providing recreational, educational, and cultural opportunities.*

*In fulfilling our mission, we are dedicated to the following core values:*



**VISALIA**, a community people are proud to call Home.  
(Source: 1997-98 Budget)

Steve Nelsen, Mayor  
Warren Gubler, Vice Mayor  
Greg Collins, Council Member  
Bob Link, Council Member  
Amy Shuklian, Council Member

Michael Olmos, City Manager  
Renee Nagel, Finance Director

**City Council**  
**Fiscal Year 2014/15**



Mayor Steve Nelsen



Vice Mayor Warren Gubler



Councilmember Greg Collins

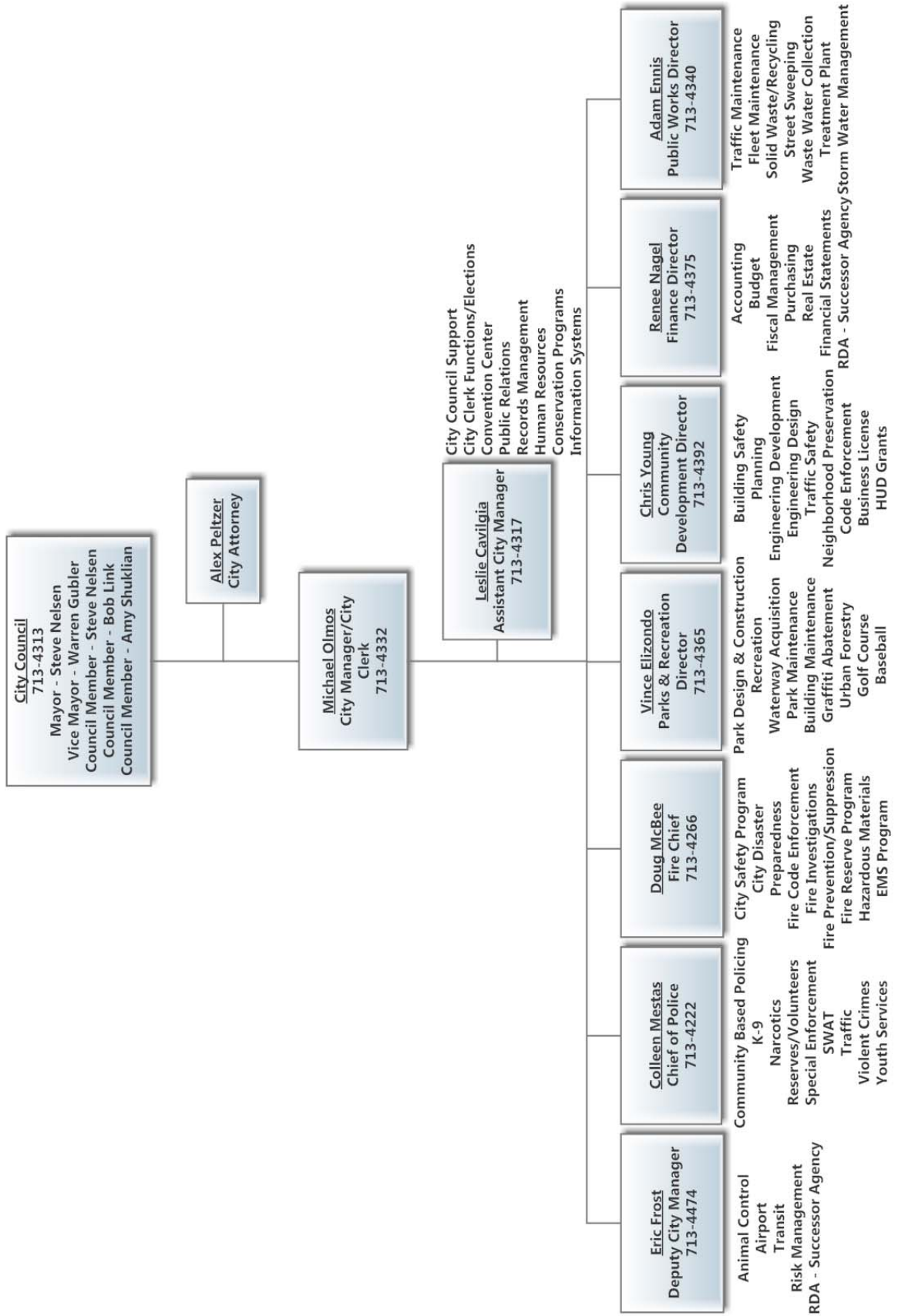


Councilmember Bob Link

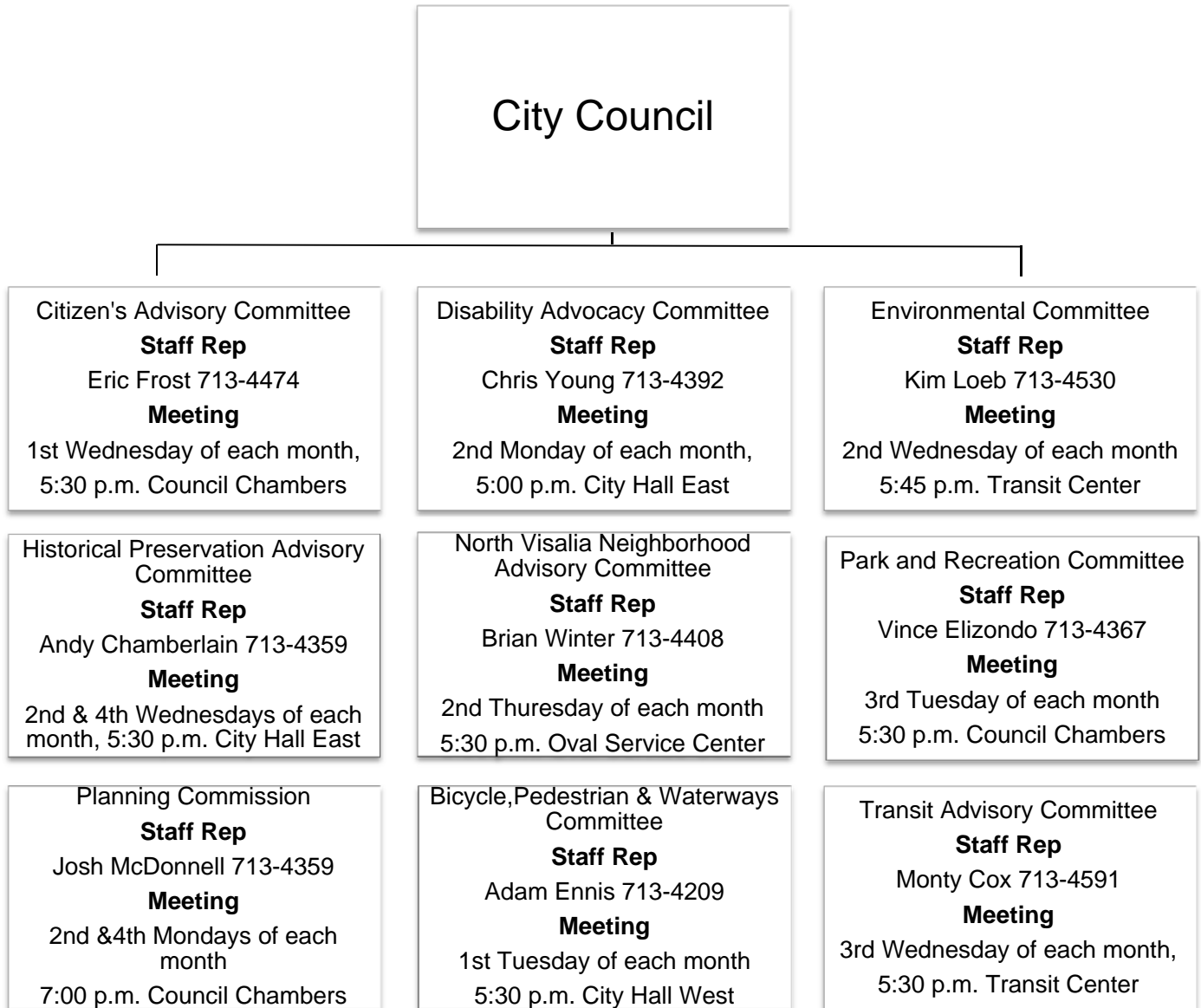


Councilmember Amy Shuklian

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**



## CITY OF VISALIA COMMITTEES AND COMMISSIONS



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

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**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Visalia  
California**

For the Biennium Beginning

**July 1, 2012**

*Christopher P. Movill*

President

*Jeffrey R. Egan*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Distinguished Budget Presentation Award to the City of Visalia for its biennial budget for the biennium beginning July 1, 2012. In order to receive this prestigious national award a government must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The Distinguished Budget Presentation Award is valid for a period of two years. We believe that our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award





June 2, 2014

Dear Mayor and Members of City Council:

I am pleased to present to you the City of Visalia 2014-2016 Biennial Budget. This lengthy and informative document is comprised of a 2-year operating plan, a 6-year capital improvement program, and an appropriation for debt service and other uses. Moreover, it is a reflection of your leadership in shaping the service priorities and goals of the Visalia community while maintaining fiscal prudence and oversight.

This budget message will provide you with an overview of the City's financial program for the next two years and the major priorities and issues that helped shape the budget.

### **BUDGET HIGHLIGHTS**

In the aftermath of what is now known as the Great Recession, which began in December 2007 and lasted through 2009, the economic landscape of the State and region has transformed substantially. While the Great Recession officially ended four years ago, the lingering effects have resulted in a structural correction in the economy. Local government revenues, in particular, have been greatly affected. The loss of redevelopment has also impacted Cities. Redevelopment funds were used to assist with programs and community improvements.

Based on current trends, the City is on a path to recovery and has successfully weathered the greatest recession. I am pleased to present the first budget since 2008 that does not include reductions in services, programs, maintenance, or employees. This budget includes the allocation of resources to provide or enhance services and programs for the residents of Visalia. The total budget for FY 14/15 is \$231 million and FY 15/16 is \$199 million as shown in Table 1-Proposed Appropriation.

**Table 1  
Proposed Appropriations**

<u>Fund Type</u>	<u>2014/15 Appropriations</u>	<u>2015/16 Appropriations</u>
General Fund ( <i>Police, Fire, General Government</i> )	\$ 66,101,850	\$ 79,897,500 *
Capital Projects Funds ( <i>Transportation , Impact Fees</i> )	9,482,500	8,369,600
Special Revenue Funds ( <i>CDBG, Police and Fire Sales Tax (Measure T)</i> )	25,806,340	25,800,540
Business-Type Funds ( <i>Wastewater, Solid Waste, Airport</i> )	112,995,620 *	68,379,130
Internal Service Funds ( <i>MIS, Fleet, Risk</i> )	16,732,082	16,973,600
<b>Total</b>	<b>\$ 231,118,392</b>	<b>\$ 199,420,370</b>

\* Note: FY 14/15 appropriation for Business-Type Funds includes the Waste Water Treatment Plant's tertiary treatment and water recharge project. FY 15/16 appropriation for the General Fund includes the construction of the Visalia Emergency Communications Center (VECC) building.

The proposed budget is balanced for both years and recommends a modest transfer to the General Fund Emergency Reserve of \$1.1 million in FY 14/15 and \$500 thousand in 15/16. This increase is consistent with Council's goal of increasing the Emergency Reserve balance to 25% of General Fund operating expenditures. While these amounts are modest, they represent critical steps in re-building General Fund reserves that were severely depleted during the Great Recession.

**ASSUMPTIONS & PRIORITIES**

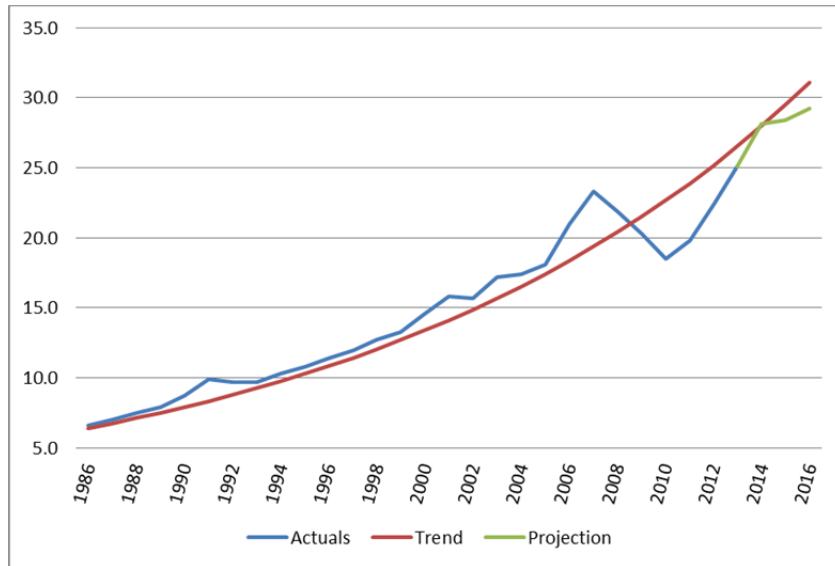
The overarching goals for the biennial budget were the following:

1. Gradually rebuild the organization by adding back resources;
2. Increase funding levels for Capital Improvement Projects;
3. Fund new debt payment for Visalia Emergency Communications Center (VECC);
4. Increase resources directed at maintaining City facilities
5. Replenish Emergency Reserves.

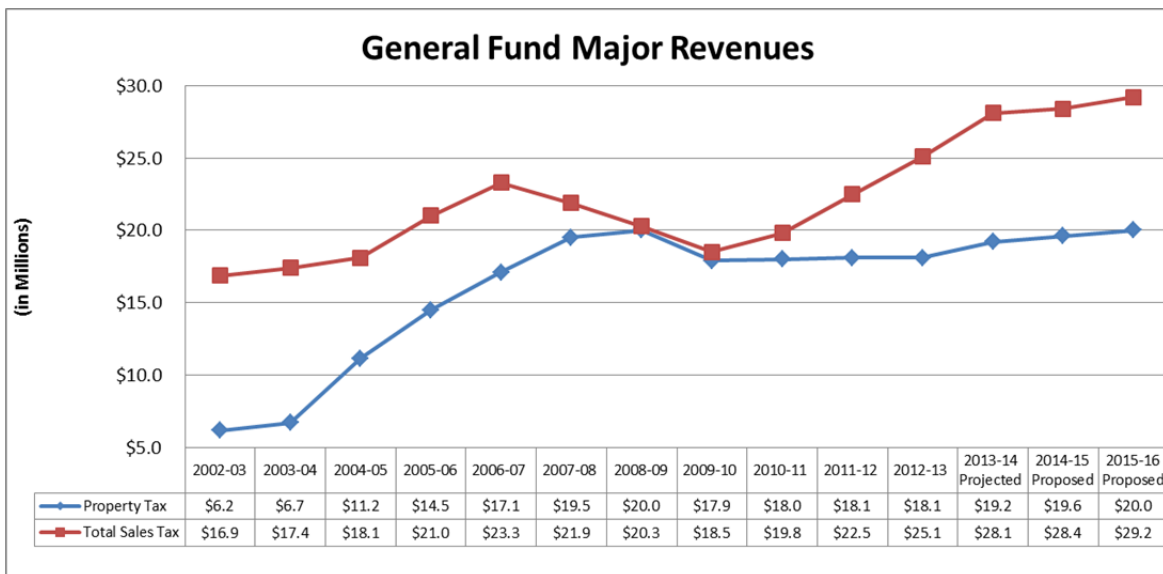
In order to meet these goals during a time of economic recovery, staff looked for ways to reduce or limit the growth of budgeted expenditures in this budget cycle. As a result of this, the General Fund operating expenses increased by less than a percent in both years. As costs increase with contracts and utilities it will become harder to keep the operating expenditures from rising in the future. Additional parks and trailways are being added each year and are maintained by outside vendors.

While an effort has been made to control expenditures, we remain cautiously optimistic that the City will see stronger signs of recovery in the Sales Tax area going forward, especially as general economic activity in the City continues to increase and new businesses open. Staff is projecting Sales Tax to increase 3% annually during the next two years to a total of \$29.2 million in FY 15/16 as shown in Chart 1 - General Fund Sales Tax.

Chart 1 - General Fund Sales Tax



In addition, the City's Property Tax has increased by 5.7% due to the improvement in residential and commercial real estate sales and values. These two revenue sources are the City's two main General Fund revenues. Sales Tax and Property Tax is \$49.2 million or 78% of the General Fund revenues.



**CHALLENGES**

While there are positive indications of economic recovery, the City cannot afford to let down its guard and dismiss the adherence to the fiscally sound policies and decisions that has brought the City to this point. This is especially true as there are potential increases to pension costs and health care in the near future, in addition to annual increases in the operating costs.

In April 2013, the California Public Employee Retirement System (CalPERS) Board approved changes to their amortization and smoothing methodology. These changes will put the City on a path towards paying down its unfunded liabilities over 30 years. It also means that pension contribution rates are expected to increase 13.2% for Miscellaneous Employees and 15.2% for Public Safety employees over the next five years. By fiscal year 19/20, the City’s annual PERS cost will be an additional \$3 million.

In addition to this new policy, two other potential changes are under consideration by PERS – a reduced expectation of investment returns and an increased life expectancy projection – both of which would increase the City’s employer contribution rates. The Chart 2, Anticipated PERS Increase By Percentage shows the potential increases in pension costs to the City.

**Chart 2  
Anticipated PERS Increase By Percentage**

PERS Increase							
	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Total Increase
Public Safety	0.90%	2.90%	2.90%	2.90%	2.90%	2.70%	15.20%
Miscellaneous	1.30%	2.10%	2.30%	2.40%	2.30%	2.80%	13.20%
Ave Increase Per Employee	1.10%	2.50%	2.60%	2.65%	2.60%	2.75%	14.20%

Another employee benefit expected to increase is Health Care costs due to the Health Care Reform Act. Health Care Costs are expected to increase 8% to 10% annually over the next 2 years. This increase will be split with employees per the City's Memorandum of Understanding (MOU).

As employee costs increase future budgets will become more and more difficult to balance. Ongoing fiscal discipline will be needed to stay within our means.

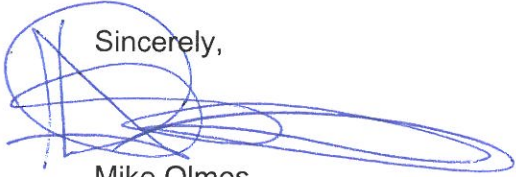
**CONCLUSION/ACKNOWLEDGEMENTS**

This budget document is the result of continuous budget review and dialogue with department heads and their staffs over the past three months. Departments suggested and discussed many significant changes for FY 2014-15 & FY 2015/16. This budget could not have been produced without their creative ideas, their open discourse, and their professional discipline and desire to serve the community.

I would also like to thank the City staff that prepared this document. The preparation of this budget document could not have been possible without the intense efforts and long hours dedicated by the Finance Department. I would particularly like to acknowledge Finance Director Renee Nagel, Assistant Finance Director Melody Murch, and Financial Analyst Ameer Sing.

Finally, I also want to thank the City Council for their support of the City departments. My staff and I look forward to working with you during the remainder of this fiscal year and in the coming FY 14/15 & 15/16, when we make this proposed budget a reality. While our budget remains tight, there are exciting projects and programs to be implemented during the next two years.

Sincerely,

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Mike Olmos  
City Manager

## BUDGET ANALYSIS

The Proposed budget for FY 14/15 and 15/16 is comprised of all City funds, including the General Fund, Special Revenue Funds, Capital Funds, Enterprise Funds, and Internal Service Funds. The proposed budget for FY 14/15 is \$231 million and \$199 million in FY 15/16.

The proposed budget recommends adding 15 positions to various departments to improve services offered to the citizens of Visalia. The recommended positions are listed in Table 1 FY 14/15 & 15/16 New Positions.

Table 1 – FY 14/15 & 15/16 New Positions

Department	Division	Qty	Position	Comment
<b>General Fund</b>				
Admin	Information Serv	1	Office System Analyst (contract)	Permits Replacement
Admin	Information Serv	1	Office System Analyst (contract)	CAD/RMS Project
Com Dev	Engineering	1	Public Works Inspector	
FIRE	Fire	1	Fire Prevention Inspector	
Parks & Rec	Recreation	1	Recreation Coordinator	Replaces 1 Hrly
Police	Patrol	2	Police Officer	
<b>Total</b>		<b>7</b>		
<b>Enterprise and Special Revenue Funds</b>				
Com Dev	Building Safety	1	Building Inspector	FY 15/16
Com Dev	Building Safety	1	Plan Checker	
Com Dev	Building Safety	1	Sr Plans Examiner	
Parks & Rec	Landscape & Lighting	1	Park Maintenance Worker	
Public Works	Customer Service	1	Sr Office Assitant (contract)	
Public Works	Solid Waste	1	SW Operator - Front Load	
Public Works	Solid Waste	1	Sw Operator - Res Split Yard Waste	FY 15/16
Public Works	WWTP	1	Maintenance Mechanic	
<b>Total</b>		<b>8</b>		

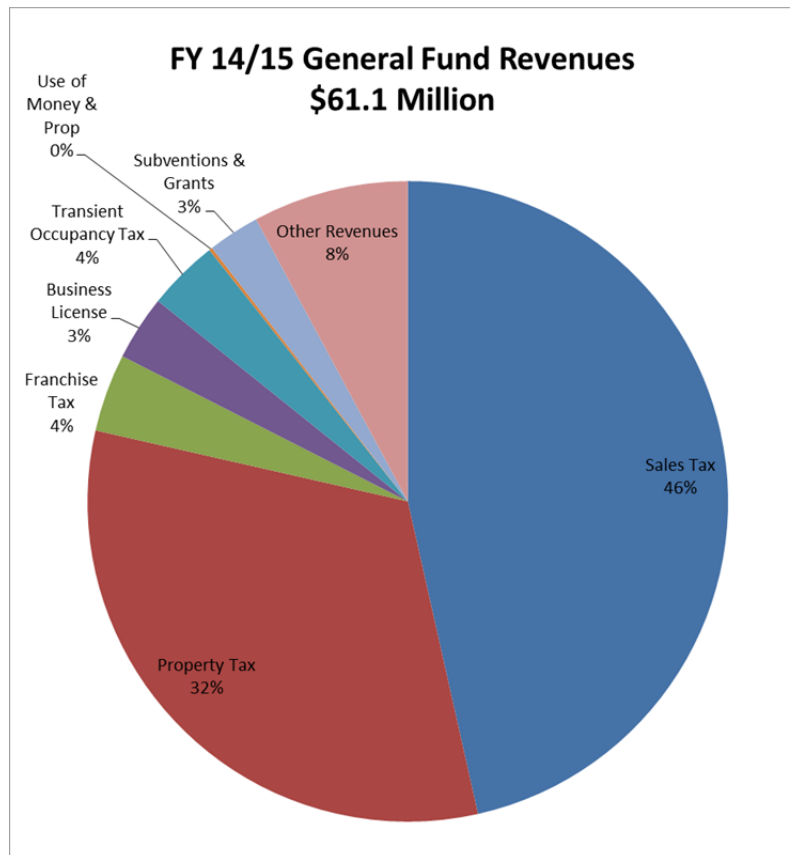
### GENERAL FUND

The General Fund, the largest individual fund in the City, is comprised of 6 operating departments. The operating budget for the General Fund is \$68.2 million in FY 14/15 and \$69.4 million in FY 15/16. The General Fund is balanced in both years, and has a projected surplus of \$1.1 million in FY 14/15 and \$500 thousand in FY 15/16.

## General Fund Revenues

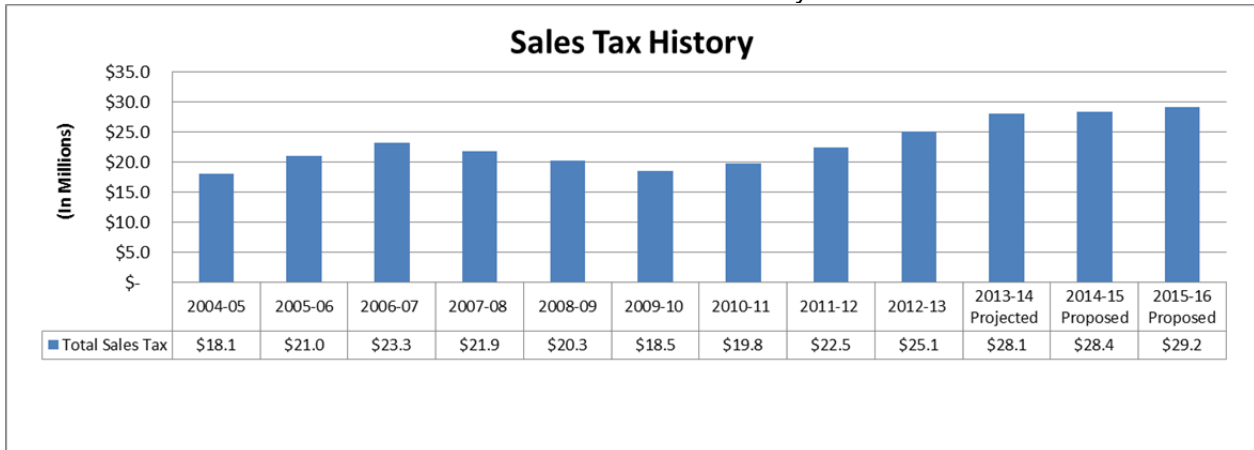
The General Fund's largest source of revenues is derived from taxes. Taxes pay for services that have a general benefit to the community, such as public safety, recreation services, and development services. The largest tax revenue for the City is Sales Tax as shown in Chart 1 – FY 14/15 General Fund Revenues.

**Chart 1 – FY 14/15 General Fund Revenues**



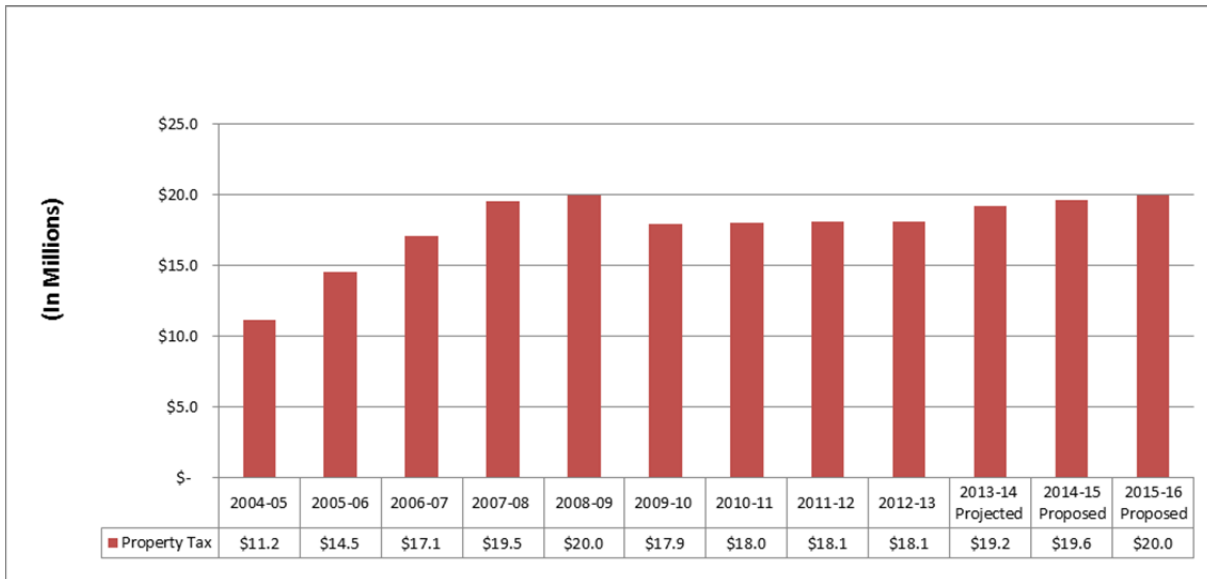
**Sales Tax** is City's largest General Fund revenue source. After tremendous growth during the middle part of this last decade, sales tax has declined. Peaking in FY 06/07, sales tax declined for the next three years. Since FY 10/11 sales tax has been slowly recovering and in FY 12/13 sales tax passed its peak. The City has used a 3% growth assumption for the next two fiscal years, as shown in Chart 2, Sales Tax History. Using the 3% assumption, sales tax will be \$29.2 million in FY 15/16.

Chart 2 – Sales Tax History



**Property Tax** is the General Funds second largest revenue source which peaked at \$20 million in FY 08/09, as shown in Chart 3, Property Tax History. Property taxes were reduced significantly in FY 09/10 and have slowly begun to increase each year. To be conservative staff is projecting a 2% increase each year, reflecting a more stable real estate market.

Chart 3 – Property Tax History



Together Sales Tax and Property Tax represents 78% of General Fund Revenues. The remaining major General Fund revenues are shown in Chart 4, Non Major GF Revenues.

**Franchise Tax** is a tax on utility payments for electricity, gas, cable and water. These utility revenues have remained fairly stable and are expected to increase 1% a year. The major increase in FY 13/14 is from the Gas Franchise fee 1% increase that will continue.

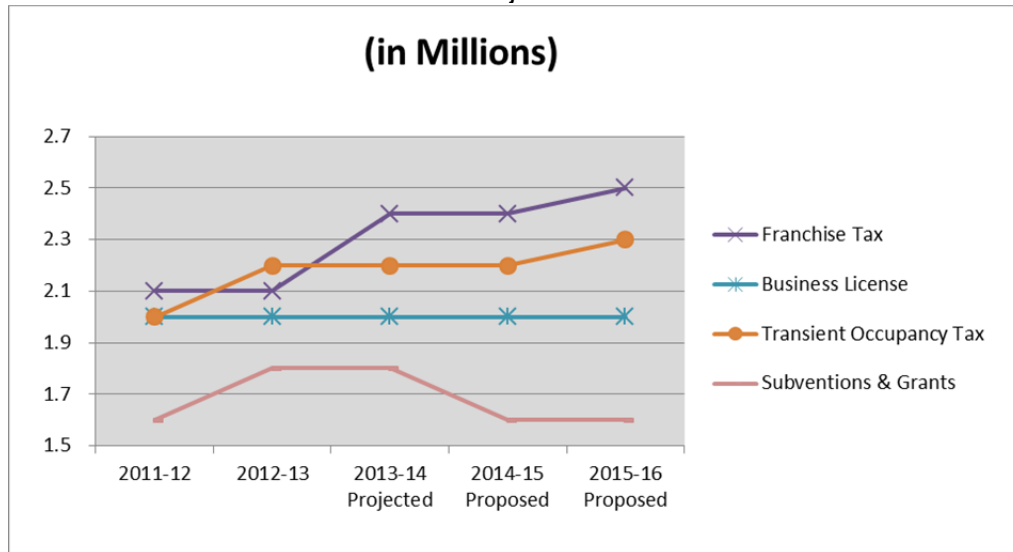
**Business License Tax** has remained stable, despite the slowdown in the economy in past years.



**Transient Occupancy Tax (TOT)** has shown an increase since FY 11/12. Staff is using an increase of about 2% a year for the next two years.

**Subvention and Grants** are difficult to predict because grants may or may not occur. Nevertheless, the grants have averaged about \$1.6 million for the last several years despite the weak economy. Those grants are expected to decrease over the next few years.

Chart 4 – Non Major – GF Revenues



**General Fund Expenditures**

Last fiscal year was the first year the City ended with a surplus. Fiscal Year 13/14 is expected to end with a surplus of \$4 million due to revenues increasing at a faster pace than expenditures. Unfortunately, this will not continue into the future due to costs escalating faster than the revenues. This is mainly due to the increasing pension costs.

Due to the rising costs, staff felt it was important to minimize operating increases to be able to fund additional positions, capital projects, VECC debt payment, and increase the Emergency Reserve. The General Fund Expenditures consists of six categories as shown in Table 2– FY 14/15 & /16 General Fund Appropriation.

Table 2 – FY 14/15 & /16 General Fund Appropriation

	<b>Projection 2013-14</b>	<b>Proposed 2014-15</b>	<b>Growth</b>	<b>Proposed 2015-16</b>	<b>Growth</b>
Salary & Benefits	43,885,140	46,347,800	5%	47,461,700	2%
Operating Expenses	13,309,110	12,763,900	-4%	12,777,200	0%
Services Provided/Allocations	9,241,800	9,134,400	-1%	9,134,400	0%
Minus Reimbursements	(15,346,000)	(13,063,000)	-17%	(13,086,000)	0%
<b>Total Operating Expenditures</b>	<b>51,090,050</b>	<b>55,183,100</b>	<b>-18%</b>	<b>56,287,300</b>	<b>3%</b>
Capital	714,630	731,050	2%	677,500	-8%
Fund Transfers/Debt	4,656,400	4,113,800	-13%	5,126,100	20%
<b>Total Appropriation</b>	<b>56,461,080</b>	<b>60,027,950</b>		<b>62,090,900</b>	

*Salary & Benefits* – The largest expense in the General Fund is salary and benefits. Salary and benefits is 77% of the General Funds total expenses. The total budget for salary and benefits for FY 14/15 is \$46.3 million and \$47.5 million for FY 15/16.

FY 14/15 increases from FY 13/14 by \$2.4 million (5%). The increase is for the following items:

- \$0.8 M 3% cost of living adjustment approved by Council during negotiations.
- \$0.3 M PERS increase.
- \$0.3 M Health Insurance increase (8% - Employees pay half of increase).
- \$0.8 M New Positions as outlined & additional hourly.
- \$0.2 M Increase from vacant positions (hiring process).

FY 15/16 increases from FY 14/15 by \$1.1 million (2%). The increase is for the following items:

- \$0.4 M 1% increase due to various salary changes (reclassifications).
- \$0.4 M PERS increase.
- \$0.3 M Health Insurance increase (8% - Employees pay half of increase).

Please note that FY 15/16 does not include a cost of living adjustment for employees. Any cost of living adjustments will be negotiated with employee bargaining units.

*Operating Expenses* – Majority of operating expenses are utility costs such as electricity & water, contracts for park maintenance and tree trimming, and day to day operating expenses. The decrease in FY 14/15 of 4% is the result of moving the utility billing contract from the General Fund to the Enterprise Funds. The Operating Expenses for the General Fund increased by less than a percent in both years. As costs increase with contracts and utilities it will become harder to keep the operating expenditures from rising in the future. Additional parks and trailways are being added each year and are maintained by outside vendors.

*Services provided/Allocations* – These expenses are for services performed by other departments. For example, Internal Services Funds sole purpose is to service City departments. Their cost is then charged through a Service Provided or Allocation to the department they serviced.

*Reimbursements* – This is money received from various departments and funds for services performed. The decrease in reimbursement is a result of moving the utility billing contract from the General Fund.

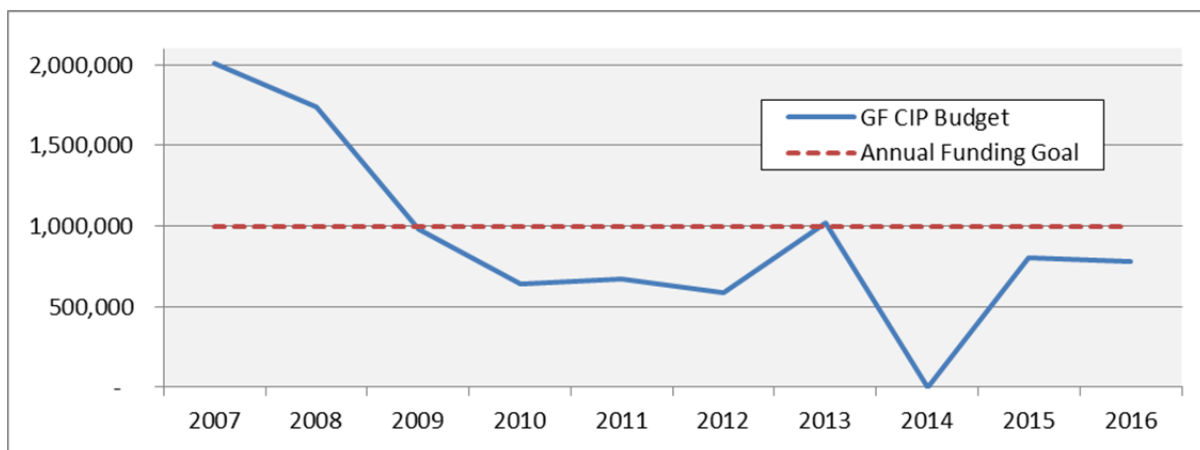
*Capital* – The General Fund has proposed capital expenditures of \$731,050 and \$677,500 in FY 14/15 and 2015/16. Projects to be funded with grants reduce the actual cost to the General Fund by \$16,350 in FY 14/15. In addition to the General Fund capital projects, a transfer of \$200,000 in FY 14/15 and \$100,000 in FY 15/16 to the Building Maintenance Fund is proposed which will be used to fund much needed roof repairs on City buildings. A brief summary of the proposed General Fund capital budget is shown in [Table 3: Summary of Proposed General Fund CIP Budget](#). To present a balanced budget, only the most necessary and urgent capital projects are recommended for funding.

**Table 3: Summary of Proposed General Fund CIP Budget**

	2014-15	2015-16	2-year Total
Proposed General Fund Capital	\$ 731,050	\$ 677,500	\$ 1,408,550
Transfer to Building Maintenance	200,000	100,000	300,000
Less Grant Funding	(16,350)	-	(16,350)
Net Appropriation	\$ 914,700	\$ 777,500	\$ 1,692,200

While the presentation of a balanced budget requires limited spending on capital in the next 2-years, it is important to note that maintenance and replacement of capital assets cannot be deferred forever. Prior to the recession which began in 2008, the GF investment in capital was averaging \$1.5 million each year. Since that time, staff has set the annual spending goal at \$1 million, but limited resources have kept the current 5-year average spending (2010-2014) to \$584 thousand. Funding of the current recommended CIP projects will increase the General Funds 5-year average to \$636 thousand. [Chart 5 - GF CIP Budget \(Net of Grants\)](#) shows the relation of the current General Fund capital appropriation to past years.

**Chart 5- GF CIP Budget (Net of Grants)**



There were 57 capital projects proposed in the General Fund. Of these, 28 are recommended for funding in the 2-year portion of the budget

*Fund Transfers/Debt* – The General Fund transfers money to other Funds to contribute towards approved programs or services that are not in the General Fund and for debt. The proposed interfund transfer/debt for FY 14/15 is \$4.1 million and \$5.1 million for FY 15/16. The increase in FY 15/16 is due to the City’s increasing match for the 2013 Federal COPS grant and the new debt issue for the VECC building. The existing debt for the Convention Center and City Hall East actually decreases due to the refinancing as shown in Table 4 – General Fund Debt.

Table 4 – General Fund Debt

	<b>Projected 2013/14</b>	<b>Proposed 2014/15</b>	<b>Proposed 2014/16</b>
<b>General Fund Debt</b>			
Animal Control	567,400	567,400	567,400
VECC Building	-	-	1,219,000
Convention Center/City Hall East	2,050,600	1,700,000	1,281,000
	2,050,600	1,700,000	2,500,000
<b>Total General Fund Debt</b>	<b>2,618,000</b>	<b>2,267,400</b>	<b>3,067,400</b>

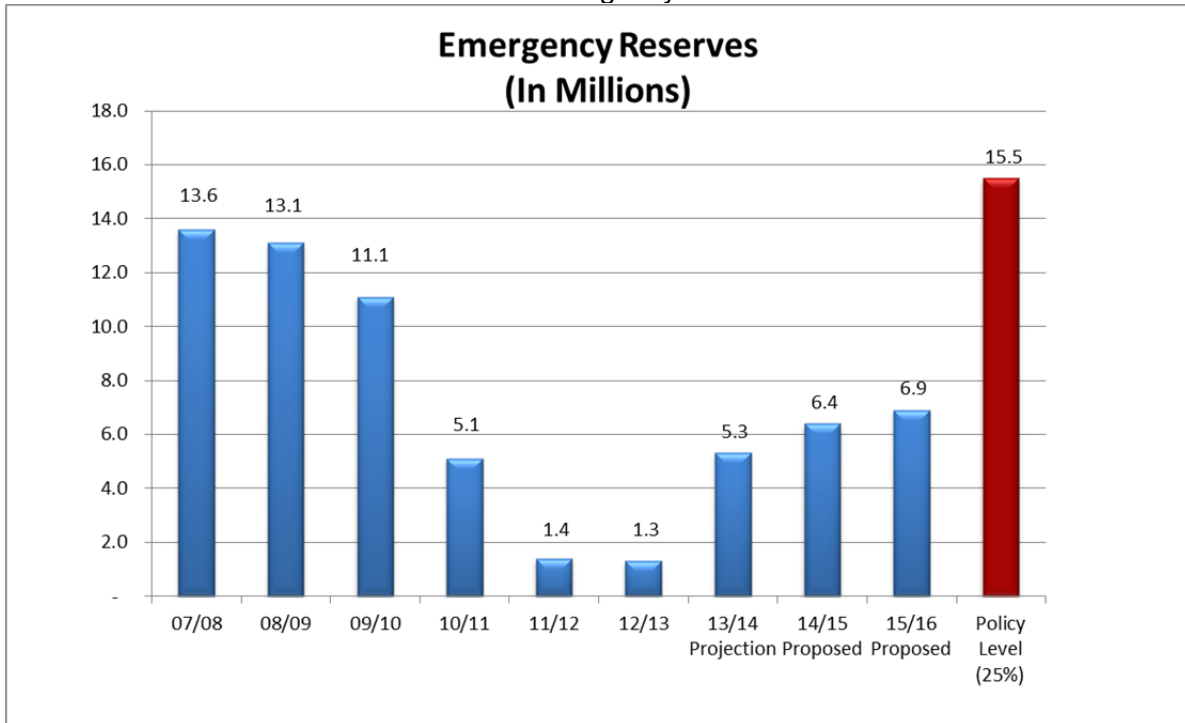
**GENERAL FUND EMERGENCY RESERVE**

In order to fund operations during a natural disaster, economic recession, or an unexpected event, the City Council established a financial policy of maintaining an emergency reserve of 25% of the General Fund’s annual operating expenditures.

The undesignated balance has been appropriately used to provide relief to offset the downturn in revenue during the last several fiscal years. At its peak in FY07/08, the Fund Balance was \$13.6 million. During the tough years, the General Fund used \$12.3 million over five years to avoid excessive layoffs.

The recommended budget for FY 2014/15 & 15/16 is balanced and recommends transferring the surplus of \$1.1 million in FY 14/15 and \$500 thousand in FY 15/16 to the Emergency Reserve. This would bring the total to \$6.9 million or 12% of expenditures at the end of FY 15/16, as shown in Chart 6 – Emergency Reserves. According to the policy, the reserve should now be at \$15.5 million.

Chart 6 – Emergency Reserve



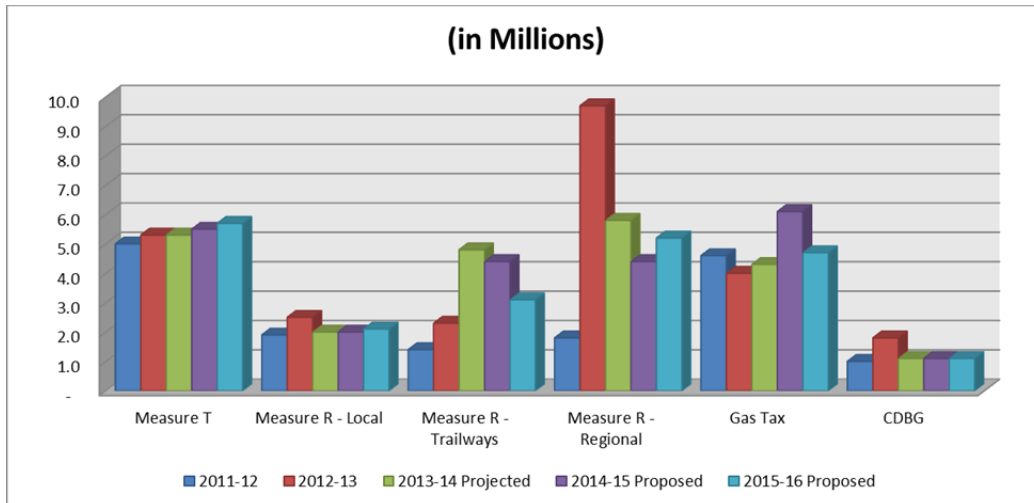
Replenishing the reserves have been a Council and organizational priority and will need to continue. Future surpluses will be much less due to the additional CalPERS costs that are expected to start in FY 15/16. Reaching \$6.9 million is an accomplishment. However we need to replenish reserves to position the City for the next economic downturn.

**Special Revenue Funds**

Special Revenue Funds account for revenues restricted by ordinance, contract, or state statute. This category includes Measure T, Measure R, Gas Tax Fund, and CDBG funds. The Special Revenue Funds annual proposed budget for FY 14/15 and 15/16 is \$25.8 million. These revenues are shown in Chart 7, Major Special Revenues.

Except for Measure R Regional and Trailways monies, the special revenues have collectively remained fairly constant. Since RDA has been discontinued by the state, the City will not receive the property tax increment monies like it used to. It will only receive enough to cover the enforceable obligations approved by the State Department of Finance.

Chart 7 – Major Special Revenues



**Measure R** is a County-wide, half cent sales tax for roads. It is given back to localities in three different pieces: 35% in local monies to be used as determined by each city, 50% for regional projects as determined by the local ballot measure and 15% for trails and bikeways according to the ballot measure.

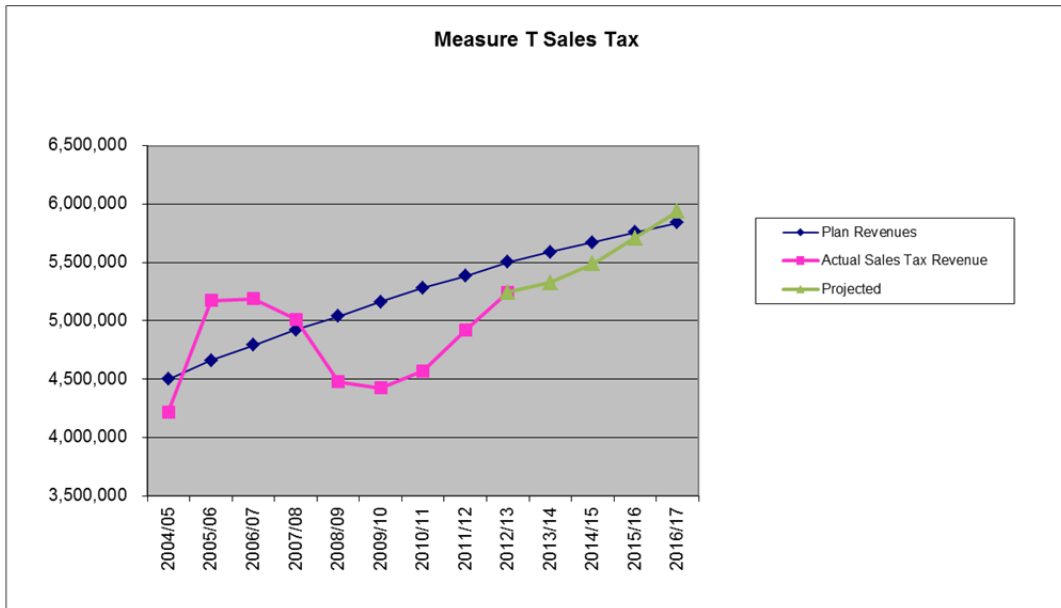
The local money is fairly constant but the regional monies are available when projects are slated for the City. Regional had the Ben Maddox Over-Crossing Widening and Plaza Drive Widening reimbursement in FY 12/13 causing the huge spike in revenues. This revenue is estimated based upon the ballot measure’s schedule and is on a reimbursement basis.

**Measure T** is a ¼ cent sales tax override but is collected only in the City of Visalia for public safety. The measure uses a detailed, 20 year plan which includes hiring of personnel, construction of capital projects and equipment purchases. Plan elements implemented to date are as follows:

- Two Police precincts built
- 23 Police Officers hired and vehicles purchased (reduced from 28 due revenue shortfalls and as directed by the City Council at their June 20, 2011 meeting)
- 13 Firefighters hired
- Added 1 Administrative Captain and 1 Battalion Chief
- Built Fire Station 55 and Training Facility
- Purchased New Fire engine
- Purchased New Fire apparatus

While the Measure T plan elements are on track, sales tax revenues are less than the original plan projection. Chart 8 - Measure T Revenues, compares the revenues originally projected in the plan versus the revenues collected and projected through FY 2016/17.

Chart 8 – Measure T Revenues



**Gas Tax** has become a major revenue source as the State has converted Prop 42 sales tax revenues into gas tax revenue. The growth in this revenue is based upon the State’s projections of how much each city should expect. FY 14/15 increases by \$1.4 million due to the State allowing a one-time advance of funds.

**Community Development Block Grant** monies come from the US Department of Housing & Urban Development (HUD). These funds are used to help low income households or areas in Visalia. In past years, this revenue source remained fairly unchanged; however, in 12/13 HUD reduced the allocation by approximately 17%. For FY 14/15 and 15/16, the budget is expected to remain unchanged.

**Capital Project Funds**

Capital Project Funds consists of Impact Fee Funds and Transportation Grant Funds. The Impact Fee funds receive fees paid by developers for new parks, streets, storm, and sewer infrastructure.

These funds have struggled over the last couple of years due to the decline in development. Revenues are projected to increase in FY 14/15 & 15/16 due to an increase in residential and commercial development. Staff is projecting these funds to improve overtime, except for the Transportation Improvement Fund (TIF).

**TIF Program:** When the City approves a project for development, it is committing to provide the necessary public improvements, including transportation infrastructure, to support that development. When setting the price of development impact fees, staff projects the development need based upon the current General Plan and its elements, namely the circulation element. All sources of funding for required infrastructure are taken into account. Impact fees become the funding of last resort and are set equal to the transportation plan’s

revenue shortfall. The intent of impact fees is to recover the portion of costs associated with new development which cannot be paid from the City's existing resources.

The City's TIF Fund continues to have a large deficit resulting from the economic downturn and the temporary reduction in Transportation Impact Fees put in place in 2010 which was meant to provide a temporary Economic Stimulus. Leaving these temporary reductions in place will result in a projected, and increasingly larger, TIF Fund deficit.

With the General Plan nearing completion, the City will soon have an updated circulation element for use in the recertification of the TIF program. City staff has begun working with a consultant to bring the recertification process for Transportation Impact Fees (TIF) to Council immediately following completion of the General Plan. Staff is expected to recommend an increase in the TIF fees at that time, along with an extension of the time period allowed for payment of new developer reimbursement agreements.

The recommended budget for all development funded projects is \$2.9 million in FY 14/15 and \$2.8 million in FY 15/16. The following list highlights some capital projects recommended in this budget for these funds:

- Developer Reimbursement (\$2.2 million): Reimburse developers for additional costs incurred when constructing required arterial & collector streets with their development. This project is completely funded with Transportation Impact Fees.
- Modoc Basin Park (\$1.3 million): Acquire Modoc Basin (approx. 49 acres) to develop a 4-5 acre neighborhood park and regional storm water recharge facility on Riggins, west of Demaree, to serve the area from Riggins Road to Pratt Road and Akers Street to Shirk Street. The capital project funds participating in the funding of this project are Recreation Facilities, Storm Sewer Construction, and Transportation Impact Fees.
- Highland Avenue Storm Drain (\$738k): Install a storm drain line in Highland Street from Ferguson Avenue to Fairview Park/Basin and expand the storage capacity of the Park/Basin. This project includes acquisition, easements/ROW, design, construction, and additional excavation to provide additional storage capacity. This project is completely funded with Storm Sewer Construction.
- Corporation Yard New Site Development (\$550k): Site development for property acquired adjacent to the existing Corporation Yard. Project will include all grading, drainage, NPDES permit requirements, paving, utilities and lighting on 3.74 acres. The capital project fund contributing to this project is the Corporation Yard Impact Fee.

### **Enterprise Funds**

Enterprise funds, on a combined basis make up approximately 34% of the City total budget. The Enterprise Funds consist of 10 distinct operations funded from user fees and charges. Enterprise operations function like private sector businesses. They generally require a significant investment in equipment and infrastructure to deliver services they charge for. The Enterprise Funds proposed budget in FY 14/15 is \$113.1 million and in FY 15/16 is \$68.4 million.



**Airport** receives majority of its revenues from airport user fees, such as hangar rentals and fuel sales. These revenues are used to fund the Airport's operating expenses of \$2.3 million annually in FY 14/15 & 15/16.

The primary source for capital projects is Federal Aviation Administration Airport Improvement Program (FAA-AIP) grants. Based upon the Airport master plan, the City submits projects to the FAA for funding. The recommended capital for FY 14/15 is \$1 million and \$620 thousand in 15/16.

**Animal Control** is contracted with Valley Oak SPCA. Valley Oak SPCA is responsible for all animal care services at the shelter, including animal in-take, redemption, hold on vicious animals and quarantine. They are also responsible for all field services.

Animal Control collects revenues from animal licensing fees. This revenue is insufficient to cover operating costs. As a result, the fund has an operating loss in FY 14/15 of \$623,600 and \$610,700 in FY 15/16. Much like the Convention Center and Baseball, the operation requires an operating transfer from the General Fund.

Currently, 8% of dogs and 2% of cats in the City are licensed. The goal is to increase the animals licensed in the City to 50%. Over the last year staff has implemented processes that increase the number of dogs that are licensed. As a result of the new processes, FY 14/15 revenues are projected to be \$260,300 which is \$56,200 more than this fiscal year.

**Baseball (Rawhide)** has two sources of revenue, ticket sale surcharges and a share of the concessions. This revenue is insufficient to cover operating costs. As a result, the fund has an operating loss which is anticipated. Much like the Convention Center, the operation requires an operating transfer from the General Fund. Baseball needs this operating transfer to cover its operating loss projected to be \$147,200 in FY 14/15 and \$146,600 in FY 15/16.

The operating loss is consistent with past years, nevertheless, professional baseball is valued as an intangible asset to the community beyond its financial performance alone.

**Building Safety** revenues are projected to be higher than expenses for the first time since 2008. Revenues have begun to increase due to the improved economy and increased building activity. Residential and commercial building permits had been at historical lows but have been increasing over the last two years and are projected to continue to grow for FY 14/15 & 15/16. Total permits issued this fiscal year is projected to be 3,500, an increase of 9% from last year.

To provide better customer service and to start rebuilding the division, the budget includes 3 additional positions. The positions recommended are the following:

- Plan Checker (FY 14/15)
- Sr Plans Examiner (FY 14/15)
- Building Inspector (FY 15/16)

**Convention Center** revenues come from rental fees and from a General Fund contribution. The City is currently planning to refinance the bond that was issued to fund the expansion of the Convention Center in 1991. This refinance will allow the City to borrow additional funds to finance a \$5 million renovation of the Convention Center property

which has not received any significant upgrades since the 1991 expansion 23 years ago.

Revenues for FY 14/15 are projected to increase by 4% and expenditures 2% reducing the General Fund transfer to operations. Revenues in FY 15/16 decline due to the renovation. Future revenues are expected to increase once the renovation is complete.

**Golf** is run by an outside vendor, CourseCo. The Golf Course charges fees for the use of the golf course. Rounds are projected to increase over the next two years. Revenues are expected to increase by 4% in FY 14/15 and 2% in FY 15/16.

For the last 4 years the operating expenditures have exceeded the revenues. FY 14/15 is projected to be the first year revenues exceed operating expenses by \$71,700.

This fund's capital revenues come from a "CIP surcharge" fee paid by golf course users per round of golf. All revenue derived from the CIP surcharge is to be used for improvements, equipment, and interest on non-legacy debt.

**Solid Waste** revenues are derived from refuse collection fees. The Solid Waste revenues collected are to pay for operating expense and capital projects. The recommended operating and capital budget for Solid Waste is \$26.4 million in FY 14/15 and \$22.1 million in FY 15/16. The \$4.3 million dollar difference is due to the replacement of Solid Waste trucks.

The budget recommends adding two Solid Waste Operators to the Solid Waste operations to accommodate growth in the number of accounts serviced.

**Storm Maintenance** receives monies generated from storm sewer user fees. The fees for this fund are collected with the monthly utility bill and share a portion of the monthly flat storm sewer rate.

The current revenues of this fund are not meeting storm sewer maintenance needs. In April of 2013, Resolution 2013-25 was adopted making local storm channel maintenance an eligible use of the Kaweah Lake Enlargement/Storm Sewer Maintenance portion of the monthly storm sewer fee. This has allowed approximately \$200k per year to be shifted from the Kaweah Lake fund to the Storm Sewer Maintenance Fund. This funding has provided for an increase in staffing for Storm Maintenance adding 3 positions in FY 13/14. Unfortunately, the funding shift is insufficient to cover the shortfall of capital funding in the Storm Sewer Maintenance Fund.

**Transit** operation remains financially sound because of significant federal and state funding it receives. Without these funds, Transit would not be able to operate or replace its capital assets. Further, operating grants pay approximately 80% of its operating costs. As long as Transit continues to receive adequate operating and capital funding from federal and state grants, the fund will remain healthy.

The City is required under the Transportation Development Act to maintain a fare revenue to operating expense ratio of 20%. The City is projected to meet the fare revenue to operating expense goal of 20% for FY 14/15 & 15/16 as it has in past years.

**Wastewater** is the largest enterprise fund. Wastewater's revenues are derived from Sanitary Sewer user fees and rates. Funds are to be used only for operations, maintenance, and

improvements, including vehicle and equipment acquisitions related to collection and disposal of wastewater. Revenues are projected to increase by community growth which is approximately \$250,000 annually.

The Wastewater plant is under a Federal mandate to decrease the impact of its effluent discharges. The City is starting a new project that will convert the plant to full tertiary treatment, utilizing Membrane Bioreactor technology and includes the development of a recycled water distribution network. The project is estimated to cost \$140 million.

To fund this project the City will use a combination of Wastewater fund cash and bond financing from the Clean Water State Revolving Fund (CWSRF) to be repaid over a period of 20 years at an interest rate of 2.1%. The portion of construction costs paid from CWSRF bond funding will be reimbursed from bond proceeds after the construction costs are paid by the Wastewater fund. This will require the fund to maintain an estimated available cash balance of \$20 million to accommodate the cash flow of the project.

The budget recommends adding two positions to the Wastewater Fund. The positions recommended are the following:

- Maintenance Mechanic
- Sr Office Assistant for the Utility Service Center

### **Internal Service Funds**

Internal Service Funds provide services exclusively to other City operations. These services are building maintenance, information services, vehicle maintenance and replacement, and insurance (health, property, workers comp.). All funding for the internal service funds is derived from charges to City departments. The Internal Service Funds proposed budget in FY 14/15 is \$16.7 million and in FY 15/16 is \$17.0 million.

## **FINANCIAL CHALLENGES FACING THE CITY OF VISALIA**

### ***RETIREMENT COSTS***

The City participates in the California Public Employees retirement System (CalPERS), which administers the retirement plans for most public agencies in the state. Each year, CalPERS establishes the required contributions to the plans based on actuarial valuations designed to cover current costs as well as a portion of any unfunded liabilities.

Beginning in the early 2000s, two factors caused contribution rates to increase significantly: the recession of 2000-2001, and benefit enhancements. Since then retirement costs have increased steadily. When the economy crashed in 2008, CalPERS sustained losses of nearly \$100 billion, which represented a 38% loss in assets accumulated to pay benefits. This extraordinary loss has created large funding gaps in virtually all retirement plans administered by CalPERS, including the City of Visalia's plan.

The actuarial staff at CalPERS has recently announced a plan to raise contribution rates, set as a percentage of salary, over five years beginning in FY 15/16. This increase in rates will have a significant impact on City expenses. Starting in FY 19/20, the annual CalPERS cost will be an additional \$3 million. Table 4 – CalPERS Increase compares the rate for FY 14/15 to FY 19/20.

The percentages shown do not include the 4% contributed by Miscellaneous employees or the 3% contributed by Public Safety.

Table 4 – CalPERS Increase

<u>Per Employee</u>	<u>14/15 PERS Rate</u>	<u>19/20 PERS Rate</u>	<u>Total Increase</u>
Misc Employees	16.0%	29.2%	13.2%
Public Safety	29.5%	44.7%	15.2%

In an effort to address rising pension costs, the State Legislature adopted the Public Employee Pension Reform Act (PEPRA), which has substantially reduced the benefits of new employees hired after December 31, 2012. It also requires new employees to pay 50% of the “normal” retirement costs. Over the long-term, as existing employees retire and are replaced by new employees, PEPRA will result in reduced employer retirement costs. However, we do not expect any significant saving over the next five years.

**HEALTH CARE PREMIUMS**

The City has a self-insured health plan. The health plan collects premiums from employees, retirees and an employee’s departments. These premium payments are expected to rise somewhat over the next couple of years. The City is projecting an 8% increase for FY 14/15 & 15/16. The actual increase paid by the City will be 4% each year or \$400,000 due to the employees sharing premium cost increases and decreases. Despite the rising costs the City has made great efforts in trying to control the costs with the retiree phase out and the new health clinic.

Part of the 8% increase is due to the Affordable Care Act (ACA) that was signed into law in 2010. The ACA continues to be implemented in various phases. The ACA will remain to be a challenge because the mandated benefits are included in our current rates that will affect future costs.

**MAINTAINING INFRASTRUCTURE**

Over the years funding has been limited in all funds and continues to be limited in the General Fund as employee costs increase. This has affected our maintenance of infrastructure and has become a major challenge.

As noted in the recommended six-year Capital Improvement Plan, unfunded projects total well over \$36.9 million. City facilities have had none or minimal maintenance performed over the last decade, departments are out growing facilities, and maintenance on transportation infrastructure has been reduced.

Transportation infrastructure within the City of Visalia is the City’s largest asset, with 472 miles of streets to maintain. During the implementation of the pavement management program, some street maintenance has been deferred to ensure the limited funding available would be spent in the most effective manner possible. This deferral has resulted in over \$7 million in fund balance being carried forward for use in the 2-year portion of the CIP budget. Over the next two years, this additional amount will used to increase street maintenance spending. Once this additional

funding has been used, annual street maintenance expenditures will return to normal levels of \$3 million.

The expenditures for road maintenance appears to be less than a depreciation schedule would suggest. This reasoning is based upon the fact that the City has recorded \$132 million in street expenditures but is averaging \$3 million a year in road maintenance activities or about 2.5%. Engineers believe that a useful life of a road is somewhere between 25 and 30 years. Using 30 years as the standard, 3.33% of the road's value should be spent each year to maintain roads or \$4.4 million.

### ***CONCLUSION***

This budget is a product of the City Council's sound leadership, prudent fiscal stewardship, and consistent policy direction. Moreover, it represents the City's continued commitment to provide a high level of municipal services to its constituents and fair compensation with reasonable benefits for employees without compromising financial policies.

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

## FINANCIAL SUMMARIES

### BUDGET SUMMARY COMPARISON—14/15 & 15/16

	GENERAL FUND	CAPITAL PROJECT FUNDS	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	BUSINESS TYPE FUNDS	INTERNAL SERVICE FUNDS	TOTAL BUDGET
<b>2014-15</b>							
<b>SOURCES:</b>							
Revenues	\$ 61,331,150	\$ 7,758,500	\$ 25,997,540	\$ -	\$ 89,779,750	\$ 13,782,300	\$198,649,240
Available Resources - Planned Use/(Return)	4,770,700	1,724,000	(191,200)	-	23,215,870	2,949,782	32,469,152
<b>2014-15 SOURCES</b>	<b>66,101,850</b>	<b>9,482,500</b>	<b>25,806,340</b>	<b>-</b>	<b>112,995,620</b>	<b>16,732,082</b>	<b>231,118,392</b>
<b>USES:</b>							
Operations	68,442,900	838,800	11,261,200	-	59,506,280	21,317,310	161,366,490
Reimbursements	(13,063,000)	-	(208,100)	-	(5,084,660)	(7,600,310)	(25,956,070)
Net Operations	55,379,900	838,800	11,053,100	-	54,421,620	13,717,000	135,410,420
Debt Service	-	-	534,000	645,740	1,995,400	-	3,175,140
Capital Projects	6,608,150	8,643,700	13,856,100	-	60,184,800	3,240,082	92,532,832
Transfers In	-	-	(783,500)	(645,740)	(3,606,200)	(225,000)	(5,260,440)
Transfers Out	4,113,800	-	1,146,640	-	-	-	5,260,440
Add Back Depreciation	-	-	-	-	-	-	-
<b>2014-15 USES</b>	<b>66,101,850</b>	<b>9,482,500</b>	<b>25,806,340</b>	<b>-</b>	<b>112,995,620</b>	<b>16,732,082</b>	<b>231,118,392</b>
<b>NET SOURCES AND USES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2015-16</b>							
<b>SOURCES:</b>							
Revenues	62,792,400	6,347,400	25,773,840	-	71,669,300	14,072,000	180,654,940
Available Resources - Planned Use/(Return)	17,105,100	2,022,200	26,700	-	(3,290,170)	2,901,600	18,765,430
<b>2015-16 SOURCES</b>	<b>79,897,500</b>	<b>8,369,600</b>	<b>25,800,540</b>	<b>-</b>	<b>68,379,130</b>	<b>16,973,600</b>	<b>199,420,370</b>
<b>USES:</b>							
Operations	69,575,700	840,100	10,922,500	-	59,473,230	21,790,010	162,601,540
Reimbursements	(13,086,000)	-	(209,400)	-	(5,126,960)	(7,600,310)	(26,022,670)
Net Operations	56,489,700	840,100	10,713,100	-	54,346,270	14,189,700	136,578,870
Debt Service	-	-	563,300	2,036,740	1,704,400	-	4,304,440
Capital Projects	18,281,700	7,529,500	13,962,200	-	15,854,760	2,908,900	58,537,060
Transfers In	-	-	(890,700)	(2,036,740)	(3,526,300)	(125,000)	(6,578,740)
Transfers Out	5,126,100	-	1,452,640	-	-	-	6,578,740
Add Back Depreciation	-	-	-	-	-	-	-
<b>2015-16 USES</b>	<b>79,897,500</b>	<b>8,369,600</b>	<b>25,800,540</b>	<b>-</b>	<b>68,379,130</b>	<b>16,973,600</b>	<b>199,420,370</b>
<b>NET SOURCES AND USES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of Visalia  
Two-Year Budget  
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**PAST BUDGET SUMMARY COMPARISON—12/13-13/14**

SOURCES and USES	GENERAL FUND	CAPITAL PROJECT FUNDS	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	BUSINESS TYPE FUNDS	INTERNAL SERVICE FUNDS	TOTAL BUDGET
<b>2012-13</b>							
SOURCES:							
Revenues	\$ 62,284,600	\$ 7,753,623	\$ 15,795,883	\$ 73,000	\$ 157,732,700	\$ 233,600	\$243,873,406
Available Resources - Planned Use/(Return)	664,392	(505,155)	10,934,360	(11,000)	(4,579,828)	179,200	6,681,969
12/13 SOURCES	62,948,992	7,248,468	26,730,243	62,000	153,152,872	412,800	250,555,375
USES:							
Operations	67,675,684	1,057,568	11,993,763	3,800	55,150,740	21,584,500	157,466,055
Reimbursements	(17,728,400)	-	(358,300)	-	(2,596,600)	(21,588,000)	(42,271,300)
Net Operations	49,947,284	1,057,568	11,635,463	3,800	52,554,140	(3,500)	115,194,755
Debt Service	-	507,800	12,021,200	757,830	1,834,100	-	15,120,930
Capital Projects	9,087,408	6,413,000	2,188,280	-	109,181,932	1,820,900	128,691,520
Transfers In	-	(729,900)	-	(699,630)	(3,363,900)	-	(4,793,430)
Transfers Out	3,914,300	0	885,300	-	-	-	4,799,600
Add Back Depreciation	-	-	-	-	(7,053,400)	(1,404,600)	(8,458,000)
12/13 USES	62,948,992	7,248,468	26,730,243	62,000	153,152,872	412,800	250,555,375
NET SOURCES AND USES	-	-	-	-	-	-	-
<b>2013-14</b>							
SOURCES:							
Revenues	55,020,200	9,141,323	17,408,322	73,000	64,658,500	233,600	146,534,945
Available Resources - Planned Use/(Return)	241,095	(31,855)	(1,629,329)	(7,800)	(9,791,510)	548,200	(10,671,199)
13/14 SOURCES	55,261,295	9,109,468	15,778,993	65,200	54,866,990	781,800	135,863,746
USES:							
Operations	68,569,784	1,150,068	10,417,793	3,800	55,553,390	21,719,400	157,414,235
Reimbursements	(17,774,200)	-	(355,300)	-	(2,597,200)	(21,588,000)	(42,314,700)
Net Operations	50,795,584	1,150,068	10,062,493	3,800	52,956,190	131,400	115,099,535
Debt Service	-	515,200	181,200	763,240	1,755,800	-	3,215,440
Capital Projects	418,211	8,180,200	4,645,400	-	10,352,800	2,054,800	25,651,411
Transfers In	-	(736,000)	-	(701,840)	(3,498,600)	-	(4,936,440)
Transfers Out	4,047,500	-	889,900	-	-	-	4,937,400
Add Back Depreciation	-	-	-	-	(6,699,200)	(1,404,400)	(8,103,600)
13/14 USES	55,261,295	9,109,468	15,778,993	65,200	54,866,990	781,800	135,863,746
NET SOURCES AND USES	-	-	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
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**ORGANIZATION OF THE BUDGET**

The operating budget and the capital budget are organized by funds. A fund is a fiscal entity that accounts for all assets, liabilities and the resulting equity to carry on specific activities as required by regulations. To determine the total budget for a fund, both the operational and capital budgets for that fund must be combined. The Budget Summary and Fund Summary-Sources and Uses are provided to recap the City's funds.

Following the Budget Summary section are the City's departments with financial summaries of the budget requests for divisions of the General Fund and for all of the other funds. Following the operating budget for the City's departments is the capital budget, (Capital Improvement Program) which details planned capital expenditures for the next 6 years.

Annual budgets are adopted by City Council for all City operations by June 30<sup>th</sup> each year. This budget is legally required for the General Fund, Special Revenue Funds and the Debt Service Funds. Business Type funds are not legally required to have a budget, but the City adopts a budget as a matter of fiscal management.

**Financial Summaries**

The Budget Summary provides a schedule of the City's entire budget request by fund category.

The Fund Summary - Sources and Uses schedule combines the budgeted transactions (operating and capital) for the year with the beginning resources available (cash) to derive the ending resources available for each of the City's funds. The budget includes increases or decreases to each fund's available resources for: revenues, operating expenditures (net of reimbursements from other funds), debt service (external and internal), and capital projects. Operating transfers and loan payments between funds will correspondingly either increase or decrease resources to the funds.

The Fund Summaries for Revenues and Operating and Debt Service Expenditures provide a listing of the revenues and expenditures for all funds. The General Fund Summaries are detailed schedules of revenue and operating expenditures.

**Capital Improvement Program Section**

The Capital Improvement Program section details all planned capital projects and planned expenditures for vehicles and equipment is included. Operating capital equipment and items that cost less than \$10,000 are located in the various Operating Budgets and not in the Capital Improvement Program.



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**BASIS OF ACCOUNTING**

Governmental funds are used to account for the government's general government activities. Government funds are the General Fund, Special Revenue funds, and Debt Service funds. Government funds use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year-end. Those General Fund revenues susceptible to accrual are property taxes, franchise taxes, sales taxes, and interest revenue. Revenues such as licenses, permits, fines, forfeitures and penalties are not accrued. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due.

In contrast, proprietary fund types, such as Business Type funds and Internal Service funds, are accounted for on a full accrual basis. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. The government applies all applicable Financial Accounting Standards Board (FASB) pronouncements in accounting and reporting for its proprietary operations.

The Fund Summary – Sources and Uses, includes a column that reflects a "Fund/Cash Balance". The basis of these numbers is fund or cash balance less outstanding encumbrances or designated projects.

**Comparison with the Comprehensive Annual Financial Report**

The structure of the budget is very similar to that of the City's Comprehensive Annual Financial Report (CAFR). The basis of accounting is the same for the Budget and the CAFR. The Budget is prepared biennially, with budget adjustments done during the mid-cycle between the two budget years.

One difference in the two documents is the classification of funds. In the CAFR, the Los Rios Assessment District, Village West Improvement District, Orchard Walk Underground Utilities District, and the Property and Business Improvement District (PBID) are classified as Agency funds. In the Budget, Los Rios, Village West, and Orchard Walk Underground are categorized as Debt Service funds and PBID is categorized as a Special Revenue fund.

Another difference is in the CAFR a number of funds are grouped together for presentation purposes, whereas in the Budget they are presented individually. The following groupings occur in the CAFR: Community Development – 311, 318, 321, 324, 326, 331, 338; Transportation Grants – 281, 282, 283, 284, 285; Golf Course – 421, 423; Wastewater & Storm Sewer Maintenance – 222, 231, 232, 431, 433, 434, 435, 481; Waterways – 251, 261; Special Services Districts - 271, 272, 273; Community Service Grant – 394, 631, 633, 634; Measure R Regional – 132, 133; Public Safety Impact – 105, 106; Government Facilities – 102, 103, 104; Risk Management – 551, 553.



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Two-Year Budget  
2014-15 & 2015-16**

Fund Summary - Fiscal Year 2014-15		Sources						Uses						Revenues Over/Under Expenditures	Req. Avail. Fund/Cash Balance 07/01/14	Ending Avail. Fund/Cash Balance 06/30/15
Funds		Revenues	Operations	Reimbursements	Debt Service	Capital	Transfers In	Transfers Out	Depreciation	Total Uses						
<b>Capital Project</b>																
	101	-	100	-	-	-	-	-	-	100	-	-	-	(100)	(6,500)	(6,600)
	102	-	8,800	-	-	-	-	-	-	8,800	-	-	-	(8,800)	3,500,000	3,491,200
	103	25,600	1,500	-	-	104,000	-	-	-	105,500	-	-	-	(79,900)	388,900	309,000
	104	-	800	-	-	-	-	-	-	800	-	-	-	(800)	(270,000)	(270,800)
	105	-	1,100	-	-	-	-	-	-	1,100	-	-	-	(1,100)	(1,612,200)	(1,613,300)
	106	-	5,900	-	-	-	-	-	-	5,900	-	-	-	(5,900)	(2,789,700)	(2,795,200)
	111	6,156,400	759,500	-	-	7,319,700	-	-	-	8,079,200	-	-	-	(1,922,800)	4,612,400	2,689,600
	211	899,100	36,900	-	-	312,500	-	-	-	349,400	-	-	-	549,700	6,151,000	6,700,700
	221	677,400	24,800	-	-	907,500	-	-	-	932,100	-	-	-	(254,700)	(249,780)	(504,480)
	Total Capital Project	7,758,500	34,965,240	-	-	8,643,700	-	-	-	9,482,900	-	-	-	(1,724,000)	9,724,120	8,000,120
<b>Debt Service</b>																
	396	-	-	-	272,000	-	(272,000)	-	-	-	-	-	-	-	-	-
	397	-	-	-	373,740	-	(373,740)	-	-	-	-	-	-	-	-	-
	398	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Debt Service	-	-	-	1,019,480	-	(1,019,480)	-	-	-	-	-	-	-	-	-
<b>Proprietary</b>																
	222	371,800	38,200	-	-	1,819,000	-	-	-	1,857,200	-	-	-	(1,485,400)	825,971	(659,429)
	231	1,191,300	69,400	-	-	460,000	-	-	-	529,400	-	-	-	661,900	(700,000)	(38,100)
	232	-	200	-	-	-	-	-	-	200	-	-	-	(200)	(4,300,000)	(4,300,200)
	401	2,818,500	2,141,500	(23,000)	-	590,650	-	-	10,800	2,719,950	-	-	-	98,550	1,155,600	1,254,150
	405	120,000	261,000	-	-	-	(141,000)	-	-	128,200	-	-	-	(6,200)	-	(6,200)
	406	260,300	883,900	-	-	-	(1,191,000)	-	-	260,300	-	-	-	-	-	-
	411	2,914,800	1,735,600	(133,800)	-	1,010,500	-	-	551,800	3,164,100	-	-	-	(249,300)	21,400	(227,900)
	413	4,099,500	5,194,100	(5,200)	1,428,000	1,000	(2,024,200)	-	510,700	5,104,400	-	-	-	(1,004,900)	-	(1,004,900)
	421	-	121,100	-	-	143,900	-	-	210,900	475,900	-	-	-	(475,900)	(4,420,000)	(4,895,900)
	423	2,466,300	2,166,700	-	-	-	-	-	-	2,166,700	-	-	-	299,600	-	299,600
	431	42,627,850	9,583,650	(46,400)	-	46,117,500	-	-	2,218,600	57,873,350	-	-	-	(15,245,500)	22,500,000	7,254,500
	439	-	2,236,700	(2,236,700)	-	-	-	-	-	-	-	-	-	-	-	-
	441	18,763,700	16,777,600	(2,010,600)	-	7,827,800	-	-	1,109,800	23,704,600	-	-	-	(4,940,900)	11,328,500	6,387,600
	451	12,848,300	9,845,300	(628,960)	-	1,490,700	-	-	2,269,600	12,976,640	-	-	-	(128,340)	3,415,600	3,287,260
	481	1,297,400	995,230	-	-	723,750	(250,000)	-	567,700	2,036,680	-	-	-	(739,280)	1,000	(738,280)
	Total Proprietary	89,779,750	239,215,642	(5,084,660)	1,995,400	60,184,800	(3,606,200)	-	7,456,100	112,995,620	-	-	-	(23,215,870)	29,828,071	6,612,201
<b>Internal Service</b>																
	501	14,900	4,620,970	(4,585,500)	-	289,000	-	-	54,300	358,770	-	-	-	(343,870)	507,900	164,030
	502	479,600	15,100	(891,700)	-	1,945,100	-	-	891,700	1,960,200	-	-	-	(1,480,600)	3,185,600	1,705,000
	503	4,100	1,400	(107,400)	-	212,700	-	-	107,400	214,100	-	-	-	(210,000)	650,100	440,100
	504	-	400	-	-	-	-	-	64,700	65,100	-	-	-	(65,100)	260,000	194,900
	511	1,000	1,780,140	(1,865,310)	-	647,800	(25,000)	-	450,400	988,030	-	-	-	(987,030)	(8,582)	(995,612)
	531	-	-	-	-	130,482	(200,000)	-	(69,518)	300,000	-	-	-	300,000	369,518	369,518
	551	1,181,100	1,980,800	(150,400)	-	35,000	-	-	1,865,400	1,865,400	-	-	-	(684,300)	580,000	(104,300)
	552	10,566,500	10,299,100	-	-	-	-	-	-	10,299,100	-	-	-	287,400	600,000	867,400
	553	1,535,100	1,050,900	-	-	-	-	-	-	1,050,900	-	-	-	484,200	5,800,000	6,284,200
	554	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	571	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Internal Service	13,762,300	51,314,636	(7,600,310)	3,548,880	3,240,082	(225,000)	-	1,568,500	16,732,082	-	-	-	(2,949,782)	11,875,018	8,925,236
	<b>Grand Total - 2014-15</b>	198,426,240	547,782,498	(25,956,070)	3,548,880	92,532,832	(6,724,080)	5,260,440	9,024,600	229,775,492	-	-	-	(31,349,252)	75,465,009	44,115,757

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

Fund Summary - Fiscal Year 2015-16		Sources		Uses										Revenues Over/ (Under) Expenditures	Beg. Avail. Fund/Cash Balance 07/01/15	Ending Avail. Fund/Cash Balance 06/30/16
Funds		Revenues		Operations	Reimbursements	Debt Service	Capital	Transfers In	Transfers Out	Depreciation	Total Uses					
<b>General Fund</b>																
General Fund	001	62,596,400		69,373,300	(13,086,000)	-	677,500	-	5,126,100	-	62,090,900		505,500	1,089,900	1,595,400	
Motor Vehicle In-Lieu	002	-		-	-	-	-	-	-	-	-		-	-	-	
Civic Center Fund	003	500		1,400	-	-	17,604,200	-	-	-	17,605,600		(17,605,100)	2,103,200	(15,501,900)	
Sports Complex	004	10,700		300	-	-	-	-	-	-	300		10,400	1,067,900	1,078,300	
Rec. Park Stadium	007	-		-	-	-	-	-	-	-	-		-	-	-	
SPCA Reserve	009	-		-	-	-	-	-	-	-	-		-	-	-	
Oak Tree Preservation	010	-		-	-	-	-	-	-	-	-		-	228,500	228,500	
Conservation Fund	011	-		-	-	-	-	-	-	-	-		-	25,800	25,800	
Police Unclaimed Funds	012	30,000		29,100	-	-	-	-	-	-	29,100		900	49,100	50,000	
Substandard Housing	326	154,800		171,600	-	-	-	-	-	-	171,600		(16,800)	34,700	17,900	
Emergency Reserve		-		-	-	-	-	(605,500)	-	-	(505,500)		505,500	6,089,900	6,595,400	
Total General Fund		62,792,400		147,108,000	(13,086,000)	-	18,281,700	(605,500)	5,126,100	-	79,392,000		(16,599,600)	10,761,600	(5,838,000)	
<b>Special Revenue</b>																
PD PS ST (Meas T)	121	3,391,600		3,348,400	-	-	-	-	300,000	-	3,648,400		(256,800)	804,200	547,400	
Fire PS ST (Meas T)	122	2,361,000		2,510,400	(26,700)	-	-	-	-	-	2,483,700		(122,700)	8,434,500	8,311,800	
PD Meas T Econ Uncert	123	-		-	-	-	-	-	-	-	-		-	332,800	332,800	
Fire Meas T Econ Uncert	124	-		100	-	-	-	-	-	-	100		(100)	614,900	614,800	
Measure R Local	131	2,079,400		89,900	-	-	3,000,000	-	-	-	3,089,900		(1,010,500)	(271,600)	(1,282,100)	
Measure R Trailways	132	3,043,000		-	-	-	3,043,000	-	-	-	3,043,000		-	-	-	
Measure R Regional	133	5,212,500		-	-	-	5,212,500	-	-	-	5,212,500		-	164,100	164,100	
Kaweah Lake	223	-		17,000	-	-	-	-	250,000	-	267,000		(267,000)	130,200	(136,800)	
Ground Water Recharge	224	931,800		156,900	-	-	565,000	-	-	-	721,900		209,900	(271,100)	(61,200)	
Transportation Impact	241	1,922,900		133,900	-	-	1,210,000	-	-	-	1,343,900		579,000	(6,196,300)	(5,617,300)	
Waterways Maint	251	-		39,500	-	-	-	-	-	-	39,500		(39,500)	569,700	530,200	
Waterways Capital	261	155,900		39,100	-	-	-	-	-	-	39,100		116,800	(9,900)	106,900	
Spec Serv Dist NE	271	147,600		263,900	-	-	-	-	-	-	263,900		(116,300)	(340,900)	(467,200)	
Spec Serv Dist Open Sp	272	13,400		23,700	-	-	-	-	-	-	23,700		(10,300)	(220,100)	(230,400)	
Spec Serv Dist L&L	273	2,756,900		2,608,500	-	-	300,000	-	-	-	2,908,500		(151,600)	1,530,300	1,378,700	
State Transportation	281	632,000		100	-	-	631,700	-	-	-	631,800		200	200	400	
N/E Capital Improv	291	-		700	-	-	-	-	-	-	700		(700)	160,300	159,600	
CDBG	311	1,110,700		228,600	-	-	-	-	528,900	-	757,500		353,200	205,400	558,600	
Cal Home Grant	318	-		300	-	-	-	-	-	-	300		(300)	18,700	18,400	
HOME	321	603,700		150,700	-	-	-	-	-	-	150,700		453,000	693,800	1,146,800	
RDA/HED Revolving	324	-		182,700	(182,700)	-	-	-	-	-	-		-	-	-	
Neigh Stabilization	331	23,000		-	-	-	-	-	-	-	-		23,000	90,000	113,000	
Vehicle Abatement	338	45,000		70,500	-	-	-	-	-	-	70,500		(25,500)	375,700	350,200	
RDA - SA East	361	804,940		328,900	-	102,300	-	-	373,740	-	804,940		-	-	-	
RDA - SA Housing East	362	16,000		10,100	-	-	-	-	-	-	10,100		5,900	5,900	11,800	
DT Parking Trust	611	81,400		85,000	-	461,000	-	(747,900)	-	-	(201,900)		283,300	2,778,700	3,062,000	
Narcotics Foreiture	621	30,000		30,000	-	-	-	-	-	-	30,000		-	55,000	55,000	
Asset Foreiture	622	25,000		25,000	-	-	-	-	-	-	25,000		-	150,000	150,000	
ST Target Asset Foreiture	623	15,000		15,000	-	-	-	-	-	-	15,000		-	30,000	30,000	
Feed Target Asset Foreiture	624	5,000		5,000	-	-	-	-	-	-	5,000		-	20,000	20,000	
Com'l Criminal Appreh	631	150,000		199,700	-	-	-	-	-	-	199,700		(49,700)	52,100	2,400	
Feed COPS grant	634	216,100		358,900	-	-	-	(142,800)	-	-	216,100		-	-	-	
Total Special Revenue		25,773,840		71,360,880	(209,400)	563,300	13,962,200	(890,700)	1,452,640	-	25,800,540		(26,700)	9,906,600	9,879,900	

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

Fund Summary - Fiscal Year 2015-16		Sources										Uses										Revenues Over/(Under) Expenditures	Beg. Avail. Fund/Cash Balance 07/01/15	Ending Avail. Fund/Cash Balance 06/30/16				
Funds		Revenues	Operations	Reimbursements	Debt Service	Capital	Transfers In	Transfers Out	Depreciation	Total Uses																		
<b>Capital Project</b>																												
	101	-	100	-	-	-	-	-	-	100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(6,700)	
	102	-	8,800	-	-	-	-	-	-	8,800	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(8,800)	
	103	26,400	1,500	-	-	16,000	-	-	-	17,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	309,000	
	104	-	800	-	-	-	-	-	-	800	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(270,800)	
	105	-	1,100	-	-	-	-	-	-	1,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(1,613,300)	
	106	-	5,500	-	-	-	-	-	-	5,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(2,795,200)	
	111	4,700,600	769,500	-	-	6,553,500	-	-	-	7,313,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,689,600	
	211	927,300	36,900	-	-	120,000	-	-	-	156,900	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,700,700	
	221	693,100	25,900	-	-	840,000	-	-	-	865,900	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(504,480)	
		6,347,400	28,695,040	-	-	7,529,500	-	-	-	8,369,600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,000,120	
																											5,977,920	
<b>Debt Service</b>																												
	396	-	-	-	144,000	-	(144,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	397	-	-	-	373,740	-	(373,740)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	398	-	-	-	1,519,000	-	(1,519,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
		-	-	-	2,036,740	-	(2,036,740)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
																											-	
<b>Proprietary</b>																												
	222	379,200	37,000	-	-	130,000	-	-	-	167,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(659,429)
	231	1,204,600	70,200	-	-	2,830,000	-	-	-	2,900,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(1,695,600)
	232	-	200	-	-	-	-	-	-	200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(200)	
	401	2,846,400	2,205,500	(23,000)	-	-	-	-	10,800	2,193,300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	653,100	
	405	122,600	263,000	-	-	-	(140,400)	-	6,200	128,800	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(6,200)	
	406	276,500	887,200	-	567,400	-	(1,178,100)	-	-	276,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	411	2,565,100	1,759,300	(133,800)	-	620,000	-	-	551,800	2,797,300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(232,200)	
	413	8,855,600	5,174,800	(5,200)	1,137,000	5,000,000	(1,957,800)	-	510,700	9,859,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(1,003,900)	
	421	-	121,100	-	-	204,500	-	-	210,900	536,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(536,500)	
	423	2,515,600	2,189,100	(46,400)	-	-	-	-	2,189,100	326,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	626,100	
	431	20,201,600	9,197,100	(46,400)	-	2,293,900	-	-	2,218,600	13,663,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	326,500	
	439	-	2,279,000	(2,279,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	441	18,824,300	16,960,200	(2,010,600)	-	3,370,160	-	-	1,109,800	19,429,560	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,387,600
	451	12,564,900	9,866,300	(628,960)	-	1,099,300	-	-	2,269,600	12,606,240	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,287,260
	481	1,312,900	1,007,130	-	-	306,900	(250,000)	-	567,700	1,631,730	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(318,830)	
		71,669,300	156,563,002	(5,126,960)	1,704,400	15,854,760	(3,526,300)	-	7,466,100	68,379,130	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,612,201	
																											9,902,371	
<b>Internal Service</b>																												
	501	14,900	4,658,070	(4,585,500)	-	-	-	-	54,300	126,870	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	164,030
	502	625,100	15,100	(891,700)	-	1,577,300	-	-	891,700	1,592,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,705,000
	503	4,600	1,400	(107,400)	-	55,000	-	-	107,400	56,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	440,100
	504	-	400	-	-	-	-	-	64,700	65,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	194,900	
	511	1,000	1,839,940	(1,865,310)	-	1,081,600	(25,000)	-	450,400	1,481,630	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(985,612)
	531	-	-	-	-	195,000	(100,000)	-	-	95,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	369,518
	551	1,181,100	1,987,100	(150,400)	-	1,836,700	-	-	-	1,836,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(655,600)
	552	10,710,200	10,668,600	-	-	-	-	-	-	10,668,600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	867,400
	553	1,535,100	1,050,900	-	-	-	-	-	-	1,050,900	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	484,200
	554	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	571	-	45,994,472	(7,600,310)	-	2,908,900	(125,000)	-	1,568,500	16,973,600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,925,236
		14,072,000	449,495,394	(26,022,670)	4,304,440	58,537,060	(7,084,240)	6,578,740	9,024,600	198,914,870	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	44,115,757	
		180,631,940	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,832,827
<b>Grand Total - 2015-16</b>																												

## **FUND DESCRIPTIONS**

### **FUND STRUCTURE**

The accounts of the government are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds maintained, is consistent with legal and managerial requirements. The City has the following fund types:

- General Fund
- Capital Project Funds
- Special Revenue Funds
- Debt Service Funds
- Business-Type Funds
- Internal Service Funds

### **GENERAL FUND**

#### ***General Fund – 001, 002, 003, 004, 006, 007, 008, 009, 010, 011, 012***

The General Fund is used for all the general revenues of the City not specifically levied or collected for other City funds and the related expenditures. The general fund accounts for all financial resources of a governmental unit which are not accounted for in another fund. The primary revenue sources are Sales Tax, Property Tax and Vehicle License Fees.

### **CAPITAL PROJECT FUNDS**

Capital Project Funds are utilized to account for revenues whose primary purpose is the acquisition or construction of major capital facilities.

#### ***Softball Facility Development – Fund 101***

Established to account for the financing and improvement and/or development of community softball facilities. Revenues are provided by fees charged to existing softball facility users specifically for future development or improvement.

#### ***Public Facility Impact Fee – Funds 102, 103 and 104***

Established to defray the cost of public facilities needed (Civic Center, Corporation Yard and Library) as a result of new development projects. Funding is provided by fees charged to new developments.

#### ***Public Safety Impact Fee – Funds 105 (Police) and 106 (Fire)***

Established to defray the costs of police public safety facilities needed as a result of new development projects. Funding provided by impact fees charged to new developments. Funds are to only be used for new facilities, equipment, and not for operation and maintenance.

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***Gas Tax – Fund 111***

Established to account for the construction and improvement of streets and roads. Financing is provided by grant funds received from state sales taxes on gasoline. Monies are derived from Sections 2103, 2105, 2106, 2107 and 2107.5 of the Streets and Highways Code. These revenues come from a gas tax placed on motor vehicle fuels. Allocations are generally distributed on a population basis. This fund also receives money from the State Transportation Program that is distributed to each region based on population and road miles. Funds are to be used only for construction, improvements and maintenance of streets and roads.

***Park & Recreational Facilities – Fund 211***

Established to account for the acquisition and development of parks and open space. Developers pay impact fees paid in lieu of providing parks and open space. Funds are to be used only for open space acquisition and providing park and other recreational facilities.

***Transportation Impact – Fund 241***

Established to account for the expenditures for streets, roads, and bike paths. Revenues are provided by impact fees from new developments. Funds can only be used for new street improvements related to growth.

***State Transportation – Fund 281***

Established to account for the expenditures for streets, roads, transit, and bike facilities. Revenues are derived from a 1/4 cent of statewide sales tax collected and returned to each County in compliance with the Local Transportation Development Act. First priority of funds is public transit (buses); remaining monies, as well as various discretionary revenues, may be used for road and street purposes, including bike/pedestrian facilities. This fund also receives monies from Tulare County Association of Government (TCAG), State Transportation Improvement Program (STIP), and Congestion Mitigation and Air Quality (CMAQ). These monies are to be used only for approved transportation projects.

***Parking District – Fund 611***

Established to account for acquisition and development of downtown parking facilities. Revenues are derived from in-lieu fees charged on occupants of new development and expanded uses within the central business district that do not provide the required number of off-street parking spaces. The in-lieu fee is assessed in the amount of \$3,400 per required space at the time of building permit issuance. In addition to the in-lieu fees, this fund receives funding from grants, contributions, and Section 108 Loans.

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**SPECIAL REVENUE FUNDS**

These funds account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes.

***Measure T - Police ¼% Sales Tax – Fund 121***

In March of 2004, the citizens of Visalia authorized a ¼ sales tax for public safety. The sales tax is shared 60% for police and 40% for fire and is tracked in 2 separate funds. This fund is Police's portion of the Public Safety Sales Tax revenue and is governed by a plan. Annually, the City Manager certifies the plan to the City Council stating the uses of the monies follow the plan guidelines as presented to the voters. The principal use of these monies is for police operations. An economic uncertainty reserve is funded annually, the balance of which is to be 25% of annual revenues.

***Measure T - Fire ¼% Sales Tax – Fund 122***

In March of 2004, the citizens of Visalia authorized a ¼ sales tax for public safety. The sales tax is shared 60% for police and 40% for fire and is tracked in 2 separate funds. This fund is Fire's portion of the Public Safety Sales Tax revenue and is governed by a plan. Annually, the City Manager certifies the plan to the City Council stating the uses of the monies follow the plan guidelines as presented to the voters. The principal use of these monies is for fire operations. An economic uncertainty reserve is funded annually, the balance of which is to be 25% of annual revenues.

***Measure R - ½% Sales Tax – Transportation Programs – Local - Fund 131***

In November 2006, the voters of Tulare County authorized a ½ cent sales tax for transportation. This sales tax is shared within the County and an Oversight Committee was formed to ensure that the revenues and expenditures are spent as per the Measure. This portion, 35% of the total, is for local transportation projects.

***Measure R - ½% Sales Tax – Transportation Programs – Transit / Bike / Pedestrian - Fund 132***

In November 2006, the voters of Tulare County authorized a ½ cent sales tax for transportation. This sales tax is shared within the County and an Oversight Committee was formed to ensure that the revenues and expenditures are spent as per the Measure. This portion, approximately 15% of the total, is for transit, bike and pedestrian transportation projects.

***Measure R - ½% Sales Tax – Transportation Programs – Regional - Fund 133***

In November 2006, the voters of Tulare County authorized a ½ cent sales tax for transportation. This sales tax is shared within the County and an Oversight Committee was formed to ensure that the revenues and expenditures are spent as per the Measure. This City receives monies for regional projects based upon a voter approved project list.

***Storm Sewer Construction – Fund 221***

Established to account for the acquisition and installation of storm drain systems. Financing is provided by a specific storm sewer impact fee charged at the time of new developments. Funds are to be used only for construction of new storm sewer lines to implement the Storm Sewer Master Plan.

***Storm Sewer Deficiency – Fund 222***

Established to account for operating charges to users to improve the storm sewer system. Revenue is derived from a portion of the monthly storm sewer user's fees. This fund receives \$.67 of the \$2.47 monthly storm sewer fee. Funds are to be used for construction of storm sewer facilities to correct existing deficiencies as identified in the Storm Sewer Master Plan.



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***Kaweah Lake and Local Storm Water Maintenance – Fund 223***

Kaweah Lake Project and Local Storm Water Maintenance revenues are derived from a portion of the monthly storm sewer user's fees. This fund receives \$.48 of the \$2.47 monthly storm sewer fee and funds are to be only used for the enlargement & maintenance of Kaweah Lake and has been expanded to include the maintenance of local storm water channels by a successful ballot election that concluded on March 18, 2013.

***Groundwater Recharge – Fund 224***

Established to account for a small monthly operating charge levied against users of the system. Revenue is derived from a portion of the monthly City utility bill. The fees for this fund are based on the size of the water service line that range from \$.35 to \$39.65 a month. In 2002, City Council adopted the additional fee as part of an agreement with Tulare Irrigation District and Kaweah Delta Water Conservation District for the acquisition of water and other activities to improve groundwater levels and increase supply of water to the City.

***Wastewater Trunkline – Fund 231***

Established to account for major trunk line extensions, part of the wastewater collection system. Revenues are derived from Sanitary Sewer and Trunk Line Connection Fees. Funds are to be used only for new sanitary sewer trunk line construction, and not for operation and maintenance.

***Sewer Connection – Fund 232***

Established to account for residential and commercial development impact fees. Revenues are derived from Treatment Plant connection fees. They are to be used only for Treatment Plant expansions. Funds are not to be used for operation and maintenance.

***Waterways – Fund 251***

Established to account for acquisition and landscaping of development buffers along designated waterways. Revenues are derived from a combination of monthly storm sewer fees and developer impact fees. This fund receives \$.48 of the \$2.47 monthly fee that is charged through the utility bill. Funds are restricted for acquisition of development setbacks along waterways designated in the Visalia General Plan and restoration of riparian vegetation.

***Waterways Maintenance – Fund 261***

Established to account for the maintenance of the setback areas along designated waterways.

***Special Service District: Northeast – Fund 271***

Established to account for the maintenance of landscape in the Northeast portion of the City. Revenue is collected from fees charged in that district.

***Special Service District: Open Space – Fund 272***

Established to account for the maintenance of landscape districts throughout the City. Revenue is collected from fees charged throughout the City. The fees are collected and expended by district.

***Special Service District: Lighting & Landscape Maintenance Assessment Districts – Fund 273***

Established to account for the maintenance of landscape districts throughout the City. Revenue is collected from fees charged throughout the City. The fees are collected and expended by district.

***Prop 1B – Streets - 284***

Established to account for the maintenance and improvements of local roads. Funding provided by a statewide bond approved by the voters in 2007.

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***Prop 1B – Transit - 285***

Established to account for transit activities. Funding provided by a statewide bond approved by the voters in 2007.

***Northeast Area Capital Improvement – Fund 291***

Funded by fees collected on Northeast properties at time of building permit issuance. Monies can only be used for improvements specified in the Northeast Area Master Plan.

***Narcotics Forfeiture – Funds 621, 622, 623 and 624***

Established to account for revenues received from narcotics seizures of cash and property as authorized by the Health and Safety Code. Monies deposited in this fund are invested until a court determines whether the money must be returned to the previous owner or the funds are forfeited to the City which may use the seized funds for the recovery of narcotics law enforcement costs associated with the seized funds.

***CASP Program – Fund 138***

Established to account for the additional \$1 assessed to all business licenses as required by the State of California SB 1186. SB 1186 adds new rules and protections for business owners related to access compliance requirements set forth under the ADA, the California Building Code, and SB 1608.

***Community Service Grants – Funds 631 and 634***

Established to account for federal funds received for the purpose of providing Community Policing, bicycle and foot patrol in business districts in the City of Visalia.

***Community Development Block Grant (CDBG) – Fund 311***

Established to account for the annual grant proceeds from HUD to improve housing and community projects in qualifying areas of the City. Revenues provided are an entitlement through the Department of Housing and Urban Development (HUD). The CDBG program is authorized under Title 1 of the National Affordable Housing Act. The primary objective of the CDBG program is the development of a viable urban community through the provision of decent housing, a suitable living environment and economic opportunity, principally for low and moderate income persons.

***Cal Home Program – Fund 318***

Grant from the California Department of Housing and Community Development to administer a mortgage assistance program.

***HOME Program – Fund 321***

Established to account for Housing and Urban Development HOME grants. These funds are used to improve housing in Visalia for those meeting the grant's requirements.

***CDBG/Housing Revolving – Fund 324***

This fund accounts for the administrative activities of the CDBG and housing related funds. All costs are allocations to the various project funds.

***Substandard Housing and Abatement – Fund 326***

Established as separate fund to account for code enforcement working with police to address substandard housing by removing the criminal element and holding property owners accountable for the condition of structures on the property.

***Neighborhood Stabilization – Fund 331***

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Established as separate fund to account for Federal money received to purchase foreclosed properties rehabilitate them and sell them to low to moderate income families.

***Vehicle Abatement – Fund 338***

Established as a separate fund to account for abandoned vehicle abatement.

***Property Based Improvement District (PBID) – Fund 373, 374***

Established to account for assessments levied on downtown property owners and used to improve the downtown district.

**Redevelopment Successor Agency's**

Funds were established to account for the transferring of all assets and liabilities from the City of Visalia's Redevelopment Districts as set forth in State law ABx1 26, which dissolved all redevelopment in California. The Successor Agency's purpose is to continue to pay the debt of the former Redevelopment District, dispose of the assets, and file reports. Essentially, the Successor Agency's are to wind down all redevelopment activity returning the tax increment to the underlying taxing agencies.

***East – Successor Agency – Fund 361***

Established to dissolve the East Visalia Redevelopment Agency which was established in August of 1986. The former district is roughly bounded by the cross streets of Houston, Ben Maddox, Mineral King, and Santa Fe.

***Mooney – Successor Agency – Fund 363***

Established to dissolve the Mooney Boulevard Redevelopment Agency which was established in August of 1987. The former district is roughly bounded along Mooney Boulevard with an amendment added to the district in 1990.

***Downtown – Successor Agency – Fund 365***

Established to dissolve the Downtown Redevelopment Agency which was established in May 1970. The former district is roughly bounded by the streets Center, Church, Garden and Acequia in the downtown area.

***Central – Successor Agency – Fund 367***

Established to dissolve the Central Redevelopment Agency which was established in August of 1989. The former district is roughly bounded by the cross streets of Houston, Ben Maddox, Walnut, and Mooney Boulevard, excluding the area bounded by Church, Center, Garden and Acequia.

***20% Housing Successor Agency – Funds 362, 364, 366 and 368***

Established to manage the assets of the former Low/Moderate Income Housing Funds (20% RDA). The former Redevelopment Agencies had to deposit 20% of any tax increment funds into a Low and Moderate Income Housing fund. The funds were used to improve housing in the community, both within and outside of the project areas.

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**DEBT SERVICE FUNDS**

The Debt Service funds are used to account for financial resources to be used for the payment of principal and interest on long-term debt.

***Help Loan (CHFA) – Fund 394***

Established to account for a State grant from the California Housing Finance Authority to provide low and moderate income housing assistance.

***East Visalia Redevelopment Tax Allocation Bond – Fund 397***

Established to account for the payment of the East Visalia Redevelopment Tax Allocation Bonds.

***Visalia Public Financing Authority Bond (VPFA) – Fund 396***

Established to account for the payment of the VPFA 2005 Refunding Certificates of Participation.

**DEBT SERVICE FUNDS – WITHOUT CITY COMMITMENT**

Although the City assisted in the issuance of the following debts, it is not obligated in any way to repay these debt and is not reflected the debt in its financial statements.

***Los Rios – Fund 381***

Established to account for property assessments levied to pay for improvements in a specific subdivision. The development of this subdivision included special amenities which are being paid for through a debt financing. The City acts only as a collection and paying agent for this debt but has no legal obligation beyond the collection of the assessments and the payment of those collections against outstanding debt.

***Village West – Fund 382***

Established to account for property assessments levied to pay for street improvements in a specific subdivision. The City issued a \$72,020 bond for the unpaid assessments levied upon the special assessment district. The City then purchased the bonds for the City's cash portfolio. The bonds yield 6% and mature in 2022 and were for the construction of the improvements.

***Orchard Walk Underground – Fund 383***

Established to account for property assessments levied to pay for underground utilities in a specific area. The City issued a \$675,000 bond for the unpaid assessments levied upon the special assessment district. The City then purchased the bonds for the City's cash portfolio. The bonds yield 6.75% and mature in 2025 and were for underground improvements.

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**BUSINESS TYPE FUNDS**

These funds account for City operations financed and operated in a manner similar to a private business enterprise. The intent of the City is that the costs and expenses, including depreciation, of providing goods or services be primarily financed or recovered through user charges. All operational activities, providing goods or services including but not limited to administration, operations, maintenance, financing and related debt services, billing and collections are accounted for in the respective funds. Operating and capital expenditures are only to be spent on the specific activities of the individual funds.

***Building Safety – Fund 401***

Established to account for the Building Safety operations of the City. Revenues are provided by fees charged for a Building Permit.

***Baseball – Fund 405***

Established to account for the operations of a professional baseball team that operates in the City.

***Animal Control – Fund 406***

Established to account for the operations of the Animal Control Facility that operates in the City.

***Airport – Fund 411***

Established to account for the operations of the Visalia Municipal Airport. The Federal Aviation Administration Airport Improvement Program (FAA-AIP) provides 90% grant funding for approved capital projects. This fund also receives revenues from airport user fees, such as aviation fuel sales, hangar rentals and leases of land and buildings. These revenues are also used for the Airport's 10% match on FAA grant funded projects.

***Convention Center – Fund 413***

Established to account for operations of the Convention Center. Revenues are provided by fees charged for the Convention Center services and by operating transfers from the General fund.

***Valley Oak Golf – Funds 421 and 423***

Established to account for the operations of the Valley Oaks Golf Course. Revenue is provided by fees charged to the golf course users.

***Solid Waste – Fund 441***

Established to account for the operations of collecting and disposing of solid waste. Revenue is provided by user charges and limited grant funding.

***Wastewater Operations – Funds 431, 433, 434 and 435***

Established to account for the treatment and disposal of wastewater. Revenue is provided by user charges, impact fees and limited grant funding. The Waste Water treatment plant is located west of the Airport and across Highway 99.

***Transit – Fund 451***

Established to account for the operations of the City's transit activities. Revenue is provided by state transportation funds, federal grants and passenger fares.

***Storm Sewer Maintenance – Fund 481***

Established to account for the operations of the City's storm and sewer drain activity. Revenue is provided by charges to users.

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**INTERNAL SERVICE FUNDS**

Internal Service Funds are used to finance and account for activities and services performed by a designated department within the City to another department in the City on a cost reimbursement basis.

***Fleet Services – Fund 501***

Established to account for the maintenance and fueling of assigned vehicles and related equipment in use by the various City Departments and for specification writing on vehicle acquisitions or replacements.

***Vehicle Replacement – Fund 502***

Established to account for the acquisition of City vehicles. Replacement vehicles are purchased through this fund. New vehicles added to this fleet (not replacing an existing one) are considered Contributed Capital to the Vehicle Replacement fund.

***Vehicle Replacement – Measure T Police – Fund 503***

Established to account for the acquisition of Police Measure T vehicles. Replacement vehicles are purchased through this fund. New vehicles added to this fleet (not replacing an existing one) are considered Contributed Capital to the Vehicle Replacement Measure T Police fund.

***Vehicle Replacement – Measure T Fire – Fund 504***

Established to account for the acquisition of Fire Measure T vehicles. Replacement vehicles are purchased through this fund. New vehicles added to this fleet (not replacing an existing one) are considered Contributed Capital to the Vehicle Replacement Measure T Fire fund.

***Information Services – Fund 511***

Established to account for the acquisition, maintenance and upgrade of the City's computer operations. Computer users are charged a fee for the systematic replacement of computer and communication equipment and technology, including Geographic Information Systems and Telephone Services.

***Risk Management – Fund 551***

Established to account for the self-insured and purchased insurance for the City's various types of insurance including liability, unemployment, property, and employee bonds.

***Health Benefits – Fund 552***

Established to account for the self-insured and purchased insurance for the City's health plan.

***Workers Compensation – Fund 553***

Established to account for the self-insured and purchased insurance for the City's worker's compensation plan.

***Post-Employment Benefits – Fund 554***

Established to account for health care benefits for retirees and future retirees. Revenues come from charges to retirees and City contributions.

***Compensated Absences – Fund 571***

Established to account for the long-term portion of the compensated absences liability in the governmental fund.

## **FUND SUMMARIES**

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**GENERAL FUND SUMMARY**

<b>GENERAL FUND SUMMARY</b>	<b>2011-12 ACTUALS</b>	<b>2012-13 ACTUALS</b>	<b>2013-14 BUDGET</b>	<b>2013-14 PROJECTED</b>	<b>2014-15 PROPOSED</b>	<b>2015-16 PROPOSED</b>
<b>RESOURCES</b>						
<b>REVENUES</b>						
PRIOR YEAR ROLLOVER			2,187,704	2,187,704		
CIP GRANTS	1,195,188	3,100,113	7,505,080	7,505,080	16,350	-
NON-DEPARTMENTAL	45,606,691	50,641,315	46,933,100	52,684,472	53,444,300	54,815,600
ADIMINISTRATION	128,986	145,428	103,600	97,000	103,200	104,200
COMMUNITY DEVELOPMENT	3,171,200	2,965,382	3,086,200	2,794,850	2,811,800	2,851,600
FINANCE	164,349	116,420	177,200	100,000	99,500	99,500
FIRE	540,351	844,393	812,600	514,700	527,000	531,600
PARKS AND RECREATION	1,366,232	1,363,950	1,306,900	1,370,100	1,413,200	1,459,700
POLICE	3,032,697	2,883,648	2,833,300	2,840,650	2,640,000	2,671,700
PUBLIC WORKS	149,011	194,320	124,900	64,000	62,500	62,500
<b>TOTAL REVENUES</b>	<b>55,354,705</b>	<b>62,254,969</b>	<b>65,070,585</b>	<b>70,158,557</b>	<b>61,117,850</b>	<b>62,596,400</b>
<b>REIMBURSEMENTS</b>						
NON-DEPARTMENTAL	329,532	328,284	328,100	328,700	328,700	328,700
ADIMINISTRATION	3,806,246	4,847,867	4,571,000	4,009,400	3,685,300	3,696,000
COMMUNITY DEVELOPMENT	2,796,903	3,538,275	3,715,000	3,208,200	3,051,600	3,051,600
TRANSPORATION & GENERAL SERVICE	-	310,698	310,700	-	-	-
FINANCE	2,399,687	2,944,205	2,761,200	3,608,000	1,739,600	1,739,600
FIRE	9,063	136,987	121,600	67,400	67,400	67,400
PARKS AND RECREATION	3,141,673	3,854,370	3,803,500	1,906,000	1,972,100	1,984,400
POLICE	-	8,719	-	8,700	8,700	8,700
PUBLIC WORKS	1,483,447	2,148,097	2,163,100	2,209,600	2,209,600	2,209,600
<b>TOTAL REIMBURSEMENTS</b>	<b>13,966,551</b>	<b>18,117,502</b>	<b>17,774,200</b>	<b>15,346,000</b>	<b>13,063,000</b>	<b>13,086,000</b>
<b>TOTAL RESOURCES</b>	<b>69,321,256</b>	<b>80,372,471</b>	<b>82,844,785</b>	<b>85,504,557</b>	<b>74,180,850</b>	<b>75,682,400</b>
<b>EXPENDITURES</b>						
<b>SALARIES AND BENEFITS</b>						
ADIMINISTRATION	2,041,324	2,162,897	2,199,800	2,117,200	2,054,300	2,111,600
COMMUNITY DEVELOPMENT	4,420,533	4,465,955	4,437,500	4,636,650	5,061,900	5,173,900
TRANSPORATION & GENERAL SERVICE	-	215,671	194,000	189,200	212,800	214,200
FINANCE	1,364,280	1,191,545	1,203,600	1,368,000	1,493,300	1,534,600
FIRE	9,085,618	8,974,484	9,119,300	9,274,100	9,737,000	10,002,100
PARKS AND RECREATION	3,850,081	3,688,489	3,879,000	3,669,290	4,093,900	4,172,000
POLICE	20,296,431	20,452,474	20,781,300	21,280,200	22,249,600	22,775,100
PUBLIC WORKS	1,318,758	1,353,785	1,396,900	1,350,500	1,445,000	1,478,200
<b>TOTAL SALARIES AND BENEFITS</b>	<b>42,377,025</b>	<b>42,505,300</b>	<b>43,211,400</b>	<b>43,885,140</b>	<b>46,347,800</b>	<b>47,461,700</b>



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<b>GENERAL FUND SUMMARY</b>	<b>2011-12 ACTUALS</b>	<b>2012-13 ACTUALS</b>	<b>2013-14 BUDGET</b>	<b>2013-14 PROJECTED</b>	<b>2014-15 PROPOSED</b>	<b>2015-16 PROPOSED</b>
<b>OPERATING EXPENDITURES</b>						
NON-DEPARTMENTAL	3,833,769	4,025,147	635,900	526,100	538,500	549,200
ADIMINISTRATION	2,786,090	2,415,826	2,680,900	2,873,450	2,880,400	2,880,800
COMMUNITY DEVELOPMENT	369,296	270,645	389,300	294,510	322,000	310,200
TRANSPORATION & GENERAL SERVICE	-	2,268	4,000	1,900	2,200	2,200
FINANCE	1,296,571	1,030,945	994,100	1,641,600	691,500	684,100
FIRE	860,480	1,013,012	1,050,800	990,000	1,012,200	994,600
PARKS AND RECREATION	2,673,992	3,131,502	3,294,500	3,321,090	3,575,100	3,617,300
POLICE	1,785,769	2,105,971	2,191,510	2,050,360	2,098,600	2,075,100
PUBLIC WORKS	1,023,840	1,642,772	1,839,900	1,610,100	1,643,400	1,663,700
<b>TOTAL OPERATING EXPENDITURES</b>	<b>14,629,807</b>	<b>15,638,088</b>	<b>13,080,910</b>	<b>13,309,110</b>	<b>12,763,900</b>	<b>12,777,200</b>
<b>SERVICES PROVIDED</b>						
ADIMINISTRATION	171,718	140,322	220,000	147,500	146,800	146,800
COMMUNITY DEVELOPMENT	292,336	312,342	280,700	305,400	305,400	305,400
FINANCE	2,758	106,226	16,600	9,500	8,500	8,500
FIRE	482,640	363,089	457,500	350,600	350,600	350,600
PARKS AND RECREATION	373,604	304,732	245,100	305,400	305,400	305,400
POLICE	1,323,585	1,303,997	1,051,500	1,303,900	1,303,900	1,303,900
PUBLIC WORKS	322,910	310,680	313,200	310,800	310,800	310,800
<b>TOTAL SERVICES PROVIDED</b>	<b>2,969,551</b>	<b>2,841,388</b>	<b>2,584,600</b>	<b>2,733,100</b>	<b>2,731,400</b>	<b>2,731,400</b>
<b>ALLOCATIONS</b>						
NON-DEPARTMENTAL	22,312	22,392	24,300	17,800	17,800	17,800
ADIMINISTRATION	363,728	674,011	675,400	314,700	314,700	314,700
COMMUNITY DEVELOPMENT	1,645,254	1,974,176	1,971,800	1,685,300	1,685,300	1,685,300
FINANCE	307,145	838,500	840,900	121,100	15,400	15,400
FIRE	877,158	939,341	963,300	911,100	911,100	911,100
PARKS AND RECREATION	954,087	1,909,504	1,840,000	683,100	683,100	683,100
POLICE	2,616,438	2,814,084	2,704,300	2,436,000	2,436,000	2,436,000
PUBLIC WORKS	654,956	763,873	776,100	339,600	339,600	339,600
<b>TOTAL ALLOCATIONS</b>	<b>7,441,078</b>	<b>9,935,881</b>	<b>9,796,100</b>	<b>6,508,700</b>	<b>6,403,000</b>	<b>6,403,000</b>
<b>TOTAL EXPENDITURES</b>	<b>67,417,461</b>	<b>70,920,657</b>	<b>68,673,010</b>	<b>66,436,050</b>	<b>68,246,100</b>	<b>69,373,300</b>
<b>CAPITAL IMPROVEMENTS</b>	3,065,595	3,543,036	714,630	714,630	731,050	677,500
<b>PRIOR YEAR ROLLOVER</b>			9,692,785	9,692,785		
<b>INTERFUND TRANSFERS</b>	3,202,953	3,939,663	4,617,500	4,656,400	4,113,800	5,126,100
<b>SURPLUS(SHORTFALL)</b>	<b>(4,364,753)</b>	<b>1,969,115</b>	<b>(853,140)</b>	<b>4,004,692</b>	<b>1,089,900</b>	<b>505,500</b>

**City of Visalia  
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**GENERAL FUND REVENUES**

GENERAL FUND REVENUES	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>NON DEPARTMENTAL</b>						
PROP-CURRENT SECURED	7,928,839	7,613,447	8,342,600	8,292,000	8,457,800	8,627,000
PROP-CURRENT UNSECURED	472,752	419,568	486,800	458,100	467,300	476,600
PROP-PRIOR SEC & UNSEC	84,268	440,859	303,000	441,000	449,800	458,800
PYMT IN LIEU OF TAXES	20,460	20,740	20,200	21,000	21,400	21,800
PROP-CURR SEC-SUPPLEMTL	57,745	58,334	171,700	59,000	60,200	61,400
PROP-PRIOR SEC&UNSEC SU	38,944	-	25,300	-	-	-
REAL PROP TRANSFER TAX	256,263	270,425	266,200	290,000	301,600	313,700
TAXES PROPERTY - OTHER	-	6,295	-	-	-	-
PROP-AIRCRAFT	90,940	81,798	92,400	75,000	76,500	78,000
PROPERTY TAX TRUST FUND	302,110	647,537	-	650,000	663,000	676,300
<b>TOTAL PROPERTY TAXES</b>	<b>9,252,321</b>	<b>9,559,003</b>	<b>9,708,200</b>	<b>10,286,100</b>	<b>10,497,600</b>	<b>10,713,600</b>
SALES & USE TAXES	17,151,558	19,415,284	16,984,500	20,581,800	21,199,300	21,835,300
FRANCHISE TAX	2,116,647	2,105,872	2,442,200	2,405,872	2,429,900	2,454,200
TRANSIENT LODGING	2,008,367	2,155,182	2,080,000	2,180,000	2,223,600	2,268,100
BUS LIC TAX-GENERAL	1,990,476	-	-	-	-	-
BUS LIC TAX-DOWNTOWN	13,428	-	-	-	-	-
ERAF S & U TAX "TRIPLE	5,317,712	5,730,973	5,773,000	7,489,100	7,172,300	7,439,200
<b>TOTAL OTHER TAXES</b>	<b>28,598,188</b>	<b>29,407,311</b>	<b>27,279,700</b>	<b>32,656,772</b>	<b>33,025,100</b>	<b>33,996,800</b>
PROP TAX "VLF SWAP"	8,786,973	8,492,671	8,874,900	8,892,900	9,070,800	9,252,200
MOTOR VEH LIC IN LIEU T	32,516	27,246	-	-	-	-
HOMEOWNERS PROP TAX REL	112,129	103,848	112,600	100,600	102,600	104,700
FEDERAL GRANTS	198,569	1,737,428	-	2,534,454	16,350	-
STATE GRANTS	178,676	949,420	-	4,684,905	-	-
ENTITLEMENT GRANTS	88,331	98,414	-	31,735	-	-
OTHER GRANTS	18,342	47,750	-	61,149	-	-
REIMB-MANDATED COSTS SU	1	-	-	-	-	-
ST MAINT FEE IN LIEU SU	518,244	539,136	539,100	539,100	561,700	561,700
FEDERAL GRANTS	711,270	267,101	-	-	-	-
<b>TOTAL SUBVENTIONS AND GRANTS</b>	<b>10,645,051</b>	<b>12,263,014</b>	<b>9,526,600</b>	<b>16,844,843</b>	<b>9,751,450</b>	<b>9,918,600</b>
A/R-B/L PENALTY	16	36,062	-	-	-	-
ADMINISTRATIVE FINES	22,988	42,463	21,500	43,500	20,000	20,000
PENALTY/OCCUPANCY	2,527	5,585	4,300	3,000	3,000	3,000
ADMIN FEES-BUS TAX	76,215	-	-	-	-	-
ADMIN FEE - RECREATION	1,380	1,908	1,100	2,800	2,800	2,800
<b>TOTAL FEES AND FINES</b>	<b>103,126</b>	<b>86,018</b>	<b>26,900</b>	<b>49,300</b>	<b>25,800</b>	<b>25,800</b>
SERVICES PROVIDED-GRPIN	-	-	-	-	-	-
INVESTMENT EARNINGS	-	298	4,100	-	-	-
INTEREST EARNINGS	24,250	23,569	86,300	23,800	24,000	24,000
INTERFUND LOAN INTEREST	201,391	100,694	290,100	101,700	102,500	102,600
ALLOCATED INVESTMENT GA	-	67	-	-	-	-
ALLOC INTEREST FAIR MAR	-	75	-	-	-	-
INTEREST EARNINGS	-	61,740	-	-	-	-
<b>TOTAL USES OF MONEY AND PROPERTY</b>	<b>225,641</b>	<b>186,443</b>	<b>380,500</b>	<b>125,500</b>	<b>126,500</b>	<b>126,600</b>
BUILDING LEASE	1	1	100	100	100	100
BL-APPLICATION FEE	247	-	300	-	-	-
PD-FINGERPRINTS TAXABLE	-	-	-	-	-	-
ROTATIONAL TOW FEES	-	-	-	-	-	-
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>248</b>	<b>1</b>	<b>400</b>	<b>100</b>	<b>100</b>	<b>100</b>
MISC REVENUE	26,865	1,953,155	7,400	30,000	30,000	30,000
CASH (OVER)/SHORT	4	105,213	100	100	100	100
HANDLNG FEE-PYRL GARNSH	-	530	-	-	-	-
PYRL VOLUNTARY DED FEES	-	1,196	-	-	-	-
REIMBURSEMENT-OFFICE SUB	3,150	4,025	3,300	4,000	4,000	4,000
DONATIONS/CONTRIBUTIONS	27,000	140,235	-	192,837	-	-
TEMP DISABILITY	-	-	-	-	-	-
<b>TOTAL MISCELLANEOUS</b>	<b>57,019</b>	<b>2,204,354</b>	<b>10,800</b>	<b>226,937</b>	<b>34,100</b>	<b>34,100</b>
SALE OF LAND	-	73,072	-	-	-	-
<b>TOTAL SALE OF LAND</b>	<b>-</b>	<b>73,072</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL NON DEPARTMENTAL</b>	<b>48,881,594</b>	<b>53,779,216</b>	<b>46,933,100</b>	<b>60,189,552</b>	<b>53,460,650</b>	<b>54,815,600</b>

**City of Visalia  
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	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>GENERAL FUND REVENUES</b>						
<b>ADMINISTRATION</b>						
OTHER GRANTS	1,878	4,583	-	4,000	-	-
<b>TOTAL SUBVENTIONS AND GRANTS</b>	<b>1,878</b>	<b>4,583</b>	<b>-</b>	<b>4,000</b>	<b>-</b>	<b>-</b>
ADMINISTRATIVE FINES	-	-	-	-	10,000	10,000
<b>TOTAL FEES AND FINES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>
RENTS & CONCESSIONS	-	190	-	-	-	-
INTEREST EARNINGS	420	-	-	-	-	-
<b>TOTAL USES OF MONEY AND PROPERTY</b>	<b>420</b>	<b>190</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
PASSPORT SERVICE FEES	31,600	37,600	30,000	34,300	38,000	39,000
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>31,600</b>	<b>37,600</b>	<b>30,000</b>	<b>34,300</b>	<b>38,000</b>	<b>39,000</b>
MISC REVENUE	16,660	55,900	9,400	13,100	12,200	12,200
HANDLING FEE-PYRL GARNISH	1,045	532	900	1,100	1,100	1,100
VI-CYCLES	950	350	700	500	500	500
PYRL VOLUNTARY DED FEES	5,118	4,050	5,200	5,200	5,200	5,200
DONATIONS/CONTRIBUTIONS	3,462	6,750	1,000	5,000	2,400	2,400
REIMB CITY EXPENSES	33,018	-	24,500	-	-	-
SUBROGATION RECOVERY	25	-	-	-	-	-
MISC REVENUE	35,231	33,747	31,900	33,800	33,800	33,800
<b>TOTAL MISCELLANEOUS</b>	<b>95,509</b>	<b>101,329</b>	<b>73,600</b>	<b>58,700</b>	<b>55,200</b>	<b>55,200</b>
<b>TOTAL ADMINISTRATION</b>	<b>129,407</b>	<b>143,702</b>	<b>103,600</b>	<b>97,000</b>	<b>103,200</b>	<b>104,200</b>
<b>FINANCE</b>						
SERVICES PROVIDED	19,200	9,600	19,200	-	-	-
RENTS & CONCESSIONS	53,563	54,857	52,600	75,000	75,000	75,000
INTEREST EARNINGS	67,099	22,781	87,000	3,000	3,000	3,000
EARNINGS CREDIT - CBB	15,039	16,309	8,000	13,200	13,200	13,200
FACILITIES RENTAL	-	-	-	500	-	-
INTEREST EARNINGS	942	932	500	300	300	300
<b>TOTAL USES OF MONEY AND PROPERTY</b>	<b>155,843</b>	<b>104,479</b>	<b>167,300</b>	<b>92,000</b>	<b>91,500</b>	<b>91,500</b>
SPEC ASSESS SERVICE FEE	630	130	1,000	100	100	100
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>630</b>	<b>130</b>	<b>1,000</b>	<b>100</b>	<b>100</b>	<b>100</b>
SALES OF MAPS & PUBLICA	11	-	-	-	-	-
AUCTION SALES	20	78	-	-	-	-
MISC REVENUE	4,988	9,075	5,400	4,200	4,200	4,200
BAD CHECK FEE	1,000	725	1,000	2,000	2,000	2,000
HANDLING FEE-PYRL GARNISH	-	-	100	-	-	-
PYRL VOLUNTARY DED FEES	1,857	1,693	2,400	1,700	1,700	1,700
TONER/PHONE RECYCLING	-	240	-	-	-	-
<b>TOTAL MISCELLANEOUS</b>	<b>7,876</b>	<b>11,811</b>	<b>8,900</b>	<b>7,900</b>	<b>7,900</b>	<b>7,900</b>
<b>TOTAL FINANCE</b>	<b>164,349</b>	<b>116,420</b>	<b>177,200</b>	<b>100,000</b>	<b>99,500</b>	<b>99,500</b>
<b>COMMUNITY DEVELOPMENT</b>						
BUS LIC TAX-GENERAL	-	1,958,686	1,962,300	1,980,000	1,999,800	2,019,800
BUS LIC TAX-DOWNTOWN	-	110,882	-	-	-	-
<b>TOTAL OTHER TAXES</b>	<b>-</b>	<b>2,069,568</b>	<b>1,962,300</b>	<b>1,980,000</b>	<b>1,999,800</b>	<b>2,019,800</b>
COS PARKING PERMIT #1	256	880	400	200	200	200
ENCROACHMENT PERMITS	14,053	12,446	13,000	19,000	20,000	20,000
PROGRAMMATIC SIGN PERMI	818	582	1,000	600	600	600
SUBDIVISION SIGN PROGRAM	-	-	-	200	200	200
<b>TOTAL LICENSE AND PERMITS</b>	<b>15,127</b>	<b>13,908</b>	<b>14,400</b>	<b>20,000</b>	<b>21,000</b>	<b>21,000</b>
VEHICLE CODE FINES	271,483	142,619	200,000	125,000	125,000	125,000
APPEAL FEE - CODE ENFOR	200	500	200	800	500	500
A/R-B/L PENALTY	87	41,718	100,000	45,000	45,000	45,000
ADMINISTRATIVE FINES	110,457	50,631	100,000	60,000	50,000	50,000
PENALTY/LATE CHARGE	95	-	100	-	-	-
ADMIN FEE-CODE ENFORCEM	1,557	942	4,000	700	700	700
ADMIN FEES-BUS TAX	-	22,672	38,000	20,000	20,000	20,000
UNIFORM FIRE CODE FEE	-	22,559	27,600	12,000	-	-
<b>TOTAL FEES AND FINES</b>	<b>383,879</b>	<b>281,641</b>	<b>469,900</b>	<b>263,500</b>	<b>241,200</b>	<b>241,200</b>

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	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>GENERAL FUND REVENUES</b>						
<b>COMMUNITY DEVELOPMENT - cont'd</b>						
MANDATORY 3 YEAR INSPECTIONS	-	193	-	-	-	-
MINOR CONDITIONAL USE P	6,780	2,780	9,100	4,000	4,000	4,000
TEMP USE PERMIT	9,266	9,563	4,600	8,000	8,000	8,000
VAR APPLICATION FEE	10,977	5,783	12,600	5,000	5,000	5,000
CHANGE OF ZONE/SPCL EXC	6,636	1,702	6,600	3,000	-	-
COND USE PERMIT APP	47,152	51,410	44,800	35,000	37,400	39,800
HOME OC/TEMP USE PERMIT	36,460	22,657	36,000	24,900	26,000	27,000
DRAFT ENVIRON IMP FEE	112,945	-	107,300	-	-	-
ENV ASSESSMENT EVAL FEE	21,022	11,501	20,600	7,000	7,000	7,000
ANNEXATIONS	-	-	7,000	6,600	7,500	15,000
LOT LINE ADJUSTMENT FEE	5,205	3,731	4,400	5,000	5,000	5,000
GEN PLAN AMEND/SPEC PLN	11,107	62	5,900	500	2,200	4,300
ADMINISTRATIVE ADJUST F	1,408	1,965	2,200	2,800	2,800	2,800
APPROVED CUP AMENDMENTS	11,279	6,448	8,500	4,800	4,800	4,800
TIME EXTENSIONS	576	-	600	1,000	1,000	1,000
SPECIFIC PLAN	-	4,078	19,200	-	-	-
TEXT AMENDMENTS	3,318	-	-	-	3,500	3,500
ENG LATERAL INSPECTION	1,362	-	1,000	-	-	-
SUBDIV CHNG & INSPCT	3,587	53,124	8,000	84,000	70,000	70,000
PAR MAP CHG&INSPC FEE	15,794	30,270	17,000	10,000	9,000	9,000
SIDWLK/APPRCH INSPC FEE	96,368	52,552	58,000	61,000	62,800	62,800
TENATIVE SUBDV FILG FEE	-	26,460	12,900	33,800	33,800	40,600
PARKING LOT INSPC FEE	39,465	44,407	25,000	30,000	31,500	31,500
COMPLIANCE INSPECTION F	147,891	116,970	150,000	80,000	92,000	92,000
APPEAL	551	560	1,200	700	700	700
FINAL SUBDVSN FILG FEES	3,778	15,296	3,200	3,200	15,000	15,000
FINAL PARCELMAP FLG FEE	2,799	18,311	6,000	8,200	8,000	8,000
TENATIVE PARCEL MAP FLG	29,803	5,372	5,200	22,000	22,000	22,000
BL-APPLICATION FEE	42,260	33,915	44,400	31,600	31,600	31,600
RIGHT OF WAY ABANDONMEN	1,132	-	-	-	-	-
SPEC SERV DISTRICT FEES	1,512	7,622	1,500	1,650	2,000	2,000
REIMB ENG PLAN CHECK	16,356	26,047	13,500	49,600	51,100	51,100
INSPECTOR OVERTIME FEE	-	-	-	3,800	3,000	3,000
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>686,789</b>	<b>552,779</b>	<b>636,300</b>	<b>527,150</b>	<b>546,700</b>	<b>566,500</b>
SALES OF MAPS & PUBLICA	20	15	-	-	-	-
CELL PHONE REIMBURSEMEN	-	-	500	-	-	-
MISC REVENUE	4,365	6,626	2,200	4,200	3,100	3,100
BL-DUPLICATE CERTIFICAT	5	-	100	-	-	-
CASH (OVER)/SHORT	5	10	-	-	-	-
REIMB CITY EXPENSES	-	4,773	-	-	-	-
SUBROGATION RECOVERY	875	-	500	-	-	-
<b>TOTAL MISCELLANEOUS</b>	<b>5,270</b>	<b>11,424</b>	<b>3,300</b>	<b>4,200</b>	<b>3,100</b>	<b>3,100</b>
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>1,091,065</b>	<b>2,929,320</b>	<b>3,086,200</b>	<b>2,794,850</b>	<b>2,811,800</b>	<b>2,851,600</b>
<b>PUBLIC WORKS</b>						
HIGHWAY MAINT CHARGES	-	48,101	-	-	-	-
<b>TOTAL FEES AND FINES</b>	<b>-</b>	<b>48,101</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
SERVICES PROVIDED	990	-	-	-	-	-
<b>TOTAL USES OF MONEY AND PROPERTY</b>	<b>990</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
SIDEWALK/ALLEY/C&G/OTHER	-	5,934	-	-	-	-
ENCROACH PRMT-MAINT FEE	26,047	24,056	35,000	25,000	25,000	25,000
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>26,047</b>	<b>29,990</b>	<b>35,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
MISC REVENUE	8,522	8,358	2,500	-	-	-
CASH (OVER)/SHORT	-	2	-	-	-	-
DONATIONS/CONTRIBUTIONS	-	250	-	-	-	-
REIMB CITY EXPENSES	-	65,027	-	30,000	30,000	30,000
SUBROGATION RECOVERY	109,357	41,666	87,400	9,000	7,500	7,500
SALE OF EQUIPMENT	4,095	926	-	-	-	-
<b>TOTAL MISCELLANEOUS</b>	<b>121,974</b>	<b>116,229</b>	<b>89,900</b>	<b>39,000</b>	<b>37,500</b>	<b>37,500</b>
<b>TOTAL PUBLIC WORKS</b>	<b>149,011</b>	<b>194,320</b>	<b>124,900</b>	<b>64,000</b>	<b>62,500</b>	<b>62,500</b>

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	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>GENERAL FUND REVENUES</b>						
<b>FIRE</b>						
PROP 172 PS-SALES TAX	203,378	224,072	175,000	224,100	228,600	233,200
<b>TOTAL OTHER TAXES</b>	<b>203,378</b>	<b>224,072</b>	<b>175,000</b>	<b>224,100</b>	<b>228,600</b>	<b>233,200</b>
FEDERAL GRANTS	-	199,040	-	-	-	-
STATE GRANTS	7,421	-	15,900	-	-	-
STATE-HAZ MAT TRAINING	-	20,029	-	-	-	-
REIMB-STATE MISC	3,325	-	3,500	-	-	-
<b>TOTAL SUBVENTIONS AND GRANTS</b>	<b>10,746</b>	<b>219,069</b>	<b>19,400</b>	<b>-</b>	<b>-</b>	<b>-</b>
BICYCLE LICENSES	2	2	-	-	-	-
<b>TOTAL LICENSE AND PERMITS</b>	<b>2</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
UNIFORM FIRE CODE FEE	75,670	51,851	32,400	52,300	72,300	72,300
FIRST RESPONDER FEE	-	-	200,000	-	-	-
<b>TOTAL FEES AND FINES</b>	<b>75,670</b>	<b>51,851</b>	<b>232,400</b>	<b>52,300</b>	<b>72,300</b>	<b>72,300</b>
FIRE SFTY INSPECTION	400	315	300	300	300	300
FIRE STRIKE TEAM FEES	13,739	59,011	20,000	60,000	50,000	50,000
HAZ MAT RESPONSE	18,642	24,889	44,700	6,000	5,000	5,000
WEED AND LOT CLEARING	157,501	154,824	247,700	140,600	140,600	140,600
ADMIN FEE - WEED & LOT	6,651	5,691	10,000	5,000	5,000	5,000
FIRE REPORTS	88	116	100	100	100	100
FIRE TRAINING FACILITIE	3,015	725	2,000	100	100	100
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>200,036</b>	<b>245,571</b>	<b>324,800</b>	<b>212,100</b>	<b>201,100</b>	<b>201,100</b>
MISC REVENUE	34,963	33,086	41,000	16,200	15,000	15,000
TEMP DISABILITY	15,556	70,742	20,000	10,000	10,000	10,000
<b>TOTAL MISCELLANEOUS</b>	<b>50,519</b>	<b>103,828</b>	<b>61,000</b>	<b>26,200</b>	<b>25,000</b>	<b>25,000</b>
<b>TOTAL FIRE</b>	<b>540,351</b>	<b>844,393</b>	<b>812,600</b>	<b>514,700</b>	<b>527,000</b>	<b>531,600</b>
<b>POLICE</b>						
PROP 172 PS-SALES TAX	295,619	336,107	260,000	339,500	346,300	353,200
<b>TOTAL OTHER TAXES</b>	<b>295,619</b>	<b>336,107</b>	<b>260,000</b>	<b>339,500</b>	<b>346,300</b>	<b>353,200</b>
MOTOR VEH LIC IN LIEU T	4	-	100	-	-	-
ABANDONED VEHICLE TRUST	112,011	114,297	80,000	100,000	100,000	100,000
FEDERAL GRANTS	151,461	82,215	62,400	80,000	-	-
STATE GRANTS	218,994	470,925	460,400	515,000	395,500	395,500
COUNTY GRANTS	27,091	63,244	75,000	50,000	28,000	28,000
SCHOOL REIMB-YOUTH PROG	322,124	324,924	322,100	340,100	354,400	357,900
SPEC POL SERV-268 POST	92,185	96,953	89,500	74,400	61,200	68,000
RESTRAINING ORDER ADMIN	1,289	-	3,500	750	1,000	1,000
REIMB-MANDATED COSTS SU	72,779	66,214	20,000	60,000	60,000	60,000
<b>TOTAL SUBVENTIONS AND GRANTS</b>	<b>997,938</b>	<b>1,218,772</b>	<b>1,113,000</b>	<b>1,220,250</b>	<b>1,000,100</b>	<b>1,010,400</b>
ALARM PERMITS	78,512	47,381	75,000	53,000	53,000	53,000
<b>TOTAL LICENSE AND PERMITS</b>	<b>78,512</b>	<b>47,381</b>	<b>75,000</b>	<b>53,000</b>	<b>53,000</b>	<b>53,000</b>
VEHICLE CODE FINES	271,483	142,619	146,700	125,000	128,800	128,800
PARKING FINES	595,094	560,959	638,800	565,000	585,000	590,000
OTHER FINES	6,246	4,943	5,500	5,000	5,200	5,300
TRAFFIC SCHOOL	74,925	61,408	66,400	60,000	61,800	63,700
RED LIGHT VIOLATIONS	37,095	35,482	30,000	30,000	35,000	36,100
LITTER FINES	797	659	900	500	500	500
CRIME PREVENTION FINES	1,640	1,865	1,000	1,300	1,300	1,300
PROOF OF CORRECTION	38,400	26,474	33,400	23,000	23,700	24,400
DUI TESTING FEES-TUL CO	13,927	14,302	15,000	13,900	13,900	13,900
BOOKING FEES	-	-	-	-	-	-
ADMIN FEE-THUNDERBOLT	-	-	-	-	-	-
<b>TOTAL FEES AND FINES</b>	<b>1,039,607</b>	<b>848,711</b>	<b>937,700</b>	<b>823,700</b>	<b>855,200</b>	<b>864,000</b>
SECURITY SERVICE-POLICE	34,102	8,381	15,000	3,500	10,000	10,000
COST RECOVERY-DUI	14,761	8,836	13,400	5,000	15,500	15,900
VEHICLE RELEASE FEE	121,724	99,244	122,500	82,200	92,800	95,300
HAZARDOUS WASTE STANDBY	357	-	-	-	-	-
FALSE ALARM FEES	484	30,517	2,500	2,600	2,600	2,600
WEED AND LOT CLEARING	-	-	-	-	-	-
SPEC POLICE SERV-OTHER	63,609	59,724	63,500	52,200	52,200	52,200
PD-FINGERPRINTS TAXABLE	3,742	4,006	3,900	3,800	3,800	3,800
ROTATIONAL TOW FEES	122,950	109,700	123,500	90,000	95,000	97,800
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>361,729</b>	<b>320,408</b>	<b>344,300</b>	<b>239,300</b>	<b>271,900</b>	<b>277,600</b>

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	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>GENERAL FUND REVENUES</b>						
<b>POLICE - cont'd</b>						
SALES OF REAL/PERS PROP	16,467	4,460	100	-	-	-
PD SEIZED EVIDENCE MONE	-	-	30,000	31,500	-	-
MISC REVENUE	36,777	35,073	32,500	19,200	19,200	19,200
CASH (OVER)/SHORT	13	46	100	-	-	-
REIMBUREMENT-OFFICE SUB	300	150	(400)	(1,500)	-	-
DONATIONS/CONTRIBUTIONS	12,572	21,733	15,000	15,000	-	-
REIMB CITY EXPENSES	-	-	-	500	500	500
TEMP DISABILITY	176,234	50,797	25,000	100,200	93,800	93,800
SUBROGATION RECOVERY	5,529	10	1,000	-	-	-
SALE OF VEHICLES	11,400	-	-	-	-	-
<b>TOTAL MISCELLANEOUS</b>	<b>259,292</b>	<b>112,269</b>	<b>103,300</b>	<b>164,900</b>	<b>113,500</b>	<b>113,500</b>
<b>TOTAL POLICE</b>	<b>3,032,697</b>	<b>2,883,648</b>	<b>2,833,300</b>	<b>2,840,650</b>	<b>2,640,000</b>	<b>2,671,700</b>
<b>PARKS &amp; RECREATION</b>						
OTHER GRANTS	-	1,000	-	-	-	-
SCHOOL REIMB-YOUTH PROG	20,805	-	18,800	-	-	-
<b>TOTAL SUBVENTIONS AND GRANTS</b>	<b>20,805</b>	<b>1,000</b>	<b>18,800</b>	<b>-</b>	<b>-</b>	<b>-</b>
RIVERWAY SPORTS PARK	52,146	108,176	55,000	100,000	102,000	104,000
<b>TOTAL FEES AND FINES</b>	<b>52,146</b>	<b>108,176</b>	<b>55,000</b>	<b>100,000</b>	<b>102,000</b>	<b>104,000</b>
PARK RENTALS	102,972	90,724	88,500	94,000	95,000	95,000
FACILITIES RENTAL	123,019	144,842	148,000	142,200	147,000	148,000
EQUIPMENT RENTAL	8,547	-	-	100	-	-
PLAZA CONCESSIONS	10,731	10,711	10,000	10,700	10,700	10,700
CITY LEASED LAND - EXTE	1,636	3,273	-	-	-	-
<b>TOTAL USES OF MONEY AND PROPERTY</b>	<b>246,905</b>	<b>249,550</b>	<b>246,500</b>	<b>247,000</b>	<b>252,700</b>	<b>253,700</b>
ADULT SPORTS	214,802	171,589	199,000	175,000	175,000	180,000
YOUTH SPORTS	123,559	146,667	128,000	150,000	152,000	154,000
TEEN PROGRAMS	5,487	7,290	10,000	-	-	-
SPECIAL EVENTS	57,954	47,224	62,800	49,400	50,700	62,700
AQUATICS	107,148	107,909	115,000	110,000	130,000	142,000
COMMUNITY PROGRAMS	400,250	461,988	418,500	491,400	508,500	521,000
SENIOR MEALS	31,085	29,549	35,000	32,000	32,500	32,500
LIGHTS-TENNIS COURTS	65	145	-	-	-	-
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>940,350</b>	<b>972,361</b>	<b>968,300</b>	<b>1,007,800</b>	<b>1,048,700</b>	<b>1,092,200</b>
AUCTION SALES	170	-	-	-	-	-
MISC REVENUE	7,102	641	1,100	300	300	300
CASH (OVER)/SHORT	22	28	-	(300)	-	-
UTILITY (ELECTRIC) FEE	22,161	4,482	7,000	4,500	-	-
SALES FOR ADS/BROCHURES	9,150	12,875	8,000	8,000	8,000	8,000
FUNDRAISING	684	1,809	-	600	-	-
DONATIONS/CONTRIBUTIONS	46,750	6,995	600	-	-	-
SUBROGATION RECOVERY	15,986	1,983	1,600	2,200	1,500	1,500
SALE OF EQUIPMENT	2,700	3,250	-	-	-	-
SALE OF VEHICLES	1,300	800	-	-	-	-
<b>TOTAL MISCELLANEOUS</b>	<b>106,025</b>	<b>32,863</b>	<b>18,300</b>	<b>15,300</b>	<b>9,800</b>	<b>9,800</b>
<b>TOTAL PARKS &amp; RECREATION</b>	<b>1,366,231</b>	<b>1,363,950</b>	<b>1,306,900</b>	<b>1,370,100</b>	<b>1,413,200</b>	<b>1,459,700</b>
<b>TOTAL REVENUES</b>	<b>\$ 55,354,705</b>	<b>\$ 62,254,969</b>	<b>\$ 55,377,800</b>	<b>\$ 67,970,852</b>	<b>\$ 61,117,850</b>	<b>\$ 62,596,400</b>

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**MEASURE T FUNDS SUMMARY**

<b>MEASURE T - POLICE (FUND 121)</b>	<b>2011-12 ACTUALS</b>	<b>2012-13 ACTUALS</b>	<b>2013-14 BUDGET</b>	<b>2013-14 PROJECTED</b>	<b>2014-15 PROPOSED</b>	<b>2015-16 PROPOSED</b>
<b>RESOURCES</b>						
<b>REVENUES</b>						
SALES & USE TAXES	2,952,313	3,149,616	2,927,400	3,196,900	3,292,800	3,391,600
STATE GRANTS	30,787	17,921	22,000	15,000	-	-
INVESTMENT EARNINGS	471	2,139	-	2,000	-	-
ALLOCATED INVESTMENT GA	98	480	-	-	-	-
ALLOC INTEREST FAIR MAR	142	541	-	-	-	-
SECURITY SERVICE-POLICE	2,529	-	-	-	-	-
MISC REVENUE	5	-	-	-	-	-
REIMB CITY EXPENSES	-	62,764	-	-	-	-
TEMP DISABILITY	38,706	6,681	-	45,000	-	-
<b>TOTAL REVENUES</b>	<b>3,025,051</b>	<b>3,240,142</b>	<b>2,949,400</b>	<b>3,258,900</b>	<b>3,292,800</b>	<b>3,391,600</b>
<b>TOTAL RESOURCES</b>	<b>3,025,051</b>	<b>3,240,142</b>	<b>2,949,400</b>	<b>3,258,900</b>	<b>3,292,800</b>	<b>3,391,600</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
SALARIES AND BENEFITS	2,811,148	2,604,712	2,726,600	2,704,500	2,973,300	3,054,600
OPERATING EXPENDITURES	62,239	69,391	72,500	82,200	84,400	84,400
SERVICES PROVIDED	7	32	-	100	100	100
ALLOCATIONS	200,381	200,692	199,000	209,300	209,300	209,300
<b>TOTAL OPERATING EXPENDITURES</b>	<b>3,073,775</b>	<b>2,874,827</b>	<b>2,998,100</b>	<b>2,996,100</b>	<b>3,267,100</b>	<b>3,348,400</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>403</b>	<b>17,013</b>	<b>44,700</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>3,074,178</b>	<b>2,891,840</b>	<b>3,042,800</b>	<b>2,996,100</b>	<b>3,267,100</b>	<b>3,348,400</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>(49,127)</b>	<b>348,302</b>	<b>(93,400)</b>	<b>262,800</b>	<b>25,700</b>	<b>43,200</b>

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<b>MEASURE T - FIRE (FUND 122)</b>	<b>2011-12 ACTUALS</b>	<b>2012-13 ACTUALS</b>	<b>2013-14 BUDGET</b>	<b>2013-14 PROJECTED</b>	<b>2014-15 PROPOSED</b>	<b>2015-16 PROPOSED</b>
<b>FIRE</b>						
SALES & USE TAXES	1,968,209	2,099,744	1,956,700	2,131,200	2,195,100	2,261,000
INVESTMENT EARNINGS	109,458	91,780	90,000	91,800	95,000	100,000
ALLOCATED INVESTMENT GA	22,870	20,581	-	-	-	-
ALLOC INTEREST FAIR MAR	32,987	23,210	-	-	-	-
MISC REVENUE	31	187	-	-	-	-
<b>TOTAL MISCELLANEOUS</b>	<b>2,133,555</b>	<b>2,235,502</b>	<b>2,046,700</b>	<b>2,223,000</b>	<b>2,290,100</b>	<b>2,361,000</b>
SERVICES PROVIDED REIMBURSE	-	26,664	26,700	26,700	26,700	26,700
<b>TOTAL ALLOC/SERV PROV</b>	<b>-</b>	<b>26,664</b>	<b>26,700</b>	<b>26,700</b>	<b>26,700</b>	<b>26,700</b>
<b>TOTAL RESOURCES</b>	<b>2,133,555</b>	<b>2,262,166</b>	<b>2,073,400</b>	<b>2,249,700</b>	<b>2,316,800</b>	<b>2,387,700</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
SALARIES AND BENEFITS	782,659	1,729,958	2,074,800	2,143,700	2,270,400	2,337,200
OPERATING EXPENDITURES	62,978	68,576	89,200	67,900	81,900	82,200
SERVICES PROVIDED	1,641	1,377	-	1,400	1,400	1,400
ALLOCATIONS	72,022	99,497	67,000	89,600	89,600	89,600
<b>TOTAL OPERATING EXPENDITURES</b>	<b>919,300</b>	<b>1,899,408</b>	<b>2,231,000</b>	<b>2,302,600</b>	<b>2,443,300</b>	<b>2,510,400</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>520,228</b>	<b>91,799</b>	<b>15,900</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>1,439,528</b>	<b>1,991,207</b>	<b>2,246,900</b>	<b>2,302,600</b>	<b>2,443,300</b>	<b>2,510,400</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>694,027</b>	<b>270,959</b>	<b>(173,500)</b>	<b>(52,900)</b>	<b>(126,500)</b>	<b>(122,700)</b>



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**RDA-SUCCESSOR AGENCY FUNDS SUMMARY**

RDA - SA (FUND 361)	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>RESOURCES</b>						
<b>REVENUES</b>						
PROP-CURRENT SECURED	-	-	1,284,300	-	-	-
PROPERTY TAX TRUST FUND	87,464	722,346	-	-	804,940	804,940
PROGRAM INCOME SUBVENTI	-	-	29,400	11,040	-	-
INVESTMENT EARNINGS	53,000	98,761	-	-	-	-
RENTS & CONCESSIONS	4,324	11,000	-	-	-	-
INTEREST EARNINGS	7,470	15,918	-	-	-	-
ALLOCATED INVESTMENT GA	21,494	19,077	-	-	-	-
ALLOC INTEREST FAIR MAR	31,002	21,515	-	-	-	-
SALES OF REAL/PERS PROP	-	748,687	-	-	-	-
MISC REVENUE	3,052,586	15,275	-	-	-	-
<b>TOTAL REVENUES</b>	<b>3,257,340</b>	<b>1,652,579</b>	<b>1,313,700</b>	<b>11,040</b>	<b>804,940</b>	<b>804,940</b>
<b>TOTAL RESOURCES</b>	<b>3,257,340</b>	<b>1,652,579</b>	<b>1,313,700</b>	<b>11,040</b>	<b>804,940</b>	<b>804,940</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
OPERATING EXPENDITURES	1,268,373	1,770,752	763,700	264,500	276,900	276,900
SERVICES PROVIDED	1,361	38,141	41,600	38,300	38,100	38,100
ALLOCATIONS	80,553	128,604	128,500	116,200	116,200	116,200
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,350,287</b>	<b>1,937,497</b>	<b>933,800</b>	<b>419,000</b>	<b>431,200</b>	<b>431,200</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>540</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>1,350,827</b>	<b>1,937,497</b>	<b>933,800</b>	<b>419,000</b>	<b>431,200</b>	<b>431,200</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>1,906,513</b>	<b>(284,918)</b>	<b>379,900</b>	<b>(407,960)</b>	<b>373,740</b>	<b>373,740</b>

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<b>RDA - SA HOUSING (FUND 362)</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>PROPOSED</b>	<b>PROPOSED</b>
<b>RESOURCES</b>						
<b>REVENUES</b>						
PROGRAM INCOME SUBVENTI	10,356	16,359	69,700	16,140	16,000	16,000
INVESTMENT EARNINGS	9,005	817	-	-	-	-
RENTS & CONCESSIONS	-	45,562	7,900	8,450	-	-
INTEREST EARNINGS	962	2,053	-	300	-	-
ALLOCATED INVESTMENT GA	1,882	183	-	-	-	-
ALLOC INTEREST FAIR MAR	2,714	206	-	-	-	-
<b>TOTAL USES OF MONEY AND PROPERTY</b>	<b>24,919</b>	<b>65,180</b>	<b>77,600</b>	<b>24,890</b>	<b>16,000</b>	<b>16,000</b>
<b>TOTAL RESOURCES</b>	<b>24,919</b>	<b>65,180</b>	<b>77,600</b>	<b>24,890</b>	<b>16,000</b>	<b>16,000</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
OPERATING EXPENDITURES	6,809	1,504,858	11,100	1,970	2,000	2,000
SERVICES PROVIDED	135	2,333	60,800	-	-	-
ALLOCATIONS	4,898	12,109	11,100	8,100	8,100	8,100
<b>TOTAL OPERATING EXPENDITURES</b>	<b>11,842</b>	<b>1,519,300</b>	<b>83,000</b>	<b>10,070</b>	<b>10,100</b>	<b>10,100</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>11,842</b>	<b>1,519,300</b>	<b>83,000</b>	<b>10,070</b>	<b>10,100</b>	<b>10,100</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>13,077</b>	<b>(1,454,120)</b>	<b>(5,400)</b>	<b>14,820</b>	<b>5,900</b>	<b>5,900</b>

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**BUSINESS TYPE FUNDS SUMMARY**

<b>BUILDING SAFETY (FUND 401)</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>PROPOSED</b>	<b>PROPOSED</b>
<b>RESOURCES</b>						
<b>REVENUES</b>						
CONSTRUCTION PERMITS	1,392,520	2,057,321	1,752,000	2,713,000	2,740,200	2,767,700
STRONG MOTION FEE (5%)	885	550	1,000	1,200	1,200	1,200
CBSC FEE-CALIFORNIA BUI	594	410	600	880	900	900
ADMIN FEE-CODE ENFORCEM	785	2,604	300	1,400	1,400	1,400
MANDATORY 3 YEAR INSPECTIONS	-	2,183	-	-	-	-
DOCUMENT SCANNING BUILDING	-	-	-	3,000	3,100	3,100
FIRE SFTY INSPECTION	450	539	300	7,100	3,500	3,500
BLDG SFTY-SERV FEE-SCHL	14,168	14,679	16,700	29,000	30,000	30,000
SIDWLK/APPRCH INSPC FEE	17,784	23,322	20,700	36,000	36,400	36,800
APPEAL	507	-	1,000	-	-	-
TEMP CERT OF OCCUP	262	-	-	-	-	-
SALES OF MAPS & PUBLICA	929	799	1,300	800	800	800
MISC REVENUE	1,094	3,095	400	1,000	1,000	1,000
CASH (OVER)/SHORT	3	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>1,429,981</b>	<b>2,105,502</b>	<b>1,794,300</b>	<b>2,793,380</b>	<b>2,818,500</b>	<b>2,846,400</b>
<b>ALLOC/SERV PROV</b>						
SERVICES PROVIDED REIMBURSE	21,708	19,368	19,400	22,400	22,400	22,400
CHARGES-CAPTL PROJECTS	10,729	-	-	-	-	-
CHARGES-OTHER-VARIABLE	14,694	534	-	534	600	600
<b>TOTAL ALLOC/SERV PROV</b>	<b>47,131</b>	<b>19,902</b>	<b>19,400</b>	<b>22,934</b>	<b>23,000</b>	<b>23,000</b>
<b>TOTAL RESOURCES</b>	<b>1,477,112</b>	<b>2,125,404</b>	<b>1,813,700</b>	<b>2,816,314</b>	<b>2,841,500</b>	<b>2,869,400</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
SALARIES AND BENEFITS	822,281	789,133	789,700	820,600	1,437,700	1,556,400
OPERATING EXPENDITURES	127,990	180,039	137,100	354,400	238,600	183,900
SERVICES PROVIDED	188,032	137,985	151,100	125,800	125,800	125,800
ALLOCATIONS	464,492	455,952	466,300	350,200	350,200	350,200
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,602,795</b>	<b>1,563,109</b>	<b>1,544,200</b>	<b>1,651,000</b>	<b>2,152,300</b>	<b>2,216,300</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>3,641</b>	<b>3,276</b>	<b>-</b>	<b>9,749</b>	<b>590,650</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>1,606,436</b>	<b>1,566,385</b>	<b>1,544,200</b>	<b>1,660,749</b>	<b>2,742,950</b>	<b>2,216,300</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>(129,324)</b>	<b>559,019</b>	<b>269,500</b>	<b>1,155,565</b>	<b>98,550</b>	<b>653,100</b>

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<b>VISALIA BASEBALL (FUND 405)</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
<b>RESOURCES</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>PROPOSED</b>	<b>PROPOSED</b>
<b>REVENUES</b>						
INVESTMENT EARNINGS	150	-	-	-	-	-
RENTS & CONCESSIONS	90,658	93,612	90,000	95,000	96,900	98,800
ALLOCATED INVESTMENT GA	31	-	-	-	-	-
ALLOC INTEREST FAIR MAR	45	-	-	-	-	-
MISC REVENUE	-	-	-	-	-	-
UTILITY (ELECTRIC) FEE	28,057	8,407	34,400	22,000	23,100	23,800
CONTRIBUTION REVENUE	120,000	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>238,941</b>	<b>102,019</b>	<b>124,400</b>	<b>117,000</b>	<b>120,000</b>	<b>122,600</b>
<b>TOTAL RESOURCES</b>	<b>238,941</b>	<b>102,019</b>	<b>124,400</b>	<b>117,000</b>	<b>120,000</b>	<b>122,600</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
OPERATING EXPENDITURES	228,747	254,750	240,700	239,400	242,700	244,700
SERVICES PROVIDED	2	3,546	3,600	3,600	3,600	3,600
ALLOCATIONS	15,004	26,259	23,300	20,900	20,900	20,900
<b>TOTAL OPERATING EXPENDITURES</b>	<b>243,753</b>	<b>284,555</b>	<b>267,600</b>	<b>263,900</b>	<b>267,200</b>	<b>269,200</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>-</b>	<b>10</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>243,753</b>	<b>284,565</b>	<b>267,600</b>	<b>263,900</b>	<b>267,200</b>	<b>269,200</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>(4,812)</b>	<b>(182,546)</b>	<b>(143,200)</b>	<b>(146,900)</b>	<b>(147,200)</b>	<b>(146,600)</b>

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<b>ANIMAL CONTROL (FUND 406)</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
<b>RESOURCES</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>PROPOSED</b>	<b>PROPOSED</b>
<b>REVENUES</b>						
SPCA LICENSE FEES	-	94,717	254,100	188,400	215,000	230,000
ADMINISTRATIVE FINES	-	-	-	-	10,000	10,000
PENALTY/LATE CHARGE	-	2,351	-	4,900	6,000	6,000
PERMIT FEES-ANIMAL CONT	-	1,299	2,000	700	3,000	4,000
KENNEL FEES-ANIMAL CONT	-	5,862	90,000	7,700	20,000	25,000
FACILITY FEE-SHELTER	-	-	41,000	-	-	-
VICIOUS HEARING FEE	-	-	2,000	-	-	-
RENTS & CONCESSIONS	-	800	-	-	4,800	-
INTEREST EARNINGS	-	761	400	826	-	-
MISC REVENUE	-	117	-	-	-	-
CASH (OVER)/SHORT	-	14	-	-	-	-
DONATIONS/CONTRIBUTIONS	-	92	-	1,600	1,500	1,500
<b>TOTAL REVENUES</b>	<b>-</b>	<b>106,013</b>	<b>389,500</b>	<b>204,126</b>	<b>260,300</b>	<b>276,500</b>
<b>TOTAL RESOURCES</b>	<b>-</b>	<b>106,013</b>	<b>391,500</b>	<b>204,126</b>	<b>260,300</b>	<b>276,500</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
SALARIES AND BENEFITS	-	17,147	56,200	46,400	68,900	72,200
OPERATING EXPENDITURES	407,398	564,073	624,100	662,500	658,800	658,800
SERVICES PROVIDED	109,303	118,607	147,500	103,300	103,300	103,300
ALLOCATIONS	39,203	27,900	36,900	52,900	52,900	52,900
<b>TOTAL OPERATING EXPENDITURES</b>	<b>555,904</b>	<b>727,727</b>	<b>864,700</b>	<b>865,100</b>	<b>883,900</b>	<b>887,200</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>-</b>	<b>355,723</b>	<b>-</b>	<b>300,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>555,904</b>	<b>1,083,450</b>	<b>864,700</b>	<b>1,165,100</b>	<b>883,900</b>	<b>887,200</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>(555,904)</b>	<b>(977,437)</b>	<b>(473,200)</b>	<b>(960,974)</b>	<b>(623,600)</b>	<b>(610,700)</b>

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<b>AIRPORT (FUND 411)</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
<b>RESOURCES</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>PROPOSED</b>	<b>PROPOSED</b>
<b>REVENUES</b>						
FEDERAL GRANTS	56,911	715,414	361,000	494,632	960,000	589,000
PENALTY EARNINGS	1,553	1,257	-	1,000	1,100	1,200
T HANGAR RENTALS	278,239	285,759	291,000	288,300	291,200	294,200
AIRCRAFT TIE DOWNS	9,182	8,559	9,900	7,600	7,700	7,800
LANDING FEES	15,247	17,793	14,600	13,400	17,700	19,000
TERMINAL RENTAL	32,839	35,690	34,000	36,200	40,000	40,000
F B O REVENES	138,777	151,081	166,500	165,000	166,700	168,400
CARGO	28,123	28,570	29,400	28,600	28,900	29,200
FUEL FLOWAGE	22,978	22,559	19,900	19,900	20,100	20,400
AVIATION FUEL SALES	1,059,882	1,074,449	1,300,000	1,156,000	1,167,600	1,179,300
AVIATION INTO PLANE SAL	11,566	6,431	12,300	4,100	4,200	4,300
OIL SALES	1,511	1,791	1,900	1,500	1,600	1,700
PRIST SALES	696	1,716	1,200	600	700	800
CNG SALES	433	276	700	-	-	-
RENTS & CONCESSIONS	87,018	80,730	70,600	81,100	81,000	81,000
LEASE LAND-CITY INTERNL	84,984	88,800	91,200	91,200	116,100	118,400
CHARTS AND MAPS	1,617	1,543	1,400	1,500	1,600	1,700
SOUVINERS	-	222	-	-	-	-
MISC SALES - AVIATION	1,070	1,470	600	500	600	700
MISC SALES-NON AVIATION	8,281	8,451	7,100	8,000	8,000	8,000
MISC REVENUE	379	432	200	-	-	-
CASH (OVER)/SHORT	-	300	-	-	-	-
SUBROGATION RECOVERY	1,035	3,705	800	-	-	-
MISC REVENUE	394	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>1,842,715</b>	<b>2,536,998</b>	<b>2,414,300</b>	<b>2,399,132</b>	<b>2,914,800</b>	<b>2,565,100</b>
<b>ALLOC/SERV PROV</b>						
SERVICES PROVIDED REIMBURSE	26,380	50,158	43,700	133,800	133,800	133,800
CHARGES-OPERATING ACCOUNT	-	-	7,100	-	-	-
<b>TOTAL ALLOC/SERV PROV</b>	<b>26,380</b>	<b>50,158</b>	<b>50,800</b>	<b>133,800</b>	<b>133,800</b>	<b>133,800</b>
<b>TOTAL RESOURCES</b>	<b>1,869,095</b>	<b>2,587,156</b>	<b>2,465,100</b>	<b>2,532,932</b>	<b>3,048,600</b>	<b>2,698,900</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
SALARIES AND BENEFITS	430,564	441,779	395,100	422,600	443,700	452,300
OPERATING EXPENDITURES	1,150,496	1,089,966	1,274,700	1,073,900	1,092,100	1,107,200
SERVICES PROVIDED	74,609	39,647	44,400	49,700	49,700	49,700
ALLOCATIONS	660,213	698,415	725,300	701,900	701,900	701,900
<b>TOTAL OPERATING EXPENDITURES</b>	<b>2,315,882</b>	<b>2,269,807</b>	<b>2,439,500</b>	<b>2,248,100</b>	<b>2,287,400</b>	<b>2,311,100</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>47,284</b>	<b>833,751</b>	<b>51,000</b>	<b>65,000</b>	<b>1,010,500</b>	<b>620,000</b>
<b>TOTAL EXPENDITURES</b>	<b>2,363,166</b>	<b>3,103,558</b>	<b>2,490,500</b>	<b>2,313,100</b>	<b>3,297,900</b>	<b>2,931,100</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>(494,071)</b>	<b>(516,402)</b>	<b>(25,400)</b>	<b>219,832</b>	<b>(249,300)</b>	<b>(232,200)</b>

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CONVENTION CENTER (FUND 413)	2011-12	2012-13	2013-14	2013-14	2014-15	2015-16
RESOURCES	ACTUALS	ACTUALS	BUDGET	PROJECTED	PROPOSED	PROPOSED
<b>REVENUES</b>						
BUS LIC TAX-GENERAL	5,737	6,127	6,500	5,600	5,600	5,600
FEDERAL GRANTS	-	-	8,500	-	-	-
CATERING PERMITS	2,400	4,500	2,700	-	2,700	2,700
BANNER PERMITS	300	300	-	900	900	900
SERVICE FEES-TICKETS	2,406	1,598	2,400	2,460	2,500	2,500
RENTS & CONCESSIONS	35,750	36,008	-	39,100	39,100	39,100
INTEREST EARNINGS	25,527	33,322	35,000	37,000	37,000	37,000
ROOM PACKAGE-RENT	99,902	82,515	83,800	78,900	78,900	78,900
CONFERENCE ROOM RENT	1,368,152	1,481,318	1,391,700	1,501,800	1,660,400	1,494,400
% NOVELTY SALES	1,929	1,850	2,400	1,000	1,000	1,000
% FOOD SALES	103,685	118,279	122,900	110,200	110,200	110,200
% BAR SALES	102,642	135,880	116,000	145,000	145,000	145,000
% CONCESSIONS	22,729	13,573	11,000	7,200	7,200	7,200
COMMISSION-BOX OFFICE	12,925	12,907	-	2,970	3,000	3,000
FOOD AND BEVERAGE SERVI	16,152	17,649	19,300	35,700	35,700	35,700
PARKING FEE	3,540	3,220	-	-	-	-
EVENT-GROSS TICKET SALE	38,858	28,832	135,300	106,520	108,000	108,000
EVENT-GROSS TICKET VALD	1,175,687	1,152,046	990,000	1,300,000	1,300,000	1,300,000
CONCERT SPONSORSHIP	8,500	8,500	-	-	-	-
EQUIPMENT RENTAL-OTHER	502,477	507,788	456,100	-	-	-
INVESTMENT EARNINGS (IN	33	352	-	-	-	-
INTEREST EARNINGS	91,437	92,507	92,200	109,800	109,800	109,800
INVESTMENT GAIN	7	79	-	-	-	-
FAIR MARKET VALUE-INTER	10	89	-	-	-	-
OTHER SERVICE FEES	-	326	-	300	300	300
FACILITIES-LINENS	-	1,770	-	-	-	-
FACILITIES-REFRESHMENTS	90,801	111,504	92,800	166,676	166,700	166,700
SERVICES PROVIDED-SHOWS	15,105	8,931	12,300	10,100	10,100	10,100
FACILITIES-TECH TIME	41,274	35,625	38,100	74,502	74,500	74,500
EQUIPMENT RENTAL	223,112	234,537	224,000	775,000	778,400	700,500
SECURITY GUARD	70,808	87,858	66,300	96,900	96,900	96,900
AUCTION SALES	937	26	-	100	100	100
TICKETS PRINTING FEE	47,367	44,182	39,500	47,810	48,000	48,000
MISC REVENUE	10,378	11,206	5,000	2,700	2,200	2,200
BAD CHECK FEE	-	561	-	-	-	-
SOFT DRINK SALES	5,023	5,027	5,700	3,700	3,700	3,700
CASH (OVER)/SHORT	221	134	-	560	600	600
EVENT CANCELLATION FEE	-	4,265	-	14,000	14,000	14,000
DISCOUNTED SERVICES	(668,753)	(712,841)	(589,600)	(743,000)	(743,000)	(743,000)
DAMAGE REPAIR REVENUE	170	234	-	-	-	-
SUBROGATION RECOVERY	-	59,446	-	-	-	-
PROCEEDS FROM BOND SALE	-	-	-	-	-	5,000,000
MISC REVENUE	86,227	77,221	-	-	-	-
SALE OF EQUIPMENT	229	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>3,543,684</b>	<b>3,709,251</b>	<b>3,369,900</b>	<b>3,933,498</b>	<b>4,099,500</b>	<b>8,855,600</b>
<b>ALLOC/SERV PROV</b>						
SERVICES PROVIDED REIMBURSE	4,020	5,808	4,100	5,200	5,200	5,200
<b>TOTAL ALLOC/SERV PROV</b>	<b>4,020</b>	<b>5,808</b>	<b>4,100</b>	<b>5,200</b>	<b>5,200</b>	<b>5,200</b>
<b>TOTAL RESOURCES</b>	<b>3,547,704</b>	<b>3,715,059</b>	<b>3,374,000</b>	<b>3,938,698</b>	<b>4,104,700</b>	<b>8,860,800</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
SALARIES AND BENEFITS	1,963,587	2,057,178	2,072,100	1,978,670	2,104,100	2,107,100
OPERATING EXPENDITURES	2,531,539	2,450,872	2,477,500	2,821,010	2,813,300	2,791,100
SERVICES PROVIDED	4,029	12,325	4,800	3,600	3,600	3,600
ALLOCATIONS	779,320	754,719	773,200	783,700	783,700	783,700
<b>TOTAL OPERATING EXPENDITURES</b>	<b>5,278,475</b>	<b>5,275,094</b>	<b>5,327,600</b>	<b>5,586,980</b>	<b>5,704,700</b>	<b>5,685,500</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>55,986</b>	<b>19,859</b>	<b>50,000</b>	<b>50,000</b>	<b>1,000</b>	<b>5,000,000</b>
<b>TOTAL EXPENDITURES</b>	<b>5,334,461</b>	<b>5,294,953</b>	<b>5,377,600</b>	<b>5,636,980</b>	<b>5,705,700</b>	<b>10,685,500</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>(1,786,757)</b>	<b>(1,579,894)</b>	<b>(2,003,600)</b>	<b>(1,698,282)</b>	<b>(1,601,000)</b>	<b>(1,824,700)</b>

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<b>GOLF (FUNDS 421/423)</b>	<b>2011-12 ACTUALS</b>	<b>2012-13 ACTUALS</b>	<b>2013-14 BUDGET</b>	<b>2013-14 PROJECTED</b>	<b>2014-15 PROPOSED</b>	<b>2015-16 PROPOSED</b>
<b>RESOURCES</b>						
<b>REVENUES</b>						
GOLF LLC-GREEN FEES	840,900	875,342	900,600	872,100	927,300	945,900
GOLF LLC-CIP SURCHARGE	312,430	307,815	332,500	294,700	291,400	297,200
GOLF LLC-MERCHANDISE	165,172	162,643	169,600	154,800	148,600	151,600
GOLF LLC-CARTS	428,867	453,876	474,300	461,500	488,800	498,600
GOLF LLC-RANGE	152,878	133,517	166,500	134,300	143,000	145,900
GOLF LLC-INSTRUCTION	37,522	30,454	32,000	27,900	15,500	15,800
GOLF LLC-FOOD & BEVERAG	381,582	422,056	412,700	413,400	445,700	454,600
INVESTMENT EARNINGS	243	423	-	-	-	-
ALLOCATED INVESTMENT GA	51	95	-	-	-	-
ALLOC INTEREST FAIR MAR	73	107	-	-	-	-
MISC REVENUE	3,388	3,834	4,700	3,500	6,000	6,000
INSURED REIMBURSEMENTS	-	-	-	14,300	-	-
CONTRIBUTION REVENUE	-	2,878	-	-	-	-
SALE OF EQUIPMENT	-	5,670	-	-	-	-
<b>TOTAL REVENUES</b>	<b>2,323,106</b>	<b>2,398,710</b>	<b>2,492,900</b>	<b>2,376,500</b>	<b>2,466,300</b>	<b>2,515,600</b>
<b>TOTAL RESOURCES</b>	<b>2,323,179</b>	<b>2,398,817</b>	<b>2,492,900</b>	<b>2,376,500</b>	<b>2,466,300</b>	<b>2,515,600</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
OPERATING EXPENDITURES	2,127,497	2,077,588	2,059,000	2,111,400	2,169,300	2,191,700
SERVICES PROVIDED	77,635	62,884	26,900	63,600	63,600	63,600
ALLOCATIONS	206,704	222,856	263,300	265,800	265,800	265,800
<b>TOTAL OPERATING EXPENDITURES</b>	<b>2,411,836</b>	<b>2,363,328</b>	<b>2,349,200</b>	<b>2,440,800</b>	<b>2,498,700</b>	<b>2,521,100</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>133,747</b>	<b>183,676</b>	<b>300,000</b>	<b>380,000</b>	<b>143,900</b>	<b>204,500</b>
<b>TOTAL EXPENDITURES</b>	<b>2,545,583</b>	<b>2,547,004</b>	<b>2,649,200</b>	<b>2,820,800</b>	<b>2,642,600</b>	<b>2,725,600</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>(222,404)</b>	<b>(148,187)</b>	<b>(156,300)</b>	<b>(444,300)</b>	<b>(176,300)</b>	<b>(210,000)</b>



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<b>WASTEWATER (FUND 431)</b>	<b>2011-12 ACTUALS</b>	<b>2012-13 ACTUALS</b>	<b>2013-14 BUDGET</b>	<b>2013-14 PROJECTED</b>	<b>2014-15 PROPOSED</b>	<b>2015-16 PROPOSED</b>
<b>RESOURCES</b>						
<b>REVENUES</b>						
SEPTAGE RECVG PERMIT	2,250	1,950	600	3,100	3,100	3,100
SEWER LATERAL INSTALLAT	73,139	48,688	90,000	5,000	42,300	70,000
IND WSTE DISCHG PERMITS	2,640	2,640	2,900	2,400	2,900	2,900
TREATMENT CONNECTN FEE	305,697	325,943	368,600	332,800	336,100	339,500
USER CHGS-RESIDENTIAL S	8,553,698	9,688,029	9,482,800	9,834,500	9,932,800	10,032,100
USER CHGS-COMMERCIAL SE	1,657,593	2,012,015	1,872,800	2,791,300	2,819,200	2,847,400
USER CHGS-INDUSTRIAL	1,758,706	1,903,433	1,629,800	1,901,800	1,920,800	1,940,000
USER CHGS-SCHOOLS	335,213	365,898	376,700	359,800	363,400	367,000
USER CHGS-RESTAURANTS	494,364	583,286	557,900	587,200	593,100	599,000
USER CHGS-HOTEL/MOTEL	94,247	106,837	104,500	107,600	108,700	109,800
USER CHGS-LAUNDRY	124,934	127,690	137,800	112,500	113,600	114,700
USER CHGS-CAR WASH	23,645	36,363	27,400	35,900	36,300	36,700
USER CHGS-REST HOMES	141,553	186,877	157,600	171,700	173,400	175,100
USER CHGS-GROCRY W/GRND	142,927	170,444	158,000	178,900	180,700	182,500
USER CHGS-RESD VARIABLE	2,344,643	2,623,424	2,603,000	2,601,000	2,627,000	2,653,300
USER CHGS-MOBL HOME PK	278,013	282,819	309,300	276,200	279,000	281,800
INVESTMENT EARNINGS (IN	285,790	275,243	226,800	171,100	108,750	145,000
INTEREST EARNINGS	10,946	9,728	29,500	-	-	-
INVESTMENT GAIN	59,713	61,720	-	-	-	-
FAIR MARKET VALUE-INTER	86,127	69,605	(46,600)	(46,600)	-	-
RENTS & CONCESSIONS	74,165	90,175	67,900	87,900	70,000	-
CITY LEASED LAND - EXTE	-	-	-	14,400	14,400	14,400
MISC REVENUE	317,921	128,879	1,500	1,400	1,400	1,400
CASH (OVER)/SHORT	-	845	-	-	-	-
PROCEEDS FROM BOND SALE	-	-	-	-	22,500,000	-
CONTRIBUTION REVENUE	704,742	124,983	-	-	-	-
MISC REVENUE	875,215	274,147	1,487,500	350,000	400,000	285,000
SCRAP METAL RECYCLING	-	-	900	-	900	900
SALE OF EQUIPMENT	3,000	2,250	-	-	-	-
SALE OF VEHICLES	13,188	-	8,100	-	-	-
<b>TOTAL REVENUES</b>	<b>18,764,069</b>	<b>19,503,911</b>	<b>19,655,300</b>	<b>19,879,900</b>	<b>42,627,850</b>	<b>20,201,600</b>
<b>ALLOC/SERV PROV</b>						
SERVICES PROVIDED REIMBURSE	47,208	46,596	47,200	46,400	46,400	46,400
<b>TOTAL ALLOC/SERV PROV</b>	<b>47,208</b>	<b>46,596</b>	<b>47,200</b>	<b>46,400</b>	<b>46,400</b>	<b>46,400</b>
<b>TOTAL RESOURCES</b>	<b>18,811,277</b>	<b>19,550,507</b>	<b>19,702,500</b>	<b>19,926,300</b>	<b>42,674,250</b>	<b>20,248,000</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
SALARIES AND BENEFITS	2,338,917	2,292,853	2,635,400	2,338,300	2,819,450	2,890,500
OPERATING EXPENDITURES	2,773,815	4,083,738	5,031,300	3,765,220	4,383,500	3,905,300
SERVICES PROVIDED	572,695	658,984	607,600	857,000	1,634,600	1,655,200
ALLOCATIONS	3,167,510	2,838,991	3,038,500	2,964,700	2,964,700	2,964,700
<b>TOTAL OPERATING EXPENDITURES</b>	<b>8,852,937</b>	<b>9,874,566</b>	<b>11,312,800</b>	<b>9,925,220</b>	<b>11,802,250</b>	<b>11,415,700</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>4,791,828</b>	<b>3,527,037</b>	<b>106,067,700</b>	<b>101,005,000</b>	<b>46,117,500</b>	<b>2,293,900</b>
<b>TOTAL EXPENDITURES</b>	<b>13,644,765</b>	<b>13,401,603</b>	<b>117,380,500</b>	<b>110,930,220</b>	<b>57,919,750</b>	<b>13,709,600</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>5,166,512</b>	<b>6,148,904</b>	<b>(97,678,000)</b>	<b>(91,003,920)</b>	<b>(15,245,500)</b>	<b>6,538,400</b>

**City of Visalia  
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<b>UTILITY SERVICE CENTER (FUND 439)</b>	<b>2011-12 ACTUALS</b>	<b>2012-13 ACTUALS</b>	<b>2013-14 BUDGET</b>	<b>2013-14 PROJECTED</b>	<b>2014-15 PROPOSED</b>	<b>2015-16 PROPOSED</b>
<b>RESOURCES</b>						
<b>SERVICES PROVIDED</b>						
SERVICES PROVIDED REIMBURSE	-	-	-	-	2,236,700	2,279,000
<b>TOTAL SERVICES PROVIDED</b>	-	-	-	-	<b>2,236,700</b>	<b>2,279,000</b>
<b>TOTAL RESOURCES</b>	-	-	-	-	<b>2,236,700</b>	<b>2,279,000</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
SALARIES AND BENEFITS	-	-	-	-	439,300	448,100
OPERATING EXPENDITURES	-	-	-	-	1,690,700	1,724,200
SERVICES PROVIDED	-	-	-	-	1,000	1,000
ALLOCATIONS	-	-	-	-	105,700	105,700
<b>TOTAL OPERATING EXPENDITURES</b>	-	-	-	-	<b>2,236,700</b>	<b>2,279,000</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	-	-	-	-	<b>2,236,700</b>	<b>2,279,000</b>
<b>SURPLUS/(SHORTFALL)</b>	-	-	-	-	-	-

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	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>SOLID WASTE (FUND 441)</b>						
<b>RESOURCES</b>						
<b>REVENUES</b>						
STATE GRANTS	-	689,339	20,000	20,000	-	-
STATE GRANTS	1,247,215	142,314	40,000	90,400	47,700	47,700
C&D PERMIT FEES	42,793	47,092	49,000	62,400	62,400	62,400
HIGHWAY MAINT CHARGES	7,811	92,172	18,700	18,700	-	-
PENALTY EARNINGS	-	-	-	-	-	-
UTILITY-PENALTY EARNING	459,548	430,151	477,700	490,500	490,500	490,500
CNG SALES	-	124,131	-	-	-	-
SERVICES PROVIDED	585	821	-	-	-	-
INVESTMENT EARNINGS (IN	112,978	130,194	21,500	-	-	-
INVESTMENT GAIN	23,607	29,195	-	-	-	-
FAIR MARKET VALUE-INTER	34,048	32,924	-	-	-	-
S/W SINGLE FAMILY IN	9,683,612	9,873,575	9,754,000	9,880,000	9,929,400	9,979,100
S/W MULTI FAMILY IN	1,072,243	1,064,777	1,076,300	1,025,000	1,025,000	1,025,000
S/W COMMERCIAL IN	5,466,711	5,084,342	5,803,400	5,060,100	5,115,100	5,124,600
S/W COMM REC IN	1,054,491	1,257,201	1,068,500	1,450,000	1,450,000	1,450,000
S/W SPEC HAUL 2/3 YRD	260,462	235,066	284,300	226,900	226,900	226,900
S/W SINGLE FAMILY OUT	21,186	22,113	20,400	17,000	-	-
S/W COMMERCIAL OUT	43,831	49,435	45,800	45,200	-	-
S/W COMM REC OUT	2,031	2,062	2,100	1,600	1,600	1,600
S/W SPEC HAUL 30 YRD	275,450	276,410	261,900	285,000	286,400	287,800
MISC REVENUE	2,964	908	2,500	100	100	100
CASH (OVER)/SHORT	20	43	-	-	-	-
REIMB CITY EXPENSES	110,525	108,892	124,100	124,100	124,100	124,100
SCRAP METAL RECYCLING	15,555	19,177	13,100	4,500	4,500	4,500
SALE OF EQUIPMENT	-	197	-	-	-	-
SALE OF VEHICLES	9,400	-	12,100	1,500	-	-
<b>TOTAL REVENUES</b>	<b>19,947,066</b>	<b>19,712,531</b>	<b>19,095,400</b>	<b>18,803,000</b>	<b>18,763,700</b>	<b>18,824,300</b>
<b>ALLOC/SERV PROV</b>						
SERVICES PROVIDED REIMBURSE	-	1,967,592	1,967,600	1,967,600	1,967,600	1,967,600
CHARGES-CAPTL PROJECTS	-	62,732	-	63,200	43,000	43,000
CHARGES-OTHER-VARIABLE	1,433,843	-	11,400	-	-	-
<b>TOTAL ALLOC/SERV PROV</b>	<b>1,433,843</b>	<b>2,030,324</b>	<b>1,979,000</b>	<b>2,030,800</b>	<b>2,010,600</b>	<b>2,010,600</b>
<b>TOTAL RESOURCES</b>	<b>21,380,909</b>	<b>21,742,855</b>	<b>21,074,400</b>	<b>20,833,800</b>	<b>20,774,300</b>	<b>20,834,900</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
SALARIES AND BENEFITS	4,293,370	4,428,249	4,711,000	4,495,300	4,645,000	4,806,800
OPERATING EXPENDITURES	5,365,079	4,347,721	5,905,700	5,337,840	5,347,100	5,349,900
SERVICES PROVIDED	3,056,326	5,466,427	4,240,400	6,220,300	5,796,700	5,814,700
ALLOCATIONS	3,718,623	2,053,666	3,303,500	2,098,600	2,098,600	2,098,600
<b>TOTAL OPERATING EXPENDITURES</b>	<b>16,433,398</b>	<b>16,296,063</b>	<b>18,160,600</b>	<b>18,152,040</b>	<b>17,887,400</b>	<b>18,070,000</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>1,335,363</b>	<b>1,837,016</b>	<b>1,462,500</b>	<b>2,061,139</b>	<b>7,827,800</b>	<b>3,370,160</b>
<b>TOTAL EXPENDITURES</b>	<b>17,768,761</b>	<b>18,133,079</b>	<b>19,623,100</b>	<b>20,213,179</b>	<b>25,715,200</b>	<b>21,440,160</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>3,612,148</b>	<b>3,609,776</b>	<b>1,451,300</b>	<b>620,621</b>	<b>(4,940,900)</b>	<b>(605,260)</b>

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	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>TRANSIT (FUND 451)</b>						
<b>RESOURCES</b>						
<b>REVENUES</b>						
SALES & USE TAXES	718,200	718,200	718,200	783,200	783,200	783,200
STATE GRANTS	3,977,283	119,264	1,319,300	238,500	119,300	119,300
LOCAL TRANS FD SB325-CA	2,217,789	425,320	256,900	300,000	1,058,400	400,000
FED TRANSIT ASST-CAP	3,313,931	2,878,814	-	3,200	182,000	500,000
LOCAL TRANS FD SB325-OP	4,788,782	3,417,412	2,699,500	2,809,800	2,850,000	2,878,500
ST TRANS ASST SB620-OPE	54,450	538,029	300,000	800,000	800,000	800,000
FED TRANSIT ASST-OPERAT	2,805,219	2,335,061	3,075,500	3,098,850	3,125,000	3,153,500
LOCAL TRANS FD SB325-PL	60,405	29,801	243,700	205,800	205,800	205,800
FAREBOX SALES	618,351	665,052	661,500	631,260	631,300	631,300
TICKET SALES	493,588	532,150	455,300	608,670	608,700	608,700
SEKI-SHUTTLE SEQ/KINGS	922,780	1,377,309	1,108,100	1,095,100	1,095,100	1,095,100
SEKI 5311 REVENUE	200,000	200,000	-	200,000	200,000	200,000
CNG SALES	537,263	907,684	338,700	800,000	800,000	800,000
RENTS & CONCESSIONS	77	625	-	270	300	300
SALE OF ADVERTZG SPACE	121,244	130,795	135,600	142,960	143,000	143,000
FACILITIES RENTAL	67,751	228,456	134,000	241,130	241,100	241,100
INVESTMENT EARNINGS (IN	100,595	95,931	51,000	-	-	-
INVESTMENT GAIN	21,018	21,511	-	-	-	-
FAIR MARKET VALUE-INTER	30,316	24,259	-	-	-	-
TROLLEY LEASE FEES	1,852	3,163	2,100	3,710	3,700	3,700
MISC REVENUE	1,029	6,064	10,800	2,640	2,600	2,600
CASH (OVER)/SHORT	744	474	700	(1,240)	(1,200)	(1,200)
REIMB CITY EXPENSES	25,000	-	-	-	-	-
SUBROGATION RECOVERY	113	-	-	-	-	-
MISC REVENUE	850	1,000	-	-	-	-
<b>TOTAL REVENUES</b>	<b>21,078,630</b>	<b>14,656,374</b>	<b>11,510,900</b>	<b>11,963,850</b>	<b>12,848,300</b>	<b>12,564,900</b>
<b>ALLOC/SERV PROV</b>						
SERVICES PROVIDED REIMBURSE	419,368	326,077	422,000	610,700	610,700	610,700
CHARGES-CAPTL PROJECTS	8,576	18,255	74,700	18,260	18,260	18,260
<b>TOTAL ALLOC/SERV PROV</b>	<b>427,944</b>	<b>344,332</b>	<b>496,700</b>	<b>628,960</b>	<b>628,960</b>	<b>628,960</b>
<b>TOTAL RESOURCES</b>	<b>21,506,574</b>	<b>15,000,706</b>	<b>12,007,600</b>	<b>12,592,810</b>	<b>13,477,260</b>	<b>13,193,860</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
SALARIES AND BENEFITS	569,602	587,298	671,100	582,830	728,400	749,400
OPERATING EXPENDITURES	8,000,987	7,923,862	8,638,900	8,448,290	8,415,000	8,415,000
SERVICES PROVIDED	449,940	473,015	502,000	410,500	410,500	410,500
ALLOCATIONS	2,135,312	2,541,782	2,039,300	2,561,000	2,561,000	2,561,000
<b>TOTAL OPERATING EXPENDITURES</b>	<b>11,155,841</b>	<b>11,525,957</b>	<b>11,851,300</b>	<b>12,002,620</b>	<b>12,114,900</b>	<b>12,135,900</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>1,947,999</b>	<b>2,784,258</b>	<b>376,154</b>	<b>2,455,010</b>	<b>1,490,700</b>	<b>1,099,300</b>
<b>TOTAL EXPENDITURES</b>	<b>13,103,840</b>	<b>14,310,215</b>	<b>12,227,454</b>	<b>14,457,630</b>	<b>13,605,600</b>	<b>13,235,200</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>8,402,734</b>	<b>690,491</b>	<b>(219,854)</b>	<b>(1,864,820)</b>	<b>(128,340)</b>	<b>(41,340)</b>

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<b>STORM SEWER MAINTENANCE (FUND 481)</b>	<b>2011-12 ACTUALS</b>	<b>2012-13 ACTUALS</b>	<b>2013-14 BUDGET</b>	<b>2013-14 PROJECTED</b>	<b>2014-15 PROPOSED</b>	<b>2015-16 PROPOSED</b>
<b>RESOURCES</b>						
<b>REVENUES</b>						
REIMB-STATE MISC	9,602	-	9,600	-	-	-
REIMB-FEDERAL MISC	48,515	-	48,500	-	-	-
STORM SYSTEM OPERATIONS	1,167,707	1,225,344	1,165,100	1,233,400	1,245,800	1,258,300
INVESTMENT EARNINGS (IN	7,051	4,838	6,000	2,360	3,000	4,000
INVESTMENT GAIN	1,473	1,085	-	-	-	1,000
FAIR MARKET VALUE-INTER	2,125	1,223	-	-	-	1,000
MISC REVENUE	381	479	100	-	-	-
CONTRIBUTION REVENUE	6,122,173	315,301	-	-	-	-
MISC REVENUE	48,533	49,261	48,600	48,600	48,600	48,600
<b>TOTAL REVENUES</b>	<b>7,407,560</b>	<b>1,597,531</b>	<b>1,277,900</b>	<b>1,284,360</b>	<b>1,297,400</b>	<b>1,312,900</b>
<b>TOTAL RESOURCES</b>	<b>7,407,560</b>	<b>1,597,531</b>	<b>1,277,900</b>	<b>1,284,360</b>	<b>1,297,400</b>	<b>1,312,900</b>
<b>EXPENDITURES</b>						
<b>OPERATING EXPENDITURES</b>						
SALARIES AND BENEFITS	243,197	217,698	414,600	269,200	358,000	364,600
OPERATING EXPENDITURES	324,518	368,173	447,400	353,900	402,200	411,900
SERVICES PROVIDED	84,191	59,880	62,800	69,500	115,700	116,900
ALLOCATIONS	1,055,979	1,070,921	1,003,600	697,430	697,430	697,430
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,707,885</b>	<b>1,716,672</b>	<b>1,928,400</b>	<b>1,390,030</b>	<b>1,573,330</b>	<b>1,590,830</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>114,978</b>	<b>150,750</b>	<b>197,500</b>	<b>7,700</b>	<b>723,750</b>	<b>306,900</b>
<b>TOTAL EXPENDITURES</b>	<b>1,822,863</b>	<b>1,867,422</b>	<b>2,125,900</b>	<b>1,397,730</b>	<b>2,297,080</b>	<b>1,897,730</b>
<b>SURPLUS/(SHORTFALL)</b>	<b>5,584,697</b>	<b>(269,891)</b>	<b>(848,000)</b>	<b>(113,370)</b>	<b>(999,680)</b>	<b>(584,830)</b>

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**INTERFUND TRANSFERS**

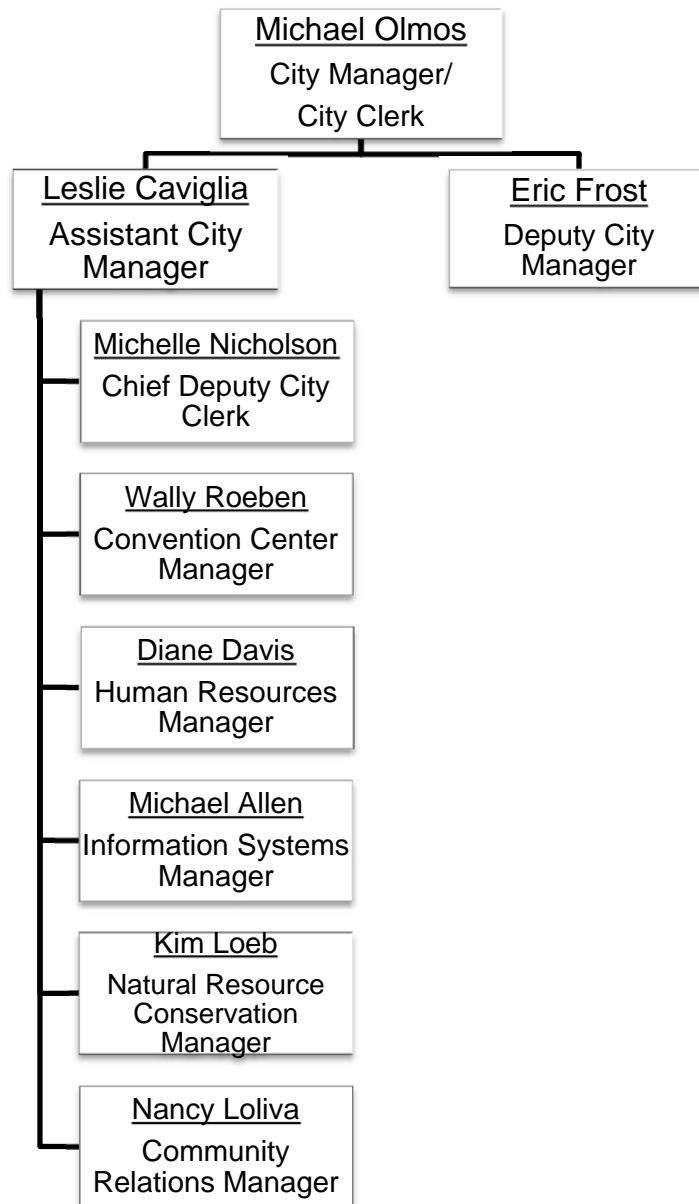
Transferring Fund	Receiving Fund	Projected 2013-14	Proposed 2014-15	Proposed 2015-16	
<b>General Fund - Interfund Transfers:</b>					
	<i>Capital Project Fund</i>				
	Parking District	\$ 217,300	\$ 218,000	\$ 219,000	1
	<i>Debt Service Fund</i>				
	VPFA 2014 Certificates of Participation	328,100	272,000	144,000	2
	VPFA 2015 Certificates of Participation	-	-	1,219,000	3
	<i>Information Services Fund</i>				
	Tablets for Fire software (25k for 5 yrs)	25,000	25,000	25,000	4
	<i>Special Revenue Fund</i>				
	Federal COPS grant	-	42,600	142,800	5
	<i>Building Maintenance Fund</i>				
	Building Maintenance Capital	300,000	200,000	100,000	6
	<i>Business Type Funds</i>				
	Animal Control				
	Operations	661,000	623,600	610,700	7
	Debt Service	567,400	567,400	567,400	7
	Visalia Baseball	140,700	141,000	140,400	8
	Convention Center				
	Operations	644,400	596,200	820,800	9
	Capital Projects	50,000	-	-	9
	Debt Service (2014 & 2015 COP)	1,722,500	1,428,000	1,137,000	9
	General Fund Inter-Fund Transfer	4,656,400	4,113,800	5,126,100	
	<b>Special Revenue Fund:</b>				
	Measure T - Police				
	VPFA 2015 Certificates of Participation	-	-	300,000	10
	<b>Capital Project Fund:</b>				
	CDBG				
	Parking District	515,200	522,900	528,900	11
	Kaweah Lake				
	Storm Sewer Maintenance		250,000	250,000	12
	<b>Debt Service Funds:</b>				
	RDA - East Visalia				
	RDA - East Visalia RDA Tax Allocation Bond	371,330	373,740	373,740	13
	<b>Total</b>	<b>\$ 5,542,930</b>	<b>\$ 5,260,440</b>	<b>\$ 6,578,740</b>	

- 1 To transfer net of revenues and expenditures from the parking ticket operation in the Police Department.
- 2 To fund General Fund portion of 2014 Certificate of Participation (CHE)
- 3 To fund General Fund portion of 2015 Certificate of Participation (VECC)
- 4 To repay the IS fund for purchasing tablets and software for fire. Last year of transfer is FY 16/17.
- 5 To fund operations for 3 YSO officers. (COPS Grant and VUSD fund a portion)
- 6 To transfer money to the Building Maintenance Fund for capital projects, per Council 3/17/14.
- 7 To fund operating and debt service for Animal Control.
- 8 To fund operating for Visalia Baseball.
- 9 To fund operating and capital expenses and debt service payments for Convention Center.
- 10 To fund Measure T portion of 2015 Certificate of Participation.
- 11 To fund debt service for Section 108 Loan for West Acequia parking structure.
- 12 Transfer of fees to fund Storm Maintenance operations per voter approval in March 2013.
- 13 To fund debt service payment for 2003 Tax Allocation Bond for RDA - East Visalia in 2951 fund.

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## ADMINISTRATION DEPARTMENT

**MISSION:** To protect, maintain, and improve the quality of life for Visalia residents and visitors by adopting legislation and providing policy direction for the City organization, facilitating economic development, and promoting the best interests of the community locally and with other governmental agencies. The Department provides leadership, support and coordination with the various City departments, provides policy recommendations to the City Council, represents City interests in local and regional issues, and assures the governmental processes are readily accessible to the citizens of Visalia. The Administration Department also ensures that the resources of the City and community are effectively used for the betterment of all of Visalia residents.



Allocated FTE's = 46

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**ADMINISTRATION  
ALL FUNDS**

OPERATING EXPENDITURES	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>GENERAL FUND</b>						
CITY COUNCIL - 001 - 1011	448,121	457,749	496,700	517,900	525,300	526,900
CITY MANAGER - 001 - 1021	675,936	765,738	699,200	708,000	635,500	639,300
CITY CLERK - 001 - 1022	486,494	401,867	521,800	339,200	213,200	220,000
COMMUNITY RELATIONS - 001 - 1023	140,767	130,807	142,700	134,800	155,000	157,100
ADMINISTRATIVE SERVICES - 001 - 1024	422,561	497,429	505,400	397,600	-	-
LEGAL - 001 - 1025	1,057,437	1,376,949	1,071,500	1,369,300	1,383,000	1,396,800
NRCD - 001 - 1041	345,736	466,659	482,500	510,450	503,500	514,200
WATER CONSERVATION - 001 - 1045	-	-	-	-	58,900	58,900
CONV CTR - VISITOR'S BUREAU - 001 - 1051	316,525	311,786	307,400	306,500	316,500	316,500
COMMUNITY ARTS - 001 - 1061	41,698	42,885	45,900	44,500	48,000	48,000
HUMAN RESOURCES - 001 - 1125	327,091	352,716	343,700	288,100	579,100	593,200
UNEMPLOYMENT INSURANCE - 001 - 1127	117,705	26,187	158,000	77,700	102,800	102,800
LABOR RELATIONS - 001 - 1128	17,738	32,581	61,800	33,300	58,300	53,300
ASSIST. CITY MANAGER - 001 - 1801	279,520	264,744	277,800	230,400	257,700	262,000
ECONOMIC DEVELOPMENT - 001 - 1809	452,224	73,032	390,700	325,700	390,000	395,500
NON PROFIT YOUTH PROGRAMS - 001 - 3523	234,641	193,226	172,300	169,400	169,400	169,400
Total Operating Expenditures	5,364,194	5,394,355	5,677,400	5,452,850	5,396,200	5,453,900
Reimbursements	(3,806,247)	(4,847,867)	(4,571,000)	(4,009,400)	(3,685,300)	(3,696,000)
<b>Net General Fund</b>	<b>1,557,947</b>	<b>546,488</b>	<b>1,106,400</b>	<b>1,443,450</b>	<b>1,710,900</b>	<b>1,757,900</b>
<b>BUSINESS TYPE FUNDS</b>						
CONV CENTER ZERO DIV - 413 - 4130	634,677	548,289	100,000	546,700	497,700	5,496,700
CONV CNTR ADMINISTRATION - 413 - 4131	307,736	261,823	309,400	250,480	249,100	251,800
CONV CNTR SALES & MARKET - 413 - 4132	228,340	372,164	367,100	339,570	414,500	423,400
CONV CNTR BOX OFFICE - 413 - 4133	1,341,439	1,298,893	1,229,900	1,534,430	1,531,400	1,532,900
CONV CNTR OPERATIONS - 413 - 4135	2,871,219	2,824,453	3,371,200	2,965,800	3,013,100	2,980,700
Total Operating Expenditures	5,383,411	5,305,622	5,377,600	5,636,980	5,705,800	10,685,500
Reimbursements	(4,020)	(5,808)	(4,100)	(5,200)	(5,200)	(5,200)
<b>Net Business Type Funds</b>	<b>5,379,391</b>	<b>5,299,814</b>	<b>5,373,500</b>	<b>5,631,780</b>	<b>5,700,600</b>	<b>10,680,300</b>
<b>INTERNAL SERVICE FUNDS</b>						
INFORMATION SERVICES ZERO DIV - 511 - 5110	1,334,157	810,461	473,640	-	647,800	1,081,600
INFORMATION SERVICES - 511 - 5141	1,848,795	1,933,683	1,748,700	1,829,750	1,900,540	1,923,140
GEOGRAPHICAL INFORMATION SERV - 511 - 5142	332,177	364,763	448,600	315,860	290,200	326,600
TELEPHONE SERVICES - 511 - 5143	37,517	69,614	68,700	37,755	39,800	40,600
Total Operating Expenditures	3,552,646	3,178,521	2,739,640	2,183,365	2,878,340	3,371,940
Reimbursements	(1,810,540)	(1,857,307)	(2,461,100)	(1,865,310)	(1,865,310)	(1,865,310)
<b>Net Internal Service Funds</b>	<b>1,742,106</b>	<b>1,321,214</b>	<b>278,540</b>	<b>318,055</b>	<b>1,013,030</b>	<b>1,506,630</b>
<b>TOTAL ADMINISTRATION</b>	<b>8,679,444</b>	<b>7,167,516</b>	<b>6,758,440</b>	<b>7,393,285</b>	<b>8,424,530</b>	<b>13,944,830</b>



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**CITY COUNCIL—1011**

**Division Description:** The City Council is composed of five members elected at large by the voters. Council members hold office for four-year terms. The Council members select from among themselves a Mayor and Vice Mayor who generally serve for two years. The Mayor presides at meetings of the City Council, signs documents and executes agreements on behalf of the City Council, and acts as the official representative of the City.

Regular meetings of the City Council are held at 7:00 p.m. on the first and third Monday of each month in the Council Chambers at City Hall. Work sessions are generally held at 4:00 p.m. on the same days. Work sessions are held to provide information to the City Council on issues more complex or time-consuming than those typically scheduled for regular Council meetings. All meetings of the City Council, except Closed Sessions, as needed and allowed by State law, are open to the public.

The City Council appoints a City Manager as the chief executive officer of the City government and a City Attorney who serves as legal advisor to the Council and City officials. The Council enacts ordinances and resolutions, and approves the budget and City expenditures. In addition to its legislative duties, the Council also appoints citizens to serve on Committees and Commissions that operate in an advisory capacity to the Council.

The Mayor and members of Council are responsive to citizen concerns and enact legislation that reflects the needs, wishes, and priorities of all the residents of Visalia. They strive to promote the economic, cultural, and governmental well-being of the community. They represent the City at community ceremonies, meetings, and other functions as well as participating in regional, state, and national organizations.

<i>Performance Measurements - Administration</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>City Council</b> Elected at large by the citizens as the legislative policy-making branch of City government are five members of the City Council. Through its power to pass ordinances, levy taxes, award contracts and appoint the City Manager and City Attorney, committees and commissions, the Council directs the course of city government.	Council Meetings	41	41	40	38	38
	City Council Ordinances Passed	10	28	20	20	20
	City Council Resolutions Passed	66	98	75	75	75

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**CITY MANAGER—1021**

**Division Description:** The City Manager, as chief executive officer of the City, is responsible for various functions assigned by the City’s charter and the City Council. These include overseeing the implementation and administration of Council policy, supervising the activities of all departments, enforcing City ordinances, preparing the operating and capital improvement budgets, and other such duties and responsibilities as may be assigned by the City Council.

**2012-2014 Accomplishments**

- Presented and adopted a balanced budget for FY 2012-14, the first time in four years.
- Began the upgrade of the Water Conservation Plant, a \$140 million project to meet the goals of improved water quality of sewer discharges and the recharge of the City’s over-drafted aquifer through a water exchange agreement with Tulare Irrigation District.
- Completed the \$29 million Plaza Drive Interchange, the largest road construction project built by the City which will improve access and enhance growth for the City’s Industrial Park.
- Experienced significant business growth in the Industrial Park area with the addition of seven new businesses and 270 new jobs. Five businesses expanded operations and added 120 new employees.
- Significant vacancies are filled in the Mooney commercial district which brought the addition of Walmart, Dick’s Sporting Goods, Bev Mo, and Burlington Coat Factory.
- The Downtown vacancy rate is less than 5% and new businesses include Dickey’s Barbecue Pit, Pita Kebob, Ocean Basket, Jay’s Flame Grilled Peri Peri Chicken and Mugs and Beans.
- Began construction of a new Animal Care Center.
- Initiated design plans and selected a site for a new Fire Station in the southwest quadrant of the City.
- Developed and implemented a Pavement Management System to enhance street maintenance and construction.
- Enhanced local flood maintenance control with the passage of a ballot measure directing surplus revenues from the Kaweah Dam enlargement to go toward these efforts.
- Replenished emergency reserves after a drop to \$1.3 million during the recession, with an estimate of \$5 million by the start of FY 2014-15.
- Continued work on the City’s General Plan Update with adoptions hearings scheduled for Summer, 2014.
- Opened Kiwanis Park in southeast Visalia in October, 2012 and Phases III and IV of the Riverway Sports Park, which included 6 new acres and the renovation of Saputo Field opened in the Fall of 2013.
- Purchased the 3.7 acre Southern California Edison Pole Yard in May 2013 for \$700,000 for the expansion of the City’s Corporation Yard.
- Completed the St. Johns Riverwalk from Road 148 to Cutler Park and the Packwood Creek trail along Walnut, from Cameron to Caldwell, and from Cameron to Visalia Parkway along County Center.

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**2014-2016 Objectives**

- Submit a balanced two year budget for 2014-16.
- Continue the strategic structuring of the organization to meet the needs of a growing community.
- Increase the maintenance of effort on City-owned facilities and ongoing infrastructure improvements.
- Continue the rebuilding of General Fund Emergency reserves.
- Complete the design and construction of the Visalia Emergency Communication Center.
- Complete construction and open the new Southwest Fire Station.
- Complete construction and open the new Animal Care Center.
- Make substantial progress on constructing the Water Conservation Plant upgrade.
- In coordination with CalTrans, complete a corridor plan for State Highway 198, identify priority interchange improvements, and initiate priority projects.
- Continue strong focus on job creation/economic development activities in all sectors of the local economy (industrial, retail, office, institutional and downtown).
- Enhance the quality of life for local residents through continued expansion of trails and parks system, expansion of opportunities for the arts and expansion of recreational programs.
- Continue strong partnerships with other local service organizations, such as College of the Sequoias, Kaweah Delta Medical Center, Visalia Unified School District, and local non-profit organizations.

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**CITY CLERK—1022**

**Division Description:** The primary responsibility of the City Clerk is to serve as Clerk to the City Council and to prepare City Council agendas and minutes for all City Council meetings. Additionally, the City Clerk processes Council agreements and maintains the official legislative record of the Council in its resolutions and ordinances and Municipal Code. The Clerk coordinates the flow of business and documents to and from the City Council and senior City management, also provides information and researches records for public and staff. The Clerk conducts elections, serves as the local filing officer for the Fair Political Practices Commission campaign filings and statements of economic interest forms, coordinates appointments to the City's Committees and Commissions and provides support services to the Mayor, and City Council.

**2012-2014 Accomplishments**

- Completed the implementation of the Agenda Management Program and transition to paperless City Council agendas.
- Implemented the Workflow component of the Agenda Management Program and provided training for staff.
- Successfully managed the 2013 General Municipal Election.
- Administered the provisions of the Maddy Act and monitored term expirations of Committees and Commissions.
- Administered the provisions of the Political Reform Act; conducted the bi-annual review and revised the Conflict of Interest Code.

**2014-2016 Objectives**

- Assess viability of using the Agenda Management Program for Commission and Committee meetings.
- Administer the provisions of the Political Reform Act; conduct the bi-annual review and revise the Conflict of Interest Code.
- Provide training to Committee/Commission staff representatives on the requirements of the Brown Act.
- Continue to monitor the records management program within the City organization by conducting an annual evaluation by department and of the types of records imaged and/or destroyed in accordance with the City's Records Management Program and retention schedules.
- Successfully manage the 2016 General Municipal Election.

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*Performance Measurements - Administration*

<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>City Clerk</b> The City Clerk's Office is a public-service department that maintains a complete and accurate record of Council proceedings; preserves official City records; coordinates campaign filings and conflict of interest Form 700 statements for designated employees and certain appointed and elected officials; works with Tulare County on consolidated elections; provides administrative support to the City Council; provides prompt & courteous responses for requests for assistance to citizens, City Council, and staff; maintains the City's Municipal Code and administers the City's Committees and Commissions.	City Council Agendas	40	41	40	38	38
	City Council Audio Recordings	31	31	40	28	28
	FPPC Form 700 Filings	103	111	115	115	115
	Campaign Filings	81	108	115	115	115
	Municipal Code Supplements	4	4	4	4	4

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**COMMUNITY RELATIONS – 1023**

**Division Description:** Community Relations is focused on better communications with Visalia residents. This Division utilizes a variety of mediums including newsletters, utility statement inserts, the webpage, brochures, media outreach and announcements, Citizens in the Know, public presentations, public awareness programs, and other methods that will provide residents with timely, accurate information and options for finding the information they want or need and educational opportunities to expand their awareness and participation in local government. The Division also works with the Assistant City Manager on state and federal legislative issues and serves as the City’s liaisons with the federal lobbying firm.

**2012-2014 Accomplishments**

- Coordinated outreach for successful Storm Water Fee Ballot Measure (approved March, 2013).
- Coordinated outreach for Homeless Campaign (December, 2013 to present).
- Expanded City’s Internet presence with the development of: Strong Cities/Strong State Webpage; launched Facebook page; launched Twitter page; website redesign; electronic newsletter “Inside City Hall” (1668 subscribers); and video streaming of Council meetings on City’s website.
- Expanded Council outreach with: State of the City addresses; Donuts and Discussion; Mayor’s Monthly Office Hours; and development and distribution of Citywide update through organizations including the Chamber, VEDC, POA and DT Visalians.

**2014-2016 Objectives**

- Reinstate the Citizens in the Know academy to encourage citizen participation and awareness of local government.
- Enhance and increase City Council outreach efforts by utilizing technology. Incorporate telephone town hall technology for issue-specific community outreach (cost ranges from \$3,375 for up to 20,000 connects to \$6,000 for up to 45,000 connects).
- Increase online engagement in all mediums and incorporate use of videos, photos, social media, and mobile access.

<i>Performance Measurements - Administration</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Community Relations Manager</b> The Community Relations Manager is responsible for the development of a comprehensive communications, marketing and community relations program for the City. Duties include: Serving as the media spokesperson; managing the City's webpage; developing and implementing a Citizens Academy education program; promoting a speakers bureau; developing informational material for department publications and promotions; working with state and federal lobbyists on issues of importance to the City, and grant writing.	Inside City Hall Newsletter subscribers	1,000	1,500	1,800	2,000	2,500
	Website visits	875,000	384,000	400,000	450,000	500,000
	Grant Applications	12	15	15		
	Grant Awards	\$750,000	\$1M	\$1.5M	\$2M	\$2.5M
	Press Releases	125	150	175	200	250
	Speakers Bureau presentations	45	55	65	75	85
	Facebook Fans	500	1,668	2,000	2,500	3,000
	Facebook Postings	100	100	150	200	250
	Twitter Followers	NA	NA	300	500	750

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**NATURAL RESOURCE CONSERVATION—1041**

**Division Description:** The Natural Resource Conservation Division provides guidance, education, and management of the City’s natural resources for the benefit of the City’s citizens to help assure adequate water supplies, reduce the City’s utility expenses, and work toward sustainable practices. The Division provides water-conservation education and enforcement and manages the City’s groundwater recharge program. The Division promotes energy efficiency and conservation within the City and the community, residential and commercial recycling and solid waste diversion, air quality improvements and greenhouse gas reduction, and green building practices. The Division also operates the Household Hazardous Waste Collection Center and manages the City’s Brownfield projects and contamination issues.

**2012-2014 Accomplishments**

- Successfully coordinated negotiations between the City and Tulare Irrigation District (TID) to achieve an agreement whereby TID will provide surface water to the City for groundwater recharge in exchange for the City’s recycled wastewater.
- Conducted extensive education and outreach to schools, businesses, and residents regarding water and energy conservation, and recycling\waste diversion. Highlights include implementation of district-wide recycling at all VUSD schools and facilities.
- Developed the Visalia Energy Action Plan; successfully managed energy efficiency retrofits at more than 20 City facilities that will ultimately save approximately \$194,000 annually; and set up all of the City’s electric and natural gas accounts in the EPA ENERGY STAR Portfolio Manager system to better track and manage the City’s energy usage.
- Provided active participation and direction in regional water planning groups which resulted in significant net benefits to the City including grant funding of the Packwood Creek Check Structure project.
- Developed the Visalia Solar Strategy and currently implementing phase I at four City facilities which is projected to save the City \$2.2M over 20 years; and providing ongoing technical assistance for the Water Conservation Plant solar project.

**2014-2016 Objectives**

- Design and develop groundwater recharge facilities at the 242-net-acre East Side Regional Park & Groundwater Recharge site as a key facility to receive and manage wet-winter water from TID in exchange for the City’s recycled wastewater.
- Actively engage stakeholders to develop and implement a comprehensive revision to the City’s Water Conservation and Water Efficient Landscape Ordinances to make them more user-friendly and achieve greater water conservation.
- Continue to aggressively pursue grant funds where appropriate, especially for water conservation, groundwater recharge, energy efficiency, and renewable energy projects.
- Continue to utilize Portfolio Manager to track and reduce energy usage and greenhouse gas emissions at City facilities and reduce City’s utility bills; pursue opportunities to implement projects that will reduce energy consumption and greenhouse gas emissions.
- Implement phase II of the Visalia Solar Strategy to evaluate additional City facilities for solar energy implementation.

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<i>Performance Measurements - Natural Resource Conservation</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
Provide guidance, education, and management of the City's natural resources for the benefit of the City's citizens, to reduce the City's utility expenses, and to work toward sustainable practices.	Community/school presentations	24	87	90	90	90
	Special events outreach	22	21	25	25	25
	Commercial solid waste audits	94	250	200	200	200
	Grant applications	3	3	4	4	5
	Grant awards	\$3.0M	\$0.5M	\$474K	\$0.6M	\$0.8M
Decrease the City's non-renewable energy usage to reduce the City's utility expenses and greenhouse gas emissions.	Energy efficiency & conserve. savings (kWh/year)	262,595	310,000	750,000	325,000	350,000
	Renewable energy installation (e.g., solar) (kW)	0	0	0	600	300
	Utility bill savings through tariff modifications.	\$0	\$0	\$125,683	\$50,000	\$25,000
	Greenhouse gas reductions (MT CO2E)	5,465	5,611	5,700	5,900	6,300
Conserve City's water by conducting community outreach, education, and ordinance enforcement.	In-depth water resources presentations	1	4	5	8	8
	Notices issued	2,286	1,718	1,800	2,000	2,000
	Citations issued	38	17	15	25	35
	Water conservation safety incidents	0	0	0	0	0
Safely operate Household Hazardous Waste Collection Center.	Vehicle total	3,804	3,520	3,800	4,000	4,200
	Household total	4,454	4,119	4,500	4,300	4,500
	HHW safety incidents	1	0	0	0	0
<b>Performance Measurements Outcome:</b> The goal of achieving these metrics is to conserve the City's valuable natural resources, help to assure adequate water supplies, provide a healthy community environment, improve the quality of life of the City's citizens, and reduce the City's energy costs.						



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**ECONOMIC DEVELOPMENT DIVISION -1809**

**Division Description:** The Economic Development Division focuses on business attraction, retention and expansion. Its primary functions include: recruitment of retail and industrial firms as well as retention and expansion of existing companies. These efforts are achieved through pro-actively marketing the City via the website, cold calls, partnering with developers and brokers, and by participating in conventions and conferences. The Division has played a key role in the recruitment and expansion of the following companies: VWR, Perfection Pet Food, Mor Furniture for Less Distribution Center, MWI, Hydrite Chemicals, Macy's, Hobby Lobby, a second Wal-Mart, Dick's Sporting Goods, Habit Burger, Buffalo Wild Wings, and many more businesses. The division also works closely with other city departments and private industry through the development review process serving as the business liaison for prospective businesses. It should be noted that the economic development efforts do not result in immediate benefits since recruitment and expansion efforts often take a year or longer before a specific project may materialize. But the benefits are significant with sales and property tax revenues generated for the City as well as numerous jobs for the local community.

The Economic Development Division also has several partners which play key roles in the delivery of business activity in Visalia. The partners include: Visalia Economic Development Corporation (VEDC), Tulare County Economic Development Corporation (TCEDC), Tulare County Workforce Investment Board, Downtown Visalians, Downtown Property Owners Association, Visalia Chamber and numerous brokerage firms and developers

**2012-2014 Accomplishments**

- Major infrastructure investments were/are being made throughout the city encouraging commercial and industrial growth. Approximately \$177 million worth of investments in business districts such as North Visalia, downtown and the industrial area.
- A full time Economic Development Manager was hired.
- Approximately 69 new business locations and/or expansions were established in key business districts.

**2014-2016 Objectives**

- Develop a sustainable method of maintaining an accurate and comprehensive real estate database of all commercial and industrial availability in the City of Visalia.
- Work alongside real estate community to attract targeted retail prospects.
- Maintain ample inventory of "shovel ready" industrial sites.
- Assist Community Development Department in streamlining permitting process.
- Identify ways to maximize rail access into industrial park and identify solutions for other infrastructure needs such as high speed internet service.
- Increase City marketing opportunities through strong collaboration with partnering economic development groups.
- Leverage community partnerships to ensure local business support system is in place to capitalize on business expansion opportunities and be best prepared for retention needs.
- Promote and grow housing availability in the downtown area.

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**VISALIA CONVENTION CENTER—413**

**Division Description:** The Convention Center serves as an economic stimulus and a community gathering place for business, entertainment and cultural events. The focus of the Center is to attract conventions, conferences and business meetings that will bring people to Visalia. In addition, the Center provides banquet, meeting, and entertainment options for the entire community. The Center staff strives to provide a quality service in a clean, well-maintained facility.

**2012-2014 Accomplishments**

- Continued an eight year trend of deficit reduction resulting from rebounding revenues along with operation reorganization which included the laying off of two full-time staff and the retirement of a supervisor.
- Set an all-time monthly revenue record in October 2013 of \$314,808. This exceeded the monthly revenue record by \$32,122 which was previously set in February 2008 at \$282,686.
- Continued our trend of increasing the number of annual events resulting in a new record high in FY 2012-13 of 2,569 events.
- Implemented a new Box Office ticketing system allowing for more internal control, better service and branding of the site as VisaliaTix.com. We can now promote Convention Center shows and have the ability to host the ticket sales for other venues.
- Held a number of new and notable events:

<u>Event Name</u>	<u>Delegates</u>	<u>VCC Revenue</u>	<u>Economic Impact</u>
1. Metro Automotive	475	\$11,600	\$148,000
2. Rocky Mountain Gun Show	9,000	\$12,400	\$164,000
3. Time Out 4 Women	1,800	\$11,300	\$418,000
4. DAY Family Reunion	1,000	\$18,400	\$305,000
5. Paramount Farms	450	\$18,000	\$105,000
6. Aloha Spirit Cheerleading	1,700	\$7,200	\$88,000
7. International DX Conv.	700	\$22,200	\$600,000
8. AMVETS 68 <sup>th</sup> Annual Conf.	200	\$8,100	\$144,000
9. Adventist Health Seminars	1,320	\$160,000	\$500,000
10. Pentecostal Youth Conv.	2,500	\$12,935	\$530,000
11. Society for CA Archaeology	600	\$12,012	\$307,600
12. CA Girls Wrestling Chmpship	2,200	\$13,980	\$410,000

**2014-2016 Objectives**

- Plan for and undergo a \$5 million renovation that will update and refresh the facility including carpets, paint, wallpaper, furniture, fixtures, along with technological upgrades. The facility has remained essentially the same for 22 years and a refresh will allow Visalia to better compete with other cities.

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- Begin marketing of VisaliaTix.com as an alternative ticketing site for other venues. While the ticketing system can be used for Convention Center events, the name chosen for the site was somewhat more generic in nature to appeal to other venues that might need ticketing services for their events.
- Continue to strive to minimize the Center’s reliance on the General Fund by reducing expenditures and trying to maximize operating revenues. Due to competitive pressures, this will have to be accomplished with judicious rate increases. It will require up selling products and services to clients during the course of their event and an increasingly cohesive sales effort with the Marriott Hotel and other hospitality partners.
- Hire a full-time sales representative that will focus on the Sacramento or Northern California region with the primary focus on conventions and conferences. This position will work in coordination with the Convention & Visitor Bureau Sales Manager that lives in the Sacramento area.
- Concentrate on increasing revenues through direct contact with event and meeting planners using “Mini-FAM” tours. The large Familiarization Tours are often expensive and time consuming to plan while the prospects are not always that interested in booking events in Visalia. Instead, when a hot prospect is found, immediately invite them to come see Visalia. We will partner with the hotels and downtown restaurants to keep the cost down while giving the guests a memorable experience.

<b>Strategy</b>	<b>Measure</b>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16	
Maximize the usage of the Convention Center to enhance economic growth and community vitality.	<b>Occupancy</b>						
	- CharterOak Ballroom	56%	60%	60%	60%	57%	
	- Downstairs Meeting Rooms	60%	67%	71%	70%	63%	
	- Upstairs Meeting Rooms	62%	70%	69%	70%	65%	
	- Exhibit Hall	39%	41%	41%	42%	38%	
	<b>Facility Occupancy Avg</b>	46%	50%	51%	52%	47%	
Reduce the Convention Center's reliance on the General Fund.	General Fund contribution as a percentage of total operating expenses.	Operating Expense	\$2,669,287	\$2,787,195	\$2,827,770	\$2,987,600	\$3,029,138
		Gen. Fund Contribution	\$455,187	\$353,624	\$327,058	\$319,816	\$605,232
		<b>Percentage</b>	17%	13%	12%	11%	20%
Bring more visitors to Downtown Visalia and increase facility revenues by increasing the number of events	- Conventions/Conferences	46	51	54	55	53	
	- Meetings	2,240	2,379	2,300	2,350	2,350	
	- Banquets	110	107	102	110	100	
	- Consumer Shows	15	13	15	16	15	
	- Entertainment	19	19	21	21	20	
	<b>Total Events</b>	2,430	2,569	2,492	2,552	2,538	

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**HUMAN RESOURCES (including Administrative Services and Labor Relations)-1125/1024/1128**

**Division Description:** The Human Resources Division provides a comprehensive range of centralized human resources services to City Departments. Staff members provide support, advice, and guidance to department staff in implementing regulatory, procedural, and other personnel aspects of citywide human resources issues. Specific areas of responsibility of the division include employee/employer relations, classification and compensation, training and development, administrative services, recruitment and selection, labor relations and payroll processing.

**2012-2014 Accomplishments**

- Conducted 52 recruitments; received 3,398 applications; processed 133 background checks, 360 pre-employment medical exams, 314 medical exams for current employees, and 1,495 personnel transaction (CV-9) forms.
- Facilitated the hiring of 75 full-time employees and 193 hourly employees.
- Successfully negotiated and entered into two-year agreements with Bargaining Groups A, B, E, G and M for the period of July 1, 2013 through June 30, 2015.
- Implemented the OneSolution payroll system effective January 1, 2013.
- Processed 1,311 passports in 2012 and 1,708 passports in 2013 for total revenue of \$75,475 to the City's General Fund.

**2014-2016 Objectives**

- Develop a systematic method for regularly reviewing and updating City job descriptions.
- Review, develop and revise City policy guidelines and administrative policies.
- Implement a performance evaluation tracking and reminder process using the OneSolution payroll system.
- Implement the Employee Online system, eliminating the need for printed pay stubs, and providing more readily available information to employees.
- Successfully negotiate successor MOUs with Bargaining Groups A, B, E, G, and M, and meet with unrepresented employees to establish and implement terms and conditions of employment.

<i>Strategy</i>	<i>Measure for Full-Time Employees</i>	Actual 2011/12	Actual 2012/13	Projected 2013/14	Forecast 2014/15	Forecast 2015/16
<b>Human Resources</b> To attract and retain qualified employees for the City of Visalia	New Hires	29	48	46	48	50
	Separations	20	34	40	42	44
	<u>New Positions Added</u>					
	<i>Regular</i>	9	17	10	10	8
	<i>Contract</i>	2	5	3	3	2
	Average # Employees	549	547	558	570	575
	Annual Turnover %	4.8	6.2	7.1	7.1	7.5

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**INFORMATION SERVICES—5141**

**Division Description:** Information Services provides server, desktop, network, internet, and application support for the City. This includes financial systems, computer-aided dispatch, office automation and hundreds of other applications. All of these divisions belong to an Internal Service Fund.

**2012-2014 Accomplishments**

- Replaced Police and Fire mobile computers (MDTs).
- Replaced computer storage systems.
- Completed Department of Justice required upgrades for Police.
- Implemented virtual desktop technology.
- Implemented password self-service technology and security initiatives.
- Implemented new core financial system.
- Replaced/upgraded Citywide telephone equipment.

**2014-2016 Objectives**

- Continue financial system implementation of new modules.
- E911 Communication Center design and build.
- Utility Billing outsourcing.
- Computer-Aided Dispatch/Police Records system replacement.
- Distribute computing center to Police District 2.
- New facility preparations – Fire 53, 911 Center, Animal Control, WCP Expansion.
- Begin Cable Franchise negotiations.

<i>Performance Measurements - Administration</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Information Systems</b>						
To provide and maintain reliable City computer services	IS service requests handled	1,735	1,926	2,000	2,080	2,160
	IS projects completed	22	19	24	25	25
To maintain and manage City telephone systems	Wireless phones and data	452	620	660	690	725
	Telephones and lines	1,010	1,178	1,195	1,210	1,230

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**TELEPHONE SERVICES—5143**

**Division Description:** Telephone Services provides for paging, cellular, pay telephone, long distance, traditional phone system, voicemail, and the associated billing services for all City departments.

**2012-2014 Accomplishments**

- Maintained and managed telephone, cellular, and communications services.
- Processed billings for telephone, cellular, and paging services.
- Several software upgrades to the telephone system (new features, fixes).

**2014-2016 Objectives**

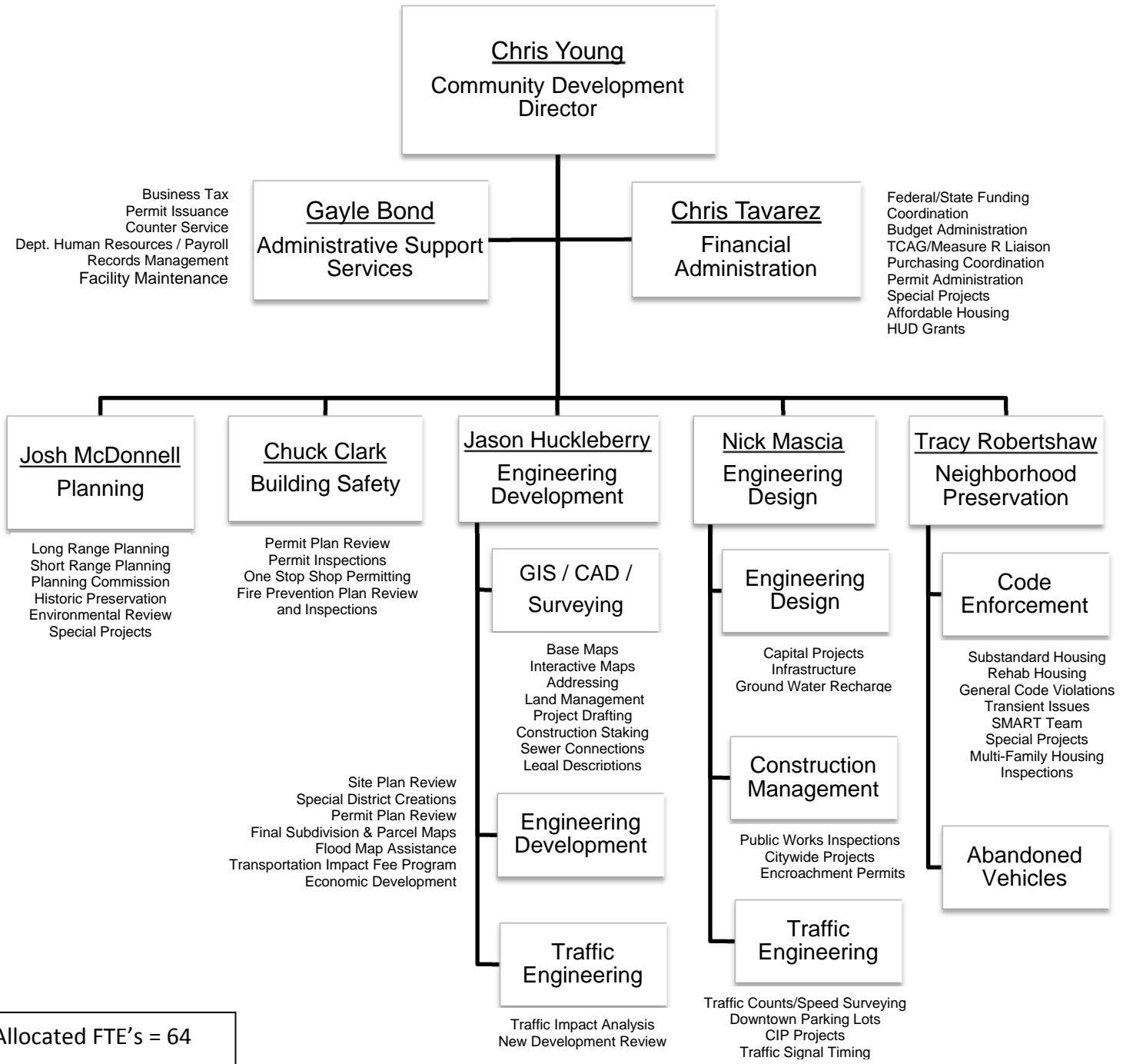
- Ongoing maintenance of City telephone and communication resources. This includes:
  - Voicemail configuration and maintenance
  - Citywide phone system configuration and maintenance
  - Cellular and pager system coordination
  - Billing and payment for telephone, cellular, cabling, and paging vendors
  - Pay telephone system coordination
  - Troubleshooting and vendor coordination for services.
- Implement E-911 capability for City telephone network.
- Produce quarterly “one-page” directories.

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**COMMUNITY DEVELOPMENT DEPARTMENT**

**MISSION**

Together, with our diverse community, the department is committed to enhancing the present and future quality of life by: ensuring an attractive, safe and environmentally-conscious community; constructing public infrastructure; promoting active citizen participation in community affairs; exercising stewardship through technical excellence, innovation and fiscal responsibility; creating a positive climate for residents, business community, and working partners.



Allocated FTE's = 64

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**COMMUNITY DEVELOPMENT  
ALL FUNDS**

OPERATING EXPENDITURES	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>GENERAL FUND</b>						
CD ADMINISTRATIVE SUPPORT - 001 - 1812	570,673	567,709	578,900	414,010	-	-
CD PLANNING - 001 - 1821	1,295,610	1,151,816	1,220,400	1,078,500	1,202,000	1,224,300
CD BUSINESS TAX - 001 - 1851	450,030	461,525	467,000	398,700	450,700	459,100
CD NEIGHBORHOOD PRESERVATION - 001 - 1861	386,503	533,390	524,700	520,800	597,300	606,600
COMM DEV DIRECTOR - 001 - 3305	305,497	552,863	359,800	596,550	700,900	705,900
CD ENGINEER MANAGEMENT - 001 - 3308	548,990	541,097	772,500	405,250	441,700	456,700
CD ENGINEERING SERVICES - 001 - 3311	945,329	923,666	912,600	691,650	1,061,800	1,075,500
CD ENGINEERING DESIGN - 001 - 3312	1,901,677	1,976,521	1,922,300	2,074,500	2,586,700	2,604,700
CD TRAFFIC ENGINEERING - 001 - 3313	344,586	329,285	331,100	386,100	333,500	342,000
Total Operating Expenditures	6,748,895	7,037,872	7,089,300	6,566,060	7,374,600	7,474,800
Reimbursements	(2,796,902)	(3,538,276)	(3,715,000)	(3,037,300)	(3,051,600)	(3,051,600)
<b>Net General Fund</b>	<b>3,951,993</b>	<b>3,499,596</b>	<b>3,374,300</b>	<b>3,528,760</b>	<b>4,323,000</b>	<b>4,423,200</b>
<b>SPECIAL REVENUE FUNDS</b>						
CDBG ZERO DIV - 311 - 6110	148,319	905,354	-	-	192,000	-
CDBG CODE ENFORCEMENT - 311 - 6122	87,291	130,088	119,900	107,540	109,900	111,800
CDBG HOMELESS - 311 - 6125	5,000	5,000	20,000	5,000	5,000	-
CDBG ADMINISTRATION - 311 - 6131	265,382	160,315	229,600	103,780	181,800	116,800
CDBG SENIOR & HANDICAP - 311 - 6138	71,149	1,292	-	-	-	-
CALHOME GRANT - 318 - 6181	351	786	200	-	300	300
HOME ADMIN - 321 - 6349	82,707	59,488	41,900	37,190	31,200	30,700
HOME HOMEBUYERS ASSIST - 321 - 6352	46,346	465,395	353,900	220,700	213,700	105,000
HOME RECAPTURE - 321 - 6354	-	-	-	5,000	15,000	15,000
HOME CHDO - 321 - 6355	11,625	-	52,200	-	50,000	-
HOME SENIOR ACQUISITION - 321 - 6357	39,215	-	-	-	-	-
HED REVOLVING - 324 - 6484	639,362	194,349	173,200	165,280	181,400	182,700
SUBSTANDARD HOUSING ABATE - 326 - 6611	161,566	103,026	161,900	165,070	170,100	171,600
NEIGHBORHOOD STABILIZATION - 331 - 6711	526,324	1,450,989	-	-	-	-
VEHICLE ABATEMENT - 338 - 6811	66,465	67,760	70,700	66,510	69,300	70,500
Total Operating Expenditures	2,151,102	3,543,842	1,223,500	876,070	1,219,700	804,400
Reimbursements	(500,178)	(109,479)	(173,300)	(113,400)	(181,400)	(182,700)
<b>Net Special Revenue Funds</b>	<b>1,650,924</b>	<b>3,434,363</b>	<b>1,050,200</b>	<b>762,670</b>	<b>1,038,300</b>	<b>621,700</b>
<b>BUSINESS TYPE FUNDS</b>						
CD BUILDING SAFETY - 401 - 4014	1,608,078	1,569,474	1,544,200	1,651,000	2,742,950	2,216,300
Reimbursements	(47,131)	(19,902)	(19,400)	(22,934)	(23,000)	(23,000)
<b>Net Business Type Funds</b>	<b>1,560,947</b>	<b>1,549,572</b>	<b>1,524,800</b>	<b>1,628,066</b>	<b>2,719,950</b>	<b>2,193,300</b>
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>7,163,864</b>	<b>8,483,531</b>	<b>5,949,300</b>	<b>5,919,496</b>	<b>8,081,250</b>	<b>7,238,200</b>



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**MANAGEMENT -3305**

**Division Description:** The Department is managed under the direction of the Community Development Director, who is responsible for development, planning, housing, neighborhood preservation, traffic safety and engineering services for the City. The Department interacts with many community boards such as the City Council, Planning Commission, Chamber of Commerce, Downtown Visalians, Downtown Property Owners Association, Governmental Affairs Committee, Construction Review Committee, Historic Preservation Committee, Disability Advocacy Committee, and Tulare County Association of Governments (TCAG).

**2012-2014 Accomplishments**

- Hosted General Plan Update Committee meetings, workshops and Town Hall meetings.
- Worked with the development community in building improvements throughout the City to assure public health, safety and welfare.
- Oversaw a broad range of public infrastructure improvement projects including Plaza Drive Widening and initiation of an Emergency Communication Center.
- Worked to preserve the quality of life for those who live and work in the City through code enforcement efforts, homeless task force, SMART team and affordable housing.

**2014-2016 Objectives**

- Improve response to community problems by developing work programs and meeting deadlines and targeted timelines on projects through planning, engineering and building safety.
- Completion of Council and City Manager's high priority projects by specific timelines.
- Improve timely customer service to the public through City teamwork, cooperation, employee training and improved work methods and efficiencies.
- Pursue federal, state and private grants and awards for the advancement of our community.
- Facilitate and promote new development by working to implement a permit system upgrade to provide electronic permit requests and plan review.

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**ADMINISTRATIVE SERVICES -1812**

**Division Description:** The Administrative Services Division issues building, transportation, encroachment, parking and other permits; processes cash receipting; and provides information for the public at our “One-stop Shop”. This Division also provides clerical support to Community Development’s Planning, Building Safety, Code Enforcement and Engineering Divisions (Engineering Services, Engineering Design, and Traffic Safety) which includes support to the Department Director, Assistant Director, City Engineer and Engineering Services Manager. The Division also provides support to the Planning Commission, Historic Preservation, Disability Advocacy Committee, Site Plan Review Committee and Change Order Committee. The division is responsible for centralized processing of all USPS mail services for the entire City and serves as the department’s liaison to Human Resources and Payroll.

**2012-2014 Accomplishments**

- Provided ongoing technical and clerical support to Community, City Council, Planning Commission, Disability Advocacy Committee and other City Departments.
- Provided excellent customer service by updating our Department webpage with current forms, publications, public records act requests and information for the public, other departments and organizations.
- Provided a “customer kiosk” self-service computer at CHE front counter for information regarding permits, land use, FEMA information and maps and provided a “permit counter” computer for Laser Fiche permit retrieval for use by the public.
- Provided a “One-stop Shop” for the development community by issuing 3,211 building permits in 2012-2013.
- Coordinated City Hall East building maintenance, repairs, upgrades, safety inspections, retrofits, building alarms, evacuation drills, cleaning, landscape, pest control and equipment repair and maintenance.

**2014-2016 Objectives**

- Achieve exceptional levels in customer service by increased technical and motivational training and continued cross training.
- Continue upgrading the Customer Kiosk Computer in CHE Lobby and the Customer Service Computer at the front counter for more efficiency.
- Update records daily on Laser Fiche and continue to improve the system and provide training to staff.
- Continue regular maintenance and upgrades to the 315 E. Acequia building.
- Continue to provide excellent support and cross training to City Council, Planning Commission, Disability Advocacy Committee, Historic Preservation Committee, Change Order Committee, and Site Plan Review Committee.

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<i>Performance Measurements - Administrative Services Division</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Payroll &amp; Personnel Support</b> To provide service to Departments for payroll preparation, CV9, evaluation and requisition preparation  To complete recruitments and act as liaison to Human Resources	<b>Number of employees</b>	62	66	69	80	80
	<b>Total Recruitment Actions</b>	6	18	20	31	31
<b>Workers Compensation</b> Represent department on Liability Review Committee & Safety Committee	<b>Claims Filed for Department</b>	2	2	2	0	0
<b>Clerical Support</b> Provide clerical and administrative support to Community Development, Public Works-Engineering Divisions and Housing & Economic Development	<b>Number of FTE staff supported</b>					
	Engineering / GIS	26	28	29	33	33
	Building Safety	9	9	9	13	13
	Housing	1	1	1	1	1
	Planning	7	5	5	5	5
	Neighborhood Preservation	4	6	6	8	8
	Administration	1	1	1	1	1
<b>Total</b>		48	50	51	61	61
	<b>Number of staff supported Commissions and Committees</b>	5	5	5	6	6
<b>Receipting</b> Other than permits and code cases	Total Number of Misc Receipts	390	434	438	451	465
<b>Site Plan Review</b> To provide administrative support to Site Plan Review	New Projects Reviewed	209	225	202	222	233
	Resubmittals Reviewed	43	59	50	55	58
	Total Reviewed	252	284	252	277	291
<b>Permit Issuance</b> Application acceptance, processing, tracking, issuance and fee collection	<b>Permits Processed</b>					
	All Building Permits	3,069	3,211	3,608	3,716	3,828
	Over the Counter Permits	1,554	1,339	1,326	1,366	1,407
<b>Public Records Requests</b> Preparation, research, coordination w/ City Attorney & City Clerk, and delivery of public records requests including subpoenas for information and Administrative Records	Substantial Requests	64	35	40	40	45
	Litigation Related Requests	74	45	50	50	55
	Administrative Record Required	0	0	0	0	0
	Total	138	80	90	90	100

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**PLANNING-1821**

**Division Description:** The Planning Division provides strategic planning and development project review services to the City Council, Planning Commission, Citizens of Visalia and the development community. The Division is responsible for maintaining the City's General Plan, Zoning Ordinance and Specific Plans. Planning provides support staffing for the Planning Commission and Historic Preservation Advisory Committee, and also provides environmental and planning support to other departments within the City. The Division also prepares studies and reports on topics such as demographics, land absorption trends, and development entitlement activity. Planning operations are managed by the Assistant Director-Planning who is also designated as City Planner and serves as staff liaison to the Planning Commission.

**2012-2014 Accomplishments**

- Provided staffing assistance in the preparation of the Preliminary Draft General Plan Update and Draft Environmental Impact Report.
- Represented the City on multiple regional technical advisory committees, including the Regional Transportation Plans Sustainable Community Strategies Oversight Committee, The Regional Housing Needs Allocation Technical Advisory Committee, and the Measure R Mitigation Banking Committee.
- Provided direct CEQA and NEPA Environmental Review services on a number of City-initiated projects.
- Provided City staff support to City Council, Planning Commission and Historic Preservation Advisory Committee (HPAC).
- Implemented Zoning Ordinance amendments to gain compliance with City Council adopted Housing Element policy directives.

**2014-2016 Objectives**

- Initiate update to the Housing Element per the requirements of State Housing Law.
- Formalize and maintain required response times for zoning inquiries – within 24 hours of receipt of inquiry.
- Complete and implement the General Plan Update, and update the Zoning Code to gain consistency with the new General Plan.
- Prepare and implement an update to the Sign Ordinance and Amend the Zoning Code to more specifically regulate wireless communications facilities.
- Establish and maintain a goal of bringing discretionary permit applications to hearing within 60 days of the project being deemed complete.

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<i>Performance Measurements - Planning Division 1821</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Support</b>		Percent Completed				
Continue to provide technical and administrative support:	<b>City Council</b>	100%	100%	100%	100%	100%
	<b>Planning Commission</b>	100%	100%	100%	100%	100%
	<b>Historic Preservation Advisory Committee</b>	100%	100%	100%	100%	100%
<b>Application Processing</b>						
Processed through the Planning Commission	<b>Number of Application Processed</b>					
	Conditional Use Permit	40	40	22	24	26
	Subdivisions	1	4	4	5	6
	acres	7.55	135.50	60.00	63.00	66.00
	lots	4	505	270	284	298
	Parcel Maps	4	2	6	6	6
	lots	2	1	2	2	2
	Change of Zone	3	0	0	0	0
	Variance/Exception	3	3	2	2	2
	Annexations	0	0	0	1	2
	General Plan Amendments:	5	0	0	1	2
	Appeal of Planning Commission Actions	1	1	1	1	1
	Text Amendment	3	2	1	1	1
Processed through the Historic Preservation	Historic Preservation Cases	16	13	12	12	12
Additional Items Processed	Home Occupation Permits	686	433	406	426	448
	Temporary Use Permits	83	87	64	64	64
	Administrative Adjustments	6	9	18	18	18
	Site Plan Review Cases	252	284	252	277	291
	Environmental Documents	101	108	84	84	84
	Programmatic Subdivision Sign Permits					
	Lot Line Adjustments	10	7	8	8	8

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**BUSINESS TAX -1851**

**Division Description:** The Business Tax (Licensing) Division is responsible for the issuance, collection and compliance for all Business Tax revenue as mandated in Chapter 5 of the Visalia Municipal Code and is located at the 315 E Acequia (City Hall East) front counter. The mission of the Division is to serve the public through fair, effective and efficient tax administration.

**2012-2014 Accomplishments**

- Continued to provide information to public regarding assistance in opening new businesses and obtaining new business tax certificates.
- Coordinated with State of California to increase revenue by keeping Business Tax Database current.
- Maintained the Business Tax Database, currently 12,184 accounts, which includes new applications, home occupation permits, change of ownership, change of address and business closures.
- Improved systems and procedures to reduce cost and work efficiently as a team.
- Implemented in 2013 the collection and tracking of the State mandated CASP (ADA Compliance) fee.

**2014-2016 Objectives**

- Achieve exceptional service levels by attending State conferences and keeping updated on legislative changes.
- Expand capabilities to serve public by adding email addresses to database with goal of paperless billing in future.
- Continue to provide excellent customer service on our webpage by increasing the amount of information and applications available to the public.
- Continue to work with Information Services to find ways to improve software and daily operations systems.
- Continue to provide equitable and uniform administration of the program.

<i>Performance Measurements - Business Tax Division 1851</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Business Tax</b> Preparation, monitoring, billing, payment receipting, issuance of Business Tax Certificates, and collection of delinquent accounts	<b>Total Business Accounts</b> % of increase/decrease	11,450	11,533 1%	12,184 6%	12,793 5%	13,433 5%
	<b>New Prospects Generated</b> % of increase/decrease	660	419 -37%	600 43%	648 8%	700 8%
	<b>Delinquent Accounts Processed</b> % of increase/decrease	2,600	2,652 2%	2,928 10%	3,016 3%	3,106 3%
	<b>Total Employees</b>	FTE 2 Contract 1	FTE 2 Contract 1	FTE 2 Contract 1	FTE 3 Contract 0	FTE 3 Contract 0
	<b>Revenue Collected</b>	\$2,091,843	\$2,285,513	2,330,846	\$2,354,154	\$2,401,238

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**NEIGHBORHOOD PRESERVATION – 1861**

**Division Description:** The Neighborhood Preservation Division oversees the Code Enforcement functions including: substandard housing, general code violations, private property vehicle abatements, and transient issues. The Division focuses on notifying property owners of code violations, prescribes and monitors actions, ensures that conditions which pose a negative impact on neighborhoods are adequately addressed, and pro-actively seeks to improve the quality of life for those who live and work in the City. The Division serves as the lead for the City's SMART Team which completes coordinated department efforts to revitalize and preserve various neighborhoods. The division works closely with the Police Department on gang/drug and code compliance issues and has proven highly successful and financially self-supporting. The Division also coordinates with the Police Department to capture officer time on problematic properties that have become a drain on City resources. Additionally, the Division performs multi-family housing inspections on behalf of the Fire Department and retains the fees collected from the property owners.

**2012-2014 Accomplishments**

- Enacted changes to the marijuana ordinance to reduce the amount of plants that are allowed and increased the fines to decrease the crime and blight associated with large scale marijuana grows.
- Drafted and implemented a shopping cart ordinance to deal with blight that is created throughout the city by abandoned shopping carts in public rights of way.
- In coordination with the shopping cart ordinance, assisted in the implementation of a storage program with the Visalia Rescue Mission which provides personal belongings storage space for the homeless community since shopping carts are no longer allowed.
- Enacted and implemented a panhandling ordinance that prohibits panhandling in public parking lots, along with a change to the Parks and Recreation ordinance prohibiting carts/wheeled devices in city parks.
- Assisted the police department with implementing an ordinance to regulate massage businesses.

**2014-2016 Objectives**

- Launch a community volunteer code enforcement academy where local residents play an active role in the preservation of their respective neighborhoods while working closely with City staff.
- Assist the Planning Division in drafting changes to the sign ordinance.
- Work with the Public Works Department to implement a process to keep alleyways clean and investigate cases of dumping in public rights of way.
- Develop a joint department coordination to increase cost recovery on code related cases when there are multiple department issues.

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<i>Performance Measurements - Neighborhood Preservation Division 1861</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Code Violations</b> Proactively increase cases to address visual and quality of life issues	<b>Overall Reported Violations</b>	1,844	1,748	1,835	1,927	2,023
	% of increase/decrease		-5%	5%	5%	5%
	<b>Reported Substandard Houses</b>	419	364	382	401	421
	% of increase/decrease		-13%	5%	5%	5%
	Utilize increased fines for illegal marijuana grows	<b>Marijuana Grows</b>	85	64	61	58
	% of increase/decrease		-25%	-5%	-5%	-5%
Continue proactive enforcement of abandoned vehicles	<b>Reported Abandoned Private</b>	298	445	467	490	515
	% of increase		49%	5%	5%	5%
	<b>Total Number of Employees</b>	FTE5	FTE 5	FTE 6	FTE 8	FTE 8
<b>Cost Recovery</b>						
Obtain reimbursement from property owners for inspection time	<b>Amount Billed</b>	351,974	295,045	295,444	304,410	313,542



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**ENGINEERING ADMINISTRATION-3308**

**Division Description:** The Engineering Administration Division is under the direction of the City Engineer and the Engineering Development Manager. They are responsible for managing the Design, Development, Geographic Information Systems (GIS) and Traffic Safety Divisions. The divisions interact with many community organizations including Visalia City Council, Planning Commission, Chamber of Commerce, Downtown Visalians, Site Plan Review Committee and Tulare County Association of Governments (TCAG).

**2012-2014 Accomplishments**

- Successfully reorganized divisions in order to provide effective customer service to the citizens, development community and private consultants/contractors.
- Improved federal and state Capital Improvement Project delivery through employee training and improved work methods and efficiencies.
- Coordinated efforts of all Engineering Divisions with the Planning, Building Safety and Neighborhood Preservation Divisions.
- Instituted a monthly employee recognition program for high performing employees.
- Managed and coordinated public questions regarding FEMA.

**2014-2016 Objectives**

- Provide excellent customer service on our webpage by increasing the amount of information, policies and applications available to the public.
- Implement technology updates for electronic permit submissions, plan review, site plan review submissions and project tracking.
- Provide training and staff development to improve processes.
- Completion of Council and City Manager high priority projects.

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**ENGINEERING SERVICES-3311**

**Division Description:** The Engineering Services Division is broken into two components, Development Services and Survey/Computer Aided Drafting (CAD) Services and is managed by the Engineering Development Manager. Development Services manages new development project review and establishes engineering conditions of approval, including chairing the Site Plan Review Committee; serves as the Engineering liaison for economic development activities; performs improvement plan check review for development including permit review; represents the City Engineer in the area of subdividing land through the parcel and final map process, and serves as the engineering advisor to the Planning Commission; forms landscape and lighting districts in conjunction with new development projects. The division also manages the administration of floodplain management in conjunction with the Chief Building Official. The Survey/CAD Services provides survey and computer aided drafting services to various City departments including lot line adjustment technical review, legal description writing and review, right of way abandonment requests, construction staking, topographical survey, CIP project drafting, residential and commercial sewer connections, and creates a multitude of displays and exhibits for various City departments.

**2012-2014 Accomplishments**

- Met commercial, residential, and industrial map and plan check targets and effectively processed large commercial projects such as the Kaweah Delta Medical Facility (Cypress/Akers), Family Healthcare Network expansion, and Perfection Pet Food Product expansion with minimal staffing levels.
- Successfully managed a sharp increase in development projects in 2013 (845% increase in recorded residential lots) by working closely with private engineers and developers to restart stalled projects and engage new development projects with minimal staffing and virtually without complaint by the development community.
- Obtained a Community Rating System (CRS) program level 8 (additional 5% cost savings on flood insurance policies) with FEMA which resulted in a total flood premium saving to the community of approximately \$175,000.
- Successfully implemented Global Positioning System hardware for the survey crew into their daily operations allowing for a more efficient, accurate survey process which has expanded the work output of the survey crew.
- Engineering Residential Permit Plan Review and Fee Assessment returned to the division to allow for a thorough review, accuracy of fees, impact fee credit tracking and additional flood zone oversight to ensure regulation compliance.

**2014-2016 Objectives**

- Provide timely, accurate, and thorough plan check and final map review with the increasingly active residential and commercial development community. Success of this component is critical to continued private development which benefits the impact fee accounts from which Capital projects are funded.
- Continue to monitor changes to the National Flood Insurance Program as a result of the passage of the Biggert-Waters Flood Insurance Reform Act of 2012 and to assist

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residents, insurance agents, and real estate agents with FEMA flood map questions through the flood information phone and email hotlines.

- Ensure our community stays at a level 8 at our next Community Rating System audit in 2016 by pursuing a program level 7 (additional 5% cost savings on flood insurance policies) with FEMA, as well as exploring methods for obtaining additional credits to advance to higher levels in the near future.
- Implement changes to the Site Plan Review Committee process, including an overhaul to the application and the City departments/divisions final comments with continued refinement to make it more effective for both the community and City staff.

<i>Performance Measurements - Development Services Division 3311</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Application &amp; Inspections</b>						
Number of Processed Applications	<b>Applications:</b>					
	Final Subdivision/Parcel Map Recordings	2	8	12	15	17
	Lots	36	114	665	800	1,000
	Landscape & Lighting Districts Formations	0	2	4	5	6
	Encroachment Permits	410	462	434	456	478
	<b>Site Plan Review:</b>					
	New Submittals	209	225	202	212	223
	Resubmittals	43	59	50	56	58
	<b>Inspections:</b>					
	Recorded Notice of Completions:					
Subdivision/Parcel Maps	3	1	11	12	15	
Lots	396	129	380	665	800	
Capital Improvement Projects	12	15	14	16	16	
<b>Plan Review</b>						
Provide plan review for all completed plans applications for commercial construction & Impact Fees calculated and assessed	<b>Number of Permit Applications:</b>					
	Multi Family Dwellings Calculated & Assessed Fees	\$ 13,929	\$ -	\$ 28,789	\$ 57,578	\$ 57,578
	Commercial Calculated & Assessed Fees	\$ 507,204	\$ 1,323,062	\$ 1,765,937	\$ 1,818,915	\$ 1,818,915
	<b>Reimbursements</b>					
Provide reimbursement agreements for development projects, seek Council approval of reimbursements, and coordinate dispersement of reimbursements per approved agreements	<b>Number of Agreements Approved:</b>					
	Subdivisions	0	1	4	6	7
	Commercial Development	0	0	3	3	4
	Industrial	0	0	0	1	1
	Amount:	\$ -	\$ 13,000	\$ 805,000	\$ 1,000,000	\$ 1,250,000
	<b>No. of Reimbursements Processed:</b>					
Amount:	\$ 944,000	\$ 875,522	\$ 300,000	\$ 900,000	\$ 1,250,000	
<b>Flood Map Assistance</b>						
Provide flood map assistance to property owners, insurance agents, and real estate agents reagrding the revised FEMA flood maps issued 6/16/2009	Number of Calls from Public:	1,872	1,151	1,200	2,500	1,500
	Number of Letters Issued:	990	685	700	500	400

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**ENGINEERING DESIGN-3312**

**Division Description:** The Engineering Design Division manages the engineering portion of the City’s Capital Improvement Program (CIP). This includes funding, budgeting, scheduling, planning, design and construction of City infrastructure projects. Typical projects include street construction and rehabilitation, parking lots, bridges, culverts, traffic signals, interchanges and intersections, trails, storm water systems, sewer systems, parking structures and buildings. The division frequently coordinates and manages joint projects with outside agencies such as Cal Trans, Tulare County and Visalia Unified School District and provides technical engineering support and project management to other City Departments.

**2012-2014 Accomplishments**

- Successfully reconstructed and widened Plaza Drive at SR 198 to Goshen Ave.
- Successfully applied for and awarded 5 grants for a total of approximately \$6.9m.
- Updated the City Engineering Standards & Specifications.
- Coordinated and developed the Pavement Management Program.
- Constructed, installed, or replaced 5.15 miles of trails, 20,024 feet of pipe, 97 ADA ramps, and 16,000 feet of sidewalk.

**2014-2016 Objectives**

- Construct and deliver projects under budget and maintain change order costs at an average of 7% or below contract.
- Integrate the Division for the delivery of other City department CIP projects.
- Continue to pursue grant funding for future CIP projects.
- Standardize the delivery and reporting of CIP project management.
- Update the storm water, sewer, and waterway and trails master plans.

<i>Performance Measurements - Engineering Design Services 3312</i>					
	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Projects targeted for construction completion</b>	<b>Construction Completion %</b>				
1 Major Overlays (Yearly Projects)				100%	100%
2 Clover & Tulare Lighted Crosswalk	100%				
3 BTA Court/Cameron/County Center	100%				
4 BTA Noble/Mineral King	100%				
5 BTA Ferguson	100%				
6 Ferguson Ave & Manuel Hern. Cen. Lighted Cross Walks	100%				
7 Widening of Ben Maddox Overcrossing at Highway 198	100%				
8 Walnut/Mooney Intersection	100%				
9 Riverwood (creekside) Basin	100%				
10 Mooney SD Line and Pump Station	100%				
11 Linwood & Walnut Traffic Signal Modification	100%				
12 Downtown One-Way Street Conversion	100%				
13 Giddings St. Extension	100%				
14 Santa Fe Pedestrian Corridor	100%				
15 Pinkham Ave - K Road (SW Corner Landscaping)	100%				
16 Island Annexation Sewers Project 1 Areas 3,4,12,13		100%			
17 Island Annexation Sewers - Birdland Project 1		100%			
18 Burke Street Safe Route to School		100%			
19 Chinowth Safe Route to School		100%			
20 Linwood Safe Route to School		100%			
21 Transit Center Repair		100%			
22 Tulare Ave. Safe Route to School		100%			

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<i>Performance Measurements - Engineering Design Services 3312</i>		Actual	Actual	Projected	Forecast	Forecast
		2011-12	2012-13	2013-14	2014-15	2015-16
<b>Projects targeted for construction completion</b>		<b>Construction Completion %</b>				
23	Santa Fe Bike Path (Tulare Ave. to Ave. 272)			100%		
24	Road 108 (Demaree Street) Joint Project W/County			100%		
25	Plaza Drive Interchange and Widening			100%		
26	Walnut & Santa Fe			100%		
27	St. John's River Trail (Rd. 148 to Cutler Park)			100%		
28	Packwood Creek (R/R Tracks to Cedar Ave)			100%		
29	Mill Creek Trail (McAuliff to Lover's Lane)			100%		
30	Mill Creek Trail (Garden park to McAuliff Ave)			100%		
31	Packwood Creek (Caldwell to Cameron Ave.)			100%		
32	Crescent Avenue Storm Sewer Extension			100%		
33	Preston Street Crossing of Mill Creek			100%		
34	Rawhide Splash Pad			100%		
35	Rawhide Infield Lighting			100%		
36	Demaree St. and Mill Creek Dr. Traffic Signal			100%		
37	Demaree St. and Ferguson Ave. Traffic Signal			100%		
38	Packwood Creek Trail (County Center, South of Cameron)			1000%		
39	Packwood Creek Trail (thru Diamond Creek)			75%	100%	
40	Goshen Avenue/Mooney Boulevard Traffic Signal			75%	100%	
41	Whitendale Signal Synchronization (Akers to County Center)			50%	100%	
42	Mineral King Signal Synchronization (West to Giddings)			50%	100%	
43	Akers Signal Synchronization (Tulare to Whitendale)			50%	100%	
44	Lincoln Oval				100%	
45	Animal Control Facility				100%	
46	Plaza Drive Landscape				100%	
47	Modoc Ditch Trail (St. John's River Trail to Court Street)				100%	
48	Mill Creek (Akers to Marcin Ave)				100%	
49	Modoc Ditch Bike Path (Giddings to Dinuba Ave)				100%	
50	Mill Creek Stabilization (Miki City Park)				100%	
51	Miki City Park				100%	
52	Kiwanis Park and Storm Basin (co-managed with Park & Rec)				100%	
53	Island Sewer Area 10, 11, and 14				100%	
54	Houston Avenue/Mooney Boulevard Traffic Signal				100%	
55	Sante Fe Trail (Houston to Rigglin)				100%	
56	Burke Street Extension - Roosevelt to Houston				100%	
57	Oak Ave Extension - Tipton to Burke (Civic Center)				75%	100%
58	School Avenue Extension-Tipton to Burke (Civic Center)				75%	100%
59	Burke Street Widening-Goshen to Mill Creek (Civic Center)				75%	100%
60	Fire Station 53				75%	100%
61	Lower Kaweah River & Mill Creek Flood Control (DWR Grant)				50%	100%
62	Downtown Stormwater Flood Protection (EDA Grant)				50%	100%
63	Visalia Parkway Crossing of Packwood Creek				50%	100%
64	Visalia Emergency Communication Center				25%	100%
65	Santa Fe Trail Connectivity (Ave 272 to South SOI)					100%
66	Tulare Ave. Extension (McAuliff to Lovers Lane)					100%
67	Goshen Ave. Trail Reconstruction					100%
68	Highland Avenue Storm Drain					100%
69	Modoc Ditch Trail (Giddings Ave. to Demaree)					100%
70	Mill Creek Arboretum Trail (Central Visalia)					100%
71	Birdland Sewer Phase 2-4					100%
72	Tulare Ave/Tower Rd					100%
73	Mineral King S.S. Trunk (Locust to Ranch)					50%
74	Caldwell Widening (Ave 280)					20%

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**ENGINEERING TRAFFIC-3313**

**Division Description:** The Traffic Safety Engineering Division is responsible for maintaining good circulation on the City streets through installation and coordinating maintenance of traffic signs, pavement markings, intersection traffic control, and signal operation and maintenance. This division compiles traffic count data and speed analysis throughout the City which helps to maintain critical information for improved public safety as well as for the use in transportation funding improvement requests.

**2012-2014 Accomplishments**

- Completed traffic studies for over 50 intersections, segments and corridors.
- Reviewed and commented on approximately 200 site plan applications each year.
- Reviewed and commented on approximately 90 special event applications yearly.
- Installed 4 traffic signals and modified 6.
- Updated, maintained and monitored speed limits identified on the City speed zone list.

**2014-2016 Objectives**

- Provide design oversight on new traffic signals at the intersections of Ben Maddox Way at Douglas Avenue, Santa Fe Street at Acequia Avenue, Main Street, Center Avenue and Murray Avenue, Hurley Avenue at Shirk Street, Shirk Street at Walnut Avenue and Burke Street at Main Street.
- Evaluate and modify existing corridors utilizing signal interconnect and coordination to provide for a more efficient flow of traffic within high traffic volume corridors.
- Pursue and secure federal funds to install traffic signals, interconnection, and a traffic management center.
- Evaluate collected traffic data from 150 intersections to determine modifications or warrants of traffic control devices.

<i>Performance Measurements - Traffic Safety Engineering Division 3313</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b><i>Restripe City arterial and collector roadways</i></b>	% of total street restriped		38%	35%	33%	33%
<b><i>Traffic signal LED indicator replacement</i></b>	# of indicators replaced with energy efficient LED indicators. (Please note: FY 2011-12 completed the replacements)	78	N/A	N/A	N/A	N/A
<b><i>Installation of Traffic Signals</i></b>	# of traffic signals		1	3	5	3
<b><i>Modifications of Traffic Signals</i></b>	# of traffic signal modifications at existing intersections		2	4	6	3
<b><i>Signal Interconnect</i></b>	Wireless Interconnect (miles)	4.07	0.00	2.87	1.50	0.00
	Cooper wire interconnect	2.61	0.00	0.00	0.00	0.00
	Fiber optic (16 stand) interconnect	3.98	0.00	0.00	0.00	0.00
	Existing Fiber optic (96 stand) Interconnect	0.00	0.00	0.00	5.81	4.98
<b><i>Applications &amp; Reviews</i></b>	Number of Encroachment Permits	800	875	900	910	925
	Permits	65	95	92	95	98
	Number of Site Plan Review applications	254	274	221	228	234

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**GIS – 5142**

**Division Description:** The Geographic Information Services (GIS) Division is responsible for mapping, addressing, data collections and analysis, providing support to all City departments’ as well County, State and Federal agencies and is managed by the Engineering Services Manager.

**2012-2014 Accomplishments**

- Transitioned City ArcMap users from 9.3 to 10.1 and then to 10.2 and supported users with individual training and upgraded the Interactive Map software.
- Produced individual map projects including but not limited to Zoning, General Plan, FEMA flood map, CRS analysis, Crime analysis and Incident locations, Fire Incident locations, Digital Map books, City Owned properties, Industrial Park activity, Pavement Management, Solid Waste Routes, Bus Stops and Routes and Emergency Operation Center Subdivisions. Updated CDBG areas, new State Enterprise zones and proposed Voting Districts as well as implemented the Pavement Management system.
- Worked with Department of Census to update their data for the 2020 Census count.
- Maintained and performed quality control in both Permits and GIS, including address, assessor parcel numbers, parcel splits, new subdivisions and more to ensure accuracy.
- Updated West Goshen Avenue addressing to conform to City of Visalia Addressing Standards which included several notices and public meetings.

**2014-2016 Objectives**

- Restore staffing levels to allow for productivity and efficiencies to all City departments due to their increased need for data manipulation and access.
- Continue to assist City’s consultant for the General Plan Update as needed by providing additional information and answer questions pertaining to delivery of GIS layers.
- Design and convert GIS data from ArcInfo Coverage files to ArcSDE Database file storage which will integrally work with other departments software and future purchases.
- Upgrade Internet accessible maps to allow for more devices to view them.
- Continue monitoring the Permit system for quality control.

<i>Performance Measurements - Geographic Information Services Division 5142</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Maintained Geographic Databases</b>	Number of Employees	FTE 2	FTE 2	FTE 2	FTE 4	FTE 4
	Addresses	47,709	47,935	48,635	49,535	50,705
	Parcels	44,600	45,036	45,716	46,532	47,593
	Miles of Street	536	539	543	548	554
	Unique Maps		1,000	1,000	1,100	1,200
<b>Added Geographic Information</b>	Addresses		226	700	900	1,170
	Parcels		436	680	816	1,061
	Miles of Street		3	4	5	6
<b>Added Permits Plus Database</b>	Addresses		1,953	1,197	1,317	1,448

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**BUILDING SAFETY-4014**

**Division Description:** The Building Safety Division provides plan checking, permitting, and inspection services for new construction, additions, and remodels within the City of Visalia, along with new construction fire prevention plan review and inspection and annual Day Care facilities inspections. The division is responsible for compliance with all applicable state and local building codes and regulations to protect life and property. These include building, electrical, mechanical, plumbing, ADA requirements, and energy efficiency codes and standards. The Building Safety operations are managed by a Building Official.

**2012-2014 Accomplishments**

- Processed and facilitated commercial and industrial development including but not limited to Dick's Sporting Goods, Staples, Smart & Final improvements, VF Outdoor improvements, VWR International improvements, Wal-Mart, Shannon Village Market, Sorma USA, Sports Park Phase 3, Tulare County Mental Health, Wendy's, Con Agra improvements, Family Healthcare Network, TJ Maxx, Sequoia Medical Center, Burlington Coat Factory, Animal Control Facility, Davita Inc, Americas Tire, and various other small retail shops for a total valuation of \$131,369,979 FY 12-13 and \$104,699,167 for July 2013 through December 2013.
- Managed various ADA compliance projects throughout the City including EAGR (Exterior Accessibility Grants for Renters) and participated in Habitat for Humanity projects.

**2014-2016 Objectives**

- Continue to provide training with the Building and Fire Inspectors, along with the permit counter staff to provide effective and efficient services to the construction industry.
- Improve the inspection procedures by upgrading to field laptops allowing inspectors to utilize Permits Plus in the field. This will allow for real-time reporting and streamline procedures.
- Improve the plan review timelines for small project permits by providing express bins for staff on a weekly basis.
- Continue to self-evaluate services to provide the community with the best possible technology and service in the industry.
- Implement a permit system upgrade to provide electronic permit requests and plan review.



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**Performance Measurements - Building Safety Division 4014**

<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Plan Review</b> Provide plan review for all completed plans applications for construction within target timeline	<b>New Single Family</b> within three weeks (15 days)	181 76%	350 91%	670 87%	264 95%	272 95%
	<b>Residential Additions &amp; Alteration Plan Reviews</b> within three weeks (15 days)	436 82%	907 80%	946 83%	974 95%	1,004 95%
	<b>New Multi Family</b> within four weeks (20 days)	0 0%	0 0%	4 83%	8 95%	8 95%
	<b>New Commerical</b> within four weeks (20 days)	40 82%	38 80%	44 83%	45 95%	45 95%
	<b>Commercial Additions &amp; Alteration Plan Reviews</b> within four weeks (20 days)	306 82%	309 80%	324 83%	334 95%	344 95%
		FTE 3	FTE 4	FTE 4	FTE 6	FTE 6
<b>Site Plan Review</b> Provide review for all applications for development within target timeline	<b>New Submittals</b>	209	225	202	222	233
	<b>Resubmittals</b>	43	59	50	55	58
<b>Permit Issuance</b> Provide building permits for construction of a building project	<b>Permits Processed</b>					
	All Building Permits	3,069	3,211	3,608	3,716	3,828
	Over the Counter Permits	1,554	1,339	1,326	1,366	1,407
	Single Family Dwellings	264	315	536	552	569
	Valuation	\$58,832,936	\$66,784,722	\$136,883,986	140,990,506	\$145,220,221
	Average SFD Valuation	\$222,852	\$212,015	\$255,381	\$255,381	\$255,381
	Multi Family Dwellings	8	0	4	8	8
	Valuation	\$708,344	\$0	\$600,000	\$1,200,000	\$1,236,000
	Average MFD Valuation	\$88,543	\$0	\$150,000	\$150,000	\$150,000
	Commercial	42	33	22	23	23
Valuation	\$10,525,101	\$18,176,300	\$25,048,450	\$26,573,901	\$26,573,901	
Average Commercial Valuation	\$250,598	\$550,797	\$1,138,566	\$1,172,723	\$1,172,723	
	<b>Total Valuation</b>	\$122,135,679	\$131,369,979	\$209,398,334	\$215,680,284	\$222,376,999
<b>Inspections Performed</b> Perform requested building inspections by the end of the next work day while maintaining or improving operating efficiency	<b>Inspection Requested Stops</b>	8,560	8,642	10,858	11,184	11,519
	<b>Inspections Performed</b>	16,158	18,121	23,964	24,683	25,423
	Average number of inspection stops per day per inspector	10 FTE 5	12 FTE 4	13 FTE 4	11 FTE 6	11 FTE 6
	<b>Inspections carried over</b>	124	239	170	85	85

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**AFFORDABLE HOUSING-311, 318, 321, 326, 331**

**Division Description:** The Affordable Housing Division is responsible for administering projects and programs funded through CDBG, HOME and General Funds. The Housing Specialist and part-time Housing Assistant, in conjunction with the Administrative Services Manager are responsible for overseeing the division and preparing policies and procedures, implementation of programs, oversight of project managers, in relation to Davis Bacon requirements, administration, and monitoring of sub recipients, loan repayment and rental compliance. The City collaborates with several non-profit agencies throughout the community such as Community Services and Employment Training, Inc. (CSET); Self Help Enterprises (SHE); Tulare County Housing Authority and its non-profit arm, Kaweah Management Company; Habitat for Humanity of Tulare County; and Visalia Christian Church Homes. This Division administers the Housing Successor Agency (former Redevelopment Low/mod funds), CDBG and HOME funds. The Division partners with affordable housing agencies to construct, acquire, rehabilitate, finance and either resell or rent units to low-income residents. The City serves as the Housing Agency handling the assets of the former Redevelopment Agency in receipt of residual receipts loans and other loans with non-profit agencies such as the Kaweah Property Management and Habitat for Humanity. These fees can be used to support one staff person in the Housing Division when costs are incurred related to maintenance and the disposition of the Housing Agency (City of Visalia) properties.

**2012-2014 Accomplishments**

- Affordable Housing Opportunities: Neighborhood Stabilization Program (NSP) - in 2008 received \$2.3m from HUD to acquire, rehabilitate and resell foreclosed homes (35 homes to date); Partnered with Habitat for Humanity of Tulare County and CSET in the use of NSP and HOME funding to acquire, rehabilitate and resell 8 homes; and Foreclosure Acquisition Program II HOME funds - due to the success of the NSP program and the City's ability to revitalize neighborhoods and create jobs in construction and real estate.
- Affordable Rental Development: developed 8 units on East Kaweah, in partnership with Kaweah Management Company, utilizing \$480k in RDA Low/mod funds which were encumbered and protected from the elimination of redevelopment.
- Park Improvements with the use of CDBG funds: successfully utilized CDBG funds to support improvements to parks in targeted areas, including the Lincoln Oval, Village and Recreation Parks. Improvements included shade covers at 5 neighborhood parks; 11 ADA accessible water fountains at 9 community parks; design and installation of irrigation systems at Recreation Park.
- Public Improvements with use of CDBG funds: successfully completed the installation of a security fence and gate at the Senior Center; installation of security doors at Manuel Hernandez Center and completed 34 locations for the design and installation of ADA accessible sidewalks, curb cuts, truncated domes and other calming devices.
- Annual HUD Reporting: First in the valley to implement HUD's New Stand Alone Action Plan in IDIS.

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**2014-2016 Objectives**

- Increase Affordable Housing Opportunities: Foreclosure Acquisition Program II - finalize the resell of homes; return available funding to Habitat to continue their efforts as well as for City lead efforts; First Time Homebuyer Program - increase affordable housing opportunities through down payment assistance program; multi-family development; and encourage rental housing rehabilitation.
- Implement Owner Occupied Rehabilitation Program: seek grant opportunities to assist owner occupied households with repairs; reintroduce owner occupied rehabilitation program with the use of CDBG funds, working in partnership with non-profits and Code Enforcement.
- Park and Infrastructure Improvements with use of CDBG funds: continue these efforts in the parks to support recreational activities in low-income neighborhoods and complete current public improvement projects such as the Youth Tennis, ADA walkway and Splash Pad at Recreation Park.
- Homeless efforts: continue to play a pro-active role in addressing the needs of the homeless population by providing available funding to non-profit housing providers and to the Continuum of Care.
- Prepare the 5- Year Consolidated Plan for the period of 2015-2020.

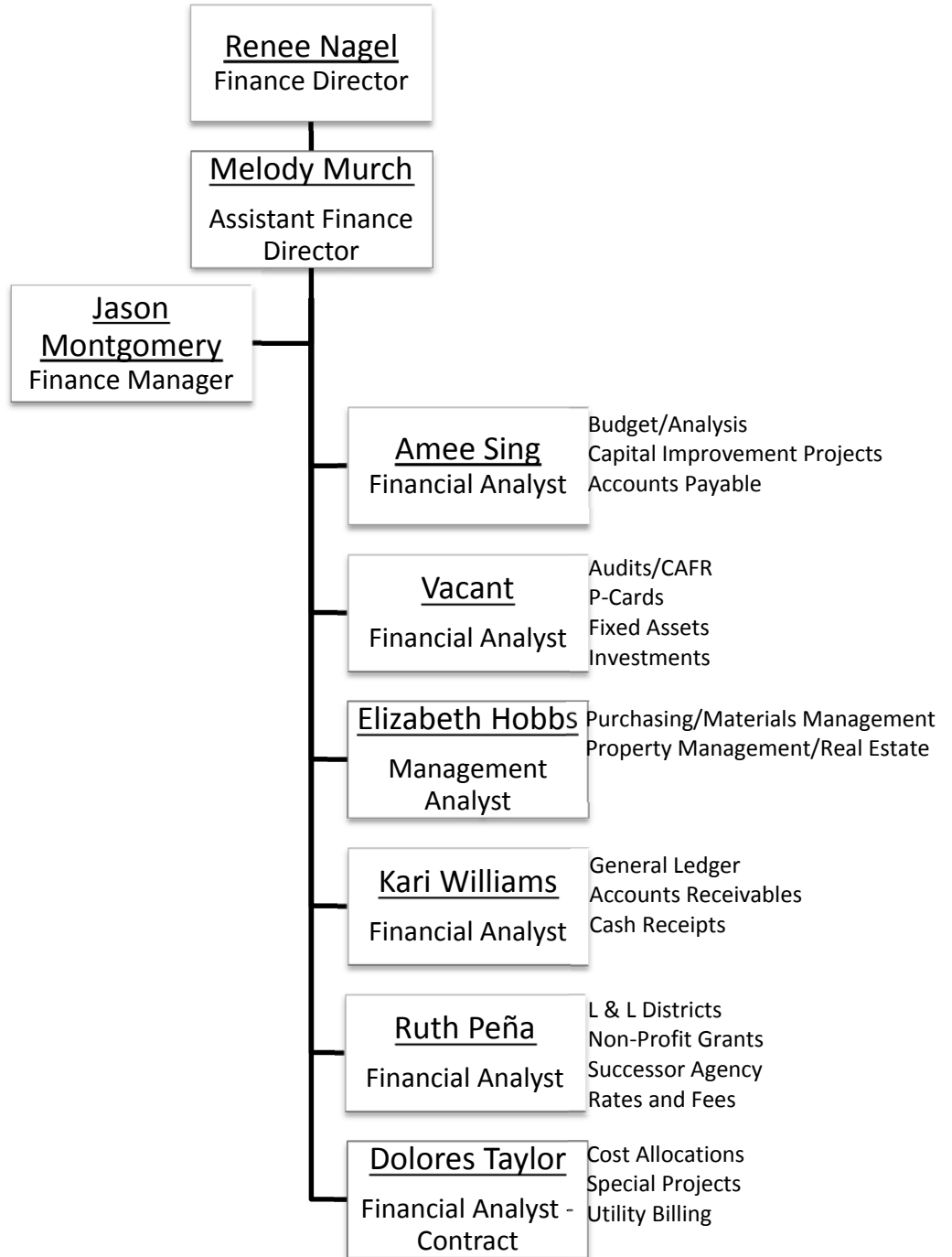
<i>Performance Measurements - Affordable Housing Division</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Affordable Housing</b> Provide timely reports to US Department of Housing and Urban Development (HUD)	<b>Action Plan - May 15</b>		05/15/2013	05/15/2014	05/15/2015	05/15/2016
	<b>CAPER - September 30</b>		09/30/2013	09/30/2014	09/30/2015	09/30/2016
Continue to service existing loans through AmeriNational & Habitat so payments received may be recycled in order to provide additional affordable housing opportunities	<b>Number of Loans</b>		262	245	245	230
	<b>Portfolio in Dollars</b>		7.8 mil	7.2 mil	7.0 mil	6.9 mil
Continue meeting the National Objectives by providing affordable housing and community development through HOME, HOME-CHDO, CDBG, NSP-CDBG and RDA L/M as available.	<b>Number of Affordable Units</b> HOME, HOME-CHDO & NSP-HFH-NSP		8	8	10	11
	<b>Community Development Funding %</b> Parks Section 108, Code Enforcement		58%	65%	24%	62%
	<b>Affordable Housing Funding %</b>		42%	35%	76%	38%
	<b>Total</b>		100%	100%	100%	100%

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**FINANCE DEPARTMENT**

**MISSION:**

To provide a high level of accountability for public funds, meeting or exceeding the customer's expectation, timely and accurately delivering information with a bias towards continuous improvement.



Allocated FTE's = 16

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**FINANCE  
ALL FUNDS**

OPERATING EXPENDITURES	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>GENERAL FUND</b>						
FINANCE - 001 - 1503	476,281	380,068	365,100	362,300	514,800	515,200
BUDGET & ANALYSIS - 001 - 1531	1,019,183	875,932	683,300	768,200	770,900	786,500
ACCOUNTING - 001 - 1532	324,239	490,222	508,100	317,800	334,700	343,300
UTILITY BUSINESS OPERATIONS - 001 - 1534	808,871	900,678	892,200	1,139,800	-	-
MATERIALS MANAGEMENT - 001 - 1535	258,000	384,071	394,200	255,600	284,500	293,100
PROPERTY MANAGEMENT - 001 - 1551	82,127	62,931	59,800	274,500	278,000	278,700
NON DEPARTMENTAL - 001 - 1555	3,708	71,658	152,500	21,600	25,800	25,800
Total Operating Expenditures	2,972,409	3,165,560	3,055,200	3,139,800	2,208,700	2,242,600
Reimbursements	(2,399,687)	(2,944,205)	(2,761,200)	(3,608,000)	(1,739,600)	(1,739,600)
<b>Net General Fund</b>	<b>572,722</b>	<b>221,355</b>	<b>294,000</b>	<b>(468,200)</b>	<b>469,100</b>	<b>503,000</b>
<b>SPECIAL REVENUE FUNDS</b>						
DT PARKING TRUST ZERO DIV - 611 - 6010	519,151	515,811	523,600	540,300	543,000	546,000
RDA - SA EAST - 361 - 6910	175,956	49,755	212,800	419,000	431,200	431,200
RDA - SA HOUSING EAST - 362 - 6920	5,556	6,077	16,900	10,070	10,100	10,100
Total Operating Expenditures	700,663	571,643	753,300	969,370	984,300	987,300
Reimbursements	(37,025)	(22,892)	(155,300)	-	-	-
<b>Net Special Revenue Funds</b>	<b>663,638</b>	<b>548,751</b>	<b>598,000</b>	<b>969,370</b>	<b>984,300</b>	<b>987,300</b>
<b>INTERNAL SERVICE FUNDS</b>						
BUILDINGS MAINTENANCE INT SERV - 531 - 5310	-	-	-	-	130,482	195,000
Reimbursements	-	-	-	-	-	-
<b>Net Internal Service Funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>130,482</b>	<b>195,000</b>
<b>TOTAL FINANCE</b>	<b>1,236,360</b>	<b>770,106</b>	<b>892,000</b>	<b>501,170</b>	<b>1,583,882</b>	<b>1,685,300</b>

**City of Visalia  
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**FINANCE— Finance Management 1503, Budget & Analysis 1531, Accounting 1532**

**Division Description:** Finance is responsible for the City's fiscal operations including the planning, directing, monitoring, and improvement of the City's financial resources. The Finance Director and Finance Management division are responsible for the planning and directing of the City's financial resources. The Budget & Analysis division is responsible for preparation of the Budget, Capital Improvement Program, and Audit Report along with the treasury functions. The Accounting division is responsible for various functions including accounts receivable, accounts payable, general ledger, and other general accounting. The Non-Departmental division accounts for costs not directly associated with any single department such as property tax collection charges, non-profit support and general revenue and expenditures.

**2012-2014 Accomplishments**

- Produced the audit report (CAFR) internally.
- Received the GFOA award for the audit report (CAFR) and additionally for the budget.
- Produced 2-year Capital and Operating Budget.
- Began implementation of OneSolution, the City's new financial software. Modules implemented to date include: payroll, general ledger, accounts payable, accounts receivable, purchasing, and budget.
- Refinanced the 2005 Certificates of Participation to extend the maturity and lock in historically low rates.

**2014-2016 Objectives**

- Secure financing for the VECC by issuing bonds.
- Continue to implement OneSolution by adding the fixed asset, CAFR reporting, project management, and grant management modules.
- Complete the annual audit and single audit internally by December 31<sup>st</sup>.
- Produce Mid-year and Mid-cycle financial and operational reports of the City.
- Produce 2-year Capital and Operating Budget.

**City of Visalia  
Two-Year Budget  
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<i>Performance Measurements - Finance</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
Provide timely, financial information to decision makers	Timely -					
	- 2 year budget adoption - 6/15	-	6/18/12	-	6/16/14	-
	- Mid-year financials - 3/15	3/5/12	3/9/13	3/17/14	3/16/15	3/21/16
	- Audit presentation - 1/15	2/4/13	1/6/14	2/2/15	1/4/16	1/2/17
	Average number of days between the end of the month and completion of bank reconciliation (Goal is 90 days)	90	90	90	90	90
	Quality -					
	- Budget - GFOA award	Yes	Yes	Yes	Yes	Yes
	- CAFR - GFOA award	Yes	Yes	Yes	Yes	Yes
Accounts Payable	Number of Checks	13,080	11,460	9,181	10,000	10,500
	Total Payments ( <i>Millions</i> )	\$ 126	\$ 125	\$ 112	\$ 125	\$ 125
P-Cards	Total CC Holders	416	426	442	445	445
	Total Payments ( <i>Thousands</i> )	\$2,408	\$2,319	\$2,500	\$2,500	\$2,500
Transient Occupancy Tax	Total Collected ( <i>Thousands</i> )	\$ 1,995	\$ 2,148	\$ 2,146	\$ 2,200	\$ 2,300
Utility Billing	Number of Accounts (average)	38,485	38,817	39,032	39,300	39,800
	Revenue ( <i>Millions</i> )	\$ 37.0	\$ 39.0	\$ 39.2	\$ 39.7	\$ 40.0
To protect the City's cash investments while earning a competitive investment return	Meet or exceed Local Agency Investment Fund (LAIF)					
	- LAIF	0.38%	0.31%	0.25%	0.25%	0.35%
	- City Return	0.98%	0.74%	0.60%	0.60%	0.80%
	- Difference	0.60%	0.43%	0.35%	0.30%	0.50%

**City of Visalia  
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**PURCHASING — Materials Management 1535, Property Management 1551**

**Division Description:** The Materials Management division handles the City’s centralized purchasing function such as bidding all contracts, receiving quotes, issuing payments and change orders on purchase orders, and responding to public requests. The Property Management division manages leases for all City-owned property.

**2012-2014 Accomplishments**

- Converted all Purchase Orders into the new Financial System.
- Bid and awarded the WW Expansion Project (largest contract in history of Visalia)
- Executed 290 contracts in FY 13/14.

**2014-2016 Objectives**

- Achieve 80% compliance in having up to date contracts.
- Update annually Vendor Insurance Certificates.
- Establish standard construction bidding document.

<i>Performance Measurements - Purchasing - 1535</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
Purchasing	Number of PO's issued	227	270	290	290	290
	Total Issued (Millions)	\$ 28	\$ 25	\$ 166	\$ 46	\$ 30



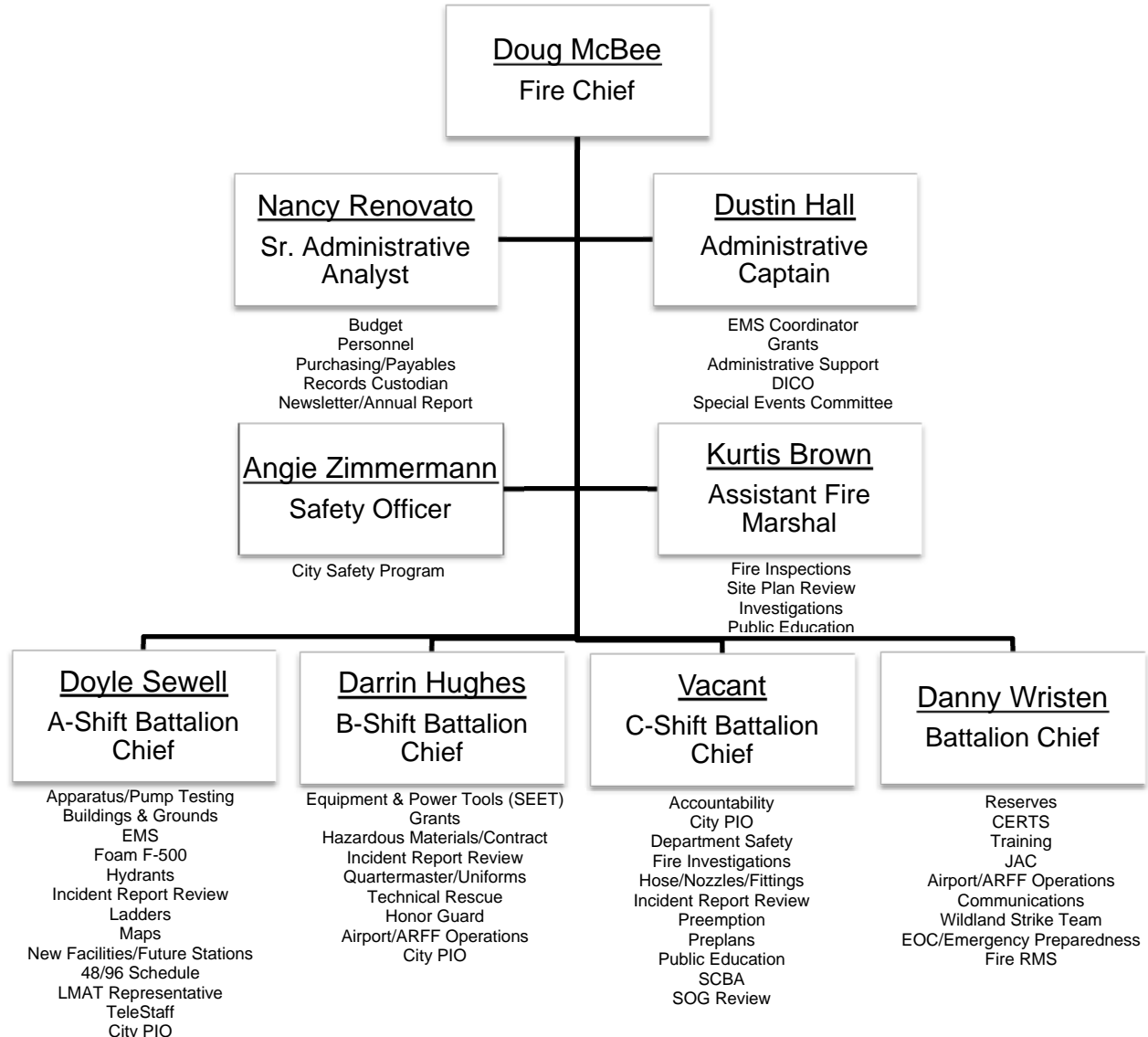
**City of Visalia  
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## FIRE & EMERGENCY MANAGEMENT DEPARTMENT

### MISSION

Members of the Fire Department guarantee to the People of the City of Visalia that we will provide dependable service in a responsive manner, while showing care and compassion for those in need. We will protect lives, property and the environment through fire suppression, rescue, disaster preparedness, code enforcement, community education, medical care and hazardous material mitigation.

The members of this Department, working together, will provide a professional and caring environment that is fair, honest, and ethical and treat all individuals with respect and dignity. The Department will provide innovative and effective leadership in developing concepts that will be supportive of and responsive to the needs of City Government in a loyal and cooperative manner.



Allocated FTE's = 82

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**FIRE  
ALL FUNDS**

OPERATING EXPENDITURES	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>GENERAL FUND</b>						
FIRE ADMINISTRATION - 001 - 2221	729,085	699,434	734,800	978,100	865,100	871,600
FIRE EMERG SERV/OPERATIONS - 001 - 2222	9,922,938	9,865,917	9,966,900	9,761,300	10,223,600	10,449,100
FIRE PREVENTION - 001 - 2223	466,795	445,265	540,400	474,000	601,800	616,600
FIRE TRAINING - 001 - 2224	118,585	118,448	113,800	112,000	113,800	113,400
FIRE SAFETY PROGRAM - 001 - 2225	-	121,629	143,800	124,200	140,000	142,100
FIRE HAZARDOUS MATERIALS - 001 - 2226	68,494	42,439	75,300	76,200	66,600	65,600
Total Operating Expenditures	11,305,897	11,293,132	11,575,000	11,525,800	12,010,900	12,258,400
Reimbursements	(9,063)	(136,987)	(121,600)	(67,400)	(67,400)	(67,400)
<b>Net General Fund</b>	<b>11,296,834</b>	<b>11,156,145</b>	<b>11,453,400</b>	<b>11,458,400</b>	<b>11,943,500</b>	<b>12,191,000</b>
<b>SPECIAL REVENUE FUNDS</b>						
FIRE PUBLIC SAFETY ST (MEAS T) - 122 - 2231	1,439,734	1,991,208	2,231,000	2,302,600	2,443,300	2,510,400
Reimbursements	-	(26,664)	(26,700)	(26,700)	(26,700)	(26,700)
<b>Net Special Revenue Funds</b>	<b>1,439,734</b>	<b>1,964,544</b>	<b>2,204,300</b>	<b>2,275,900</b>	<b>2,416,600</b>	<b>2,483,700</b>
<b>INTERNAL SERVICE FUNDS</b>						
FIRE MEAS T ZERO DIV - 504 - 5040	35,207	65,026	32,300	65,100	65,100	65,100
Reimbursements	(34,884)	(64,697)	(32,200)	-	-	-
<b>Net Internal Service Funds</b>	<b>323</b>	<b>329</b>	<b>100</b>	<b>65,100</b>	<b>65,100</b>	<b>65,100</b>
<b>TOTAL FIRE</b>	<b>12,736,891</b>	<b>13,121,018</b>	<b>13,657,800</b>	<b>13,799,400</b>	<b>14,425,200</b>	<b>14,739,800</b>

**City of Visalia  
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**FIRE ADMINISTRATION—2221**

**Division Description:** The Administration/Support Services Division is staffed by the Fire Chief, Administrative Fire Officer, City Safety Officer, Senior Administrative Analyst and Administrative Assistant and is responsible for the administrative activities of operating the department. Administrative activities include such items as financial coordination to ensure the effective and efficient use of the department's resources; promotions and recruitments; the City Safety Program; productivity measurement; and coordination of the department's programs and policies.

**2012-2014 Accomplishments**

- Hired nine (9) new Firefighter Paramedics for staffing new southwest Fire Station.
- Purchased land for new southwest fire station per the Measure T Plan.
- Completed ten (10) Standard Operating Guidelines.
- Researched and applied for grants to support the Visalia Fire Department mission.
- Developed CCR Title 8 compliance required plans and programs.
- Implemented sharps recovery system Citywide.
- Completed rollout of new exposure reporting and bio-hazard waste standards.
- Participated in the planning and development of the new 911 Communication Center.
- Hired New Fire Chief.

**2014-2016 Objectives**

- Hire new Fire Inspector as recommended in budget.
- Complete new Fire Station 53 (Southwest Area).
- Update Auto Aid/Mutual Aid Plan with Tulare County Fire Department.
- Continue involvement with New Dispatch Facility and CAD Replacement.

**EMERGENCY SERVICES/OPERATIONS—2222**

**Division Description:** The Emergency Services/Operations Division is responsible for protecting life and property in emergency situations by providing effective fire, rescue, and Advanced Life Support (ALS) emergency medical protection. All fire units are staffed with a minimum of one paramedic. The division ensures the maintenance and enhancement of department personnel firefighting and emergency medical skills. This division is also responsible for the Citywide Emergency/Disaster Preparedness Program, which includes ensuring the City has an Emergency Operations Plan and a functional Emergency Operations Center. Other programs managed by the Shift Battalion Chiefs include the Cal EMA Type II Medium Technical Rescue Program, Department Safety, Grants, Staff Reports and Dispatch Liaison. Additionally, the Emergency Services/Operations Division oversees the activities of the Cal EMA Type I Hazardous Materials Response Team within the Haz Mat Division. With equipment acquired largely through State grants and private donations, this team responds to various types of hazardous materials spills or incidents in our community. The team is also under contract to surrounding cities and agencies in Tulare and Kings Counties to respond to their Haz Mat incidents on a cost recovery basis.

**2012-2014 Accomplishments**

- Purchased one Measure T Fire Engine and Training BC's Vehicle.
- Improved communications equipment.
- Completed two (2) Emergency Operation Center (EOC) Drills.
- Transitioned EOC location to Fire Station 55.
- Completed required National Incident Management System (NIMS) Training.
- Increased to seven (7) paramedic staffed units.
- Maintained and developed the Type II Medium Rescue Team and Type I Haz Mat Response Team.
- Completed all National Fire Incident Reporting System (NFIRS) required reporting.

**2014-2016 Objectives**

- Purchase two (2) new Pierce Fire Engines.
- Complete two (2) EOC Drills.
- Renew certifications for 34 EMTs.
- Replace 11 AEDs.
- Begin process to update the Emergency Operations Plan.

**City of Visalia  
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*Performance Measurements - Operations - 2222*

Average Response Time Comparison

Report Period: From 2002 to 2013

<u>Year</u>	<u>Total Calls</u>	<u>Average Response Time</u>
2004	7,810	0:05:38
2005	8,867	0:06:29
2006	9,625	0:05:26
2007	10,959	0:05:31
2008	10,452	0:05:33
2009	10,395	0:05:49
2010	10,598	0:05:06
2011	11,245	0:04:55
2012	12,140	0:04:59
2013	12,482	0:05:22

**Service level changes:** We made a change in our dispatching policy and reduced the number of Priority III medical aids our fire units respond to, thus keeping fire units available for priority calls for service. We are continuing to make improvements with the CAD system and communication system in general. New intersections continue to have preemption devices installed, and street projects assist with response routes and response times.

*New Goal: To respond to all priority calls for service in less than 5 minutes, 80% of the time.*

<i>Strategy</i>	<i>Measure</i>	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Forecast 2014	Forecast 2015	Forecast 2016
<b>Response times</b> To improve response times by opening a fire station in southwest Visalia staffed with Measure T personnel and continue to utilize new technology to improve response capabilities, including: Mobile Data Terminals, improved map processing, GPS dispatching of closest unit and intersection preemption devices.	Percentage of calls responded to in less than 5 minutes	51%	52%	53%	49%	54%	58%	62%

**Strategy:** Continue to work on response to Medical Emergencies and continue to enhance our dispatching system and eliminate unnecessary responses. This will keep fire units available for priority responses and assist in reducing response time. In addition, we are enhancing our station wall maps to provide a larger map of the first-in area to allow for easier reading of the map.

**City of Visalia  
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**FIRE PREVENTION—2223**

**Division Description:** The Fire Prevention Division is staffed by the Assistant Fire Marshal who oversees the day to day operations in the Prevention Division as well as an Office Assistant, one fulltime Fire Inspector and two hourly Fire Inspectors. This division seeks to ensure the safety of life and property within the community by inspecting businesses for potentially hazardous conditions, providing fire and life safety public education by coordinating community relations and public education programs, conducting fire and arson investigations, and assisting with coordination of fire code compliance on State mandated inspections and new development.

**2012-2014 Accomplishments**

- Conducted presentations to all schools (public & private) during Fire Prevention month in October. Approximately, 6,000 students were served.
- Held Open House in October. Approximately 1,400 people attended.
- Held four (4) Fire Camps with more than 150 youths participating.
- All mandated fire inspections were completed.
- Completed automation of Fire Report Management System (RMS) Inspection Program for Prevention Staff.

**2014-2016 Objectives**

- Plan and coordinate six (6) Fire Camp Programs for 6-10 year olds. It is anticipated more than 240 youths will participate.
- Complete all required mandated fire inspections.
- Implement new hazard based Inspection Priority Program.
- Automate Fire Report Management System (RMS) Inspection Program for Suppression Staff.
- Develop and update 15 Standard Operating Guidelines for Prevention Division.
- Update the Open Burning and Weed Abatement Ordinances.

<i>Performance Measurements - Fire Prevention - 2223</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2012	Actual 2013	Forecast 2014	Forecast 2015	Forecast 2016
To increase the number of initial business inspections, the Visalia Fire Department is requesting a new full time fire inspector. The potential inspections that the full time inspector may be able to accomplish are not reflected in the forecasted number for 2014 and 2015.	Initial Business Inspection	2,773	2,121	2,450	2,500	2,700
	Property Maintenance Inspection	1,660	2,781	2,500	2,300	2,000
	Public Education Attendees	26,120	20,700	23,000	27,000	27,000
<b>Strategy:</b> The Fire Prevention Division is starting in 2014 to follow a new priority inspections program. Inspections will be conducted starting with high hazard occupancies first, working down to the lower hazard occupancies. The high hazard inspections will be completed each year but the drawback will be that the lower hazard occupancies may not be conducted for a number of years.						

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**TRAINING—2224**

**Division Description:** The Training Division is staffed by one Fire Battalion Chief. The Training Division manages the fire service training and program requirements for all fire suppression personnel. Fire service training is comprised of five major areas; fire suppression, hazardous materials, technical rescue, emergency medical technician and paramedicine. The Training Division strives to increase and enhance the response capabilities of the Fire Department, as mandated by local, state and federal standards. The Training Battalion Chief also manages the Emergency Preparedness Program and the Communications Program.

**2012-2014 Accomplishments**

- All mandated training for federal, state and local requirements were met.
- The Target Solution web-based training program has been fully implemented.
- The Station 55 Training Facility hosted several regional training sessions and maintains active facility use agreements with the College of the Sequoias and Tulare County Probation.
- Completed implementation of the annual core competency evaluation for all EMS providers in the Fire Department.
- Completed a 10-week Recruit Academy and one week Acting Engineer Academy.

**2014-2016 Objectives**

- Complete all local, state and federal mandated training requirements.
- Update the Probationary Training Packets for all ranks.
- Enhance the JAC Program (Joint Apprenticeship Commission) by incorporating the Fire Department probationary process into the JAC requirements.
- Improve the Fire Department Acting Captain Certification process by developing a new Task Book and providing an academy format.
- Develop an improved mentoring and career development program.

*Performance Measurements - Training - 2224*

*Goal: Provide an average of 20 hours of fire service training per month to each fire suppression employee.*

<i>Strategy</i>	<i>Measure</i>	Actual 2012	Actual 2013	Forecast 2014	Forecast 2015
<b>Monthly Training</b>					
Provide 20 hours of fire service training for each fire suppression employee	Average monthly training hours for each fire suppression employee	21.09	22.53	20.00	20.00

**Strategy:** The Training Division will continually evaluate federal, state and local training requirements for fire suppression employees. The Training Division will develop an annual training plan that will meet or exceed all training requirements. The Training Division will utilize the Target Solutions Program, qualified internal and external instructors, and a monthly training calendar to provide an average of 20 hours of material per month for each fire suppression employee.

**FIRE SAFTEY PROGRAM—2225**

**Division Description:** The City Safety Division is staffed by a Management Analyst with the working title of City Safety Officer. The Safety Officer is responsible to lead, administer, analyze develop, and maintain a full scope, cost effective, occupational health and safety program which includes state and federal regulatory compliance, consultation services, training programs, accident investigation, root cause analysis, and accident and injury prevention programs. The goal of the City’s safety efforts is to provide education and guidance to prevent injuries, illnesses, and exposures while achieving regulatory compliance. This division seeks to ensure the safety and health of the workforce by inspecting City workplaces, analyzing work practices to reduce the frequency and severity of occupational injuries and illnesses, and potentially hazardous conditions within city boundaries.

**2012-2014 Accomplishments**

- Conducted monthly evaluations/investigations of occupational illness, injury, vehicle accidents, property damage, and near miss.
- Conducted ongoing analysis of Safety Program status and regulatory requirements.
- Developed and implemented Cal/OSHA required programs and training.
- Performed facility inspections in/at City facilities.
- Analyzed and mitigated potential hazardous indoor air quality issues.

**2014-2016 Objectives**

- Complete monthly evaluation of all occupational illness, injury, accidents, property damage, and near miss.
- Analyze and improve compliance in safety program status and implement Cal/OSHA required programs.
- Conduct evacuation planning and facility inspections in/at City facilities.
- Increase emergency management program planning and participation.
- Develop employee safety training.



**HAZARDOUS MATERIALS RESPONSE—2226**

**Division Description:** The Hazardous Materials Division is comprised of one Battalion Chief who oversees 22 highly trained personnel who staff one of the 25 Cal EMA Type I Hazardous Material response teams within our state. Our Hazardous Materials team responds to a variety of hazardous materials spills or incidents within Tulare and Kings Counties. The team is also under contract with local fire agencies to respond to incidents on a cost recovery basis.

**2012-2014 Accomplishments**

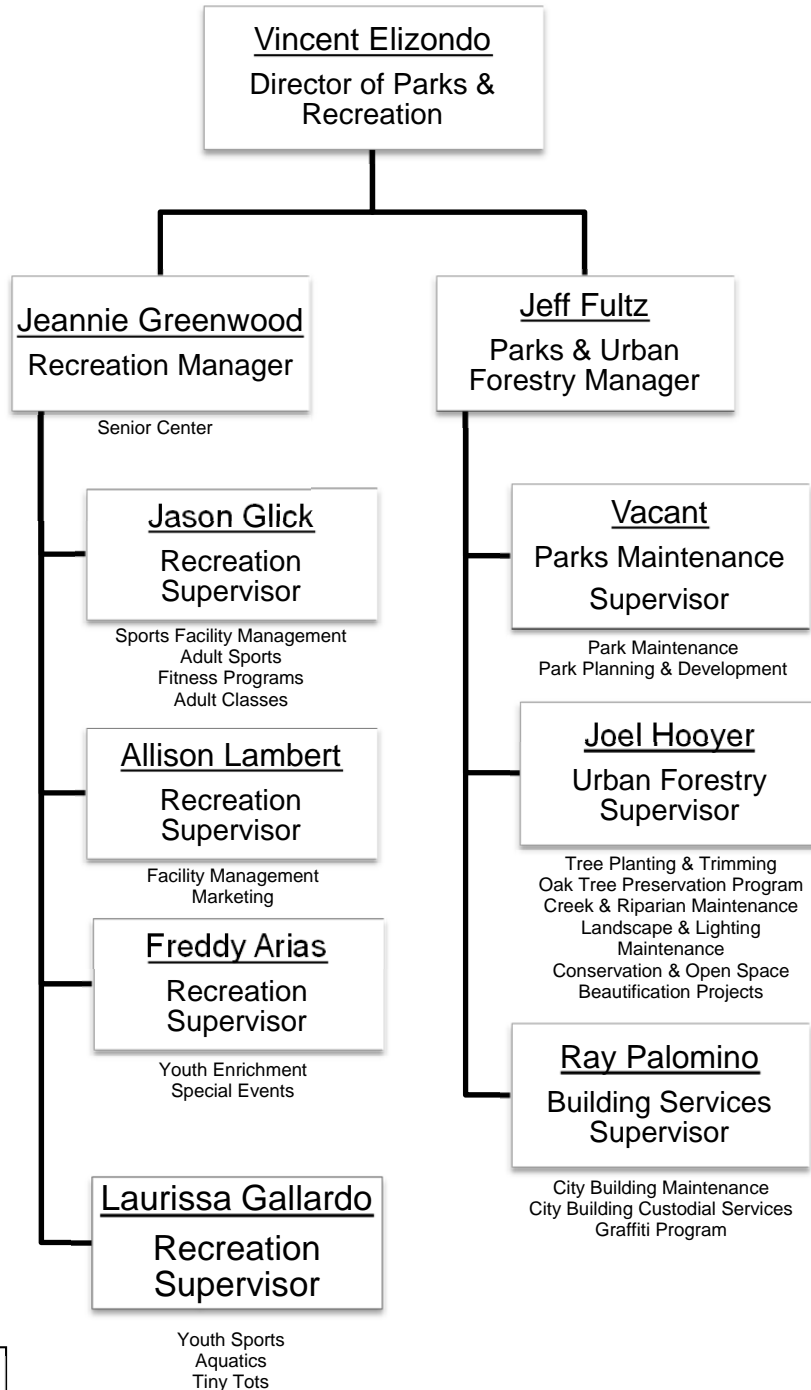
- Received two non-matching Department of Homeland Security grants for approximately \$63,200 for Hazardous Materials Technician/Specialist training for the new members on the hazardous materials team.
- Added four new members to the hazardous materials team and are currently training them to the Specialist level.
- Completed mass decontamination trailer for large scale hazardous material incidents.
- Conducted meetings and discussions concerning the concept of regionalization with other agencies in Tulare and Kings Counties.
- Purchased new rail car training props and upgraded equipment for current chlorine kits.

**2014-2016 Objectives**

- Pursue eligible grant funding for a new hazardous material vehicle.
- Continue to pursue Hazardous Materials agreements with the cities of Tulare and Porterville.
- Apply for local grant funding for equipment and training needs.
- Continue to conduct bi-monthly training sessions for team members.
- Expand capabilities of training facility and staff to provide advanced hazmat training.

## PARKS & RECREATION DEPARTMENT

**MISSION:** The mission of the Parks & Recreation Department is to build a great community through people, parks, and programs. Our purpose is to strengthen community image and sense of place; provide recreational experiences; protect environmental resources; increase cultural unity; promote health and wellness; foster human development; strengthen safety and security; and support economic development.



Allocated FTE's = 34

**City of Visalia  
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**PARKS & RECREATION  
ALL FUNDS**

OPERATING EXPENDITURES	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>GENERAL FUND</b>						
PARKS PROJECT MANAGER - 001 - 3121	325,608	395,920	376,600	278,100	471,700	485,300
PARK MAINTENANCE - 001 - 3122	2,928,716	3,736,338	3,854,600	3,196,100	3,422,200	3,520,900
BUILDING MAINTENANCE - 001 - 3123	884,699	1,291,753	1,216,300	831,700	886,900	897,100
GRAFFITI - 001 - 3128	140,198	145,347	135,800	138,700	141,900	141,900
BIKE PATH - 001 - 3129	106,821	142,476	109,200	129,700	136,000	139,000
PARKS DEV AND ADMIN - 001 - 3131	246,481	323,564	298,200	256,100	245,100	251,300
P&R PARKS AND REC ADMIN - 001 - 3501	292,343	312,617	299,900	311,300	272,800	278,400
P&R FACILITY MANAGEMENT - 001 - 3502	504,202	424,656	423,700	428,180	440,200	407,500
P&R MARKETING AND PROMOTION - 001 - 3503	68,555	59,053	66,100	66,850	65,300	63,600
P&R MHCC PROGRAMS - 001 - 3504	83,955	94,249	90,500	103,750	97,900	98,900
P&R AFTERSCHOOL ENHANCEMENT - 001 - 3505	146,845	175,397	165,800	190,700	228,500	235,300
P&R AQUATICS - 001 - 3506	231,357	116,434	186,800	192,350	209,400	216,900
P&R YOUTH ENRICHMENT - 001 - 3507	107,109	124,486	123,600	139,800	139,100	138,400
P&R YOUTH SPORTS PROGRAM - 001 - 3508	124,574	116,707	129,200	148,400	136,900	138,400
P&R ADULT SPORTS PROGRAM - 001 - 3509	294,030	292,240	305,000	223,800	234,900	235,800
P&R COMM WIDE CULTURAL EV - 001 - 3511	51,262	37,716	51,400	50,900	52,400	42,500
P&R RECREATION MANAGEMENT - 001 - 3514	1,076,297	1,047,597	1,146,300	1,047,760	1,230,500	1,240,000
P&R ADULT PROGRAMS - 001 - 3517	10,585	13,145	13,700	17,200	18,400	18,600
P&R RIVERWAY SPORTS PARK - 001 - 3519	12,152	10,783	23,000	16,040	19,900	19,800
P&R LOOP SERVICES - 001 - 3521	14,518	14,320	27,500	14,750	17,500	17,600
P&R HEALTH AND WELLNESS - 001 - 3522	39,194	27,041	45,500	34,650	39,700	43,900
P&R SENIOR CENTER - 001 - 3524	145,760	131,376	151,500	162,100	150,300	146,700
P&R ASES PROGRAM - 001 - 3539	16,562	1,008	18,400	-	-	-
Total Operating Expenditures	7,851,823	9,034,223	9,258,600	7,978,930	8,657,500	8,777,800
Reimbursements	(3,141,673)	(3,854,369)	(3,803,500)	(1,906,000)	(1,972,100)	(1,984,400)
<b>Net General Fund</b>	<b>4,710,150</b>	<b>5,179,854</b>	<b>5,455,100</b>	<b>6,072,930</b>	<b>6,685,400</b>	<b>6,793,400</b>
<b>SPECIAL REVENUE FUNDS</b>						
SPECIAL SERVICE DIST NE - 271 - 2711	271,852	196,551	202,000	252,200	258,500	263,900
SPEC SERV DIST OPEN SPACE - 272 - 2721	73,456	35,683	44,000	21,200	23,500	23,700
SPEC SERVICE DISTRICT L&L - 273 - 2731	3,634,832	2,373,860	2,020,100	2,324,330	2,913,600	2,908,500
Total Operating Expenditures	3,980,140	2,606,094	2,266,100	2,597,730	3,195,600	3,196,100
Reimbursements	-	-	-	-	-	-
<b>Net Special Revenue Funds</b>	<b>3,980,140</b>	<b>2,606,094</b>	<b>2,266,100</b>	<b>2,597,730</b>	<b>3,195,600</b>	<b>3,196,100</b>
<b>BUSINESS TYPE FUNDS</b>						
VISALIA BASEBALL - 405 - 4051	243,752	284,566	264,000	263,900	267,200	269,200
GOLF OPERATIONS-CITY - 421 - 4221	572,522	648,383	569,500	1,056,860	475,900	536,500
GOLF OPERATIONS COURSECO - 423 - 4231	2,109,056	2,040,327	2,079,700	2,109,300	2,166,700	2,189,100
Total Operating Expenditures	2,925,330	2,973,276	2,913,200	3,430,060	2,909,800	2,994,800
Reimbursements	-	-	-	-	-	-
<b>Net Business Type Funds</b>	<b>2,925,330</b>	<b>2,973,276</b>	<b>2,913,200</b>	<b>3,430,060</b>	<b>2,909,800</b>	<b>2,994,800</b>
<b>TOTAL PARKS &amp; RECREATION</b>	<b>11,615,620</b>	<b>10,759,224</b>	<b>10,634,400</b>	<b>12,100,720</b>	<b>12,790,800</b>	<b>12,984,300</b>

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**ADMINISTRATION – 3501**

**Division Description:** Create a dynamic organization committed to an ongoing process of innovation.

**2012-2014 Accomplishments**

- Effectively managed the maintenance and operation budget of the department to maximize the use of resources and stay within the general funding provided for the two year fiscal period 2012-14.
- Represented the department in the important process of planning related to Trail and Bikeway Master Planning; the East Highway 198 Open Space Master Plan; the Civic Center master Plan; and the General Plan update.
- Continued to be creative and innovative to fulfill the mission of the department despite not filling vacant positions to meet the budget needs due to a down economy and reduced general fund monies for operations.
- Provided project management oversight for multiple CIP parks and recreation projects including Riverway Sports Park Phase III-IV, Kiwanis Park, the planning for the new splash pad in Recreation Park, etc.
- Provided staff liaison to the Parks & Recreation Commission, the Visalia Parks and Recreation Foundation, the Senior Advisory Group, Golf Advisory Group, and other City committees as necessary, i.e. Planning Commission and City's Blue Ribbon Committee.

**2014-2016 Objectives**

- Maintain and increase staff engagement.
- Develop performance measures for all program elements.
- Take full advantage of non-City funding alternatives.
- Improve productivity and organizational effectiveness.
- Enhance Commission and Advisory Group operations.

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**RECREATION DIVISION – 3502-3522**

**Division Description:** The Recreation Division offers high quality recreation programs to all age groups and interests. Rather than duplicating services with other Community Based Organizations and private businesses, the Recreation Division strives to find its niche in the community. Focusing on family programs, non-competitive youth sports programs, health and wellness programming, senior nutrition and access to programs and activities for all ages and income levels.

**2012-2014 Accomplishments**

- For the combined two year budget period, the Recreation Division increased revenues by \$67,891 and decreased expenses \$5,468 over the prior two year budget cycle, a net of \$73,359.
- The Recreation Division has strengthened its focus on providing quality special events for the community by increasing the number and diversity of events available at a low cost or at no cost.
- In 2011/12, the Recreation Division opened a new after school activity site at Shannon Ranch School and has opened two Kindergarten Enrichment programs. Average daily attendance for fiscal year 2012/13 increased to 197 per day (140 in FY10/11). The Kids Club Day Camp provides child care during times that school is out. The 2011/12 program recorded attendance of 2,280. This number jumped to 3,154 in 2012/13, an average daily attendance of 50 participants per day.
- The Recreation Division has increased marketing efforts including a bi-weekly article in the Visalia Times Delta, has grown to over 1,400 “likes” on Facebook, has a Twitter and Pinterest account, produces a monthly email newsletter and sends direct email marketing materials to existing customers.
- The Recreation Division manages five (5) community centers, manages contracts for an additional five (5) facilities, and manages park reservations and all athletic facilities owned and/or operated by the City of Visalia. The Recreation Division has increased usage of City operated facilities through City sponsored programs as well as outside rentals.

**2014-2016 Objectives**

- Increase program registration and participation for existing programs by providing quality programs and events.
- Improve marketing efforts by utilizing social media outlets.
- Create new, sustainable, cost recovering programs that attract new users to our services.
- Increase program cost recovery.
- Develop and sustain programs focusing on nutrition education, wellness and physical activity for all ages and abilities.

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*Performance Measurements - Parks and Recreation*

*Recreation Divisions - 3502-3522*

<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
Enrichment Classes, adult & youth	9,484	9,922	10,000	10,200	10,500
Youth Sports Participation	1,749	1,883	1,900	1,950	2,000
Adult Sports Teams	563	546	550	550	550
Swim Lessons	710	781	800	815	825
Athletic Facility Rental Revenue	\$39,656	\$54,088	\$60,000	\$60,000	\$60,000
After School Activity Program Attendance	24188	26,230	29,000	30,000	31,000
Manuel Hernandez Community Center Drop In	9,937	13,061	15,000	15,500	16,000
Number of Park Rentals	797	773	790	800	800
Park Rental Revenue	69,831	\$68,622	\$69,500	\$70,000	\$70,000
Facility Rental Revenue	89,356	\$81,710	\$83,000	\$85,000	\$87,000
Senior Meals Service	8,981	9,163	9,500	10,500	11,500
<b>Recreation Revenues</b>	<b>\$1,258,315</b>	<b>\$1,351,984</b>	<b>\$1,400,000</b>	<b>\$1,450,000</b>	<b>\$1,500,000</b>

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**PARKS DIVISION - 3122**

**Division Description:** Provide safe, clean, attractive parks and facilities in adequate numbers distributed throughout the community.

**2012-2014 Accomplishments**

- Completed the development and installation of Kiwanis Park and Riverway Sports Park Phase III.
- Completed the installation of the new basketball court at Recreation Park.
- Installed nine shade canopies at various park playgrounds throughout the city.
- Installed Rain Master, smart controllers at eight city parks.
- Removed restroom and aging, out of compliance playground at Oval Park.

**2014-2016 Objectives**

- To keep the parks safe, green, and clean.
- Continue to work with volunteer groups on park related projects, i.e.: Master Gardener for Memorial Park, Park Foundation, Latter Day Saints, Neighborhood Church, and other volunteer groups.
- Continue to work with Community Services Employee Training Incorporated and the Urban Tree Foundation revitalizing our tree population in our parks through grants and other revenue sources.
- In all park locations work on keeping playgrounds compliant with Federal and State Standards through repairs and part replacements.
- Continue to work with contractors to provide necessary maintenance to our parks, i.e. Able Industries, Perfect Care Landscape, Central Valley Sweeping, etc.

<i>Performance Measurements - Parks and Recreation</i>					
<i>Parks Divisions - 3122</i>					
<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
Park acres maintained	239	265	269	269	269.25
Riparian open space acres acquired	5.2	5.2	4.2	5	4
Number of grant applications submitted	5.2	8	8	4	4
Dollar value of grants received	\$0	\$812,000	\$0	\$0	\$0
Park acres developed	13	4	6	0	0.25
Park acres acquired	0	0	0	280	0
Acres per 1,000 pop.	2.09	2.09	2.12	2.12	2.24
Miles of multi- purpose path constructed	0.5	1.9	1.9	1	1
Valley oaks inspected	105	94	155	100	110
Acres of L&L District landscape maintained	120	120	120	130	130
Street & park trees trimmed or removed	6,732	4,992	5,600	5,100	5,100
Street trees added or replaced	471	800	800	800	800
Buildings Div. ; Service requests completed	444	577	629	600	600
S.F. of bldgs w/ custodial service	167,400	167,400	189,835	189,835	189,835
S.F. of bldgs per custodian	10,463	10,463	10,546	10,546	10,546

**City of Visalia  
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**URBAN FORESTRY – 3121  
SPECIAL DISTRICT MAINTENANCE DIVISIONS – 2711, 2721, 2731**

**Division Description:** To enhance and maintain the City's urban forestry program; to acquire, develop, and enhance the City's creek and trail ways system; and to preserve and protect open space areas throughout the City.

**2012-2014 Accomplishments**

- Completed the installation of 317 Toro Sentinel Water Smart Controllers.
- Performed site visits and inspection reports on 217 Valley Oaks in response to removal or pruning requests and issued 105 removal and 122 pruning permits.
- Supervised a comprehensive tree maintenance program. Supervised tree service contract that pruned trees in road right of way along arterial, parks and collector streets and removed an additional 105 problematic trees throughout the city.
- Continued to oversee the Oak Tree Ordinance program to improve the City's ability to protect Valley Oak trees.
- Provided pocket park inspections in Landscape and Lighting areas.

**2014-2016 Objectives**

- Maintain the health of the Urban Forest in the right of ways, Landscape and Lighting Districts and pocket parks through the efficient use of city crews and tree trimming contractors.
- Supervise maintenance contractor for medians, roadsides, downtown parking lots, storm basins, and riparian areas.
- Review landscape improvement plans for Engineering for Landscape and Lighting Districts and commercial projects for site plan.
- Respond to requests for evaluation and provide consultation on matters pertaining to Valley Oaks in right of ways, private property, and new subdivisions.
- Supervised four maintenance contractors that are responsible for the maintenance of 166 Landscape & Lighting Maintenance Districts, and 37 locations in the Northeast Districts, also riparian, bike paths, pocket parks, ponding basins, and downtown areas totaling 174 acres and 86 acres of roadsides and medians.



**City of Visalia  
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**BUILDING MAINTENANCE - 3123**

**Division Description:** Manage and maintain City owned facilities.

**2012-2014 Accomplishments**

- Provided preventive maintenance and repairs to 128 HVAC units and 50 evaporative cooling units.
- Provided electrical, plumbing, carpentry, painting, roofing, and locksmith services to 30 City buildings.
- Completed over 1,200 requests for service submitted by City departments.
- Provided daily custodial services for 200,000 sq. ft. of City buildings.

**2014-2016 Objectives**

- Provide preventive maintenance and repairs to 128 HVAC units and 50 evaporative cooling units. Replace units as needed.
- Provide electrical, plumbing, carpentry, painting, roofing, and locksmith services to 30 City buildings. Work on re-roofing projects as needed at City facilities.
- Complete requests for services submitted by City departments in a timely and efficient manner.
- Provide daily custodial services for 200,000 sq. ft. of City buildings.

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**GRAFFITI - 3128**

**Division Description:** Abate graffiti on public property.

**2012-2014 Accomplishments**

- Removed or covered 700,000 square feet of graffiti City-wide.
- Responded to 5,000 removal requests.
- Removed graffiti within 48 hours of receiving requests.
- Oversaw four community volunteer events in promoting and removing graffiti.

**2014-2016 Objectives**

- Remove 500,000 square feet of graffiti city wide per year.
- Collaborate with Code Enforcement and local authorities in removing graffiti on private properties.
- Collaborate with private homeowners other entities in removing graffiti in shopping centers, water facilities, schools, highways, and other private properties.
- Increase public awareness in promoting graffiti awareness.

<i>Performance Measurements - Parks and Recreation</i>					
<i>Graffiti Removal - 3128</i>					
<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
Number of graffiti orders	2412	2,460	2,500	2,500	2,500
Hours spent removing graffiti	2980	2,806	3,000	3,000	3,000
Sq ft removed/covered	485,000	274,046	300,000	300,000	300,000
Avg. removal response time	2 days	2 days	2 days	2 days	2 days

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**VALLEY OAKS GOLF COURSE – 421**

**Division Description:** The golf course is operated under a management contract with CourseCo., Inc. Staff monitors all aspects of the contract (finances, course conditions, customer satisfaction) and manages Capital Improvement Projects.

**2012-2014 Accomplishments**

- Covered operational costs and made strides towards Capital Improvement Program and Expansion Debts.
- Provided all maintenance functions, which included mowing, irrigating, aerating greens, and fertilizing of approximately 240 acres.
- Maintained certification as an Audubon Cooperative Sanctuary.
- Received the NRPA/PGA Family Course Grant promoting golf for children and families.

**2014-2016 Objectives**

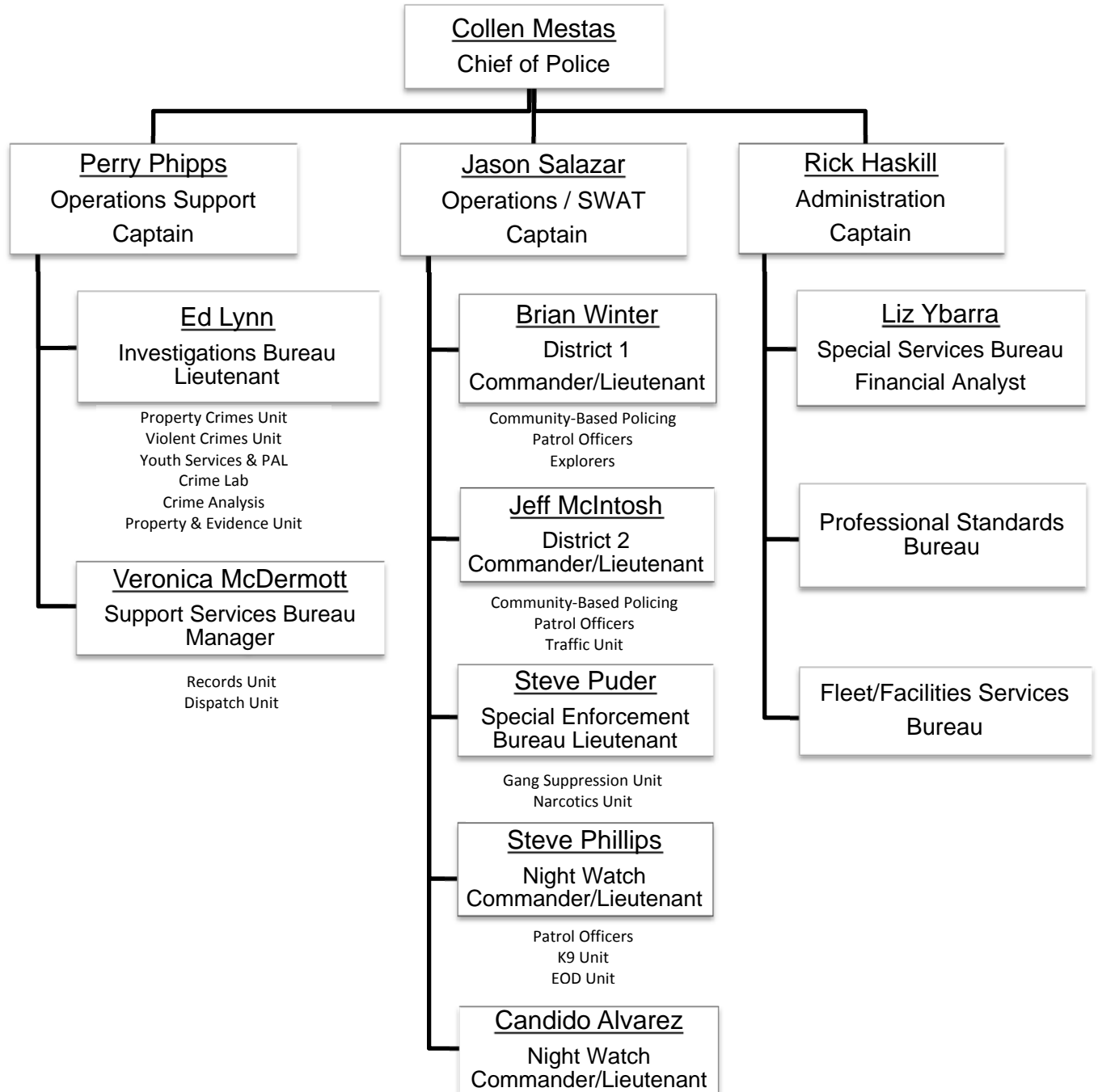
- Review all rates & charges to insure that each fee is representative of the actual use of the course and make adjustments as necessary.
- Provide an affordable, quality golfing experience for the public thus increasing rounds played.
- Cover operational costs and pay down debt.
- Utilize the 27-hole inventory to maximize revenue through the offering of off-peak discounts and other incentives as well as offering other, non-traditional programs during off-peak times.
- Increase the number of tournament rounds.

<i>Performance Measurements - Parks and Recreation</i>					
<i>Valley Oaks Golf - 421</i>					
<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
To provide a quality golfing experience at a reasonable cost (mesasured in rounds)	62,486	61,564	62,500	63,000	63,500

**City of Visalia  
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## POLICE DEPARTMENT

**MISSION:** The City of Visalia Police Department has been established to preserve the public peace, prevent crime, detect and arrest violators of the law, protect life and property, and to enforce the criminal laws of the State of California and the ordinances of the City of Visalia.



Allocated FTE's = 208

**City of Visalia  
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**POLICE  
ALL FUNDS**

OPERATING EXPENDITURES	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>GENERAL FUND</b>						
PD ADMINISTRATIVE SERVICES - 001 - 2101	8,440,176	8,388,873	8,650,200	8,764,200	9,190,900	9,349,100
PD PATROL - 001 - 2102	11,593,679	11,811,003	11,447,400	11,687,800	11,984,700	12,218,900
PD TRAFFIC BUREAU - 001 - 2103	1,798,280	2,003,609	1,916,700	2,027,260	2,009,300	2,043,100
PD INVESTIGATIONS - 001 - 2104	4,202,274	4,473,040	4,316,500	4,591,200	4,903,200	4,979,000
POLICE UNCLAIMED FUNDS - 012 - 3820	-	653	-	32,400	25,000	29,100
Total Operating Expenditures	26,034,409	26,677,178	26,330,800	27,102,860	28,113,100	28,619,200
Reimbursements	-	(8,719)	-	(8,700)	(8,700)	(8,700)
<b>Net General Fund</b>	<b>26,034,409</b>	<b>26,668,459</b>	<b>26,330,800</b>	<b>27,094,160</b>	<b>28,104,400</b>	<b>28,610,500</b>
<b>SPECIAL REVENUE FUNDS</b>						
PD PUBLIC SAFETY ST (MEAS T) - 121 - 2131	3,074,484	2,903,929	2,948,100	2,996,100	3,267,100	3,348,400
PD MEAS T ECON UNCERT ZERO DIV - 123 - 2140	79	54	-	100	100	-
NARCOTICS FOREFITURE ZERO DIV - 621 - 6210	260	-	15,000	32,900	41,000	30,000
ASSET FORFITURE ZERO DIV - 622 - 6220	17,987	-	55,000	-	145,000	25,000
ST TARGET ASSET FORFIETURE - 623 - 6230	2,410	12,058	-	10,000	15,000	15,000
FED TARGET ASSET FORFIETURE - 624 - 6240	-	-	-	-	10,000	5,000
COPS GRANT INVESTIGATIONS - 631 - 6324	111,534	197,429	7,800	151,180	193,900	199,700
FED COPS GRANT ZERO DIV - 634 - 6340	-	-	-	154,200	338,200	358,900
Total Operating Expenditures	3,206,754	3,113,470	3,025,900	3,344,480	4,010,300	3,982,000
Reimbursements	-	-	-	-	-	-
<b>Net Special Revenue Funds</b>	<b>3,206,754</b>	<b>3,113,470</b>	<b>3,025,900</b>	<b>3,344,480</b>	<b>4,010,300</b>	<b>3,982,000</b>
<b>INTERNAL SERVICE FUNDS</b>						
PD MEAS T ZERO DIV - 503 - 5030	108,453	108,265	454,200	108,800	321,500	163,800
PD ADMINISTRATIVE SERVICES - 511 - 5145	8,520	5,165	-	-	-	-
Total Operating Expenditures	116,973	113,430	454,200	108,800	321,500	163,800
Reimbursements	(107,415)	(107,368)	(179,900)	(107,400)	(107,400)	(107,400)
<b>Net Internal Service Funds</b>	<b>9,558</b>	<b>6,062</b>	<b>274,300</b>	<b>1,400</b>	<b>214,100</b>	<b>56,400</b>
<b>TOTAL POLICE</b>	<b>29,250,721</b>	<b>29,787,991</b>	<b>29,631,000</b>	<b>30,440,040</b>	<b>32,328,800</b>	<b>32,648,900</b>

**City of Visalia  
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**ADMINISTRATION**

**Division Description:** The Administrative Division consists of the Professional Standards Bureau and Special Services Bureau. The Professional Standards Bureau oversees training, public information, Internal Affairs and personnel. The Special Services Bureau is responsible for budget, fiscal matters, purchasing and grants. Fleet and facilities maintenance is also included in this Division.

**2012-2014 Accomplishments**

- Dedicated a full-time training position to the Department. This position has streamlined the way the department processes training as well as fostered more emphasis on bringing training locally in an effort to reduce expenses.
- Secured electric motorcycles and personal transporters through grant funding.
- Recruited and filled all dispatch positions and are maintaining a pool of candidates that, in the event of a vacancy, will enable the department to expedite the hiring process.

**2014-2016 Objectives**

- Continue to develop the training position to meet the needs of a growing organization.
- Transition technology and trends into the Public Information Officer and Crime Prevention positions by way of Social Media and other forms of public outreach.
- Explore the acquisition of additional alternative fuel vehicles

**City of Visalia  
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**OPERATIONS**

**Division Description:** The Operations Division is responsible for all first responders and includes Patrol Districts 1 and 2. These Patrol Districts provide highly visible, 24-hour uniformed patrol focusing on the preservation of public peace, crime prevention, protection of life and property, and develops partnerships with the community to provide a safe and comfortable environment for all.

The Traffic Bureau is a major component of the Operations Division and is comprised of the Motors Unit, Parking Enforcement Unit and DUI Unit. The Bureau provides traffic enforcement, collision investigation, and safety education programs to promote safe vehicular and pedestrian traffic in the community, reducing traffic injuries and property damage caused by traffic collisions.

The Special Enforcement Bureau (SEB) is also a part of the Operations Division. This Bureau consists of the Gang Suppression Unit (GSU) and the Narcotics Unit. The primary function of the Bureau is gang suppression in the City of Visalia, which is accomplished by identifying the most active gang members and focusing enforcement efforts towards those individuals. This is accomplished through proactive enforcement methods including, but not limited to, informants, arrest warrants, search warrants, parole and probation violations, weapons investigations and narcotics investigations.

Other important units fall within the Operations Division and include the Special Weapons and Tactics Team (S.W.A.T.), the Field Training Unit, Reserves Unit, Volunteers in Police Services (VIPS) and the consolidated Explosive Ordinance Destruction Unit.

**2012-2014 Accomplishments:**

- Formation of the TARGET Task Force, a Department of Justice task force focused on combating gang activities in Tulare County.
- Implemented a partnership with the Tulare County Probation Department and the Visalia Police Department to actively monitor AB109 (prison realignment) probationers.
- An 8-month joint investigation by the Visalia Police Department and the United States Drug Enforcement Agency (DEA) resulted in nine arrests, the seizure of 15 pounds of methamphetamine, and the seizure of \$92,000 in US Currency.
- The Visalia Police Department received recognition from the State of California for its efforts related to local traffic and DUI enforcement through the administration of several state-funded traffic grants, including a two-county regional AVOID grant.
- The Visalia Police Department Commercial Policing Unit contributed to a loss reduction of greater than \$400,000 in 2013 from two major Mooney Blvd. retailers.
- Air Resources Board Grant funded acquisition of T3 and Zero motorcycles to provide clean, alternative modes of transportation for specialized enforcement details for parades, commercial policing, EOD, etc.

**City of Visalia  
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- The Visalia Police Traffic Unit hosted a POST certified Basic Motor Officer Course, a Standardized Field Sobriety Testing course, and a Basic Radar Operator Course in Visalia training officers from Visalia PD and other local agencies on basic motor operations and traffic enforcement operations for traffic unit assignments.

**2014-2016 Objectives:**

- Implement a Problem Oriented Policing (POP) team to more effectively deal with quality of life and criminal issues in specific neighborhoods.
- Increase use of social media to enhance the Neighborhood Watch program and Crime Prevention efforts to improve connectivity between the Visalia Police Department and the Visalia citizenry.
- Ongoing evaluation of the patrol division workload to ensure effective and efficient police response and to work towards a sub 5-minute response time to high priority, or emergency calls for service from the current average time of 5.6 minutes.
- The Special Enforcement Bureau will focus on illegal possession of firearms by gang members in an effort to reduce gang-related gun crime. Forty-eight firearms were seized in 2012 and in 2013 that number increased by 4% to 50 seized firearms. The Special Enforcement Bureau will work to increase that amount in 2014-2016 by another 4% as part of its efforts to reduce gang and gun-related crime in Visalia.
- Continued collaboration with City of Visalia and community stakeholders to address the issue of transiency throughout the City of Visalia.

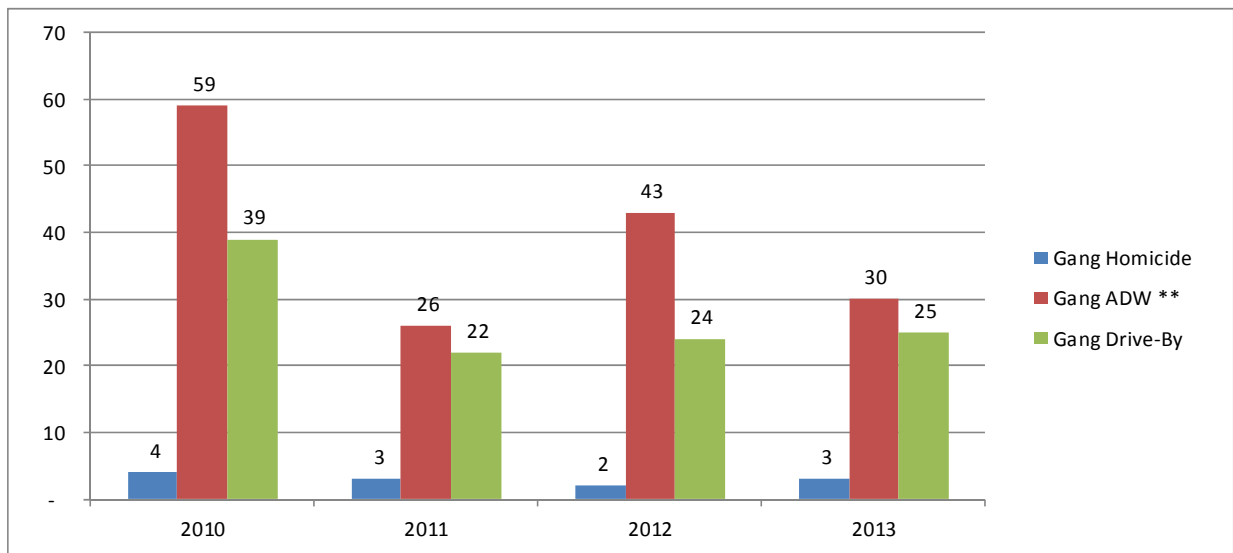


**City of Visalia  
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*Performance Measurements - Police - Operations*

<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
Through efforts of the Special Enforcement Bureau and TARGET Task Force, focus on seizure of weapons from gang members in an effort to reduce gun-related gang crime	# of Fire Arm Seizures by SEB	48	50	52	55	60

**Gang Violence Stats**



\*\* Assault With A Deadly Weapon

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**OPERATIONS SUPPORT**

**Division Description:** This Operations Support Division consists of the Support Services Bureau and the Investigations Bureau.

The Support Services Bureau includes the Records Unit, Communications Unit, and Court & Subpoena Services Unit which provide services to the public, as well as other Bureaus within the Department. These services include processing reports, radio/computer dispatching, and court liaison.

The Investigations Bureau includes the Property Crimes Unit, Violent Crimes Unit, Youth Services Unit, Crime Analysis Unit, and the Crime Lab. The Investigations Bureau provides competent, thorough follow-up investigation of adult and juvenile crimes committed in the City of Visalia.

**2012-2014 Accomplishments:**

- Implemented of a platoon work schedule consisting of 4/11's and 3/12's. Assigned Seniors as supervisors in charge of platoons to increase supervision and reduce overtime.
- Implemented dedicated Fire dispatchers.
- Obtained a grant to fund three additional officers to place at middle schools.
- Obtained AFIS fingerprint system.
- Developed a Technology Committee consisting of Police, Fire and Information Services staff.

**2014-2016 Objectives:**

- Maintain adequate staffing levels in the Communications Unit
- Acquire a state-of-the-art CAD/RMS for Police and Fire
- Increase the number of intelligence databases for use by department personnel to assist in crime solving
- Continue to explore the electronic submission of reports to the District Attorney's Office.
- Decrease the amount of items stored in evidence by 5%.

**City of Visalia  
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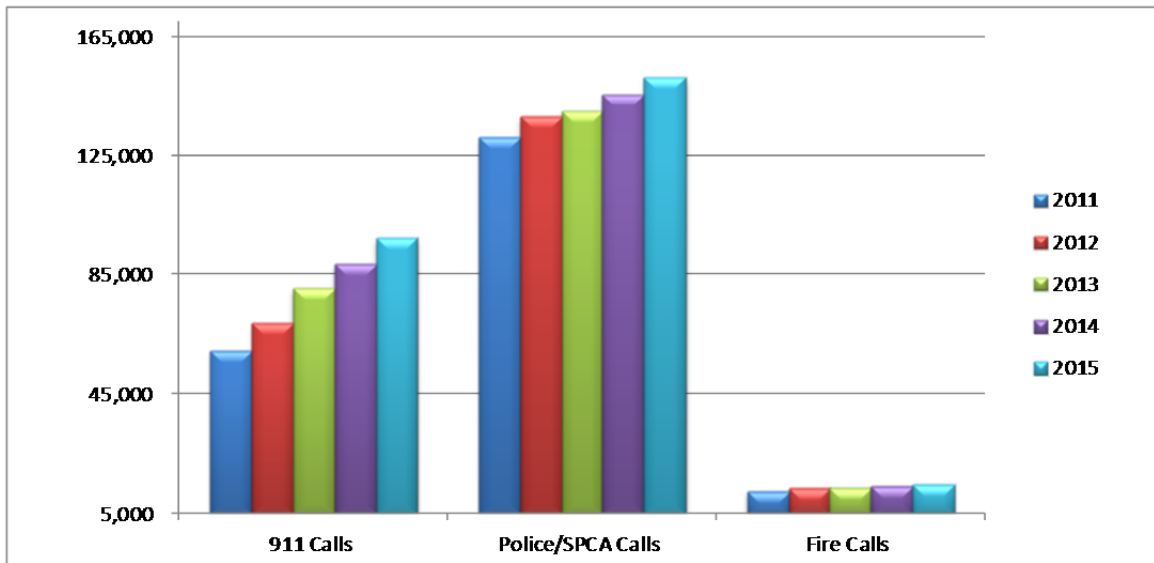
**Performance Measurements - Police - Operations Support**

<b>Strategy</b>	<b>Measure</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Projected 2013-14</b>	<b>Forecast 2014-15</b>	<b>Forecast 2015-16</b>
Provide Communications staffing levels sufficient to maintain or improve response times on Priority One Calls in proportion to the increase in Calls for Service and Population growth	City of Visalia Population	125,770	128,443	134,403	137,897	141,483
	Number of Calls for Service	143,636	151,656	153,834	159,987	166,387
	% Increase in calls		5.6%	1.4%	4.0%	4.0%
	Dispatchers (Full Time)	19	20	26	26	26
	Dispatchers (Hourly)	4	4	1	1	1
	Dispatchers Dedicated to Fire (Full Time)			4	4	4

Population Forecast based on 2.6% growth.

Number of calls for service is for Police, SPCA & Fire,

**Communication Unit Calls for Service**

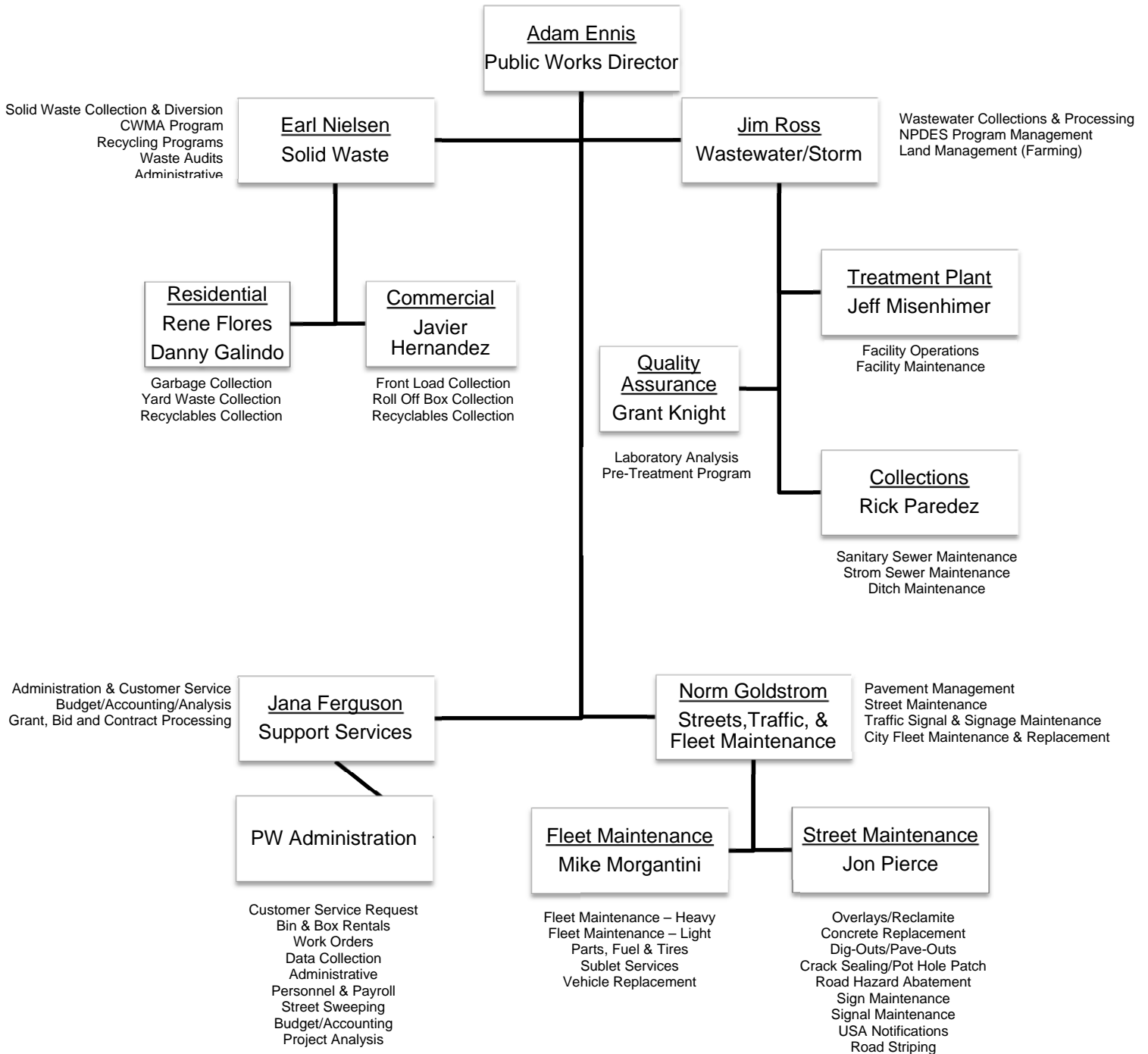


In comparing calls for service in 2012 to 2013, there is a 17% increase in 911 calls, 2% increase in Police calls, and 1% increase in Fire calls. Overall total calls for service for Police, Fire & SPCA increased by 1.4%  
911 Call Forecast for 14/15 & 15/16 is 10% increase and 4% for Police Fire & SPCA based on 5 year average

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**PUBLIC WORKS DEPARTMENT**

**MISSION:** To provide courteous and quality service to the citizens of Visalia; to operate and maintain the facilities and infrastructure of the City of Visalia at a maximum level of service while keeping the costs of maintenance as low as possible.



Allocated FTE's = 121

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**PUBLIC WORKS  
ALL FUNDS**

OPERATING EXPENDITURES	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>GENERAL FUND</b>						
CD CITY PARKING LOT MAINT - 001 - 3105	383,999	344,974	509,200	323,200	324,900	324,900
PW MANAGEMENT - 001 - 3106	560,255	611,298	632,300	575,700	589,400	605,900
STREET MAINTENANCE - 001 - 3124	1,656,173	1,701,894	1,620,800	1,362,100	1,432,200	1,447,900
TRAFFIC MAINTENANCE - 001 - 3126	720,042	1,412,944	1,563,800	1,350,000	1,392,300	1,413,600
Total Operating Expenditures	3,320,469	4,071,110	4,326,100	3,611,000	3,738,800	3,792,300
Reimbursements	(1,483,447)	(2,148,098)	(2,163,100)	(2,209,600)	(2,209,600)	(2,209,600)
<b>Net General Fund</b>	<b>1,837,022</b>	<b>1,923,012</b>	<b>2,163,000</b>	<b>1,401,400</b>	<b>1,529,200</b>	<b>1,582,700</b>
<b>BUSINESS TYPE FUNDS</b>						
WWTP ZERO DIV - 431 - 4330	6,217,272	6,406,480	106,067,700	101,005,000	46,117,500	2,293,900
WWTP MANAGEMENT - 431 - 4331	594,089	875,568	810,000	740,660	861,500	874,200
WWTP OPERATIONS - 431 - 4332	4,323,496	4,575,355	5,464,000	5,136,685	6,332,700	6,270,900
WWTP QUALITY ASSURANCE - 431 - 4333	570,294	516,641	609,200	581,375	596,400	602,700
WWTP MECHANICAL MAINT - 431 - 4334	741,164	589,450	595,500	615,400	722,800	725,200
WWTP SANITARY SEWER - 431 - 4335	4,578,488	2,294,935	1,967,400	1,516,900	1,784,400	1,802,300
WWTP BIO SOLIDS - 431 - 4336	332,281	185,317	416,000	290,300	283,550	286,300
WWTP FARM - 431 - 4344	963,813	1,843,402	1,475,700	1,043,900	1,220,900	854,100
UTILITY SERVICE CENTER - 439 - 4391	-	-	-	-	2,236,700	2,279,000
SOLID WASTE ZERO DIV - 441 - 4410	1,487,009	1,660,881	1,462,500	2,061,000	7,827,800	3,370,160
PW ADMINISTRATION - 441 - 4418	2,082,011	2,462,399	2,120,500	2,248,100	2,875,500	2,897,100
CWMA - 441 - 4419	128,454	129,683	126,400	126,800	132,000	134,400
PW CONSTR/DEMO & WASTE RED - 441 - 4421	97,427	97,772	94,300	101,200	106,300	107,800
SOLID WASTE RESIDENTIAL - 441 - 4443	9,430,447	9,003,214	8,784,000	8,682,600	8,298,600	8,413,400
SOLID WASTE COMM ROLL OFF - 441 - 4444	1,359,912	1,458,108	1,687,200	1,668,600	1,179,900	1,187,200
SOLID WASTE COMM FRONT LOAD - 441 - 4445	4,353,038	4,829,604	5,287,200	5,324,200	5,295,100	5,330,100
STORM SEW MAINT ZERO DIV - 481 - 4880	174,021	187,434	197,500	7,700	723,750	306,900
STORM SEWER MAINTENANCE - 481 - 4881	1,719,391	1,705,278	1,728,400	1,390,030	1,562,930	1,574,830
Total Operating Expenditures	39,152,607	38,821,521	138,893,500	132,540,450	88,158,330	39,310,490
Reimbursements	(1,481,051)	(2,076,920)	(2,026,200)	(2,077,200)	(4,293,700)	(4,336,000)
<b>Net Proprietary Funds</b>	<b>37,671,556</b>	<b>36,744,601</b>	<b>136,867,300</b>	<b>130,463,250</b>	<b>83,864,630</b>	<b>34,974,490</b>
<b>INTERNAL SERVICE FUNDS</b>						
FLEET MAINTENANCE ZERO DIV - 501 - 5010	3,922	129,848	42,000	-	269,000	-
FLEET MAINTENANCE - 501 - 5012	1,986,176	2,104,724	2,163,100	1,934,250	1,977,700	2,001,700
FLEET PARTS - 501 - 5013	1,353,413	1,289,769	1,373,300	1,472,370	1,474,170	1,475,670
FLEET FUEL - 501 - 5014	1,250,350	1,164,431	1,315,000	1,211,970	1,223,400	1,235,000
VEHICLE REPLACE ZERO DIV - 502 - 5020	950,209	753,636	2,045,630	906,800	2,851,900	2,484,100
Total Operating Expenditures	5,544,070	5,442,408	6,939,030	5,525,390	7,796,170	7,196,470
Reimbursements	(5,904,417)	(5,211,089)	(5,374,900)	(5,477,200)	(5,477,200)	(5,477,200)
<b>Net Internal Service Funds</b>	<b>(360,347)</b>	<b>231,319</b>	<b>1,564,130</b>	<b>48,190</b>	<b>2,318,970</b>	<b>1,719,270</b>
<b>TOTAL PUBLIC WORKS</b>	<b>39,148,231</b>	<b>38,898,932</b>	<b>140,594,430</b>	<b>131,912,840</b>	<b>87,712,800</b>	<b>38,276,460</b>

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**PUBLIC WORKS - ADMINISTRATION - 3106**

**Division Description:** The Administration Division has ten employees and is responsible for the general administrative activities of the Public Works Department and for addressing citizen calls for service. The division tracks labor and material costs, as well as processes payroll for Public Works. This division is also responsible for managing many of the maintenance projects at the Corporation Yard.

**2012-2014 Accomplishments**

- Completed the conversion of the Solid Waste Call Center into the walk-in Utility Payment Center. Included redesigning the interior of the front office and repaving of the parking lot to accommodate ADA standards.
- Maintained the personnel records for approximately 115 employees in the Department, including evaluation and CV-9 processing.
- Coordinated the completion of the Pavement Management program's condition survey for all streets and put forth RFBs for multiple street maintenance activities which started in Spring of 2013.
- Assisted in securing State funding, awarding of the contract and beginning of construction of the Water Conservation Plant upgrade.
- Received, logged and tracked over 1,200 Customer Service Requests (CSR) per year during the last two-year budget cycle. Over 90% of the calls were completed within 30 days. Many of the calls are for street maintenance (e.g. pothole patching, or plugged storm drains). Some calls are for requests that take longer to complete (e.g. concrete repair and traffic signal request).

**2014-2016 Objectives**

- Complete the survey and redesign of the Corporation Yard to include the land purchased from SCE. Move departments as necessary to create better efficiency throughout the divisions which may include a new building for Traffic Safety and Streets divisions and relocating the welding and tire shops.
- Implement greater technologies for all divisions to increase our ability to track activities, costs, and revenue sources.
- Implement the Public Works Service Center. This center will be designed to better serve the needs of the residents of Visalia and the City departments.

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**Performance Measurements - Public Works Administration - 3106**

<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Personnel Support</b> To provide CV9 preparation service to Public Works.	Number of CV9s prepared.	79	52	80	85	85
<b>Clerical Support/Payroll</b> Provide payroll services, clerical and administrative support to Public Works.	Number of full-time staff supported:					
	Administration	9	9	3	9	9
	Street Maintenance	9	9	8	9	9
	Traffic Maintenance	3	3	3	4	4
	Solid Waste	47	47	60	54	54
	Fleet Maintenance	10	10	10	10	10
	Water Conservation Plant	0	0	28	28	28
	Total	78	78	112	114	114
<b>Liability Claims</b> Represent department on Liability Review Committee & Safety Committee.	Number of claims filed for the department.	37	48	45	45	45
<b>Customer Service Requests (CSR)</b> To resolve citizen concerns and requests for service.	Number of CSR's completed for the department.	1,312	1,116	1,350	1,364	1,377
<b>Walk in Customers (Solid Waste)</b> Rental of temporary bins and payment of utility accounts	Number of face-to-face interactions with residents.	N/A	N/A	2,280	4,560	4,606

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**STREET MAINTENANCE - 3124**

**Division Description:** The Street Maintenance division has eight employees and maintains the City's roadways in a smooth and safe condition to the satisfaction of the traveling public. They also respond to reports of hazardous conditions like potholes, obstacles in the roadway, and provide cleanup/assistance for vehicular accidents. These activities are mainly funded by the Gas Tax fund, and with charges to Special Revenue and Enterprise Funds.

**2012-2014 Accomplishments**

- Thin Skin Patch/Pot Hole Patch collector and arterial streets in worn out street sections.
- Repaired more than 2.5 miles of collector and arterial roadways with “dig outs”.
- Responded to all reported traffic hazards arterial and collector roadways.
- Crack sealed 25 miles of streets in all quadrants of the City.
- Overlaid Shirk Road between Ferguson Avenue and Riggins Avenue, and 200’ of Ben Maddox Way.

**2014-2016 Objectives**

- Continue to maximize the use of funding sources other than the General Fund.
- Continue performing “dig outs” where required to maintain acceptable street conditions.
- Hire contractor to Chip Seal several local streets.
- Hire contractor to Cape Seal several streets.
- Hire contractor to Reclamite several streets.



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***Performance Measurements - Street Maintenance - 3124***

<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>DIG OUTS</b> - extends the life of roadways by removing and replacing isolated deteriorated pavement on various city streets.	Tons of asphalt	2,581	748	5,400	5,600	5,800
<b>CAPE SEAL</b> - extends the life of roadways by placing aggregate chips over an asphalt binder as a sealant. (Private Contractor)	Number of linear feet of roadway	0	0	25,700	25,000	12,000
<b>CRACK SEALING</b> - extends the life of roadways by placing rubber emulsion in cracked pavement to reduce water penetration and limit degradation.	Number of linear feet of roadway	187,886	149,400	175,000	200,000	225,000
<b>CONCRETE REPAIRS</b> - eliminates trip hazards in sidewalks, remove deficiencies in gutters to remove standing water. (Private Contractor)	Number of locations	350	152	240	255	270
<b>SKIN PATCH</b> - extends the life of roadways by recouping the structure of a badly deteriorated street.	Tons of asphalt	650	581	1,000	1,100	1,200
<b>POT HOLE PATCHING</b> - patches pavement with an asphalt mix to effectively and efficiently provide preventative maintenance on small deteriorated isolated areas.	Number of hours	1,045	1,207	1,250	1,350	1,500
<b>SHOULDER REPAIR</b> - provides needed roadway maintenance for safe travel.	Miles of roadway	8	13	10	15	20
<b>RECLAMITE</b> - extends the life of the roadway pavement through rejuvenation, by allowing rejuvenating oil to soak into the asphalt surface maintaining a supple sealed surface and keeping water from penetrating the asphalt.	Miles of roadway	n/a	n/a	48	48	48

Goal: To cost effectively maintain and extend the useful life of the roadways in the City and to provide a smoother and safer traveling surface. In addition the Street Maintenance Division responds to emergencies affecting the City's roadways and assists other City divisions with infrastructure related to the City's roadways.

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**TRAFFIC MAINTENANCE – 3126**

**Division Description:** The Traffic Maintenance Division has three employees and its responsibilities include the maintenance of traffic signs, pavement markings, intersection traffic control and signal maintenance. This division is supported in part by Gas Tax funding.

**2012-2014 Accomplishments**

- Maintained and serviced all City owned signalized intersections to provide efficient movement of traffic throughout the city.
- Provided maintenance, repair, replacement of existing traffic signs to provide safe guidance throughout the City.
- Maintained the existing striping within the City to provide guidance for vehicle, bicycle, and pedestrian travel within the city.
- Replaced faded, missing, or damaged street name signs to provide effective guidance throughout the city.
- Provided maintenance for the City owned street lighting systems.

**2014-2016 Objectives**

- Install 15 battery back-up systems to signal controlled intersections to be better prepared for emergency responses and continue to maintain and service all City owned signalized intersections to provide efficient movement of traffic throughout the city.
- Continue to provide maintenance, repair, replacement of existing traffic signs to provide safe guidance throughout the City.
- Continue to maintain the existing striping within the City to provide guidance for vehicle, bicycle, and pedestrian travel within the city.
- Continue to replace faded, missing, or damaged street name signs to provide effective guidance throughout the city.
- Continue to provide maintenance for the City owned street lighting systems.

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*Performance Measurements - Traffic Maintenance - 3126*

<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Underground Service Alerts (USA)</b> - provides contractors with utility information.	# of Underground Service Alerts done.	2,962	3,339	3,356	3,372	3,389
<b>Street &amp; Regulator Signs</b> - are manufactured and installed to replace faded, damaged or missing.	# of Street Signs installed.	1,219	1,237	1,249	1,262	1,274
<b>Work Orders</b> - provide specific task in the maintenance of traffic flow.	# of Work Orders completed.	662	669	676	682	689
Goal: To provide the public with a well maintained traffic control system.						

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**WASTEWATER OVERVIEW-431**

The Wastewater divisions are responsible for the collection, treatment, and disposal of wastewater generated from the more than 37,000 homes and businesses within the City of Visalia. As an enterprise fund, user fees provide 100% of the division's funding.

The wastewater collection system includes 13 lift stations and over 450 miles of sanitary sewer mains ranging in size from 4-inches to 54-inches in diameter. All lift stations are continuously monitored, via a telemetry system, to reduce the risk of sewer blockages and overflows. The wastewater flows to the Water Conservation Plant (WCP) for treatment.

The WCP is designed to provide secondary treatment and disinfection of 22.0 million gallons of wastewater per day (mgd). Current flows average 13.0 mgd. The treatment processes remove greater than 98.5% of total suspended solids (TSS) and biological oxygen demand (BOD); the regulatory requirement is 85%.

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**WASTEWATER – ADMINISTRATION - 4331**

**Division Description:** The administration division has three employees and is responsible for coordinating all aspects of the Wastewater Division, especially as it deals with regulatory and other outside agencies, consultants, the public, etc.

**2012-2014 Accomplishments**

- Complied with all monthly and annual reporting deadlines for permits held by the Wastewater Division, including the National Pollutant Discharge Elimination System (NPDES) permits, air district permits, and pretreatment program permits.
- Became subject to Title 5 Air Standards and complied with all requirements.
- Completed design and environmental work for the Water Conservation Plant Upgrades project. The project will include: Upgrading plant from secondary treatment to tertiary treatment utilizing membrane filtration; nitrogen removal to below 10 mg/l; and dewatering facilities to facilitate biosolids handling and to protect groundwater.
- Finalized a Water Exchange Agreement with Tulare Irrigation District (TID) whereby City will deliver recycled water to TID for use by its growers. In exchange, TID will supply City with surface water from the Friant-Kern Canal to be used for groundwater recharge.
- Acquired an additional 133 acres of land immediately north of the WCP. This will be planted with walnuts in 2015 and will serve as a buffer zone around the WCP.

**2014-2016 Objectives**

- Begin construction of the WCP Upgrade project.
- Maintain the facility in a clean and professional manner so it is presented appropriately to regulators and the general public.
- Actively manage capital projects to avoid unnecessary cost overruns.
- Work with the Regional Water Quality Control Board to renew the WCP's wastewater discharge permit.

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**WASTEWATER – PLANT OPERATIONS - 4332**

**Division Description:** The operations division has nine employees and is responsible for the overall performance of the WCP. These employees make daily process control adjustments to ensure compliance with permit requirements, and are chiefly responsible for the performance and appearance of the facility.

**2012-2014 Accomplishments**

- Maintained high level of operator certification. This allows greater flexibility in staffing and provides a clear indication of the competency of the operations staff.

Operator Certification levels

	<b>2008</b>	<b>2010</b>	<b>2012</b>	<b>2014</b>
Grade 1	45 %	11 %	0%	0%
Grade 2	44 %	33 %	0%	0%
Grade 3	11 %	56 %	88%	76%
Grade 4	0%	0%	12%	24%

- Increased the operational efficiency of the anaerobic digestion process resulting in an increase in methane gas production. This renewable energy is used to fuel a generator. This process produces over 2 million kW-hr of power worth over \$250,000 each year.
- Developed grease disposal procedures as requested by the Regional Water Quality Control Board.
- There were no time loss accidents during the two year cycle.

**2014-2016 Objectives**

- Maintain effective operation of existing treatment processes during construction of the WCP Upgrade project.
- Coordinate and effectuate tie-ins of new processes and equipment.
- Maintain compliance with discharge limitations.

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**WASTEWATER – QUALITY ASSURANCE - 4333**

**Division Description:** The quality assurance division has 3 employees and is responsible for providing oversight to the WCP's contract laboratory, calculating industrial billings, and monitoring, inspecting, and sampling the 13 large industrial dischargers and over 500 small commercial dischargers throughout the City. This federally mandated Pretreatment Program ensures a level of protection to the system.

**2012-2014 Accomplishments**

- Updated the Industrial Pretreatment Program compliance manual.
- Administered the pretreatment program with thirteen significant users and over five hundred non-significant users.
- Conducted facility inspections of all 13 significant industrial users.
- Contracted all laboratory services to a private laboratory.

**2014-2016 Objectives**

- Continued compliance with State and Federal regulations.
- Modernize the division's data collection and management system.

**WASTEWATER –MAINTENANCE - 4334**

**Division Description:** The maintenance division has five employees and is responsible for preventative and corrective maintenance on plant equipment and structures.

**2012-2014 Accomplishments**

- Completed the retrofit and rehabilitation of several outdated structures, including primary and secondary clarifiers and anaerobic digesters.
- Performed preventative maintenance on all equipment in accordance with manufacturer's specifications.
- Installed infrastructure for temporary equipment needed to facilitate construction activities and earthwork associated with the WCP Upgrade project.
- Modified several plant structures to eliminate safety hazards.
- There were no time loss accidents during this two year cycle.

**2014-2016 Objectives**

- Continue with an effective preventative maintenance program.
- Observe the installation of and receive extensive manufacturer's training on all new equipment installed in the WCP Upgrade project.

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**WASTEWATER – COLLECTIONS – 4335/4881**

**Division Description:** The collections division has twelve employees and is responsible for maintaining the sewer collection system, which includes more than 450 miles of sanitary sewer mains, more than 250 miles of storm mains, more than 5,000 manholes, and 45 lift stations. Duties include video inspection and cleaning of mains, coordinating new sewer hook-ups, and locating underground facilities. This division is also responsible for maintaining the waterways and ponding basins throughout the city.

**2012-2014 Accomplishments**

- Maintained over 450 miles of sanitary sewer mains and over 250 miles of storm sewer mains throughout the City.
- Maintained over 30 miles of waterways through the City.
- Responded to routine and emergency calls for service.
- Assigned a dedicated crew to maintain waterways and basins. Voters approved a measure to redirect a portion of existing fees to this effort.

**2014-2016 Objectives**

- Minimize sanitary sewer overflows.
- Identify and correct deficiencies within the sewer system.
- Modernize the division's data collection and management system.

**WASTEWATER – BIO SOLIDS - 4336**

**Division Description:** The bio-solids division has two employees and is responsible for the pumping, drying, stockpiling and removal of biosolids. This division is also responsible for weed control at the WCP.

**2012-2014 Accomplishments**

- Removed approximately 2,000 tons of biosolids per year for beneficial reuse.
- Produced Class A, Exceptional Quality biosolids which is the highest quality possible.
- Ongoing operation of a belt filter press to dewater biosolids. This operation is necessary to facilitate WCP Upgrade project earthwork.

**2014-2016 Objectives**

- Continue to beneficially reuse biosolids.
- Continue to produce Class A, Exceptional Quality biosolids.



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**WASTEWATER – FARMING OPERATIONS - 4344**

**Division Description:** The Farming division has no employees and was set up to segregate farming revenue and expenses from wastewater user fees and expenses.

**2012-2014 Accomplishments**

- Positive net farm revenue each year.
- Recycled approximately 375 million gallons of treated effluent to irrigate fodder crops.
- Due to declining tree vigor and production, City began a multi-year process to replace the walnut trees with a combination of walnuts, pecans, and pistachios. To date, 250 acres of pecans have been planted.
- Completed the process to select the City's farm manager.
- Began conversion from flood to drip irrigation. This will significantly cut water usage on the 850 acre site.

**2014-2016 Objectives**

- Continue to recycle treated effluent for the irrigation of fodder crops.
- Continue planting new trees: 133 acres of walnut trees will be planted in 2015 followed by up to 250 acres of pistachios in 2016.

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*Performance Measurements - Wastewater - 431*

<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>PLANT OPERATION:</b>						
<b>Compliance with Governmental Regulations</b> - ensures compliance with applicable regulations.	# of violations received	3	3	4	4	4
<b>Treatment of Wastewater</b> - provides community with the treatment of sewer waste stream.	# of millions of gallons (Mgd) treated a day	12.22	12.26	12.30	12.40	12.45
<b>Generator MW-hour production</b> - reduces the energy consumption costs.	# of Mega Watt (MW) hours produced	2,071	1,754	1,725	1,751	1,751
<b>Septic Truck Loads</b> - provides treatment of waste for septic haulers.	# of septic loads processed	1,675	1,700	1,750	1,800	1,800
<b>Grease Loads</b> - Reduces the risk of sanitary sewer overflows.	# of grease loads processed	75	70	70	70	70
<b>After Hour Call Backs</b> - reflects the efficiency of the plants operation during non-business hours.	# of call backs incurred	78	80	80	80	80
<b>QUALITY ASSURANCE:</b>						
<b>Laboratory Test</b> - measure of the quality control effort.	# of tests performed	14,587	14,780	15,000	15,000	15,000
<b>Surveillance Monitoring Reports</b> - measurement of effort in enforcing pretreatment program.	# of monitoring	1,620	1,650			
<b>Inspections</b> - provides protection for the treatment processes.	# of Significant Industrial Users (SIU)	15	13	13	13	13
	# of Non-significant Industrial Users (NIU)	304	312		200	250
<b>Samples</b> - measurement of effort in enforcing pretreatment program.	# of Surcharge samples	300	312	300	300	300
	# of Compliance Confirmation samples	512	500	500	500	500
<b>COLLECTIONS:</b>						
<b>Sanitary</b> - provides a measure of the level of effort taken to maintain the sanitary sewer collection system.	# of miles of sewer lines cleaned	130	87	100	125	125
	# of main line plug ups	25	21	25	25	25
	# of lateral plug ups	32	35	30	30	30
	# of sanitary sewer overflows	8	4	5	5	5
<b>FARMING OPERATIONS:</b>						
<b>Water Reuse</b> - provides for the efficient disposal of treated water.	# of millions of gallons per year applied to the City's farm	248.0	250.0	250.0	250.0	250.0
Goal: To provide the public with a high quality, reliable and cost effective treatment of sewer wastewater that meets the federal, state, regional standards and meets the local publics current and future needs.						

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**SOLID WASTE OVERVIEW-441**

Solid Waste divisions are responsible for the collection and disposal of residential, commercial and industrial solid waste. The operation services more than 36,000 residential customers and over 3,000 business customers within the City of Visalia. As an enterprise fund, 100% of operational revenues come from user fees.

The Solid Waste operation currently has 65 employees and operates 44 residential routes and about 12 commercial routes within the City. Residential routes are serviced with split containers (half recyclable and half waste) which are collected by split trucks that have a divided body to keep recyclables separated from waste, and with green waste containers that collect grass trimmings and other green waste. Commercial accounts are serviced with a variety of bins and boxes, ranging from two-yard bins to thirty-yard boxes.

**SOLID WASTE ADMINISTRATION - 4418**

**Division Description:** The administration division is staffed by one employee and provides for overall administration and management of the Solid Waste operation.

**2012-2014 Accomplishments**

- Purchased 6 CNG refuse trucks 100% funded by CMAQ grants.
- Coordinated the quarterly Dump on Us events which have increased to an average of about 900 vehicles per event. Increased 411 calls for the events to include whole City instead of just half per event.
- Developed scope of work for the RFP for Council authorized consultant to evaluate and make recommendations on improvements to Solid Waste operations. Scope of work includes technology improvements, transport improvements and improvements to increase efficiency, lower operational costs and improve diversion.
- Developed processes for transient and homeless cleanups in conjunction with Code Enforcement; provided containers for homeless program for their possession storage and implemented collection and disposal process for the items.
- Implemented new Utility billing and Solid Waste customer service system provided by Fathom, to replace Cal Water utility billing and our local customer service programs.
- Moved all residential alley services to curbside to provide more efficient and effective service to customers.

**2014-2016 Objectives**

- Continue to increase local recycling diversion rates.
- Continue to provide administrative and managerial support for each of the Solid Waste Divisions.
- Continue to coordinate and operate at least four Dump on Us events each year, and coordinate any other cleanup activities as needed. Expand the programs and extend the hours of operation for the events.
- Work with selected and Council authorized consultant to evaluate Solid Waste operations and make recommendations for improvements that will increase efficiency. Lower costs and improve diversion.

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**SOLID WASTE – CONSOLIDATED WASTE MANAGEMENT AUTHORITY (CWMA) - 4419**

**Division Description:** The CWMA division is staffed by one contract employee that is 100% paid for by the CWMA and managed by the City's Solid Waste Manager. The CWMA is a Joint Powers Authority (JPA) with seven of the cities in Tulare County and with the County of Tulare. The JPA works to increase the diversion rate of material being land filled and to increase recycling efforts. The division provides all the administrative support for the CWMA, and is completely funded by the CWMA.

**2012-2014 Accomplishments**

- Completed financial audits for 2011-12 and 2012-13.
- Decreased the CWMA Disposal Rate from 5.0 pounds/person/day in 2007 to 3.7 pounds/person/day in 2012. Pounds/Person/Day (PPD) is the daily per capita amount of waste taken to the landfills (basically, the annual tonnage taken to landfills converted to pounds, divided by 365 and then divided again by the population). The CWMA's benchmark as determined by the State is 6.4 PPD (has to be at or below this amount).
- Mandatory Commercial Recycling Program requirement - 27 brochures were developed, printed and distributed to all member agencies.
- Construction and Demolition brochures were developed and distributed to all member agencies as required by CalRecycle.
- CWMA members use 310 Clear Stream Containers for collecting beverage containers at public events. These containers are intended to increase recycling at major public events throughout the Joint Power Authority's (JPA) jurisdiction and were purchased with grant money.
- Purchased an additional 5,000 41-qt blue, recycling containers for the member agencies to use to promote commercial recycling.
- CWMA Board developed language for the Home-generated Sharps Waste Management Ordinance.

**2014-2016 Objectives**

- Continue to work towards a goal of 75% diversion. As of 2014, the diversion requirement for each municipality is 50%.
- Work with individual jurisdictions to implement recycling programs.
- Member agencies will work to adopt the Home-generated Sharps Waste management Ordinance.
- CWMA will provide educational materials for the Sharps Program.
- Kiosks for sharps disposal will be paid for with membership dues and will be distributed on an 'as needed' basis to sharps retailers.
- Work to develop programs for proper disposal of sharps, batteries, medications, and other banned materials.
- Administer the CWMA operation to be efficient and cost effective.

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**SOLID WASTE - CONSTRUCTION & DEMOLITION / WASTE REDUCTION (C&D) - 4421**

**Division Description:** The C&D division is staffed by one employee and is responsible for administratively monitoring the City's C&D program, including processing permits and associated weight tickets, meeting with customers and verifying compliance with the program. Division costs are partially paid for with C&D permit fees.

**2012-2014 Accomplishments**

- Processed 1,346 permit C&D plans in 2012; total tonnage 6,811. Achieved 93.8% recycling rate.
- Processed 1,484 permit C&D plans in 2013; total tonnage 5,243. Achieved 95% recycling rate.
- Separately tracked concrete tonnage for CWMA: 1,379 tons in 2012; 1,756 tons in 2013.
- Performed 331 Waste Stream Audits to establish recycling programs and provide advice and education on commercial recycling, pursuant to AB341, which went into effect on July 1, 2012.
- Conducted several recycling presentations at commercial businesses, schools and day care centers with Solid Waste Residential Supervisors demonstrating how the split truck works and provided packets of recycling information and samples of recycled items for them to take home.

**2014-2016 Objectives**

- Expand the public's knowledge of the construction and demolition ordinance and the awareness to reduce, reuse and recycle construction and demolition material.
- Work with the Community Development department to require the submission of weight tags on all C&D projects prior to issuance of Final by City Inspector.
- Continue to monitor and participate in the planning for large events in the City of Visalia to ensure they have a recycling plan; emphasizing requirements on their end to be certain there is no mess left after their event. Working with Special Events Committee to determine if deposit should be required.
- Continue the auditing process of commercial accounts to ensure that they are recycling; implementing AB 341 which makes recycling mandatory, not only for commercial businesses with more than 4 yards of refuse and for multi-residential units with 5 units or more. This sets a state-wide 75% waste diversion goal by 2020.
- Continue to educate the citizens and contractors in Visalia regarding the Construction and Demolition and large events recycling ordinances.

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**SOLID WASTE - RESIDENTIAL 4443**

**Division Description:** The residential division is staffed by 34 employees and is responsible for servicing over 38,000 residential accounts. Each account has a split container (½ recyclables, ½ waste) that is picked up once a week and a green waste container that is also picked up once a week. Ongoing assemblies, delivery, pick up and maintenance of an inventory approaching 75,000 containers is also conducted. Residential operations also assist with all the various cleanup events including four Dump on Us events, spring and fall clean up events, and various other cleanup events held throughout the year.

**2012-2014 Accomplishments**

- Recycled over 13,000 tons of material from the split-container recycling program and over 31,000 tons of green waste from the Green Waste Collection Program.
- Refined residential collection routes to achieve the best balance between collection efficiency and manpower and equipment usage.
- The curbside special program was expanded to offer up to three free curbsides specials for split containers and yard waste containers. In 2012, 3,729 curbside specials were picked up.
- In 2012 and 2013 Monitored and minimized the amount of overweight loads taken to the landfill and Tulare County Compost and Biomass to the lowest they've ever been.
- Replaced all but one of the split trucks with CNG alternative trucks
- Replaced all but 6 yard waste trucks with CNG alternative fuel trucks.
- Changed split container provider to a lower cost container that saves the operation over \$200,000 a year in container inventory costs.

**2014-2016 Objectives**

- Monitor collection routes for contamination of recyclables and green waste containers and continue enforcement program that encourages recycling in a positive manner in those areas which have high contamination levels.
- Monitor routes and modify as needed to achieve the highest collection efficiency possible.
- Expand the drop off programs and Dump-On-Us programs for longer times and hours of operation to accommodate customer demand.
- Evaluate different operational concepts such as transfer stations and converting to a 3-can collection system to minimize costs and maximize efficiency.
- Achieve 100% conversion of all trucks to CNG alternative fuel.
- Implement operational improvements as recommended by consultant and staff and authorized by Council.

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**SOLID WASTE - ROLL-OFF - 4444**

**Division Description:** The roll-off division is staffed by four employees and is responsible for servicing all of the large 20, 30 and 40 yard roll-off boxes. This division also participates in the maintenance, delivery and pickup of both bins and boxes throughout the City.

**2012-2014 Accomplishments**

- Converted the entire fleet of roll off trucks from diesel to Compressed Natural Gas (CNG).
- Successfully coordinated the four Dump On Us events each year, servicing over 900 vehicles in disposing of waste material and recycling as much as possible. Roll off boxes play an important part in the events to be able to haul off all the green waste, metal and large item materials.

**2014-2016 Objectives**

- Look for ways to increase recycling in the Roll-Off division.
- Promote green waste recycling in the Roll-Off division.
- Look for ways to increase the amount of recyclables collected in the Dump-On-Us events.
- Evaluate how to service food scraps for composting.
- Implement operational improvements as recommended by consultant and staff and authorized by Council.

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**SOLID WASTE - FRONT LOAD – 4445**

**Division Description:** The Front load division is staffed by 20 employees and is responsible for servicing all of the bins (2-yard to 8-yard) in the City. Bins can be picked up anywhere from one time a week to five times a week, so routes are varied daily. Employees in this division are also responsible for the maintenance, delivery and pickup of both bins and boxes throughout the City.

**2012-2014 Accomplishments**

- All front load line trucks are now Compressed Natural Gas fueled.
- Converted all bins to side pockets.
- Continued to increase the tonnage on our green waste route by implementing compost bins which are used for non-protein food scraps.
- Began purchasing split bins (a bin that is split in half one side for recycling and the other for trash), by doing this we can provide recycling services for businesses that didn't have the room for a recycling bin to start recycling. This has increased the amount of recycling tonnage.
- Started to use 10yd containers, which provide enough service through the weekend for our customers.
- Implement operational improvements as recommended by consultant and staff and authorized by Council.

**2014-2016 Objectives**

- Continue to Increase customers in our front load green waste and compost recycle routes.
- Complete the repair of the floor in our bin maintenance shop.
- Increase the recycling diversion at our dump on us events.
- Increase overall recycling diversion rates for front load operation.



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**Performance Measurements - Solid Waste - 441**

<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Call Center</b> To ensure telephone calls answered in a professional and timely manner.	Total # of calls received	35,383	42,784	45,700	46,500	47,500
	Answered Calls % of total received	87%	79%	80%	85%	85%
	Dropped Calls % of total received	13%	21%	20%	15%	15%
	Average Wait (seconds)	24	42	35	20	18
<b>Landfill Diversion</b> To ensure that state regulations for mandatory landfill diversion are accomplished.	% of materials recycled (from CalRecycle for the Consolidated Waste management Authority)	68.7%	N/A	N/A	69.0%	70.0%
<b>Operational Efficiencies</b> To ensure that drivers are efficiently picking-up containers.	Average number of residential containers per day picked-up by each driver (as reported by the drivers)	678	691	700	710	720

Goal: To provide excellent customer service, reliability, and cost effective solid waste services to residences and businesses that maximizes manpower and meet the public's needs and the City's growth.

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**FLEET MAINTENANCE - 5012**

**Division Description:** The Fleet Maintenance division has twelve employees and maintains the City's entire fleet of vehicles and equipment, performing preventative maintenance on over 550 City vehicles and pieces of equipment. It minimizes mechanical failures and keeps 98% of the fleet in operation each day. This division also assists with the management the City's Vehicle Replacement Fund, to ensure cost effective replacement of vehicles.

**2012-2014 Accomplishments**

- Serviced and maintained over 550 City vehicles and equipment in a cost effective manner and minimized vehicle down time, keeping a minimum of 98% of the fleet mechanically sound and available for service.
- Completed the construction of the new Parts Mezzanine and moved and organized all parts storage for better visibility and use.
- Continued to maintain parts inventory at the lowest possible cost while providing appropriate parts quality and availability (minimizing down-time).
- Continued to maintain the fuel dispensing system and vehicle washing facility operational with minimal down time.
- Completed an upgrade to the fleet maintenance software program allowing for more accurate record keeping and reporting for entire City fleet.

**2014-2016 Objectives**

- Service and maintain over 550 City vehicles and equipment in a cost effective manner and minimize vehicle down time, keep a minimum of 98% of fleet mechanically sound and available for service.
- Add bar code scanning capabilities to the Parts and Maintenance departments, increasing efficiency, accuracy in billing and increase inventory capabilities.
- Continue to maintain parts inventory at the lowest possible cost while providing appropriate parts quality and availability (minimizing down-time).
- Continue to maintain the fuel dispensing system and vehicle washing facility operational with minimal down time.
- Continue to assist in the writing of specifications and acquisition of vehicles and equipment and in the disposition of vehicles and equipment that were replaced.

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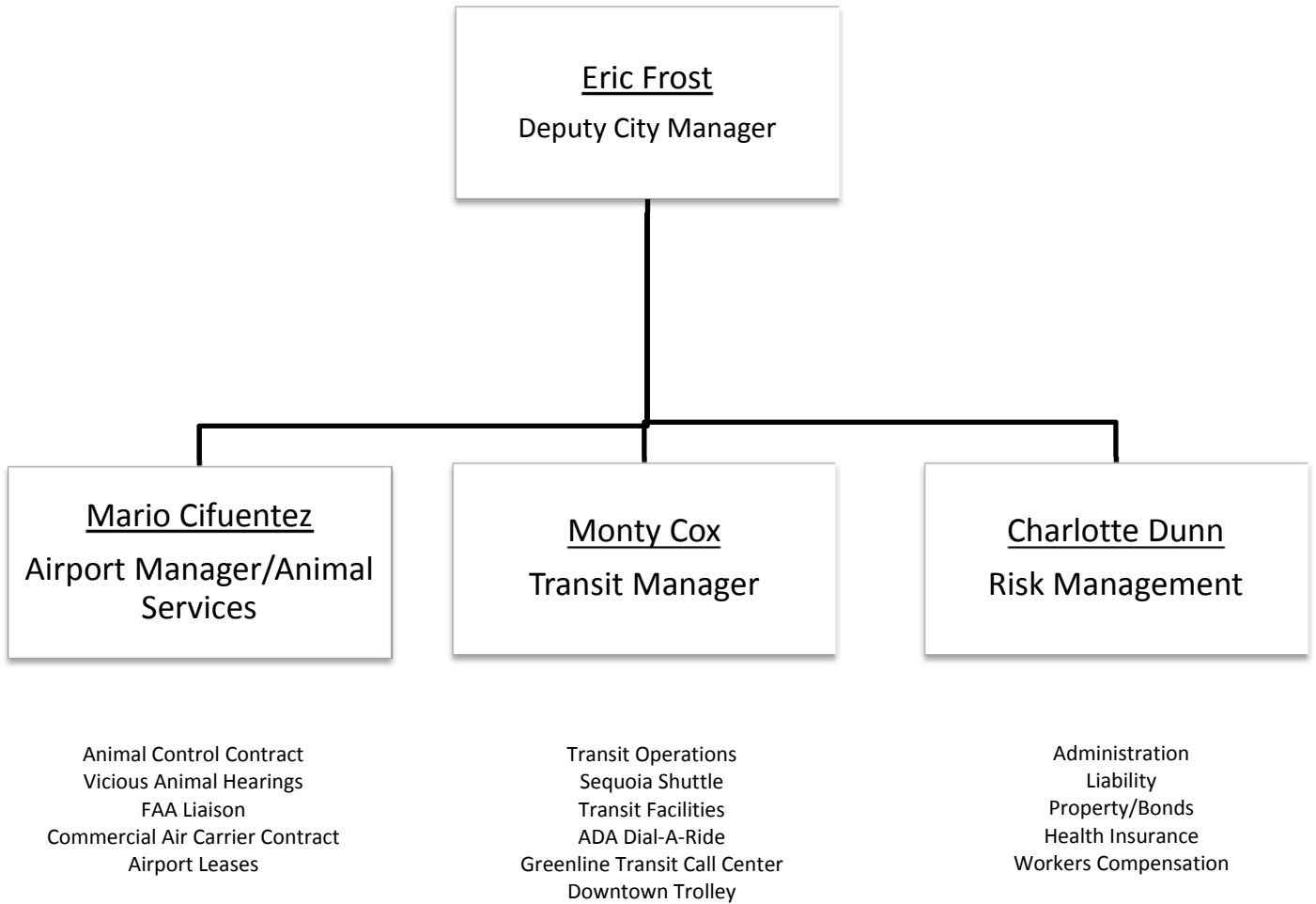
*Performance Measurements - Fleet Maintenance - 5012*

<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
To have the City's fleet readily available for use.	Percentage of the City's fleet available for use.	97%	98%	98%	98%	98%
To provide cost effective service.	Hourly shop labor rates	\$ 70	\$ 70	\$ 70	\$ 70	\$ 70
To prevent breakdowns and extend the useful life of the fleet.	The number of preventative work orders processed	1,031	1,112	1,200	1,275	1,350
To maintain the fleet to be mechanically sound.	The number of repair work orders processed	3,638	3,677	3,700	3,750	3,800
To maintain the minimum amount of inventory, while ensuring an adequate supply.	Inventory Turnover in Days - Parts	104	129	125	115	105
	Inventory Turnover in Days - Fuel	14	19	22	20	18
To increase the City's use of alternative fuels.	Percentage of the City's fleet using alternative fuels	5%	9%	13%	18%	22%
Goal: To provide quality cost effectively maintenance of the City's fleet including responsive service and keeping the fleet available for use.						

## TRANSPORTATION AND GENERAL SERVICES DEPARTMENT

**MISSION:**

To provide high quality, consistent, and reliable services to the community in our diverse functions.



Allocated FTE's = 18

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**TAGS TRANSPORTATION & GEN SERV  
ALL FUNDS**

OPERATING EXPENDITURES	2011-12 ACTUALS	2012-13 ACTUALS	2013-14 BUDGET	2013-14 PROJECTED	2014-15 PROPOSED	2015-16 PROPOSED
<b>GENERAL FUND</b>						
ADMIN SERVICES DIRECTOR - 001 - 1501	-	218,187	198,000	191,100	215,000	216,400
Reimbursements	-	(310,698)	(310,700)	-	-	-
<b>Net General Fund</b>	<b>-</b>	<b>(92,511)</b>	<b>(112,700)</b>	<b>191,100</b>	<b>215,000</b>	<b>216,400</b>
<b>BUSINESS TYPE FUNDS</b>						
AIRPORT OPERATIONS - 411 - 4041	2,404,123	3,835,873	2,949,500	2,313,100	3,297,900	2,931,100
ANIMAL CONTROL - 406 - 4061	555,906	1,083,452	864,700	865,100	883,900	887,200
TRANSIT OPERATIONS - 451 - 4551	13,189,007	15,230,763	10,853,708	12,880,310	13,519,700	12,757,900
TRANSIT SEQUOIA SHUTTLE - 451 - 4553	8,804,148	1,665,884	1,307,900	1,280,640	1,280,700	1,280,700
TRANSIT CALL CENTER - 451 - 4554	292,157	291,530	351,000	296,680	295,900	295,900
Total Operating Expenditures	25,245,341	22,107,502	16,326,808	17,635,830	19,278,100	18,152,800
Reimbursements	(454,324)	(394,491)	(547,500)	(762,760)	(762,760)	(762,760)
<b>Net Business Type Funds</b>	<b>24,791,017</b>	<b>21,713,011</b>	<b>15,779,308</b>	<b>16,873,070</b>	<b>18,515,340</b>	<b>17,390,040</b>
<b>INTERNAL SERVICE FUNDS</b>						
RISK MANAGEMENT ADMIN - 551 - 5512	161,048	180,192	163,100	143,770	343,400	314,700
RISK - LIABILITY PROTECTION - 551 - 5521	1,281,604	1,717,271	1,168,600	1,413,450	1,413,500	1,413,500
RISK - PROPERTY & BONDS - 551 - 5522	245,945	254,336	250,600	258,940	258,900	258,900
RISK PERSONNEL INS - 552 - 5530	10,684,321	10,188,998	10,878,500	10,109,040	10,299,100	10,668,600
RISK WORK COMP - 553 - 5540	1,177,725	1,976,114	1,148,200	1,050,900	1,050,900	1,050,900
Total Operating Expenditures	13,550,643	14,316,911	13,609,000	12,976,100	13,365,800	13,706,600
Reimbursements	(223,716)	(176,664)	(178,300)	(150,400)	(150,400)	(150,400)
<b>Net Internal Service Funds</b>	<b>13,326,927</b>	<b>14,140,247</b>	<b>13,430,700</b>	<b>12,825,700</b>	<b>13,215,400</b>	<b>13,556,200</b>
<b>TOTAL TAGS TRANSPORTATION &amp; GEN SERV</b>	<b>38,117,944</b>	<b>35,760,747</b>	<b>29,097,308</b>	<b>29,889,870</b>	<b>31,945,740</b>	<b>31,162,640</b>

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**DEPUTY CITY MANAGER — 1501**

**Division Description:** The Deputy City Manager is the department head for the Transportation and General Services Department. The Department has four major divisions: Transit, Airport, Animal Care and Risk Management. In addition, the Deputy City Manager is assigned special projects by the City Manager in carrying out the business of the City.

**2012-2014 Accomplishments**

- As of February 1, 2014, this is a new assignment for the Deputy City Manager.
- Development of a surplus property disposition plan.
- Obtaining the finding of completion for the Redevelopment's Successor Agency.
- Assisting in the transition of the City's utility billing system from Cal Water to Global Fathom.
- Refinancing of the City's 2005 Certificates of Participation.

**2014-2016 Objectives**

- Develop and have in place a Council major project reporting mechanism.
- Complete the financing for the Visalia Emergency Communications Center, Convention Center Upgrade and Street Light Acquisition.
- Revise the City's property management system.
- Provide the City Manager with a special projects management mechanism, completing projects as assigned by the City Manager while coordinating with operating departments.

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**AIRPORT — 411**

**Division Description:** The Airport Division is responsible for all aspects of planning, management, and oversight of the day to day operation of the Visalia Municipal Airport. The Airport's function is to provide adequate facilities to accommodate the travel and recreational needs of the citizens of the Central Valley. The Airport provides staff support for the Airport Advisory Committee and works closely with the Committee on setting airport policies and procedures.

**2012-2014 Accomplishments**

- Worked closely with the Department of Transportation and Great Lakes Airlines in order to increase passenger totals on daily flights to Los Angeles.
- Realized a 35% increase in passenger totals as a result of advertising and working with the carrier to keep fares competitive.
- Increased fuel sales by 14% over the previous 2 year budget cycle.
- Accepted almost \$900,000 in FAA grant funding for airport development projects, which improved drainage and upgraded all airfield markings and signage to meet new FAA Operating Certificate requirements.
- Worked closely with the airport's cargo companies to accommodate additional aircraft and facilities, which resulted in a 20% increase of total cargo volume carried in and out of the Visalia Airport.

**2014-2016 Objectives**

- Continue to monitor expenses and look for new revenue streams to fund FAA grant funding matches.
- Complete an Airport Layout Plan update that identifies sites for future aviation development and aeronautical improvements to meet fleet changes over the next ten (10) years.
- Operate a safe and thriving airport in accordance with all FAA regulations. Encourage the growth of general aviation and provide all of the support possible to the Airport Community.
- Promote airport development through marketing of available land and execution of long-term leases. Focus development of non-aviation airport properties to maximize revenue from airport property.
- Continue to work with current Cargo operators to increase the size of their operations and allow them to utilize larger aircraft.

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*Performance Measurements - Airport*

<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Airport</b>						
To provide a premium fuel service to aircraft users which merits a premium fee	Gallons of fuel sold					
	- Jet Fuel	125,381	112,779	119,000	124,000	130,000
	- Aviation Gasoline	96,762	92,286	98,000	100,000	103,000
To assure that leased facilities are fully utilized (assumes 100% leased hangars.)	Number of individuals on paid hangar waiting list	5	5	2	3	3
To encourage growth of cargo facilities at the Visalia Airport	Total annual pounds of Cargo					
	- Inbound	1,150,707	1,369,898	1,366,876	1,500,000	1,600,000
	- Outbound	909,850	1,113,147	1,836,912	2,000,000	2,200,000



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**ANIMAL SERVICES — 406**

**Division Description:** The Animal Services Division is responsible for all aspects of planning, management, and oversight of the City's Animal Services Division. The Animal Services Division is charged with meeting the state's mandate of providing services for sick, injured and vicious animals, within the City limits. Animal Services is divided into 3 basic functions: Shelter Care & Management, Animal Field Services, and Animal Licensing. Animal services works with local non-profits and rescue organizations in order to increase the save rate of shelter animals and reduce unwanted pets within the community.

**2012-2014 Accomplishments**

- Resumed responsibility for all animal licensing and permitting of animals within the City of Visalia.
- Identified over 20,000 animals that have expired licenses or have never been licensed and began efforts to get those animals licensed.
- Established a protocol for handling barking dog complaints.
- Developed a new campaign to encourage all aspects of responsible pet ownership including animal care, animal licensing, and a renewed focus on the importance of Spaying/Neutering pets.
- Approved a new contract for Shelter Management & Field Services, which includes performance measures and customer service criteria.

**2014-2016 Objectives**

- Complete construction on a new Animal Care Facility in early 2015.
- Document new procedures for intake and redemption, consistent with the flow of the new facility through development of a comprehensive operational manual.
- Work closely with local pet rescue organizations to foster communication between the various organizations and increase the save rate of Visalia animals from 35% to 45%
- Initiate outreach to local veterinary offices to identify opportunities to increase animal licensing by meeting with 50% of the local veterinary offices in Visalia.
- Explore the feasibility of creating an ad hoc committee to review animal ordinances and make recommendations for updates to the ordinances by January 1, 2015.

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<i>Performance Measurements - Animal Services</i>											
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12		Actual 2012-13		Projected 2013-14		Forecast 2014-15		Forecast 2015-16	
<b>Animal Services</b>		Total	Ratio	Total	Ratio	Total	Ratio	Total	Ratio	Total	Ratio
To increase the ratio of altered licenses to unaltered licenses issued	Altered Dog	6,300	8:1	5,876	12:1	6,700	16:1	8,000	20:1	9,500	24:1
	Unaltered Dog	728		488		420		400		400	
	Altered Cat	1,004	72:1	932	93:1	1,100	110:1	1,500	125:1	2,000	134:1
	Unaltered Cat	14		10		10		12		15	
To increase the total save rate of incoming animals at the shelter	Incoming	12257		6420		6177		6000		5500	
	Saved	2891		1822		2173		2500		2500	
	Euthanized	9366		4598		4004		3500		3000	
	-Save Rate	24%		28%		35%		42%		45%	
To build the network of animal rescue organizations in order to save more of Visalia's animals	Rescue Groups that draw from the Visalia shelter	5		4		3		5		7	

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**TRANSIT—451**

**Division Description:** The Transit Division provides transportation services to more than 2.2 million citizens in and around the greater Visalia area, including Goshen, Exeter and Farmersville, Tulare, as well as seasonal shuttle service to the Sequoia National Park. The Division provides service seven days a week in the form of 12 fixed-routes, Para transit service to primarily the elderly and disabled, Trolley service in and around the downtown area, and a youth “LOOP” shuttle under the direction of the Recreation Department. The Division operates a multi-modal transportation center that serves as a hub for the City and County transit systems, Greyhound, Amtrak and taxi service. A City bus maintenance facility provides maintenance facilities for the City of Visalia and the Tulare County transit services.

**2012-2014 Accomplishments**

- Successfully completed the 7th season of the Sequoia Shuttle. Through a partnership with Sequoia & Kings National Park, the City operated a route from Visalia to the Giant Forest Museum and four routes within the park. Using 20 buses, over 7,700 passengers were transported to and from the park, and over 430,000 passengers within the park. This is a 44% increase from the previous season. It is estimated that over 143,000 automobile trips were eliminated because of the shuttle. The Sequoia Shuttle has become a permanent service as of this last season.
- Expanded our compressed natural gas (CNG) buses to 88% of the fleet. We are projected to be 100% converted to CNG by 2016 when we replace our last diesel buses.
- Completed the Short Range Transit Plan and implemented recommendations to improve the Transit operations. The recommendations included improving service to east and northwest Visalia, increasing fares, and reducing trolley service.
- Purchased and operated six (6) new Hybrid electric buses for the shuttle inside the park.
- Purchased and installed thirty (30) new bus shelters with solar lighting including four (4) extra-large shelters for heavily used bus stop locations.

**2014-2016 Objectives**

- Continue the Sequoia Shuttle operation and solidify the funding sources. Expand our connections with partners and maximize joint funding and marketing efforts.
- Install solar panels at the Transit Operations & Maintenance Facility and the CNG Fueling Station.
- Complete the 2014 Long Range Transit Plan and implement recommendations to improve the Transit operations.
- Focus on identifying new funding sources for all the transit services and coordinate with other agencies to improve transit within the newly expanded urbanized area.
- Continue to study the feasibility of a Bus Rapid Transit route between Visalia and the City of Tulare.

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<i>Performance Measurements - Transit</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
Provide and raise awareness of a safe transit system	Miles between preventable accidents	130,998	170,555	121,697	140,737	150,790
	Number of preventable incidences	16	12	9	10	10
Increase ridership in all areas of the community	Total passengers systemwide	1,806,790	1,853,165	1,769,378	1,804,766	1,840,861
	Number of passenger miles per revenue mile	5.7	5.7	5.7	5.8	5.8
	Number of passenger miles per revenue hour	68	69	70	70	70
	Passenger per hour	17.0	17.2	15.3	15.9	16.0
Offer reliable and efficient transit services to meet the needs of the community	Cost per mile	\$ 4.25	\$ 4.25	\$ 4.25	\$ 4.25	\$ 4.25
	Cost per passenger	\$ 3.83	\$ 3.77	\$ 4.25	\$ 4.25	\$ 4.25
	Cost per hour	\$ 65.00	\$ 65.00	\$ 65.00	\$ 70.00	\$ 70.00
	On-time performance	86%	87%	90%	90%	90%
Maximizing the use of Federal, state, and local grants to support the transit program	Farebox ratio	26%	25%	25%	20%	20%
<p><b>Performance Measurements Outcome:</b> <i>The miles between preventable accidents has increased significantly. Ridership on the Fixed Route service has stayed consistent. A slight decline in FY 2013-14 due to fare increases which is common. On-time performance is steady. The Dial-A-Ride service has remained relatively stable as we have encouraged those who can to use the less costly fixed route service. Farebox ratio has increased and is expected to stay at or above its required percentage of 20%.</i></p>						

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**RISK MANAGEMENT – Administration 5512, Liability 5521, Property 5522,  
5523 Workers Comp, Health Insurance 5524**

**Division Description:** Risk Management is responsible for workers compensation, health benefits, property insurance, retiree health, and liability programs. The Division also handles various employee benefits such as CalPERS pensions, long-term disability, life insurance and Section 125 benefits. Risk Management also serves as resource to the Employee Health Benefits Committee.

**2012-2014 Accomplishments**

- Managed 154 liability and 131 workers compensation claims filed against the City of Visalia.
- Established a Retiree Health Savings Plan for the City.
- Facilitated the Employee Health Benefits Committee to monitor health program, recommend changes to bargaining groups, and to manage the retiree health policy.
- Coordinated employee medical leaves with federal and state guidelines including disability and retirement benefits.
- Recovered \$160,000 from 54 claims for subrogation when city property was damaged.
- Issued 54 certificates of insurance for private community events under an insured special event program.
- Opened an on-site medical clinic and enhanced wellness program for use by employees and retirees in which 40% of insured lives utilized the clinic in the first year.

**2014-2016 Objectives**

- Continue to actively manage workers compensation claims and employee leaves.
- Evaluate Risk Management programs for affordability and appropriate protection during the renewal periods.
- Meet with departments to review workers compensation and liability claims development and develop practices to avoid future occurrences
- Evaluate options for employer liability outside of current self-insured program.
- Encourage greater use of health clinic and other methods that will improve general employee and family health.
- Develop health plan alternatives to lower cost and employee premiums.

**City of Visalia  
Two-Year Budget  
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<i>Performance Measurements - Risk Management</i>						
<i>Strategy</i>	<i>Measure</i>	Actual 2011-12	Actual 2012-13	Projected 2013-14	Forecast 2014-15	Forecast 2015-16
<b>Risk Management</b>						
To encourage a safe work place which avoids injuries and costs	Workers Compensation claims	71	70	70	70	70
	* Program cost ( <i>Thousands</i> )	\$1,228	\$953	\$953	\$953	\$953
	* Claims cost ( <i>Thousands</i> )	\$898	\$731	\$731	\$731	\$731
To provide a quality employee health care benefit at a reasonable cost	Monthly composite employee health care cost	\$1,205	\$1,205	\$1,212	\$1,261	\$1,310
	Percentage change	-3.09%	0%	0.6%	4%	4%
To provide liability support in order mitigate loss and timely resolve	Claims received	75	73	80	80	80
	Claims settled	55	52	61	61	61
	Program costs ( <i>Thousands</i> )	\$1,091	\$1,386	\$1,168	\$1,168	\$1,168

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**CAPITAL IMPROVEMENT PROGRAM (CIP)**

The Capital Improvements Program (CIP) budget includes all expenditures for the purchase or construction of capital assets in the amount of \$10,000 or more. These projects include the construction of streets and public facilities, the purchase of major pieces of equipment, major maintenance of existing facilities, land acquisition for future city use and other construction projects.

Revenue for capital improvements comes from the individual city fund that is funding the improvements. These improvements are within the specific purpose of each fund. For example, the Airport fund would provide the funding for a capital project such as an airport runway reconstruction project. A summary of the 2014/15 and 2015/16 Capital Improvements Program follows on Page 11-2.

A listing of the top 25 CIP projects (by cost, highest to lowest) is presented below. These 25 projects represent 66% of the total capital program appropriations for the prior budget year (2013/14) and the two appropriation years of the budget (2014-2016) combined.

#	CIP#	Description	2013/14	2014/15	2015/16	totals
1	CP8186	Waste Water Treatment Plant Upgrade	82,495,000	42,505,000		125,000,000
2	CP9750	Visalia Emergency Communications Center (VECC)	736,206	1,285,000	16,100,000	18,121,206
3	CP8427	Waste Water Treatment Plant Pipeline	13,000,000			13,000,000
4	CP9438	Plaza Widng-198/Goshen	8,146,941	-	-	8,146,941
5	CP9819	Mineral King Trunkline	4,405,650		2,700,000	7,105,650
6	CP9225	Misc Major Rdwy Overlay	2,507,319	3,086,000	1,500,000	7,093,319
7	CP8174	Municipal Animal Control Facility	6,794,265			6,794,265
8	CP8334	Lower Kaweah/Mill Creek System	5,322,792	850,000		6,172,792
9	CP8268	Caldwell Widening From Santa Fe to Lovers Lane	1,100,000	2,400,000	2,000,000	5,500,000
10	CP8130	Goshen Ave Trail Reconstruction	2,997,990		2,400,000	5,397,990
11	CP8007	Cape Sealing	4,905,000	349,100	-	5,254,100
12	CP9130	Reimburse Developers for Circulation Element Projects	2,858,400	1,100,000	1,100,000	5,058,400
13	CP9510	Reclamite	141,000	1,900,000	3,000,000	5,041,000
14	CP8434	Convention Center Renovation	16,800		5,000,000	5,016,800
15	CP8400	Orchard Replacement	2,100,000	1,650,000	1,250,000	5,000,000
16	CP0050	Police and Fire Computer Aided Dispatch/Record Mgmt System	336,765	4,000,000		4,336,765
17	VH0060	Fixed Route Bus Purchase (7)	3,535,000			3,535,000
18	CP8352	Santa Fe Trail Connectivity	1,338,955	2,025,900		3,364,855
19	CP9456	Santary Sewr Main Replc	3,260,374			3,260,374
20	CP9776	SE Fire Station Site	3,251,306			3,251,306
21	CP8332	DT Storm/Flood Protection	2,541,019	709,000		3,250,019
22	CP9485	Caldwell Improvements-Akers to Shady	229,518	421,000	2,432,500	3,083,018
23	CP9944	Acquire Property to Widen Akers	290,155	1,471,300	770,000	2,531,455
24	VH0032	Repl (6) Res Yard Waste Trucks		2,302,100		2,302,100
25	CP9958	Lovers Lane Interchange	1,485,983	-	700,000	2,185,983

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**2014/15 - 2019/20 Capital Improvements Program  
SUMMARY OF CAPITAL PROJECTS**

<b>Fund Name (Number)</b>	<b>2014-15</b>	<b>2015-16</b>	<b>Future Capital Projects</b>	<b>Page</b>
General Fund (001)	731,050	677,500	1,535,000	11-4
Motor Vehicle In-Lieu (002)	349,100	-	-	11-9
General Fund Designation (Civic Center/Public Safety-003)	5,285,000	17,604,200	-	11-10
General Fund Designation (Community Sports Park- 004)	-	-	5,160,000	11-11
General Fund Designation (Recreation Park Stadium-007)	243,000	-	-	11-12
Asset Forfeiture (622)	60,000	-	-	11-13
<b>General Fund</b>	<b>6,668,150</b>	<b>18,281,700</b>	<b>6,695,000</b>	
Corporation Yard Impact Fee (103)	104,000	16,000	67,500	11-14
Park & Recreational Facilities (211)	312,500	120,000	10,556,000	11-15
Storm Sewer Construction (221)	907,500	840,000	1,917,000	11-17
Transportation Impact Fees (241)	1,412,500	1,210,000	4,425,000	11-21
State Transportation Fund (281)	210,000	631,700	840,000	11-25
<b>Capital Projects Funds</b>	<b>2,946,500</b>	<b>2,817,700</b>	<b>17,805,500</b>	
Gas Tax (111)	7,319,700	6,553,500	15,880,800	11-27
Measure R-Local Fund (131)	1,830,900	3,000,000	7,769,000	11-33
Measure R-Trailways (132)	4,392,200	3,043,000	9,029,900	11-37
Measure R-Regional Projects (133)	4,364,000	5,212,500	18,500,000	11-41
Waterways Fund (261)	275,000	-	45,000	11-43
Landscape and Lighting (273)	347,000	300,000	448,000	11-45
<b>Special Revenue Funds</b>	<b>18,528,800</b>	<b>18,109,000</b>	<b>51,672,700</b>	
Storm Sewer Deficiency (222)	1,819,000	130,000	675,000	11-46
Underground Water Recharge (224)	772,500	565,000	2,611,000	11-51
Wastewater Trunk Line Construction (231)	460,000	2,830,000	12,665,000	11-53
Building Safety (401)	590,650	-	-	11-55
Airport (411)	1,010,500	620,000	6,226,000	11-56
Convention Center (413)	1,000	5,000,000	-	11-62
Valley Oak Golf (421)	143,900	204,500	1,022,800	11-63
Wastewater (431)	46,117,500	2,293,900	4,431,175	11-67
Solid Waste (441)	7,827,800	3,370,160	17,666,560	11-73
Transit (451)	1,490,700	1,099,300	5,007,100	11-79
Storm Sewer Maintenance & Operations (481)	723,750	306,900	1,225,975	11-83
<b>Business-type (Enterprise) Funds</b>	<b>60,957,300</b>	<b>16,419,760</b>	<b>51,530,610</b>	
Fleet Maintenance (501)	269,000	-	50,000	11-88
Vehicle Replacement (502)	1,945,100	1,577,300	4,952,000	11-90
Police Vehicle Replacement Measure T (503)	212,700	55,000	672,200	11-100
Information Services (511)	647,800	1,081,600	1,046,400	11-102
Buildings Maintenance (531)	130,482	195,000	310,000	11-105
Risk Management (551)	35,000	-	-	11-106
<b>Internal Service Funds</b>	<b>3,240,082</b>	<b>2,908,900</b>	<b>7,030,600</b>	
<b>Total Projects</b>	<b>92,340,832</b>	<b>58,537,060</b>	<b>134,734,410</b>	
Community Development Block Grant (1811) (memo only-see Adopted Action Plan)	217,695			
<b>Total Capital Appropriation</b>	<b>92,558,527</b>	<b>58,537,060</b>		

\*Multi-funded projects (Fund 3011) -- see page 11-107



**City of Visalia  
Two-Year Budget  
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**Budget Preparation**

Over the course of 4 Council meetings during the months of April and May 2014, the City Council of the City of Visalia reviewed the various portions of the Capital Improvements Program (CIP) Budget in detail. In preparation for their presentation to Council, projects were reviewed by staff to determine the appropriate funding source for each. Within each separate fund, the projects were prioritized with particular emphasis being placed upon projects which fulfill the requirements of General Plan Elements and/or represent priorities set by the City Council. This process has produced the current 6-year capital plan (2014-2020).

In the pages that follow, each fund is summarized beginning with a brief description of revenues and any restrictions on their use. A short executive summary shows the projected cash flow for each fund over the 6 years of the capital plan. This is followed by a listing of the projects included in each fund. The Capital Improvement Program includes the appropriations for the 2014/15 and 2015/16 fiscal years, along with four additional years presented for planning purposes (2016-2020).

A map reference is provided in the summary for any projects that can be mapped. The map reference refers to one of 5 maps of the City of Visalia. The first 4 maps (A, B, C and D) divide the City into four quadrants along Demaree and Highway 198 as follows:

Map Quadrants

Using Mooney and 198 as Axis Lines

Northwest	Map A (page 11-119)
Northeast	Map B (page 11-120)
Southwest	Map C (page 11-121)
Southeast	Map D (page 11-122)

A directory of map points for maps A-D begins on page 11-117. The 5<sup>th</sup> map is the Trails Map on Page 11-123 which displays all trail projects for the entire City.

**City of Visalia  
Two-Year Budget  
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**General Fund - 001  
2014/15 - 2015/16 Capital Improvement Program**

s revenues include sales and property taxes, business licenses, transient occupancy taxes, fees for services and interest earnings. These revenues, for the most part, are discretionary and can be used for anything approved by City

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Available for Capital Projects</b>	-	-	-	-	-	-
<b>Contribution from Operating for Capital</b>	914,700	777,500	650,000	340,000	295,000	250,000
<b>Grant Funding</b>	16,350					
<b>Funding Provided for Building Maintenance Fund</b>	(200,000)	(100,000)				
<b>Capital Expenditures</b>	(731,050)	(677,500)	(650,000)	(340,000)	(295,000)	(250,000)
<b>Total Resources Available for Projects</b>	-	-	-	-	-	-

#	Project Description	Project Manager	Project #	Project Rating	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Maintain City owned/City Occupied property as buildings age, needs for various maintenance issues arise and are critical. For example: plumbing and electrical repairs, repair of storm and vandalism damage, etc. Athletic Lights Recreation Park Stadium: Removal of (very) old lighting towers to be replaced by new, state-of-the-art lighting poles and athletic lights. Project approved by City Council on June 18, 2012 to be implemented in three phases. Phase 1 was completed in 2013 for just over \$200,000. Phase 2 will be completed using a combination of the balance of funding from the Recreation Park Stadium Fund (007), with a remaining balance of \$243k and \$62k from the General Fund (001). Phase 3 will be funded with \$325k from the General Fund (001). Existing light poles and lighting are very old and in need of replacement.	Renee Nagel	CP9708	1A	--	Various	35,000	50,000	50,000	50,000	50,000	50,000
2	(20) Motorola Radios for Fire Department: The need for interoperable radios is a must within Emergency Services. The addition of these 20 Motorola APX7000 Dual Band radios will give our personnel the option of communication with all departments within a 60 minute radius for emergency management. We have tested this model and currently have 13 in service with no communication failures. These radios are far superior to the departments current Kenwood portable radios. This radio has proven to be a key piece of communication equipment on the fire ground with clear amplified communications amongst the supervisors. These radios will be placed in service on the apparatus for immediate use.	Vince Elizondo	CP8345	1A	--	B5	82,000	-	325,000	-	-	-
3	Plaza Softball Field Lights: Remove and Dispose of old telephone pole light poles at Plaza Park Softball Facility and install new telephone poles and reattach the existing lights. Telephone poles are decaying and are a hazard and have fallen from wind storms creating a safety issue. With funding for 6 provided in prior years, there are 12 remaining poles that are over 30 years old that need to be replaced with a cost of approximately \$9,000 per pole.	Charlie Norman	EQ0046	1A	--	N/A	46,900	46,900	-	-	-	-
4	Fire-Face Piece for SCBA: Purchase (71) units. The AV-3000 HT face piece is designed to meet the NFPA requirements of the 2013 standard which becomes effective February 2014. The face piece includes new performance requirements for high heat and flame, radiant heat and voice intelligibility. Additionally, the new face piece is compatible with our current Air-Pak SCBA's. Staff will also be able to use these masks interchangeably with fire operations, haz-mat, and training. This will eliminate the need to purchase different masks for different operations.	Jeff Fultz	CP0009	1A	--	C10	53,000	53,000	-	-	-	-
5		Charlie Norman	EQ0045	1A	--	N/A	20,200	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**General Fund - 001 (Continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Project Rating	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
6	FD Jail Sink and Toilet: Need to replace leaking sinks and toilets and update both jail cells at Headquarters. Sinks are leaking causing problems for holding prisoners in the cells. Both cells need to be updated to modern sinks and toilets which are CDC compliant.	Liz Ybarra	CP0084	1A	--	B20	20,000	-	-	-	-	-
7	Fire Department Ballistic Armor: 10 suits of Level IIIA ballistic armor, steel rifle plate, radio pouch, tactical solutions combat medical pack, shoulder flanks delroids, velcro ID patch, tactical helmet, black hawk k drag tarp. This equipment will ensure the City meets the recognized minimum standard in order to respond to active shooter and mass casualty incidents and maximize the number of lives saved. The Fire Department will pursue grant funding for the project cost of \$21,800 which could require up to a 25% match. This project will not move forward without grant funding.	Doyle Sewell	EQ0052	1A	--	N/A	21,800	-	-	-	-	-
8	FD Ballistic Vest Replacement: Level II concealable ballistic vests, w/ approved trauma plate. The vests have an expiration of 5 years and 105 vests will require replacement in the 2015/16 year. PD will apply for grant funding but this project will move forward regardless of grant award.	Liz Ybarra	EQ0054	1A	--	N/A	-	80,000	-	-	-	-
9	Video Streaming Council: Installation of Sire Video Plus web streaming for broadcasting of City Council meetings. The system is compatible with the SIRE Agenda Management System currently utilized by the City. The price includes all applicable hardware, software, video streaming hosting service and services needed for installation, including on-line training. The City currently employs a video streaming program by Tikilive. It only allows for live broadcasting of City Council meetings held in the Council Chambers. The Council is wanting to increase accessibility of Council meetings to constituents.	Leslie Caviglia	EQ0066	1B	--	B21	-	21,900	-	-	-	-
10	Fire - Medivault Drug Locker: Knox MedVault Drug Locker with WiFi and Audit Trail enabled. Provides self contained retention of controlled substances (carried by Fire Vehicles for paramedic purposes) activated by authorized PIN code entry. Unit logs the employee who opened the vault at opening and closing. WiFi audit trail allows tracking of controlled medication inspection and use.	Doyle Sewell	EQ0051	1B	--	N/A	16,700	-	-	-	-	-
11	FD Time Synchronization System: This is a replacement NetClock, the original system is not able to connect to the number of computers that need to be synchronized. Spectracom NetClock Time synchronizing system. It is imperative that all our emergency computer systems are time synchronized. Inaccurate metrics between systems can skew record keeping, investigations and prosecution. Time keeping records are discoverable for court proceedings and inaccurate records can create reasonable doubt in criminal cases and tort liability in civil cases.	Liz Ybarra	EQ0063	1B	--	N/A	11,600	-	-	-	-	-
12	Maintain City Owned property leased to tenants: Maintenance of City leased property such as the SPCA, Creative Center, Icehouse, etc. As these properties age, needs for various maintenance issues arise.	Eric Frost	CP9491	2A+	--	Various	40,000	50,000	50,000	50,000	50,000	50,000
13	Zoning Code Update: The Zoning Ordinance is the primary implementing tool to the General Plan. The General Plan is expected to be completed and adopted in FY 13-14 and the Zoning Ordinance will need to be made consistent with the General Plan as is required by law. The last ordinance update was 1996 following completion of the 2020 Plan. Project CP9890 for subdivision ordinance update (\$30k) and this project \$75k prior year funds are in place, but an additional \$45k is required for total estimated costs of \$150,000 for consultant subdivision and zoning ordinance updates.	Josh McDonnell	CP9889	2A+	--	N/A	45,000	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

General Fund - 001 (Continued)  
2014/15 - 2015/16 Capital Improvement Program

#	Project Description	Project Manager	Project #	Project Rating	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
14	Corp Yard Paving: Rehabilitate the unsafe and worn out asphalt drives and parking areas of the Corporation Yard. This includes "dig outs" of areas that are too bad and need to be removed, repave areas that can be overlaid and slurry or chip seal other less worn areas. The existing pavement has greatly exceeded its useful life (est. well over 20 years old) and has deteriorated so badly that there are now trip and fall hazards. (Multi-funded: Project total of \$1.2m from \$747k Solid Waste, \$57k Storm Sewer and \$345k General Fund.)	Norm Goldstrom	CP8340	2A+	--	B2	-	60,000	75,000	90,000	45,000	-
15	Website development: Includes website redesign, Supplemental service agreement branded pages for individual departments and the CivicAssist CRM for web and mobile. CivicAssist CRM is designed to streamline the interaction between citizens, residents and local government. A web-based and mobile request and issue management system, it helps citizens get detailed information they are seeking in the shortest amount of time on a 24/7 basis. The cost is based on an unlimited number of users and includes training for 40 users and 10 administrators. Project total of \$66k includes \$55k of prior year funding and \$11k requested in 2014/15.	Leslie Caviglia	CP9878	2A+	--	N/A	6,600	-	-	-	-	-
16	Annexations of County areas: The costs associated with this project are primarily filing fees. County areas are being annexed to increase the efficiency of government providing similar urban services within the same geographical area. Filing fees vary from \$5,000 to \$7,800 depending upon which regulatory agencies jurisdiction applies to a particular annexation. There is now streamlined processing allowed by State law, this project will allow the City to take advantage of this and process all potential qualifying islands.	Josh McDonnell	CP9514	2A+	--	Various	33,200	30,000	-	-	-	-
17	PD Microfiche Conversion: Convert 24 boxes of microfiche sheets containing police reports from 1976 to 1994 for preservation and accessibility purposes. The documents are currently located in the Records Storage Room at Police Headquarters. The California Government Code requires that public information be disclosed if the agency maintains the documents. The utilization of microfiche is antiquated and requires specific technology to access the reports. As the film ages the slides are deteriorating and are of poor quality. Due to the location of the files and microfiche reader, documents can only be accessed by Records employees at Headquarters. Records staff must pull the slides to verify information needed for Department of Justice validation reports and when assisting other agencies in verifying stolen/recovered property. The fact that these documents are not in a PDF format delays the process.	Liz Ybarra	CP0083	2A+	--	N/A	-	57,000	-	-	-	-
18	PD Handheld Citation Device: Motorola MC75A Handheld Citation issuing device with thermal printer, charging accessories and software. See attached quote. The Autocite handheld devices currently used are breaking down on a regular basis. At some point in the future, we may change service to another provider and these handhelds are universally adaptable.	Liz Ybarra	EQ0057	2A+	--	N/A	16,100	16,100	-	-	-	-
19	Fire - LP1000 AEDs: Physio Control LifePak 1000 Basic with graphical display automatic external defibrillator (AED) with 5 year warranty. Includes carrying case, one battery, Redi Pak electrodes (2 per unit) and operating instructions. The current AEDs in service are no longer supported by the manufacturer. Current models may be used until they break, but repair is not recommended. Requested funding would replace 6 units in 2014/15 and 5 units in 2015/16. Funding total of \$24,700 includes \$4,300 prior year funding.	Doyle Sewell	EQ0050	2A+	--	N/A	9,200	11,200	-	-	-	-

**City of Visalia  
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**General Fund - 001 (Continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Project Rating	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
	Fire Department Hose Replacement. Funding for regularly scheduled replacement of fire hoses. Each year, the fire department purchases a variety of hose sections and sizes used to repair damaged hose throughout the year. All engines carry extra hose sections to make repairs to damaged hose while on incident. Additionally, all hose are annually pressure tested and inspected; if any section of a hose fails, it is immediately repaired through the department's available inventory. At present, as long as hose are inspected annually there is no firm guideline on useful life.	Doyle Sewell	EQ0070	2A+	--	N/A	10,000	12,000				
20	Plaza Park Softball Fencing: Remove and replace 10 foot tall 9 gauge chain link fencing and materials on fields 1 and 2 at Plaza Park Softball Fields on the out field fencing and remove and replace 6 foot 9 gauge fencing and materials on the two dug outs on field 1 only. Fencing is damaged and dangerous to players. It is lifting at the bottom and there is no way to safely repair it.	Jeff Fultz	CP0056	2A+	--	C10	12,500	-				
21	Well Pumps for Various Parks: Replace and install new variable frequency drive (VFD) control panel to Fairview, Mill Creek, Stonebrook, and Sunset Parks. These 4 parks are storm pond parks where two-thirds of the maintenance is paid for by enterprise funding. The current direct drive pumps cause high pressure on the irrigation lines forcing breaks to main lines, etc.. The VFD adjusts pressure as needed allowing less chances of main line blow outs. The VFD will work in conjunction with the new Rain Master Controllers utilizing the flow sensor to reduce water usage saving water and general fund dollars. (Multi Funded: Project total of \$838k funded from \$10k General Fund (001) and \$28k Storm Sewer Maintenance (481).)	Jeff Fultz	CP0062	2A+	--	Various	9,500	-				
22	New Well Pumps for Various Parks: Replace old submersible well pumps at Fairview, John Combs, and Stonebrook Parks. All three parks are storm pond parks where two-thirds of the maintenance is paid for by enterprise funding. The pumps are over ten years old and no longer economically efficient. The typical life span for this type of pump is 10 years. Due to the hot dry summers we've experienced over the lifetime of these pumps, they may quit working at any time. A similar pump at Ruiz Park has already failed and been replaced. Pre-emptive replacement will prevent possible damage to landscaping. (Multi Funded: Project total of \$27k funded from \$20k Storm Sewer Maintenance (481) and \$7k General Fund (001).)	Jeff Fultz	CP0064	2A+	--	Various	6,750	-				
23	Parking lot maintenance: Annual maintenance program for all city and park parking lots. There are 23 Park and 34 City Parking lots in this 10 year program that will be crack sealed, overlaid, slurry seal, or reconstructed as needed. The maintenance in several of these parking lots has been deferred for several years and are in very bad condition. The city has a very large investment in these parking lots that must be maintained. The park and city parking lots maintenance has been deferred for several years. They all need to be maintained and repaired as needed to keep them in good repair and safe for the public that uses them on a daily basis.	Jim Bean	CP8214	2A+	--	Various	150,000	150,000	150,000	150,000	150,000	150,000
24	Evidence Drying Cabinets: Two 672 Evidence Drying Cabinets, 110v, ductless with internal blower and filtration system. Secure Dry brand, model #MY-FDR72 or equivalent. Officers do not have a suitable area for drying marijuana. These cabinets contain an internal filtration system that will dry evidence while absorbing contaminants and odors. Marijuana that is not properly dried will quickly develop mold, causing staff to be exposed to dangerous airborne spores.	Dexter Valencia	EQ0064	2A+	--	N/A	20,900					

## City of Visalia Two-Year Budget 2014-15 & 2015-16

General Fund - 001 (Continued)  
2014/15 - 2015/16 Capital Improvement Program

#	Project Description	Project Manager	Project #	Project Rating	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
26	PD ICOP Video Storage Server: Purchase a 48TB (Terabyte) server to store ICOP data (Patrol Vehicle Video). The current server is only 6TB with 1TB remaining. Current ICOP storage will run out of space in near future and need to invest in new larger storage. The new server will be in addition to and not a replacement and it will be housed at PD HQ. As soon as the new 10 patrol vehicles are purchased for 13/14, we will use up the remaining storage space available. Data is purged yearly.	Liz Ybarra	EQ0069	2A+	--	N/A	49,100	-	-	-	-	-
27	CLASS Recreation Software Upgrade: Upgrade registration software. Active Nework, the current provider of CLASS software will be discontinuing support for CLASS in two years. Staff will be re-searching the best software solution, either a different vendor or purchasing the upgrade to Active.Net.	Jeannie Greenw	EQ0044	2A+	--	N/A	-	25,000	-	-	-	-
28	Repair RWSP Water Feature: Repairs and maintenance on interactive water feature at Riverway Sports Park. Project includes replacement of pumps and poured in place material as well as underground repairs to nozzle and a plugged line in the concrete.	Jeff Fultz	CPNEV	2A	--	B4	-	14,400	-	-	-	-
29	Blain Park Retaining Wall: Remove and Dispose of old telephone pole retaining wall around the Blain Park Restroom Facility and install new 172 liner feet of brick wall to match the existing wall around playground. Telephone poles are decaying and are a hazard. The poles keep the bank or mound from eroding down into the sidewalk and restroom facility area.	Jeff Fultz	CP0060	2A	--	D11	15,000	-	-	-	-	-
Total Capital Projects							731,050	677,500	650,000	340,000	295,000	250,000

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost) \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less

\*\*\*\* Project will result in savings as described in project description

\*\* Annual Maintenance costs is \$5,000 to \$25,000

## City of Visalia Two-Year Budget 2014-15 & 2015-16

### Motor Vehicle In-Lieu - 002 2014/15 - 2019/20 Capital Improvement Program

This fund received one half of the City of Visalia Motor Vehicle License In-Lieu fees which were a General Fund discretionary funding source. The Motor Vehicle In-Lieu Fee payments to Cities were discontinued per SB89 effective July 2011. All Vehicle License Fees have been shifted to fund law enforcement grants. The amount remaining in this fund was set aside in prior years for road maintenance to satisfy Maintenance of Effort (MOE) requirements of Measure R and Prop 42.

#### Executive Summary

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	349,100	-	-	-	-	-
<b>Capital Expenditures</b>	(349,100)	-	-	-	-	-
<b>Total Resources Available for Future Projects</b>	-	-	-	-	-	-

#### Additional Information:

Once the balance of this fund is expended, it will be closed.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Cape Seal: Places an emulsified seal over weathered and raveled pavement without substantial amount of cracking. Timely proactive maintenance to extend the life of the pavement. As part of implementing the Pavement Management System it has been determined to spend surplus street maintenance dollars on large cape seal and reclamation projects to assist in a "catch-up" of street maintenance from over the years. 2014/15 funding total of \$1m is funded \$900k from Motor Vehicle In Lieu (002) including prior year funding and \$100k from Gas Tax. all subsequent years are funded exclusively from Gas Tax.	Norm Goldstrom	CP8007	--	Various	349,100	-	-	-	-	-
						<b>349,100</b>					

\*NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost)

\*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description

\* Annual Maintenance cost is \$5,000 or less

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\*\* Annual Maintenance costs is \$5,000 to \$25,000

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Civic Center Reserve Fund - 003  
2014/15 - 2019/20 Capital Improvement Program**

This reserve was established by Council in FY 98/99 for the land acquisition and construction of the new Civic Center. Money set aside in this reserve is from General Fund land sales and a portion of year end fund balance as directed by Council.

<b>Executive Summary</b>									
	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20			
<b>Beginning Cash Balance</b>	7,379,100	2,104,600	100,900	101,400	101,900	102,400			
<b>Bond Proceeds</b>		15,600,000							
<b>Interest Earnings</b>	10,500	500	500	500	500	500			
<b>Capital Improvements</b>	(5,285,000)	(17,604,200)	-	-	-	-			
<b>Total Resources Available for Future Projects</b>	<b>2,104,600</b>	<b>100,900</b>	<b>101,400</b>	<b>101,900</b>	<b>102,400</b>	<b>102,900</b>			

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	CAD/RMS: Computer-Aided Dispatch and Records management System for the Police and Fire Departments. Project total of \$4.3m includes prior year appropriations and will fund the contract for project management services as well as purchase and implementation of the new CAD/RMS system. Visalia Emergency Communications Center (VECC): Design and construct a new state of the art 9-1-1 dispatch center to include an Emergency Operations Center (EOC), Safety Administration offices and a possible Traffic Management Center. Project total of \$18.1 includes prior year appropriations and is funding for \$2m Civic Center and building design and \$16.1 for construction.	Veronica McDermott	CF0050	**	N/A	4,000,000					
2	Dispatch Radio Consoles: Current radios are over 15 years old and do not support digital communications which is required to communicate with first responders at both the local and state levels. Replacement parts are difficult to find and the maintenance contract will expire in 2018. Dispatch radios will be replaced with the Motorola MOC7500 mixed mode radios to support digital communications. The new radios will comply with Federal and State mandates requiring digital radio communications and interoperability with local and state agencies.	Nick Mascia	CF9750	***	B29	1,285,000	16,100,000				
3		Liz Ybarra	EQ0055	--	N/A	-	1,504,200	-	-	-	-
						<b>5,285,000</b>	<b>17,604,200</b>				

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost)      \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\*\* Project will result in savings as described in project description



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**General Fund Designation (Community Sports Park) - 004  
2014/15 - 2015/16 Capital Improvement Program**

This reserve was established by Council in FY 1998/1999 for the land acquisition and construction of community recreational sports parks. Money set aside in this reserve is from General Fund land sales and a portion of year end fund balance as directed by Council. This fund also receives community donations earmarked for recreation projects. Any donations for the Riverway Sports Park are deposited to, and spent from, this fund.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	1,060,200	1,067,900	1,078,300	331,600	(4,119,200)	(4,160,400)
<b>Interest Earnings</b>	8,000	10,700	3,300	(40,800)	(41,200)	(41,600)
<b>Services Provided</b>	(300)	(300)				
<b>Capital Improvements</b>	-	-	(750,000)	(4,410,000)		
<b>Total Resources Available for Future Projects</b>	<b>1,067,900</b>	<b>1,078,300</b>	<b>331,600</b>	<b>(4,119,200)</b>	<b>(4,160,400)</b>	<b>(4,202,000)</b>

**Additional Information:**

The General Fund is not projected to set aside any additional reserves in this fund at year end for the 2014/15 and 2015/16 Budget years. Future General Fund land sale revenue could be distributed to this fund as directed by Council.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Riverway Sports Park Phase 5: Develop Phase 5 of the Riverway Sports Park project to include four lighted adult and youth softball fields with a concession/restroom and additional parking and picnic amenities. This phase would also include additional irrigation system and new pump system. (Multi funded: Project total of \$8.6 million funded with Recreation (211) \$3.4 million and Sports Park Reserve (004) of \$5.2 million.	Vince Elizondo	CP0051	**	B4	-	-	750,000	4,410,000	-	-
								<b>750,000</b>	<b>4,410,000</b>		

\*NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost)      \*\*\* Annual Maintenance costs is over \$25,000. These projects explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

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**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Recreation Park Stadium - 007  
2014/15 - 2015/16 Capital Improvement Program**

This reserve was established in January 2006 to fund the construction of improvements to the Recreation Park Stadium.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	243,000	-	-	-	-	-
<b>Capital Expenditures</b>	(243,000)	-	-	-	-	-
<b>Total Resources Available for Future Projects</b>	-	-	-	-	-	-

**Additional Information:**

The balance of the Recreation Park Stadium Reserve is made up of funding remaining after completion of construction on the Recreation Stadium Right Field Grandstand project which was completed in 2010.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Athletic Lights Recreation Park Stadium: Removal of (very) old lighting towers to be replaced by new, state-of-the-art lighting poles and athletic lights. Project approved by City Council on June 18, 2012 to be implemented in three phases. Phase 1 was completed in 2013 for just over \$200,000. Phase 2 will be completed using a combination of the balance of funding from the Recreation Park Stadium Fund (007), with a remaining balance of \$243k and \$82k from the General Fund (001). Phase 3 will be funded with \$325k from the General Fund (001). Existing light poles and lighting are very old and in need of replacement.	Vince Elizondo	CP8345	--	B5	243,000	-	-	-	-	-
						<b>243,000</b>					

\*NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost)      \*\*\* Annual Maintenance costs is over \$25,000. These projects explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less      \*\*\*\* Project will result in savings as described in project description

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**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Asset Forfeiture - 622  
2014/15 - 2019/20 Capital Improvement Program**

This fund holds cash seized by the City of Visalia Police department in conjunction with the prosecution of criminal activity. Funds must be held until a court determines whether the City must forfeit the money or the City may recover law enforcement costs from the seized funds.

<b>Executive Summary</b>									
	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20			
<b>Beginning Cash Balance</b>	154,900	94,900	94,900	94,900	94,900	94,900			
<b>Revenues</b>									
<b>Operating Expenditures</b>									
<b>Capital Projects</b>	(60,000)	-	-	-	-	-			
<b>Total Resources Available for Future Projects</b>	<b>94,900</b>	<b>94,900</b>	<b>94,900</b>	<b>94,900</b>	<b>94,900</b>	<b>94,900</b>			

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	FD Rifle Sites: Eotech sighting system for rifles assigned to the Patrol Division. Currently, most rifles assigned to patrol rely on the manufacture-provided "hard sight" system. The Eotech sighting system provides a clearer and more accurate sight picture. The red dot sighting system utilized by Eotech improves target acquisition in low lighting conditions. The head-up type display eliminates blind-spots, constricted or tunnel vision associated with stock sighting systems.	Liz Ybarra	EQ0065	- -	N/A	60,000	-	-	-	-	-
<b>Total Capital Projects</b>						<b>60,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.  
 -- No Annual Maintenance Costs (or no increase over e) \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.  
 \* Annual Maintenance cost is \$5,000 or less \*\*\*\* Project will result in savings as described in project description  
 \*\* Annual Maintenance costs is \$5,000 to \$25,000

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Corp Yard Impact Fee - 103  
2014/15 - 2019/20 Capital Improvement Program**

This fund is derived from Corporation Yard Impact fees collected at the time of building permit issuance. Funds are to only be used for new facilities, equipment, and not for operation and maintenance.

<b>Executive Summary</b>									
	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20			
<b>Beginning Cash Balance</b>	388,900	309,000	317,900	327,900	336,000	345,200			
<b>Revenues</b>	25,600	26,400	27,500	28,600	29,700	30,900			
<b>Capital Improvements</b>	(104,000)	(16,000)	(16,000)	(19,000)	(19,000)	(13,500)			
<b>Allocations</b>	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)			
<b>Total Resources Available for Future Projects</b>	<b>309,000</b>	<b>317,900</b>	<b>327,900</b>	<b>336,000</b>	<b>345,200</b>	<b>361,100</b>			

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Corp Yard Future Administration Building: Build up funding for construction in 2019/20 of new Public Works Administration building with approximately 5,400 sq. ft. With the expansion of the Public Works divisions, the current building is not longer large enough to support the Administration division for the department. The current 2,700 sq. ft. does not provide enough space for an adequate front counter and lobby area, conference room, offices and equipment. With the new property available at the former SOE Pole Yard, a new administration building, approximately double the size, could be constructed to accommodate current and future needs. (Multi Funded: Project total of \$995k funded from \$99k Corp Yard Impact Fees (103), \$443k WWTP (431), \$425k Solid Waste(441) and \$28k Storm Sewer Maint (481).)	Adam Ennis	CP0046	***	B2	16,000	16,000	16,000	19,000	19,000	13,500
2	Corp Yard New Site Development: Site development for property acquired adjacent to existing Corporation Yard. Development of property North of existing Corporation Yard. Project to include all grading, drainage, NPDES permit requirements, paving, utilities and lighting on 3.74 acres. (Multi Funded: Project total of \$1m funded from \$30k General Fund (001), \$132k Corp Yard Impact Fee (103), \$20k WWTP (431), \$680k Solid Waste (441), \$17k Storm Sewer (481) and \$149k Fleet (501).)	Adam Ennis	CP0047	--	B2	88,000	-	-	-	-	-
<b>Total Capital Projects</b>						<b>104,000</b>	<b>16,000</b>	<b>16,000</b>	<b>19,000</b>	<b>19,000</b>	<b>13,500</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund".  
 The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.  
 -- No Annual Maintenance Costs (or no increase over existing cost)    \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.  
 \* Annual Maintenance cost is \$5,000 or less    \*\*\*\* Project will result in savings as described in project description  
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**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Parks & Recreational Facilities Impact Fee Fund - 211  
2014/15 - 2015/16 Capital Improvement Program**

This fund is derived from impact fees paid by developers in lieu of providing parks and open space. Funds are to be used to implement the Parks Master Plan for open space acquisition and providing park and other recreational facilities.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	6,151,022	6,700,722	7,471,122	7,893,122	3,540,722	668,922
<b>Park &amp; Recreational Impact Fees</b>	844,000	869,300	904,100	940,300	977,900	1,017,000
<b>Interest Earnings</b>	55,100	58,000	89,500	142,700	84,500	24,600
<b>Operating Expenditures</b>	(36,900)	(36,900)	(37,600)	(38,400)	(39,200)	(40,000)
<b>Capital Expenditures</b>	(312,500)	(120,000)	(534,000)	(5,397,000)	(3,895,000)	(730,000)
<b>Total Resources Available for Future Projects</b>	<b>6,700,722</b>	<b>7,471,122</b>	<b>7,893,122</b>	<b>3,540,722</b>	<b>668,922</b>	<b>940,522</b>

**Additional Information:**

The Parks & Recreational Impact Fees revenues are estimated to grow 3% in 2014/15 and 2015/16 and 4% each year after.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Modoc Basin Neighborhood Park: Acquire Modoc Basin to develop a 4-5 acre park/basin on Riggan west of Demaree to serve area from Riggan Rd to Pratt Rd and Akers St to Shirk St. Existing subdivisions currently use Modoc basin which is identified in Storm Drain Master Plan as regional basin. Development to occur in 2017/18 including open space, athletic fields. (Multi funded: Project total of \$4m funded from Recreation (211) \$1.54m, Storm Sewer (221) \$1.34m, Storm Sewer Deficiency (222) \$255k, Ground Water Recharge (224) \$322k, Transportation (241) \$462k and Waterways (261) \$70k.)	Nick Mascia	CP9935	**	A1	282,500	-	-	1,185,000	-	-
2	South Side Multi Generational Center: Staff is proposing the hiring of an architectural consultant to develop conceptual designs with associated costs for Council review and comment. The City does not have recreational facilities on the south side of town. Project will build a 20,000 sq. ft. space for community events, recreation and educational classes, in an effort to promote both health and wellness for both youth and active adults in one common facility. The facility will be located on a City owned 3 acre parcel just south of the Police precinct at Cameron and County Center and could also include an aquatic complex if so desired by the City, but no budget is identified in the estimate. The facility will also include a control room with opportunities for solar generation to help offset facility utility costs.	Vince Elizondo	CP8096	***	D1	30,000	-	-	675,000	3,825,000	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Parks & Recreational Facilities Impact Fee Fund - 211 (Continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
3	Hillsdale Park/Storm Basin: Northside Highway 198 Open Space Setback Area (east of Shirk). Development of the setback area to serve as passive open space and naturally shaped drainage basin to serve existing and planned development north of Highway 198 and both east and west of Shirk Street. The basin would also be able to receive water from Mill Creek for storm layoff and recharge purposes. This is the first section of the setback area to be developed to serve the immediate neighborhoods and it will serve in the planning of the other setback areas to the south and the west. (Multi Funded: Total of \$1.3m funded from Storm Sewer (221) \$444k, Recreation (211) \$444k and Storm Sewer (222) \$444k.) <b>Funding in 221 and 222 funds is currently Frozen.</b>	Nick Mascia	CP9719	**	A2	-	120,000	34,000	290,000	-	-
4	Riverway Sports Park Phase 5: Develop Phase 5 of the Riverway Sports Park project to include four lighted adult and youth softball fields with a concession/restroom and additional parking and picnic amenities. This phase would also include additional irrigation system and new pump system. (Multi funded: Project total of \$8.6 million funded with Recreation (211) \$3.4 million and Sports Park Reserve (004) of \$5.2 million.	Vince Elizondo	CP0051	**	B4			500,000	2,940,000		
5	Cameron Creek Park & K Road Park/Basin: Locate and acquire site for 6-8 acre neighborhood park and storm basin to serve area from Lovers Lane to Rd 148 and Walnut Ave to Calwell Ave. Planned neighborhood park to serve existing and future development within this one-mile block (Multi-funded: Project total \$1.73m from Recreation (211) \$1.1m and Storm Sewer (221) \$627k.)	Nick Mascia/ Vince Elizondo	CP8103	**	TBD				307,000	70,000	730,000
						<b>312,500</b>	<b>120,000</b>	<b>534,000</b>	<b>5,397,000</b>	<b>3,895,000</b>	<b>730,000</b>

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-- No Annual Maintenance Costs (or no increase over existing cost) \*\*\* Annual Maintenance costs will be explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less

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**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Storm Sewer Construction Fund - 221  
2014/15 - 2015/16 Capital Improvement Program**

This fund is derived from Storm Sewer impact fees collected at the time of development and a portion of the monthly storm sewer users fees. This fund shares \$.84 of the \$2.47 monthly storm sewer fee with the Wastewater Trunkline construction fund (1231). Funds are to be used only for construction of new storm sewer infrastructure to implement the Storm Sewer Master Plan.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Balance</b>	(266,280)	(520,980)	(693,780)	(164,580)	(576,980)	1,020
<b>Storm Sewer Impact fees</b>	217,500	224,000	233,000	242,300	252,000	262,100
<b>Storm Sewer Rate</b>	459,900	469,100	478,500	488,100	497,900	507,900
<b>Interest Earnings</b>	(3,900)	(5,200)	(1,200)	(4,300)	-	1,900
<b>Operating Expenses</b>	-	-	-	-	-	-
<b>Capital Improvements</b>	(907,500)	(840,000)	(160,000)	(1,117,000)	(150,000)	(490,000)
<b>Allocations</b>	(20,700)	(20,700)	(21,100)	(21,500)	(21,900)	(22,300)
<b>Total Resources Available for Future Projects</b>	<b>(520,980)</b>	<b>(693,780)</b>	<b>(164,580)</b>	<b>(576,980)</b>	<b>1,020</b>	<b>260,620</b>

<b>Deferred Projects Waiting on Funding (Shaded section below)</b>	-	(370,000)	(1,104,000)	(907,500)	(390,000)	(130,000)
<b>Funding deficit including unfunded projects</b>	(520,980)	(1,063,780)	(1,638,580)	(2,958,480)	(2,770,480)	(2,640,880)

The Storm Sewer Impact fees have decreased significantly in prior years as a result of decreased housing development. Revenues are estimated to grow 3% in 14/15 and 15/16 and 4% each year after that. Sewer Fees are estimated to increase annually by 2% as a result of new accounts and the annually authorized CPI increase.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Mudoc Basin Neighborhood Park: Acquire Mudoc Basin to develop a 4-5 acre park/basin on Riffin west of Demaree to serve area from Riffin Rd to Pratt Rd and Alkers St to Shirk St. Existing subdivisions currently use Mudoc basin which is identified in Storm Drain Master Plan as regional basin. Development to occur in 2017/18 including open space, athletic fields. (Multi funded: Project total of \$4m funded from Recreation (211) \$1.54m, Storm Sewer (221) \$1.34m, Storm Sewer Deficiency (222) \$255k, Ground Water Recharge (224) \$322k, Transportation (241) \$462k and Waterways (261) \$70k).	Nick Mascia	CP9935	**	A1	547,500	-	-	800,000	-	-
2	Storm Sewer Oversizing: Construct various storm drain lines. Pays the City's cost of reimbursing developers for the design and construction of storm drain lines which implement the Storm Water Master Plan.	Jason Huckleberry	CP9229	-	Various	150,000	150,000	150,000	100,000	100,000	100,000

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Storm Sewer Construction Fund - 221 (continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
3	Storm Sewer Construction Administration: Staff preliminary design and administration of new storm sewer construction projects as identified in the Storm Sewer Master Plan. Highland Ave. Storm Drain: Install a storm drain line in Highland St from Ferguson Ave to Fairview Park/Basin and expand the storage capacity of the Park/Basin. This project includes acquisition, easements/ROW, design, construction, and additional excavation to provide additional storage capacity. This project will eliminate an existing pump station on Modoc Ditch behind Fire Station 54, allowing the City to operate the existing pump station at the Shannon Ranch Basin without exceeding the City's overall discharge parameters established by the Modoc Ditch Company. (Project total of \$738k from prior year \$58k and 15/16 \$680k.)	Jason Huckleberry	CF8222	--	N/A	10,000	10,000	10,000	10,000	10,000	10,000
4	Storm Sewer Master Plan Update: Update the City's 1994 plan including development impact fee update. Phase 1 - analysis of current system - completed. Phase 1 will be reevaluated and Phase 2 will be completed in 2014-15 which will recommend updates to the SSMP, municipal code and identify future deficiency projects. Specifically, the City needs to identify what can be done with storm water facilities to address the FEMA maps.	Doug Damko	CF9796	--	B6	-	680,000	-	-	-	-
5	Cameron Creek Park & K Road Park/Basin: Locate and acquire site for 6-8 acre neighborhood park and storm basin to serve area from Lovers Lane to Rd 148 and Walnut Ave to Caldwell Ave. Planned neighborhood park to serve existing and future development within this one-mile block. (Multi-funded: Project total \$1.73m from Recreation (211) \$1.1m and Storm Sewer (221) \$627k.)	Doug Damko	CF9067	--	N/A	200,000	-	-	-	-	-
6	<b>Total Project Expense</b>	Nick Mascia	CF8103	**	TBD	<b>907,500</b>	<b>840,000</b>	<b>160,000</b>	<b>1,117,000</b>	<b>150,000</b>	<b>380,000</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost) \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\*\* Project will result in savings as described in project description



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Storm Sewer Construction Fund - 221 Deferred Projects  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
7	Shannon Parkway Storm Drain Trunk Line: Construct Shannon Ranch Master Plan storm drain lines. Project will be initiated by the City as coordination with multiple phases of development occur within the Shannon Ranch 3 tentative map area. This project will complete the connection to the existing Shannon Pkwy trunk line stubbed at Giddings Street and abandon the Riverway Sports Park basin. <b>FUNDING FROZEN</b>	Nick Mascia	CF9937	--	Various	-	250,000	550,000	-	-	-
8	Linwood Ranch Storm Basin- This project reimburses developers for construction of a pump station, discharge line, and installation of landscaping, sidewalk, curb, gutter and pavement along northern, southern and eastern street frontages of storm basin.	Jason Huckleberry	CF9774	--	N/A			325,000			
9	Hillsdale Park/Storm Basin: Northside Highway 198 Open Space Setback Area (east of Shirk). Development of the setback area to serve as passive open space and naturally shaped drainage basin to serve existing and planned development north of Highway 198 and both east and west of Shirk Street. The basin would also be able to receive water from Mill Creek for storm runoff and recharge purposes. This is the first section of the setback area to be developed to serve the immediate neighborhoods and it will serve in the planning of the other setback areas to the south and the west. (Multi Funded: Total of \$1.3m funded from Storm Sewer (221) \$444k; Recreation (211) \$444k and Storm Sewer (222) \$444k.) <b>FUNDING IN 221 AND 222 FUNDS IS CURRENTLY FROZEN.</b>	Nick Mascia	CF9719	**	A2	-	120,000	34,000	290,000	-	-
10	Virnargo Street Trunkline- Storm drain trunk line in Virnargo Street from Houston Ave to Goshen/Virnargo Basin. Provides drainage for 6 approved subdivision projects in area totaling approximately 400 residential lots. Trunk line terminates at Goshen/Virnargo basin. Construction of this project associated with Eagle Meadows Development, an approved master planned residential site where the proposed pipeline alignment runs through. Improvements needed for existing and future development.	Jason Huckleberry	CF8108	--	N/A			195,000	71,500		

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Storm Sewer Construction Fund - 221 Deferred Projects (Continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
	<b>Goshen Avenue Trunkline-</b> A storm drain trunk line in Goshen Avenue from Cain Street to Goshen/Virmargo Basin. Provides drainage for approved private developments/some of the East downtown areas and Goshen Ave runoff from Ben Maddox to Mill creek Parkway. Trunk line terminates at Goshen/Virmargo Basin. Improvements needed for east downtown area.	Jason Huckleberry	8109	--	N/A				546,000		
11	<b>SW Neighborhood Park/Basin-</b> Acquire land for basin to serve area from Hwy 198 to Walnut and Akers to Shirk. Need based on development.	Jason Huckleberry	9800	--	N/A					260,000	
	<b>Goshen Avenue Force-main-</b> A force main pipeline with a pump station at Goshen/Virmargo Basin discharging into Jennings Ditch. Basin is categorized as a detention basin. Once more than half of service/tributary area is built out, a pump station with a discharge force-main will be needed. Improvements needed for existing and future development.	Jason Huckleberry	8107	--	N/A					130,000	130,000
13	<b>Total Project Expense</b>					-	370,000	1,104,000	907,500	390,000	130,000

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Transportation Impact Fees Fund - 241  
2014/15 - 2019/20 Capital Improvement Program**

This fund is derived from fees collected at the time of building permit issuance. Funds can be used only for new street improvements and expansion of transportation facilities related to growth.

*Executive Summary*

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	(6,526,100)	(6,196,300)	(5,617,300)	(4,918,100)	(4,571,100)	(3,687,700)
<b>Transportation Impact Fees</b>	1,866,900	1,922,900	1,999,800	2,079,800	2,163,000	2,249,500
<b>Interest Earnings (Expense)</b>	(45,500)	(54,800)	(94,900)	(88,000)	(70,700)	(41,000)
<b>Operating Expenditures</b>	(1,100)	(1,100)	(1,100)	(1,100)	(1,100)	(1,100)
<b>Capital Expenditures</b>	(1,412,500)	(1,210,000)	(1,125,000)	(1,562,500)	(1,125,000)	(612,500)
<b>Allocations</b>	(78,000)	(78,000)	(79,600)	(81,200)	(82,800)	(84,500)
<b>Total Resources Available for Future Projects</b>	<b>(6,196,300)</b>	<b>(5,617,300)</b>	<b>(4,918,100)</b>	<b>(4,571,100)</b>	<b>(3,687,700)</b>	<b>(2,177,300)</b>
<b>Deferred Projects (shaded projects below)</b>	<b>(1,762,500)</b>	<b>(2,726,000)</b>	<b>(550,000)</b>	<b>(1,063,000)</b>	<b>(1,648,000)</b>	<b>(12,357,500)</b>
<b>Funding deficit including deferred projects</b>	<b>(8,860,010)</b>	<b>(11,007,010)</b>	<b>(10,857,810)</b>	<b>(11,573,810)</b>	<b>(12,338,410)</b>	<b>(23,185,510)</b>

*Additional Information:*

The Transportation Impact Fees are estimated to grow 3% in 2014/15 and 2015/16 and 4% each year after.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Reimburse developers: For additional costs incurred when constructing required arterial & collector streets with their development. Additional cost is the difference between "development requirement" & requirement to accommodate for future development in area. Project cost based upon current agreements, estimates of future projects and estimated completion dates. Costs incurred and reimbursement for developer related construction of arterial and collector streets that implement the Circulation Element. Transportation Impact Fee Administration: Staff time and consultant cost to administer the Transportation Impact Fee program that oversees the development of arterial and collector roadways near areas of development. Includes calculation of impact fees as well as updates to the program. Administration time for staff and consultants - 2013/14 update to be done.	Doug Danko	CP9130	--	N/A	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	500,000
2		Chris Tavaraz	CP9633	--	N/A	100,000	100,000	25,000	100,000	25,000	100,000

## City of Visalia Two-Year Budget 2014-15 & 2015-16

### Transportation Impact Fees Fund - 241 (Continued) 2014/15 - 2019/20 Capital Improvement Program

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
3	Modoc Basin Neighborhood Park: Acquire Modoc Basin to develop a 4-5 acre park/basin on Riggan west of Demaree to serve area from Riggan Rd to Pratt Rd and Alkers St to Shirk St. Existing subdivisions currently use Modoc basin which is identified in Storm Drain Master Plan as regional basin. Development to occur in 2017/18 including open space, athletic fields. (Multi funded: Project total of \$4m funded from Recreation (211) \$1.54m, Storm Sewer (221) \$1.34m, Storm Sewer Deficiency (222) \$255k, Ground Water Recharge (224) \$322k, Transportation (241) \$462k and Waterways (261) \$70k.)	Nick Mascia	CF9935	**	A1	112,500	-	-	350,000	-	-
4	Environmental Mitigation Planting and Reporting: To complete mitigation measures required for permits issued by the California Department of Fish and Wildlife and the US Fish and Wildlife Service for two Transportation Impact Fee projects (the Visalia Parkway Extension to Dans Street and the McAuiff Crossing over Mill Creek at Murray Street). These permits required that the City provide minimization measures including planting elderberry bushes, companion plants, providing fencing, and signage to compensate for potential negative impacts that the project may have had. The mitigation plantings, fencing, and signage have not been installed. This project will provide funds to have the mandated mitigation performed. Since monitoring is required for multiple years.	Chris Tavares	CF0055	--	NA	100,000	10,000	-	12,500	-	12,500
						<b>1,412,500</b>	<b>1,210,000</b>	<b>1,125,000</b>	<b>1,562,500</b>	<b>1,125,000</b>	<b>612,500</b>

Note: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost) \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\*\* Project will result in savings as described in project description

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Transportation Impact Fees Fund - 241 Deferred Projects  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
5	Tulare Ave Extension Lovers Lane to McAuliff: Acquire ROW and extend Tulare Avenue between Lovers Lane and McAuliff. Tulare to be constructed to collector status and will provide additional access route from east to west to help relieve congestion on Walnut and at the intersection of Lovers Lane and Hwy 198. To improve traffic circulation.	Jason Huckleberry	CF9823	--	D7	890,000	1,650,000	-	-	-	-
6	Install traffic signal at Burke & Main: Install a fully actuated traffic signal, construct the associated roadway improvements, and modify existing pedestrian ramps to meet the current Americans with Disabilities Act requirements. The intersection meets the traffic signal warrants as defined in the California manual on uniform traffic control devices for the installation of a traffic signal.	Eric Bons	CF8127	--	B19	495,000	-	-	-	-	-
7	Construct Tulare Ave from Arroyo to Road 148: Construct Tulare Avenue (collector) from Arroyo Street to Road 148 (Tower Road - 1/2 arterial) and extend Tower Road from Tulare Avenue to just north of Harvard. Improve traffic circulation and relieve congestion on Walnut Avenue and Lovers lane.	Jason Huckleberry	CF9946	--	D8	302,500	-	-	-	-	-
8	Walnut & Shirk Traffic Signal: Install a traffic signal at the intersections of Shirk Street and Walnut Avenue. The intersection meets the traffic signal warrants as defined in the California manual on uniform Traffic Control Devices for the installation of a traffic signal. The traffic signal is to be installed after the SCE underground conversion is completed and the road improvements are completed on Shirk Street and Walnut Avenue.	Nick Mascia	CF0045	--	C9	75,000	355,000	-	-	-	-
9	Roadway improvements at Shirk & Walnut: Complete the roadway improvements along the south side of Walnut Avenue east of Shirk Street and Shirk Street from Walnut Avenue to the south side of The Valley Oak Subdivision which constructed the curb & gutter, sidewalk and landscaping. The relocation of the SCE power poles and an underground conversion at the intersection of Shirk St. and Walnut Ave. is part of this project. The roadway improvements are to complete the widening of Shirk Street and Walnut Avenue associated with the Valley Oaks Subdivision. The existing SCE power poles are to be relocated along the east side of Shirk St. and on the south side of Walnut Avenue. The underground conversion is to make provisions for a traffic signal at the intersection.	Doug Damko	CF8073	--	C7	-	721,000	-	-	-	-

## City of Visalia Two-Year Budget 2014-15 & 2015-16

Transportation Impact Fees Fund - 241 Deferred Projects (Continued)  
2014/15 - 2019/20 Capital Improvement Program

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
10	Widen Santa Fe St south of K St to Noble. Widening will follow the Santa Fe Master Plan (CP8034). This project may be split into two phases from south of K Street to Tulare and Tulare to Noble which would include intersection improvements at Tulare/Santa Fe. Phases to be constructed will be contingent upon available funding. To improve traffic circulation.	Nick Mascia	CP9942	--	D9			550,000	868,000	500,000	6,550,000
11	Construct Chinoweth from Goshen Ave to Houston Ave. This project will complete the connection of Chinoweth from Goshen Avenue to Houston. The project will include a railroad crossing and a signal at Goshen and Chinoweth upon PLC approval.	Nick Mascia	CP9762	--	A8				195,000	520,000	520,000
12	Santa Fe Street from Houston to Riggins. To improve circulation from central north to the downtown area including the new civic center along old railroad right of way owned by the City. Phase 1 begin design in 2018-19 and Phase 2 construction when funding is available. To improve vehicle congestion and safety by constructing the road. (Multi Funded: Project total of \$6.1m funded from \$200k Measure R Local and \$5.9m TIF - all TIF funding is currently deferred.)	Nick Mascia	CP0040	--	B18			550,000		628,000	5,287,500
Total Deferred Projects						1,762,500	2,726,000	550,000	1,063,000	1,648,000	12,357,500

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Local Transportation Fund - 281  
2014/15 - 2019/20 Capital Improvement Program**

This fund is derived from 1/4 cent of statewide sales tax collected and returned to each County in compliance with the Local Transportation Development Act. First priority of funds is public transit (buses); remaining monies, as well as various discretionary revenues, may be used for road and street purposes, including bike/pedestrian facilities. This fund also receives monies from Tulare County Association of Government (TCAG), State Transportation Improvement Program (STIP), and Congestion Mitigation and Air Quality (CMAQ). These monies are to be used only for approved transportation projects.

*Executive Summary*

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	-	200	400	600	800	1,000
<b>LTD (Local Transportation Development Funds)</b>	200,000	200,000	200,000	200,000	200,000	200,000
<b>TCAG (Tulare County Association of Governments)</b>	10,000	10,000	10,000	10,000	10,000	10,000
<b>Other Grant Funding:</b>						
<b>CMAQ (Congestion Mitigation Air Quality)</b>	-	421,700				
<b>Misc Revenue</b>	300	300	300	300	300	300
<b>Services Provided</b>	(100)	(100)	(100)	(100)	(100)	(100)
<b>Capital Expenditures</b>	(210,000)	(631,700)	(210,000)	(210,000)	(210,000)	(210,000)
<b>Total Resources Available for Future Projects</b>	<b>200</b>	<b>400</b>	<b>600</b>	<b>800</b>	<b>1,000</b>	<b>1,200</b>

*Additional Information:* All transportation related grants are housed in this fund.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Traffic Control Signal Installation: Construct one traffic signal per year as identified and prioritized using the Annual Traffic Data Collection to determine which traffic signals meet the traffic signal criteria as defined by the California Manual on Uniform Traffic Control Devices. The 1st year will identify which two intersections are to be constructed next with one intersection signalized the following year. The 1st traffic signal will be constructed in the 2nd FY. The 2nd traffic signal will be designed in the same FY as the 1st one is constructed and constructed in the 3rd FY. This process will repeat itself each fiscal year. (Multi Funded: Annual project funded from Measure R Local (131) and Local Transportation Development (281).)	Nick Mascia	CP0038	--	Various	200,000	100,000	200,000	100,000	200,000	100,000

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Local Transportation Fund - 281  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
2	Traffic Management: Traffic counts, speed survey & supplemental services to assist staff with the increasing traffic monitoring, maintaining traffic speed zones, and the analysis of various intersections. To help relieve vehicle congestion. As the City grows an increased number of vehicles, bikes, or pedestrians travel through our intersections. These funds will allow the City to perform yearly traffic counts to ensure the appropriate traffic control at those intersections are correct. In addition, these traffic counts help provide information for economic development and traffic signal coordination. (Multi Funded: Project annual funding of \$45k funded from \$35k Gas Tax (111) and \$10k TCAG funding (281).)	Eric Bons	CP8101	--	N/A	10,000	10,000	10,000	10,000	10,000	10,000
3	Fiber Optic Cable Upgrade - Walnut & Conyer: Traffic Signal interconnect fiber optic upgrade along Walnut Avenue from Akers Street to Conyer Street and on Conyer Street from Walnut Avenue to City Hall West. Upgrading the fiber optic interconnect cable along Walnut Avenue from Akers Street to Conyer Street and on Conyer Street from Walnut Avenue to City Hall West will provide a "back bone" to the City's intelligent transportation system that will provide the added capacity to meet the traffic needs of the City as it grows. One buffer tube (12 strands) of the 96 strand fiber optic cable will be used by the IT department for communications. (Multi Funded: Project total of \$530k funded from \$82k Measure R Regional, \$422k CMAQ (281) and \$26k MS (511).)	Nick Mascia	CP0041	--	D6	-	421,700	-	-	-	-
4	Sidewalks Various Schools: Install sidewalk along various school routes- this will also be used for various matching fund requests for Safe Route to School Grants and areas of public concern throughout the City. Improve pedestrian safety for students and their families.	Nick Mascia	CP8035	--	Various	-	100,000	-	100,000	210,000	210,000
						<b>210,000</b>	<b>631,700</b>	<b>210,000</b>	<b>210,000</b>	<b>210,000</b>	<b>210,000</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost) \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less \*\*\*\* Project will result in savings as described in project description

\*\* Annual Maintenance costs is \$5,000 to \$25,000



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Gas Tax Fund - 111  
2014/15 - 2019/20 Capital Improvement Program**

This fund includes monies derived from Sections 2103, 2105, 2106, 2107 and 2107.5 of the Streets and Highways Code. These revenues come from special taxes (excise taxes) on the sale of transportation fuels which are levied in addition to the state sales tax. Allocations are generally distributed on the basis of population and registered vehicles. This fund also receives money from the State Highway Fund that is distributed to each region based on population and road miles. Funds are to be used only for construction, improvements and maintenance of streets and roads.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	4,612,441	2,683,841	50,341	13,641	3,041	3,841
<b>Gas Tax Apportionment</b>	1,847,400	1,865,900	1,884,600	1,903,400	1,922,400	1,941,600
<b>Gas Tax Swap</b>	1,326,200	1,339,500	1,352,900	1,366,400	1,380,100	1,393,900
<b>STP - STR HWY exchange</b>	2,936,000	1,468,000	1,468,000	1,468,000	1,468,000	1,468,000
<b>Interest Earnings</b>	19,800	200	(300)	(500)	(500)	(300)
<b>Concrete Repair Reimbursements</b>	27,000	27,000	27,000	27,000	27,000	27,000
<b>Services Provided</b>	(728,900)	(743,500)	(758,400)	(773,600)	(789,100)	(804,900)
<b>Capital Improvements - New Construction, Improvements and Administration</b>	(874,700)	(607,500)	(607,500)	(607,500)	(612,500)	(612,500)
<b>Capital Improvements - Street Maintenance</b>	(6,445,000)	(5,946,000)	(3,365,200)	(3,355,200)	(3,355,200)	(3,365,200)
<b>Allocations</b>	(36,400)	(37,100)	(37,800)	(38,600)	(39,400)	(40,200)
<b>Total Resources Available for Future Projects</b>	<b>2,683,841</b>	<b>50,341</b>	<b>13,641</b>	<b>3,041</b>	<b>3,841</b>	<b>11,241</b>
Annual Revenue	6,156,400	4,700,600	4,732,200	4,764,300	4,797,000	4,830,200
Annual Expense	(8,085,000)	(7,334,100)	(4,768,900)	(4,774,900)	(4,796,200)	(4,822,800)
Annual Total	<u>(1,928,600)</u>	<u>(2,633,500)</u>	<u>(36,700)</u>	<u>(10,600)</u>	<u>800</u>	<u>7,400</u>

**Additional Information:**

In March of 2010 the California State Legislature converted the state sales tax on gasoline to a gasoline excise tax. Included in the inacting legislation was a requirement to fully replace the amount cities would have received under the old sales tax structure with their share of the new excise tax, making the measure "revenue neutral".

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>New Construction, Improvements and Administration:</b>											
1	ADA Self Evaluation and Transition Plan: For compliance with 49 CFR, Part 27: Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance. This is a required component in regards to funding through FHWA. Staff is currently seeking additional funding through a partnership with TCAG to help cover the costs of this project.	Adam Ennis	CP8350	--	N/A	165,000	-	-	-	-	-
2	Oval Park Improvements: Project will restripe State Route 63 at the Lincoln Oval Park, adding bulb shaped curb returns and signage. Improve traffic operations and safety by adding features recommended in the November 2009 Lincoln Oval Traffic Study & Needs Assessment. CURRENT FUNDING TOTAL \$1.1m (\$30k General Fund (001), \$163k Gas Tax (111), \$575k Highway Safety Improvement Program (HSIP) grant (281), \$330k CDBG (311)).	Nick Mascia	CP8079	--	B13	102,200	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Gas Tax Fund - 111 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
3	Railroad Crossing Upgrades: For use with projects associated with railroad crossings that require upgrades, widening or improvements based on the RR. Projects currently looking to use these funds are Oak and Burke at the Civic Center, Demaree and Goshen, and Mooney and Goshen. To improve rail crossing and supplement existing projects where rail crossings will be impacted and need for improvement.	Nick Mascia	CP9367	--	Various	100,000	100,000	100,000	100,000	100,000	100,000
4	Preliminary Engineering: Preliminary Engineering and Design work necessary for potential future capital projects. This project is important to fund pre-design work on future projects involving grants and special projects.	Nick Mascia	CP9699	--	N/A	100,000	100,000	100,000	100,000	100,000	100,000
5	Concrete Repairs: Repairs concrete (sidewalk, curb and gutter, and drive approaches) in the city. (Note: Property owners will reimburse the city for their portion of the cost of material and labor by approximately 30%). The repairs bring the concrete into compliance with codes and regulations.	Norm Goldstrom	CP9646	--	Various	90,000	90,000	90,000	90,000	90,000	90,000
6	Various Signal Upgrades: Includes Hall/Center left turn. Upgrade or modify various traffic signals which have become substandard over the years. Upgrades may range from the replacement individual signal components, providing signal interconnections, and major upgrades of multiple major components. This project may also be used to supplement signal improvements related to other capital improvement or developer improvement projects. This will provide the funding to perform the upgrades to existing traffic signals as the need arises or to provide planned improvements to existing signalized intersections. The goal is to provide for the efficient flow of traffic through the city.	Nick Mascia	CP9516	--	B12	87,500	87,500	87,500	87,500	87,500	87,500
7	Reimburse developers for street improvements: Reimburse developers for street improvements on unimproved, existing arterial/collector and local streets not identified in the circulation element which have various remaining improvements to be completed. This is needed on annual basis to reimburse development for improvements on existing arterial/collector and local streets not identified in the circulation element that are not eligible for TIF.	Jason Huckleberry	CP9207	--	Various	75,000	75,000	75,000	75,000	75,000	75,000

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Gas Tax Fund - 111 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
8	Replace street name blades: Replace blades that have been stolen, vandalized, damaged, or are non-readable. Funding of \$50k per year will replace approximately 1,000 name blades annually. This will accomplish the replacement of all name blades on a 15 year rotating schedule.	Norm Goldstrom	CP9555	--	Various	50,000	50,000	50,000	50,000	50,000	50,000
9	Bike Plan Implementation: This annual project is to implement the most recent Bike Plan. This includes striping bike lanes and adding signs to improve safety for bicyclist and improve traffic flow for vehicles and bikes. To continue improvements for bicyclists and support recommendations from Waterways and Trails Committee.	Nick Mascia	CP9923	--	N/A	40,000	40,000	40,000	40,000	40,000	40,000
10	Traffic Management: Traffic counts, speed survey & supplemental services to assist staff with the increasing traffic monitoring, maintaining traffic speed zones, and the analysis of various intersections. To help relieve vehicle congestion. As the City grows an increased number of vehicles, bikes, or pedestrians travel through our intersections. These funds will allow the City to perform yearly traffic counts to ensure the appropriate traffic control at those intersections are correct. In addition, these traffic counts help provide information for economic development and traffic signal coordination. (Multi Funded: Project annual funding of \$45k funded from \$35k Gas Tax (111) and \$10k TCAG funding (281).)	Eric Bons	CP8101	--	Various	35,000	35,000	35,000	35,000	40,000	40,000
11	Traffic control (STOP) installations: On-call contractor services to install NEWLY warranted STOP signs and related traffic control devices including signage, striping, and markings at various locations throughout the City. The City has need for STOP signs to be installed when warranted. These funds will allow the City to have them installed in a timely manner.	Nick Mascia	CP0037	--	Various	30,000	30,000	30,000	30,000	30,000	30,000
<b>Street Maintenance Projects:</b>											
	Major Overlay: Asphalt overlay of major collector and arterial roadways. As previous years work is completed or installed new, staff completes the submittal form for the pavement management software. An analysis is completed by the Streets Division that lists roads that are showing signs of stress or repair. Asphalt overlays are done to improve the ride quality, to add structural strength, and to extend the life expectancy of a street. This project is a longer lasting and important maintenance project for City streets that will be coordinated with the Public Works Department through analysis from Pavement Management System.	Nick Mascia	CP9225	--	Various	3,086,000	1,500,000	967,500	964,500	964,500	967,500

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Gas Tax Fund - 111 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
13	Reclaimite various City streets.: Cost effective pavement maintenance if performed routinely after initial proper street installation, within the first 5-7 years. Results in cost savings for pavement life span over other more expensive methods of pavement maintenance or costly pavement replacement. Allow's rejuvenation of asphalt oils to drying and worn pavement surfaces. Temporary funding shift in budget years 14/15 and 15/16. As part of implementing the Pavement Management System it has been determined to spend surplus street maintenance dollars on large cape seat and reclaimite projects to assist in a catch-up* of street maintenance from prior years.	Norm Goldstrom	CP9510	--	Various	1,900,000	3,000,000	322,500	321,500	321,500	322,500
14	Dig Outs: Remove and replace isolated deteriorated pavement on various city streets. This will improve the ride quality of city streets, reduce pothole patching, delay the need of costly reconstruction and possibly reduce claims from damage to vehicles.	Norm Goldstrom	CP9508	--	Various	425,000	450,000	322,500	321,500	321,500	322,500
15	Minor Asphalt Overlays: Placement of an asphalt overlay on local streets citywide. This is a cost effective way to extend the useful life of a street with asphalt in minor stages of deterioration. Provides additional structure and strength to existing asphalt, and provides a smoother and safer traveling surface.	Norm Goldstrom	CP9525	--	Various	400,000	420,000	258,000	257,200	257,200	258,000
16	Crack Sealing: Placement of rubber type based product in cracked pavement. Crack sealing is performed to reduce water penetration, thereby helping to maintain the structural strength of the asphalt and limit degradation, reduce potholes and prevent the cracks from getting larger.	Norm Goldstrom	CP9496	--	Various	130,000	130,000	225,800	225,100	225,100	225,800
17	Pot Hole Patch: Patch portions of pavement temporarily with an asphalt cold mix. Pot Hole patching is an effective and fast method of preventative maintenance on small portions of pavement that have deteriorated due to water penetration into the base.	Norm Goldstrom	CP9515	--	Various	120,000	80,000	64,500	64,300	64,300	64,500

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Gas Tax Fund - 111 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
18	Cape Seal: Places an emulsified seal over weathered and raveled pavement without substantial amount of cracking. Timely proactive maintenance to extend the life of the pavement. As part of implementing the Pavement Management System it has been determined to spend surplus street maintenance dollars on cape seal projects to assist in a "catch-up" of street maintenance from prior years. 2014/15 funding total of \$1m is funded \$900k from Motor Vehicle in Lieu (002) including prior year funding and \$100k from Gas Tax. all subsequent years are funded exclusively from Gas Tax.	Norm Goldstrom	CP8007	--	Various	806,300	-	806,300	803,800	803,800	806,300
19	Thin Skin Patch miscellaneous streets: Thin skin patching is used to fill in uneven pavement surfaces. This provides better drainage and improves the ride on the pavement. This provides a first step in the cost effective method of recouping the structure of a badly deteriorated streets and is used also as a leveling course for easy and cost effective future maintenance.	Norm Goldstrom	CP9520	--	Various	100,000	100,000	161,300	160,800	160,800	161,300
20	Annual Striping Contract: A annual striping contract for pavement marking on the City's roadways. The existing pavement markings need to be repainted to be in compliance with the California Manual on Uniform Traffic Control Devices. Repainting of pavement markings to provide delineation of travel lanes, turn lanes, crosswalks, curb markings and other pavement markings on the roadways throughout the City.	Eric Bons	CP9226	--	Various	100,000	100,000	100,000	100,000	100,000	100,000
21	Hot Patching: Allow for repairing of small areas of alligatored asphalt or potholes surrounded by generally good condition asphalt. Used for small repairs in colder weather situations. A heating device is used to heat the existing asphalt roadway (maximum 6' x 8' area) in order to introduce small amounts of new hot asphalt paving with fresh oil emulsions, blending of the new with the old (existing).	Norm Goldstrom	CP8351	--	Various	76,000	56,000	32,300	32,200	32,200	32,300
22	Infrastructure Management System: Annual funding for field survey and pavement management data update.	Norm Goldstrom	CP8313	--	Various	40,000	40,000	40,000	40,000	40,000	40,000
23	Pave Outs: Restore pavement that has been cut away to install/refurbish curb and gutter and approach ways. This will improve environmental conditions and maximize use of roadway.	Norm Goldstrom	CP9094	--	Various	28,000	30,000	64,500	64,300	64,300	64,500
24	Chip Seal: Placement of aggregate chips over an asphalt binder as a sealant over pavement. This will provide the city's traveling public a well maintained infrastructure with minimal expenditures.	Norm Goldstrom	CP9203	--	Various	20,000	20,000	-	-	-	-

## City of Visalia Two-Year Budget 2014-15 & 2015-16

### Gas Tax Fund - 111 (Continued) 2014/15 - 2019/20 Capital Improvement Program

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
25	Slurry Seal: Seal the asphalt surface using petroleum based product. Used as filler to seal pavement cracks and for minor resurfacing. Slurry sealing extends the life of asphalt pavement.	Norm Goldstrom	CF9530	--	Various	20,000	20,000	-	-	-	-
	<b>Total Capital Projects</b>					<b>7,319,700</b>	<b>6,553,500</b>	<b>3,972,700</b>	<b>3,962,700</b>	<b>3,967,700</b>	<b>3,977,700</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

- No Annual Maintenance Costs (or no increase over existing cost)
- \* Annual Maintenance cost is \$5,000 or less
- \*\* Annual Maintenance costs is \$5,000 to \$25,000
- \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.
- \*\*\*\* Project will result in savings as described in project description

## City of Visalia Two-Year Budget 2014-15 & 2015-16

### Measure R Local Fund - 131 2014/15 - 2019/20 Capital Improvement Program

This fund receives monies from the local portion of the Measure R ½ cent Transportation Sales Tax, approved by voters of Tulare County in November of 2006. Local agencies collectively receive 1/3 of all Measure R revenues for local projects. These funds are to be expended in accordance with the Measure R expenditure plan as administered by the Tulare County Transportation Authority (TCTA).

#### Executive Summary

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	(379,300)	(193,200)	(1,125,300)	58,000	748,400	422,400
<b>Measure R Local Funding</b>	2,018,800	2,079,400	2,162,600	2,249,100	2,339,100	2,432,700
<b>Interest Earnings</b>	(1,400)	(11,100)	1,100	14,700	8,300	6,200
<b>Services Provided</b>	(400)	(400)	(400)	(400)	(400)	(400)
<b>Capital Expenditures</b>	(1,830,900)	(3,000,000)	(980,000)	(1,573,000)	(2,673,000)	(2,543,000)
<b>Allocations</b>	(78,400)	(78,400)	(80,000)	(81,600)	(83,200)	(84,900)
<b>Total Resources Available for Future Projects</b>	<b>(193,200)</b>	<b>(1,125,300)</b>	<b>58,000</b>	<b>748,400</b>	<b>422,400</b>	<b>317,900</b>

#### Additional Information:

Measure R Local Fund revenues are estimated based upon Tulare County Association of Governments (TCAG) projections.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Modification of traffic signal Demaree & Goshen: Modification to traffic signal at Demaree & Goshen- modify existing traffic signal and railroad crossing safety equipment south of railroad tracks on Demaree working with Railroad and CA Public Utilities Commission. Includes roadway improvements to Demaree and Goshen Ave. Dual left turns will be added on Goshen Ave and associated roadway improvements. To improve traffic flow and safety due to development and increased traffic volume. (Multifunded: Project total of \$2.8m funded from \$536k Measure R Local (131), \$300k LTD funds (281), \$2.0m Transportation Impact Fees (241).)	Rebecca Keenan	CP8123	--	A7	-	1,064,000	-	-	-	-
2	Construct Visalia Parkway culvert at Packwood Creek: This project is to connect Visalia Parkway between Mooney Blvd and Demaree by constructing a culvert at Packwood Creek. The culvert will help provide better circulation for development occurring south of Caldwell. This project will require Army Core permits. Phases: (12/13) Permits & Design. Construction (13/14), this project is eligible for Transportation Impact Fee (TIF) funding but has been proposed here due to the lack of available cash in that fund. Improve circulation due to increased traffic volume. Project total of \$1.45m includes prior year funding.	Jason Huckleberry	CP9948	--	D3	623,000	-	-	-	-	-
3	Burke St-Roosevelt/Houston: Connect Burke Street between Roosevelt Avenue and Houston Avenue. Includes ROW, paving, curb & gutter. Design through 2013/14; Construction 2014/15. To implement circulation element and provide improved traffic flow for future Public Safety Building and Civic Center.	Rebecca Keenan	CP8031	--	B14	300,000	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

Measure R Local Fund - 131 (Continued)  
2014/15 - 2019/20 Capital Improvement Program

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
4	La Vida & Victor SR2S (Linwood & La Joya): La Vida Ave. and Victor SR2S - install sidewalk on both north and south sides of La Vida and on the north side of Victor between Linwood and Chinoweth. Challenges, multiple drives, relocation of mailboxes, landscaping and fencing. No Sidewalk to access the school on the west side of Linwood. (Multi Funded: Project total of \$358k funded from \$250k Measure R Local (131) and \$108k prior year SR2S Grant (281).)	Nick Mascia	CP8322	- -	O6	234,900	-	-	-	-	-
5	Traffic Control Signal Installation: Construct one traffic signal per year as identified and prioritized using the Annual Traffic Data Collection to determine which traffic signals meet the traffic signal criteria as defined by the California Manual on Uniform Traffic Control Devices. The 1st year will identify which two intersections are to be constructed next with one intersection signalized the following year. The 1st traffic signal will be constructed in the 2nd FY. The 2nd traffic signal will be designed in the same FY as the 1st one is constructed and constructed in the 3rd FY. This process will repeat itself each fiscal year. (Multi Funded: Annual project funded from Measure R Local (131) and Local Transportation Development (281).)	Nick Mascia	CP0038	- -	Various	96,000	210,000	210,000	310,000	210,000	310,000
6	Enhance Pedestrian Walkways: Enhancements to pedestrian walkways, construction of sidewalks and improved crosswalks in the area of Mountain View Elementary School, Annie R. Mitchell Elementary School, Pinkham Elementary School, and Royal Oaks Elementary School. Increase safety for the many pedestrians, bicyclists, and motorists who share the roadway. The added level of safety will also lead to more children walking and bicycling to and from schools. (Multi Funded: Project total of \$410 funded from \$198k SR2S grant (281) and \$212k Measure R Local (131).)	Nick Mascia	CP8323	- -	D4	197,000	-	-	-	-	-
7	Hurley & Shirk Traffic Signal: Replace the portable traffic signal currently operating this intersection with a permanent fully actuated traffic signal. The timing of this project is based upon the need to accommodate the ultimate street width at this location. The intersection meets the traffic signal warrants as defined in the California manual on uniform Traffic Control Devices for the installation of a traffic signal. Replacing the portable traffic signal with a permanent traffic signal will provide a more reliable traffic signal configuration that will allow for the improvements of Shirk Street.	Nick Mascia	CP9725	- -	A4	120,000	240,000	-	-	-	-



**City of Visalia  
Two-Year Budget  
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**Measure R Local Fund - 131 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
8	Safe Routes to School (SR2S): Modify curb ramps at: 1. SW Corner of County Center Dr and Packwood Ave, 2. SE Corner of County Center Dr and Packwood Ave, 3. NW Corner of Ferguson Ave and Leila St, 4. NE Corner of Ferguson Ave and Leila St, 5. South side at the T-intersection with Ferguson Ave and Leila St, 6. SW Corner of Ferguson Ave and Leila St, 7. SE Corner of Ferguson Ave and Leila St. After construction was completed on the SR2S project, the project was submitted to Caltrans for acceptance and it was discovered the Division of State Architect (DSA) must approve and accept the project. After review of the project, DSA requested that the City modified curb ramps to meet current ADA standards. This project will complete the DSA request. The construction portion of this project was multi funded. Houston & Mooney SR2S (Green Acres Elem): Install new traffic signals and ADA-compliant ramps at the intersection of Houston Avenue and Mooney Boulevard. The City has received a federal safe routes to school grant to improve the safety of this intersection for pedestrians, bikes and vehicles utilizing this intersection. Green Acres Middle School is located on the southwest corner and this intersection has a high number of school age children using the intersection. ADA compliance necessitates the improvements to the ramps. (Multi Funded: Project total of \$460k funded from \$85k Measure R Local (131) and \$375k SR2S grant (281).)	Nick Mascia	CP8188	--	B15	70,000	-	-	-	-	-
9	Widen Shirk from SR 198 to Goshen Ave: 1st Phase will be environmental and project report. Phase 2 to include Right of Way acquisition and design. Construction of Shirk/198 interchange improvements and Shirk from 198 to Goshen to be completed in two separate phases unless funding is available to combine. This project needs to be timed with CP9741 (Sewer), CP9725 (Traffic Signal at Houston), and (NEW) Storm Drain. To improve vehicle congestion and safety and deliver Measure R Regional project. Develop Santa Fe Master Plan & Environmental: Project will develop a master plan for the Santa Fe Street corridor from Caldwell Avenue to Riffin Avenue. Develop right-of-way needs, construction estimates, and environmental clearance for future construction on Santa Fe Street.	Nick Mascia	CP8321	--	B16	80,000	-	-	-	-	-
10		Nick Mascia	CP9822	--	A5	110,000	575,000	770,000	1,263,000	2,263,000	1,263,000
11		Jason Huckleberry	CP8034	--	N/A	-	211,000	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Measure R Local Fund - 131 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
12	Lovers Lane/198- Santa Fe/SR 198 overcrossing: Project Study Report (PSR) for Lovers Lane and State Route 198 interchange is on hold until the TCAG corridor study is completed. Once a priority for the 198 corridor is complete the PSR will resume based on those recommendations. This will also include the Lovers Lane intersections with Noble and Mineral King. A PSR is needed for all projects that affect Caltrans facilities. This report will outline the project alternatives, possible environmental concerns and existing and future traffic. This project is projected to be in ROW and Design phases through 13/14 and begin construction in 13/14. (Multi-funded: Project total of \$1.49m includes \$856k Measure R Local (131), \$144 Gas Tax (111) and \$485k prior year contribution paid to the City from Wal-Mart. (281).)	Nick Mascia	CP9958	--	B17		700,000				
13	Stonebrook Crossing of Packwood Creek: Construct the Stonebrook Street culvert crossing of Packwood Creek between Cameron Avenue and Caldwell Avenue. This work only includes the culvert. Stonebrook Street curb, gutter and paving will be constructed in conjunction with the development of the adjoining commercial properties. This culvert crossing is a critical component of the Stonebrook Street connection at the east end of the Packwood Creek Shopping Center. This connection will further improve the circulation for the regional retail land use in the vicinity.	Nick Mascia	CP0043	--	D10						970,000
14	Santa Fe Street from Houston to Riggins: To improve circulation from central north to the downtown area including the new civic center along old railroad right of way owned by the City. Phase 1 begin design in 2018-19 and Phase 2 construction when funding is available. To improve vehicle congestion and safety by constructing the road. (Multi Funded: Project total of \$6.1m funded from \$200k Measure R Local and \$5.9m TIF -all TIF funding is currently deferred.)	Nick Mascia	CP0040	--	B18					200,000	
						<b>1,830,900</b>	<b>3,000,000</b>	<b>980,000</b>	<b>1,573,000</b>	<b>2,673,000</b>	<b>2,543,000</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost)

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\*\*\*\* Project will result in savings as described in project description

## City of Visalia Two-Year Budget 2014-15 & 2015-16

### Measure R Trailways - 132 2014/15 - 2015/16 Capital Improvement Program

The Measure R Trailway fund shares a 14% portion of the Measure R revenues with Transit. After funding for Transit, environmental projects and projects in unincorporated areas (Santa Fe gap), the remaining funds are to be used for ballot measure authorized Bike and Pedestrian Trails.

#### Executive Summary

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Balance</b>	-	-	-	-	-	-
<b>Measure R Bike and Trail Revenue</b>	4,392,200	3,043,000	2,848,400	765,200	916,300	4,500,000
<b>Capital Expenditures</b>	(4,392,200)	(3,043,000)	(2,848,400)	(765,200)	(916,300)	(4,500,000)
<b>Total Resources Available for Future Projects</b>	-	-	-	-	-	-

Additional Information: Funding is received on a reimbursement basis from Measure R - TCAG (Tulare County Association of Governments).

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Santa Fe Connectivity Project: Phase 1A from Avenue 272 to southern end of City of Visalia Urban Development Boundary (Sphere of Influence) (includes staff time for review and coordination and then construction management). Tulare County is having the plans prepared and the right of way obtained. The City will review the plans for constructability and provide Construction Management Services. (City to be the lead on the project). To improve City trail system and implement Measure R Trails and City Bicycle Master Plan and Tulare County Regional Trail Plan. (Multi Funded: Project total of \$3.36m funded from \$2.1m Measure R Trailways including prior year funding (132) and \$1.25m prior year TEA grant (281).)	Vaughn Melcher	CP8352	**	Trails Map 11	2,025,900	-	-	-	-	-
2	Modoc Ditch Trail-Giddings to Dinuba: Modoc Ditch Class 1 trail between Giddings and Dinuba Streets and along Giddings Street to Wren Avenue. Build 3,350 LF of paved bicycle/pedestrian path including concrete paving, amenities, striping and signage and a pedestrian bridge over Modoc Ditch. To improve the City trail system and implement the Measure R trails per the City Bicycle Master Plan. (Multi Funded: Project total of \$822k funded from \$742k Measure R Trails including prior year (132) and \$80k prior year CMAQ (281).)	Vaughn Melcher	CP8128	*	Trails Map 13	720,000	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Measure R Trailways - 132 (Continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
3	Northern Santa Fe Biker/Pedestrian Trail-Houston to Riggin; Build A approximately 5,300 lf of paved bicycle/pedestrian path. Includes paving, trail lighting, striping and signage and a culvert over Modoc Ditch. (Multi Funded: Project total of \$1.4m funded with prior year CMAQ grant (281) \$560k and Measure R Trails (132) \$162k Prior Year funding and \$686k in 14/15.)	Vaughn Melcher	CP8118	*	Trails Map 7	686,000	-	-	-	-	-
4	Modoc Ditch Trail - St. Johns Trail to Court St: Construct 2,270 linear feet of a Class 1 pedestrian / bicycle trail between the existing St. Johns Trail and the Existing Modoc Ditch Trail at Court Street. The trail includes amenities, signage, striping, and a crossing of St. John's Parkway. To improve City trail system and implement Measure R Trails and City Bicycle Master Plan. Project total of \$585k includes prior year funding.	Vaughn Melcher	CP8229	*	Trails Map 10	495,300	-	-	-	-	-
5	East Civic Center Park: 14/15 develop specific plan for park improvements from Tipton St. to Burke St. on South side of Oak. To occur after Oak St. is extended. Develop a 4-acre park, trail, and riparian area. (Multi-funded: Project total of \$1.2m funded with Waterways (261) \$275k, including prior years, Measure R Biker/Trail (132) \$275k including prior years and prior year Recreation (211) \$663k.)	Vince Elizondo	CP9920	**	B11	250,000	-	-	-	-	-
6	Packwood Creek Trail Cameron - Visalia Parkway: Build 1,040 LF of paved Class 1 bicycle/pedestrian path parallel with County Center. Includes amenities, paving, trail lighting, striping and signage, landscape and irrigation. To improve City trail system and implement Measure R Trails per the Waterways and Trails Master Plan and City Bicycle Master Plan. (Multi Funded: Project total of \$440k funded from Measure R Trail \$142k Prior Yr funding and \$180k 14/15 and \$118k prior year Transportation Enhancement grant (TEA-281).)	Vaughn Melcher	CP8285	*	Trails Map 8	180,000	-	-	-	-	-
7	Environmental Mitigation Planting and Reporting: Planting minimization measures such as elderberry cuttings and companion plants. Providing public education regarding sensitive species. Monitoring and Reporting for revegetation efforts. Funding from this project will be moved to specific projects as needed for mitigation measures required by the California Department of Fish and Wildlife and the US Fish and Wildlife Service.	Chris Tavarez	CP0052	- -	N/A	35,000	35,000	-	-	-	-

**City of Visalia  
Two-Year Budget  
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**Measure R Trailways - 132 (Continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
8	Reconstruct Goshen Bike Path: Repave 5.5 miles of the Goshen bike path from Mooney Blvd. to Miller Park Road and construct a new landscaping and irrigation system. Railroad permits will need to be obtained. Trail will include additional amenities and striping and will be elevated to protect it from drainage. Project total of \$3m includes prior year funding.	Nick Mascia	CP8130	*	Trails Map 2	-	2,400,000	-	-	-	-
9	Mill Creek Trail-Akers to March Streets: This section requires land acquisition along Mill Creek and will construct 3,750 ft of a Class 1 trail. The project includes amenities, signage, and striping. To improve City trail system and implement Measure R Trails, the Waterways and Trails Master Plan and City Bicycle Master Plan. (Multi Funded: Project total of \$715k funded from \$342k Measure R Trails (132) including prior year funding and \$373k prior year CMAQ grant (281).)	Vaughn Melcher	CP8292	*	Trails Map 12	-	292,000	-	-	-	-
10	K Road Trail-Santa Fe Trail to Lovers Lane: Acquire right of way from the Railroad and construct approximately 1.57 miles of a 12' wide Class 1 pedestrian/bicycle trail. To improve City trail system and implement Measure R Trails, City Bicycle Master Plan and the County Regional trail master plan. Project total \$1.4m.	Vaughn Melcher	CP0014	*	Trails Map 15	-	246,000	1,178,500	-	-	-
11	Cameron Creek Trail-Santa Fe to Mooney Grove Park: Santa Fe Railroad RW to Avenue 272 @ Mooney Grove Park. Acquire approx. 8 acres of land for the trail and develop approximately 7,000 lf of a Class 1 trail. This segment of trail lies within County Agricultural land. To improve City trail system and implement Measure R Trails, the Waterways and Trails Master Plan and the City Bicycle Master Plan. The trail will provide trail access to Mooney Grove Park. Project total of \$917k includes prior year funding.	Vaughn Melcher	CP8356	*	Trails Map 4	-	70,000	647,000	-	-	-
12	Mill Creek Trail-Lovers Lane to Cain St: This section will acquire 2.65 acres of riparian right of way and construct 4,100 ft of a Class 1 pedestrian/ bicycle trail including landscaping and irrigation. To improve City trail system and implement Measure R Trails, Waterways and Trails Master Plan and the City Bicycle Master Plan. Project total of \$780k includes prior year funding.	Vaughn Melcher	CP9919	*	Trails Map 5	-	-	580,000	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Measure R Trailways - 132 (Continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
13	Mill Creek Trail-Akers Road to Crenshaw Road: Acquire 0.75 acres of Riparian Area and develop 1,280 lf of a Class 1 pedestrian/bicycle trail. To improve City trail system and implement Measure R Trails, the Waterways and Trails Master Plan and the City Bicycle Master Plan.	Vaughn Malcher	CP8357	*	Trails Map 6	-	-	442,900	-	-	-
14	Mill Creek Trail-Chinoweth to Linwood Avenue: Acquire 2.0 acres of Riparian Area and develop approximately 1,750 lf of a Class 1 Pedestrian/bicycle trail. To improve City trail system and implement Measure R Trails, the Waterways and Trails Master Plan and City Bicycle Master Plan.	Vaughn Malcher	CP0010	*	Trails Map 17	-	-	-	526,300	-	-
15	Mill Creek Arboretum Trail: Class 1 Pedestrian/Bicycle Trail-Main Avenue to Giddings Street. Build 1,500 lf of paved bicycle/pedestrian path. Includes amenities, paving, striping and signage and a culvert extension with headwall under Giddings Street. To improve City trail system and implement Measure R Trails per the Waterways and Trails Master Plan and City Bicycle Master Plan. (Multi Funded: Project total of \$375k funded with Measure R Trails (132) prior year \$120k and \$239k 2017/18, and \$16k Prior Year Waterway (261) funding)	Vaughn Malcher	CP8182	*	Trails Map 9	-	-	-	238,900	-	-
16	Mill Creek Trail-west from Shirk Avenue to State Route 198: (north side of 198) Acquire 5.2 acres of riparian setback and develop approximately 4,500 lf of all purpose trail. The trail will include amenities, signage and striping. To improve City trail system and implement Measure R Trails, the Waterways and Trails Master Plan and the City Bicycle Master Plan.	Vaughn Malcher	CP0011	*	Trails Map 19	-	-	-	-	916,300	-
17	K Road Regional Trail-From Lovers Lane east to City of Exeter: Acquire the right of way and construct a Class 1 Pedestrian/bicycle trail along K Street alignment. To improve City trail system and implement Measure R Trails, City Bicycle Master Plan and the County Regional Trails Master Plan.	Vaughn Malcher	CP0013	**	Trails Map 20	-	-	-	-	-	4,500,000
						<b>4,392,200</b>	<b>3,043,000</b>	<b>2,848,400</b>	<b>765,200</b>	<b>916,300</b>	<b>4,500,000</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund"

The Budget impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost)

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\*\*\*\* Project will result in savings as described in project description

## City of Visalia Two-Year Budget 2014-15 & 2015-16

### Measure R Regional Project Fund - 133 2014/15 - 2019/20 Capital Improvement Program

This fund receives monies from the Regional Portion of the Measure R 1/2 cent Transportation Sales Tax approved by voters of Tulare County in November of 2006. Regional projects in Tulare County collectively receive 1/2 of all Measure R revenues. The Tulare County Transportation Authority (TCTA) administers the Measure R expenditure plan which restricts how this money can be spent.

#### Executive Summary

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	164,100	164,100	164,100	164,100	164,100	164,100
<b>Measure R Regional Funding</b>	4,364,000	5,212,500	-	9,000,000	9,500,000	-
<b>Capital Improvements</b>	(4,364,000)	(5,212,500)	-	(9,000,000)	(9,500,000)	-
<b>Total Resources Available for Future Projects</b>	<b>164,100</b>	<b>164,100</b>	<b>164,100</b>	<b>164,100</b>	<b>164,100</b>	<b>164,100</b>

#### Additional Information:

Measure R Regional funding will be received on a reimbursement basis. Revenues are estimated upon Tulare County Association of Governments (TCAG) projections and expected reimbursement dates.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Caldwell Widening from Santa Fe to Lovers Lane: Widen Caldwell Ave between Santa Fe Ave and Lovers Ln from an undivided two-lane road to a four-lane divided road with median. Install sidewalks, curb and gutters, street lights and traffic signals. Major Investment Study (MIS) was performed for Caldwell Ave from State Route 99 to Orange Ave in Exeter. This study was conducted in order to determine the need, cost and alternatives to widen Caldwell Ave from Hwy 99 to Orange Ave in Exeter. The MIS had Caldwell broken into 12 sections for study and programming purposes. The section from Santa Fe Ave to Lovers Ln was identified as a location that needed widening. Project total of \$5.5m includes \$1.1m prior year funding.	Jason Huckleberry	CP8268	--	D5	2,400,000	2,000,000	-	-	-	-
2	Akers Widening: Prepare Project Report, Plans, Specifications and Estimates for operational improvements at the intersection of Hwy 198 & Akers street, and construct roadway improvements. Road widening, adding additional lanes, striping and signage improvements are required to improve circulation at the intersection of Akers Street and Hwy 198. Traffic currently backs up on all legs of the intersection causing significant delays. (Multi Funded: Project total of \$2.5 million funded from \$2.2 million Measure R Regional (133) and \$250k prior year Gas Tax (111).)	Jason Huckleberry	CP9944	--	A6	1,471,300	770,000	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Measure R Regional Project Fund - 133 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
3	Caldwell Improvements - Akers to Shady: Install center median, sidewalk, curb and gutter, and provide transit pullouts and transit shelters on Caldwell Ave between Akers St and Shady St. Overlay with asphalt concrete for the entire length and width of roadway. The right-of-way width for Caldwell Ave will also be widened to a maximum of 110 feet. Major Investment Study (MIS) was performed for Caldwell Ave from State Route 99 to Orange Ave in Exeter. This study was conducted in order to determine the need, cost and alternatives to widen Caldwell Ave from Hwy 99 to Orange Ave in Exeter. The MIS had Caldwell broken into 12 sections for study and programming purposes. The section from Akers St to Shady St was identified as having the highest need for improvements. (Multi Funded: Project total of \$3.08 million funded from \$2.9 million Measure R Regional and \$230k prior year Gas Tax (111).)	Fred Lampe	--	C8	421,000	2,432,500	-	-	-	-
4	Fiber Optic Cable Upgrade - Walnut & Conyer: Traffic Signal interconnect fiber optic upgrade along Walnut Avenue from Akers Street to Conyer Street and on Conyer Street from Walnut Avenue to City Hall West. Upgrading the fiber optic interconnect cable along Walnut Avenue from Akers Street to Conyer Street and on Conyer Street from Walnut Avenue to City Hall West will provide a "back bone" to the City's intelligent transportation system that will provide the added capacity to meet the traffic needs of the City as it grows. One buffer tube (12 strands) of the 96 strand fiber optic cable will be used by the IT department for communications. (Multi Funded: Project total of \$530k funded from \$82k Measure R Regional, \$422k CMAQ (281) and \$26k MIS (511).)	Nick Mascia	--	D6	71,700	10,000	-	-	-	-
5	Lovers Lane/SR 198 Interchange: Project is to improve or provide additional connections across SR 198 in the vicinity of the existing Lovers Lane Interchange. Along SR 198 between Road 148 and Cain, north-south connections over SR 198 are limited making the existing interchange at Lovers Lane extremely congested. This project will construct improvements at the Lovers Lane Interchange or provide a north-south connection across SR 198. The specific location of the improvements will be determined via the greater SR 198 corridor study.				4,564,000	5,212,500	-	9,000,000	9,500,000	9,500,000

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost)

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\*\*\*\* Project will result in savings as described in project description



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Waterways Fund - 261  
2014/15 - 2015/16 Capital Improvement Program**

This fund is derived from developer impact fees. Funds are restricted for acquisition of development setbacks along waterways designated in the Visalia General Plan and restoration of riparian vegetation.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	17,712	(145,788)	(28,988)	94,412	179,412	316,612
<b>Waterways Impact Fee</b>	151,400	155,900	162,100	168,600	175,300	182,300
<b>Interest Earnings</b>	(1,100)	(300)	900	1,800	3,100	4,600
<b>Services Provided</b>	(24,600)	(24,600)	(25,100)	(25,600)	(26,100)	(26,600)
<b>Capital Improvements</b>	(275,000)	-	-	(45,000)	-	-
<b>Allocations</b>	(14,200)	(14,200)	(14,500)	(14,800)	(15,100)	(15,400)
<b>Total Resources Available for Future Projects</b>	<b>(145,788)</b>	<b>(28,988)</b>	<b>94,412</b>	<b>179,412</b>	<b>316,612</b>	<b>461,512</b>

**Additional Information:**

In November 2003 Council approved a General Fund loan of up to \$500k to the Waterways Fund to continue with the acquisition and development of waterway setbacks. The Waterways Impact Fee revenues are estimated to increase 3% 14/15 and 15/16 and grow 4% each year thereafter. Waterways Fees are estimated to increase annually by 2% as a result of new accounts and the annually authorized CPI increase.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	East Civic Center Park: 14/15 develop specific plan for park improvements from Tipton St. to Burke St. on South side of Oak. To occur after Oak St. is extended. Develop a 4-acre park, trail, and riparian area. (Multi-funded: Project total of \$1.2m funded with Waterways (261) \$275k, including prior years, Measure R Bike/Trail (132) \$275k including prior years and prior year Recreation (211) \$663k.)	Vince Elizondo	CP9920	**	B11	250,000	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Waterways Fund - 261 (Continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
2	Modoc Basin Neighborhood Park: Acquire Modoc Basin to develop a 4-5 acre park/basin on Riggins west of Demaree to serve area from Riggins Rd to Pratt Rd and Akers St to Shirk St. Existing subdivisions currently use Modoc basin which is identified in Storm Drain Master Plan as regional basin. Development to occur in 2017/18 including open space, athletic fields. (Multi funded: Project total of \$4m funded from Recreation (211) \$1.54m, Storm Sewer (221) \$1.34m, Storm Sewer Deficiency (222) \$255k, Ground Water Recharge (224) \$322k, Transportation (241) \$462k and Waterways (261) \$70k.)	Nick Mascia	CF9935	**	A1	25,000	-	-	45,000	-	-
						<b>275,000</b>	-	-	<b>45,000</b>	-	-

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost)      \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description

\* Annual Maintenance cost is \$5,000 or less

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## City of Visalia Two-Year Budget 2014-15 & 2015-16

### Special Service District-Landscape and Lighting - 273 2014/15 - 2019/20 Capital Improvement Program

Funding from property tax assessments on property owned within each Landscape and Lighting (L&L) District for street maintenance. Funds to be used only within each individual L&L District for street maintenance costs included in the engineer's report prepared at the time of the creation of each L&L.

#### Executive Summary

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	1,741,073	1,797,673	1,870,073	2,237,273	2,582,973	2,909,173
<b>Special Service District Street Maintenance Assessments</b>	358,500	358,500	358,500	358,500	358,500	358,500
<b>Contribution from Operating for New Maintenance Worker Vehicle</b>	32,000					
<b>Interest Earnings</b>	13,100	13,900	16,700	19,200	21,700	21,900
<b>Capital Expenditures</b>	(347,000)	(300,000)	(8,000)	(32,000)	(54,000)	(54,000)
<b>Total Resources Available for Future Projects</b>	<b>1,797,673</b>	<b>1,870,073</b>	<b>2,237,273</b>	<b>2,582,973</b>	<b>2,909,173</b>	<b>2,935,573</b>

#### Additional Information:

The Landscape and Lighting (L&L) fund is comprised of 164 individual L&L Districts throughout the City. The funding shown here is only the street maintenance funding for the 28 L&L's formed since 2005 that include it. The portion of assessments paid for street maintenance is reserved for that purpose within the individual L&L's.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Reclaimite in Landscape and Lighting Districts: Cost effective pavement maintenance if performed routinely after initial proper street installation, within the first 5-7 years. Results in cost savings for pavement life span over other more expensive methods of pavement maintenance or costly pavement replacement. Allow's rejuvenation of asphalt oils to drying and worn pavement surfaces.	Norm Godstrom	CP8358	--	Various	215,000	200,000	5,000	26,000	52,000	215,000
2	Crack Seal in Landscape and Lighting Districts: Placement of rubber type based product in cracked pavement. Crack sealing is performed to reduce water penetration, thereby helping to maintain the structural strength of the asphalt and limit degradation, reduce potholes and prevent the cracks from getting larger.	Norm Godstrom	CP0089	--	Various	100,000	100,000	3,000	6,000	2,000	3,000
3	Overlay in Landscape and Lighting Districts: Placement of an asphalt overlay on landscape and Lighting streets. This is a cost effective way to extend the useful life of a street with asphalt in minor stages of deterioration. Provides additional structure and strength to existing asphalt, and provides a smoother and safer traveling surface.	Norm Godstrom	CP0090	--	Various						136,000
4	New, small size regular cab pickup for use by new Landscape and Lighting Maintenance Worker	Joel Hooyer	VH108	*	N/A	32,000					
						<b>347,000</b>	<b>300,000</b>	<b>8,000</b>	<b>32,000</b>	<b>54,000</b>	<b>354,000</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (for no increase over existing cost)

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\* Project will result in savings as described in project description

\*\*\*\* Project will result in savings as described in project description

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Storm Sewer Deficiency - 222  
2014/15 - 2015/16 Capital Improvement Program**

This fund is derived from a portion of the monthly storm sewer users fees. This fund receives \$.67 of the \$2.47 monthly storm sewer fee. Funds are to be used for construction of storm sewer facilities to correct existing deficiencies as identified in the Storm Sewer Master Plan.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	813,871	(671,529)	(459,329)	(238,529)	(165,029)	72,471
<b>Storm Sewer Fees</b>	371,800	379,200	386,800	394,500	402,400	410,400
<b>Interest Earnings</b>	(5,000)	(3,400)	(1,800)	(1,200)	500	2,400
<b>Operating Expenditures</b>	(1,900)	(1,900)	(1,900)	(1,900)	(1,900)	(1,900)
<b>Services Provided</b>	(20,300)	(20,700)	(21,100)	(21,500)	(21,900)	(22,300)
<b>Capital Improvements</b>	(1,819,000)	(130,000)	(130,000)	(285,000)	(130,000)	(130,000)
<b>Allocations</b>	(11,000)	(11,000)	(11,200)	(11,400)	(11,600)	(11,800)
<b>Total Resources Available for Future Projects</b>	<b>(671,529)</b>	<b>(459,329)</b>	<b>(238,529)</b>	<b>(165,029)</b>	<b>72,471</b>	<b>319,271</b>

<b>Deferred Projects Waiting on Funding (Shaded section below)</b>	(1,378,000)	(1,303,000)	(1,802,000)	(1,993,000)	(1,183,000)	(1,833,000)
<b>Funding deficit including unfunded projects</b>	<b>(2,049,529)</b>	<b>(3,140,329)</b>	<b>(4,721,529)</b>	<b>(6,641,029)</b>	<b>(7,586,529)</b>	<b>(9,172,729)</b>

Storm Sewer Fees are estimated to increase annually by 2% as a result of new accounts and the annually authorized CPI increase.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Lower Kaweah River and Mill Creek System: (Prop 84 Grant) Flood Control Improvements along Lower Kaweah River & Mill Creek System. (Multi-funded: Project total of \$6.17m from \$4.57m prop 84 grant (001) awarded to the City and \$1.59m matching funds from Storm Sewer Deficiency (222)).	Doug Danko	CP8334	--	Various	850,000	-	-	-	-	-
2	Downtown Storm/Flood Protection Project: Consisting of the Jennings Ditch Layoff Basin, Soroptimist Park Storm Basin Expansion and Downtown Storm Drain Installation. (Multi-funded: Project total of \$3.25m to be funded from \$1.98m EDA grant (001) and \$1.26m Storm Sewer Deficiency (222)).	Nick Mascia	CP8332	--	B8	709,000	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Storm Sewer Deficiency - 222 (continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
3	Modoc Basin Neighborhood Park: Acquire Modoc Basin to develop a 4-5 acre park/basin on Riffin west of Demaree to serve area from Riffin Rd to Pratt Rd and Akers St to Shirk St. Existing subdivisions currently use Modoc basin which is identified in Storm Drain Master Plan as regional basin. Development to occur in 2017/18 including open space, athletic fields. (Multi funded: Project total of \$4m funded from Recreation (211) \$1.54m, Storm Sewer (221) \$1.34m, Storm Sewer Deficiency (222) \$255k, Ground Water Recharge (224) \$322k, Transportation (241) \$462k and Waterways (261) \$70k.)	Nick Mascia	CF9935	**	A1	100,000	-	-	155,000	-	-
4	Study Storm Water Drainage Problems: Evaluate and respond to identified storm drainage problems. Design and implement projects to repair the problems to the storm drainage system. Ongoing storm drainage problems are discovered through citizen complaints and Public Works maintenance activities. This project provides annual funds to correct these drainage problems.	Doug Damko	CF9170	--	N/A	60,000	60,000	60,000	60,000	60,000	60,000
5	Replace Storm Sewer Mains: Replace storm sewer mains that are shown to be deteriorating throughout the city. To eliminate flooding caused by rain or nuisance water. (Multi Funded: Annual amount of \$100k funded from \$50k Storm Sewer Maintenance (481) and \$50k Storm Sewer Deficiency (222).)	Jim Ross	CF8232	--	Various	50,000	50,000	50,000	50,000	50,000	50,000
6	FEMA Analysis: Professional services for a limited scope, preliminary geotechnical investigation of the St Johns levee bank, as related to the 2009 FEMA revised flood insurance rate maps for the City of Visalia. FEMA decertified the levee system protecting Visalia from a catastrophic flood event with their revised flood maps in 2009. The decertification was partly related to no known geotechnical data or design information for the levees. This project would take the first step in investigating soil stability and structural issues to formulate future plans geared toward levee stabilization and certification by FEMA. <b><i>This project is currently on hold, awaiting FEMA levee criteria to be established, which is needed to perform the investigation.</i></b>	Jason Huckleberry	CF8205	--	Various	30,000	-	-	-	-	-

## City of Visalia Two-Year Budget 2014-15 & 2015-16

### Storm Sewer Deficiency - 222 (continued) 2014/15 - 2015/16 Capital Improvement Program

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
7	Developer Reimbursement Storm Sewer Deficiency: Reimburse developers for improvement of existing drainage deficiencies in infill areas with their proposed projects. Does not include new storm drainage that results from new construction.	Jason Huckleberry	CP8143	--	Various	20,000 1,819,000	20,000 130,000	20,000 130,000	20,000 285,000	20,000 130,000	20,000 130,000

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost)      \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

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\*\* Annual Maintenance costs is \$5,000 to \$25,000

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Storm Sewer Deficiency - 222 Deferred Projects  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
8	Green Acres Area - Install new and replacement storm drain lines, inlets and curb & gutter as needed to improve flow capacity from this area.	Doug Damko	new	--	N/A	195,000			195,000		
9	Storm Drainage Pumps Replacement - Replace 40 surface mount turbine pumps with wet well submersible pumps to allow basins and pipe systems to be pumped out to lower levels to increase pipe flows and reduce sedimentation plugging.	Doug Damko	new	--	N/A	208,000	208,000	208,000	208,000	208,000	208,000
10	County Island Annexations Drainage Systems - Install new and replacement curb & gutter, drain inlets, manholes and storm drain lines as needed in recently annexed County subdivisions that have old, substandard storm drainage systems.	Doug Damko	new	--	N/A	260,000	260,000	260,000	260,000	260,000	260,000
11	Eliminate gravity flow and pumped discharges into Modoc, Mill Creek, Evans and Packwood Creek channels - Ongoing effort to evaluate existing discharge points and developing specific projects to eliminate these discharges.	Doug Damko	new	--	N/A	260,000	260,000	260,000	260,000	260,000	260,000
12	Storm Drainage System Replacement - Ongoing annual evaluation, analysis, repair and/or replacement of storm drainage system drain inlets, manholes, pipes and culverts.	Doug Damko	new	--	N/A	455,000	455,000	455,000	455,000	455,000	455,000
13	Hillsdale Park/Storm Basin: Northside Highway 198 Open Space Setback Area (east of Shirk). Development of the setback area to serve as passive open space and naturally shaped drainage basin to serve existing and planned development north of Highway 198 and both east and west of Shirk Street. The basin would also be able to receive water from Mill Creek for storm layoff and recharge purposes. This is the first section of the setback area to be developed to serve the immediate neighborhoods and it will serve in the planning of the other setback areas to the south and the west. (Multi Funded: Total of \$1.3m funded from Storm Sewer (221) \$444k, Recreation (211) \$444k and Storm Sewer (222) \$444k.) <b>Funding in 221 and 222 funds is currently frozen.</b>	Nick Mascia	CP9719	**	A2	-	120,000	34,000	290,000	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Storm Sewer Deficiency - 222 Deferred Projects  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
14	Evans Ditch outflow siphon at Combs Park - Convert existing siphon outflow structure to an open box design to allow full removal of sand and debris.	Doug Danko	new	--	N/A			260,000			
15	Southside Scenic Corridor Basin (East of Shirk) - Development of a linear, landscaped basin with functional passive open space. Phase 1 would be the relocated Sierra Village Basin. This basin would receive water from Mill Creek to reduce flow rate in the channel.	Doug Danko	new	--	N/A			325,000	325,000		
16	Lakeside Basin - Add inflow piping and outflow system to allow flow s from the Goshen Drain trunk line to relieve this trunkline that terminates in the Goshen Ocean Basin.	Doug Danko	new	--	N/A						650,000
<b>Total Project Expense</b>						1,378,000	1,303,000	1,802,000	1,993,000	1,183,000	1,833,000



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Underground Water Recharge - 224  
2014/15 - 2015/16 Capital Improvement Program**

This fund is derived from a portion of the monthly City utility bill. The fees for this fund are based on the size of the water service line and range from \$.35 to \$39.65 a month. In 2002, City Council adopted this fee as part of an agreement with Tulare Irrigation District and Kaweah Delta Water Conservation District for the acquisition of water and other activities to improve groundwater levels and increase supply of water to the City.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	(199,900)	(213,800)	(3,900)	105,800	214,500	332,500
<b>Ground Water Recharge Fees</b>	249,100	254,100	259,200	264,400	269,700	275,100
<b>Ground Water Extraction Fee</b>	479,900	489,500	499,300	509,300	519,500	529,900
<b>Ground Water Annexation Fee</b>	98,200	100,200	102,200	104,200	106,300	108,400
<b>Farm Income</b>	88,000	88,000	88,000	88,000	88,000	88,000
<b>Operating Expenditures</b>	(156,600)	(156,900)	(160,000)	(163,200)	(166,500)	(169,800)
<b>Capital Expenditures</b>	(772,500)	(565,000)	(679,000)	(694,000)	(699,000)	(539,000)
<b>Total Resources Available for Future Projects</b>	<b>(213,800)</b>	<b>(3,900)</b>	<b>105,800</b>	<b>214,500</b>	<b>332,500</b>	<b>625,100</b>

**Additional Information:**

Storm Sewer Fees are estimated to increase annually by 2% as a result of new accounts and the annually authorized CPI increase.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Construct Groundwater Recharge Facilities: Includes any necessary modification of existing basins to allow for groundwater recharge. Principal project in the near-term is the East Side Regional Park & Groundwater Recharge Facility.	Kim Loeb	CP8146	--	Various	370,000	380,000	330,000	180,000	350,000	190,000
2	Modoc Basin Neighborhood Park: Acquire Modoc Basin to develop a 4-5 acre park/basin on Riggan west of Demaree to serve area from Riggan Rd to Pratt Rd and Akers St to Shirk St. Existing subdivisions currently use Modoc basin which is identified in Storm Drain Master Plan as regional basin. Development to occur in 2017/18, including open space, athletic fields. (Multi funded: Project total of \$4m funded from Recreation (211) \$1.54m, Storm Sewer (221) \$1.34m, Storm Sewer Deficiency (222) \$255k, Ground Water Recharge (224) \$322k, Transportation (241) \$462k and Waterways (261) \$70k.)	Nick Mascia	CP9935	**	A1	157,500	-	-	165,000	-	-

**City of Visalia  
Two-Year Budget  
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**Underground Water Recharge - 224 (Continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
3	Purchase Water Rights: Purchase surface water rights and water supply for ground water recharge to help reduce groundwater overdraft. This project also pays the ditch company assessments for shares owned by the City.	Kim Loeb	CP9558	--	Various	140,000	140,000	304,000	304,000	304,000	304,000
4	Water Resource Management: Water resource management including consultations and engineering services as needed for guidance on water management issues, specifically those regarding surface and irrigation water allocations, revision of the water-efficient landscape ordinance, etc. The City utilizes a local engineering firm to provide these services. The increased amount in 2014/15 allows for completion of a localized version of the State Model Water Efficient Landscape Ordinance.	Kim Loeb	CP8144	--	N/A	105,000	45,000	45,000	45,000	45,000	45,000
						<b>772,500</b>	<b>565,000</b>	<b>679,000</b>	<b>694,000</b>	<b>699,000</b>	<b>539,000</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost) \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\*\* Project will result in savings as described in project description

**City of Visalia  
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**Wastewater Trunk Line Construction Fund - 231  
2014/15 - 2015/16 Capital Improvement Program**

This fund's revenues are derived from Sanitary Sewer and Trunk Line Connection Fees. Funds are to be used only for new sanitary sewer trunk line construction, and not for operation and maintenance. This fund also receives a portion of the monthly storm sewer users fees, sharing \$.84 of the \$2.47 monthly storm sewer fee with the Storm Sewer Construction fund (221).

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	6,886,900	7,548,800	5,853,200	5,678,700	3,633,400	2,709,100
<b>Sanitary Sewer and Trunk Line Connection Fees</b>	324,100	333,800	347,200	361,100	375,500	390,500
<b>Sewer Master Plan Fees</b>	811,000	827,200	843,700	860,600	877,800	895,400
<b>Interest Earnings</b>	56,200	43,600	56,200	36,000	26,800	(20,400)
<b>Services Provided</b>	(44,100)	(44,900)	(45,800)	(46,700)	(47,600)	(48,600)
<b>Capital Improvements</b>	(460,000)	(2,830,000)	(1,350,000)	(3,230,000)	(2,130,000)	(5,955,000)
<b>Allocations</b>	(25,300)	(25,300)	(25,800)	(26,300)	(26,800)	(27,300)
<b>Total Resources Available for Future Projects</b>	<b>7,548,800</b>	<b>5,853,200</b>	<b>5,678,700</b>	<b>3,633,400</b>	<b>2,709,100</b>	<b>(2,056,300)</b>

The Sanitary Sewer/Trunkline Connection fees have decreased significantly in prior years as a result of decreased housing development. These revenues are estimated to grow 3% in 2014/15 and 2015/16 and 4% each year after. Sewer Master Plan Fees are estimated to increase annually by 2% as a result of new accounts and the annually authorized CPI increase.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Sanitary Sewer Master Plan: Update the City's Sanitary Sewer Collection System Master Plan based on the prior master plan analysis work done in 2005, taking into consideration the new growth boundaries and land uses established in the current General Plan Update in progress. Will include a nexus study to allow the sanitary sewer trunk line impact fee to be adjusted accordingly. The Sanitary Sewer Collection System Master Plan is an infrastructure plan that needs regular updating for the implementation of the City's General Plan to provide adequately sized sanitary sewer lines for future growth.	Nick Mascia	CP0015	--	N/A	330,000	-	-	-	-	-
2	Sanitary Sewer Developer Reimbursement: Reimburse developers for sanitary sewer - additional costs incurred when constructing the required sanitary sewer with development. The additional cost is the difference between the "development requirement" and the requirement to accommodate for future development in the area. To implement Sewer Line Master Plan.	Nick Mascia	CP9318	--	Various	110,000	110,000	110,000	110,000	110,000	110,000

**City of Visalia  
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**Wastewater Trunk Line Construction Fund - 231 (Continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
3	Sewer Line Preliminary Engineering: Preliminary engineering and design work necessary to provide developers and engineers with adequate information to construct master planned sewer lines with proposed development projects. To implement Sewer Line Master Plan.	Nick Mascia	CF9234	--	Various	20,000	20,000	20,000	20,000	20,000	20,000
4	Mineral King trunk line: Replace from Stevenson St near Main and County Center along the Ranch Road alignment. The existing line is deficient, as shown in the master plan, and will need to be replaced or a parallel line will need to be installed to manage growth in the downtown area. Project will be constructed in phases. Phase 1: Locust to Central, Phase 2: Central to Ranch Rd. alignment.	Chris Crawford	CF9819	--	B10	-	2,700,000	-	-	-	-
5	North Shirk sewer line extension. Extend the 48 inch line in Shirk Ave from School St to Goshen Ave and Goshen Ave to Ferguson Ave/Sunnyview Ave. The 48 inch line is a master plan trunk line that will provide service to areas along Shirk St north of Walnut Ave extending to Ferguson Ave. To reimburse developers for necessary storm sewer deficiencies constructed by development. (Project total \$7.2m from \$3m 2013/14 and \$4.2m prior year funding.)	Nick Mascia	CF9741	--	A3	-	-	1,220,000	2,000,000	2,000,000	2,000,000
6	Avenue 276 Trunk Line Extension: Extend the trunk line from Santa Fe St to Ben Maddox Way and from Ben Maddox to Lovers Lane along Visalia Parkway. The trunk line extension will service the area south of Caldwell. This project dependant upon South East Master Plan approval to annex land. Project implements sewer line master plan.	Nick Mascia	CF0017	--	D2	460,000	2,830,000	1,350,000	3,230,000	2,130,000	5,955,000

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost) \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\*\* Project will result in savings as described in project description

**City of Visalia  
Two-Year Budget  
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**Building Safety - 401  
2014/15 - 2019/20 Capital Improvement Program**

This fund is derived from Building Safety permit fees. Cash for capital projects is provided from the operating budget on an "as needed" basis.

Executive Summary						
	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Beginning Cash Balance	260,800	-	-	-	-	-
Contribution from Operating for Capital Projects	329,850	-	-	-	-	-
Capital Improvements	(590,650)	-	-	-	-	-
Total Resources Available for Future Projects	-	-	-	-	-	-

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Roof Repair-City Owned Buildings: 2014/15-City Hall East \$175k, 2015/16-Fire Station #1 \$100k and Bldg/Parks Shop \$95k, 2016/17 ACC Main Room \$100k and Fairview CC \$60k; 2017/18 Police Headquarters \$150k (Multi Funded: Project total of \$712k funded from \$635k Building Maintenance (531) and \$77k Building Safety (401).)	Ray Palomino	CP0091	-	N/A	76,650	-	-	-	-	-
2	Upgrade Permit System: To optimize customer service to the public, this upgrade would include electronic plan submission and review, permit processing online, business tax submission online, mobile office access integrated information with GIS and permit information and other enhancements to maximize customer service. This is a City Council identified priority which has become more urgent due to the current Permit System's age and support from the software company is questionable for the future. (Multi Funded: Project total of \$800k funded from \$320k Computer Replacement (511) and \$480k Building Safety (401).)	Josh McDonnell	EQ0038	**	N/A	480,000	-	-	-	-	-
3	New Vehicle for additional Building Inspector growth position	Chuck Clark	VH0109	*	N/A	34,000	-	-	-	-	-
<b>Total Capital Projects</b>						<b>590,650</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund"

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost) \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\*\* Project will result in savings as described in project description

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Airport Fund - 411  
2014/15 - 2015/16 Capital Improvement Program**

This fund receives money from the Federal Aviation Administration Airport Improvement Program (FAA-AIP) and various grants. This money can only be used for capital projects approved by the granting agency. This fund also receives revenues from airport user fees, such as hangar rentals and fuel sales. They are to be used for operations, improvements, and vehicle and equipment acquisitions. These revenues are also used for the Airport's 5% match on FAA and grant funded projects.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	21,400	21,400	21,400	21,500	21,600	21,700
<b>Federal Aviation Administration Airport Improvement Program (FAA-AIP)</b>	960,000	589,000	1,521,000	2,484,300	189,100	1,720,500
<b>Capital Set-Aside from Operating</b>	50,500	31,000	80,100	130,800	10,000	90,600
<b>Capital Expenditures</b>	(1,010,500)	(620,000)	(1,601,000)	(2,615,000)	(199,000)	(1,811,000)
<b>Total Resources Available for Future Projects</b>	<b>21,400</b>	<b>21,400</b>	<b>21,500</b>	<b>21,600</b>	<b>21,700</b>	<b>21,800</b>

**Additional Information:**

All proposed Airport capital projects in the 2-year capital plan are 95% funded with grants from the Federal Aviation Administration Airport Improvement Program (FAA-AIP). The 5% match required by FAA grant funding is paid with revenues from airport user fees, such as hangar rentals and fuel sales. The projects proposed are based upon estimates of FAA grant funding for planning purposes and will only proceed if FAA funding is approved for a specific project.

#	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Mario Cfuentez	CP0019	- -	C1	340,000	-	-	-	-	-
	<p><b>Project Description</b>                      Engineering and Design for Pavement Projects: This project will cover engineering design for the reconstruction of an apron, Crack Repair and Sealing of Cracks on airport pavements, reconstruction of hangar taxi lanes and taxiways A &amp; B and reconstruction of the west cargo apron. The design costs include preparation of plans and specifications, Engineer's Report, and Engineer's Estimate. F.A.A. is desirous of issuing AIP grants based on bids. In order to meet those requirements, it is necessary that the engineering design for projects to be started 6 to 12 months before the grant award. It is proposed to complete the engineering design for all upcoming pavement projects at once. (Project total \$340k funded from \$323 FAA-95% and \$17k Airport Fund-5%.)</p>									

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Airport Fund - 411  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Map Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
2	<p>Reconstruct Airport Apron: This project will provide for reconstruction of the primary apron area used to park all general aviation aircraft that visit the Visalia Airport. Project will include complete reconstruction of the subgrades, asphalt, markings, valley gutters and installing new tie downs. This apron area was reconstructed in 1986 and has been used by larger aircraft than originally designed for. The apron has only two years remaining life as determined by the Pavement Maintenance/Management Program (PMMP) and requires reconstruction before failure occurs. This also includes the installation of airfield signage and markings, required by the 2014 FAA Part 139 inspection. (Project total \$1.25m funded from \$1.19m FAA-95% and \$63k Airport Fund-5%).</p> <p>Replace Chevy S-10 pickup with Full Size 4x4 Regular cab. Due to excessive age and inadequacy of current vehicle. Upgrade to full-size 4x4 required for year-round full access to all areas of Airport property and transport of tools and equipment necessary to maintain airfield equipment and facilities.</p>	Mario Cifuentes	CP0020	--	C1	635,000	620,000	-	-	-	-
3	<p>Budget Year / Unit / Year / Miles 2014-15 / 320207 / 1995 / 90.150</p> <p>Crack Repair and Crack Sealing: Grind, repair and seal cracks on all pavement surfaces within the Aircraft Operations Area (AOA) and restripe all markings affected by the crack sealing. The asphalt on Runway 12-30, taxiways, aprons, hangar taxi lanes, and access roads are old and have significant transverse and longitudinal cracks, some alligator cracking, and some block and map cracking. In order to protect the underlying aggregate base and subgrade from damage due to water infiltration, it is proposed to repair and seal these cracks in this project. (Project total \$1.6m funded from \$1.52m FAA-95% and \$80k Airport Fund-5%).</p>	Mario Cifuentes	VH0061	--	N/A	35,500	-	-	-	-	-
4		Mario Cifuentes	CP0021	--	C1	-	-	1,601,000	-	-	-

**City of Visalia  
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**Airport Fund - 411  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
5	Engineering Design Work for the Westside Hangar: Engineering design work for the Westside Hangar Site Development (Phase 1). F.A.A. is desirous of issuing AIP grants based on bids requiring the engineering design for projects to be started 6 to 12 months before the grant award. It is proposed to complete the engineering design for all upcoming pavement projects at once. This project would cover the West Side Apron and Hangar Site Development (Phase 1) Grading, Drainage, Lighting and Paving. The design costs include preparation of plans and specifications, Engineer's Report, and Engineer's Estimate. (Project total \$365k funded from \$347k FAA -95% and \$18k Airport Fund-5%)	Mario Cifuentez	CP8360	--	C1	-	-	-	365,000	-	-
6	Reconstruct Taxiways/Taxilanes: Reconstruct Taxiways A & B and the taxilane serving the permanent tiedown apron. The reconstruction of the pavement proposed in this project will include pulverizing and reusing the existing pavement and base as aggregate subbase, excavating the pavement sections, scarifying and recompacting the subgrade, replacing the pavement section, new marking of the apron and installing new tie downs. The pavements on the apron and Taxiways A and B were constructed in 1995 and only have two years remaining life as determined by the PMMP. As these taxiways carry the majority of based business and private aircraft they require reconstruction before failure occurs. (Project total \$1.5m funded from \$1.43m FAA-95% and \$75k Airport Fund-5%)	Mario Cifuentez	CP0022	--	C1	-	-	-	1,507,000	-	-



**City of Visalia  
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**Airport Fund - 411  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
7	Reconstruction of Cargo Apron & Reseal: Reconstruct West Side Cargo apron & seal concrete terminal apron. Includes break up and removal of existing asphalt, recompact the existing base, 3 inches of new asphalt and sealing joints in the concrete terminal apron. The west cargo apron was constructed in 1980. It is currently not used by aircraft and has started to deteriorate. The airport layout plan calls for the relocation of all cargo operations to the west side within the next few years requiring this project to be completed soon. The pavement to be sealed on the Airline terminal apron is old Portland cement concrete (POC) pavement originally constructed in 1942. (Project total \$673k funded from \$639k FAA-95% and \$34k Airport Fund-5%)	Mario Cifuentes	CF0023	--	C1	-	-	-	673,000	-	-
8	Environmental Assessment for Westside Projects: Per FAA requirements, project will provide for Environmental Assessment (EA) of the proposed Westside Apron, Hangar site development, and the extension of the frontage road North towards the approach end of runway 12. The FAA requires an environmental review for all projects planned on the airport, prior to the Sponsor applying for federal funds. The scope of these projects do not allow for a simple Categorical Exclusion. Therefore, an EA must be completed prior to moving forward with the projects. (Project total \$70k funded from \$66k FAA-95% and \$4k Airport Fund-5%)	Mario Cifuentes	CF0024	--	C1	-	-	-	70,000	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Airport Fund - 411  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
9	Engineering & Design for Co-op Fueling Facility: Project will cover the design engineering for a new co-op fuel farm to be located on the west side of the airport. The fuel farm will provide storage for both private and commercial aviation fuel. The airport currently provides retail fuel sales and allows private hangar owners to store aviation fuel at hangar sites. This reduces the volume of fuel sales available to a private Fixed Based Operator (FBO). This project would provide for retail fuel sales at the new location AND require new tenants to store their fuel in this facility, encouraging them to purchase fuel from the airport's privately owned and operated full-service FBO. (Project total \$673k funded from \$639k FAA-95% and \$34k Airport Fund-5%.)	Mario Cifuentes	CF0025	--	C1	-	-	-	-	45,000	-
10	Engineering & Design for Westside Access Road: Phase 1 of the access road extension. Project will design extension of the airport frontage road to the North, past the new Animal Control Facility site and eventually continue on around the airport perimeter and connect to Airport Drive on the North side of the Airport. F.A.A. is desirous of issuing AIP grants based on bids making it necessary to start the engineering design for projects 6 to 12 months before the grant award. The engineering design for all upcoming pavement projects will be completed at once. This project would cover the extension of the Dia 85 frontage road north towards the approach end of Runway 12. (Project total \$154k funded from \$146k FAA-95% and \$8k Airport Fund-5%.)	Mario Cifuentes	CF0026	--	C1	-	-	-	-	154,000	-

**City of Visalia  
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**Airport Fund - 411  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
11	Extension of Airport Access Road: New access road to the west side to serve proposed development. Includes main 24-foot paved road and shoulders, grading, drainage, paving, fencing, and lighting. West side is currently accessed by an off-ramp from State Highway 99 to the south. It is proposed to construct a main access road from the end of Airport Drive near the existing terminal building around the northeast end of the runway and then to the southwest to connect up with the main access to this area from the South Frontage Road. (Project total \$1.8m funded from \$1.72m FAA-95% and \$91k Airport Fund-5%.)	Mario Cifuentes	CP0027	--	C2	1,010,500	620,000	1,601,000	2,615,000	199,000	1,811,000

**Note:**

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.  
 -- No Annual Maintenance Costs (or no increase over existing cost)      \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.  
 \* Annual Maintenance cost is \$5,000 or less      \*\*\*\* Project will result in savings as described in project description  
 \*\* Annual Maintenance costs is \$5,000 to \$25,000

**City of Visalia  
Two-Year Budget  
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**Convention Center - 413  
2014/15 - 2019/20 Capital Improvement Program**

This fund's revenues come from rental fees at the Convention Center and from a contribution from the General Fund. Funds are to be used only for Convention Center projects.

<b>Executive Summary</b>							
	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	
<b>Beginning Cash Balance</b>	-	-	-	-	-	-	-
<b>General Fund contribution for Capital</b>	1,000	-	-	-	-	-	-
<b>Debt Proceeds</b>	-	5,000,000	-	-	-	-	-
<b>Capital Projects</b>	(1,000)	(5,000,000)	-	-	-	-	-
<b>Total Resources Available for Future Projects</b>	-	-	-	-	-	-	-

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Convention Center Renovation: Design and construction of renovations to the Convention Center. This project will be paid for by a refinancing of the 1991 bonds.  Website development: Includes website redesign; branded pages for individual departments and the CivicAssist CRM for web and mobile which is designed to streamline the interaction between citizens, residents and local government. A web-based and mobile request and issue management system, it helps citizens get detailed information they are seeking in the shortest amount of time on a 24/7 basis. The cost is based on an unlimited number of users and includes training for 40 users and 10 administrators. Project total of \$66k includes \$55k of prior year funding and \$11k requested in 2014/15 and is funded with General fund (001), Convention Center (413), Transit (451), Solid Waste (441).	Wally Roeben	CP8434	--	N/A	-	5,000,000	-	-	-	-
2		Leslie Caviglia	CP9878	--	N/A	1,000	5,000,000	-	-	-	-

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existir) \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less

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**City of Visalia  
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**Valley Oak Golf - 421  
2014/15 - 2015/16 Capital Improvement Program**

This fund's revenues come from a "CIP surcharge" fee paid by golf course users per round of golf. All revenue derived from the CIP surcharge is to be used for improvements and equipment.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	(4,420,000)	(4,293,900)	(4,222,200)	(4,578,500)	(4,496,300)	(4,369,200)
<b>CIP Surcharge</b>	291,400	297,200	303,100	309,200	315,400	321,700
<b>Interest Charges</b>	(21,400)	(21,000)	(22,800)	(22,400)	(21,700)	(20,300)
<b>Capital Improvements</b>	(143,900)	(204,500)	(636,600)	(204,600)	(166,600)	(15,000)
<b>Total Resources Available for Future Projects</b>	<b>(4,293,900)</b>	<b>(4,222,200)</b>	<b>(4,578,500)</b>	<b>(4,496,300)</b>	<b>(4,369,200)</b>	<b>(4,082,800)</b>
<b>Estimated (Repayment)/Increase of Advance from Operating</b>	(126,100)	(71,700)	356,300	(82,200)	(127,100)	(286,400)

**Additional Information:**

The City has established a General Fund credit line for use by the Golf course as a source of temporary financing for large capital purchases and improvements. In December of 2007 the City Council increased the limit on this credit line (CIP advance) to \$2.6 million. The balance of the CIP advance at June 30, 2013 was approximately \$1.4 million. The remaining balance of a separate advance for the early payment of the Golf Course bonds in 2000, which is approximately \$2.6m accounts for the remainder of the funds total advance at June 30, 2013 which was \$3.97m. The beginning advance shown in the executive summary above represents an estimate of the total advance at the completion of all CIP projects budgetted in 2013/14. This projected advance balance would be made up of \$2.6m in bond advance and \$1.9m in CIP advance which remains under the current authorized CIP advance limit of \$2.6m. Because the Golf Course is run under a contract with CourseCo, this fund may show projects below the \$10,000 capital threshold, due to the need for City oversight of the purchase of assets in this fund.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Carry All Beverage Vehicle: This is a general replacement for the on-course beverage vehicle that was deferred the last two replacement cycles. The current machine was purchased in 2001 and is not operational. We will need this unit replaced to service group events and regular public during peak season. Driving Range Concrete: A cement slab will be poured for the use of artificial driving range mats for driving range sales and lessons. The size and number of hitting stations on the driving range is not sufficient to meet range demand. This results in poor range turf conditions. Installing artificial turf hitting stations will relieve stress to the driving range turf by allowing us to periodically designate the artificial turf as the hitting area, thus providing ample time to grow in range tee turf.	Jeannie Greenwood	VH0064	--	N/A	22,500	-	-	-	-	-
2		Jeannie Greenwood	CP0029	--	C3	17,000	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Valley Oak Golf - 421  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
3	Carry All Utility Vehicle w/ Safety Cage: This is a general replacement of the range ball picker. This piece of equipment has been deferred for several years. It is used to push the 5 gang picker attachment for the purpose of retrieving range balls. Current vehicle was purchased in 2004 and suffers from daily malfunctions.	Jeannie Greenwood	VH0062	--	N/A	16,900	-	-	-	-	-
4	Annual Tree Safety Maintenance: Annual maintenance of golf course trees to promote safety and overall tree health. Valley Oaks Golf Course has many trees that must be pruned for safety purposes. This ongoing project will allow for the continual pruning/maintenance of on-course trees. Driving Range Mats: Artificial driving range mats and dividers for range and lesson use. The size and number of hitting stations on the driving range is not sufficient to meet range demand. This results in poor range turf conditions. Installing artificial turf hitting stations will relieve stress to the driving range turf by allowing us to periodically designate the artificial turf as the hitting area, thus providing ample time to grow in range tee turf.	Jeannie Greenwood	CF0030	--	N/A	15,000	15,000	15,000	15,000	15,000	15,000
5	Carry All Utility Vehicle (Cart Shed): This is a general replacement of the cart shed utility vehicle. This piece of equipment was purchased in 2001 and replacement has been deferred for several years. It is used for the purposes of transporting range balls from the range picker to the range machine, the transporting of sand from the maintenance shed to the cart barn, and for daily trash transportation.	Jeannie Greenwood	EQ0014	--	N/A	15,000	-	-	-	-	-
6	Bunker Rake (vehicle): Required for efficient grooming of 75 bunkers throughout the golf course. This is a general replacement for the old bunker rake that was purchased in 1992 and is past due for replacement.	Jeannie Greenwood	VH0065	--	N/A	13,000	-	-	-	-	-
7	Rump Station Filter: This is a general replacement for the current pump station filter that has developed a hole and no longer keeps debris from being forced through the irrigation lines causing stress to the system and stuck irrigation heads.	Jeannie Greenwood	EQ0018	--	N/A	11,000	-	-	-	-	-
8	Fuel Tank Upgrade: As per new California regulation, Phase 2 will require an additional upgrade made to our on-course fuel tank.	Jeannie Greenwood	CF0031	--	N/A	10,000	-	-	-	-	-
9		Jeannie Greenwood	CF0032	--	N/A	8,000	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
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Valley Oak Golf - 421  
2014/15 - 2015/16 Capital Improvement Program

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
10	Patio Furniture / Trash Cans: This is a general replacement for the patio furniture and trash receptacles outside the clubhouse that have become weathered. It was last replaced in 06/07.	Jeannie Greenwood	EQ0015	--	N/A	8,000	-	-	-	-	-
11	Range Ball Packer: Used for collection of balls on the driving range. This is a general replacement for the on-course 5 gang pitcher attachment for the range utility vehicle (above).	Jeannie Greenwood	VH0063	--	N/A	5,000	-	-	-	-	-
12	TurfCo Edge-R-Rite Greens Edger: This equipment will be put to use to aid in Bermuda encroachment on the greens.	Jeannie Greenwood	EQ0017	--	N/A	2,500	-	-	-	-	-
13	Fairway Mower 5 Gang: Fairway units are used to regularly mow the fairways to desired heights. This piece of equipment was purchased in 2002 and is at the end of its useful life.	Jeannie Greenwood	EQ0021	--	N/A	-	76,300	-	-	-	-
14	Triplex Greens Mower: Triplex greens mowers are used to mow the on-course greens.	Jeannie Greenwood	EQ0020	--	N/A	-	42,600	42,600	42,600	42,600	-
15	Planet Air Greens Aerifier: Planet Air Greens Aerifiers serve multiple purposes, one of which is to more efficiently vent the greens to promote year-round greens health without the disruption that accompanies normal aeration. This piece of equipment was purchased in 2004 and has reached the end of its useful life.	Jeannie Greenwood	EQ0022	--	N/A	-	30,600	-	-	-	-
16	Turf Breeze Cooling Fans: As per U.S.G.A. recommendation, two portable fans are needed for troubled greens to improve airflow and promote a better growing environment for these troubled greens.	Jeannie Greenwood	EQ0016	--	N/A	-	26,000	-	-	-	-
17	Carry All Utility Vehicles (Gas - Maintenance): Replace light weight utility vehicle with bed. These are the vehicles used to transport greens keepers and tools around the 250 acre property to perform their respective duties. This cart was purchased in 2005 and has reached the end of its useful life.	Jeannie Greenwood	VH0066	--	N/A	-	14,000	14,000	14,000	14,000	-
18	Golf Cart Fleet Replacement: This is a general replacement and will replace the current cart fleet (100 carts) on the four-year schedule.	Jeannie Greenwood	CP0033	--	N/A	-	-	425,000	-	-	-
19	Fairway Mower 7 Gang: This is a general replacement and will replace the second, older fairway unit currently in our possession.	Jeannie Greenwood	EQ0023	--	N/A	-	-	70,000	-	-	-
20	Chemical Spray Rig: This is a general replacement to the current, outdated spray rig.	Jeannie Greenwood	EQ0024	--	N/A	-	-	38,000	-	-	-

## City of Visalia Two-Year Budget 2014-15 & 2015-16

### Valley Oak Golf - 421 2014/15 - 2015/16 Capital Improvement Program

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
	Toro Rake-O-Vac: The Rake-O-Vac is a new purchase request that will be used for leaf control throughout the season. Not a necessity, but will save on labor and benefit pace of play by efficiently removing fallen leaves.	Jeannie Greenwood	EQ0019	--	N/A	-	-	32,000	-	-	-
21	Rough Mower 7 Gang: This is a general replacement of our two rough mowers. We will begin replacing them to the tune of one per year for two consecutive years.	Jeannie Greenwood	EQ0025	--	N/A	-	-	-	75,000	75,000	-
22	Rough Mower (Sidewinder): This is a general replacement of our intermediate rough mower to mow greens surrounds, tee complexes, and around trees.	Jeannie Greenwood	EQ0027	--	N/A	-	-	-	40,000	-	-
23	Core Harvester: Used for aeration of greens on the golf course. This is a general replacement of our current core harvester.	Jeannie Greenwood	EQ0026	--	N/A	-	-	-	12,000	-	-
24	Safety Netting Valley #1: This project will repair the holes in the safety netting that occur during normal wear.	Jeannie Greenwood	CP0034	--	C3	-	-	-	6,000	-	-
25	Greens Walk Mower 22": This is a general replacement of our older, existing walk-behind greens mower.	Jeannie Greenwood	EQ0028	--	-	-	-	-	-	12,000	-
26	Safety Netting Valley #5: This project will repair the holes in the safety netting that occur during normal wear.	Jeannie Greenwood	CP0035	--	C3	-	-	-	-	8,000	-
27						143,900	204,500	636,600	204,600	166,600	15,000

**Note:**

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.  
 -- No Annual Maintenance Costs (or no increase over existing cost) \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description  
 \* Annual Maintenance cost is \$5,000 or less \*\*\*\* Project will result in savings as described in project description  
 \*\* Annual Maintenance costs is \$5,000 to \$25,000



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Wastewater Treatment Plant Fund - 431  
2014/15 - 2015/16 Capital Improvement Program**

This fund is derived from Sanitary Sewer user fees and rates. Funds are to be used only for operations, maintenance, and improvements, including vehicle and equipment acquisitions related to collection and disposal of wastewater.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	(66,960,900)	(47,084,000)	3,951,522	11,818,963	14,864,206	18,325,214
<b>Depreciation Set Aside for Capital</b>	2,369,400	4,329,422	4,372,716	4,416,443	4,460,608	4,505,214
<b>Transfers from Operating for Capital and Debt Payments</b>	10,500,000	12,000,000	5,150,000	3,400,000	6,800,000	6,800,000
<b>Debt Proceeds</b>	53,125,000	37,000,000				
<b>Debt Service on Bond</b>				(3,400,000)	(6,800,000)	(6,800,000)
<b>Capital Improvements</b>	(46,117,500)	(2,293,900)	(1,655,275)	(1,371,200)	(999,600)	(405,100)
<b>Total Resources Available for Future Projects</b>	<b>(47,084,000)</b>	<b>3,951,522</b>	<b>11,818,963</b>	<b>14,864,206</b>	<b>18,325,214</b>	<b>22,425,328</b>

**Additional Information:**

The Wastewater Fund is currently funding the Upgrade of the Water Treatment Plant and underground infrastructure which will cost an estimated \$140 million. This project will bring the Water Conservation Plant into compliance with discharge permit requirements from the Regional Water Quality Control Board. The cost of some regularly planned maintenance will be temporarily absorbed by the WCP Upgrade project, allowing the fund to rebuild its capital funding reserves in the years following the completion of construction. Once the reserves are built back up, if the balance of this fund is determined to exceed its operating and capital reserve needs, the cash balance may be used for an early pay down of debt.

The Water Conservation Plant Upgrades will be funded with bond financing through the Clean Water State Revolving Fund (CWSRF) to be paid over 20 years at an interest rate of 2.1%. Costs of construction will be reimbursed from bond proceeds as the project proceeds. The annual debt payment of \$6.8 million is estimated to begin in 2017-18 and end in 2037-38.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Water Conservation Plant (WCP) Upgrade: Convert plant to full tertiary treatment, utilizing Membrane Bioreactor technology. Includes the development of a recycled water distribution network. (Funding information: Current 2013/14 CIP budget appropriation of \$82.5m - requested 2014/15 CIP budget includes additional appropriation of \$42,505,000 for a total appropriation of \$125m. Additional project expenditures for off-site pipeline and solar improvements have been appropriated in prior years. Project expenditures as shown in this line represent the timing of expenditures as estimated by the current construction schedule.)	Jim Ross	CP8186	***	C4	42,505,000	-	-	-	-	-
2	Orchard Replacement: Continue replacement of Walnut Orchard with Pecans. Provides long-term revenue to Wastewater Enterprise Fund, which, in turn, reduces monthly user fees.	Jim Ross	CP8400	--	C5	1,650,000	1,250,000	1,000,000	100,000	500,000	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Wastewater Treatment Plant Fund - 431  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
3	Corp Yard Future Administration Building: Build up funding for construction in 2019/20 of new Public Works Administration building with approximately 5,400 sq. ft. With the expansion of the Public Works divisions, the current building is not longer large enough to support the Administration division for the department. The current 2,700 sq. ft. does not provide enough space for an adequate front counter and lobby area, conference room, offices and equipment. With the new property available at the former SCE Pole Yard, a new administration building, approximately double the size, could be constructed to accommodate current and future needs. (Multi Funded: Project total of \$995k funded from \$99k Corp Yard Impact Fees (103), \$443k WWTP (431), \$425k Solid Waste (441) and \$28k Storm Sewer Maint (481).)	Adam Ennis	CP0046	***	B2	71,200	71,200	71,200	84,500	84,500	60,100
<b>The following projects are for construction and maintenance of sewer lines throughout the City:</b>											
4	Install sanitary sewer lines in the Fairway subdivision (Birdland). This will occur when the area is annexed. This will insure new areas of the City have sewer available.	Nick Mascia/ Manuel Molina	CP9783	--	B1	1,000,000	-	-	-	-	-
5	Lift Station Improvements & Pump Replacement: Replace sanitary lift station piping, valves, pump bases, entry hatches concrete surface rehabilitation and coatings for sanitary and storm lift stations. (Multi Funded: 50% from 431 and 50% from 481.)	Jim Ross	CP8266	--	N/A	250,000	250,000	150,000	150,000	150,000	150,000
6	Install sewer laterals: Provide customer-requested hookups to the sanitary sewer. Contract costs are reimbursed by the property owner.	Jason Huckleberry	CP9228	--	N/A	50,000	50,000	50,000	50,000	50,000	50,000
7	Manhole Repairs: Repair and raise manholes throughout the city's storm and sanitary system. (Multi Funded: \$25k Wastewater 431, \$25k Storm Sewer 481 annually)	Jim Ross	CP8238	--	N/A	25,000	25,000	25,000	25,000	25,000	25,000
<b>The following projects are for routine maintenance to keep the treatment plant operating:</b>											
8	Waukesha Overhaul: Complete overhaul of Waukesha engines including rings, pistons, sleeves, crank shaft, cam shafts, bearings, valves, carburetion kits and fuel regulators. Waukesha engines must be kept in top running condition to meet San Joaquin Valley Air Pollution Control District permit requirements and reduce the amount of electrical load the treatment facility purchases.	Jim Ross	CP9032	--	C4	75,000	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Wastewater Treatment Plant Fund - 431  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
9	Digester Cleaning & Equipment Repairs: Remove accumulated grit, rags and plastics. Repair or replace related pumps, valves and methane gas equipment. Digester decomposes organic solids to produce methane gas and to allow the bio solids to meet Federal and State requirements for bio solid disposal.	Jim Ross	CP9768	--	C4	50,000	50,000	50,000	50,000	50,000	50,000
10	Influent Pump/Motor Rebuild: Complete rebuild of Influent pump and motor. Two influent pumps run 24 hours, 7 days a week and are the only source pumping the wastewater that enters the plant to the treatment processes to clean the water. Currently there are five influent pumps and one pump/motor is rebuilt annually. The cost for a new influent pump is approximately \$105,000.	Jim Ross	CP8369	--	C4	45,000	45,000	45,000	45,000	45,000	45,000
11	Boiler #3 Gas Pipe Re-tubing: Boiler #3 has developed several leaks in the heating tubes. The pitting and corrosion on the two tubes that have been plugged shows the need to replace all tubes of the same age. The boilers are critical equipment to the plant process.	Jim Ross	CP0001	--	C4	38,000	-	-	-	-	-
12	Headwork's Large Pump Seal Kit: Purchase seal kit as stock parts. The plant's three large (110 Hp) KSB influent pumps have been averaging 10,000 hours between rebuilds. Parts on hand will eliminate the 8-10 week delay for parts delivery. Lengthy down time can impact the ability of the plant to keep pace with wastewater inflow. Overload of main trunk lines entering the plant could occur.	Jim Ross	CP0003	--	N/A	35,300	-	-	-	-	-
13	Headwork's Small Pump Seal Kit: Purchase seal kit as stock parts. The plant's two small (82 Hp) KSB influent pumps have been averaging 10,000 hours between rebuilds. Parts on hand will eliminate the 8-10 week delay for parts delivery. Lengthy down time can impact the ability of the plant to keep pace with wastewater inflow. Overload of main trunk lines entering the plant could occur.	Jim Ross	CP0004	--	N/A	33,300	-	-	-	-	-
14	Waukesha Valve Repair: Remove and replace valves, guides, springs, retainers, seats, gaskets and refurbish head. Check pistons, rings, sleeves and lower bearings for wear and replace as needed. Waukesha engines must be kept in top running condition to meet San Joaquin Valley Air Pollution Control District permit requirements and reduce the amount of electrical load the treatment facility purchases.	Jim Ross	CP8239	--	C4	30,000	-	-	-	-	-

**City of Visalia  
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2014-15 & 2015-16**

**Wastewater Treatment Plant Fund - 431  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
15	Primary clarifier overhaul: Replace wear shoes, wear strips, chains, sprockets, flights and scum troughs. Additional amount in 17/18 for concrete structure recoating and replacement of all equipment in Primary #1. Clarifier must be kept in top running condition to remove solids and scum from the treatment system. Headworks Large Pump Impeller: Purchase one impeller for large (110 Hp) KSB influent pump as stock parts. The plant's three large (110 Hp) KSB influent pumps have been averaging 10,000 hours between rebuilds. Parts on hand will eliminate the 8-10 week delay for parts delivery. Lengthy down time can impact the ability of the plant to keep pace with wastewater inflow. Overload of main trunk lines entering the plant could occur.	Jim Ross	CP9362	--	C4	25,000	25,000	25,000	475,000	25,000	25,000
16	Headworks Small Pump Impeller: Purchase one impeller for small (82 Hp) KSB influent pump as stock parts. The plant's two small (82 Hp) KSB influent pumps have been averaging 10,000 hours between rebuilds. Parts on hand will eliminate the 8-10 week delay for parts delivery. Lengthy down time can impact the ability of the plant to keep pace with wastewater inflow. Overload of main trunk lines entering the plant could occur.	Jim Ross	CF0005	--	C4	13,800					
17	Digester dome sealing: Clean and sandblast walls, ceiling, decant box and pipes. Apply a polyurethane coating to all areas that are sandblasted to protect structure. Prolongs the life of the concrete by coating it to protect it from the corrosive environment created by the hydrogen sulfide in the digesters.	Jim Ross	CF0006	--	C4	12,900					
18	Replace Barscreen Compactor: Grinder/Washer/Compactor with 5 horse power, 3 phase electrical motor (bar screen compactor). Used to compact screenings prior to disposal. Unit will be 6 years old and at the end of its life expectancy.	Jim Ross	CP9737	--	C4		120,000				
19	Hazardous Material Cleanup: Dispose of hazardous material that is generated when the anaerobic digesters and aeration basins are cleaned. The material can not be land applied as a bio-solid. It must be disposed at a state approved landfill or disposal site that is permitted to take the material.	Jim Ross	CF0002	--	C4			130,800			
20		Jim Ross	CF0008	--	C4				175,000		

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Wastewater Treatment Plant Fund - 431  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>The following projects are vehicle and equipment replacements or additions:</b>											
21	New Vehicle for Wastewater Maintenance Worker growth position: Purchase HD Pickup with Utility Bed	Jim Ross	V-H0111	*	N/A	64,800					
22	Replacement of Wastewater Treatment Facility vehicles as needed. Used vehicles replaced will be sold at blue book value to other City funds.	Jim Ross	V-H0054	--	N/A	64,800	-	67,400	-	70,100	-
	"Vehicle replacement- Replace current Sanitation Chevy Astro cargo van										
23	Budget Year / Unit / Year / Miles 2014-15 / 237213 / 1998 / 96.083	Jim Ross	V-H0001	--	N/A	60,300	-	-	-	-	-
24	(2) Electric Flatbed Cart: (1) Two passenger, carry-all electric flatbed cart with 800 lb capacity, 48 volt and one (1) Carry All electric flatbed cart with 1500 lb capacity. To replace carts when they reach 15 years old. The carts have a life expectancy of 13- 15 years. Carts are used by staff to move about the plant to perform maintenance and operational work duties in a timely manner.	Jim Ross	V-H0050	--	N/A	18,100	-	-	-	-	-
25	VacCon Sewer Cleaning Unit: Combo sewer cleaning unit w/engine to meet all required CARB emissions, Tandem axle, 12 yard waste storage and automatic power take off. Used to clean and maintain sanitary and storm sewer mains and associated lift stations. Current unit is at the end of its service life and must be removed from the fleet due to its non-compliance with Airboard emission requirement or the City could face fines.	Jim Ross	V-H0052	--	N/A		407,700				
26	Budget Year / Unit / Year / Miles / Hours 2015-16 / 318918 / 2002 / 105,915 / 13,630 CCTV Inspection Equipment: Camera, tractor, drum reel, and controls to update old outdated equipment used to perform inspections of sanitary and storm sewer main throughout the City. (Multi Funded: Project total of \$82k funded from \$41k Storm Sewer Maint (481) and \$41k Wastewater (431))	Jim Ross	EQ0010	--	N/A			40,875			

## City of Visalia Two-Year Budget 2014-15 & 2015-16

### Wastewater Treatment Plant Fund - 431 2014/15 - 2015/16 Capital Improvement Program

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
	Replace HD 10-wheeled truck with 2,500 gallon water tank. Used daily April-September to comply with San Joaquin Valley APCD Title 5 requirements for dust control. Truck is 30 years old and replacement parts are becoming difficult to obtain. Budget Year / Unit / Year / Miles 2017-18 / 238910 / 1984 / 41,530	Jim Ross	VH0051	--	N/A	-	-	-	152,600	-	-
27	Replace current F-350 1 ton dump 2x4 with 4x4 to allow access to ponding basins when necessary to remove debris. Budget Year / Unit / Year / Miles 2017-18 / 318919 / 2009 / 66,329	Jim Ross	VH0053	--	N/A	46,117,500	2,293,900	1,655,275	1,371,200	999,600	405,100

Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".  
The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost)  
\* Annual Maintenance cost is \$5,000 or less  
\*\* Annual Maintenance cost is \$5,000 to \$25,000  
\*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.  
\*\*\*\* Project will result in savings as described in project description

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Solid Waste Fund - 441  
2014/15 - 2015/16 Capital Improvement Program**

This fund is derived from refuse collection fees. Cash for capital replacements has been set aside for improvements and vehicle and equipment acquisitions related to collection and disposal of solid waste. Depreciation will continue to be used for capital replacements.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	11,328,500	8,072,700	9,295,940	9,572,290	8,337,890	10,984,310
<b>Annual Depreciation for Capital Replacement</b>	1,072,000	1,093,400	1,115,300	1,137,600	1,160,400	1,183,600
<b>Contribution from Operating for New Capital</b>	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
<b>Capital Improvements</b>	(7,827,800)	(3,370,160)	(4,338,950)	(5,872,000)	(2,013,980)	(5,441,630)
<b>Total Resources Available for Future Projects</b>	<b>8,072,700</b>	<b>9,295,940</b>	<b>9,572,290</b>	<b>8,337,890</b>	<b>10,984,310</b>	<b>10,226,280</b>
25% Operating Reserve	4,348,400	4,435,400	4,524,100	4,614,600	4,706,900	4,801,000
Reserve for Capital Replacement	3,570,000	3,641,400	3,714,200	3,798,500	3,864,300	3,941,600
Ending Cash available for Capital Projects	154,300	1,219,140	1,333,990	(65,210)	2,413,110	1,483,680

**Additional Information:**

All new growth vehicles and equipment included in capital appropriations are dependant upon actual need in response to growth in Solid Waste customers. These items are included in this document for planning purposes and no expenditures will be made until the need is present. All newly purchased Solid Waste Trucks will use Compressed Natural Gas (CNG).

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Corp Yard New Site Development: Site development for property acquired adjacent to existing Corporation Yard. Development of property North of existing Corporation Yard. Project to include all grading, drainage, NPDES permit requirements, paving, utilities and lighting on 3.74 acres. (Multi Funded: Project total of \$1m funded from \$30k General Fund (001), \$132k Corp Yard Impact Fee (103), \$20k WWTP (431), \$680k Solid Waste (441), \$17k Storm Sewer (481) and \$149k Fleet (501).)		CF0047	--	B2	352,000					
2	Evaluate SW Operations-Consultant: Hire consultant to evaluate Solid Waste operations and recommend improvements to increase cost effectiveness and diversion including but not limited to technological improvements, transport (transfer station), collection (3-can system). Council has authorized staff to move forward and prepare the RFP scope of work with a target start date of June 30, 2014 for the contract, and work to be completed beginning of 2015.	Earl Nielsen	CF0016	--	N/A	250,000					

**City of Visalia  
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**Solid Waste Fund - 441  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
3	<p><b>Dump On Us:</b> This project provides funding to hold at least 4 "Dump on Us" events each year. By Council direction, plans are being made to consider expanding the events and possibly holding more of them each year, so the projected budgets have been significantly increased. Largest cost factor is personnel - about 40 employees work each event, they work 8+ hours and are paid overtime for each event. Events allow residents to haul their trash to the City and we dispose of it for them for free. Events are highly successful and provide an incentive for residents to dispose of their junk and trash instead of dumping it illegally or storing on their property. Almost 1,000 vehicles are serviced at each event.</p> <p><b>Corp Yard Paving:</b> Rehabilitate the unsafe and worn out asphalt drives and parking areas of the Corporation Yard. This includes "dig outs" of areas that are too bad and need to be removed, repave areas that can be overlaid and slurry or chip seal other less worn areas. The existing pavement has greatly exceeded its useful life (est. well over 20 years old) and has deteriorated so badly that there are now trip and fall hazards. (Multi-funded: Project total of \$1.2m from \$747k Solid Waste, \$57k Storm Sewer and \$345k General Fund.)</p>	Earl Nielsen	CP8459	--	N/A	225,000	225,000	260,000	260,000	295,000	295,000
4	<p><b>Neighborhood Cleanup:</b> Provides funding for trash collection and cleanups for the homeless program, illegal dumping in City right of ways or alleys, and other community cleanups as needed. This project also pays for the scheduled and unscheduled trash collection and alley cleanups performed by the contractor (Able Industries). Costs are primarily any contractor costs and any tipping fees or dumping fees. Occasionally City workers and equipment may be used. Illegal dumping is an ongoing and constant problem in all areas of the city. Transient and homeless camp cleanups have also become regular. This project allows Solid Waste to pay for and/or perform trash cleanup activities. This project is separate from the Dump on Us project.</p>	Norm Goldstrom	CP8340	--	B2	130,000	162,500	195,000	97,500	-	-
5		Earl Nielsen	CP8159	--	N/A	100,000	100,000	125,000	125,000	150,000	150,000



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Solid Waste Fund - 441  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
6	Corp Yard Future Administration Building: Build up funding for construction in 2019/20 of new Public Works Administration building with approximately 5,400 sq. ft. With the expansion of the Public Works divisions, the current building is not longer large enough to support the Administration division for the department. The current 2,700 sq. ft. does not provide enough space for an adequate front counter and lobby area, conference room, offices and equipment. With the new property available at the former SCE Pole Yard, a new administration building, approximately double the size, could be constructed to accommodate current and future needs. (Multi Funded: Project total of \$995k funded from \$99k Corp Yard Impact Fees (103), \$443k WWTP (431), \$425k Solid Waste (441) and \$28k Storm Sewer Maint (481).)	Adam Ertis	CP0046	***	B2	68,400	68,400	68,400	81,200	81,200	57,700
7	Website development: Includes website redesign; branded pages for individual departments and the CivicAssist CRM for web and mobile which is designed to streamline the interaction between citizens, residents and local government. A web-based and mobile request and issue management system, it helps citizens get detailed information they are seeking in the shortest amount of time on a 24/7 basis. The cost is based on an unlimited number of users and includes training for 40 users and 10 administrators. Project total of \$66k includes \$55k of prior year funding and \$11k requested in 2014/15 and is funded with General fund (001), Convention Center (413), Transit (451), Solid Waste (441).	Leslie Caviglia	CP9878	--	N/A	2,000	-	-	-	-	-
8	<b>The following are replacements of existing fleet vehicles and equipment:</b> Replace (6) Residential Yard Waste Diesel Trucks with CNG. Solid Waste will apply for possible CMAC grant funding for these trucks. Budget Year / Unit / Year / Miles / Hours 2014-15 / 253558 / 2002 / 125,742 / 4,355 2014-15 / 253559 / 2002 / 71,279 / 8,238 2014-15 / 253560 / 2002 / 135,284 / 3,369 2014-15 / 253561 / 2002 / <b>18,855 / 2,081</b> 2014-15 / 253564 / 2003 / 122,205 / 8,019 2014-15 / 253565 / 2003 / 101,089 / 6,560	Earl Nelsen	V/H0032	--	N/A	2,302,100	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Solid Waste Fund - 441  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
9	Replace Residential Yard Waste CNG Truck										
	Budget Year / Unit / Year / Miles / Hours										
	2015-16 / 253570 / 2006 / 44,599 / 6,038										
	2016-17 / 253575 / 2007 / 13,466 / 1,631		VH0033								
	2017-18 / 253579 / 2008 / 51,216 / 5,627		VH0034								
	2018-19 / 253580 / 2009 / 34,024 / 4,157		VH0035								
	2019-20 / 253581 / 2010 / 24,701 / 3,218		VH0036								
	2019-20 / 253582 / 2010 / 28,205 / 3,240	Earl Nielsen	VH0037	--	N/A	-	404,390	420,740	442,540	464,340	983,200
	Replace Residential Split CNG Trucks:										
	Budget Year / Unit# / Year / Miles / Hours										
2014-15 / 253566 / 2005 / 41,523 / 9,209											
2014-15 / 253567 / 2005 / 9,356 / 10,773											
2014-15 / 253568 / 2005 / 76,570 / 10,099											
2014-15 / 253569 / 2005 / 97,557 / 12,938											
2015-16 / 253571 / 2006 / 66,156 / 10,129											
2015-16 / 253572 / 2006 / 77,556 / 10,089											
2016-17 / 253573 / 2007 / 66,287 / 10,075											
2016-17 / 253574 / 2007 / 56,279 / 8,317											
2017-18 / 253576 / 2008 / 56,528 / 8,197											
2017-18 / 253577 / 2008 / 60,893 / 8,939											
2017-18 / 253578 / 2008 / 61,006 / 8,643			VH0019								
2019-20 / 253584 / 2010 / 37,589 / 5,271			VH0020								
2019-20 / 253585 / 2010 / 27,843 / 4,327			VH0021								
2019-20 / 253586 / 2010 / 25,696 / 3,905			VH0022								
2019-20 / 253583 / 2010 / 33,003 / 4,818	Earl Nielsen	VH0023	--	N/A	1,679,000	882,900	928,680	1,458,420	-	2,140,760	
Replace Commercial Front Loader CNG Trucks											
Budget Year / Unit / Year / Miles / Hours											
2014-15 / 255504 / 2005 / 112,790 / 12,859											
2014-15 / 255505 / 2005 / 37,160 / 16,155											
2014-15 / 255506 / 2005 / 117,916 / 14,779											
2015-16 / 255507 / 2005 / 192,276 / 10,833											
2015-16 / 255508 / 2005 / 91,297 / 5,310											
2016-17 / 255509 / 2007 / 79,221 / 9,888											
2016-17 / 255510 / 2007 / 85,352 / 7,225											
2016-17 / 255511 / 2007 / 81,516 / 6,327											
2017-18 / 255512 / 2008 / 67,426 / 8,819			VH0027								
2017-18 / 255513 / 2008 / 78,009 / 9,380			VH0028								
2017-18 / 255514 / 2008 / 83,685 / 9,183			VH0029								
2019-20 / 255515 / 2010 / 44,439 / 4,728			VH0030								
2019-20 / 255516 / 2010 / 38,978 / 4,709	Earl Nielsen	VH0031	--	N/A	1,000,600	710,680	1,115,070	1,196,820	-	863,280	
11											

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Solid Waste Fund - 441  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
	Replace (1) Commercial Rolloff CNG Truck Budget Year / Unit / Year / Miles / Hours 2015-16 / 254510 / 2005 / 48,580 / 7,604 2016-17 / 254511 / 2006 / 35,800 / 7,450 2017-18 / 254512 / 2007 / 99,957 / 6,724 2018-19 / 254513 / 2008 / 104,239 / 8,790 2019-20 / 254514 / 2010 / 56,961 / 4,294	Earl Nielsen	VH0038 VH0039 VH0040 VH0041 VH0042	- -	N/A	-	306,290	322,640	338,990	355,340	371,690
12	Replace 1-ton F350 Super Duty PU w/ Utility Bed										
	Budget Year / Unit / Year / Miles 2014-15 / 255905 / 2004 / 68,789	Earl Nielsen	VH0024	- -	N/A	43,600	-	-	-	-	-
13	Replace Commercial 5-bin carrier trailer 254702: The specially configured trailer will be 11 years old at time of replacement, and is showing stress cracks and wear due to hard use carrying heavy bins.	Earl Nielsen	EQ0009	- -	N/A	38,200	-	-	-	-	-
14	Replace 1-ton F350 Super Duty PU w/ Utility Bed										
	Budget Year / Unit / Year / Miles 2016-17 / 254901 / 2006 / 63,902	Earl Nielsen	VH0025	- -	N/A	-	-	45,780	-	-	-
15	Replace (2) 1-ton F350 Super Duty PU w/ Utility Bed										
	Budget Year / Unit / Year / Miles 2018-19 / 253906 / 2009 / 24,988 2018-19 / 253905 / 2009 / 21,004	Earl Nielsen	VH0026	- -	N/A	-	-	-	-	98,100	-
16	Purchase new and replacement residential container as needed on an ongoing basis. Cans are ordered a truck load at a time (600) 3 or 4 times a year. Approximately 2,000 split containers (\$88 each) and 2,000 yard waste containers (\$57 each) are purchased annually (5% of 37,000 accounts plus growth). Residential containers need to be replaced on a regular basis, and containers need to be kept on hand for new account growth. Cans have a 20-year life so about 5% need to be replaced each year. Previously budgeted in capital outlay 71010.	Jim Ross	EQ0012	- -	N/A	300,000	300,000	315,000	315,000	330,000	330,000
17											

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Solid Waste Fund - 441  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
18	Commercial Bin Purchases: Purchase new and replacement commercial bins as needed on an ongoing basis. Bins are ordered for replacement and growth. Prices vary depending on material and bin size. Commercial bins need to be replaced on a regular basis when they wear out or are damaged beyond repair, and new bins need to be kept on hand for new account growth. Metal Bins have about a 15-year life so about 7% need to be replaced each year. Previously budgeted in capital outlay 71010.	Jim Ross	EC0013	--	N/A	200,000	210,000	220,000	230,000	240,000	250,000
<b>The following items are additions to the fleet and equipment. New vehicles will be added to the capital replacement program:</b>											
19	Solid Waste Residential Split CNG Truck for growth. Residential new growth needs are based upon 1,800 additional accounts per route. Residential new starts are projected to reach that point in 2014-15 and again in 2017-18.	Earl Nielsen	VH0047 VH0048	***	N/A	419,700	-	-	486,140	-	-
20	Solid Waste Residential Yard Waste CNG Truck for growth. Residential new growth needs are based upon 1,800 additional accounts per route. Residential new starts are projected to reach that point in 2014-15 and again in 2017-18.	Earl Nielsen	VH0045 VH0046	***	N/A	383,700	-	-	441,450	-	-
21	Solid Waste Commercial Front Load CNG Truck for growth. Front Load new growth needs are based upon 120 additional accounts per route. Due to the increase in recycle bin new starts, Commercial new starts are projected to reach that point in 2014-15 and again in 2017-18.	Earl Nielsen	VH0043 VH0044	***	N/A	333,500	-	-	398,940	-	-
22	Solid Waste Commercial Roll-Off CNG Truck for growth. Roll-Off routes can handle 10 boxes per day. Roll-off business fluctuates significantly due to seasonal demand. Boxes are used for construction & demolition and demand will increase in conjunction with new construction and development.	Earl Nielsen	VH0049	***	N/A	-	-	322,640	-	-	-
						<b>7,827,800</b>	<b>3,370,160</b>	<b>4,338,950</b>	<b>5,872,000</b>	<b>2,013,980</b>	<b>5,441,630</b>

Notes:  
 Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".  
 The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.  
 -- No Annual Maintenance Costs (or no increase over existing cost) \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.  
 \* Annual Maintenance cost is \$5,000 or less \*\*\*\* Project will result in savings as described in project description  
 \*\* Annual Maintenance costs is \$5,000 to \$25,000

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Transit Fund - 451  
2014/15 - 2015/16 Capital Improvement Program**

This fund includes monies from State Transportation Funds, Federal grants, and user fees. They are to be used for transit operating and capital expenditures, such as buses and bus shelters. State and Federal grant funds are to be used for major projects such as the operations and maintenance facility.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Available for Capital Projects</b>	3,415,600	4,254,600	4,254,600	4,254,600	4,254,600	4,254,600
<b>(LTF) Local Transportation Funds (one-quarter percent state sales tax)</b>	1,058,400	400,000	200,000	200,000	200,000	200,000
<b>Grant Funding:</b>						
CEC-California Energy Commission	-					
City of Exeter Grant Management	-					
CMAQ - Congestion Management Air Quality						
FTA - Federal Transit Administration Grant	182,000	500,000				
Prop 1B - Safety and Security (State Funding)	119,300	119,300	119,300	119,300	119,300	119,300
Prop 1B - (State Funding)			779,400	2,630,500		
SJVAPCD-San Joaquin Valley Air Pollution Control District						
TPA - Transportation Planning received through TCAG	130,000	80,000	80,000	80,000	80,000	80,000
Capital Improvements	(650,700)	(1,099,300)	(1,178,700)	(3,029,800)	(399,300)	(399,300)
<b>Total Resources Available for Future Projects</b>	<b>4,254,600</b>	<b>4,254,600</b>	<b>4,254,600</b>	<b>4,254,600</b>	<b>4,254,600</b>	<b>4,254,600</b>

**Additional Information:** Capital projects in this fund are paid for from a variety of grants, using Local Transportation Funds (LTF) as local match. LTF is apportioned from State sales taxes.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Automatic Vehicle Locator: Upgrade current Automatic Vehicle Locator (AVL) system. The existing AVL systems facing challenges with outdated technology. The AVL will assist with better route and schedule planning. This feature would help ensure that Visalia Transit continues to meet the needs of the Fixed Route customers within all communities it serves. This project follows the recommendation in the Capital Improvement Program plan developed in the Short Range Transit Plan (SRTP). The funds will come from Local Transportation Fund (LTF).	Monty Cox	EQ0029	100% LTF	N/A	500,000	-	-	-	-	-
2	Automatic Passenger Counters: Purchase automated passenger counters to install in the current fleet. The automated passenger counters will assist Visalia Transit in maintaining accurate ridership records and additional detail on the location of boarding and alighting. This project follows the recommendation in the Capital Improvement Program plan developed in the Short Range Transit Plan (SRTP). This will also help structure route planning and amenities in the future. The funds will come from Local Transportation Fund (LTF).	Monty Cox	EQ0030	100% LTF	N/A	340,000	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Transit Fund - 451  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
3	Bus Stop & Shelter Improvements: Installation and repair of bus stops and bus stop equipment, including but not limited to concrete pads, signs, information panels, and shelter refurbishing. We receive requests on an ongoing basis for additional bus stops or bus shelters. These frequently require concrete pads and signs. We have a 5-year contract with CM Construction to do this work. 100% funded with LTF.	Monty Cox	CP9635	100% LTF	N/A	200,000	200,000	200,000	200,000	200,000	200,000
4	Planning Studies: Annual on-going planning studies. The City receives funds annually from TCAg specifically for planning purposes. Eligible expenses include the implementation of Short Range Transit Plans, Long Range Transit Plans, Bus Rapid Transit Plans, development of facilities and equipment, and vehicle purchases.	Monty Cox	CP9259	100% TCAg	N/A	130,000	80,000	80,000	80,000	80,000	80,000
5	Purchase & install new bus shelters with solar lighting annually. We receive requests on an ongoing basis for additional bus shelters. There are also some bus shelters that are old and need to be replaced. Some bus stop locations are very dark. These shelters will have solar lighting for safety & security measures. We have a 5-year contract with CM Construction to do this work. Project is 100% funded by State Prop 1B Safety & Security.	Monty Cox	CP9640	100% Prop 1B	N/A	119,300	119,300	119,300	119,300	119,300	119,300
6	2 Transit Vans to be operated by Contractor: Purchase two (2) transit vans for the Visalia Transit service to assist in transporting wheelchair passengers from Fixed Route buses to their destination. To be used when wheelchair lifts aren't working or if capacity issues exist. The City will either purchase this off the state contract or obtain from a bus manufacturer through a piggyback opportunity with a larger agency. These transit supervisor vehicles will assist in transporting wheelchair passengers from a Fixed Route bus to their destination when wheelchair lifts aren't working. This project is 83% funded by an approved FTA Clean Fuels Grant Parks grant and 17% Local Transit Fund (LTF).	Monty Cox	VH0079	83% FTA \$90k 13% LTF \$18k	N/A	108,300					
7	(1) Medium Duty Transit Bus: Purchase one (1) medium duty transit bus for the Sequoia Shuttle internal service. This bus will be gasoline. The City will either purchase this off the state contract or obtain from a bus manufacturer through a piggyback opportunity with a larger agency. Additional vehicles are needed for the Sequoia Shuttle internal service especially during busy weekend holidays. The bus will be used to assist with congestion inside the park. This project is 100% funded by an approved FTA Transit in the Parks grant however Local Transit Fund (LTF) is also needed to complete the purchase.	Monty Cox	VH0078	100% FTA	N/A	92,100					

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Transit Fund - 451  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
8	<p>Website development: Includes website redesign; branded pages for individual departments and the CivicAssist CRM for web and mobile which is designed to streamline the interaction between citizens, residents and local government. A web-based and mobile request and issue management system; it helps citizens get detailed information they are seeking in the shortest amount of time on a 24/7 basis. The cost is based on an unlimited number of users and includes training for 40 users and 10 administrators. Project total of \$66k includes \$55k of prior year funding and \$11k requested in 2014/15 and is funded with General fund (001), Convention Center (413), Transit (451), Solid Waste (441).</p> <p>Satellite Bus Transfer Facility: Construct satellite bus transfer facility along Mooney corridor where two or more City buses will pulse into at scheduled intervals. Passengers will be able to transfer to other routes to complete their trip. Other transit services within the county will also use this facility increasing the quality of transit service throughout the county. Funding is for design and property acquisition. This project needs to be ready to compete for any available grant funding and will not move forward without grant funding in place. This portion to be 80% funded with FTA \$500K &amp; LTF covering 20% match \$500K.</p>	Leslie Caviglia	CP9878	100% LTF		1,000	-	-	-	-	-
9	<p>Signal Prioritization: The City of Visalia plans to install signal prioritization along the Mooney Boulevard Corridor where peak traffic congestion makes it difficult for buses to stay on schedule. This project follows the recommendation in the Mooney Boulevard Corridor Transit Study and is heavily dependent upon CalTrans coordination. The signal prioritization is needed along the Mooney Boulevard Corridor where peak traffic congestion makes it difficult for buses to get back into traffic flow from the bus pullout, causing both bus and overall traffic delays. The funds will come from Local Transportation Fund (LTF).</p>	Monty Cox	CP9572	FTA \$500k LTF \$500k	N/A	-	500,000	-	-	-	-
10	<p>Local Transportation Fund (LTF).</p>	Monty Cox	CP0018	100% LTF	N/A	-	200,000	-	-	-	-

## City of Visalia Two-Year Budget 2014-15 & 2015-16

### Transit Fund - 451 2014/15 - 2015/16 Capital Improvement Program

11	Dial-A-Ride Purchase (6): Purchase six (6) medium duty transit buses for the Dial-A-Ride service. These buses will be compressed natural gas (CNG). This project follows the timeline for the fleet plan developed in the Short Range Transit Plan (SRTTP). The buses will be replaced older medium duty buses that have reached the end of their useful lives. This project will be funded with Prop 1B.	Monty Cox	VH0069	100% Prop 1B	N/A	-	779,400	-	-	-	-
12	Fixed Route Purchase (6): Purchase six (6) heavy duty transit buses for fixed route service. These buses will be compressed natural gas (CNG). This project follows the timeline for the fleet plan developed in the Short Range Transit Plan (SRTTP). All six (6) buses will be replacing older heavy duty buses that have reached the end of their useful lives. This project will be funded with Prop 1B.	Monty Cox	VH0068	100% Prop 1B	N/A	-	-	-	2,630,500	1,178,700	399,300
						650,700	1,099,300	1,178,700	3,029,800	399,300	399,300

**Note:**

Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost)      \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\*\* Project will result in savings as described in project description



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Storm Sewer Operations & Maintenance - 481  
2014/15 - 2015/16 Capital Improvement Program**

This fund includes monies generated from storm sewer user fees. The fees for this fund are collected with the monthly utility bill and each parcel is charged \$.24 per 1,000 sq. ft. Funds are to be used only for operation, maintenance, and improvements, including equipment and vehicle acquisitions related to collection and disposal of storm runoff.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	420,911	961	3,961	9,786	69,386	(1,014)
<b>Storm Sewer User Fees</b>	1,514,000	1,544,300	1,575,200	1,606,700	1,638,800	1,671,600
<b>Operating set aside for Capital (Depreciation)</b>	567,500	578,900	590,500	602,300	614,300	626,600
<b>Operating Expenditures (staff costs, allocations, Etc)</b>	(1,777,700)	(1,813,300)	(1,849,600)	(1,886,600)	(1,924,300)	(1,962,800)
<b>Capital Improvements</b>	(723,750)	(306,900)	(310,275)	(262,800)	(399,200)	(253,700)
<b>Total Resources Available for Future Projects</b>	<b>961</b>	<b>3,961</b>	<b>9,786</b>	<b>69,386</b>	<b>(1,014)</b>	<b>80,686</b>
<b>Deferred Projects Waiting on Funding (Shaded section below)</b>	(65,000)	(60,000)	(430,800)	-	-	-
<b>Funding deficit including unfunded projects</b>	<b>(64,039)</b>	<b>(121,039)</b>	<b>(546,014)</b>	<b>(486,414)</b>	<b>(556,814)</b>	<b>(475,114)</b>

The Storm Water rate has not been increased since 2004. Staff is currently evaluating this enterprise for a possible rate increase. If a rate increase is needed, the City could be balloting users during calendar year 2012. The Storm Sewer User Fees are estimated to remain flat in 2012-13 and 2013-14 and increase annually 1.5% after that based on growth.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Lift Station Improvements & Pump Replacement: Replace sanitary lift station piping, valves, pump bases, entry hatches concrete surface rehabilitation and coatings for sanitary and storm lift stations. (Multi Funded: 50% from 431 and 50% from 481.) <b>A PORTION OF THIS PROJECT FUNDING IS FROZEN - SEE SHADED PROJECTS BELOW</b>	Jim Ross	CP8266	--	Various	185,000	190,000	150,000	150,000	150,000	150,000
2	Replace Storm Sewer Mains: Replace storm sewer mains that are shown to be deteriorating throughout the city. To eliminate flooding caused by rain or nuisance water. (Multi Funded: Annual amount of \$100k funded from \$50k Storm Sewer Maintenance (481) and \$50k Storm Sewer Deficiency (222).)	Jim Ross	CP8232	--	Various	50,000	50,000	50,000	50,000	50,000	50,000
3	Storm Catch Basin Repairs: Repair catch basins that are found to be deficient throughout the cities storm system up to current City standards. Repair or upgrades can help alleviate flooding in deficient areas of the storm sewer system.	Jim Ross	CP8245	--	Various	40,000	40,000	40,000	40,000	40,000	40,000

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Storm Sewer Operations & Maintenance - 481 (Continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
4	Well Pumps for Various Parks: Replace and install new variable frequency drive (VFD) control panel to Fairview, Mill Creek, Stonebrook, and Sunset Parks. These 4 parks are storm pond parks where two-thirds of the maintenance is paid for by enterprise funding. The current direct drive pumps cause high pressure on the irrigation lines forcing breaks to main lines, etc.. The VFD adjusts pressure as needed allowing less chances of main line blow outs. The VFD will work in conjunction with the new Rain Master Controllers utilizing the flow sensor to reduce water usage saving water and general fund dollars. (Multi Funded: Project total of \$338k funded from \$10k General Fund (001) and \$28k Storm Sewer Maintenance (481).)	Jeff Fultz	CF0062		Various	28,500					
5	New Well Pumps for Various Parks: Replace old submersible well pumps at Fairview, John Combs, and Stonebrook Parks. All three parks are storm pond parks where two-thirds of the maintenance is paid for by enterprise funding. The pumps are over ten years old and no longer economically efficient. The typical life span for this type of pump is 10 years. Due to the hot dry summers we've experienced over the lifetime of these pumps, they may quit working at any time. A similar pump at Ruiz Park has already failed and been replaced. Pre-emptive replacement will prevent possible damage to landscaping. (Multi Funded: Project total of \$27k funded from \$20k Storm Sewer Maintenance (481) and \$7k General Fund (001).)	Jeff Fultz	CF0054		Various	20,250					
6	Corp Yard New Site Development: Site development for property acquired adjacent to existing Corporation Yard. Development of property North of existing Corporation Yard. Project to include all grading, drainage, NPDES permit requirements, paving, utilities and lighting on 3.74 acres. (Multi Funded: Project total of \$1m funded from \$30k General Fund (001), \$132k Corp Yard Impact Fee (103), \$20k WWTP (431), \$680k Solid Waste (441), \$17k Storm Sewer (481) and \$149k Fleet (501).)	Adam Ennis	CF0047		B2	11,000					

**City of Visalia  
Two-Year Budget  
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**Storm Sewer Operations & Maintenance - 481 (Continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
7	Manhole Repairs: Repair and raise manholes throughout the city's storm and sanitary system. (Multi Funded: \$25k Wastewater 431, \$25k Storm Sewer 481 annually)	Jim Ross	CP8238	--	Various	10,000	10,000	10,000	10,000	10,000	10,000
8	Corp Yard Paving - Rehabilitate the unsafe and worn out asphalt drives and parking areas of the Corporation Yard. This includes "dig outs" of areas that are too bad and need to be removed, repave areas that can be overlaid and slurry or chip seal other less worn areas. The existing pavement has greatly exceeded its useful life (est. well over 20 years old) and has deteriorated so badly that there are now trip and fall hazards. (Multi-funded: Project total of \$1.2m from \$747k Solid Waste, \$57k Storm Sewer and \$345k General Fund.)	Norm Goldstroff	CP8340		B2	10,000	12,500	15,000	7,500	-	-
9	Corp Yard Future Administration Building: Build up funding for construction in 2019/20 of new Public Works Administration building with approximately 5,400 sq. ft. With the expansion of the Public Works divisions, the current building is not longer large enough to support the Administration division for the department. The current Administration division for the department. The current 2,700 sq. ft. does not provide enough space for an adequate front counter and lobby area, conference room, offices and equipment. With the new property available at the former SCE Pole Yard, a new administration building, approximately double the size, could be constructed to accommodate current and future needs. (Multi Funded: Project total of \$995k funded from \$99k Corp Yard Impact Fees (103), \$443k WWTP (431), \$425k Solid Waste (441) and \$28k Storm Sewer Maint (481).)	A dam Ennis	CP0046		B2	4,400	4,400	4,400	5,300	5,300	3,700
<b>The following items are for the addition or replacement of vehicles and equipment:</b>											
	Replace Heavy Duty 10-w heeled Dump Truck due to excessive age										
10	Budget Year / Unit / Year / Miles / Hours (2014-15 / 314927 / 1999 / 82,152 / 6,208	Jim Ross	VH0059		N/A	174,400	-	-	-	-	-
11	New Compact Track Loader 323D John Deere. For removal of vegetation, debris and any other material that could cause a blockage in the waterway systems.	Jim Ross	VH0056		N/A	109,000	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
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**Storm Sewer Operations & Maintenance - 481 (Continued)  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
12	New 1-ton Crew Cab Diesel Truck w/Utility Box: With the growing amount of collections department crew members, allow s for a quicker response time in rain events.	Jim Ross	VH0055		N/A	64,800	-	-	-	-	-
13	TandemAxle Trailer to haul track loader and implements CCTV Inspection Equipment: Camera, tractor, drum/reel, and controls to update old outdated equipment used to perform inspections of sanitary and storm sewer main throughout the City. (Multi Funded: Project total of \$82k funded from \$41k Storm Sewer Maint (481) and \$41k Wastewater (431).)	Jim Ross	EQ0011		N/A	16,400	-	-	-	-	-
14	Replace John Deere 410J crawler 318708 w / model including dual slope arm to clean ditches/ponding basins more efficiently.	Jim Ross	EQ0010		N/A	-	-	40,875	-	-	-
15	Budget Year / Unit / Year / Hours 2018-19 / 318708 / 2007 / 938	Jim Ross	VH0058		N/A	-	-	-	-	143,900	-
						<b>723,750</b>	<b>306,900</b>	<b>310,275</b>	<b>262,800</b>	<b>399,200</b>	<b>253,700</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost) \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\*\* Project will result in savings as described in project description

**City of Visalia  
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**Storm Sewer Operations & Maintenance - 481 Deferred Projects  
2014/15 - 2015/16 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
16	Lift Station Improvements & Pump Replacement: Replace sanitary lift station piping, valves, pump bases, entry hatches concrete surface rehabilitation and coatings for sanitary and storm lift stations. (Multi Funded: 50% from 431 and 50% from 481.) Waterscreens Waterways: Install mechanical debris screens on waterways road culverts throughout the waterway system within the City. Includes electrical hookups, concrete structures, screens, equipment and materials. Two proposed locations are the Airport culvert at Mill Creek and Evans Ditch at Lovers Lane culvert when new interchange is completed. Insures the flow of water during rain events and seasonal irrigation runs. Mitigates danger to employees who currently perform this task manually. Replace Back Hoe with John Deere 410J.	Jim Ross	CP8266			65,000	60,000				
17		Jim Ross	CP0007			-	-	300,000			
18	Budget Year / Unit / Year / Hours 2016-17 / 238914 / 2004 / 1,201	Jim Ross	VH0057			-	-	130,800			
<b>Total Project Expense</b>						65,000	60,000	430,800			

**City of Visalia  
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**Fleet Maintenance - 501  
2014/15 - 2019/20 Capital Improvement Program**

This fund is made available from City Departments, on a cost reimbursement basis, for internal services provided for the operation and maintenance of City owned vehicles.

*Executive Summary*

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	507,949	238,949	238,949	188,949	188,949	188,949
<b>Operating Revenues</b>	4,613,900	4,706,200	4,800,300	4,896,300	4,994,200	5,094,100
<b>Operating Expenditures (Allocations and Services Provided)</b>	(4,613,900)	(4,706,200)	(4,800,300)	(4,896,300)	(4,994,200)	(5,094,100)
<b>Capital Improvements</b>	(269,000)	-	(50,000)	-	-	-
<b>Total Resources Available for Future Projects</b>	<b>238,949</b>	<b>238,949</b>	<b>188,949</b>	<b>188,949</b>	<b>188,949</b>	<b>188,949</b>

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Corp Yard New Site Development: Site development for property acquired adjacent to existing Corporation Yard. Development of property North of existing Corporation Yard. Project to include all grading, drainage, NPDES permit requirements, paving, utilities and lighting on 3.74 acres. (Multi Funded: Project total of \$1m funded from \$30k General Fund (001), \$132k Corp Yard Impact Fee (103), \$20k WWTP (431), \$680k Solid Waste (441), \$17k Storm Sewer (481) and \$149k Fleet (501).)	Adam Ennis	CP0047	--	B2	99,000	-	-	-	-	-
2	Fleet Shop Improvements: Improve existing building at 432 N Ben Maddox to house the Tire Shop and Welding Shop. Upgrade building electrical, add a roll up door and create a 'clean' area for computer system. To utilize existing building on newly purchased property. This will allow for expansion of the Tire and Welding shops.	Norm Goldstrom	CP0048	--	B2	75,000	-	-	-	-	-
3	Replace (3) Underground and (1) Aboveground Vehicle Hoists - Current hoists are over 25 years old, obsolete and undersized for newer heavier equipment. Parts are no longer available and must be manufactured. Project total of \$195k includes prior year appropriation.	Mike Morgantini	CP8377	--	N/A	75,000	-	-	-	-	-
4	Replace Tire Changer: Upgrade tire changer which is 10 years old, to provide for larger off-road tires. Currently have to outsource this service. Will reduce cost and downtime.	Norm Goldstrom	EQ0031	--	N/A	20,000	-	-	-	-	-

## City of Visalia Two-Year Budget 2014-15 & 2015-16

### Fleet Maintenance - 501 (Continued) 2014/15 - 2019/20 Capital Improvement Program

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
5	Replace Fleet Maintenance Truck Budget Year / Unit / Year / Miles 2016-17 / 252939 / 2001 / 59,960	Norm Goldstrom	VH0110	*	N/A			50,000			
Total Capital Projects						269,000	-	50,000	-	-	-

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost)

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\*\*\*\* Project will result in savings as described in project description

**City of Visalia  
Two-Year Budget  
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**Vehicle Replace - 502  
2014/15 - 2019/20 Capital Improvement Program**

This fund is supported by General Fund Departments, on a cost reimbursement basis, for replacement of the current operational fleet as each vehicle reaches its full useful life.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	3,171,700	2,582,800	2,507,200	1,787,500	1,788,800	2,147,800
<b>Reimbursements for Vehicle Replacements</b>	891,700	891,700	909,500	927,700	946,300	965,200
<b>Interest Earnings</b>	18,500	18,000	17,700	17,700	21,300	13,000
<b>Operating Expenditures (allocations and Services Provided)</b>	(14,400)	(14,400)	(14,700)	(15,000)	(15,300)	(15,600)
<b>Congestion Mitigation Air Quality (CMAQ) Grant</b>	460,400	606,400				
<b>Capital Improvements</b>	(1,945,100)	(1,577,300)	(1,632,200)	(929,100)	(593,300)	(1,797,400)
<b>Total Resources Available for Future Projects</b>	<b>2,582,800</b>	<b>2,507,200</b>	<b>1,787,500</b>	<b>1,788,800</b>	<b>2,147,800</b>	<b>1,313,000</b>

**Additional Information:**

All vehicles proposed to be replaced will be evaluated by the Fleet Maintenance division and approved by the City Manager prior to the purchase of a new vehicle. If a vehicle should be replaced, the replacement vehicle will be evaluated for an alternative fuel vehicle, Fleet Maintenance will recommend transferring the vehicle being replaced to other City departments.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	<b>Parks and Recreation Vehicle/Equipment Replacements:</b> Replace Parks Sand Pro Tractor: Used to groom softball fields. The original Sand Pro 3040 was purchased in 2002. It is now 12 years old. It is constantly in for maintenance and repair. Over the last 12 years the Sand Pro 3040 has been in for service and repair 17 times costing a grand total of \$10,136.65. While the Sand Pro is in repair, we would have to use other methods to prep softball fields which would result in additional staff time, equipment rentals or poor field conditions. Backhoe Attachment for Bobcat: Purchase a backhoe attachment to fit Bobcat Skid Loader. The current backhoe does not allow for tight areas of digging. The attachment would allow for the bobcat to get to areas the pull behind backhoe cannot get too.	Jason Glick	EQ0043	*	N/A	18,200					
2	Replace Chevy S-10 mid-size pick-up truck with utility bed with new pick-up truck and utility bed. Budget Year / Unit / Year / Miles 2015-16 / 311203 / 1997 / 115,960 2016-17 / 312256 / 1997 / 107,446 2016-17 / 312259 / 2001 / 107,589 2017-18 / 312258 / 1999 / 96,152	Jeff Fultz	EQ0040	*	N/A	12,500					
3		Jeff Fultz	VH0085	*	N/A		32,000	66,900	35,200		



**City of Visalia  
Two-Year Budget  
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**Vehicle Replace - 502 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
	Replace Parks Lift Truck: F-450 Super Duty 35 foot lift Truck due to high maintenance										
4	Budget Year / Unit / Year / Miles 2016-17 / 313901 / 1999 / 48,794 Replace current Ford Ranger 4 X 4 Spray Truck with flat bed and spray equipment with new mid-size 4 X 4 truck with flat bed and spray equipment for weed abatement in parks operation.	Jeff Fultz	VH0089	*	N/A	-	-	149,500	-	-	-
5	Budget Year / Unit / Year / Miles 2017-18 / 312239 / 1999 / 99,656 2018-19 / 312944 / 2001 / 92,638 Replace 3/4 ton truck with utility bed with new 3/4 ton truck and utility bed	Jeff Fultz	VH0086	*	N/A	-	-	-	89,300	93,800	-
6	Budget Year / Unit / Year / Miles 2017-18 / 312260 / 2003 / 156,145 2019-20 / 312948 / 2002 / 81,242 2019-20 / 312942 / 1994 / 64,739 Replace Utility Vehicle at Riverway Sports Park: The current gater is over 10 years old and has high hours	Jeff Fultz	VH0087	*	N/A	-	-	-	35,200	-	77,500
7	Parks Pressure Washer: Replace Parks Pressure Washer. Current pressure washer is over 10 years old and breaks down often.	Jeff Fultz	VH0088	*	N/A	-	-	-	-	19,500	-
8	Parks Pull Behind Backhoe: Replace old pull behind badger back hoe. The current backhoe is over 15 years old and is costly to repair and breaks down often.	Jeff Fultz	EQ0041	*	N/A	-	-	-	-	16,300	-
9		Jeff Fultz	EQ0042	*	N/A	-	-	-	-	16,300	-
<b>Fire Vehicle Replacements:</b>											
10	Replace Fierce Arrow Fire Engine: Fire engines are scheduled for replacement based upon a 15 year front line service replacement for fire apparatus. At 19 years of service, this unit has exceeded its expected service life of 18 years. Budget Year / Unit / Year / Miles / Hours 2014-15 / 222429 / 1995 / 202,300 / 15,848 2016-17 / 222432 / 2000 / 54,811 / 5,475	Doyle Sewell	VH0095	***	N/A	615,900	-	640,000	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Vehicle Replace - 502 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
	Replace Fire Command Unit SUV: Replacement will require a command center, communications package and emergency lighting. Budget Year / Unit / Year / Miles 2014-15 / 222222 / 2002 / 82,627	Doyle Sewell	VH0097	*	N/A	59,900	-	-	-	-	-
<b>Police Vehicle Replacements:</b>											
	Replace Fully equipped marked patrol units Budget Year / Unit / Year / Miles 2014-15 / 212466 / 2005 / 104,361 2014-15 / 212468 / 2005 / 107,453 2014-15 / 212470 / 2005 / 88,288 2014-15 / 212471 / 2005 / 86,859 2014-15 / 212473 / 2005 / 107,022 2015-16 / 212467 / 2005 / 81,911 2015-16 / 212469 / 2005 / 67,200 2015-16 / 212474 / 2005 / 86,625 2015-16 / 212475 / 2005 / 78,310										
12	Replace PD Fully Equipped Marked Traffic Motorcycles Budget Year / Unit / Year / Miles 2014-15 / 213325 / 2007 / 33,585 2014-15 / 213326 / 2011 / 30,586 2014-15 / 213327 / 2011 / 16,085 2014-15 / 213328 / 2011 / 24,219 2014-15 / 213329 / 2011 / 19,306 2014-15 / 213330 / 2011 / 17,045 2014-15 / 213331 / 2011 / 20,755 2014-15 / 213332 / 2011 / 16,282 2014-15 / 213334 / 2011 / 26,946	Liz Ybarra	VH0102	*	N/A	265,800	220,000	-	-	-	-
13	New Fully equipped marked patrol units to equip growth positions Replace fully equipped marked K-9 Patrol units. Budget Year / Unit / Year / Miles 2014-15 / 212472 / 2005 / 88,308 2015-16 / 212490 / 2007 / 91,430	Liz Ybarra	VH0104	*	N/A	171,900	-	-	-	-	-
14		Liz Ybarra	VH0113	**	N/A	106,400	-	-	-	-	-
15		Liz Ybarra	VH0100	*	N/A	60,800	62,000	-	-	-	-

**City of Visalia  
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**Vehicle Replace - 502 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
	Replace Unmarked Police Vehicles										
	Budget Year / Unit / Year / Miles										
	2014-15 / 215196 / 2005 / 103,200										
	2015-16 / 215914 / 2004 / 97,303										
	2015-16 / 215915 / 2005 / 97,491										
	2015-16 / 215916 / 2005 / 93,874										
	2015-16 / 215917 / 2005 / 100,798										
	2015-16 / 215918 / 2005 / 104,253										
	2015-16 / 215919 / 2005 / 105,774										
16	2015-16 / 215104 / 2005 / 87,780	Liz Ybarra	VH0103	*	N/A	38,700	276,400	-	-	-	-
	Replace PD Fully Equipped Traffic Truck and Crime Scene Investigation Truck										
	Budget Year / Unit / Year / Miles										
	2015-16 / 215913 / 2003 / 54,923										
	2015-16 / 213203 / 2003 / 35,706	Liz Ybarra	VH0105	**	N/A	-	141,900	-	-	-	-
17	Replace PD Fully Equipped Marked Traffic Prius for Parking Enforcement										
	Budget Year / Unit / Year / Miles										
	2015-16 / 211110 / 2002 / 53,890	Liz Ybarra	VH0106	*	N/A	-	36,300	-	-	-	-
18	Replace GO 4 Scooter with fully equipped marked Traffic Prius for Parking Enforcement										
	Budget Year / Unit / Year / Miles										
	2015-16 / 213321 / 2006 / 51,079	Liz Ybarra	VH0099	*	N/A	-	36,200	-	-	-	-
19	Replace Fully Equipped Marked Patrol units										
	Budget Year / Unit / Year / Miles										
	2016-17 / 212476 / 2007 / 92,179										
	2016-17 / 212479 / 2007 / 90,220										
	2016-17 / 212480 / 2007 / 93,830										
	2016-17 / 212481 / 2007 / 80,146										
	2016-17 / 212482 / 2007 / 93,277										
	2016-17 / 212483 / 2007 / 81,772										
	2016-17 / 212484 / 2007 / 71,932										
	2016-17 / 212485 / 2007 / 64,401										
	2016-17 / 212486 / 2007 / 103,311										
	2016-17 / 212487 / 2007 / 85,635										
20			VH0114	*	N/A			561,000			

**City of Visalia  
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**Vehicle Replace - 502 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
	Replace PD SUV/Pickups: Budget Year / Unit / Year / Miles 2016-17 / 211904 / 2008 / 80,981 2017-18 / 215225 / 2008 / 109,796 2018-19 / 215227 / 2009 / 77,319 2018-19 / 215228 / 2009 / 63,340 2019-20 / 215229 / 2010 / 51,348 2019-20 / 215230 / 2010 / 60,344 2019-20 / 215234 / 2010 / 69,572 2019-20 / 215223 / 2008 / 63,830		VH0115	*	N/A		62,300		63,500	129,500	264,400
21	Replace Fully Equipped Marked Patrol units Budget Year / Unit / Year / Miles 2017-18 / 212493 / 2008 / 54,136 2017-18 / 212494 / 2008 / 48,420 2017-18 / 212495 / 2008 / 44,075 2017-18 / 212496 / 2008 / 34,935 2017-18 / 212497 / 2008 / 54,450 2017-18 / 212498 / 2008 / 58,503 2017-18 / 212504 / 2008 / 62,901 2017-18 / 212505 / 2008 / 68,016 2017-18 / 212506 / 2008 / 92,384 2017-18 / 212507 / 2008 / 78,995 2017-18 / 212508 / 2008 / 81,639		VH0114	*	N/A				629,400		
22	Replace Unmarked Police Vehicles Budget Year / Unit / Year / Miles 2017-18 / 211113 / 2006 / 76,856 2017-18 / 222124 / 2007 / 72,551 2018-19 / 215922 / 2008 / 63,634 2018-19 / 215923 / 2008 / 61,257 2019-20 / 215226 / 2010 / 56,538 2019-20 / 211114 / 2007 / 63,661 2019-20 / 211115 / 2007 / 58,283 2019-20 / 215926 / 2009 / 46,228 2019-20 / 215927 / 2009 / 46,005		VH0116	*	N/A				76,500	78,000	198,900
23											

**City of Visalia  
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**Vehicle Replace - 502 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
24	Replace Fully Equipped Marked Patrol units Budget Year / Unit / Year / Miles 2018-19 / 212052 / 2009 / 52,895 2018-19 / 212511 / 2009 / 76,355 2018-19 / 212512 / 2009 / 74,394		VH0114	*	N/A					175,100	
25	Replace PD Vans: Budget Year / Unit / Year / Miles 2018-19 / 215930 / 2009 / 50,850 2019-20 / 215235 / 2010 / 50,973		VH0117	*	N/A					64,800	66,100
26	Replace Fully Equipped Marked Patrol units Budget Year / Unit / Year / Miles 2019-20 / 212513 / 2010 / 59,504 2019-20 / 212514 / 2010 / 45,104 2019-20 / 212515 / 2010 / 47,747 2019-20 / 212516 / 2010 / 48,848 2019-20 / 212517 / 2010 / 45,071 2019-20 / 212518 / 2010 / 63,832 2019-20 / 212519 / 2010 / 49,098 2019-20 / 212520 / 2010 / 66,400 2019-20 / 212521 / 2010 / 56,019 2019-20 / 212522 / 2010 / 46,642 2019-20 / 212523 / 2010 / 43,679 2019-20 / 212524 / 2010 / 53,341 2019-20 / 212525 / 2010 / 21,740 2019-20 / 212526 / 2010 / 28,896 2019-20 / 212527 / 2010 / 52,612 2019-20 / 212529 / 2010 / 27,957 2019-20 / 212530 / 2010 / 54,648 2019-20 / 212531 / 2010 / 33,355 2019-20 / 212532 / 2010 / 17,750 2019-20 / 212533 / 2010 / 24,212		VH0114	*	N/A						1,190,500

**City of Visalia  
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**Vehicle Replace - 502 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Street Maintenance Vehicles and Equipment:</b>											
	Replace Rear Broom Street Sweeper: The CA Air Resources Board is phasing out the type of engine that runs this piece of equipment by 12-31-2015. Streets division uses this equipment regularly in their paving maintenance operations. The streets department will pursue Congestion Mitigation Air Quality (CMAQ) grant funding for this purchase. Purchase of this vehicle will not proceed unless grant funding is awarded.			--							
27	Budget Year / Unit / Year / Miles 2014-15 / 317654 / 1996 / 34,488	Norm Goldstrom	VH0077	--	N/A	320,000	-	-	-	-	-
	Replace Transfer Dump Truck and Trailer: ( This is a set, truck and trailer). The CA Air Resources Board is phasing out the type of engine that runs this piece of equipment by 12-31-2015. Streets division uses this equipment regularly in their paving maintenance operations. The streets department will pursue Congestion Mitigation Air Quality (CMAQ) grant funding for this purchase. Purchase of this vehicle will not proceed unless grant funding is awarded.			--							
28	Budget Year / Unit / Year / Miles / Hours 2015-16 / 314925 / 1994 / 96,551 / 6,111 (Truck) 2015-16 / 314961 / 1994 / NA / NA (Trailer)	Norm Goldstrom	VH0075	--	N/A	200,000	-	-	-	-	-
29	Traffic Signal Conflict Monitor Tester: Test the signal to ensure the appropriate functioning levels. It is accepted by the court system during trial. Cover liability issues for the City.	Norm Goldstrom	EQ0032	*	N/A	20,000	-	-	-	-	-
	Replace Vibratory Rolling Compactor: Single drum, walk behind, self propelled vibratory rolling compactor. This unit is old and obsolete. Streets division uses this equipment regularly in their paving maintenance operations.			*							
30	Budget Year / Unit# / Year 2014-15 / 314001 / 1989	Norm Goldstrom	EQ0033	*	N/A	10,000	-	-	-	-	-

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**Vehicle Replace - 502 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
31	<p>Replace Asphalt Emulsion Spray Trailer: 1982 Asphalt Emulsion Spray Trailer SEALMASTER TR 575. This unit is old and obsolete. Streets division uses this equipment regularly in their paving maintenance operations.</p> <p>Budget Year / Unit# / Year 2014-15 / 314747 / 1982</p>	Norm.Goldstrom	EQ0035	*	N/A	10,000	-	-	-	-	-
32	<p>Replace John Deere Grader "C": The CA Air Resources Board is phasing out the type of engine that runs this piece of equipment. Streets division uses this equipment regularly in their paving maintenance operations. The streets department will pursue Congestion Mitigation Air Quality (CMAQ) grant funding for this purchase. Purchase of this vehicle will not proceed unless grant funding is awarded.</p> <p>Budget Year / Unit / Year / Hours 2015-16 / 314809 / 1997 / 2,991</p>	Norm.Goldstrom	V.H0070	--	N/A	-	250,000	-	-	-	-
33	<p>Replace John Deere Loader: The CA Air Resources Board is phasing out the type of engine that runs this piece of equipment. Streets division uses this equipment regularly in their paving maintenance operations. The streets department will pursue Congestion Mitigation Air Quality (CMAQ) grant funding for this purchase. Purchase of this vehicle will not proceed unless grant funding is awarded.</p> <p>Budget Year / Unit / Year / Hours 2015-16 / 314847 / 2000 / 4,792</p>	Norm.Goldstrom	V.H0072	--	N/A	-	200,000	-	-	-	-
34	<p>Replace Dyna Pac CC2200 Vibratory compaction roller: The CA Air Resources Board is phasing out the type of engine that runs this piece of equipment. Streets division uses this equipment regularly in their paving maintenance operations. The streets department will pursue Congestion Mitigation Air Quality (CMAQ) grant funding for this purchase. Purchase of this vehicle will not proceed unless grant funding is awarded.</p> <p>Budget Year / Unit / Year / Hours 2015-16 / 314855 / 1999 / 852</p>	Norm.Goldstrom	V.H0074	--	N/A	-	135,000	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Vehicle Replace - 502 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
	Replace Rubber Tire Roller CP142: The CA Air Resources Board is phasing out the type of engine that runs this piece of equipment. Streets division uses this equipment regularly in their paving maintenance operations. The streets department will pursue Congestion Mitigation Air Quality (CMAQ) grant funding for this purchase. Purchase of this vehicle will not proceed unless grant funding is awarded.										
35	Budget Year / Unit / Year / Hours 2015-16 / 314824 / 1955 / 4,195	Norm Goldstrom	VH0071	--	N/A	-	100,000	-	-	-	-
	Replace Dyna Pac CC1200 Vibratory Compaction Roller: The CA Air Resources Board is phasing out the type of engine that runs this piece of equipment. Streets division uses this equipment regularly in their paving maintenance operations.			*							
36	Budget Year / Unit / Year / Hours 2015-16 / 314852 / 1990 / 2,688	Norm Goldstrom	VH0073	*	N/A	-	50,000	-	-	-	-
	Replace (2) Pullback Trailers: 50,000 lbs 3 axle pullback trailer. This unit is old and obsolete. Streets division uses this equipment regularly in their paving maintenance operations.			*							
37	Budget Year / Unit# / Year 2015-16 / 314757 / 1991 (Brock) 2015-16 / 314762 / 1996 (Jacobsen)	Norm Goldstrom	EQ0037	*	N/A	-	37,500	37,500	-	-	-
	Replace 1 Ton Dump Truck: This unit is old and obsolete. Streets division uses this equipment regularly in their paving maintenance operations.			*							
38	Budget Year / Unit / Year / Miles 2015-16 / 314953 / 1993 / 80,834	Norm Goldstrom	VH0076	*	N/A	-	-	65,000	-	-	-



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Vehicle Replace - 502 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
39	Crack Seal Machine: SS125 Craftco Diesel Melder Crack Seal Machine, with overnight heater, #10 fire extinguisher and bracket, 3/8 hook w/ safety, surge brakes/3"Pl control box, squeegie assembly, cold air lance, hot air lance, and 2 3" swivel disks. This unit is old and obsolete. Streets division uses this equipment regularly in their paving maintenance operations. Budget Year / Unit# / Year 2015-16 / 314734 / 1999	Norm Goldstrom	EQ0034	*	N/A	-	-	50,000	-	-	-
40	New Van for Public Works Engineering Inspector growth position	Chris Crawford	VH0112	*	N/A	35,000	-	-	-	-	-
<b>Total Capital Projects</b>						<b>1,945,100</b>	<b>1,577,300</b>	<b>1,632,200</b>	<b>929,100</b>	<b>593,300</b>	<b>1,797,400</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost) \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\*\* Project will result in savings as described in project description

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Police Measure T Vehicle Replacement- 503  
2014/15 - 2019/20 Capital Improvement Program**

This fund is supported by Measure T, on a cost reimbursement basis, for replacement of the current Measure T - Police operational fleet as each vehicle reaches its full useful life.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	649,600	547,000	602,600	440,200	272,800	271,400
<b>Reimbursement for Vehicle Replacements</b>	107,400	107,400	109,500	111,700	113,900	116,200
<b>Interest Earnings</b>	4,000	4,500	4,400	2,700	2,700	3,900
<b>Operating Expenditures</b>	(1,300)	(1,300)	(1,300)	(1,300)	(1,300)	(1,300)
<b>Capital Expenditures</b>	(212,700)	(55,000)	(275,000)	(280,500)	(116,700)	-
<b>Total Resources Available for Future Projects</b>	<b>547,000</b>	<b>602,600</b>	<b>440,200</b>	<b>272,800</b>	<b>271,400</b>	<b>390,200</b>

**Additional Information :**

All vehicles proposed to be replaced will be evaluated by the Fleet Maintenance division and approved by the City Manager prior to the purchase of a new vehicle. If a vehicle should be replaced, the replacement vehicle will be evaluated for an alternative fuel vehicle, Fleet Maintenance will recommend transferring the vehicle being replaced to other City departments.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Replace Measure T Marked Patrol Vehicles Budget Year / Unit / Year / Miles 2014-15 / 212461 / 2005 / 99,641 2014-15 / 212462 / 2005 / 110,788 2014-15 / 212464 / 2005 / 100,194 2014-15 / 212465 / 2005 / 104,920 2015-16 / 212463 / 2005 / 50,620	Liz Ybarra	VH0101	*	N/A	212,700	55,000	-	-	-	-
2	Replace Measure T Marked Patrol Vehicles Budget Year / Unit / Year / Miles 2016-17 / 212488 / 2007 / 98,520 2016-17 / 212489 / 2007 / 84,833 2016-17 / 212490 / 2007 / 91,430 2016-17 / 212491 / 2007 / 90,755 2016-17 / 212492 / 2007 / 100,875	Liz Ybarra	VHNEW	*	N/A			275,000			



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Information Services Computer Replacement - 511  
2014/15 - 2019/20 Capital Improvement Program**

This fund is made available from City Departments, on a cost reimbursement basis, for internal services provided for the operation and replacement costs associated with the Organization's computer and communications technology, including Geographic Information Systems and Telephone Services.

Executive Summary									
	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20			
<b>Beginning Cash Balance</b>	(8,582)	(26,682)	(389,282)	162,518	792,218	989,118			
<b>Hardware/Software Depreciation Funds</b>	466,700	476,000	485,500	495,200	505,100	515,200			
<b>Additional Depreciation for new Projects</b>	163,000	243,000	243,000	243,000	243,000	243,000			
<b>Capital Improvements</b>	(647,800)	(1,081,600)	(176,700)	(108,500)	(551,200)	(210,000)			
<b>Total Resources Available for Future Projects</b>	<b>(26,682)</b>	<b>(389,282)</b>	<b>162,518</b>	<b>792,218</b>	<b>989,118</b>	<b>1,537,318</b>			

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Upgrade Permit System: To optimize customer service to the public, this upgrade would include electronic plan submission and review, permit processing online, business tax submission online, mobile office access integrated information with GIS and permit information and other enhancements to maximize customer service. This is a City Council identified priority which has become more urgent due to the current Permit Systems age and support from the software company is questionable for the future. (Multi Funded: Project total of \$800k funded from \$320k Computer Replacement (511) and \$480k Building Safety (401).)	Josh McDonnell	EQ0038	*	N/A	320,000	-	-	-	-	-
2	Additional Xitech Storage: Additional storage space for City servers. This is a routine expansion of the existing Xitech storage systems. Ongoing maintenance is included in the cost. The City servers utilize shared storage (virtual storage) for all data. With the proliferation of data, images, and videos of City business comes the demand for storage expansion. Additionally, longer data retention cycles (many mandated by law) require this expanded storage space.	Mike Allen	EQ0069	--	N/A	150,000	-	-	-	-	150,000
3	Network Printer Replacement: Routine replacement of departmental network printers. Equipment has typically reached the end of its useful life, is fully depreciated, and ready to be replaced once evaluated for its usefulness and need. Printers are on a 5-year replacement cycle, last replaced January 2011, scheduled for end of fiscal year.	Mike Allen	CP8248	--	N/A	117,800	-	-	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Information Services Computer Replacement - 511 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
4	Computer/Peripheral Replacement: Routine replacement of various computer and communication systems. Included are PCs, printers, hubs/switches or other equipment. Equipment has typically reached the end of its useful life, is fully depreciated, and ready to be replaced once evaluated for its usefulness and need.	Mike Allen	CP9997	N/A	60,000	60,000	60,000	60,000	60,000	60,000
5	Desktop PC & MS Replacement: Routine replacement of desktop PCs, laptops, and software. Equipment has typically reached the end of its useful life, is fully depreciated, and ready to be replaced once evaluated for its usefulness and need. PCs are on a 4-year replacement cycle, last replaced Summer 2011. Stretching to 5-year replacements.	Mike Allen	CP9799	N/A	-	670,400	-	-	-	-
6	Replace City Copier/Scanners: Routine replacement of City copiers/multi-function devices. These devices are covered under the 511 replacement fund and have a 5 year replacement cycle. The copiers themselves have many moving parts, significant wear-and-tear due to usage, and increased maintenance calls or out-of-service issues.	Mike Allen	EQ0067	N/A	-	324,900	-	-	-	-
7	Fiber Optic Cable Upgrade - Walnut & Conyer: Traffic Signal interconnect fiber optic upgrade along Walnut Avenue from Akers Street to Conyer Street and on Conyer Street from Walnut Avenue to City Hall West. Upgrading the fiber optic interconnect cable along Walnut Avenue from Akers Street to Conyer Street and on Conyer Street from Walnut Avenue to City Hall West will provide a "back bone" to the City's intelligent transportation system that will provide the added capacity to meet the traffic needs of the City as it grows. One buffer tube (12 strands) of the 96 strand fiber optic cable will be used by the IT department for communications. (Multi Funded: Project total of \$530k funded from \$82k Measure R Regional, \$422k OMAQ (281) and \$26k MIS (511).)	Nick Mascia	CP0041	N/A	-	26,300	-	-	-	-
8	MDT Replacement: Routine replacement of Public Safety MDTs (mobile computers). This replaces about 120 mobile computers utilized in vehicles for Police and Fire.	Mike Allen	CP8172	N/A	-	-	116,700	-	-	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Information Services Computer Replacement - 511 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
9	Replace Mobile Devices: Routine replacement of mobile devices for Building, Public Works, and Fire inspections. Equipment has typically reached the end of its useful life, is fully depreciated, and ready to be replaced once evaluated for its usefulness and need. Devices are on a 4-year replacement cycle, first replacement.	Mike Allen	CP8378	--	N/A	-	-	-	48,500	-	-
10	Replace Xitech Storage Systems: Routine replacement of existing Xitech storage systems. These storage systems have been in place since January 2003, although some changes and additions have been made to the systems since then. Growth of data storage needs and system obsolescence necessitate wholesale replacement of these Xitech units.	Mike Allen	CP8381	--	N/A	-	-	-	-	210,400	-
11	Computer Server Replacement: Scheduled replacement of approximately 30 computer servers. Funded through depreciation already collected in 5111 fund. Equipment has typically reached the end of its useful life, is fully depreciated, and ready to be replaced once evaluated for its usefulness and need. These servers have a 5-year replacement cycle. Last replaced Fall 2014.	Mike Allen	CP9998	--	N/A	-	-	-	-	105,800	-
12	Information Services Strategic Plan Update- last completed in 2002. Document identifies organizational projects and priorities, as well as evaluating overall information service capabilities. Produced in conjunction with consultants.	Mike Allen	CP8164	--	N/A	-	-	-	-	100,000	-
13	Website Redesign Refresh: Planned redesign / refresh of the existing City's websites and social media connection points. This refresh was last performed Spring 2014 and typically must be revisited every few years (this is a planned 5 year refresh). Planned redesign / refresh of the existing City's websites and social media connection points.	Mike Allen	EQ0068	--	N/A	-	-	-	-	75,000	-
<b>Total Capital Projects</b>						<b>647,800</b>	<b>1,081,600</b>	<b>176,700</b>	<b>108,500</b>	<b>551,200</b>	<b>210,000</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund"

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

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**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Building Maintenance Fund - 531  
2014/15 - 2019/20 Capital Improvement Program**

This fund is supported by General Fund Departments, on a cost reimbursement basis, for maintenance of City Owned Buildings.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	300,000	369,518	274,518	214,518	164,518	264,518
<b>Transfers for Buildings Maintenance</b>	200,000	100,000	100,000	100,000	100,000	100,000
<b>Capital Improvements</b>	(130,482)	(195,000)	(160,000)	(150,000)	-	-
<b>Total Resources Available for Future Projects</b>	<b>369,518</b>	<b>274,518</b>	<b>214,518</b>	<b>164,518</b>	<b>264,518</b>	<b>364,518</b>

**Additional Information:**

The balance of roof repair projects in the General Fund Maintenance of City Building project (CF9708) will be rolled to this fund at June 30, 2014, along with their appropriations.

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Roof Repair-City Owned Buildings: 2014/15-City Hell East \$179k, 2015/16-Fire Station #1 \$100k and Bids/Parks Shop \$95k, 2016/17 ACC Main Room \$100k and Fairview CC \$60k, 2017/18 Police Headquarters \$150k (Multi Funded: Project total of \$712k funded from \$635k Building Maintenance (531) and \$77k Building Safety (401).)	Ray Palomino	CP0091	--	Various	130,482	195,000	160,000	150,000	-	-
	<b>Total Capital Projects</b>					<b>130,482</b>	<b>195,000</b>	<b>160,000</b>	<b>150,000</b>	<b>-</b>	<b>-</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund"

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

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**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Risk Management Property Insurance - 551  
2014/15 - 2019/20 Capital Improvement Program**

This fund was established to account for the City of Visalia's liability insurance. Costs are allocated to all funds benefitting from the liability insurance provided by the fund.

<b>Executive Summary</b>						
	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	-	-	-	-	-	-
<b>Cash from Operating for Capital</b>	35,000	-	-	-	-	-
<b>Capital Expenditures</b>	(35,000)	-	-	-	-	-
<b>Total Resources Available for Future Projects</b>	-	-	-	-	-	-

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Risk Management Claims Software: Electronic system for claims management and reports. Currently maintain claims data from 1977 in excel. Need more capability to manage reports and generate specific budget and department historical reporting.	Eric Frost	EQ0053	*	N/A	35,000	-	-	-	-	-
<b>Total Capital Projects</b>						<b>35,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over € \*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\*\* Project will result in savings as described in project description



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Multi-Resources Fund - 301  
2014/15 - 2019/20 Capital Improvement Program**

This fund is comprised of monies from other funds combined under one project number to show total appropriations for each project. This fund is used for projects that are funded by more than one fund.

**Executive Summary**

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Beginning Cash Balance</b>	-	-	-	-	-	-
<b>Capital Expenditures</b>	(13,254,527)	(8,036,500)	(3,992,050)	(22,321,700)	(11,743,800)	(2,946,300)
<b>Transfer out of Project Expenditures to Funding Source funds</b>	13,254,527	8,036,500	3,992,050	22,321,700	11,743,800	2,946,300
<b>Total Resources Available for Future Projects</b>	-	-	-	-	-	-

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
1	Santa Fe Connectivity Project: Phase 1A from Avenue 272 to southern end of City of Visalia Urban Development Boundary (Sphere of Influence) (includes staff time for review and coordination and then construction management). Tulare County is having the plans prepared and the right of way obtained. The City will review the plans for constructability and provide Construction Management Services. . (City to be the lead on the project). To improve City trail system and implement Measure R Trails and City Bicycle Master Plan and Tulare County Regional Trail Plan. (Multi Funded: Project total of \$3.36m funded from \$2.1m Measure R Trailways including prior year funding (132) and \$1.25m prior year TEA grant (281).)	Vaughn Melcher	CP8352	**	Trails Map 11	2,025,900					
2	Akers Widening: Prepare Project Report, Plans, Specifications and Estimates for operational improvements at the intersection of Hwy 198 & Akers street, and construct roadway improvements. Road widening, adding additional lanes, striping and signage improvements are required to improve circulation at the intersection of Akers Street and Hwy 198. Traffic currently backs up on all legs of the intersection causing significant delays. (Multi Funded: Project total of \$2.5 million funded from \$2.2 million Measure R Regional (133), and \$290k prior year Gas Tax (111).)	Jason Huckleberry	CP9944	--	A6	1,471,300	770,000				
3	Modoc Basin Neighborhood Park: Acquire Modoc Basin to develop a 4-5 acre park/basin on Riggan w est of Demaree to serve area from Riggan Rd to Pratt Rd and Akers St to Shirk St. Existing subdivisions currently use Modoc basin which is identified in Storm Drain Master Plan as regional basin. Development to occur in 2017/18 including open space, athletic fields. (Multi funded: Project total of \$4m funded from Recreation (211) \$1.54m, Storm Sewer (221) \$1.34m, Storm Sewer Deficiency (222) \$255k, Ground Water Recharge (224) \$322k, Transportation (241) \$462k and Waterways (261) \$70k.)	Nick Mascia	CP9935	**	A1	1,225,000			2,700,000		

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Multi-Resources Fund - 301 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
4	Lower Kaweah River and Mill Creek System: (Prop 84 Grant) Flood Control Improvements along Lower Kaweah River & Mill Creek System. (Multi-Funded: Project total of \$6.17m from \$4.57m prop 84 grant (001) awarded to the City and \$1.59m matching funds from Storm Sewer Deficiency (222)). Upgrade Permit System: To optimize customer service to the public, this upgrade would include electronic plan submission and review, permit processing online, business tax submission online, mobile office access integrated information with GIS and permit information and other enhancements to maximize customer service. This is a City Council identified priority which has become more urgent due to the current Permit System's age and support from the software company is questionable for the future. (Multi-Funded: Project total of \$800k funded from \$320k Computer Replacement (511) and \$480k Building Safety (401)).	Doug Damko	CPB334	--	Various	850,000					
5	Modoc Ditch Trail-Giddings to Dinuba: Modoc Ditch Class 1 trail between Giddings and Dinuba Streets and along Giddings Street to Wren Avenue. Build 3,350 LF of paved bicycle/pedestrian path including concrete paving, amenities, striping and signage and a pedestrian bridge over Modoc Ditch. To improve the City trail system and implement the Measure R trails per the City Bicycle Master Plan. (Multi-Funded: Project total of \$822k funded from \$742k Measure R Trails including prior year (132) and \$80k prior year CMAQ (281)).	Josh McDonnell	EQ0038	**	N/A	800,000					
6	Down town Storm/Flood Protection Project: Consisting of the Jennings Ditch Layoff Basin, Soroptimist Park Storm Basin Expansion and Down town Storm Drain Installation. (Multi-Funded: Project total of \$3.25m to be funded from \$1.98m EDA grant (001) and \$1.26m Storm Sewer Deficiency (222)).	Vaughn Melcher	CPB128	*	Trails Map 13	720,000					
7	Northern Santa Fe Bike/Pedestrian Trail-Houston to Riggins: Build Approximately 5,300 lf of paved bicycle/pedestrian path. Includes paving, trail lighting, striping and signage and a culvert over Modoc Ditch. (Multi-Funded: Project total of \$1.4m funded with prior year CMAQ grant (281) \$560k and Measure R Trails (132) \$162k Prior Year funding and \$686k in 14/15.)	Nick Mascia	CPB332	--	B8	709,000					
8	Corp Yard New Site Development: Site development for property acquired adjacent to existing Corporation Yard. Development of property North of existing Corporation Yard. Project to include all grading, drainage, NPDES permit requirements, paving, utilities and lighting on 3.74 acres. (Multi-Funded: Project total of \$1m funded from \$30k General Fund (001), \$132k Corp Yard Impact Fee (103), \$20k WWTP (431), \$680k Solid Waste (441), \$17k Storm Sewer (481) and \$149k Fleet (501).)	Vaughn Melcher	CPB118	*	Trails Map 7	686,000					
9		Adam Ennis	CF0047		B2	550,000					

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Multi-Resources Fund - 301 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
10	East Civic Center Park: 14/15 develop specific plan for park improvements from Tipton St. to Burke St. on South side of Oak To occur after Oak St. is extended. Develop a 4-acre park, trail, and riparian area. (Multi-funded: Project total of \$1.2m funded with Waterways (261) \$275k, including prior years, Measure R Bike/Trail (132) \$275k, including prior years, Measure R Recreation (211) \$663k.)	Vince Elizondo	CF9920	**	B11	500,000					
11	Lift Station Improvements & Pump Replacement: Replace sanitary lift station piping, valves, pump bases, entry hatches concrete surface rehabilitation and coatings for sanitary and storm lift stations. (Multi Funded: 50% from 431 and 50% from 481.) <b>A PORTION OF THIS PROJECT FUNDING IS FROZEN - SEE SHADDED PROJECTS BELOW</b>	Jim Ross	CP8266	--	Various	435,000	440,000	300,000	300,000	300,000	300,000
12	Caldwell Improvements - Akers to Shady: Install center median, sidewalk, curb and gutter, and provide transit pullouts and transit shelters on Caldwell Ave between Akers St and Shady St. Overlay with asphalt concrete for the entire length and width of roadway. The right-of-way width for Caldwell Ave will also be widened to a maximum of 110 feet. Major Investment Study (MIS) was performed for Caldwell Ave from State Route 99 to Orange Ave in Exeter. This study was conducted in order to determine the need, cost and alternatives to widen Caldwell Ave from Hwy 99 to Orange Ave in Exeter. The MIS had Caldwell broken into 12 sections for study and programming purposes. The section from Akers St to Shady St was identified as having the highest need for improvements. (Multi Funded: Project total of \$3.08 million funded from \$2.9 million Measure R Regional and \$230k prior year Gas Tax (111).)	Fred Lampe	CP9485	--	C8	421,000	2,432,500				
13	Cape Seal: Places an emulsified seal over weathered and raveled pavement without substantial amount of cracking. Timely proactive maintenance to extend the life of the pavement. As part of implementing the Pavement Management System it has been determined to spend surplus street maintenance dollars on cape seal projects to assist in a "catch-up" of street maintenance from prior years. 2014/15 funding total of \$1m is funded \$900k from Motor Vehicle in Lieu (002) including prior year funding and \$100k from Gas Tax. all subsequent years are funded exclusively from Gas Tax.	Norm Goldstrom	CP8007	--	Various	349,100		806,300	803,800	803,800	806,300

**City of Visalia  
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**Multi-Resources Fund - 301 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
14	Athletic Lights Recreation Park Stadium: Removal of (very) old lighting towers to be replaced by new, state-of-the-art lighting poles and athletic lights. Project approved by City Council on June 18, 2012 to be implemented in three phases. Phase 1 was completed in 2013 for just over \$200,000. Phase 2 will be completed using a combination of the balance of funding from the Recreation Park Stadium Fund (007), with a remaining balance of \$243k and \$82k from the General Fund (001). Phase 3 will be funded with \$325k from the General Fund (001). Existing light poles and lighting are very old and in need of replacement.	Vince Elizondo	CP8345	--	B5	325,000	325,000				
15	Traffic Control Signal Installation: Construct one traffic signal per year as identified and prioritized using the Annual Traffic Data Collection to determine which traffic signals meet the traffic signal criteria as defined by the California Manual on Uniform Traffic Control Devices. The 1st year will identify which two intersections are to be constructed next with one intersection signalized the following year. The 1st traffic signal will be constructed in the 2nd FY. The 2nd traffic signal will be designed in the same FY as the 1st one is constructed and constructed in the 3rd FY. This process will repeat itself each fiscal year. (Multi Funded: Annual project funded from Measure R Local (131) and Local Transportation Development (281).)	Nick Mascia	CP0038	--	Various	296,000	310,000	410,000	410,000	410,000	410,000
16	Oval Park Improvements: Project will restripe State Route 63 at the Lincoln Oval Park, adding bulb shaped curb returns and signage. Improve traffic operations and safety by adding features recommended in the November 2009 Lincoln Oval Traffic Study & Needs Assessment. CURRENT FUNDING TOTAL \$1.1m (\$30k General Fund (001), \$163k Gas Tax (111), \$575k Highway Safety Improvement Program (HSIP) grant (281), \$330k CDBG (311). La Vida & Victor SR2S (Linwood & La Joya): La Vida Ave. and Victor SRTS - Install sidewalk on both north and south sides of La Vida and on the north side of Victor between Linwood and Chinoweth. Challenges, multiple drives, relocation of mailboxes, landscaping and fencing. No Sidewalk to access the school on the west side of Linwood. (Multi Funded: Project total of \$358k funded from \$250k Measure R Local (131) and \$108k prior year SR2S Grant (281).)	Nick Mascia	CP8079	--	B13	294,895					
17	Roof Repair-City Owned Buildings: 2014/15-City Hall East \$175k, 2015/16-Fire Station #1 \$100k and Bids/Parks Shop \$95k, 2016/17 ACC Main Room \$100k and Fairview CC \$60k, 2017/18 Police Headquarters \$150k (Multi Funded: Project total of \$712k funded from \$635k Building Maintenance (531) and \$77k Building Safety (401).)	Ray Palomino	CP0091	--	Various	207,132	195,000	160,000	150,000		

**City of Visalia  
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**Multi-Resources Fund - 301 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
19	Enhance Pedestrian Walkways: Enhancements to pedestrian walkways, construction of sidewalks and improved crosswalks in the area of Mountain View Elementary School, Annie R. Mitchell Elementary School, Pihkham Elementary School, and Royal Oaks Elementary School. Increase safety for the many pedestrians, bicyclists, and motorists who share the roadway. The added level of safety will also lead to more children walking and bicycling to and from schools. (Multi Funded: Project total of \$410 funded from \$198k SR2S grant (281) and \$212k Measure R Local (131).)	Nick Mascia	CF8323	- - -	D4	197,000					
20	Packwood Creek Trail Cameron - Visalia Parkway: Build 1,040 LF of paved Class 1 bicycle/pedestrian path parallel with County Center. Includes amenities, paving, trail lighting, striping and signage, landscape and irrigation. To improve City trail system and implement Measure R Trails per the Waterways and Trails Master Plan and City Bicycle Master Plan. (Multi Funded: Project total of \$440k funded from Measure R Trail \$142k Prior Year funding and \$180k 14/15 and \$118k prior year Transportation Enhancement grant (TEA-281).)	Vaughn Melcher	CF8285	*	Trails Map 8	180,000					
21	Corp Yard Future Administration Building: Build up funding for construction in 2019/20 of new Public Works Administration building with approximately 5,400 sq. ft. With the expansion of the Public Works divisions, the current building is not longer large enough to support the Administration division for the department. The current 2,700 sq. ft. does not provide enough space for an adequate front counter and lobby area, conference room, offices and equipment. With the new property available at the former SCE Pole Yard, a new administration building, approximately double the size, could be constructed to accommodate current and future needs. (Multi Funded: Project total of \$995k funded from \$99k Corp Yard Impact Fees (103), \$443k WWTP (431), \$425k Solid Waste (441) and \$28k Storm Sewer Maint (481).)	Adam Ennis	CF0046		B2	160,000	160,000	160,000	190,000	190,000	135,000
22	Corp Yard Paving - Rehabilitate the unsafe and worn out asphalt drives and parking areas of the Corporation Yard. This includes "dig outs" of areas that are too bad and need to be removed, repave areas that can be overlaid and slurry or chip seal other less worn areas. The existing pavement has greatly exceeded its useful life (est. well over 20 years old) and has deteriorated so badly that there are now trip and fall hazards. (Multi Funded: Project total of \$1.2m from \$747k Solid Waste, \$57k Storm Sewer and \$345k General Fund.)	Norm Goldstroff	CF8340		B2	140,000	235,000	285,000	195,000	45,000	
23	Replace Storm Sewer Mains: Replace storm sewer mains that are shown to be deteriorating throughout the city. To eliminate flooding caused by rain or nuisance water. (Multi Funded: Annual amount of \$100k funded from \$50k Storm Sewer Maintenance (481) and \$50k Storm Sewer Deficiency (222).)	Jim Ross	CF8232	- - -	Various	100,000	100,000	100,000	100,000	100,000	100,000

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**Multi-Resources Fund - 301 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
24	<p><b>Project Description</b> Houston &amp; Mooney SR2S (Green Acres Elem.): Install new traffic signals and ADA-compliant ramps at the intersection of Houston Avenue and Moony Boulevard. The City has received a federal safe routes to school grant to improve the safety of this intersection for pedestrians, bikes and vehicles utilizing this intersection. Green Acres Middle School is located on the southwest corner and this intersection has a high number of school age children using the intersection. ADA compliance necessitates the improvements to the ramps. (Multi Funded: Project total of \$460k funded from \$85k Measure R Local (131) and \$375k SR2S grant (281).)</p>	Nick Mascia	CP8321	--	B16	80,000					
25	<p>Fiber Optic Cable Upgrade - Walnut &amp; Conyer: Traffic Signal interconnect fiber optic upgrade along Walnut Avenue from Akers Street to Conyer Street and on Conyer Street from Walnut Avenue to City Hall West. Upgrading the fiber optic interconnect cable along Walnut Avenue from Akers Street to Conyer Street and on Conyer Street from Walnut Avenue to City Hall West will provide a "backbone" to the City's intelligent transportation system that will provide the added capacity to meet the traffic needs of the City as it grows. One buffer tube (12 strands) of the 96 strand fiber optic cable will be used by the IT department for communications. (Multi Funded: Project total of \$530k funded from \$82k Measure R Regional, \$422k CMAQ (281) and \$26k MIS (511).)</p>	Nick Mascia	CP0041	--	D6	71,700	458,000				
26	<p>Safe Routes to School (SR2S): Modify curb ramps at: 1. SW Corner of County Center Dr and Packwood Ave, 2. SE Corner of County Center Dr and Packwood Ave, 3. NW Corner of Ferguson Ave and Leila St, 4. NE Corner of Ferguson Ave and Leila St, 5. South side at the T-intersection with Ferguson Ave and Leila St, 6. SW Corner of Ferguson Ave and Leila St, 7. SE Corner of Ferguson Ave and Leila St. After construction was completed on the SR2S project, the project was submitted to Caltrans for acceptance and it was discovered the Division of State Architect (DSA) must approve and accept the project. After review of the project, DSA requested that the City modified curb ramps to meet current ADA standards. This project will complete the DSA request. The construction portion of this project was multi funded,</p>	Nick Mascia	CP8188	--	B15	70,000					

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**Multi-Resources Fund - 301 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
27	Traffic Management: Traffic counts, speed survey & supplemental services to assist staff with the increasing traffic monitoring, maintaining traffic speed zones, and the analysis of various intersections. To help relieve vehicle congestion. As the City grows an increased number of vehicles, bikes, or pedestrians travel through our intersections. These funds will allow the City to perform yearly traffic counts to ensure the appropriate traffic control at those intersections are correct. In addition, these traffic counts help provide information for economic development and traffic signal coordination. (Multi Funded: Project annual funding of \$45k funded from \$35k Gas Tax (111) and \$10k TCAG funding (281).)	Eric Bons	CP8101	--	Various	45,000	45,000	45,000	45,000	50,000	50,000
28	Well Pumps for Various Parks: Replace and install new variable frequency drive (VFD) control panel to Fairview, Mill Creek, Stonebrook, and Sunset Parks. These 4 parks are storm pond parks where two-thirds of the maintenance is paid for by enterprise funding. The current direct drive pumps cause high pressure on the irrigation lines forcing breaks to main lines, etc.. The VFD adjusts pressure as needed allowing less chances of main line blow outs. The VFD will work in conjunction with the new Rain Master Controllers utilizing the flow sensor to reduce water usage saving water and general fund dollars. (Multi Funded: Project total of \$538k funded from \$10k General Fund (001) and \$28k Storm Sewer Maintenance (481).)	Jeff Fultz	CFR062		Various	38,000					
29	Manhole Repairs: Repair and raise manholes throughout the city's storm and sanitary system. (Multi Funded: \$25k Wastewater 431, \$25k Storm Sewer 481 annually)	Jim Ross	CFR238	--	Various	35,000	35,000	35,000	35,000	35,000	35,000
30	New Well Pumps for Various Parks: Replace old submersible well pumps at Fairview, John Combs, and Stonebrook Parks. All three parks are storm pond parks where two-thirds of the maintenance is paid for by enterprise funding. The pumps are over ten years old and no longer economically efficient. The typical life span for this type of pump is 10 years. Due to the hot dry summers we've experienced over the lifetime of these pumps, they may quit working at any time. A similar pump at Ruiz Park has already failed and been replaced. Pre-emptive replacement will prevent possible damage to landscaping. (Multi Funded: Project total of \$27k funded from \$20k Storm Sewer Maintenance (481) and \$7k General Fund (001).)	Jeff Fultz	CP0054		Various	27,000					

**City of Visalia  
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**Multi-Resources Fund - 301 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
31	<p>Website development: Includes website redesign; branded pages for individual departments and the CivicAssist CRM for web and mobile which is designed to streamline the interaction between citizens, residents and local government. A web-based and mobile request and issue management system, it helps citizens get detailed information they are seeking in the shortest amount of time on a 24/7 basis. The cost is based on an unlimited number of users and includes training for 40 users and 10 administrators. Project total of \$66k includes \$55k of prior year funding and \$11k requested in 2014/15 and is funded with General fund (001).</p> <p>Convention Center (413), Transit (451), Solid Waste (441).</p> <p>Modification of traffic signal Demaree &amp; Goshen: Modification to traffic signal at Demaree &amp; Goshen- modify existing traffic signal and railroad crossing safety equipment south of railroad tracks on Demaree working with Railroad and CA Public Utilities Commission. Includes roadway improvements to Demaree and Goshen Ave. Dual left turns will be added on Goshen Ave and associated roadway improvements. To improve traffic flow and safety due to development and increased traffic volume. (Multi Funded: Project total of \$2.8m funded from \$536k Measure R Local (131), \$300k LTD funds (281), \$2.0m Transportation Impact Fees (241).)</p>	Leslie Caviglia	CP9878	--	N/A	10,600					
32	<p>Lovers Lane/198- Santa Fe/SR 198 overcrossing: Project Study Report (PSR) for Lovers Lane and State Route 198 interchange is on hold until the TCA-G corridor study is completed. Once a priority for the 198 corridor is complete the PSR will resume based on those recommendations. This will also include the Lovers Lane intersections with Noble and Mineral King. A PSR is needed for all projects that affect Caltrans facilities. This report will outline the project alternatives, possible environmental concerns and existing and future traffic. This project is projected to be in ROW and Design phases through 13/14 and begin construction in 13/14. (Multi-funded: Project total of \$1.49m includes \$856k Measure R Local (131), \$144 Gas Tax (111) and \$485k prior year contribution paid to the City from Wal-Mart. (281).)</p>	Rebecca Keenan	CP8123	--	A7		1,064,000				
33	<p>Highland Ave. Storm Drain: Install a storm drain line in Highland St from Ferguson Ave to Fairview Park/Basin and expand the storage capacity of the Park/Basin. This project includes acquisition, easements/ROW, design, construction, and additional excavation to provide additional storage capacity. This project will eliminate an existing pump station on Modoc Ditch behind Fire Station 54, allowing the City to operate the existing pump station at the Shannon Ranch Basin without exceeding the City's overall discharge parameters established by the Modoc Ditch Company. (Project total of \$738k from prior year \$58k and 15/16 \$680k.)</p>	Nick Mascia	CP9958	--	B17		700,000		9,000,000	9,500,000	
34		Doug Damko	CP9796	--	B6		680,000				



**City of Visalia  
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**Multi-Resources Fund - 301 (Continued)  
2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
35	Mill Creek Trail-Akers to Marcin Streets: This section requires land acquisition along Mill Creek and will construct 3,750 ft of a Class 1 trail. The project includes amenities, signage, and striping. To improve City trail system and implement Measure R Trails, the Waterways and Trails Master Plan and City Bicycle Master Plan. (Multi Funded: Project total of \$715k funded from \$342k Measure R Trails (132) including prior year funding and \$373k prior year CMAQ grant (281).)	Vaughn Melcher	CP8292	*	Trails Map 12		292,000				
36	Hillsdale Park/Storm Basin: Northside Highway 198 Open Space Setback Area (east of Shirk). Development of the setback area to serve as passive open space and naturally shaped drainage basin to serve existing and planned development north of Highway 198 and both east and west of Shirk Street. The basin would also be able to receive water from Mill Creek for storm runoff and recharge purposes. This is the first section of the setback area to be developed to serve the immediate neighborhoods and it will serve in the planning of the other setback areas to the south and the west. (Multi Funded: Total of \$1.3m funded from Storm Sewer (221) \$444k, Recreation (211) \$444k and Storm Sewer (222) \$444k. <b>Funding in 221 and 222 funds is currently Frozen.</b> )	Nick Mascia	CP9719	**	A2		120,000	34,000	290,000		
37	Riverway Sports Park Phase 5: Develop Phase 5 of the Riverway Sports Park project to include four lighted adult and youth softball fields with a concession/restroom and additional parking and picnic amenities. This phase would also include additional irrigation system and new pump system. (Multi funded: Project total of \$8.6 million funded with Recreation (211) \$3.4 million and Sports Park Reserve (004) of \$5.2 million.)	Vince Elizondo	CP0051	**	B4		1,250,000		7,350,000		
38	CCTV Inspection Equipment: Camera, tractor, drum reel, and controls to update old outdated equipment used to perform inspections of sanitary and storm sewer main throughout the City. Cameron Creek Park & K Road Park/Basin: Locate and acquire site for 6-8 acre neighborhood park and storm basin to serve area from Lovers Lane to Rd 148 and Walnut Ave to Caldwell Ave. Planned neighborhood park to serve existing and future development within this one-mile block. (Multi-funded: Project total \$1.73m from Recreation (211) \$1.1m and Storm Sewer (221) \$627k.)	Jm Ross	EQ0010		N/A			81,750			
39	Mill Creek Arboretum Trail: Class 1 Pedestrian/ Bicycle Trail- Main Avenue to Giddings Street. Build 1,500 ft of paved bicycle/pedestrian path. Includes amenities, paving, striping and signage and a culvert extension with headwall under Giddings Street. To improve City trail system and implement Measure R Trails per the Waterways and Trails Master Plan and City Bicycle Master Plan. (Multi Funded: Project total of \$375k funded with Measure R Trails (132) prior year \$120k and \$239k 2017/18, and \$16k Prior Year Waterway (261) funding.)	Nick Mascia/ Vince Elizondo	CP8103	**	TBD				514,000	110,000	1,110,000
40		Vaughn Melcher	CP8182	*	Trails Map 9						238,900

## City of Visalia Two-Year Budget 2014-15 & 2015-16

**Multi-Resources Fund - 301 (Continued)**  
**2014/15 - 2019/20 Capital Improvement Program**

#	Project Description	Project Manager	Project #	Budget Impact	Map Ref	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
41	Santa Fe Street from Houston to Riffin. To improve circulation from central north to the downtown area including the new civic center along old railroad right of way owned by the City. Phase 1 begin design in 2018-19 and Phase 2 construction when funding is available. To improve vehicle congestion and safety by constructing the road. (Multi Funded: Project total of \$6.1m funded from \$200k Measure R Local and \$5.9m TIF -all TIF funding is currently deferred.)	Nick Mascia	CF0040	--	B18	13,254,527	8,036,500	3,992,050	22,321,700	11,743,800	2,946,300
<b>Capital Project Total</b>							<b>8,036,500</b>	<b>3,992,050</b>	<b>22,321,700</b>	<b>11,743,800</b>	<b>2,946,300</b>

NOTE: Multi-funded means this is only this fund's portion of the total amount budgeted. Project is funded from multiple sources and is shown in its entirety in the "Multi-Resources Fund 3011".

The Budget Impact column represents the impact the project will have on the operating budget annually in order to maintain the project when completed or purchased.

-- No Annual Maintenance Costs (or no increase over existing cost)

\* Annual Maintenance cost is \$5,000 or less

\*\* Annual Maintenance costs is \$5,000 to \$25,000

\*\*\* Annual Maintenance costs is over \$25,000. These projects will be explained in detail in the project description.

\*\*\*\* Project will result in savings as described in project description

**City of Visalia  
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**Directory of Map Points**

Shaded Projects Deferred

Map Point	Project/Description	Fund	Fund Description	
A1	Modoc Basin Neighborhood Park	211	Parks & Recreational Facilities	
		221	Storm Sewer Construction Fund	
		222	Storm Sewer Deficiency	
		224	Underground Water Recharge	
		241	Transportation Impact Fee	
A2	Hillsdale Park/Storm Basin	261	Waterways	
		211	Parks & Recreational Facilities	
		221	Storm Sewer Construction Fund	
A3	North Shirk sewer line extension	222	Storm Sewer Deficiency	
A4	Hurley & Shirk Traffic Signal	231	Wastewater Trunkline	
A5	Widen Shirk from SR 198 to Goshen Ave	131	Measure R Local	
A6	Akers Widening	131	Measure R Local	
A7	Modification of Traffic Signal Demaree & Goshen	133	Measure R Regional	
A8	Construct Chinowth from Goshen Ave to Houston Ave	131	Measure R Local	
B1	Fairway Subdivision	241	Transportation Impact Fee	
B2	Corporation Yard	431	Wastewater	
		441	Solid Waste	
		451	Transit	
	Corp Yard New Site Development		481	Storm Sewer Maintenance
	Corp Yard Paving			
	Corp Yard Future Administration Building			
	Corp Yard Paving		001	General Fund
	Corp Yard New Site Development		103	Corp Yard Impact Fee
B4	Riverway Sports Park Phase 5	501	Fleet Maintenance	
		103	Corp Yard Impact Fee	
	Corp Yard Future Administration Building		103	Corp Yard Impact Fee
	Fleet Shop Improvements		501	Fleet Maintenance
	Athletic Lights Recreation Park Stadium	004	Sports Park Reserve	
		211	Parks & Recreational Facilities	
	B5	Athletic Lights Recreation Park Stadium	001	General Fund
007			Rec Park Stadium Reserve	
B6	Highland Ave. Storm Drain	221	Storm Sewer Construction	
B8	Downtown Storm/Flood Protection Project	222	Storm Sewer Deficiency	
B10	Mineral King Trunk Line	231	Wastewater Trunkline	
B11	East Civic Center Park	132	Measure R Trails	
		261	Waterways	
B12	Various Signal Upgrades (includes Hall/Center)	111	Gas Tax Fund	
B13	Oval Park Improvements	111	Gas Tax Fund	
B14	Burke St - Roosevelt/Houston	131	Measure R Local	
B15	Safe Routes to School - Various	131	Measure R Local	
B16	Houston & Mooney SR2S	131	Measure R Local	
B17	Lovers Lane/198 - Santa Fe/SR 198 overcrossing	131	Measure R Local	
B18	Santa Fe Street from Houston to Riffin	131	Measure R Local	
		241	Transportation Impact Fee	
B19	Traffic Signal at Burke & Main	241	Transportation Impact Fee	
B20	PD Jail Sink and Toilet	001	General Fund	
B21	Video Streaming Council	001	General Fund	
B29	Visalia Emergency Communications Center (VECC)	003	Civic Center Reserve Fund	

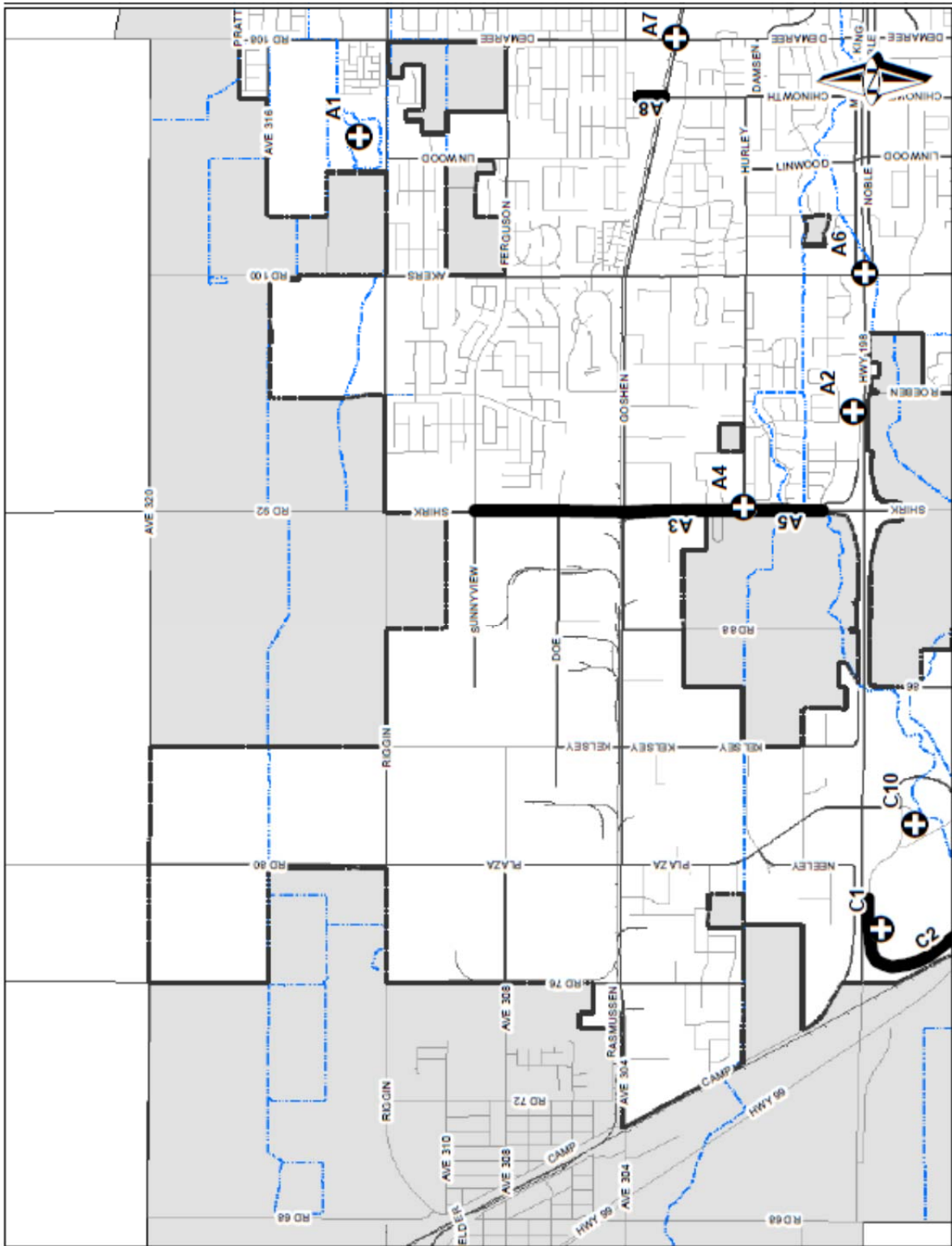
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**Directory of Map Points (Continued)**

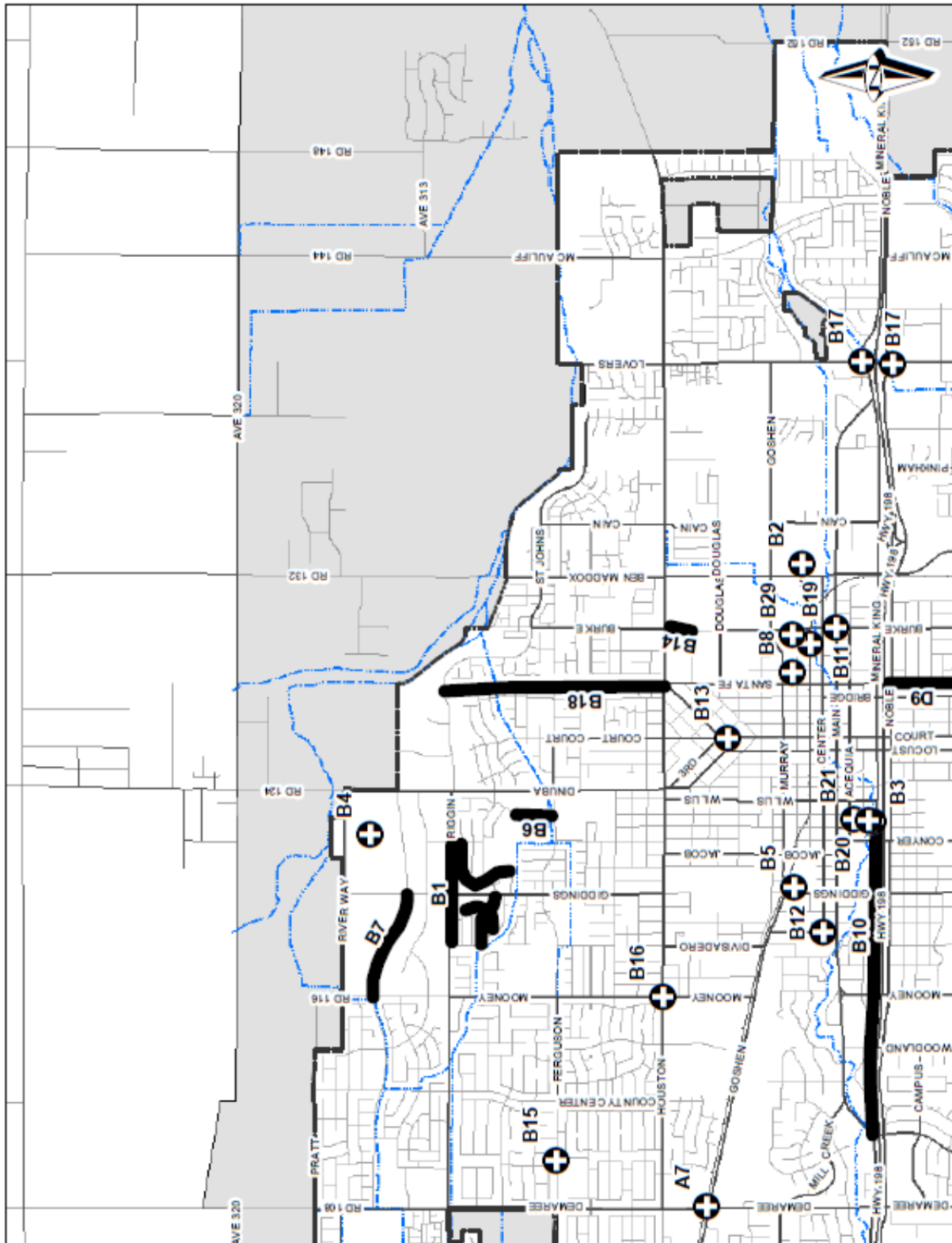
Shaded Projects Deferred

C1	Visalia Municipal Airport	411	Airport
C2	Airport Drive Extension	411	Airport
C3	Valley Oaks Golf Course	421	Golf
C4	Water Conservation Plant	431	Wastewater
C5	City of Visalia Orchard Replacement	431	Wastewater
C6	La Vida & Victor SR2S	131	Measure R Local
C7	Roadway Improvements @ Shirk & Walnut	241	Transportation Impact Fee
C8	Caldwell Improvements - Akers to Shady	133	Measure R Regional
C9	Walnut & Shirk Traffic Signal	241	Transportation Impact Fee
C10	Plaza Softball Field Lights	001	General Fund
	Plaza Park Softball Fencing		
C11	Combs Park Planter Renovation	001	General Fund
D1	South Side Multi Generational Center	211	Parks & Recreational Facilities
D2	Avenue 276 Trunk Line	231	Wastewater Trunkline
D3	Construct Visalia Parkway culvert at Packwood Creek	131	Measure R Local
D4	Enhance Pedestrian Walkways	131	Measure R Local
D5	Caldwell Widening from Santa Fe to Lovers Lane	133	Measure R Regional
D6	Fiber Optic Cable Upgrade - Walnut & Conyer	133	Measure R Regional
		281	Local Transportation Grant
D7	Tulare Ave Extension Lovers Lane to McAuliff	241	Transportation Impact Fee
D8	Construct Tulare Ave from Arroyo to Road 148	241	Transportation Impact Fee
D9	Widen Santa Fe St south of K St to Noble	241	Transportation Impact Fee
D10	Stonebrook Crossing of Packwood Creek	131	Measure R Local
D11	Blain Park Retaining Wall	001	General Fund

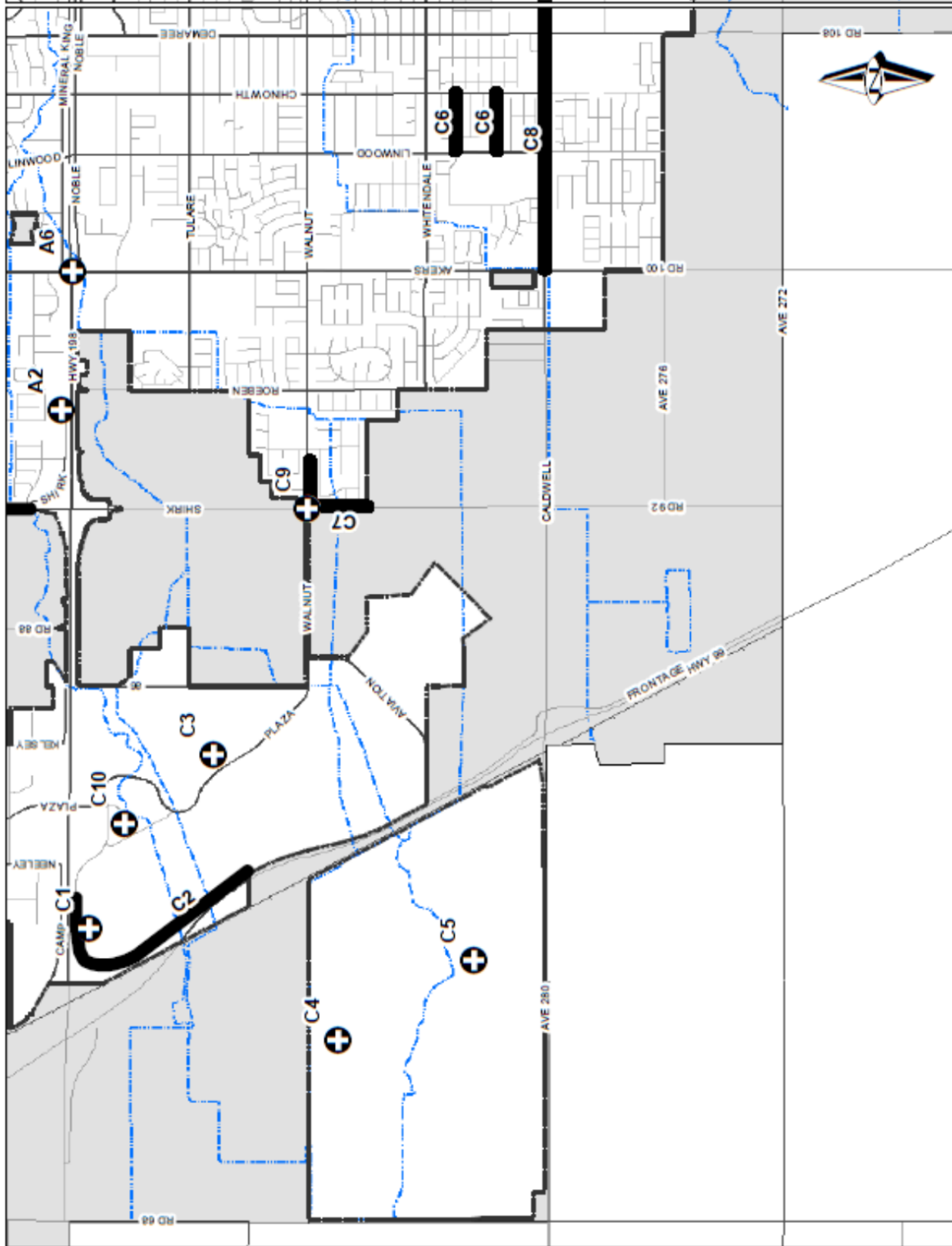
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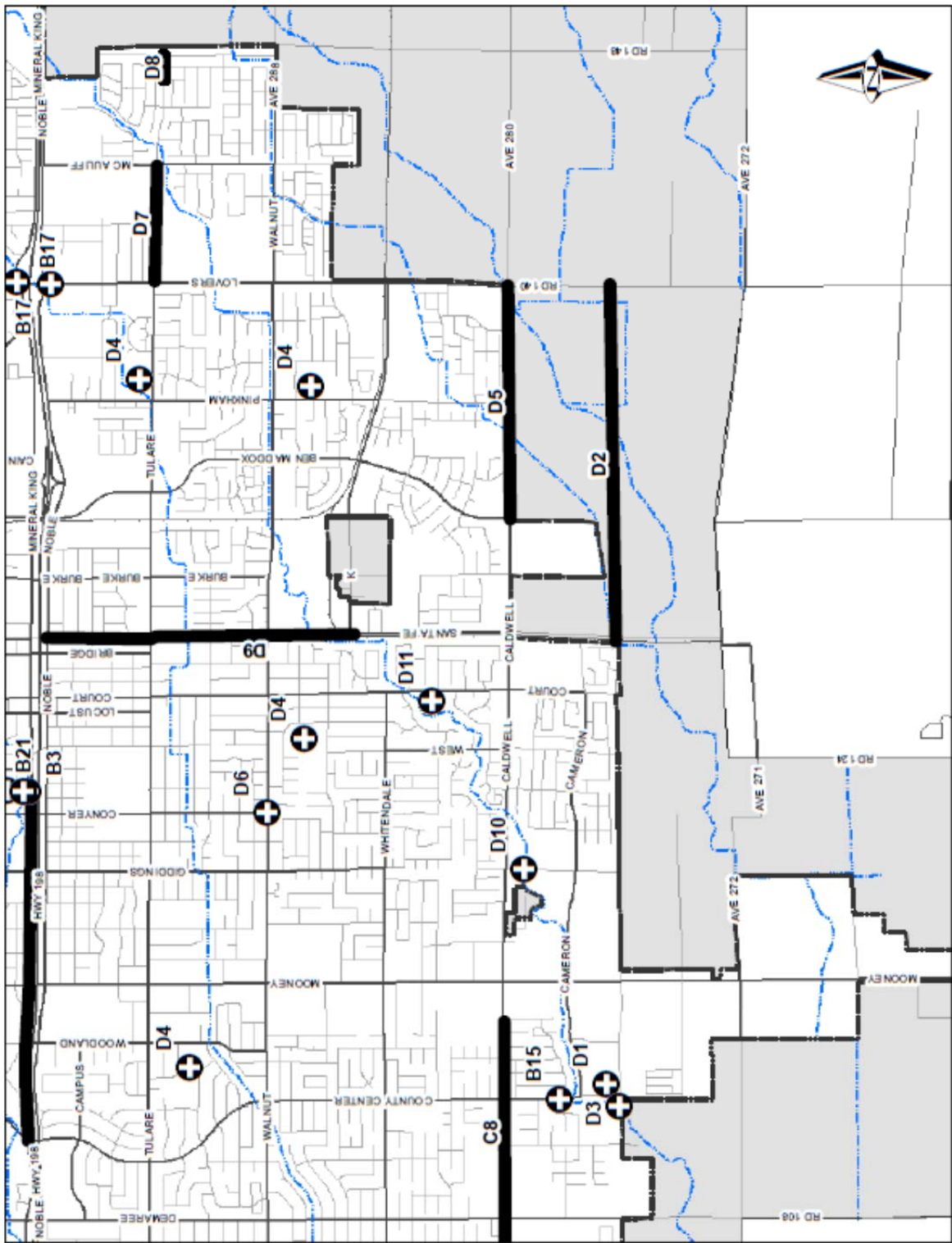
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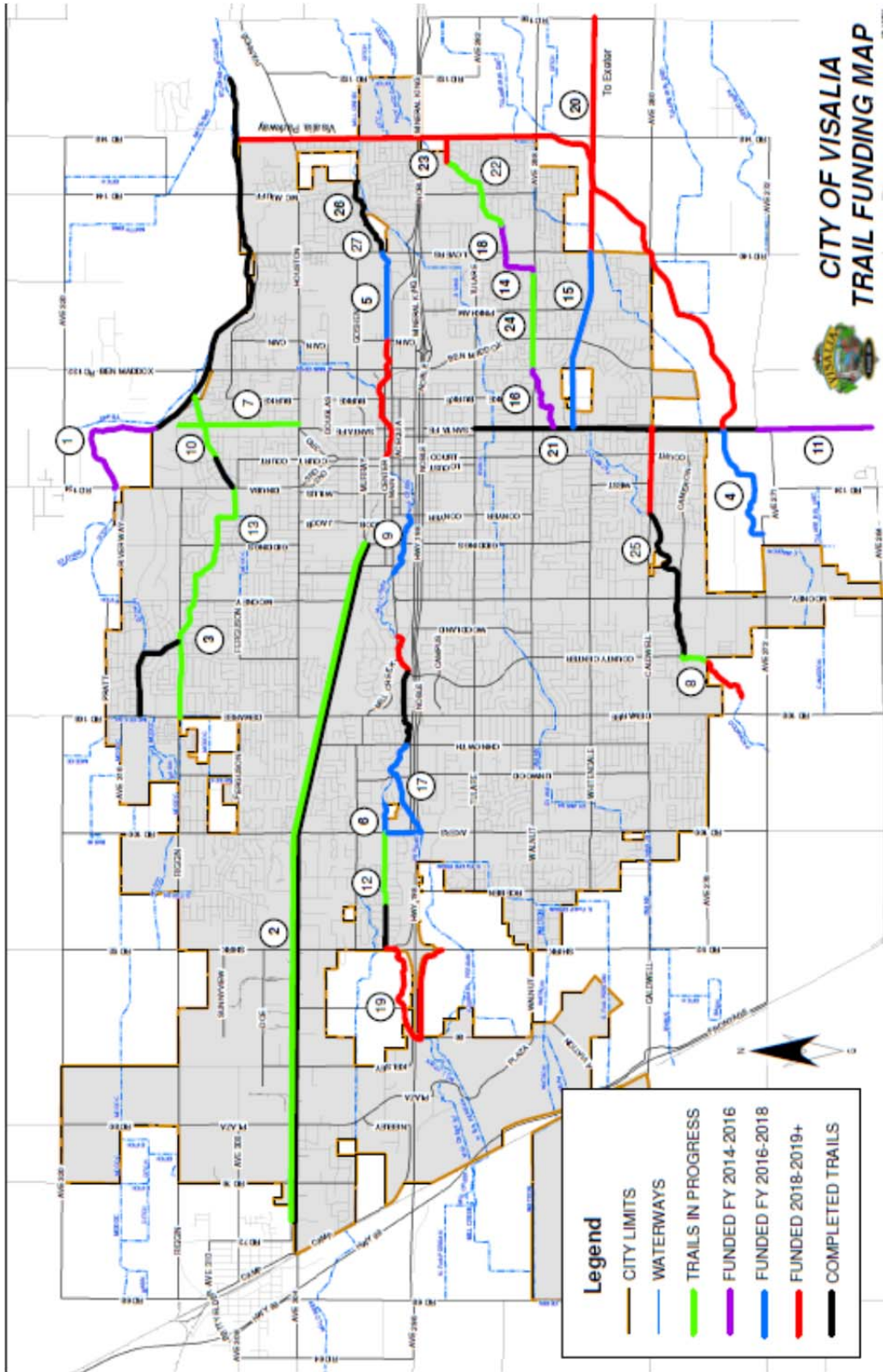


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<b>Measure T Public Safety Plan Certification (attached after adoption)</b>	<b>12-92</b>
<b>Legal Documents Supporting Budget (attached after adoption)</b>	<b>12-106</b>

## **Personnel Summary**

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

<b>PERSONNEL ALLOCATION SUMMARY BY FUND</b>				
<b>General Fund</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
Administration*	11	15	17	17
Administrative Services*	20	0	0	0
Community Development**	41	46	45	45
Finance*	0	15	15	15
Fire	66	66	67	67
Parks & Recreation	32	32	34	34
Police	175	179	180	180
Public Works	15	19	20	20
Transportation & General Services*	0	3	1	1
<b>TOTAL</b>	<b>360</b>	<b>375</b>	<b>379</b>	<b>379</b>
<b>Enterprise Fund</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
Animal Control	1	1	1	1
Convention Center	23	20	20	20
Transit	7	8	8	8
Airport	4	5	5	5
Building Safety & Code Inspection	9	9	13	14
Solid Waste	57	54	55	56
Storm Sewer Maintenance	3	5	5	5
Wastewater Treatment Plant	28	30	31	31
<b>TOTAL</b>	<b>132</b>	<b>132</b>	<b>138</b>	<b>140</b>
<b>Internal Service Fund</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
Risk Management	2	1	3	3
Information Services	9	10	10	10
Fleet Maintenance	12	12	12	12
<b>TOTAL</b>	<b>23</b>	<b>23</b>	<b>25</b>	<b>25</b>
<b>Special Revenue Funds</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
Successor Agency	2	1	1	1
Code Enforcement	3	3	3	3
<b>TOTAL</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Measure T</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
Fire	15	15	15	15
Police	22	23	23	23
<b>TOTAL</b>	<b>37</b>	<b>38</b>	<b>38</b>	<b>38</b>
<b>COPS Grants Funds</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
COPS	1	4	5	5
<b>TOTAL</b>	<b>1</b>	<b>4</b>	<b>5</b>	<b>5</b>
<b>TOTAL POSITIONS</b>	<b>558</b>	<b>576</b>	<b>589</b>	<b>591</b>

\* In FY 13/14 positions were moved and not reduced. Administrative Services was split into Administration, Finance and Transportation and General Services.

\*\* In FY 14/15 Community Development moved staff into Building Safety.

**City of Visalia  
Two-Year Budget  
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**PERSONNEL ALLOCATION SUMMARY BY DEPARTMENT**

<b>DEPARTMENTS</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
Administration	46.00	44.00	46.00	46.00
Administrative Services	31.00	0.00	0.00	0.00
Community Development	55.00	61.00	64.00	65.00
Finance	0.00	16.00	16.00	16.00
Fire	81.00	81.00	82.00	82.00
Parks & Recreation	32.00	32.00	34.00	34.00
Police	198.00	206.00	208.00	208.00
Public Works	115.00	118.00	121.00	122.00
Transportation & General Services	0.00	18.00	18.00	18.00
<b>TOTAL</b>	<b>558.00</b>	<b>576.00</b>	<b>589.00</b>	<b>591.00</b>

**ADMINISTRATION**

<b>ADMINISTRATION</b>	<b>DIVISION</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
Administrative Assistant/Sr	1021	2.00	2.00	2.00	2.00
Assistant City Manager	1801	1.00	1.00	1.00	1.00
Chief Dep City Clerk	1022	1.00	1.00	1.00	1.00
City Manager	1021	1.00	1.00	1.00	1.00
Community Relations Mgr	1023	1.00	1.00	1.00	1.00
Conservation Technician	1041	1.00	1.00	1.00	1.00
CWMA Management Analyst	4419	0.00	1.00	1.00	1.00
Deputy City Manager	1022	1.00	0.00	0.00	0.00
Economic Dev Manager	1809	0.00	1.00	1.00	1.00
Natural Res Conserv Mgr	1041	1.00	1.00	1.00	1.00
Natural Res Conserv Analyst	1041	0.00	1.00	1.00	1.00
Project Manager*	1809	1.00	0.00	0.00	0.00
Senior Administrative Analyst	1041	1.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

**AIRPORT**

Airport Maint Worker	4041	1.00	0.00	0.00	0.00
Airport Manager	4041	1.00	0.00	0.00	0.00
Airport Oper Attendant	4041	1.00	0.00	0.00	0.00
Airport Supervisor	4041	1.00	0.00	0.00	0.00
Sr. Office Assistant	4041	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**ANIMAL CONTROL**

Office Assistant- Animal Control*	4061	1.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

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<b>CONVENTION CENTER</b>					
Administrative Analyst/Sr	4131	1.00	0.00	0.00	0.00
Convention Center Mgr	4131	1.00	1.00	1.00	1.00
Convention Cntr Sales Rep	4132	2.00	2.00	2.00	2.00
Convention Cntr Crew Leader	4135	6.00	6.00	6.00	6.00
Convention Cntr Oper Super	4135	1.00	1.00	1.00	1.00
Conv Ctr Service Tech	4135	1.00	0.00	0.00	0.00
Events Coordinator	4135	1.00	1.00	1.00	1.00
Lead Conv Ctr Crew Ldr	4135	4.00	3.00	3.00	3.00
CC Tech (Lead)	4135	1.00	1.00	1.00	1.00
Maintenance Service Worker	4135	1.00	1.00	1.00	1.00
On-Site Sales Rep	4132	1.00	1.00	1.00	1.00
Sr. Bldg Maint Tech	4135	1.00	1.00	1.00	1.00
Sr Office Assistant	4132	1.00	1.00	1.00	1.00
Sr Office Assistant	4133	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>23.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>
<b>HUMAN RESOURCES</b>					
	<b>DIVISION</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
Administrative Asst./Sr.	1024	0.00	1.00	0.00	0.00
Administrative Asst./Sr.	1125	0.00	0.00	1.00	1.00
Administrative Svs. Tech.	1024	0.00	1.00	0.00	0.00
Administrative Svs. Tech.	1125	0.00	0.00	1.00	1.00
Human Resource Mgr.	1125	0.00	1.00	1.00	1.00
Management Analyst	1125	0.00	1.00	1.00	1.00
Payroll Specialist	1024	0.00	1.00	0.00	0.00
Senior Payroll Specialist	1125	0.00	0.00	1.00	1.00
<b>TOTAL</b>		<b>0.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>INFORMATION SERVICES</b>					
Computer Services Tech	5141	0.00	1.00	1.00	1.00
Information Services Mgr	5141	0.00	1.00	1.00	1.00
Office Systems Analyst	5141	0.00	4.00	4.00	4.00
Office Systems Analyst*	3305	0.00	0.00	1.00	1.00
Office Systems Analyst*	2101	0.00	0.00	1.00	1.00
Programmer Analyst*	5141	0.00	1.00	1.00	1.00
Programmer Analyst	5141	0.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>0.00</b>	<b>8.00</b>	<b>10.00</b>	<b>10.00</b>
<b>TRANSIT</b>					
Office Assistant *	4551	0.00	0.00	0.00	0.00
Office Assistant /Sr	4551	3.00	0.00	0.00	0.00
Administrative Assistant/Sr	4551	1.00	0.00	0.00	0.00
Administrative Analyst/Sr	4551	0.00	0.00	0.00	0.00
Financial Analyst	4551	1.00	0.00	0.00	0.00
Transit Analyst	4551	1.00	0.00	0.00	0.00
Transit Manager	4551	1.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>7.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
* = contract position					
<b>TOTAL</b>		<b>46.00</b>	<b>44.00</b>	<b>46.00</b>	<b>46.00</b>

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<b>ADMINISTRATIVE SERVICES</b>					
<b><u>HUMAN RESOURCES</u></b>	<b><u>DIVISION</u></b>	<b><u>2012-13</u></b>	<b><u>2013-14</u></b>	<b><u>2014-15</u></b>	<b><u>2015-16</u></b>
Administrative Asst./Sr.	1024	2.00	0.00	0.00	0.00
Administrative Svs. Tech.	1024	1.00	0.00	0.00	0.00
Human Resource Mgr.	1125	1.00	0.00	0.00	0.00
Management Analyst	1125	1.00	0.00	0.00	0.00
Payroll Specialist	1024	1.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>6.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>RISK MANAGEMENT</u></b>					
Administrative Svs. Tech.	1024	1.00	0.00	0.00	0.00
Benefit & Insurance Mgr.	5512	1.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>2.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>FINANCE</u></b>					
Accounting Assistant/Sr.	1532	2.00	0.00	0.00	0.00
Accounting Technician	1532	2.00	0.00	0.00	0.00
Accounting Technician	1534	1.00	0.00	0.00	0.00
Admin Analyst/Sr	1535	1.00	0.00	0.00	0.00
Admin Analyst/Sr	1531	1.00	0.00	0.00	0.00
Admin Services Director	1503	0.00	0.00	0.00	0.00
Admin Services Director	1501	1.00	0.00	0.00	0.00
Administrative Technician	1535	1.00	0.00	0.00	0.00
Assistant Finance Director	1503	1.00	0.00	0.00	0.00
Finance Manager	1503	1.00	0.00	0.00	0.00
Financial Analyst	1531	2.00	0.00	0.00	0.00
Financial Analyst	6485	1.00	0.00	0.00	0.00
Housing Specialist	6484	1.00	0.00	0.00	0.00
Management Analyst	1535	1.00	0.00	0.00	0.00
Senior Administrative Analyst	1535	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>16.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>INFORMATION SERVICES</u></b>					
Computer Services Tech	5141	1.00	0.00	0.00	0.00
Information Services Mgr	5141	1.00	0.00	0.00	0.00
Office Systems Analyst	5141	4.00	0.00	0.00	0.00
Programmer Analyst	5141	1.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>7.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL</b>		<b>31.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**City of Visalia  
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<b>COMMUNITY DEVELOPMENT</b>					
<b>ADMINISTRATION</b>	<b>DIVISION</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
Accounting Assistant/Sr.	1851	1.00	1.00	1.00	1.00
Administrative Analyst/Sr.	3305	1.00	1.00	1.00	1.00
Housing Specialist	6848	0.00	1.00	1.00	1.00
Management Analyst	1812	1.00	1.00	0.00	0.00
Management Analyst	3305	0.00	0.00	1.00	1.00
Office Asst/Sr	1812	2.00	2.00	0.00	0.00
Office Asst/Sr*	1851	1.00	1.00	1.00	1.00
Planning Assistant	1812	1.00	1.00	0.00	0.00
Administrative Assistant/Sr.	3308	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>8.00</b>	<b>9.00</b>	<b>6.00</b>	<b>6.00</b>
<b>G.I.S.</b>					
G.I.S. Supervisor	5142	1.00	1.00	1.00	1.00
G.I.S. Technician	5142	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>PLANNING DIVISION</b>					
Asst Comm Dev Dir-Planning	1821	1.00	1.00	1.00	1.00
Planning Service Manager	1821	1.00	0.00	0.00	0.00
Principal Planner	1821	0.00	2.00	2.00	2.00
Planning Assistant	1821	0.00	0.00	1.00	1.00
Senior Planner	1821	3.00	2.00	2.00	2.00
<b>TOTAL</b>		<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>
<b>BUILDING SAFETY &amp; CODE INSPECTION</b>					
Building Inspector	4014	0.00	0.00	0.00	1.00
Building Official	4014	1.00	1.00	1.00	1.00
Combined Bldg Inspector	4014	1.00	3.00	3.00	3.00
Permit Technician	4014	2.00	2.00	2.00	2.00
Plan Checker	4014	1.00	1.00	2.00	2.00
Plan Checker *	3311	1.00	1.00	1.00	1.00
Rev & Code Comp Spec	1851	1.00	1.00	1.00	1.00
Sr Comb Bldg Inspector	4014	1.00	1.00	1.00	1.00
Office Asst/Sr	4014	0.00	0.00	2.00	2.00
Sr Plans Examiner	4014	1.00	1.00	2.00	2.00
<b>TOTAL</b>		<b>9.00</b>	<b>11.00</b>	<b>15.00</b>	<b>16.00</b>



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<b>CODE ENFORCEMENT</b>					
Building Inspector*	6611	1.00	0.00	0.00	0.00
Code Enforcement Officer	1861	1.00	0.00	0.00	0.00
Code Enforcement Technician*	1861	1.00	1.00	1.00	1.00
Code Enforcement Technician*	6611	0.00	1.00	1.00	1.00
Combined Building Inspector	1861	1.00	0.00	0.00	0.00
Code Enforcement Technician	1861	0.00	1.00	1.00	1.00
Code Enforcement Technician	6122	1.00	1.00	1.00	1.00
Neighborhood Pres Mgr	1861	0.00	1.00	1.00	1.00
Senior Administrative Assistant	1861	0.00	0.00	1.00	1.00
Senior Administrative Assistant	1812	1.00	1.00	0.00	0.00
Vehicle Abatement Officer*	6811	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>ENGINEERING &amp; TRAFFIC SAFETY</b>					
Administrative Services Mgr	3305	0.00	1.00	1.00	1.00
Asst Comm Dev Dir-Engineering	3308	1.00	0.00	0.00	0.00
Assistant Engineer*	3311	0.00	2.00	2.00	2.00
Assistant Engineer	3311	1.00	0.00	0.00	0.00
Assistant Engineer	3312	1.00	0.00	0.00	0.00
Associate Engineer	3312	1.00	0.00	1.00	1.00
Associate Engineer	3311	0.00	1.00	1.00	1.00
Associate Engineer*	3312	0.00	1.00	1.00	1.00
City Engineer	3308	0.00	1.00	1.00	1.00
Civil Engineer	3312	3.00	2.00	2.00	2.00
Civil Engineer	3313	0.00	1.00	1.00	1.00
Community Development Director	33005	1.00	1.00	1.00	1.00
Engineering Development Manager	3308	0.00	1.00	1.00	1.00
Management Analyst	3308	1.00	0.00	0.00	0.00
Professional Land Surveyor*	3312	1.00	0.00	0.00	0.00
Professional Land Surveyor	3312	0.00	1.00	1.00	1.00
Public Works Inspector/Sr	3311	3.00	3.00	4.00	4.00
Sr Civil Engineer	3311	1.00	0.00	0.00	0.00
Sr Civil Engineer	3312	2.00	6.00	6.00	6.00
Engineering Services Manager	3308	1.00	0.00	0.00	0.00
Sr CAD Technician	3312	2.00	2.00	2.00	2.00
Sr Engineering Technician	3312	2.00	2.00	2.00	2.00
Sr Planner	3312	1.00	1.00	0.00	0.00
Sr. Civil Engineer - Traffic	3313	1.00	0.00	0.00	0.00
Traffic Engineering Spec.	3313	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>24.00</b>	<b>27.00</b>	<b>28.00</b>	<b>28.00</b>
* = contract position					
<b>TOTAL</b>		<b>55.00</b>	<b>61.00</b>	<b>64.00</b>	<b>65.00</b>

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<b>FINANCE</b>					
<b>FINANCE</b>					
Accounting Assistant/Sr.	1532	0.00	2.00	2.00	2.00
Accounting Technician	1532	0.00	2.00	2.00	2.00
Accounting Technician	1534	0.00	1.00	1.00	1.00
Admin Analyst/Sr	1535	0.00	1.00	1.00	1.00
Admin Analyst/Sr	1531	0.00	0.00	0.00	0.00
Admin Services Director	1501	0.00	0.00	0.00	0.00
Administrative Technician	1535	0.00	1.00	1.00	1.00
Assistant Finance Director	1503	0.00	1.00	1.00	1.00
Finance Director	1503	0.00	1.00	1.00	1.00
Finance Manager	1503	0.00	1.00	1.00	1.00
Financial Analyst	1531	0.00	3.00	3.00	3.00
Financial Analyst	6485	0.00	1.00	1.00	1.00
Financial Analyst*	4331	0.00	1.00	1.00	1.00
Management Analyst	1535	0.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>0.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>
* = contract position					
<b>TOTAL</b>					
		<b>0.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>
<b>FIRE</b>					
<b>ADMINISTRATION</b>	<b>DIVISION</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
Sr Administrative Analyst	2221	1.00	1.00	1.00	1.00
Administrative Assistant/Sr	2221	1.00	1.00	1.00	1.00
Battalion Chief	2222	3.00	3.00	3.00	3.00
Battalion Chief	Measure T	1.00	1.00	1.00	1.00
Fire Chief	2221	1.00	1.00	1.00	1.00
Management Analyst	2225	1.00	1.00	1.00	1.00
Office Assistant/Sr.	2223	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
<b>OPERATIONS</b>					
Fire Captain	2222	17.00	13.00	13.00	13.00
Fire Captain	Measure T	0.00	4.00	4.00	4.00
Fire Captain - Paramedic	2222	1.00	4.00	4.00	4.00
Fire Captain - Paramedic	Measure T	4.00	1.00	1.00	1.00
Fire Engineer	2222	13.00	8.00	8.00	8.00
Fire Engineer	Measure T	0.00	2.00	2.00	2.00
Fire Engineer/Paramedic	2222	5.00	9.00	9.00	9.00
Fire Engineer/Paramedic	Measure T	3.00	2.00	2.00	2.00
Firefighter	2222	1.00	0.00	0.00	0.00
Firefighter/Paramedic	2222	19.00	22.00	22.00	22.00
Firefighter/Paramedic	Measure T	7.00	5.00	5.00	5.00
Assistant Fire Marshal	2223	1.00	1.00	0.00	0.00
Fire Marshal	2223	0.00	0.00	1.00	1.00
Fire Prevention Inspector	2223	1.00	1.00	2.00	2.00
<b>TOTAL</b>		<b>72.00</b>	<b>72.00</b>	<b>73.00</b>	<b>73.00</b>
* = contract position					
<b>TOTAL</b>					
		<b>81.00</b>	<b>81.00</b>	<b>82.00</b>	<b>82.00</b>

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<b>PARKS &amp; RECREATION</b>					
<b><u>ADMINISTRATION</u></b>	<b><u>DIVISION</u></b>	<b><u>2012-13</u></b>	<b><u>2013-14</u></b>	<b><u>2014-15</u></b>	<b><u>2015-16</u></b>
Parks & Recreation Director	3501	1.00	1.00	1.00	1.00
Sr Administrative Assistant	3501	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b><u>RECREATION</u></b>					
Administrative Assistant/Sr	3514	1.00	1.00	1.00	1.00
Office Assistant/Sr.	3514	1.00	1.00	1.00	1.00
Recreation Coordinator	3514	2.00	2.00	3.00	3.00
Recreation Manager	3514	1.00	1.00	1.00	1.00
Recreation Supervisor	3514	4.00	4.00	4.00	4.00
<b>TOTAL</b>		<b>9.00</b>	<b>9.00</b>	<b>10.00</b>	<b>10.00</b>
<b><u>BUILDING MAINTENANCE</u></b>					
Building Serv Coordinator	3123	1.00	1.00	0.00	0.00
Building Maint Supervisor	3123	0.00	0.00	1.00	1.00
Lead Custodial Service Worker	3123	2.00	2.00	2.00	2.00
Sr. Bldg Maint Tech	3123	2.00	2.00	2.00	2.00
Sr. Maintenance Electrician	3123	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b><u>PARKS &amp; URBAN FORESTRY</u></b>					
Administrative Assistant/Sr	31	1.00	1.00	1.00	1.00
Parks & Urban Forestry Mgr	31	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b><u>PARK MAINTENANCE</u></b>					
Landscape and Irrigation Technician	3121	1.00	1.00	1.00	1.00
Park Maint Technician/Sr	3122	3.00	3.00	3.00	3.00
Park Maint Worker/Sr	3122	6.00	6.00	6.00	6.00
Park Maint Worker/Sr	3121	0.00	0.00	1.00	1.00
Park Maintenance Supv	3122	1.00	1.00	1.00	1.00
Park Ranger	3122	1.00	1.00	1.00	1.00
Urban Forestry Supv	3121	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>13.00</b>	<b>13.00</b>	<b>14.00</b>	<b>14.00</b>
<b>TOTAL</b>		<b>32.00</b>	<b>32.00</b>	<b>34.00</b>	<b>34.00</b>

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<b>POLICE</b>					
<b>ADMINISTRATION</b>	<b>DIVISION</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
Admin. Svcs. Manager	2101	1.00	0.00	0.00	0.00
Admin. Technician	2101	1.00	1.00	1.00	1.00
Ass't Communications Operator	2101	6.00	5.00	5.00	5.00
Communications Operator	2101	14.00	18.00	18.00	18.00
Communications Super	2101	1.00	1.00	1.00	1.00
Duty Officer	2101	2.00	2.00	2.00	2.00
Financial Analyst	2101	0.00	1.00	1.00	1.00
ID Technician/Sr. ID Tech	2104	2.00	2.00	2.00	2.00
Investigation Technician	2104	2.00	2.00	2.00	2.00
Lead Police Records Spec	2101	3.00	3.00	3.00	3.00
Office Assistant/Sr.	2101	1.00	1.00	1.00	1.00
Police Agent	2104	1.00	0.00	0.00	0.00
Police Captain	2101	2.00	2.00	2.00	2.00
Police Chief	2101	1.00	1.00	1.00	1.00
Police Lieutenant	2101	1.00	0.00	0.00	0.00
Police Lieutenant	2104	1.00	1.00	1.00	1.00
Police Officer	2101	0.00	1.00	1.00	1.00
Police Officer	2104	19.00	22.00	22.00	22.00
Police Officer	6324	0.00	1.00	2.00	2.00
Police Officer	6340	0.00	3.00	3.00	3.00
Police Records Spec/Sr	2101	8.00	8.00	8.00	8.00
Police Records Supervisor	2101	1.00	1.00	1.00	1.00
Police Sergeant	2101	1.00	1.00	1.00	1.00
Police Sergeant	2104	3.00	3.00	3.00	3.00
Police Specialist	2101	1.00	1.00	1.00	1.00
Police Systems Analyst	2101	1.00	1.00	1.00	1.00
Police Technician	2101	3.00	3.00	3.00	3.00
Sr. Comm Operator	2101	4.00	4.00	4.00	4.00
Sr. Admin Assist.	2101	1.00	1.00	1.00	1.00
Sr Police Records Specialist	2101	5.00	5.00	5.00	5.00
Support Services Manager	2101	1.00	1.00	1.00	1.00
Supervising Identification Technician	2104	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>88.00</b>	<b>97.00</b>	<b>98.00</b>	<b>98.00</b>
<b>OPERATIONS</b>					
Community Resource Spec.	2102	1.00	1.00	1.00	1.00
Community Service Officer	2102	2.00	2.00	2.00	2.00
Crime Prevention Coord	2102	1.00	1.00	1.00	1.00
Parking Enforcement Officer	2103	2.00	2.00	2.00	2.00
Police Agent	2102	3.00	2.00	2.00	2.00
Police Captain	2102	1.00	1.00	1.00	1.00
Police Lieutenant	2102	4.00	5.00	5.00	5.00
Police Officer	2102	50.00	49.00	50.00	50.00
Police Officer	2103	9.00	8.00	8.00	8.00
Police Officer	Measure T	22.00	23.00	23.00	23.00
Police Sergeant	2102	13.00	14.00	14.00	14.00
Police Sergeant	2103	2.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>110.00</b>	<b>109.00</b>	<b>110.00</b>	<b>110.00</b>
<b>TOTAL</b>		<b>198.00</b>	<b>206.00</b>	<b>208.00</b>	<b>208.00</b>

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<b>PUBLIC WORKS</b>					
<b><u>ADMINISTRATION</u></b>	<b><u>DIVISION</u></b>	<b><u>2012-13</u></b>	<b><u>2013-14</u></b>	<b><u>2014-15</u></b>	<b><u>2015-16</u></b>
Admin Assistant/Sr	3106	1.00	1.00	1.00	1.00
Financial Analyst	3106	1.00	1.00	1.00	1.00
Public Works Director	3106	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b><u>SOLID WASTE</u></b>					
Accounting Assistant/Sr	3118	1.00	1.00	1.00	1.00
Lead Solid Waste Operator	4443	2.00	2.00	2.00	2.00
Lead Solid Waste Operator	4444	1.00	0.00	0.00	0.00
Lead Solid Waste Operator	4445	1.00	2.00	2.00	2.00
Office Assistant/Sr	4418	3.00	3.00	0.00	0.00
Office Assistant/Sr	4421	1.00	1.00	1.00	1.00
Office Assistant/Sr	3118	0.00	0.00	3.00	3.00
Office Assistant/Sr*	3118	0.00	0.00	1.00	1.00
Maintenance Service Worker	4443	0.00	1.00	1.00	1.00
Public Works Manager	4418	1.00	1.00	1.00	1.00
CWMA Mgmt Analyst	4419	1.00	0.00	0.00	0.00
Solid Waste Equip Worker	4445	2.00	2.00	2.00	2.00
Solid Waste Operator	4443	22.00	22.00	22.00	23.00
Solid Waste Operator	4444	2.00	2.00	2.00	2.00
Solid Waste Operator	4445	13.00	13.00	14.00	14.00
Solid Waste Supervisor	4443	2.00	2.00	2.00	2.00
Solid Waste Supervisor	4444	1.00	1.00	1.00	1.00
Solid Waste Supervisor	4445	1.00	1.00	1.00	1.00
SW Maint & Delivery Wrkr	4443	3.00	2.00	2.00	2.00
SW Maint & Delivery Wrkr	4444	0.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>57.00</b>	<b>57.00</b>	<b>59.00</b>	<b>60.00</b>
<b><u>Traffic Safety</u></b>					
Lead Traffic Safety Worker	3126	1.00	1.00	1.00	1.00
Senior Maintenance Electrician	3126	1.00	0.00	0.00	0.00
Senior Traffic Signal Technician	3126	0.00	1.00	1.00	1.00
Traffic Signal Technician	3126	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b><u>FLEET MAINTENANCE</u></b>					
Equipment Mechanic	5012	1.00	1.00	1.00	1.00
Fleet Maint Supervisor	5012	1.00	1.00	1.00	1.00
Fleet Maintenance Worker	5012	1.00	1.00	1.00	1.00
Lead Equip. Mechanic	5012	2.00	2.00	2.00	2.00
Mechanic Welder	5012	1.00	1.00	1.00	1.00
Sr Equipment Mechanic	5012	5.00	5.00	5.00	5.00
Sr Parts & Inventory Spec.	5013	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>

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<b><u>STREET MAINTENANCE</u></b>					
Heavy Equipment Operator	3124	2.00	2.00	2.00	2.00
Lead Street Maintenance Worker	3124	1.00	1.00	1.00	1.00
Public Works Manager	3106	1.00	1.00	1.00	1.00
Sr Heavy Equip Operator	3124	1.00	1.00	1.00	1.00
Sr Street Maint Worker	3124	2.00	2.00	2.00	2.00
Street Maintenance Worker	3124	2.00	2.00	2.00	2.00
<b>TOTAL</b>		<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
<b><u>WASTEWATER TREATMENT PLANT</u></b>					
Associate Engineer	4331	0.00	1.00	1.00	1.00
Lead Waste Water Trt Plant Operator	4332	1.00	1.00	1.00	1.00
Lead Waste Water Maint Tech	4334	1.00	1.00	1.00	1.00
Maint Mechanic Assistant	4336	2.00	2.00	2.00	2.00
Maintenance Mechanic	4334	3.00	3.00	4.00	4.00
Public Works Manager	4331	1.00	1.00	1.00	1.00
Sr Office Assistant	4331	1.00	0.00	0.00	0.00
Sr WWTP Operator	4332	2.00	2.00	2.00	2.00
W.W.T.P. Maint Supervisor	4334	1.00	1.00	1.00	1.00
W.W.T.P. Superintendent	4331	1.00	1.00	1.00	1.00
WWTP Operator (I,II,III)	4332	6.00	6.00	6.00	6.00
<b>TOTAL</b>		<b>19.00</b>	<b>19.00</b>	<b>20.00</b>	<b>20.00</b>
<b><u>WASTEWATER COLLECTION</u></b>					
Heavy Equipment Operator	4881	1.00	1.00	1.00	1.00
Lead WW Maint Tech	4335	1.00	2.00	2.00	2.00
Maintenance Service Worker	4335	0.00	2.00	2.00	2.00
Quality Assurance Super	4333	1.00	1.00	1.00	1.00
Industrial WW Inspector/Sr	4333	2.00	2.00	2.00	2.00
Sr WW Maint Worker	4335	3.00	1.00	1.00	1.00
Sr WW Maint Worker	4881	1.00	1.00	1.00	1.00
Waste Water Maint. Wkr.	4881	1.00	1.00	1.00	1.00
Waste Water Maint. Wkr.	4335	1.00	3.00	3.00	3.00
WW Collections Supervisor	4335	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>12.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>
* = contract position					
<b>TOTAL</b>		<b>115.00</b>	<b>118.00</b>	<b>121.00</b>	<b>122.00</b>

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<b>TRANSPORTATION AND GENERAL SERVICES</b>					
<b><u>AIRPORT</u></b>					
Airport Maint Worker	4041	0.00	1.00	1.00	1.00
Airport Manager	4041	0.00	1.00	1.00	1.00
Airport Oper Attendant	4041	0.00	1.00	1.00	1.00
Airport Supervisor	4041	0.00	1.00	1.00	1.00
Sr. Office Assistant	4041	0.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>0.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b><u>ANIMAL CONTROL</u></b>					
Office Assistant- Animal Control*	4061	0.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b><u>MANAGEMENT</u></b>					
Deputy City Manager	1501	0.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b><u>RISK MANAGEMENT</u></b>					
Administrative Svs. Tech.	1024	0.00	1.00	0.00	0.00
Administrative Svs. Tech.	5512	0.00	0.00	1.00	1.00
Administrative Assistant/Sr	1024	0.00	1.00	0.00	0.00
Administrative Assistant/Sr	5512	0.00	0.00	1.00	1.00
Benefit & Insurance Mgr.	5512	0.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>0.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b><u>TRANSIT</u></b>					
Office Assistant /Sr	4551	0.00	3.00	3.00	3.00
Administrative Assistant/Sr	4551	0.00	1.00	1.00	1.00
Financial Analyst	4551	0.00	1.00	1.00	1.00
Office Systems Analyst*	4551	0.00	1.00	1.00	1.00
Transit Analyst	4551	0.00	1.00	1.00	1.00
Transit Manager	4551	0.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>0.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
* = contract position					
<b>TOTAL</b>		<b>0.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>
<b>TOTAL POSITIONS</b>		<b>558.00</b>	<b>576.00</b>	<b>589.00</b>	<b>591.00</b>



# **Salary Schedule**

**City of Visalia  
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**CITY OF VISALIA  
JOB CLASSIFICATIONS AND SALARY RANGES**

**Citywide Classification by Monthly Salary**

Effective: July 2013

Updated: May 2014

BARGAIN UNIT	CLASS CODE	JOB TITLE	SALARY RANGE	SALARY MIN	SALARY MAX
M	31235	CUSTODIAL SERVICE WORKER	109.0	2351.33	2956.00
M	31495	MAINTENANCE SERVICE WORKER	109.0	2351.33	2956.00
M	31960	WASTE WATER TREATMENT PLANT OPERATOR TRAINEE	109.0	2351.33	2956.00
M	31205	CONVENTION CENTER CREW LEADER	121.0	2650.96	3332.68
M	31445	LEAD CUSTODIAL SERVICE WORKER	121.0	2650.96	3332.68
M	31510	OFFICE ASSISTANT	121.0	2650.96	3332.68
M	31540	PARKING ENFORCEMENT OFFICER	121.0	2650.96	3332.68
M	31595	POLICE RECORDS SPECIALIST	121.0	2650.96	3332.68
M	31045	AIRPORT OPERATIONS ATTENDANT	126.0	2786.81	3503.46
M	31490	MAINTENANCE MECHANIC ASSISTANT	126.0	2786.81	3503.46
M	31535	PARK MAINTENANCE WORKER	126.0	2786.81	3503.46
M	31885	STREET MAINTENANCE WORKER	126.0	2786.81	3503.46
M	31915	TRAFFIC SAFETY WORKER	126.0	2786.81	3503.46
M	31935	WASTE WATER MAINTENANCE WORKER	126.0	2786.81	3503.46
M	31175	COMMUNITY SERVICE OFFICER	127.9	2840.23	3570.63
	31929	VEHICLE ABATEMENT OFFICER (CONTRACT)	127.9	2840.23	3570.63
M	31001	ACCOUNTING ASSISTANT	132.9	2985.78	3753.61
M	31233	CRIME PREVENTION COORDINATOR	132.9	2985.78	3753.61
M	31615	POLICE TECHNICIAN	132.9	2985.78	3753.61
M	31795	SENIOR OFFICE ASSISTANT	132.9	2985.78	3753.61
M	31820	SENIOR POLICE RECORDS SPECIALIST	132.9	2985.78	3753.61
M	31060	ASSISTANT COMMUNICATIONS OPERATOR	135.9	3076.67	3867.86
M	31025	ADMINISTRATIVE ASSISTANT	137.9	3138.79	3945.96
M	31050	AIRPORT MAINTENANCE WORKER	137.9	3138.79	3945.96
M	31855	SOLID WASTE DELIVERY & MAINTENANCE WORKER	137.9	3138.79	3945.96
M	31865	SOLID WASTE OPERATOR	137.9	3138.79	3945.96
CONF	20025	ADMINISTRATIVE ASSISTANT (Confidential)	139.9	3202.16	4025.63
M	31190	COMPUTER TECHNICIAN	140.9	3234.33	4066.07
M	31950	WASTE WATER TREATMENT PLANT OPERATOR I	140.9	3234.33	4066.07
M	31170	COMMUNITY RESOURCE SPECIALIST	142.9	3299.63	4148.17
M	31280	DUTY OFFICER	142.9	3299.63	4148.17
M	31410	INVESTIGATION TECHNICIAN	142.9	3299.63	4148.17
M	31518	ON-SITE SALES REPRESENTATIVE	142.9	3299.63	4148.17
M	31550	PLANNING ASSISTANT	142.9	3299.63	4148.17
M	31730	SENIOR ACCOUNTING ASSISTANT	142.9	3299.63	4148.17
M	31740	SENIOR ADMINISTRATIVE ASSISTANT	142.9	3299.63	4148.17
M	31810	SENIOR PARTS & INVENTORY SPECIALIST	142.9	3299.63	4148.17

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BARGAIN UNIT	CLASS CODE	JOB TITLE	SALARY RANGE	SALARY MIN	SALARY MAX
M	31455	LEAD POLICE RECORDS SPECIALIST	144.9	3366.26	4231.92
CONF	20740	SENIOR ADMINISTRATIVE ASSISTANT (Confidential)	144.9	3366.26	4231.92
M	31115	BUILDING MAINTENANCE TECHNICIAN	145.9	3400.07	4274.43
M	31350	FLEET MAINTENANCE WORKER	145.9	3400.07	4274.43
M	31405	INDUSTRIAL WASTE INSPECTOR	145.9	3400.07	4274.43
M	31530	PARK MAINTENANCE TECHNICIAN	145.9	3400.07	4274.43
M	31744	SENIOR BUILDING MAINTENANCE WORKER	145.9	3400.07	4274.43
M	31805	SENIOR PARK MAINTENANCE WORKER	145.9	3400.07	4274.43
M	31835	SENIOR STREET MAINTENANCE WORKER	145.9	3400.07	4274.43
M	31840	SENIOR TRAFFIC SAFETY WORKER	145.9	3400.07	4274.43
M	31845	SENIOR WASTE WATER MAINTENANCE WORKER	145.9	3400.07	4274.43
M	31860	SOLID WASTE EQUIPMENT SERVICE WORKER	145.9	3400.07	4274.43
M	31953	WASTE WATER TREATMENT PLANT OPERATOR II	145.9	3400.07	4274.43
M	31010	ACCOUNTING TECHNICIAN	147.9	3468.72	4360.74
M	31040	ADMINISTRATIVE SERVICES TECHNICIAN	147.9	3468.72	4360.74
M	31035	ADMINISTRATIVE TECHNICIAN	147.9	3468.72	4360.74
M	31130	C.A.D. TECHNICIAN	147.9	3468.72	4360.74
M	31160	COMMUNICATIONS OPERATOR	147.9	3468.72	4360.74
M	31300	EQUIPMENT MECHANIC	147.9	3468.72	4360.74
M	31305	EVENTS COORDINATOR	147.9	3468.72	4360.74
M	31380	HEAVY EQUIPMENT OPERATOR	147.9	3468.72	4360.74
M	31480	MAINTENANCE ELECTRICIAN	147.9	3468.72	4360.74
M	31485	MAINTENANCE MECHANIC	147.9	3468.72	4360.74
M	31910	TRAFFIC ENGINEERING SPECIALIST	147.9	3468.72	4360.74
M	31918	TRAFFIC SIGNAL TECHNICIAN	147.9	3468.72	4360.74
G	51340	FIREFIGHTER TRAINEE	148.0	3472.19	4365.10
G	51350	FIREFIGHTER PARAMEDIC TRAINEE	148.0	3472.19	4365.10
M	31460	LEAD SOLID WASTE OPERATOR	150.8	3570.74	4488.99
M	31465	LEAD TRAFFIC SAFETY WORKER	150.8	3570.74	4488.99
M	31955	WASTE WATER TREATMENT PLANT OPERATOR III	150.8	3570.74	4488.99
E	30020	ADMINISTRATIVE ANALYST	152.8	3642.83	4579.63
M	31135	CODE ENFORCEMENT TECHNICIAN (CONTRACT)	152.8	3642.83	4579.63
M	31195	CONSERVATION TECHNICIAN	152.8	3642.83	4579.63
M	31362	G.I.S. TECHNICIAN	152.8	3642.83	4579.63
M	31430	LANDSCAPE AND IRRIGATION TECHNICIAN	152.8	3642.83	4579.63
M	31442	LEAD CONVENTION CENTER CREW LEADER	152.8	3642.83	4579.63
M	31444	LEAD CONVENTION CENTER TECHNICIAN	152.8	3642.83	4579.63
M	31525	PARK RANGER	152.8	3642.83	4579.63
M	31544	PERMIT TECHNICIAN	152.8	3642.83	4579.63
M	31555	PLANNING TECHNICIAN	152.8	3642.83	4579.63
M	31710	REVENUE & CODE COMPLIANCE SPECIALIST	152.8	3642.83	4579.63
M	31745	SENIOR BUILDING MAINTENANCE TECHNICIAN	152.8	3642.83	4579.63
M	31750	SENIOR COMMUNICATION OPERATOR	152.8	3642.83	4579.63
M	31770	SENIOR HEAVY EQUIPMENT OPERATOR	152.8	3642.83	4579.63
M	31780	SENIOR INDUSTRIAL WASTE WATER INSPECTOR	152.8	3642.83	4579.63
M	31790	SENIOR MAINTENANCE MECHANIC	152.8	3642.83	4579.63
M	31800	SENIOR PARK MAINTENANCE TECHNICIAN	152.8	3642.83	4579.63
M	31295	ENGINEERING TECHNICIAN	154.8	3716.39	4672.09
M	31541	PAYROLL SPECIALIST	154.8	3716.39	4672.09
E	30610	POLICE SYSTEMS ANALYST	154.8	3716.39	4672.09
M	31635	PUBLIC WORKS INSPECTOR	154.8	3716.39	4672.09
E	30680	RECREATION COORDINATOR	154.8	3716.39	4672.09

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BARGAIN UNIT	CLASS CODE	JOB TITLE	SALARY RANGE	SALARY MIN	SALARY MAX
M	31560	POLICE OFFICER RECRUIT	157.8	3829.51	4814.31
M	31470	LEAD STREET MAINTENANCE WORKER	159.8	3906.83	4911.51
M	31475	LEAD WASTE WATER MAINTENANCE TECHNICIAN	159.8	3906.83	4911.51
M	31505	MECHANIC / WELDER	159.8	3906.83	4911.51
M	31765	SENIOR EQUIPMENT MECHANIC	159.8	3906.83	4911.51
M	31785	SENIOR MAINTENANCE ELECTRICIAN	159.8	3906.83	4911.51
M	31842	SENIOR TRAFFIC SIGNAL TECHNICIAN	159.8	3906.83	4911.51
M	31746	SENIOR C.A.D. TECHNICIAN	160.8	3946.08	4960.85
M	31760	SENIOR ENGINEERING TECHNICIAN	160.8	3946.08	4960.85
M	31453	LEAD EQUIPMENT MECHANIC	161.8	3985.72	5010.16
M	31850	SENIOR WASTE WATER TREATMENT PLANT OPERATOR	162.8	4025.75	5061.02
E	30080	ASSISTANT PLANNER	163.7	4062.13	5106.75
M	31105	BUILDING INSPECTOR	163.8	4066.19	5111.86
M	31220	CONVENTION CENTER SALES REPRESENTATIVE	163.8	4066.19	5111.86
M	31545	PLAN CHECKER	163.8	4066.19	5111.86
E	30575	POLICE SPECIALIST	165.7	4144.15	5209.86
E	30735	SENIOR ADMINISTRATIVE ANALYST	165.7	4144.15	5209.86
E	30905	TRANSIT ANALYST	165.7	4144.15	5209.86
E	30050	AIRPORT SUPERVISOR	166.7	4185.78	5262.19
M	31477	LEAD WASTEWATER TREATMENT PLANT OPERATOR	167.8	4232.05	5320.37
M	31830	SENIOR PUBLIC WORKS INSPECTOR	170.8	4360.87	5482.31
E	30095	BUILDING MAINTENANCE SUPERVISOR	171.7	4400.28	5531.85
E	30170	COMMUNICATIONS SUPERVISOR	171.7	4400.28	5531.85
E	30345	FLEET MAINTENANCE SUPERVISOR	171.7	4400.28	5531.85
E	30525	PARK MAINTENANCE SUPERVISOR	171.7	4400.28	5531.85
E	30925	PARKS & URBAN FORESTRY SUPERVISOR	171.7	4400.28	5531.85
E	30670	POLICE RECORDS SUPERVISOR	171.7	4400.28	5531.85
E	30700	RECREATION SUPERVISOR	171.7	4400.28	5531.85
E	30660	QUALITY ASSURANCE SUPERVISOR	171.7	4400.28	5531.85
E	30935	WASTEWATER COLLECTIONS SUPERVISOR	171.7	4400.28	5531.85
E	30940	WASTEWATER TREATMENT PLANT MAINT SUPERVISOR	171.7	4400.28	5531.85
E	30430	IDENTIFICATION TECHNICIAN	172.7	4444.48	5587.42
M	31140	COMBINED BUILDING INSPECTOR	173.7	4489.12	5643.55
M	31340	FIRE PREVENTION INSPECTOR	173.7	4489.12	5643.55
E	30560	PLANS EXAMINER	173.7	4489.12	5643.55
G	51335	FIREFIGHTER	NR	4695.61	5891.87
E	30215	CONV. CTR OPERATIONS SUPERINTENDENT	175.7	4579.76	5757.50
M	31748	SENIOR COMBINED BUILDING INSPECTOR	179.7	4766.57	5992.35
M	31775	SENIOR FIRE PREVENTION INSPECTOR	179.7	4766.57	5992.35
E	30820	SENIOR IDENTIFICATION TECHNICIAN	180.6	4809.64	6046.49

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BARGAIN UNIT	CLASS CODE	JOB TITLE	SALARY RANGE	SALARY MIN	SALARY MAX
E	30810	SENIOR PLANS EXAMINER	181.6	4857.96	6107.23
B	41585	POLICE OFFICER	NR	4945.65	6183.28
E	30065	ASSISTANT ENGINEER	183.6	4956.05	6230.54
E	30090	ASSOCIATE PLANNER	183.6	4956.05	6230.54
E	30077	ASSISTANT FIRE MARSHAL	185.0	5025.88	6318.34
E	30890	SUPERVISING IDENTIFICATION TECHNICIAN	187.3	5142.76	6465.27
G	51345	FIREFIGHTER / PARAMEDIC	NR	5165.15	6481.06
G	51330	FIRE ENGINEER	NR	5182.26	6503.88
B	41565	POLICE AGENT	NR	5334.61	6658.76
CONF	20300	COMMUNITY RELATIONS MANAGER (CONFIDENTIAL)	192.6	5422.53	6816.99
E	30225	CWMA MANAGEMENT ANALYST (CONTRACT)	192.6	5422.53	6816.99
E	30310	FINANCIAL ANALYST	192.6	5422.53	6816.99
E	30400	HOUSING SPECIALIST	192.6	5422.53	6816.99
E	30500	MANAGEMENT ANALYST	192.6	5422.53	6816.99
E	30516	NATURAL RESOURCE CONSERVATION ANALYST	192.6	5422.53	6816.99
E	30515	OFFICE SYSTEMS ANALYST	192.6	5422.53	6816.99
E	30625	PROGRAMMER ANALYST	192.6	5422.53	6816.99
G	51333	FIRE ENGINEER - PARAMEDIC	NR	5441.37	6829.08
CONF	20250	CHIEF DEPUTY CITY CLERK (CONFIDENTIAL)	194.6	5532.02	6954.64
CONF	20500	MANAGEMENT ANALYST - HR / RISK (CONFIDENTIAL)	194.6	5532.02	6954.64
E	30085	ASSOCIATE ENGINEER	195.6	5587.59	7024.50
E	30815	SENIOR PLANNER	195.6	5587.59	7024.50
E	30150	CIVIL ENGINEER	200.5	5868.06	7377.09
E	30360	GIS SUPERVISOR	200.5	5868.06	7377.09
E	30025	ADMINISTRATIVE SERVICES MANAGER	201.6	5932.93	7458.64
E	30600	POLICE SUPPORT SERVICES MANAGER	201.6	5932.93	7458.64
E	30955	WASTEWATER TREATMENT PLANT SUPERINTENDENT	201.6	5932.93	7458.64
G	50315	FIRE CAPTAIN	NR	6060.73	7618.85
CONF	20750	SENIOR CHIEF DEPUTY CITY CLERK (CONFIDENTIAL)	205.6	6174.93	7762.88
A	40600	POLICE SERGEANT	NR	6185.68	7776.37
G	50320	FIRE CAPTAIN -PARAMEDIC	NR	6363.78	7999.79
CONF	20410	FINANCE MANAGER (CONFIDENTIAL)	209.5	6420.39	8071.46
CONF	20435	HUMAN RESOURCES MANAGER (CONFIDENTIAL)	209.5	6420.39	8071.46
CONF	20714	INSURANCE AND BENEFITS MANAGER (CONFIDENTIAL)	209.5	6420.39	8071.46
E	30035	AIRPORT MANAGER	210.5	6484.88	8152.54
E	30195	CONVENTION CENTER MANAGER	210.5	6484.88	8152.54
E	30275	ECONOMIC DEVELOPMENT MANAGER	210.5	6484.88	8152.54
E	30518	NATURAL RESOURCE CONSERVATION MANAGER	210.5	6484.88	8152.54
E	30520	NEIGHBORHOOD PRESERVATION MANAGER	210.5	6484.88	8152.54
E	30530	PARKS & URBAN FORESTRY MANAGER	210.5	6484.88	8152.54

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BARGAIN UNIT	CLASS CODE	JOB TITLE	SALARY RANGE	SALARY MIN	SALARY MAX
E	30620	PRINCIPAL PLANNER	210.5	6484.88	8152.54
E	30623	PROFESSIONAL LAND SURVEYOR	210.5	6484.88	8152.54
E	30645	PUBLIC WORKS MANAGER	210.5	6484.88	8152.54
E	30685	RECREATION MANAGER	210.5	6484.88	8152.54
E	30740	SENIOR CIVIL ENGINEER	210.5	6484.88	8152.54
E	30920	TRANSIT MANAGER	210.5	6484.88	8152.54
E	30105	BUILDING OFFICIAL	218.5	7024.71	8831.18
CONF	20090	ASSISTANT FINANCE DIRECTOR (CONFIDENTIAL)	222.5	7311.25	9191.41
A	40580	POLICE LIEUTENANT	NR	7398.99	9301.68
CONF	20145	FIRE BATTALION CHIEF (CONFIDENTIAL)	224.5	7458.87	9376.99
E	30410	INFORMATION SERVICES MANAGER	226.5	7609.47	9566.33
A	40500	POLICE CAPTAIN	NR	8132.62	10274.86
CONF	20065	ASST COMMUNITY DEV DIRECTOR - PLANNING (CONF)	NR	8423.64	10589.85
CONF	20255	CITY ENGINEER	NR	8423.64	10589.85
CONF	20350	ENGINEERING DEVELOPMENT MANAGER	NR	8423.64	10589.85
DH	10310	FINANCE DIRECTOR	239.4	8656.66	10882.82
DH	10400	PARKS & RECREATION DIRECTOR (DH / AT-WILL)	239.4	8656.66	10882.82
CONF	20060	ASSISTANT CHIEF OF POLICE (CONFIDENTIAL)	242.4	8920.16	11214.07
DH	10320	FIRE CHIEF (DH / AT-WILL)	NR	10476.59	12126.97
DH	10175	COMMUNITY DEVELOPMENT DIRECTOR (DH / AT-WILL)	NR	10574.27	12240.05
DH	10450	PUBLIC WORKS DIRECTOR (DH / AT-WILL)	NR	10574.27	12240.05
DH	10255	DEPUTY CITY MANAGER (DH / AT-WILL)	NR	10677.90	12360.08
DH	10575	CHIEF OF POLICE (DH / AT-WILL)	NR	10934.52	12873.62
DH	10135	ASSISTANT CITY MANAGER (DH / AT-WILL)	NR	11588.35	13123.66

# **Community Profile**

## **THE EARLY YEARS OF VISALIA**

When California achieved statehood in 1850, Tulare County did not exist. The land that is now our County was part of the huge county of Mariposa. In 1852 some adventuresome pioneers settled in this area, then called "Four Creeks". It was a swampy area within a massive oak forest, with waterways flowing from the Sierra Nevada. Desirous of local autonomy, the group petitioned the state legislature for county status and July 10, 1852 Tulare County became its own official county.

In the heart of "Four Creeks Country" the site of John Wood's cabin became the first county seat, known as Woodsville. In the same year, just west of Woodsville, another settlement was beginning on the banks of a little creek. The early pioneers, fearful of attacks by Native Americans, built a log fort for protection but soon discovered that it was not necessary. One of the first inhabitants of the fort was Nathaniel Vise, who was responsible for surveying the new settlement in November 1852. In a letter that year he wrote, "The town contains from 60-80 inhabitants, 30 of whom are children who already attend school. The town is located upon one of the subdivisions of the Kaweah, and is destined to be the county seat of Tulare". In 1853, Visalia wrested the county seat designation from Woodsville, and that designation has remained with Visalia.

Named for Nathaniel Vise's ancestral home - Visalia, Kentucky - Visalia began to add residents at a rapid rate. In the mid 1850's the "Kern River Excitement", to the south, brought many transient miners through the town on their way to the promised gold fields. However, the gold failed to materialize and many returned to Visalia to live their lives. In 1858 the town received another boost. John Butterfield's Overland Stage chose Visalia as a timetable stop on the St. Louis to San Francisco route. Waterman Ormsby, a newspaper correspondent for the New York Herald, was a passenger on the inaugural trip. The reception given to him by Visalians so impressed him that he wrote, "The rousing cheers they gave us as we drove off...ought to be remembered in the history of the town, so I here immortalize them".

In 1860 the telegraph arrived in Visalia, indicating the serious unrest in the East, unrest that would ultimately develop into the Civil War. The nation was divided on state's rights issues, as was Visalia. The federal government, concerned about sedition, banned Visalia's pro-south Equal Rights Expositor newspaper and established a military garrison. Visalia's Camp Babbitt was established in 1862 to stop overt southern support as well as maintain law and order in the community. During the Civil War years, Visalia became incorporated, giving the town new rights. A Board of Trustees was elected with Nathan Baker appointed as President.

The town's second incorporation occurred in 1874, moving the 1,000 citizens into city status. A Common Council was formed with Summerfield Sheppard being appointed President and ex-officio Mayor. The mid-1870's brought a building boom to Visalia and the future of Visalia appeared bright. The end of the 19th century saw the railroad bypass Visalia slightly to the west and headlines of the day featured the adventures of local train robbers Chris Evans and John Sontag.

As Visalia entered the 1900's the City had grown to slightly more than 3,000 people. Automobiles began to arrive and soon outnumbered horses and wagons. The population of Visalia grew slowly but steadily throughout the early half of the 20th Century. It wasn't until the 1960's that Visalia, the Valley's best kept secret, was really discovered. By 1970 Visalia's population had grown to 27,268 according to the U. S. Census, nearly doubling from 15,791 in 1960.



## **VISALIA TODAY**

The City of Visalia is located in Tulare County, which is located in the San Joaquin Valley, approximately 185 miles north of Los Angeles and 220 miles south of San Francisco. The City was founded in 1852 and incorporated in 1874. It became a charter city on February 26, 1923 with the charter being amended in 1974. The City operates under the Council-Manager form of government and provides a wide range of municipal services, including police and fire protection as well as public works, community development and other community services. The City currently has a land area of 37 square miles and a population of 129,582 as of January 2014.

The City Council is composed of five members who are elected at-large to alternating four-year terms staggered every two years. The City Council selects one of its members to serve as Mayor for a two-year term. A City Manager is appointed by the City Council to direct all City functions.

Historically, Visalia's economy has been based upon agriculture and related industries. In recent years, however, the City has broadened its economic base to include many diversified industrial enterprises including manufacturers of school yearbooks, business forms, metal products, electronic components, food and fiber processing plants, distribution centers, and call centers for claims processing. It is the County seat and principal trading center for the County, which consistently ranks as one of the two most productive counties in the United States in terms of agricultural output. This economic growth has been accompanied by a significant increase in population and has established Visalia as a regional trading center serving not only Tulare County, but also southern Fresno County, Kings County, and northern Kern County. The City receives approximately 45% of the retail sales in Tulare County, while having about 28% of the population.

The climate of the area is warm and dry in the summer, mild in the winter with low humidity. January average high and low temperatures range from 55 degrees to 39 degrees. July average high and low temperatures range from 94 degrees to 67 degrees. Average yearly rainfall is 10.99 inches.

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**CITY OF VISALIA  
MISCELLANEOUS STATISTICS  
JUNE 30, 2013**

Form of government:		Building Permits:	
Council Members elected at large	5	Residential	1,602
		Commercial	367
Permanent positions:	558	Miscellaneous	1,242
		Total	<u>3,211</u>
Public Works:		Fire Protection:	
Area in square miles	37	Stations	6
Miles of streets	493	Safety personnel	72
Traffic signalized intersections	118	Administrative personnel	8
Sewers:		Volunteer personnel (reserves)	0
Number of accounts billed	37,180	Calls for service - Calander year 2013	12,482
Miles of sewer lines	468	Police Protection:	
Miles of storm sewer lines	240	Sworn personnel	138
Number of treatment plants	1	Non-sworn personnel	66
Refuse:		Police reserves	5
Number of residential accounts	35,797	Citizen volunteers	65
Number of commercial accounts	<u>3,020</u>	Calls for service - Calander year 2013	129,828
Total refuse accounts	<u>38,817</u>	Parks and Recreation:	
Business licenses:		Developed City park acreage	291
New licenses issued during the year	1,194	City owned open space acreage	205
Total business licenses	11,533	Parks	50
		Public libraries	1
		Recreation centers	5
		Swimming pools	4
		Golf courses (public and private)	2

SOURCE: VARIOUS CITY OF VISALIA DEPARTMENTS AS APPROPRIATE

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As of October 11, 1993, the Visalia City Council adopted an alternative method of secured property tax distribution known as the "Teeter Plan." By adoption of a resolution, the City Council enrolled the City and the Community Redevelopment Agency in the program offered by the County of Tulare. Under the Teeter Plan, the City collected 100% of the secured property taxes levied each year. This eliminated the need to track delinquent property taxes on the secured roll and allowed for better revenue projections in future years. The County of Tulare was entitled to keep all delinquent taxes and penalties and interest when collected, in exchange for financing these delinquencies to all local agencies. This method began in the 1993-94 fiscal year.

As of fiscal year 2009-10, the "Teeter Plan" is no longer being offered by the County of Tulare. This means that the City will receive only the secured property taxes that are paid, and not 100% of the secured property taxes that are levied each year. The County of Tulare will collect the delinquent taxes, penalties, and interest on-behalf-of the City of Visalia. The City will now need to track delinquent property taxes on the secured roll, and this change may make revenue projections in future years more complicated.

In California, property subject to ad valorem taxes is classified as "secured" or "unsecured." The "secured roll" is that part of the assessment roll containing real property of which the value is sufficient, in the opinion of the county assessor, to secure payment of the taxes. A tax levied on unsecured property does not become a lien against such unsecured property, but may become a lien on certain other property owned by the taxpayer. Every tax, which becomes a lien on secured property, has priority over all other liens arising pursuant to State law on such secured property, except liens of special taxes, regardless of the time of the creation of the other liens. Secured and unsecured properties are entered separately on the assessment roll maintained by the county assessor. The method of collecting delinquent taxes is substantially different for the two classifications of property.

Property taxes on the secured roll are due in two installments, on Nov. 1 and Feb. 1 of each fiscal year. If unpaid, such taxes become delinquent after Dec. 10 and after April 10, respectively, and a 10% penalty attaches to any delinquent payment. In addition, property on the secured roll with delinquent property taxes is declared to be in default and a delinquency certificate is recorded on or about June 30 of the fiscal year. Thereafter, payment of the delinquent taxes, a delinquency penalty, and a penalty of 1/1/2% per month to the time of payment are required. If taxes are unpaid for a period of five years or more, the property is deeded to the State. The county tax collector can enforce the payment of delinquent taxes, by the sale of the property securing the taxes, for the amount of taxes which are delinquent.

Historically, property taxes are levied for each fiscal year on taxable real and personal property situated in the taxing jurisdiction as of the preceding March 1. A bill enacted in 1983, SB 813 (Statutes of 1983, Chapter 498), provided for the supplemental assessment and taxation of property as of the occurrence of a change of ownership or completion of new construction. Thus, this legislation eliminated delays in the realization of increased property taxes from new assessments. As amended, SB 813 provided increased revenue to taxing jurisdictions to the extent that supplemental assessments of new construction or changes of ownership occur subsequent to the March 1 lien date.

Property taxes on the unsecured roll are due on the March 1 lien date and become delinquent, if unpaid on the following August 31. A 10% penalty also attaches to delinquent taxes with respect to

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property on the unsecured roll, and further, an additional penalty of 1-1/2% per month accrues with respect to such taxes beginning the first day of the third month following the delinquency date. The

County has four ways of collecting unsecured personal property taxes: (a) a civil action against the taxpayer; (b) filing a certificate in the office of the county clerk specifying certain facts in order to obtain a judgment lien on certain property of the taxpayer, (c) filing a certificate of delinquency for record in the county recorder's office, in order to obtain lien on certain property of the taxpayer; and (d) seizure and sale of personal property, improvements or possessory interests belonging or assessed to the assessee.

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**CITY OF VISALIA  
PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN FISCAL YEARS  
(In Thousands)**

Fiscal Year Ended June 30	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percent of Levy		Amount	Percent of Levy
2004	6,632	6,632	100.00%	-	6,632	100.00%
2005 <sup>1</sup>	12,785	12,785	100.00%	-	12,785	100.00%
2006	15,373	15,373	100.00%	-	15,373	100.00%
2007	17,538	17,538	100.00%	-	17,538	100.00%
2008	20,197	20,197	100.00%	-	20,197	100.00%
2009	21,468	21,468	100.00%	-	21,468	100.00%
2010	21,518	21,518	100.00%	-	21,518	100.00%
2011	19,970	19,970	100.00%	-	19,970	100.00%
2012	19,198	19,198	100.00%	-	19,198	100.00%
2013	16,106	16,106	100.00%	-	16,106	100.00%

**NOTE:**

The amounts presented include secured City property taxes and Redevelopment Agency tax increment. This schedule also includes amounts collected by the City and Redevelopment Agency that were passed-through to other agencies.

<sup>1</sup>Vehicle License Fees were distributed as tax beginning in 2005.

Source: Tulare County Auditor Controller's Office

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**CITY OF VISALIA  
PRINCIPAL PROPERTY TAX PAYERS  
CURRENT YEAR AND NINE YEARS AGO  
(In Thousands)**

Taxpayer	2013			2004		
	Taxable Assessed Value	Rank	Percent Of Total City Taxable Assessed Value	Taxable Assessed Value	Percent Of Total City Taxable Assessed Value	Rank
California Dairies Inc.	\$ 145,998	1	1.83%	-	-	-
Imperial Bondware Corp.	65,808	2	0.82%	-	-	-
Visalia Mall LP	41,080	3	0.51%	-	-	-
Cottonwood Fresno Holdings LLC	35,000	4	0.44%	-	-	-
VF Outdoor	33,792	9	0.42%	-	-	-
Calif Water Service Co	33,631	5	0.42%	-	-	-
Blam-Jade LP	30,269	6	0.38%	-	-	-
J Beast LP	29,815	7	0.37%	-	-	-
Bank of America NT&SA	27,273	8	0.34%	-	-	-
Donald Schriber Realty group Lp	24,291	10	0.30%	-	-	-
Recot Inc. (Frito Lay)	-	-	-	61,440	1.31%	1
JoAnn Stores Supply	-	-	-	39,216	89.00%	2
Kraft Foods Inc.	-	-	-	37,147	0.79%	3
Price Development Co. LTD Partnership	-	-	-	35,561	0.76%	4
Imperial Bondware Corp.	-	-	-	25,827	0.55%	5
Tenneco PPI Co.	-	-	-	19,963	0.45%	6
Advanced Food Products	-	-	-	17,754	0.38%	7
Mary's Vineyard	-	-	-	17,542	0.37%	8
Casper Glen N (TR)	-	-	-	16,342	0.35%	9
California Pretzel Co. Inc.	-	-	-	15,785	0.36%	10
<b>Total Ten Largest Tax Payers</b>	<b>\$ 466,957</b>		<b>5.84%</b>	<b>\$ 286,577</b>	<b>6.10%</b>	
<b>All Other Tax Payers</b>	<b>\$7,233,976</b>		<b>93.94%</b>	<b>\$4,412,943</b>	<b>93.90%</b>	
<b>Total Assessed Valuation - All Tax Payers</b>	<b>\$7,700,933</b>		<b>100%</b>	<b>\$4,699,520</b>	<b>100%</b>	

The amounts shown above include assessed value data for both the City and the Redevelopment Agency.

Source: Tulare County Auditor-Controller

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**CITY OF VISALIA  
ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY  
LAST TEN FISCAL YEARS  
(In Thousands)**

Fiscal Year Ended June 30	City		Taxable Assessed Value	Total Direct Tax Rate <sup>1</sup>
	Secured	Unsecured		
2004	4,485,663	213,856	4,699,519	0.115%
2005	4,952,152	214,311	5,166,463	0.115%
2006	5,618,839	220,227	5,839,066	0.115%
2007	6,622,294	265,904	6,888,198	0.115%
2008	7,745,837	305,751	8,051,588	0.116%
2009	8,111,663	366,379	8,478,042	0.116%
2010	7,587,665	386,405	7,974,070	0.116%
2011	7,613,423	382,545	7,995,968	0.115%
2012	7,516,654	389,762	7,906,416	0.115%
2013	7,291,841	409,092	7,700,933	0.115%

**NOTE:**

In 1978 the voters of the State of California passed Proposition 13 which limited property taxes to a total maximum rate of 1% based upon the assessed value of the property being taxed. Each year, the assessed value of property may be increased by an "inflation factor" (limited to a maximum increase of 2%). With few exceptions, property is only re-assessed at the time that it is sold to a new owner. At that point, the new assessed value is reassessed at the purchase price of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

<sup>1</sup> The City's total direct tax rate varies by tax rate area. The rate provided comes from tax rate area 006-008 and is representative of other tax rate areas within the City.

Source: Tulare County Auditor Controller's Office

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**CITY OF VISALIA  
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
MODIFIED ACCRUAL BASIS OF ACCOUNTING  
LAST FIVE FISCAL YEARS  
(In Thousands)**

	Fiscal Year				
	2009	2010	2011	2012	2013
<b>Revenues:</b>					
Sales Tax	\$ 25,000	\$ 26,799	\$ 24,457	\$ 25,488	\$ 30,342
Property Tax	34,220	30,259	30,649	25,578	23,886
Other Taxes	6,148	5,886	5,692	6,134	6,276
Subventions and Grants	12,868	13,040	17,043	13,260	26,604
Licenses and Permits	62	110	73	93	109
Fees and Fines	8,608	6,485	6,446	6,007	6,433
Use of Money and Property	4,770	2,243	1,597	1,389	1,087
Charges for Current Services	5,261	4,642	4,982	5,584	5,042
Miscellaneous	1,789	1,150	2,382	1,875	4,256
<b>Total Revenues</b>	<b>98,726</b>	<b>90,614</b>	<b>93,321</b>	<b>85,408</b>	<b>104,035</b>
<b>Expenditures</b>					
<b>Current:</b>					
General Government	6,738	5,451	3,736	5,099	270
Community Development	5,640	8,725	8,428	4,586	5,384
Housing & Economic Development	527	901	820	822	598
<b>Public Safety:</b>					
Police	28,526	28,067	28,919	29,138	29,412
Fire	11,876	11,637	12,157	12,123	13,130
Public Works	6,430	6,781	6,774	8,174	7,875
Parks and Recreation	6,243	5,617	5,196	5,630	5,777
Capital Outlay	41,862	28,241	30,033	25,218	24,708
<b>Debt Service:</b>					
Principal Retirement	611	960	1,504	938	615
Interest and Fiscal Charges	1,446	1,351	1,304	723	294
<b>Total Expenditures</b>	<b>109,899</b>	<b>97,731</b>	<b>98,871</b>	<b>92,451</b>	<b>88,063</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>(11,173)</b>	<b>(7,117)</b>	<b>(5,550)</b>	<b>(7,044)</b>	<b>15,972</b>
<b>Other Financing Sources (Uses):</b>					
Sales of Real Property	918	215	37	33	96
Transfers In	2,160	1,264	1,515	5,867	1,424
Transfers Out	(5,605)	(4,006)	(4,535)	(8,464)	(4,760)
<b>Total Other Financing Sources (Uses)</b>	<b>(2,527)</b>	<b>(2,527)</b>	<b>(2,983)</b>	<b>(2,564)</b>	<b>(3,240)</b>
<b>Extraordinary Items</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(7,296)</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>(13,700)</b>	<b>\$ (9,644)</b>	<b>\$ (8,533)</b>	<b>\$ (16,904)</b>	<b>\$ 12,732</b>
<b>Debt Service as a Percentage of Noncapital Expenditures <sup>1</sup></b>	<b>2.4%</b>	<b>3.0%</b>	<b>3.3%</b>	<b>2.2%</b>	<b>1.3%</b>

*The City of Visalia has elected to*

<sup>1</sup> The calculation of debt service as a percentage of noncapital expenditures excludes capital outlays.

In 2007 the City created the Housing & Economic Development Department



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**CITY OF VISALIA  
DEMOGRAPHIC AND ECONOMIC STATISTICS  
LAST TEN FISCAL YEARS**

Calendar Year	Population (1)	Assessed Value (in thousands) (2)	Per Capita Assessed Value	Personal Income (in thousands) (4)	Per Capita Personal Income (4)	Unemployment Rate (3)
2004	103,162	4,699,519	45,555	9,194,282	23,144	11.6%
2005	107,268	5,166,463	48,164	9,615,009	23,654	9.4%
2006	110,488	5,839,066	52,848	9,993,607	24,153	7.9%*
2007	117,138	6,888,198	58,804	NA	NA	8.7%*
2008	120,958	8,051,588	66,565	NA	NA	9.8%*
2009	123,670	8,478,041	68,554	NA	NA	14.7%*
2010	124,184	7,974,070	64,212	NA	NA	16.9%*
2011	125,770	7,906,416	62,864	NA	NA	15.8%*
2012	126,864	7,906,416	62,322	NA	NA	14.1%
2013	128,443	7,700,933	59,956	NA	NA	12.8%

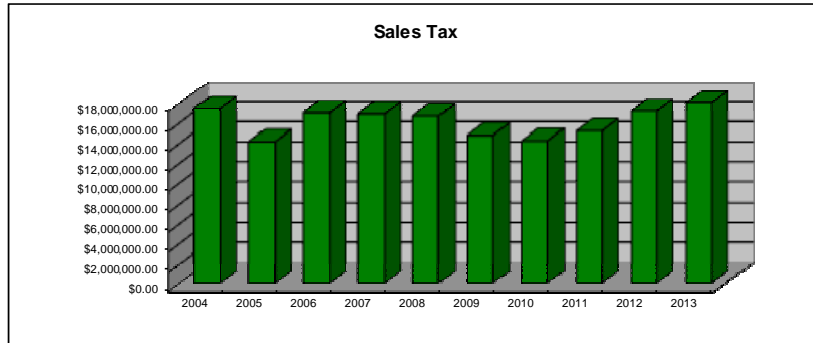
Sources: (1) State Department of Finance  
(2) Tulare County Auditor-Controller  
(3) State of California Employment Development Department - Rate for Tulare County  
(4) US Department of Commerce Bureau of Economic Analysis

\* Rate for Tulare County as of June

Note:  
2009-10 Personal Income & Per Capita Personal Income Data is currently not available by the Bureau of Economic Analysis

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**CITY OF VISALIA  
SALES TAX COLLECTIONS  
LAST TEN FISCAL YEARS**



Fiscal Year	Sales Tax Collections (1)	Increase/ (Decrease)	Increase/ (Decrease)
2004	17,405,790		
2005	14,136,164	\$(3,269,626)	-23.1%
2006	16,982,141	\$ 2,845,977	16.8%
2007	16,855,914	\$ (126,227)	-0.7%
2008	16,666,119	\$ (189,795)	-1.1%
2009	14,770,380	\$(1,895,739)	-12.8%
2010	14,220,827	\$ (549,553)	-3.9%
2011	15,190,095	\$ 969,268	6.4%
2012	17,151,558	\$ 1,961,463	11.4%
2013	19,415,284	\$ 2,263,726	11.7%
		Average	0.5%

**Top 25 Sales Tax Contributors**

Best Buy Stores	Nissan of Visalia
Bluescope Buildings North America	Ross Stores
Butler Animal Health Supply	Save Mart Supermarkets
Costco Wholesale	Target Stores
Don Rose Oil Co.	Tri Animal Health Services
Giant Chevrolet Geo	Union 76 Service Stations
Hilti	Valero Service Stations
Home Depot	Valley Pacific Petroleum
JC Penney Company	Visalia Honda
Lampe Chrysler Dodge Jeep	Visalia Toyota
Lowe's Home Improvements	VWR International
Macy's	Wal Mart Stores
MWI Veterinary Supply	

Note 1: Doesn't include Public Safety Proposition 172 sales tax revenue, or Measure T Public Safety sales tax revenue.

## **Debt Summary**

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**City of Visalia  
LEGAL DEBT MARGIN INFORMATION  
(In Thousands)**

	Fiscal Year
	2013
Assessed valuation	\$ 7,700,933
Conversion percentage	25%
Adjusted assessed valuation	1,925,233
Debt limit percentage	15%
Debt limit	288,785
Total net debt applicable to limit: General obligation bonds	-
Legal debt margin	\$ 288,785
Total debt applicable to the limit as a percentage of debt limit	0.0%

**NOTE:**

The Government Code of the State of California provides for a legal debt limit of 15% of gross assessed valuation. However, this provision was enacted when assessed valuation was based upon 25% of market value. Effective with the 1981-82 fiscal year, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computations shown above reflect a conversion of assessed valuation data for each fiscal year from the current full valuation perspective to the 25% level that was in effect at the time that the legal debt margin was enacted by the State of California for local governments located within the state.

Source: City Finance Department  
Tulare County Tax Assessor's Office

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**DEBT SERVICE SUMMARY 2014-15**

	Beginning Principal 07/01/14	2014-15 Debt Service			Ending Principal 06/30/15
		Principal	Interest	Total	
<b><u>GOVERNMENTAL ACTIVITY DEBT</u></b>					
General Fund (001)					
2005 VPFA - Cert of Participation Series (1)(2) (396)*	\$1,709,600	\$247,200	\$81,352	\$328,552	\$1,462,400
2008 HUD Sec. 108 Loan A (611)	1,120,000	225,000	44,804	269,804	895,000
2008 HUD Sec. 108 Loan B (611)	1,053,000	211,000	42,139	253,139	842,000
<i>Total General Fund (001)</i>	3,882,600	683,200	168,295	851,495	3,199,400
Other Funds					
Los Rios / Casablanca 1915 Act Bonds (381)	279,000	40,000	14,634	54,634	239,000
Orchard Walk (383)	540,000	45,000	38,067	83,067	495,000
Village West (382)	43,496	4,728	2,645	7,373	38,768
<i>Total Other Funds</i>	862,496	89,728	55,346	145,074	772,768
Total Governmental Activity	\$ 4,745,096	\$ 772,928	\$ 223,641	\$ 996,569	\$ 3,972,168
<b><u>BUSINESS-TYPE ACTIVITY DEBT</u></b>					
Convention Center (413)					
2005 VPFA - Certificate of Participation (2) (413)	8,975,400	1,297,800	427,098	1,724,898	7,677,600
<i>Total Convention Center (413)</i>	8,975,400	1,297,800	427,098	1,724,898	7,677,600
Animal Shelter					
2012 Animal Shelter Loan (406)	6,257,443	354,477	212,851	567,328	5,902,966
<i>Total Animal Shelter (406)</i>	6,257,443	354,477	212,851	567,328	5,902,966
Total Business-Type Activity	\$ 15,232,843	\$ 1,652,277	\$ 639,949	\$ 2,292,226	\$ 13,580,566
<b><u>SUCCESSOR AGENCY ACTIVITY DEBT</u></b>					
Successor Agency					
2003 East Visalia District Tax Allocation Bond (396)*	2,790,000	260,000	110,578	370,578	2,530,000
2004 Mooney Area Loan (363)	1,931,300	97,990	83,127	181,117	1,833,310
<i>Total Successor Agency</i>	4,721,300	357,990	193,705	551,695	4,363,310
Total Successor Agency Activity	\$ 4,721,300	\$ 357,990	\$ 193,705	\$ 551,695	\$ 4,363,310
Total Government Wide Debt Service	\$ 24,699,239	\$ 2,783,195	\$ 1,057,295	\$ 3,840,490	\$ 21,916,044

(1) The 2005 VPFA issue Series proceeds and corresponding debt's proportionate allocation was 84% to Business-Type activity (Convention Center) and 16% to Governmental activity (General Fund).

(2) The 2005 VPFA issue Series is being refinanced June 2014 to realize present value savings with historically low interest rates and to lower the annual payment by extending the final maturity to 2026.

\* Debt service for bonded debt in the governmental funds (Certificates of Participation and Tax Allocation Bonds) is recorded as a net transfer from the governmental fund to the debt service fund listed above. The transfer amount may be offset by interest earnings on bond reserves or other income from allocations. For detailed information on Transfers, see the Transfer worksheet in the Financial Summaries Section. Notes, Loans and Capital leases for governmental funds will be presented as debt service expenditures in the governmental funds.

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**DEBT SERVICE SUMMARY 2015-16**

	Beginning Principal 07/01/15	2015-16 Debt Service			Ending Principal 06/30/16
		Principal	Interest	Total	
<b><u>GOVERNMENTAL ACTIVITY DEBT</u></b>					
General Fund (001)					
2005 VPFA - Cert of Participation Series (1)(2) (396)*	\$1,462,400	\$256,000	\$73,180	\$329,180	\$1,206,400
2008 HUD Sec. 108 Loan A (611)	895,000	238,000	34,994	272,994	657,000
2008 HUD Sec. 108 Loan B (611)	842,000	223,000	32,944	255,944	619,000
<i>Total General Fund (001)</i>	3,199,400	717,000	141,118	858,118	2,482,400
Other Funds					
Los Rios / Casablanca 1915 Act Bonds (381)	239,000	44,000	12,261	56,261	195,000
Orchard Walk (383)	495,000	45,000	34,970	79,970	450,000
Village West (382)	38,768	4,728	2,361	7,089	34,040
<i>Total Other Funds</i>	772,768	93,728	49,592	143,320	679,040
<b>Total Governmental Activity</b>	<b>\$ 3,972,168</b>	<b>\$ 810,728</b>	<b>\$ 190,710</b>	<b>\$ 1,001,438</b>	<b>\$ 3,161,440</b>
<b><u>BUSINESS-TYPE ACTIVITY DEBT</u></b>					
Convention Center (413)					
2005 VPFA - Certificate of Participation (2) (413)	7,677,600	1,344,000	381,195	1,725,195	6,333,600
<i>Total Convention Center (413)</i>	7,677,600	1,344,000	381,195	1,725,195	6,333,600
Animal Shelter					
2012 Animal Shelter Loan (406)	5,902,966	366,812	200,516	567,328	5,536,154
<i>Total Animal Shelter (406)</i>	5,902,966	366,812	200,516	567,328	5,536,154
<b>Total Business-Type Activity</b>	<b>\$ 13,580,566</b>	<b>\$ 1,710,812</b>	<b>\$ 581,711</b>	<b>\$ 2,292,523</b>	<b>\$ 11,869,754</b>
<b><u>SUCCESSOR AGENCY ACTIVITY DEBT</u></b>					
Successor Agency					
2003 East Visalia District Tax Allocation Bond (396)*	2,530,000	270,000	101,802	371,802	2,260,000
2004 Mooney Area Loan (363)	1,833,310	102,308	78,808	181,116	1,731,002
<i>Total Successor Agency</i>	4,363,310	372,308	180,610	552,918	3,991,002
<b>Total Successor Agency Activity</b>	<b>\$ 4,363,310</b>	<b>\$ 372,308</b>	<b>\$ 180,610</b>	<b>\$ 552,918</b>	<b>\$ 3,991,002</b>
<b>Total Government Wide Debt Service</b>	<b>\$ 21,916,044</b>	<b>\$ 2,893,848</b>	<b>\$ 953,031</b>	<b>\$ 3,846,879</b>	<b>\$ 19,022,196</b>

(1) The 2005 VPFA issue Series proceeds and corresponding debt's proportionate allocation was 84% to Business-Type activity (Convention Center) and 16% to Governmental activity (General Fund).

(2) The 2005 VPFA issue Series is being refinanced June 2014 to realize present value savings with historically low interest rates and to lower the annual payment by extending the final maturity to 2026.

\* Debt service for bonded debt in the governmental funds (Certificates of Participation and Tax Allocation Bonds) is recorded as a net transfer from the governmental fund to the debt service fund listed above. The transfer amount may be offset by interest earnings on bond reserves or other income from allocations. For detailed information on Transfers, see the Transfer worksheet in the Financial Summaries Section. Notes, Loans and Capital leases for governmental funds will be presented as debt service expenditures in the governmental funds.

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**GENERAL FUND – HUD Sec. 108 LOAN  
PARKING STRUCTURE – Downtown (West) (A) 2008**

*In May of 2008, the City of Visalia participated in a Department of Housing and Urban Development (HUD) sponsored public offering of federally guaranteed loans. This loan was used to partially finance the completed construction of a downtown parking structure on West Acequia Ave. The City of Visalia has provided additional security for the loan, which in this case is a first position lien, any Community Block Grant (CDBG) program income realized by the City and all proceeds from any investments using Section 108 funds. The notes carry an interest rate of 4.2%.*

*HUD initially approved a loan amount of \$4.2 million. HUD has issued two loan documents one for \$2,069,000 and one for \$1,944,000. Both loans are identical, except for the loan amounts.*

Original Principal Amount:	\$ 2,069,000	
Amount paid off as of 7/1/14:	\$ 949,000	
Principal Outstanding as of 7/1/14:	\$ 1,120,000	
Principal Outstanding as of 7/1/16:	\$ 657,000	
Issue Date:	May 2008	
Maturity Date:	August 2018	(Fiscal Year 2018/19)
Interest Rate:	4.2%	
Tax Status:	Tax Exempt	
Fund Type:	Debt Service	
Where does the money come from?	General Fund	

**Parking Structure – Downtown (West) (A) – Debt Service Schedule**

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Interest</u>	<u>Total</u>	<u>Balance</u>
	Aug	Aug	Feb		
2013/2014	212,000	28,971	24,731	265,701	1,332,000
2014/2015	225,000	24,731	20,073	269,804	895,000
2015/2016	238,000	20,073	14,921	272,994	657,000
2016/2017	252,000	14,922	9,276	276,197	405,000
2017/2018	266,000	9,276	3,211	278,487	139,000
2018/2019	139,000	3,211		142,211	-

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**GENERAL FUND – HUD Sec. 108 LOAN  
PARKING STRUCTURE – Downtown (West) (B) 2008**

*In May of 2008, the City of Visalia participated in a Department of Housing and Urban Development (HUD) sponsored public offering of federally guaranteed loans. This loan was used to partially finance the completed construction of a downtown parking structure on West Acequia Ave. The City of Visalia has provided additional security for the loan, which in this case is a first position lien, any Community Block Grant (CDBG) program income realized by the City and all proceeds from any investments using Section 108 funds. The notes carry an interest rate of 4.2%.*

*HUD initially approved a loan amount of \$4.2 million. HUD has issued two loan documents one for \$2,069,000 and one for \$1,944,000. Both loans are identical, except for the loan amounts.*

Original Principal Amount:	\$ 1,944,000	
Amount paid off as of 7/1/14:	\$ 891,000	
Principal Outstanding as of 7/1/14:	\$ 1,053,000	
Principal Outstanding as of 7/1/16:	\$ 619,000	
Issue Date:	May 2008	
Maturity Date:	August 2018	(Fiscal Year 2018/19)
Interest Rate:	4.2%	
Tax Status:	Tax Exempt	
Fund Type:	Debt Service	
Where does the money come from?	General Fund	

**Parking Structure – Downtown (West) (B) – Debt Service Schedule**

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Interest</u>	<u>Total</u>	<u>Balance</u>
	Aug	Aug	Feb		
					1,252,000
2013/2014	199,000	27,233	23,253	249,486	1,053,000
2014/2015	211,000	23,253	18,886	253,139	842,000
2015/2016	223,000	18,886	14,058	255,943	619,000
2016/2017	237,000	14,058	8,749	259,807	382,000
2017/2018	251,000	8,749	3,026	262,775	131,000
2018/2019	131,000	3,026		134,026	-



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**VISALIA PUBLIC FINANCE AUTHORITY  
REFUNDING CERTIFICATES OF PARTICIPATION - 2005**

In 1996 the City issued debt for the purpose of refinancing two outstanding bond issues in an effort to reduce annual payments by extending the debt out an additional ten years. The City issued tax exempt Certificates of Participation (COP's) in the amounts of \$16,245,000 for Series 1996A and \$14,400,000 for Series 1996B. The purpose of these COP's was to (a) prepay the 1985 Visalia Convention Center Expansion project, originally executed in the amount of \$28,400,000; (b) prepay the 1991 Convention Center Expansion project, originally executed in the amount of \$6,200,000; and (c) purchase City Hall East.

In 2005 the City refunded the 1996 Certificates of Participation. The City refinanced its outstanding debt on the Convention Center and paid down the debt's principal by \$5 million. This action reduced the average interest cost from 5.7 to 4.0 percent and reduced the remaining term of the debt by 6 years. *The 2005 COP are split between Convention Center debt and General Fund debt. The General Fund is responsible for 16% of the debt and the Convention Center is responsible for 84% of the debt.*

Original Principal Amount:	\$ 30,645,000
Amount refinanced May 2005:	\$ 21,590,000
Amount paid off as of 7/1/14:	\$ 10,905,000
Principal Outstanding as of 7/1/14:	\$ 10,685,000
Principal Outstanding as of 7/1/16:	\$ 7,540,000
Issue Date:	May 2005
Maturity Date:	December 2020 (Fiscal Year 2020/21)
Interest Rate:	Fixed 4.0%
Tax Status:	Tax Exempt
Fund Type:	Debt Service
Ability to prepay:	Cannot be redeemed until December 1, 2013 12/1/2013 and thereafter = 100%
Where does the money come from?	General Fund 16% / Convention Center 84%

**2005 Refunding Certificates of Participation – Debt Service Schedule**

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Balance</u>
				12,175,000
2013/2014	1,490,000	560,600	2,050,600	10,685,000
2014/2015	1,545,000	508,450	2,053,450	9,140,000
2015/2016	1,600,000	454,375	2,054,375	7,540,000
2016/2017	1,680,000	374,375	2,054,375	5,860,000
2017/2018	1,765,000	290,375	2,055,375	4,095,000
2018/2019	1,850,000	202,125	2,052,125	2,245,000
2019/2020	1,945,000	109,625	2,054,625	300,000
2020/2021	300,000	12,375	312,375	0

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**SUCCESSOR AGENCY - EAST VISALIA – BOND 2003**

Bonds were issued in 1990 for the East Visalia redevelopment area, which is roughly bound by the cross streets of Houston, Ben Maddox, Mineral King and Santa Fe. This bond issue repaid a portion of the East Area's outstanding General Fund loan and funded various improvement projects. The redevelopment district's purpose is to encourage better use of the area's land resources. The debt is paid from future increased property tax resulting from increased assessed values, generated from the projects/improvements within the district.

In June 2003, the 1990 bonds were refunded to take advantage of the historically low interest rates and to obtain a fixed rate of interest. Interest ranges by maturity from 2.0% to 4.4%. The prior debt had a variable rate of interest with a cap of 15% and was susceptible to rate fluctuations. By refinancing to a fixed rate the City also eliminated the need for the letter of credit and associated costs. Additional principal was issued to fund the reserve requirement and issuance costs. The debt was transferred to the Successor Agency on February 1, 2012, as a result of the dissolution of the Visalia Redevelopment Agency.

Original Principal Amount:	\$ 5,000,000
Amount Issued June 2003:	\$ 5,185,000
Amount paid off as of 7/1/14:	\$ 2,395,000
Principal Outstanding as of 7/1/14:	\$ 2,790,000
Principal Outstanding as of 7/1/16:	\$ 2,260,000
Original Issue Date:	September 1990
Refunding Date:	June 2003
Maturity Date:	July 2026 (Fiscal Year 2026/27)
Interest Rate:	Fixed 2.00 – 4.38% (varies by maturity date)
Tax Status:	Tax Exempt
Fund Type:	Special Revenue
Ability to prepay:	Bonds maturing prior to Jul 1, 2013 are not subject to prepayment. Bonds maturing after July 1, 2014 may be paid off at any time after July 1, 2013 without premium.

Where does the money come from? Tax Incremental Revenues

**East Visalia Redevelopment – Debt Service Schedule**

Fiscal Year	Principal		Interest		Fiscal Year Total	Balance
	July	July	July	January		
						3,045,000
2013/2014	255,000	59,369	59,369	59,369	373,738	2,790,000
2014/2015	260,000	55,289	55,289	55,289	370,578	2,530,000
2015/2016	270,000	50,901	50,901	50,901	371,802	2,260,000
2016/2017	280,000	46,176	46,176	46,176	372,352	1,980,000
2017/2018	165,000	41,136	41,136	41,136	247,272	1,815,000
2018/2019	170,000	38,043	38,043	38,043	246,086	1,645,000
2019/2020	180,000	34,813	34,813	34,813	249,626	1,465,000
2020/2021	185,000	31,213	31,213	31,213	247,426	1,280,000
2021/2022	190,000	27,513	27,513	27,513	245,026	1,090,000
2022/2023	200,000	23,594	23,594	23,594	247,188	890,000
2023/2024	210,000	19,469	19,469	19,469	248,938	680,000
2024/2025	220,000	14,875	14,875	14,875	249,750	460,000
2025/2026	225,000	10,063	10,063	10,063	245,126	235,000
2026/2027	235,000	10,281	10,281		245,281	-

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## SUCCESSOR AGENCY - MOONEY – LOAN 2004

Bonds were issued in 1993 for the Mooney Boulevard and Central Visalia redevelopment project areas to encourage better use of the area's land resources. The bond proceeds repaid existing General Fund debt and funded projects in the two areas. The debt is paid from future increased property tax resulting from increased assessed values, generated from the projects/improvements within the district.

In November of 2004, the bonds were refinanced with Stockmen's Bank at a variable not to exceed 6.0%. The Loan resets every five years and is currently 4.3%. The debt was transferred to the Successor Agency on February 1, 2012, as a result of the dissolution of the Visalia Redevelopment Agency.

Original Principal Amount:	\$ 3,374,975
Amount refinanced November 2004:	\$ 2,707,250
Amount paid off as of 7/1/14:	\$ 775,950
Principal Outstanding as of 7/1/14:	\$ 1,931,300
Principal Outstanding as of 7/1/16:	\$ 1,731,002
Original Issue Date:	November 1993
Maturity Date:	August 2028 (Fiscal Year 2027/28)
Interest Rate:	Reset every 5 years, currently 4.3% (Maximum 6.0%)
Fund Type:	Special Revenue
Where does the money come from?	Tax increment revenues

### Mooney– Debt Service Schedule

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Balance</u>
				2,025,153
2013/2014	93,853	87,263	181,116	1,931,300
2014/2015	97,990	83,127	181,116	1,833,310
2015/2016	102,308	78,808	181,116	1,731,002
2016/2017	106,606	74,510	181,116	1,624,396
2017/2018	111,516	69,601	181,116	1,512,880
2018/2019	116,430	64,686	181,116	1,396,450
2019/2020	121,562	59,555	181,116	1,274,888
2020/2021	126,764	54,353	181,116	1,148,125
2021/2022	132,506	48,610	181,116	1,015,618
2022/2023	138,346	42,770	181,116	877,273
2023/2024	144,443	36,673	181,116	732,830
2024/2025	150,720	30,397	181,116	582,110
2025/2026	157,452	23,665	181,116	424,658
2026/2027	164,391	16,725	181,116	260,267
2027/2028	171,636	9,480	181,116	88,631
2028/2029	88,631	1,927	90,558	

## **LOS RIOS/CASA BLANCA - BONDS**

Assessment District 93-1 (AD 93-1) was formed in 1993 and is located on approximately 117 acres in the southeast section of the City, south of Highway 198, between Lovers Lane and Ben Maddox. The Assessment District was formed for the purpose of financing the public infrastructure and utility company improvements for the Los Rios and Casablanca subdivisions. 1915 Act Improvement bonds were sold to finance the needed public improvements to develop the area. Property owners within the district are responsible for paying an annual special assessment to repay the debt. The assessment calculation is based on the debt service payment plus administrative fees for the upcoming year which is then divided by square footage and assessed over the 117 acres. The annual assessment is then collected with the County property tax bill. As the lots were sold, the homeowner(s) is notified of the annual assessment and is given the option to prepay their portion of the outstanding balance from this debt issue.

In December 2001, the outstanding principal balance was refinanced over the same term in order to take advantage of lower interest rates. The refinance will save property owners in the assessment district an average of 10% each year through the remaining life of the assessment district.

The Los Rios / Casa Blanca debt was issued in an effort to assist the community with the development of the subdivision. The debt issue is not an obligation of the City of Visalia. It is an obligation of the property owners of the subdivision who benefited from the infrastructure improvements.

Original Principal Amount:	\$ 1,545,000
Amount Refinanced:	\$ 637,000
Amount paid off as of 07/01/14:	\$ 358,000
Principal Outstanding as of 7/01/14:	\$ 279,000
Principal Outstanding as of 07/01/16:	\$ 195,000
Original Issue Date:	December 1993
Refinance Date:	December 2001
Maturity Date:	September 2019 (Fiscal Year 2019/20)
Interest Rate:	Fixed 5.65%
Tax Status:	Tax Exempt
Fund Type:	Debt Service
Ability to prepay:	Outstanding bonds may be paid off, in whole or in part, on any interest date without premium.
Where does the money come from?	Property owners in the subdivision pay an annual special assessment with their property tax payment.

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**Los Rios/Casa Blanca – Debt Service Schedule**

<u>Fiscal Year</u>	<u>Principal September</u>	<u>Interest September</u>	<u>Interest March</u>	<u>Total</u>	<u>Balance</u>
					316,000
2013/14	37,000	8,927	7,882	53,809	279,000
2014/15	40,000	7,882	6,752	54,634	239,000
2015/16	44,000	6,752	5,509	56,261	195,000
2016/17	47,000	5,509	4,181	56,690	148,000
2017/18	51,000	4,181	2,740	57,921	97,000
2018/19	49,000	2,740	1,356	53,096	48,000
2019/20	48,000	1,356		49,356	0

*The principal and interest schedule may not match the official statement due to the early retirement of outstanding debt. Property owners paying the special assessment have the option of paying the debt annually through 2020 or paying their outstanding balance in full at any time.*

*A simplified example is: 100 homes owe \$5,000 each in infrastructure improvements (100 homes x \$5,000 = \$500,000). 20 homes elect to immediately pay their portion of the improvements (20 homes x \$5,000 = \$100,000). The \$100,000 is used to pay down the principal balance of \$500,000, so that the outstanding balance is \$400,000. The remaining homes will continue to pay an annual payment plus interest and administrative fees for the next 20 years. The prepayment from the 20 homes has caused a change in the original payment schedule but the balance owed for each of the 80 homes remaining stays the same.*

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## VILLAGE WEST - BONDS

The City issued a \$72,020 bond designated as the, "Limited Obligation Improvement Bonds, Village West Improvement Project, Series 2007" for the unpaid assessments levied upon the Village West Improvement Project special assessment district. The City then purchased the bonds for the City's cash portfolio. The bonds yield 6% and mature on September 2, 2022 and were for the construction of street improvements in the Village West Subdivision.

The Village West debt was issued in an effort to assist the community with the improvements of the subdivision. The debt issue is not an obligation of the City of Visalia. It is an obligation of the property owners of the subdivision who benefited from the infrastructure improvements.

Original Issue Date:	June 2007
Original Issue Amount:	\$ 72,020
Amount paid off as of 07/01/14:	\$ 28,524
Principal Outstanding as of 7/01/14:	\$ 43,496
Principal Outstanding as of 07/01/16:	\$ 34,040
Maturity Date:	September 2022 (Fiscal Year 2022/23)
Interest Rate:	Fixed 6.00%
Tax Status:	Tax Exempt
Fund Type:	Debt Service
Ability to prepay:	Outstanding bonds may be paid off, in whole or in part, on any interest date without premium.
Where does the money come from?	Property owners in the subdivision pay an annual special assessment with their property tax payment.

### Village West Debt Service Schedule

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>County Fee</u>	<u>Total</u>	<u>Balance</u>
					48,224
2013/2014	4,728	2,894	35	7,657	43,496
2014/2015	4,728	2,610	35	7,372	38,768
2015/2016	4,728	2,326	35	7,089	34,040
2016/2017	4,728	2,042	35	6,805	29,312
2017/2018	4,728	1,759	35	6,522	24,585
2018/2019	4,728	1,475	35	6,238	19,858
2019/2020	4,728	1,191	35	5,954	15,130
2020/2021	4,728	908	35	5,671	10,402
2021/2022	4,728	624	35	5,386	5,674
2022/2023	5,674	340	35	6,049	0

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## ORCHARD WALK - BONDS

The City issued a \$675,000 bond designated as the, "Limited Obligation Improvement Bonds, Orchard Walk East and West Undergrounding Utilities Assessment District Improvement Bond, Series 2011" for the unpaid assessments levied upon the Orchard Walk East and West Undergrounding Utilities assessment district. The City then purchased the bonds for the City's cash portfolio. The bonds yield 6.75% and mature on September 2, 2026 and were for the construction of underground electrical utilities at the Orchard Walk East and West commercial shopping center on Dinuba Boulevard between Riggins Avenue and Shannon Parkway.

The Orchard Walk debt was issued in an effort to assist the developer with reimbursement for the improvements. The debt issue is not an obligation of the City of Visalia. It is an obligation of the property owners of the shopping center who benefited from the infrastructure improvements.

Original Issue Date:	August 2011
Original Issue Amount:	\$ 675,000
Amount paid off as of 07/01/14:	\$ 135,000
Principal Outstanding as of 7/01/14:	\$ 540,000
Principal Outstanding as of 07/01/16:	\$ 450,000
Maturity Date:	September 2026 (Fiscal Year 2026/27)
Interest Rate:	Fixed 6.75%
Tax Status:	Tax Exempt
Fund Type:	Debt Service
Ability to prepay:	Outstanding bonds may be paid off, in whole or in part, on any interest date without premium.
Where does the money come from?	Property owners in the shopping center pay an annual special assessment with their property tax payment.

### Orchard Walk Debt Service Schedule

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>County Fee</u>	<u>Total</u>	<u>Balance</u>
					585,000
2013/2014	45,000	39,477	1,690	86,167	540,000
2014/2015	45,000	36,439	1,628	83,067	495,000
2015/2016	45,000	33,400	1,570	79,970	450,000
2016/2017	45,000	30,361	1,509	76,870	405,000
2017/2018	45,000	27,320	1,444	73,764	360,000
2018/2019	45,000	24,279	1,389	70,668	315,000
2019/2020	45,000	21,239	1,327	67,566	270,000
2020/2021	45,000	18,200	1,270	64,470	225,000
2021/2022	45,000	15,160	1,206	61,366	180,000
2022/2023	45,000	12,120	1,154	58,274	135,000
2023/2024	45,000	9,079	1,089	55,168	90,000
2024/2025	45,000	6,038	1,024	52,062	45,000
2025/2026	45,000	2,998	971	48,969	-

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## ANIMAL CONTROL FACILITY - 2012

On December 1, 2012, the City entered into a lease agreement with Municipal Finance Corporation for \$6,600,000 for the acquisition and construction of an animal control facility and shelter. The lease/leaseback involves two police substations and the animal control center site for the construction of the animal shelter. The fifteen year lease financing arrangement begins March 2013 at an interest rate of 3.45%. Principle and interest payments are due each September and March.

Original Principal Amount:	\$ 6,600,000
Amount paid off as of 7/1/14:	\$ 342,557
Principal Outstanding as of 7/1/14:	\$ 6,257,443
Principal Outstanding as of 7/1/16:	\$ 5,536,154
Issue Date:	December 2012
Maturity Date:	March 2028 (Fiscal Year 2027/28)
Interest Rate:	Fixed 3.45%
Tax Status:	Tax Exempt
Fund Type:	Business-Type
Ability to prepay:	Cannot be redeemed until March 21, 2018

Where does the money come from?                      General Fund Transfer

### 2012 Animal Control Facility – Debt Service Schedule

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Balance</u>
				6,600,000
2013/2014	342,557	224,771	567,328	6,257,443
2014/2015	354,477	212,851	567,328	5,902,966
2015/2016	366,812	200,516	567,328	5,536,154
2016/2017	379,576	187,751	567,328	5,156,578
2017/2018	392,784	174,543	567,328	4,763,794
2018/2019	406,452	160,875	567,328	4,357,341
2019/2020	420,596	146,732	567,328	3,936,745
2020/2021	435,232	132,096	567,328	3,501,514
2021/2022	450,377	116,951	567,328	3,051,137
2022/2023	466,049	101,279	567,328	2,585,089
2023/2024	482,266	85,062	567,328	2,102,823
2024/2025	499,048	68,280	567,328	1,603,775
2025/2026	516,413	50,914	567,328	1,087,362
2026/2027	534,383	32,944	567,328	552,978
2027/2028	552,978	14,349	567,328	-



## **POTENTIAL DEBT**

The following describes potential debt which may be upcoming in the near-term for the City of Visalia. All potential debt is subject to City Council's adoption.

### **BUSINESS-LIKE DEBT**

#### **Wastewater Treatment – Clean Water State Revolving Fund**

The Wastewater Fund is currently funding the upgrade of the water treatment plant and underground infrastructure which will cost an estimated \$140 million. This project will bring the Water Conservation Plant into compliance with discharge permit requirements from the Regional Water Quality Control Board and upgrade the plant from secondary to tertiary treatment in order to facilitate water recycling. The cost of some regularly planned maintenance will be temporarily absorbed by the WCP Upgrade project, allowing the fund to rebuild its capital funding reserves in the years following the completion of construction. Once the reserves are built back up, if the balance of this fund is determined to exceed its operating and capital reserve needs, the cash balance may be used for an early pay down of debt.

The Water Conservation Plant Upgrades will be funded with bond financing through the Clean Water State Revolving Fund (CWSRF) to be paid over 20 years at an interest rate of 2.1%. Costs of construction will be reimbursed from bond proceeds as the project proceeds. The annual debt payment of \$6.8 million is estimated to begin in 2017-18 and end in 2037-38.

#### **Convention Center – 2015 Certificates of Participation**

The City is planning on issuing 2015 VPFA Issue Series Bonds for a three different capital needs. The Convention Center portion of the issue will be in the amount of \$5 million and will be used for much needed improvements/renovations to the facility. The issuing of the bonds is scheduled for June of 2015.

### **GOVERNMENTAL DEBT**

#### **General Fund – Visalia Emergency Communications Center and CAD/RMS**

In conjunction with the Convention Center improvements/renovation issue, the City is planning on issuing 2015 VPFA Issue Series Bonds for the construction of a new Visalia Emergency Communications Center (VECC) and new CAD/RMS (computer aided dispatch system). The VECC's portion of the issuance will be approximately \$16.1 million and the CAD/RMS \$5 million. The issuing of the bonds is scheduled for June of 2015.

# **Budget & Fiscal Policies**

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## **Budget and Fiscal Policies**

### **FINANCIAL PLAN PURPOSE**

- A. **Two-Year Budget** - The City uses a two-year financial plan, emphasizing long-range planning and effective program management. The benefits identified from using a two-year plan are:
1. Reinforces the importance of long-range planning in managing the City's fiscal affairs,
  2. Concentrates on developing and budgeting for the accomplishment of significant objectives,
  3. Establishes realistic timeframes for achieving objectives,
  4. Creates a pro-active budget that provides for stable operations and assures the City's long-term fiscal health,
  5. Promotes more orderly spending patterns, and
  6. Reduces the amount of time and resources allocated to preparing annual budgets.
- B. **Measurable Objectives** - The two-year financial plan establishes measurable program objectives and allows reasonable time to accomplish those objectives.
- C. **Operating Carryover** - Operating program appropriations not spent during a fiscal year may be carried over for specific purposes into the following fiscal year with the approval of the City Manager or designee.
- D. **Goal Status Reports** - The status of major program objectives will be formally reported to the Council on an ongoing, periodic basis or more often, if appropriate, via the budget.
- E. **Mid-Year Budget Reviews** - The Council will formally review the City's fiscal condition, and amend appropriations if necessary, based on an analysis of the first six months of each fiscal year.
- F. **Balanced Budget** - The City will maintain a balanced budget over the two-year period of the financial plan.
1. Operating revenues must fully cover operating expenditures, including debt service and operating transfers, unless Council has a planned use of available fund balance.
  2. General Fund ending fund balance and enterprise funds ending working capital should be maintained at 25% of operating expenditures.
  3. Total expenditures can exceed operating revenues in a given year; however, in this situation, beginning fund balance can only be used to fund capital improvement plan projects, or other "one-time", non-recurring expenditures.

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**FINANCIAL REPORTING AND BUDGET ADMINISTRATION**

A. **Annual Reporting** - The City will prepare annual financial statements as follows:

1. In accordance with Charter requirements, the City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditor's opinion.
2. The City will use generally accepted accounting principles in preparing its annual financial statements, and will strive to meet the requirements of the Government Finance Officers Association's (GFOA) Award for Excellence in Financial Reporting program.
3. The City will issue audited financial statements within 210 days after the fiscal year-end.

B. **Budget Administration** - As set forth in the City Charter, the Council may amend or supplement the budget at any time after its adoption by majority vote of the Council members. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will not exceed a fund's appropriation for that year.

1. The City will use guidelines established by the GFOA's recommended practices on budgeting in preparing its biennial budget. The City will strive to meet the requirements of the GFOA's Distinguished Budget Presentation Award.

**GENERAL REVENUE MANAGEMENT**

- A. **Diversified and Stable Base** - The City will seek to maintain a diversified and stable revenue base to assist in its protection from short-term fluctuations in any one revenue source.
- B. **Long-Range Focus** - To emphasize and facilitate long-range financial planning, the City will maintain a five-year financial plan, at least in the General Fund.

**USER FEES (COST RECOVERY)**

- A. **Ongoing Review** - Fees will be reviewed and updated annually, and biennially when appropriate, to ensure that they keep pace with changes in increased costs as well as changes in methods of service delivery.
- B. **User Fee Cost Recovery Levels** - In setting user fees and cost recovery levels, fees will equal the cost unless some public purpose can be identified.
- C. **Program Subsidy** - The City will biennially review user fees and charges and report to the Council the amount of program subsidy, if any, that is being provided by the General or Enterprise Funds.

**DEBT MANAGEMENT**

- A. Debt maturity should be no longer than the useful life of the underlying asset.
- B. Debt should be only for capital assets and not operations.
- C. May not exceed 15% of assessed value of the asset.

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**APPROPRIATIONS LIMITATION**

- A. The Council will annually adopt a resolution establishing the City's appropriation limit calculated in accordance with Article XIII-B of the Constitution of the State of California, Section 7900 of the State of California Government Code, and any other voter approved amendments or state legislation that affect the City's appropriation limit.
- B. The supporting documentation used in calculating the City's appropriation limit and projected appropriations subject to the limit will be available for public and Council review prior to Council consideration of a resolution to adopt an appropriation limit. The Council will generally consider this resolution in connection with final approval of the budget.
- C. The City will strive to develop revenue sources, both new and existing, which are considered non-tax proceeds in calculating its appropriations subject to limitation.

**CAPITAL IMPROVEMENT PLAN (CIP)**

- A. **CIP Projects - In excess of \$10,000.** Construction projects and equipment purchases which cost \$10,000 or more will be included in the Capital Improvement Plan (CIP); minor capital outlays of less than \$10,000 will be included with the operating program budgets.
- B. **CIP Purpose** - The purpose of the CIP is to systematically plan, schedule, and finance capital projects and equipment purchases to ensure cost-effectiveness as well as conformance with established policies. This is a six-year plan. The CIP will reflect a balance between capital replacement projects that repair, replace or enhance existing facilities, equipment or infrastructure; and capital facility projects that significantly expand or add to the City's existing fixed assets.
- C. **Project Manager** - Every CIP project will have a project manager who will prepare the project proposal, ensure that required phases are completed on schedule, authorize all project expenditures, request grant or other reimbursements, ensure that all regulations and laws are observed, and periodically report project status.
- D. **CIP Review Committee** - Headed by the Administrative Services Director or designee, this Committee will review project proposals, determine project phasing, recommend project managers, review and evaluate the draft CIP budget document, and report CIP project progress on an ongoing basis to the City Manager.
- E. **CIP Appropriation.** Unlike operating appropriations that lapse at the end of the fiscal year, CIP appropriations continue until the project is completed or specifically de-funded.

# **Investment Policy**

## **Statement of Investment Policy**

### **INTRODUCTION**

The City of Visalia (The City) strives to maintain the level of investment of all funds as near 100% as possible through daily and projected cash flow determinations. Investments are made so maturities match or precede the cash needs of the City. The City will insure that principal invested is protected from loss while maintaining adequate cash availability and maximizing yield on invested funds.

The basic premise underlying the City's investment philosophy is to insure that money is always available when needed. A minimum amount of 6% of the adopted operating budget is maintained in immediately available investments, such as the State Treasurer's Local Agency Investment Fund or other cash equivalents. This may include commercial paper, banker's acceptances, or new repurchase agreements.

The City's portfolio will be limited to an average life of three years or less. When the market warrants purchase of longer maturities to capture a higher rate of return, purchases will be limited to United States Treasury Notes and Bonds, Federal Agencies, Medium Term Notes, and Mortgage Backed Securities.

The City will attempt to ladder the portfolio with staggered maturities so that a portion of the portfolio will mature each year. In addition, the economy and various markets are monitored carefully to assess the probable course of interest rates. In a market with low or increasing interest rates, the City will attempt to invest in securities with shorter maturities. This makes funds available for other investments when the interest rates are higher. When interest rates appear to be near a relative high rate, the City will attempt to purchase investments with medium to long-term maturities to lock in the higher rate of return. When interest rates are falling, the City will invest in securities with longer maturities to hold the higher rate for a longer period of time.

City will also take advantage of any new investment instrument that becomes eligible for municipal investment only after a detailed review of the investment, and its safety, liquidity and yield are completed.

### **1.0 Policy**

It is the policy of the City to invest public funds in a manner which will provide the greatest security with the maximum investment return while meeting the daily cash flow demands of the entity and conforming to all state and local statutes governing the investment of public funds.

### **2.0 Scope**

It is intended that this Investment Policy cover all funds and investment activities under the direct authority of the City organization.

### **3.0 Prudence**

As a charter city, the City operates its pooled cash investments under the prudent investor rule. Investments shall be made with the judgment and care, under the circumstances then prevailing which investors of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. This affords the City a broad spectrum of investment opportunities as long as the investment is deemed prudent and is allowable under current legislation of the State of California, the charter of the City, and this investment policy. Investments will be made in a range of instruments to insure diversification of the City's portfolio and liquidity of assets in an emergency situation.

3.1 The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. Future State of California legislative actions affecting this investment policy (adding further restrictions to the type and length of investments) shall not apply to those investments held prior to the enactment of said legislation unless specifically identified in the legislative action.

### **4.0 Objective**

The primary objectives, in priority order, of the City of Visalia’s investment activities shall be:

4.1 **Safety:** Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

- a. Credit Risk, which is the risk of loss due to the failure of the security issuer or backer, will be minimized by:
  - Limiting investments to the types of securities listed in Section 8.0 of this Investment Policy
  - Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the City will do business in accordance with Section 7.0
  - Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.
  
- b. Interest Rate Risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by:
  - Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity
  - Investing funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio in accordance



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with this policy as outlined in Section 13.0.

**4.2 Liquidity:** The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.

**4.3 Return on Investments:** The City's investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio. Securities shall generally be held until maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield, or target duration in the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

**5.0 Delegation of Authority:**

Authority to manage the City's investment program is derived from the City's Charter. On November 21, 1983 Council delegated responsibility (Resolution 83-96) for the investment program is to the Finance Director (Treasurer), who shall establish written procedures for the operation of the investment program consistent with this investment policy. Procedures should include reference to: safekeeping, repurchase agreements, wire transfer agreements, banking service contracts and collateral/depository agreements. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. Annually, Council will review and adopt by resolution the updated Investment Policy, in which Council will delegate responsibility for the investment program to the Treasurer.

**6.0 Ethics and Conflicts of Interest**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Treasurer any material interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City, particularly with regard to the time of purchases and sales.

**7.0 Authorized Financial Dealers and Institutions:**

The Treasurer will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in the State of California. These may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by State laws.

All financial institutions and broker/dealers who desire to become qualified bidders for

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investment transactions must supply the Treasurer with the following:

- Audited Financial Statements
- Proof of National Association of Security Dealers certification
- Completed broker/dealer questionnaire
- Certification of having read this investment policy
- Compliance with City of Visalia insurance requirements for professional services agreements for general, professional and automotive liability.

An annual review of the financial condition and registrations of qualified bidders will be conducted by the Treasurer. In addition, a current audited financial statement is required to be on file for each financial institution and broker/dealer in which the City conducts investment transactions.

The City shall also be open to contracting investment management services for a portion of the portfolio. That portion shall be limited to longer term investments of two years or longer. Any investment management firm contracted shall meet criteria established by the Treasurer. All investments made under contract will be purchased in the City's name and in accordance with the guidelines established by the City's investment policy.

### **8.0 Authorized and Suitable Investments**

The City is empowered by statute to invest in the following types of securities:

#### **A. Securities of the U.S. Government**

Securities of the U.S. Government include U.S. Treasury bills, notes and bonds.

U.S. Treasury Bills - are issued by the U.S. Treasury and are available in maturities out to one year. They are non-interest bearing and sold on a discount basis. The face amount is paid at maturity.

Treasury Notes - are issued by the U.S. Treasury with maturities from two to ten years. They are issued in coupon form and many issues are also available in registered form. Interest is payable at six month intervals until maturity.

Treasury Bonds - are issued by the U.S. Treasury with maturities of ten years to thirty years. The City may purchase the interest and/or principal of a U.S. Treasury Bond. A principal only instrument is commonly called a "stripped" or "zero" coupon. Stripped coupons are sold at a discount basis. The face amount is paid at maturity.

#### **B. Securities of U.S. Government Agencies**

The capital of U.S. government agencies was initially financed by the United States Treasury. As the agencies have grown and operated profitably over the years, the Treasury's investment has been replaced in a large measure by private capital. At the present time, obligations of only a few agencies are backed by the full faith and credit of the U.S. Government. The obligations of all the federal agencies described in the following sections are not guaranteed by the U.S. Government with the exception of Government National Mortgage Association, but are considered to be investments of the highest quality.

Federal National Mortgage Association - (Fannie Mae) Is a quasi- public corporation created by

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an act of Congress to assist the home mortgage market by purchasing mortgages insured by the Federal Housing Administration and the Farmers Home Administration, as well as those guaranteed by the Veterans Administration. FNMA issues Notes and Bonds. Notes are issued with maturities of less than one year with interest paid at maturity. Bonds are issued for 15 and 30 year maturities with interest paid semi-annually. Interest is computed on a 30/360 day basis. There is a strong secondary market in these securities. A secondary market means these instruments are actively traded; they are bought and sold daily.

Government National Mortgage Association - (Ginnie Mae) is a wholly owned corporate instrumentality of the United States within the Department of Housing and Urban Development. A certificate collateralized by FHA/VA residential mortgages represents a share in a pool of FHA or VA mortgages. Ginnie Mae's are registered securities. Principal and interest are paid monthly and sent directly from the issuer of the pool, usually a mortgage banker, to the City. Original maturities range from 12 to 30 years with a 7 to 12 year assumed average life. (Assumed average life is due to prepayments of mortgages).

Federal Home Loan Banks - provide credit to member lending institutions such as savings and loan associations, cooperative banks, insurance companies and savings banks. The agency offers bonds in the public market with maturities of one year to ten years. These bonds are usually offered on a quarterly basis depending on the current demands of the housing industry. Interest is paid semi-annually on a 30/360 day basis.

Federal Farm Credit Banks - are debt instruments issued to meet the financial needs of farmers and the national agricultural industry. Discount notes are issued monthly with 6 and 9 month maturities. Discount notes pay interest at maturity. Longer term debentures (2-5 years) are also issued. Debentures pay interest semi-annually on a 30/360 day basis. These issues enjoy an established secondary market.

Small Business Administration Loans - (SBA) The Small Business Administration is an independent agency of the United States government which furnishes financial and management assistance to small businesses. The SBA guarantees the principal portion of the loans it approves. The City purchases the guaranteed portion of these loans. Maturity can be for 1 year to 30 years. These loans can be either set at a fixed rate or variable rate which is usually tied to the prime rate. Principal and interest are paid monthly on a 30/360 day basis.

Federal Home Loan Mortgage Corporation - (Freddie Macs) A publicly held government-sponsored enterprise created on July 24, 1970 pursuant to the Federal Home Loan Mortgage Corporation Act, Title III of the Emergency Home Finance Act of 1970, as amended. Freddie Mac's statutory mission is to provide stability in the secondary market for home mortgages, to respond appropriately to the private capital market and to provide ongoing assistance to the secondary market for home mortgages by increasing the liquidity of mortgage investments and improving the distribution of investment capital available for home mortgage financing. Maturity can be for 1 year to 30 years. These loans can be either set at a fixed rate or variable rate.

Other U.S. government securities available to the City for investment purposes include: Student Loan Marketing Association (SLMA or Sallie Mae), Aid for International Development (AID), and debentures of Tennessee Valley Authority (TVA). However, these instruments are not offered on a regular basis and do not offer the same liquidity as the before mentioned instruments.

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**C. Securities of the State of California or Its Sub-Divisions**

The State of California and its sub-divisions occasionally provide a good investment alternative, such as notes, bonds and other evidences of indebtedness. They are used to meet the financial needs of State, or other agencies of the State. These investments, during certain market conditions, can provide a higher yield even without the tax benefit that the private sector takes advantage of. The City will only purchase California securities with credit ratings of A or better by a nationally recognized rating agency; and with maturities of 5 years or less. Their interest is calculated on a 30/360 day basis like Agency bonds. Interest is paid semi-annually.

**D. Time Deposits and Certificates of Deposit**

Time Deposits are placed with commercial banks, savings association, or state or federal credit unions. A time deposit is a receipt for funds deposited in a financial institution for a specified period of time at a specified rate of interest. Generally, the time is 3 months to 2 years. Denominations can be any agreed upon amount and interest is normally calculated using actual number of days on a 360-day year and paid monthly. Deposits of \$100,000 (commonly referred to as Jumbo C.D.'s) per institution are insured by the Federal Deposit Insurance Corporation (FDIC) and Certificates of Deposit can be supported by either 110% U.S. Government agency notes or 150% mortgages currently held by the bank or savings and loan. An institution must meet the following criteria to be considered by the City:

- The institution must maintain a net worth to asset ratio of at least 3% and a positive earnings record.
- The institution must make available a current FDIC call report or FHLB report. A call report presents the solvency of the institution to the agency with oversight responsibility of that institution.

**E. Negotiable Certificates of Deposit**

Negotiable Certificates of Deposit are a form of Certificate of Deposit which have been an important money market instrument since 1961 when commercial banks began issuing them and a secondary market developed to provide liquidity. Since these certificates of deposit can be traded in the secondary market, they are negotiable instruments, hence their name negotiable certificate of deposit. They are supported only by the strength of the institution from which they are purchased. Interest is paid semi-annually computed on a 30/360 day basis. Maturities range from 3 months to 2 years. Negotiable Certificates of Deposit are generally issued in blocks of \$1 million, \$5 million, \$10 million, etc.

The City will restrict its investments in Negotiable Certificates of Deposit to the 100 largest United States banks according to asset size. The profitability of the financial institution as well as its financial stability is also taken into account prior to placing the investment.

**F. Banker's Acceptance Notes**

A banker's acceptance (B.A.) is a unique credit instrument used to finance both domestic and international transactions. As a money market instrument, it is an attractive short-term

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investment. When a bank "accepts" such a time draft, it becomes, in effect, a predated certified check payable to the bearer at some future, specified date. Little risk is involved because the commercial bank assumes primary liability once the draft is accepted. Banker's acceptances are frequently in odd amounts. Maturities normally range from 30 up to 180 days. Banker's acceptances are sold at a discount. This means the face amount is received at maturity. The City will purchase Banker's acceptances from only the 100 largest United States banks according to asset size. The profitability of the financial institution as well as its financial stability is also taken into account prior to placing the investment.

**G. Commercial Paper**

Commercial paper is the trade name applied to unsecured promissory notes issued by finance and industrial companies to raise funds on a short term basis. Commercial paper can be purchased on an interest bearing or discount basis. Interest bearing instruments pay interest semi-annually. Discounted instruments pay interest at maturity. The City will invest in commercial paper only if the paper attains the highest ranking or attains the highest letter and number rating as provided for by a nationally recognized statistical-rating organization (NRSRO). Maturities range from 30 to 180 days with interest computed on a 30/360 day basis.

**H. Medium Term Notes**

In recent years, this financing mechanism has grown, providing capital to the private sector, and diminishing the Negotiable Certificate of Deposit market. The trend towards medium term notes is related to buyer and seller flexibility and convenience. The notes are issued on any given date and maturing on a negotiated date. They generally range from 2 to 5 years in maturity. This market provides an excellent alternative to Negotiable C.D.'s. The City will only purchase Medium Term Notes with credit ratings of A or better by a nationally recognized rating agency; and with maturities of 5 years or less. Their interest is calculated on a 30/360 day basis like Agency bonds. Interest is paid semi-annually.

**I. Local Agency Investment Fund demand deposit**

The Local Agency Investment Fund (LAIF) was established by the State to enable treasurers to place funds in a pool for investment. The LAIF has been particularly beneficial to those jurisdictions with small portfolios. Each agency is limited to an investment of \$50.0 million per account. The City uses this fund for short term liquidity, investment, and yield when rates are declining. Funds are available on demand and interest is paid quarterly. Presently, the City maintains two LAIF accounts.

**J. Repurchase Agreement**

Closely associated with the functioning of the Federal funds market is the negotiation of repurchase agreements or repo's. Banks may buy temporarily idle funds from a customer by selling U.S. Government or other securities with the contractual agreement to repurchase the same security on a future date determined by negotiation. For the use of funds, the customer receives an interest payment from the bank; the interest rate reflects both the prevailing demand for Federal funds and the maturity of the repo. Repurchase Agreements are usually executed for \$100,000 or more. The City will require physical delivery of the securities backing the repo to its safekeeping agent. The institution from which the City purchases a repo must transfer on

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an ongoing basis sufficient securities to compensate for changing market conditions and to insure that the market value of securities is valued at 102 percent or greater of the funds borrowed against those securities. Generally, maturities range from 1 to 90 days with interest paid at maturity, and may not exceed one year. A Master Repurchase Agreement is required.

**K. Reverse Repurchase Agreements**

Reverse Repurchase Agreements, on the other hand simply reverses the above process of purchasing repurchase agreements. The City, in effect, sells a particular security to a firm for a stated period of time, not to exceed 92 days. Interest is paid at maturity. The City pays the firm interest on the cash it receives while receiving the interest on original security. The City will in turn purchase a short term security at a higher rate of interest. Reverse repurchase agreements may also be used to alleviate a temporary cash shortage. The City of Visalia will never utilize the reverse repurchase agreement in order to meet its cash needs. Reinvestment of reverse repurchases will be in securities of shorter or equal maturities to a reverse repurchase agreement. Reverse repurchase agreements cannot exceed 20% of the investment portfolio.

**L. Money Market Mutual Funds**

Money Market Mutual Funds are shares issued by diversified management companies who invest in the securities and obligations as authorized by subdivisions (a) to (j), inclusive, or subdivisions (m) or (n) of Government Code Section 53630 and comply with the investment restrictions of Article 2 (commencing with Section 53630 of the California Government Code). To be eligible for investment pursuant to this subdivision, these companies shall either: (1) attain the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized rating services, or (2) have an investment adviser registered with the Securities and Exchange Commission with not less than five year's experience investing in the securities and obligations as authorized by subdivisions (a) to (j), inclusive, or subdivisions (m) or (n) of Government Code section 53630, and with assets under management in excess of five hundred million dollars (\$500,000,000). The purchase price of shares purchased pursuant to this subdivision shall not include any commission that these companies may charge and shall not exceed 20 percent of the investment portfolio.

**9.0 Other Investment Pools:**

A thorough investigation of investment pools, as authorized by statute, shall be conducted prior to the City's investment. The City uses the Local Agency Investment Fund (LAIF) that was established by the State to enable treasurers to place funds in a pool for investments. Any pool shall provide the following:

- A description of eligible investment securities, and a written statement of investment policy and objectives (i.e. are reserves, retained earnings, etc. utilized by the pool and is the pool eligible for bond proceeds and/or will it accept such proceeds)
- A description of interest calculations and distribution methods, and how gains and losses are treated
- A description of how the securities are safeguarded (including the settlement processes), and how often securities are priced and the program audited
- A description of who may invest in the program

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- A description of how deposits and withdrawals will be made, how often they are allowed and any minimum or maximum limitations
- A reporting schedule for receiving statements and portfolio activity
- A fee schedule and method of assessment

**10.0 Collateralization:**

Collateralization will be required on two types of investments: certificates of deposit and repurchase (and reverse) agreements. Deposits of \$100,000 (commonly referred to as Jumbo C.D.'s) per institution are insured by the FDIC and Certificates of Deposit can be supported by either 110% U.S. Government agency notes or 150% mortgages currently held by the bank or savings and loan.

**11.0 Safekeeping and Custody:**

Securities purchased with invested funds that are in a negotiable, bearer, registered, or nonregistered format, shall require delivery of all the securities to the City, including those purchased for the City by financial advisors, consultants, or managers using the City's funds, by book entry, physical delivery, or by third party custodial agreement. The transfer of securities to the counterparty bank's customer book entry account may be used for book-entry delivery.

To insure the safety and internal accounting controls necessary to establish a stable and accurate investment system, the City uses an investment confirmation document. This document is prepared by Treasury and approved by accounting personnel. Copies are also distributed to the City accounting department, Treasury investment file, and the institutions with which the order to transfer funds was placed (safekeeping). This transaction control document, or "Confirmation" form, contains information regarding the type of investment; amount invested; interest rate; purchase and maturity dates; and any delivery instructions. This confirmation is matched to the Broker's Confirmation and held in the Treasury's file until the security is sold or matures.

**12.0 Diversification:**

The City operates its investment pool with many State and self-imposed constraints. It does not buy stocks and it does not speculate. Currently Government Code Section 53600 (et seq) restricts the City portfolio to:

- |   |                                   |
|---|-----------------------------------|
| o 30% in Negotiable Certificates of Deposit | o 40% in Bankers Acceptance Notes |
| o 25% in Commercial Paper                   | o 30% in Medium Term Notes        |
| o 20% in Money Market Mutual Funds          | o 20% in Repurchase Agreements    |

These restrictions primarily apply to short-term investments and are interpreted to apply at the time of investment. If, as the portfolio mix changes over time, a particular segment exceeds these restrictions the prudent investor rule shall apply.

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The City will be selective in purchasing long-term negotiable certificates of deposit and medium term notes, placing such an investment only with a large stable institution.

**13.0 Maximum Maturities**

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. The City will operate a portfolio with an average life of three years or less. This is to insure liquidity and the ability to move with changing markets and interest rates.

No investments shall be made in investments with maturities greater than five (5) years without specific Council approval not less than ninety days prior to the investment. Exception: Mortgage Backed Securities, such as Federal National Mortgage Association (Fannie Mae) and Government National Mortgage Association (Ginnie Mae) which have maturities greater than five (5) years, and not to exceed 30 years may be purchased. While the final maturity on these investments is greater than five (5) years, the return of principal and interest is received on a monthly basis (as mortgages are being paid, refinanced, and pre-paid), therefore minimizing the investment risk. At no point, will investments with maturities greater than five (5) years exceed 20% of the portfolio value.

**14.0 Internal Control**

The Treasurer shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

**15.0 Performance Standards**

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

15.1 Market Yield (Benchmark): The City's investment strategy is passive. Passive investment portfolio management generally indicates that the Treasurer will purchase an instrument and hold it through maturity, and then reinvest the monies. Although the City's investment strategy is passive, this will not restrict the Treasurer from evaluating when swaps are appropriate or if the sale of an instrument is prudent prior to final maturity. Given this strategy, a series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis. The benchmarks shall be reflective of the actual securities being purchased and risks undertaken and the benchmarks shall have a similar weighted average maturity as the portfolio.

**16.0 Reporting**

Quarterly, the Treasurer will issue a report for Council's review of the City's current investment portfolio, detailing securities purchase and maturity date, face and market value, credit quality, and any reverse activities.

Periodically, the long-term investments will be reviewed in order to determine if it is advantageous to sell those securities and purchase others. The review will consider current market conditions and various spread relationships among security types. Additionally, a



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statement will be issued indicating the findings of the analysis. The monitoring of the conditions set forth in this policy statement is the responsibility of the Treasurer.

**17.0 Investment Policy Adoption**

The City's investment policy shall be adopted by resolution. The policy shall be reviewed annually by the City Council and any modifications made thereto must be approved by them.

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**Exhibit A**

City of Visalia - Summary of Eligible Investments

<b>Type of Issue</b>	<b>Original Maturities</b>	<b>Interest Payments</b>	<b>U.S. Govt. Guaranteed?</b>
U.S. Treasury Bills	91 day and 182 day Bills auctioned each Monday for settlement on Thursday.  52 week bills auctioned every fourth Thursday for settlement on the following Thursday.	Issued at a discount from par. Paid at maturity.  Discount is based on the actual number of days on a 360 day basis. Paid at maturity.	Yes
U.S. Treasury Notes	2 to 10 years.	Paid semi-annual based on the actual days in the month and half-year.	Yes
U.S. Treasury Bonds	10 to 30 years.	Paid semi-annual based on the actual days in the month and half-year.	Yes
Strips or Zeros	10 to 30 years.	Issued at a discount from par. Paid at maturity on a 30/360 day basis.	Yes
FNMA(Federal National Mortgage Association)	Discount notes are issued with maturities less than one year.  15 year and 30 year mortgage-backed securities with a 7 and 15 year assumed average life.	Issued at a discount from par. Paid at maturity on a 30/360 day basis.  Principal and interest paid semi-annually on a 30/360 day basis.	No  No
GNMA(Gov't National Mortgage Association)	Various maturities from 12 to 30 years with an assumed average life of 7 to 12 years.	Principal and interest paid monthly on a 30/360 day basis.	Yes
FHLB(Fed Home	Bonds of maturities	Paid semi-annually on	No

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Loan Bank)      from 1 to 10 years.      30/360 day basis.

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**Exhibit A**

City of Visalia - Summary of Eligible Investments

<b>Type of Issue</b>	<b>Original Maturities</b>	<b>Interest Payments</b>	<b>U.S. Govt. Guaranteed?</b>
FFCB(Fed Farm Credit Bank)	6 and 9 month offered monthly.	Paid at maturity on a 30/360 day basis.	No
	Debentures are issued with 2 to 5 years maturities.	Paid semi-annually on a 30/360 day basis.	No
SBA(Small Bus. Administration)	Loans to Small Businesses. The principal portion of the loan is guaranteed by the SBA. 1 to 30 years.	Principal and interest paid monthly. On a 30/360 day basis. Can be a fixed or variable rate which is usually tied to prime rate.	No
FHLMC(Fed. Home Loan Mortgage Corporation)	30 year final with 12 year assumed average life.	Principal and interest paid monthly on a 30/360 day basis.	No
CD(Certificate of Deposit)	3 months to 5 years.	Paid monthly on a actual/360 day basis.	No
NCD(Negotiable Certificates of Deposit)	3 months to 2 years. Some issues have quarterly floating rates.	Paid semi-annually. Floaters pay quarterly.	No
BA Notes(Banker's Acceptance Notes)	30 to 180 days.	Issued at a discount from par. Paid at maturity.	No
Commercial Paper	Unsecured promissory note issued by finance and industrial companies to raise short term capital. Generally 30 to 180 days.	Can be interest bearing or a discounted note. If interest bearing, paid semi-annually. If discounted, paid at maturity.	No
MTN(Medium Term Notes)	2 to 5 years. Extended maturity commercial paper.	Paid semi-annually on a 30/360 day basis.	No
LAIF(Local Agency Investment Fund) State Pool	Funds are available on demand. Investments are restricted by Gov't. Code, same as the City's.	Paid quarterly.	No

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**Exhibit A**

City of Visalia - Summary of Eligible Investments

<b>Type of Issue</b>	<b>Original Maturities</b>	<b>Interest Payments</b>	<b>U.S. Govt. Guaranteed?</b>
Repurchase Agreements	Negotiated. A short term investment transaction with a contractual agreement to repurchase the same securities at a future date. In essence, the City loans the Bank money for a specified time collateralized by marketable securities. Terms are from 1 to 90 days.	Paid at maturity.	No
Reverse Repurchase Agreements	Negotiated. This transaction is the mirror image of the repurchase agreement. Instead of the City loaning the Bank money, the Bank loans the City funds. The City then "repurchases" securities with matched maturities to the end of the contract. Terms are from 1 to 90 days.	Paid at maturity.	No
Money Market Mutual Funds	Funds are available on demand. Shares issued by a diversified management company.	Paid Monthly	No
Other Investment Pools	Funds are available on demand.	Paid quarterly	No

# **Budget Process**

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**BUDGET PREPARATION**

The City of Visalia has three major areas that encompass the budget process:

1. Operating Budget
2. Capital Improvement Program (CIP)
3. Narratives (Accomplishments/Goals/Performance Measurements)

The official budget process began on January 2014 with a memorandum from the Finance Director that outlined the strategy for completing the three major areas of the budget and adopting the budget by June 30<sup>th</sup>.

**Budget Process Responsibilities.** Table I, Budget Process Responsibilities, identifies the budget process responsibilities for Finance and the Departments.

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Table 1  
Budget Process  
**Budget Process**

<b>Budget Activity</b>	<b>Finance</b>	<b>Departments</b>	<b>Due Date</b>
Assumptions page	Prepare	Review	Nov/Dec
Presentation to Department Head Group			12/10/13
Information Meeting			12/11/13
Finance meeting with City Manager for Budget Forecast (Rev /Exp)			1/14/14
Departments meet with City Manager to discuss goals, operating changes			1/10/14
<b><i>Finance's Responsibility</i></b>			
General Revenues	Prepare	Review	1/27/14
Salaries and Benefits for FT employees	Prepare	Review	1/27/14
Operationing and Maintenance Costs	Prepare	Review	1/27/14
Allocated Costs	Prepare	Review	On-Going
Inter-fund Transfers	Prepare	Review	4/28/14
<b><i>Department's Responsibility</i></b>			
Submit Capital Projects	Review	Prepare	1/24/14
Department Mission Statement & Descriptions	Review	Prepare	1/27/14
Depart Performance Measures	Review	Prepare	1/27/14
Deaprt. Accomplishments & Objectives	Review	Prepare	1/27/14
Grant Revenues	Review	Prepare	2/24/14
Salaries and Benefits for PT & hourly employees	Review	Prepare	2/24/14
Over-time	Review	Prepare	2/24/14
New Operations and Maintenance Costs	Review	Prepare	2/24/14
Minor Capital Outlay Requests	Review	Prepare	2/24/14
New Employee Requests*	Review	Prepare	2/10/14
Departmental line item budget Review by Finance	Review	Review	3/3/14
Departmental reviews by City Manager			3/31/14
Complete Document to City Manager			5/12/14
Final Draft Submitted to City Council			5/19/14
1st Presentation to City Council			6/2/14
2nd Presentation to City Council			6/16/14

\* Note: Due to the cut-backs, all departments will be asking for additional positions. Not all will be approved due to lack of funds. Please justify the position and list additional revenues this position will create.



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**Budget Kick-off.** To provide further guidance and to answer any questions, Finance held a *Budget Kick-off Meeting on **December 11, 2013 from 1:30 to 2:30 PM** in the Council Chambers.*

The agenda for this meeting is as follows:

- I. Operating Budget
  - Overview of process
  - Overview of instructions
  - Support available
- II. Narratives
- III. Capital Improvements Program (CIP) Budget
  - Overview of process

### **OPERATING BUDGET INSTRUCTIONS**

The largest sections of the budget document are the departmental operating budget pages. The following is a description of the Operating Budget process:

***Budget Calendar***

- |          |   |
|----------|---|
| Dec 11   | Budget Kick-Off Meeting, Council Chambers.  |
| Jan 27   | Finance e-mails budget numbers  |
| Jan 27   | <b>Departmental budget items due:</b> <ul style="list-style-type: none"><li>• Department Descriptions</li><li>• Narratives</li><li>• Mission Statement</li><li>• Performance Measures</li></ul>   |
| Feb 24   | <b>Departmental budget items due:</b> <ul style="list-style-type: none"><li>• Departmental revenues</li><li>• Salaries and benefits for PT &amp; hourly employees</li><li>• Over-time cost</li><li>• New operations and maintenance costs</li><li>• Minor capital outlay requests</li><li>• New employee requests</li></ul> |
| March 3  | Departmental review with Finance  |
| March 31 | Departmental review with the City Manager   |
| May 12   | Draft budget to City Manager, Department Heads  |
| May 19   | Presentation of budget to Council   |
| June 2   | First Public Hearing  |
| June 16  | Second Public Hearing and adoption  |

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**Capital Improvement Program (CIP) Budget Instructions**

All General Fund CIP projects were ranked using the following criteria:

- Implementation of a Council priority
- Support of City of Visalia General Plan
- Resolution of a health and safety concern
- Results in a savings of money or avoids additional costs
- Promotion of efficient operations

The scale to be applied to ranking General Fund CIP projects is:

Level 1 Ranking	Definition
1	Items of highest importance
2	Useful, but of lower priority
3	Would provide improvements, but can wait

The following sub-rankings can be applied to level 1 rankings:

Sub-ranking	Definition
A	Health and safety or urgent need
B	Highly desirable and useful

Level 2 Ranking	Definition
+ / -	Moves higher level rankings higher or lower

Upon completion of initial rankings by Finance, CIP review committee members will meet to discuss and agree on any proposed changes to the assigned rankings. Projects beyond fiscal years 14/15 and 15/16 will not be ranked as Council will only be approving appropriations for these years.

The CIP committee will be comprised of one City staff member from each department submitting a General Fund CIP request or having existing General Fund CIP funding.

**NARRATIVE INSTRUCTIONS**

*Accomplishments and Objectives*

When presenting information about accomplishments and objectives, it is particularly important to highlight information which supports the City Council's goals. Further, for the objectives to be meaningful, they need to be something that can follow the SMART rubric for evaluation: Specific, Measurable, Appropriate, Reasonable and Time-bound. Consider dividing objectives in to service level objectives and annual, finite project goals. Please limit your accomplishments and objectives to the top five.

*Performance Measures*

Performance measures should be indicators which reveal the effectiveness, efficiency or workload. For consistency in measurement from year to year, the same measures should be used and updated for the most recent time periods. For example, the upcoming two year

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budget performance measures should cover a 5 year period, actuals for fiscal year 2011/12 and 2012/13, projections for 2013/14, and estimates for both 2014/15 and 2015/16.

January 27th. **Attachment A** is an example of what a division page will look like. Finance will email your department's pages to be updated.

**BUDGET REVIEW**

The Finance department compiled all the budget information and assisted each department in completing the goals, objectives and performance measurements. The Finance Director met with each Department Head to review budget requests. Revisions were made as necessary and a meeting was held with the City Manager to go over final details of the budget.

**BUDGET ADOPTION**

Two public hearings are required prior to the adoption of the budget. The first public hearing was held June 2ndth and the second on June 16th. The City Council adopted a resolution to adopt the 2014-15 & 2015-16 budget on June 26th. Once approved, the budget becomes the basis for operations and capital expenditures during the fiscal year.

**BUDGET AMENDMENTS**

In accordance with Charter requirements, after adoption, the City Council may amend or supplement the budget by motion. Amendments to appropriations can occur throughout the year or during Mid-Year or Mid-Cycle Budget Reviews.

## **Glossary of Terms**

## **GLOSSARY**

**Activity** - A specific and distinguishable service performed by one or more organizational components of a government to accomplish a desirable government function (e.g., fire activities are within the public safety function)

**Accounting System** - The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.

**Agency Fund** - A fund normally used to account for assets held by a government as an agent for individuals, private organizations or other governments and/or other funds.

**Annual Budget** - A budget applicable to a single fiscal year.

**Annual Financial Report** - A financial report applicable to a single fiscal year.

**Appropriated Budget** - The expenditure authority created by the appropriation bills or ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

**Appropriation** - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended.

**Authority** - A government or public agency created to perform a single function or a restricted group of related activities.

**Bond Covenant** - A legally enforceable promise made by an issuer of bonds to the bondholders, normally contained in the bond resolution or indenture.

**Budget** - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**Capital Budget** - A plan of proposed capital outlays and the means of financing them.

**Capitalized Expenditures** - Expenditures resulting in the acquisition and/or construction of fixed assets.

**Capital Improvement Program (CIP)** - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

**Cost Accounting** - The method of accounting that provides for the assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

**Certificates of Participation (COPS)** – COPS are long-term financing instruments issued to fund the acquisition of equipment or the acquisition, construction or rehabilitation of real property. They are usually structured as a lease arrangement, with payments made from the General Fund.

**Contributed Capital** – Contributed capital is created when transfers of equity or assets are received by a proprietary fund. This can be a transfer of cash, fixed assets or as a grant proceeds.

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**Debt Financing** - Borrowing funds as needed and pledging future revenues to make (finance) current expenditures or capital projects.

**Debt Service Fund** - A fund to account for debt service payments, as well as any accumulation of resources in anticipation of future principle and interest requirements.

**Deficit** - The result of an excess of expenditures over resources.

**Deficit Bonds** - Approved by voters in March of 2004, proceeds from the bonds were used to cover the shortfall in the state's budget for fiscal year 2003-04. Bond payments came via the "triple flip", whereby the state reallocated .25% of cities sales tax proceeds with property tax.

**Designation of Fund Balance** - The designation indicates that a portion of fund equity is not available for appropriation based on Council's plan for future uses.

**Employee Services** - Salaries plus fringe benefits earned by employees of the organization for work performed.

**Encumbrances** - Commitments to unperformed (executory) contracts for goods and services. Used in budgeting, encumbrances are not GAAP expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

**Enterprise Fund** - A fund established to account for operations financed and operated in a manner similar to private business enterprises. In this case the governing body intends that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Entitlement** - The amount of payment to which a state or local government is entitled pursuant to an allocation formula contained in applicable statutes.

**Equity** – The difference between assets and liabilities of a fund.

**Financial Resources** – Cash and other assets that, in the normal course of operations, will become cash.

**Fiscal Year** - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

**Fixed Assets** – Long-lived tangible assets such as buildings, equipment, improvements and vehicles.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance** - The difference between fund assets and fund liabilities of governmental and similar trust funds.

**Fund Balance – Reserved** – Used to indicate that a portion of fund balance has been restricted for a specific purpose.

**Full-Time Equivalent (FTE)** - The amount of time, 2,080 hours per year, worked by a full-time employee.

**General Fund** - The fund used to account for all financial resources, except those required to be accounted for in another fund.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards and guidelines for financial accounting and reporting.

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**Grants** - Contributions or gifts of cash or other assets from another government entity to be used for a specific purpose.

**Internal Service Fund** - A fund used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

**Letter of Credit** - A financial institutions written guarantee of a customer's drafts, up to a specified amount, for a certain period of time.

**Materials & Services** - Expenses which are charged directly as a part of the cost of a service.

**Measure T** – A measure approved by the citizens of Visalia in March 2004. The measure increases the sales tax rate by .25% beginning in July 2004. Proceeds from the increased tax rate are restricted for public safety services.

**Net Income (Loss)** - Proprietary fund excess (deficit) of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses and operating transfers out.

**Non-Operating Expenses** - Proprietary fund expenses not directly related to the fund's primary activities (e.g., interest expense).

**Non-Operating Revenues** - Proprietary fund revenues incidental to, or byproducts of, the fund's primary activities. (e.g., interest expense).

**Operating Budget** - Plans of current expenditures and the proposed means of financing them.

**Operating Expenses** - Proprietary fund expenses related directly to the fund's primary activities.

**Operating Income** - The excess of proprietary fund operating revenues over operating expenses.

**Operating Revenues** - Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

**Program** - Group activities, operations or organizational units directed to attaining specific purposes or objectives.

**Program Purpose** - A general statement explaining the reason a particular program or division exists.

**Property Tax Swap** – The state's swap of reduced Vehicle License Fees (VLF) with property tax. The swap permanently reduced the VLF fee, which cities receive, from 2% of the value of the vehicle to .65%. The reduction in the VLF is backfilled by the state with property taxes.

**Proprietary Fund** - The classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private section (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds.

**Reimbursements** – Repayments of amounts remitted on behalf of another fund.

**Reserve** - (1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

**Reserved Fund Balance** - Those portions of the difference between fund assets and fund liabilities of governmental and similar trust funds that cannot be appropriated for expenditure or that are legally segregated for a specific future use.

**Residual Equity Transfers** – Nonrecurring or non-routine transfers of equity between funds.

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**Retained Earnings** - An equity account reflecting the accumulated earning of an enterprise or internal service fund.

**Revenue Bonds** - Cities, counties and special districts can pledge the restricted revenues of an enterprise system or other special fund to repay bonds or COPs. The most common uses of revenue financing are for water, power, transportation, sewer, and sanitation.

**Revenues** - 1) Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers. 2) Increases in the net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers. Also, operating transfers-in are classified separately from revenues.

**Risk Management** - All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

**Self-Insurance** - A term often used to describe the retention by an entity of a risk of loss arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. It is sometimes accompanied by the setting aside of assets to fund any related losses. Because no insurance is involved, the term self-insurance is a misnomer.

**Service Level Measure** - A statement describing an activity conducted or performed by the program/division. A program will usually have many Service Level Measures. Service Level Measures provide quantifiable and qualitative information as to the level of service to be provided in relation to the level of funding indicated in the budget.

**Service Reimbursements** - Transactions that constitute reimbursements to a department/division for expenditures or expenses initially made from it but that properly apply to another department/division.

**Special Revenue Fund** - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

**Specific Program Objectives** - An "action" statement indicating the new or special activities proposed for a program.

**Subventions** - Revenues collected by the State (or other level of government) which are allocated to the City on a formula basis. The major subventions received by the City come from the State of California and include motor vehicle in-lieu, and gasoline taxes.

**Taxes** – Compulsory charges levied by a government to finance services performed for the common benefit.

**Tax Revenue Anticipation Notes (TRANS)** – TRANS are short-term debt instruments that provide public entities with a means to ease cash shortfalls caused by the cyclical nature of property tax receipts.

**Triple flip** – The state's reallocation of .25% of the City's 1% sales tax portion to fund the state's deficit bonds approved by voters in the March 2004 elections. The City will receive an equal portion of property tax revenue based on sales tax receipts from the Education Revenue Augmentation Fund (ERAF) which funds schools. The schools are fully compensated for the lost ERAF from the state's general fund.

**Trust Fund** - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

**Variable Rate Debt** – An interest rate on a debt issue which changes at intervals according to an index or a formula or other standard of measurement as stated in the bond contract.



# **Reserves**

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**Schedule of Fund Balance - General Fund  
Fiscal Years Ending June 30, 2013, 14, 15 & 16  
(\$ In Thousands)**

	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Projected</u>	<u>2014-15</u> <u>Projected</u>	<u>2015-16</u> <u>Projected</u>
<b>Nonspendable Fund Balance:</b>				
PERS Prepayment	800	400	-	-
Prepaid Expenditures	360	248	300	350
Supplies	8	15	25	25
<b>Nonspendable Fund Balance Total</b>	<b>1,168</b>	<b>663</b>	<b>325</b>	<b>375</b>
<b>Restricted Fund Balance:</b>				
	-	-	-	-
<b>Committed Fund Balance:</b>				
Civic Center Facilities	8,721	8,721	8,721	8,721
Sports Park	1,765	1,770	1,775	1,785
General Plan Update	186	150	50	-
Brownfield Study	135	110	40	-
Recreation Park Stadium	243	243	243	243
Transportation Projects	903	350	-	-
SPCA	228	228	228	-
Historic Preservation	5	5	5	5
<b>Committed Fund Balance Total</b>	<b>12,186</b>	<b>11,577</b>	<b>11,062</b>	<b>10,754</b>
<b>Assigned Fund Balance:</b>				
Advance - Public Safety Impact Fee	1,886	4,410	4,097	4,000
Advance - Public Facility Impact Fee	277	270	260	250
Advance - Transportation Impact Fee	1,763	4,125	3,725	3,500
Advance - Softball Development	7	6	6	6
Advance - Measure R - Regional	2,168	500	2,000	3,000
Advance - Groundwater Recharge	30	300	325	350
Advance - Storm Sewer Construction	384	250	510	700
Advance - Special Service Districts	646	650	600	500
Advance - CHFA	35	35	35	35
Advance - Transportation	1,220	600	-	-
Advance - Housing Successor Agency	1,305	1,305	1,305	1,305
Advance - Community Development	162	190	190	190
Advance - Valley Oak Golf	676	876	900	900
Advance - Airport	1,167	750	1,000	1,100
Advance - Building Safety	185	-	-	-
Advance - Health Benefits	90	165	100	100
Miscellaneous Capital Projects	2,217	900	1,132	507
Successor Agency	7,447	7,447	7,447	7,447
<b>Assigned Fund Balance Total</b>	<b>21,665</b>	<b>22,779</b>	<b>23,632</b>	<b>23,890</b>
<b>Unassigned Fund Balance:</b>				
Emergency @ 25% of Operational Expenses	1,305	5,910	7,030	7,536
Unassigned	-	-	-	-
<b>Unassigned Fund Balance Total</b>	<b>1,305</b>	<b>5,910</b>	<b>7,030</b>	<b>7,536</b>
<b>Total Fund Balance</b>	<b>36,324</b>	<b>40,929</b>	<b>42,049</b>	<b>42,555</b>
Change	7,736	4,605	1,120	506

# **Council Strategic Planning Workshop Report**

## **Introduction**

The purpose of this meeting was to explore the potential opportunities and challenges facing the City of Visalia in the next decade and beyond. Within this framework, the City Council outlined an agenda to address these issues and begin setting the City on a course for success. Department heads across the City were asked to provide a assessment of potential future developments in each of their areas of concerns, based on developing technologies, changing demographics, community needs and economic realities. The Council made various inquiries and asked Department Heads for recommendations. These recommendations were reviewed and considered during the final portion of the retreat, a time set aside for vision casting and agenda creation. The final deliverable was a list of items that the Council presented to City staff for further investigation, analysis and follow-up. This information will be presented to Council at regular meetings throughout the 2014 calendar.

-Brice A. Yocum, Facilitator;  
Visalia City Council Strategic Planning Retreat, 2014

## **Friday Work Session, January 17, 2014**

### Welcome & Introductions

Mayor Nelson welcomed all to the meeting, encouraged the public to participate in the sessions, and set a tone for a vision-casting retreat. The Friday session was set aside for handling outstanding work items. The floor was opened for public comment.

### Public Comment

1. Bob Ludekens addressed the Council regarding a potential site for a community park, possibly restricted to use by “children” near the City “campus” on Hwy 63. A subsequent meeting was anticipated at the Boy Scout’s office to include potential stakeholders and supporters.
  - a. Council expressed a positive interest in the idea and asked that some possible issues be investigated related to restricting access to “children” and see if the City owned any adjacent property
2. Bill Hoult addressed the Council, offering thanks for the work that has been done on the North side of Visalia and presented a list of seven desires for additional City efforts:
  - a. Bill’s list:
    - i. Rebuild Oval
    - ii. Additional parks in the Houston area
    - iii. Additional street and shoulder repair
    - iv. Address maintenance in alley ways in North Visalia
    - v. Create a “mentor opportunity zone” in the injunction areas
    - vi. Rezone the Houston area for more allowable and appropriate uses to spur economic activity
    - vii. PAL should be the epicenter of the Houston neighborhood
  - b. Council noted that Neighborhood Church was underway in establishing a park at Houston Elementary and questioned if the City might be able to use some additional funds to support that effort and make the park “even better.”
3. Cary Winslow addressed the Council as a property owner from the Oval area. He expressed appreciation for the efforts to date in the Oval Park and asked the Council to continue to keep the Oval “going in the right direction.”
  - a. Council inquired about the possibility of creating an Oval business association similar to what exists with Downtown merchants. Staff reiterated the City’s commitment to the Oval area and the ongoing efforts to increase security and safety, as well as additional methods of funding.

### Facilitator, Brice Yocum

Brice Yocum addressed the gather and explained the format for the retreat. The aim for Friday was to get updates on various efforts throughout the City, and provide any additional guidance or direction related to those activities. Saturday would be set aside for looking into the next decade and beyond, attempting to envision the future opportunities and challenges that the City of Visalia would face and ensuring that the Council helped the City prepare for the future.

### Activity Updates

1. General Plan- Josh McDonnell

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- a. The General Plan (“GP”) was last updated in 1993, as a document to manage the growth of the City for the next two decades. The GP has been in the process of being updated since 2008. The update process is in its final stages, with the completion of the Environmental Impact Report (“EIR”) representing a majority of the outstanding work.
  - b. The staff anticipated that they would complete their review by February, and release a draft EIR for public review in March or April.
  - c. Some Council expressed a desire to increase density on some existing lots to achieve a ratio of under 4/acre.
2. Sign Ordinance- Josh McDonnell
- a. Staff informed Council that an RFP had been developed and two responding consultants would be eligible for review. Staff noted that the current sign ordinance was 40 years old and needed significant updating. Staff recommended that a consultant with extensive experience in this area be hired due to the inherent emotional, economic and legal implications stemming from sign regulation.
  - b. Council questioned why it has taken nearly 3 years just to get to the RFP stage. Council also asked if an enforcement surge could be undertaken in the meantime. Council also inquired about the potential use of interns for enforcement, but it was noted by staff that enforcement can sometimes become confrontational and is not a good position for interns.
3. Homeless- Tracy Robertshaw
- a. Staff informed Council that a Homeless Summit had occurred that included non-profit and faith-based stakeholders in the community. Monthly, follow-up meetings are ongoing and another Summit is scheduled for March. The “Change that Counts” efforts were reported, including the implementation of the Panhandling Ordinance.
  - b. Staff reported that 609 shopping carts had been recovered resulting from enforcement of the Shopping Cart Ordinance, but that trash cleanup remained an “overwhelming” issue.
  - c. Council remarked that the Neighborhood Preservation department was the “best investment the City has made” and commended the department for its multiple efforts in dealing with issues related to the homeless population. Council questioned whether or not the City could do even more, recognizing that this is a complex issue. Council inquired about homeless issues in the south side of Visalia, and Staff responded they were seeking a partner to help with the efforts there. Council reaffirmed its desire to support and facilitate the efforts of non-profits and faith-based community groups in addressing the homeless issue.
  - d. One Council member raised the idea of having an organized homeless village.
4. City Property and Policies- Eric Frost
- a. Staff stated that the information presented was based on data from the County Assessor’s office. Staff noted that prior attempts to sell some of the property identified had been unsuccessful, possibly due to restrictions on development.
  - b. Council requested that Staff determine which of the parcels identified should be sold out of the General Fund. Public noted that it would be beneficial to involve reputable commercial real estate brokers in the process, an idea that was supported by Council and Staff. Staff agreed to report its findings and recommendations to Council by the first meeting in March, 2014. It was clarified

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that all potential property be examined, not just General Fund property, but that the various restrictions on the sale and use of proceeds also be reported.

5. Discussion on Proclamation/Resolution Processing and Presentation- Leslie Caviglia
  - a. Staff reported that these “ceremonial documents” currently consume about two weeks annually of Staff time. Moreover, the current unofficial policy can be summarized as:
    - i. Group must have local representation
    - ii. It must be a real organization, not just a fund-raising effort
    - iii. Consideration is given to where the presentation is to be made
    - iv. No overtly “political, religious or groups existing just to expound a point of view” are typically included
  - b. Staff requested additional policy direction from Council
  - c. Council remarked that they were “amazed” at the amount of time Staff is impacted for these documents. A suggestion was made to “raise the bar” for those presentations that occurred in Council meetings. While the particular qualifications were not agreed to by all Council members, the following restrictions for Council meeting presentations were approved:
    - i. Must be a local group
    - ii. Presentations for age/anniversaries were denied (I show, and so does Michelle, that these were approved)
    - iii. Annual declarations would be made only every three years
    - iv. Competitive achievements can be recognized if they win a state, regional, western regional, national or world title.
    - v. Business recognition should not be commercial in nature. Businesses that have operated in Visalia for more than 50 years that are contributing significant time or money to the community, or that are recognized for significant state or national recognition.
    - vi. Requests generally need to be filed 30 days prior to scheduled events.
    - vii. Generally the requestors can ask for the document to be presented at the requestors event/meeting, or at a Council meeting, depending upon schedules and availability.**(I didn't have the report here and need info from Leslie)**
  - d. Staff agreed to bring back a policy recommendation at February, 2014 meeting.

## **Saturday Session, January 18, 2014**

1. Opening Comments by Mayor Steve Nelsen
  - a. Mayor welcomed everyone back to the Strategic Planning Workshop and asked for public comment.
  - b. No public comment at opening
  
2. Strategic Planning and Culture- Brice Yocum, Facilitator
  - a. Facilitator discussed the value of having a strategic vision and creating a culture to support and implement that vision. It was highlighted that many organizations manage by crisis, and concluded that having a good strategic plan and a supportive organizational culture are keys to eliminating a management-by-crisis environment.
  
3. Understanding the Organization- Mike Olmos, City Manager
  - a. Mike discussed the strengths and systems that have brought the City to its successful position today. Recognized a need for new systems and policies to support the growth of the City into the future, utilizing a more decentralized process for decision making and instilling confidence in the leadership and expertise of Department Heads. The value of supportive systems, open communication and a high-functioning staff was identified as necessary for future success of the City.
  - b. Council identified a desire to revive various events and activities that were valuable in creating a healthy culture within the City organization, including picnics, committee dinners, cooking contests, Christmas parties and outreach meetings. These ideas were welcomed by Staff and Council
  
4. Future of Visalia- Looking into the next Decade and Beyond
  - a. Future Demographics- Brice Yocum, Facilitator
    - i. Brice focused on four major areas impacting California in the next decade including: budget, economy, population and education. The source for most of the data presented was the Public Policy Institute of California.
    - ii. Brice identified the ongoing budgetary struggles faced by the state; the likelihood of growth in the professional, education and service sectors in central California; the increasing ethnic and age diversity that will be experienced in the next ten years; and finally the urgency for higher levels of education to reduce poverty, unemployment and crime and increase lifetime earning in Visalia.
  - b. Fire Department- Doug McBee, Fire Chief
    - i. Chief McBee discussed the long-standing traditions of the Fire Department and the efforts to update certain policies and practices. Chief McBee highlighted the importance of using “good technology,” hiring trained paramedics only, the Fire Department’s preference to hire new employees with Associate degrees and the department’s efforts to push training and information out via Skype-like technology and social media.



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- The Chief also recognized the shift in department's operation from a traditional Fire Department to an "All-Hazard" emergency responder.
- ii. Council recognized the benefits of having more trained paramedics in the community and questioned how to find the money necessary for the employment of these individuals. It was also noted that now might be a good time to think about the location of future Fire Stations in light of the lower market and the City's surplus of property. Council also recommended the Department look into the purchase of smaller vehicles that can be used for life-safety calls.
- c. Community Development- Chris Young
    - i. Chris expressed a strong interest in upgrading and modernizing the systems and software currently used in the Department. A look toward "smart streets" in the future, utilizing light poles for area WiFi was also presented. Long-term potential projects included 198 interchanges. Chris addressed employee development as a goal, including priorities on training, retention and succession.
    - ii. Council asked Chris to bring back information demonstrating the offset of costs for software with increased departmental efficiency. Council also requested that Staff examine the possibility of relocating Highway 63 in order to give greater control to the City over those areas currently impacted by its present location.
  - d. Parks and Recreation- Vince Elizondo
    - i. Vince addressed the issues of an aging demographic by highlighting the potential for multi-generational centers, designed to invite both the young and mature segments of the city into one recreation center. Vince also drew the Council's attention to the need for future supervisory-level individuals in the Department, with skill in managing teams.
    - ii. Council was very supportive of the idea of a multi-generational center (including aquatics) and asked that Vince look into possibilities for locating such a center on the south side of Visalia. One potential property that was identified is adjacent to the Police station on Cameron and County Center, just behind the Mooney Boulevard Target store. Council noted that sports and athletic events can be an economic engine, and that possibilities exist for events such as a "Senior Olympics," focusing on the aging demographic and capturing a "higher level of disposable income." The new pickleball courts at Recreation Park were cited as a "first step" toward activities for this target audience.
  - e. Administrative Services- Eric Frost
    - i. Eric addressed a number of topics for future consideration, including: the impact of social media, increased longevity in employment, increased regulation, increased customer service demand, the impact of "Big Data" on employment and service issues, innovative Human Resource processes and procedures utilizing Facebook and other social media.
    - ii. Council recognized the numerous opportunities of utilizing data and technology in the future work environment, but also cautioned that the human aspect of providing service to the community was an important one that should be preserved.
  - f. Public Works- Adam Ennis

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- i. Adam spoke of the need to have more internal staff development and a desire to move from reactive maintenance to preventative maintenance. He stated the increased reliance in the future on recycling and reuse across the City. He stressed a focus on making “smarter” purchases with regards to the City fleet, reducing the variety of manufacturers to increase efficiency of maintenance. Adam identified procurement and purchasing as an area in need of updating and stated that data analysis to reduce loss would benefit the Department. Finally, Adam stated that the Department had about 1/3 of the funds needed for pavement maintenance.
  - ii. Council recommended looking into various funding streams for more resources. Staff recognized that as vehicles become more efficient, the “gas tax” contributes less to the revenue of the City for road maintenance. Council inquired about research approved last year for moving to a three-can system and a new transfer station. Adam responded that the research was conducted and the Department was about to bring in consultants who would provide additional information this year. Council also inquired about the use of hydrogen and other alternative fuels. Adam responded that indeed there are alternative fuels and the trend is to consider them, and staff will, but there are often issues exist with power and fueling that need to be worked out before they are viable for our uses. Council inquired about whether the City was currently purchasing more streetlights from SCE and Adam confirmed that the City was doing so. Council asked if revenue could be generated from utilizing the currently-owned lights for an area Wi-Fi system. Staff responded that the “net” was not large enough at this time to attract an ISP. However, it was noted that the monthly cost for operating the streetlights drops from approximately \$11/light to \$3/light once they are acquired from SCE. Council encouraged the Department to keep moving forward with these efforts.
- g. Administration- Leslie Caviglia
  - i. Leslie brought many innovative concepts to Council, including the possibility of a rapid transit bus system utilizing dedicated lanes, the potential for Light rail or POD systems, cashless fare systems for City transit, the use of hydrogen and electric vehicles, radio systems replaced with headsets or Google-glass and the possibilities for robotic security. Leslie identified the airport as a potential “multi-modal” spot for various forms of transit including high speed rail. The City Clerk was described as receiving “few public records requests,” with the majority of the community using “self-access.” Leslie recognized that citizens desire greater engagement and identified the use of social media, virtual town hall meetings and digital news delivery as means for such engagement. Accuracy will be the challenge in this area, when information is ubiquitous and everyone is a “communicator.” Leslie stated that natural resource conservation would be a major area of focus in the future, with an emphasis on water. As the City grows it will likely be challenged to maintain current water use levels and incur “no net water increase,” while moving to a greater reliance on gray water use, zero-net energy use, and greater reliance on alternative energy vehicles. The City will “definitely

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[be] in the water business.” Finally, Leslie stated that for growth in the Convention Center business, more hotels and rooms in the City would be required, and specifically another host-type hotel in the downtown area. Sending convention-goers to other cities was not desirable.

- ii. Council was concerned about who/when the “alarm” needed to be sounded regarding water use and an “emergency situation” that might trigger responses including the use of artificial turf in residential construction. Staff identified that the State was already moving toward restrictive measures for water use. The Council recognized the need for more hotels downtown and encouraged an innovative look at the potential use of current City-owned property for lodging needs in the future.
- h. Police- Jason Salazar
  - i. Captain Salazar identified a number of areas impacted by future developments in policing in the City. He also identified a need for sensitivity to increased use of technology and the comfort level of the community with such use. Officer Salazar noted that technology would be utilized to provide additional information to officers on the street, for use in surveillance cameras, and in “predictive policing,” allowing the Department to concentrate resources in areas of higher need. Officer Salazar also noted that criminal use of technology would likely increase with an emphasis on cyber-crime and potentially crowd-sourced criminal activity. It was noted that the aging population would mean that more nefarious activities like elder abuse and financial crimes were likely to occur.
  - ii. Council recognized the need to resource the Department to keep up with technology requirements, as the criminal element in the community would also be using tech. Council also identified the need to emphasize the benefits of the neighborhood-watch model in the future, utilizing technology to increase the efficiency of the model. Officer Salazar pointed out that smartphone applications like “Next Door” were available to help accomplish these goals.

5. Council’s Vision and Plan for Implementation

- a. Council considered all the information presented during Saturday’s session and discussed the implications and opportunities for the City of Visalia in the coming years and decades. Council also identified a few additional areas of interest:
  - i. The need to revisit the VEC/Civic Center plans and determine the best sequencing for moving forward;
  - ii. Explore the idea of a “Signature Event” or games within the City for promotion to other communities;
  - iii. A desire to “finish current projects” and bring resolution to outstanding efforts;
  - iv. Increase the involvement of Oval enterprises to help bring about the revitalization of that community;
  - v. Desire to engage local higher-education institutions and support the efforts of the College of the Sequoias (“COS”) in the Visalia community.
- b. Council then created a list of priorities to help move the City into an advantageous position over the next decade. This list is a starting point, a tool for Staff to reflect on and provide additional insight to City Council in the coming

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months. The value of this list is not in its creation, but in its use as a tool for guiding the City of Visalia into the future. This tool is the beginning of a forward-thinking vision, propelling the City of Visalia to future success and establishing it as a leader among communities.

6. Vision 2025
  - a. Identify tech concerns and implement “good technology”
  - b. Integrate Staff through activities and events
  - c. Provide adequate training to Staff
  - d. Further develop the relationship between the City and COS and increase the availability of higher education in the Visalia community
  - e. Identify areas of need for medical services and why citizens feel a need to leave the City to get proper care
  - f. Identify areas for sustainability efforts and increase effectiveness of those efforts
  - g. Engage the community in a discussion regarding the need for additional revenue sources and a potential for tax measures
  - h. Further explore the idea of a City Civic Center
  - i. Increase improvement efforts on the north side of Visalia
  - j. Continue efforts to improve the Oval
  - k. Investigate the probability of a multi-generational center (aquatic center) on the south side of Visalia
  - l. Complete outstanding projects
  - m. Explore opportunities for cultural exchanges with Visalia’s sister cities
  - n. Explore the opportunity for a community “Signature Event,” potentially aimed at “seniors”

The January 2014, Strategic Planning Retreat closed with brief comments from Mayor Steve Nelsen. The Mayor encouraged everyone to continue the forward-thinking mindset, commended participants for their efforts, and expressed gratitude for the work that had been accomplished. The workshop set a new paradigm for future strategic planning efforts.

## **Measure T Public Safety Plan Certification**

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**City of Visalia  
Agenda Item Transmittal**

**Meeting Date:** 6/26/2014

**Agenda Item Number (Assigned by City Clerk):** 2.

**Agenda Item Wording:** Annual Recertification of the Measure T Plan.

**Deadline for Action:** 6/30/2014

**Submitting Department:** Finance

**Contact Name and Phone Number:**  
Renee Nagel, Finance Director, 4375  
Amee Sing, Financial Analyst, 4170

**Department Recommendation:** The Measure T plan requires Council to annually recertify the Measure T expenditure plan for the new budget year. The Measure T plan was presented to Council on June 16<sup>th</sup> and was continued with the budget to June 26<sup>th</sup>. Staff is recommending that Council continue to modify the Measure T plan elements due to revenues being less than plan for fiscal year 14/15 by:

1. Maintaining Measure T police officers at 23. This is 5 less than the Measure T plan. The General Fund picked up three (3) of these officers and two (2) additional police officer positions were left vacant by attrition. As Measure T revenues improve, staff recommends the return of the three (3) Measure T police officers that were transferred out of Measure T into the General Fund.
2. Maintain Fire Measure T firefighters at 15, three (3) less than plan as a means to match projected revenues against expenditures.
3. Postpone the construction of the Police Headquarters until revenues improve.

**Summary:** In 2004, City of Visalia voters approved a measure to increase sales tax by ¼ cent. This is known as Measure T and the sales tax revenues are earmarked for public safety. The measure uses a detailed, 20 year plan which includes hiring of personnel, construction of capital projects and equipment purchases. Plan elements implemented to date are as follows:

- Built 2 Police precincts
- 23 Police Officers hired and vehicles purchased (reduced from 28 due revenue shortfalls and as directed by the City Council at their June 20, 2011 meeting)
- 13 Firefighters hired
- Added 1 Administrative Captain and 1 Battalion Chief
- Built Fire Station 55 and Training Facility
- Purchased New Fire engine

**COUNCIL ACTION: Approved as Recommended**

-19- AS/GC 5-0

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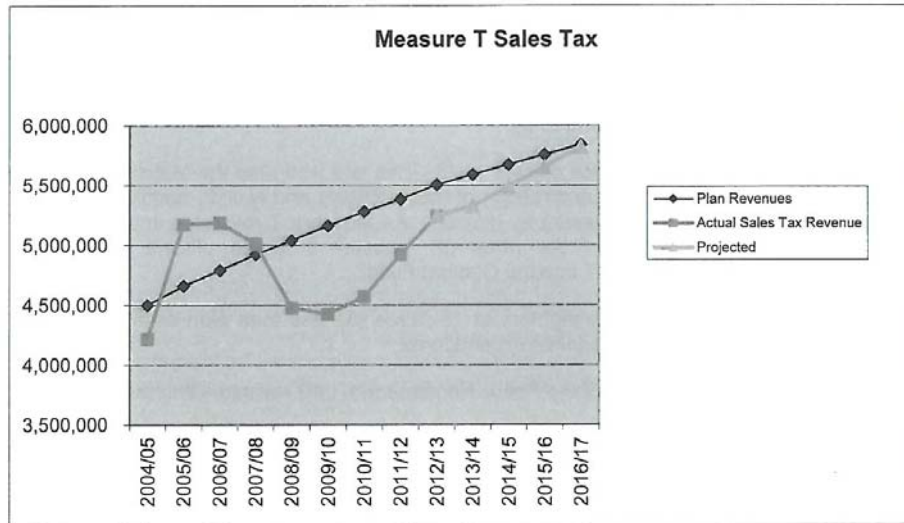
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- Purchased New Fire apparatus

While the Measure T plan elements are on track, sales tax revenues are less than the original plan projection. Chart I - Measure T Revenues, compares the revenues originally projected in the plan versus the revenues collected and projected through FY 2016/17.

Measure T sales tax is recovering but at a slower rate than the General Fund sales tax rate. This slower growth rate is due to how district sales taxes are applied compared to general sales taxes in two main areas: car sales and business to business sales. Visalia's sales tax is 8.25% based on Visalia's tax rate, Visalia's local tax is 1% and the district tax (Measure T) is 0.25%. Although the General and District sales taxes are generally applied to all taxable transactions, there are two notable exceptions: car sales and business to business transactions. The general sales tax taxes all cars sold within Visalia, not where it is sold. Because Visalia has many more people coming from out of town to purchase a car here than residents leaving town to buy a car elsewhere, the district tax (Measure T) has grown at a slower rate than the general sales tax. Likewise, Business to Business sales tax works the same way. The two areas that Visalia has seen the greatest sales tax growth lately has been in car sales and business to business transactions, transactions which do not help Measure T as much as the General Sales Tax.

Chart I – Measure T Revenues



Since revenues have fallen below plan estimates for the last 6 years, the city has taken several remedial actions, namely:

- Reduced Police Officers allocation by 6 (3 through attrition & 3 transferred to the General Fund). In July 2013, an officer was added back. The current number of officers is 23 reduced from 28.
- Reduced FY 12/13 Fire plan hiring from 14 to 11
- Delayed Fire Station construction due to land acquisition challenges
- Declared fiscal emergency



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Projected revenues will need to exceed plan revenues for a period of time to make up for the time actual revenues did not meet the planned revenues.

Plan elements that will be implemented in FY 14/15 are developing and constructing a 911 Center and constructing the Southwest fire station. Future elements to implement are the following:

- Fire Elements:
  - Contribute towards the Public Safety Building
  - Hire additional firefighters
    - Plan calls for 18 firefighters, there are currently 15
- Police Elements:
  - Construct the Public Safety Building
  - Hire additional police officers
    - Plan calls for 28, there are currently 23

As revenues increase, staff recommends hiring the remaining positions and/or transferring back the positions from the General Fund as long as there are enough revenues to support the positions

According to the ballot measure, Measure T sales tax is to be shared 60% for police and 40% for fire. Thus, the City maintains two funds: Measure T – Fire and a Measure T – Police.

**Background Discussion: Fire Measure T**

The fire fund has built up fund balance in preparation for the construction, equipping and staffing of the Southwest Fire Station. Nine new firefighter/paramedics were hired last fiscal year to staff a new Southwest Fire Station. Also during that timeframe a battalion chief and administration captain were added. Until a station is constructed, the new company will work out of Station 52 (Whitendale/Mooney) or an alternate temporary location. Starting in FY 13/14, the projected expenditures exceed the projected revenues, as shown in Table I: Fire Measure T Projection. Capital shown in FY 13/14 and 14/15 is for the construction of the new Southwest Fire Station.

It should be noted that when the Measure T plan was created, estimated land and construction cost of a fire station were much lower than they are today. The plan allocated \$856,000 towards the construction of the new facility. Today's approved capital improvement budget has the Fire Measure T fund contributing \$3.2 million. Future capital, that is not shown, is for the Public Safety Building. The plan includes a contribution of \$402,900.

The annual operating deficit for Fire was anticipated. The shortfall is due to less revenues, higher construction costs, and higher employee costs (PERS and health costs) than outlined in the original plan. The PERS increase is due to the revised amortization and smoothing policies. The total percent increase for safety employees from FY14/15 to FY19/20 is 15.2% of pay. To minimize the anticipated deficit, Council approved a reduction in personnel by three firefighters. The deficit will be covered by fund balance that is projected to be \$7.4 million at the end of the year. In FY 16/17, the deficit is projected to reduce significantly due to no capital projects and by the end FY 18/19 fund balance is projected to be \$5 million.

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Table I: Fire Measure T Projections:

**Plan as Amended**

12/13 - Add 9 new firefighter paramedics, 1 training captain,  
and 1 administrative captain - Total 15 firefighters in plan

	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
<b>Revenues</b>						
Sales Tax Revenues	2,131,200	2,195,100	2,261,000	2,328,800	2,398,700	2,470,700
Interest & Misc Earnings	91,800	92,500	93,400	94,300	95,200	96,200
<b>Total Revenues</b>	<b>2,223,000</b>	<b>2,287,600</b>	<b>2,354,400</b>	<b>2,423,100</b>	<b>2,493,900</b>	<b>2,566,900</b>
<b>Expenditures</b>						
Salaries and Benefits	2,143,700	2,270,400	2,337,200	2,404,600	2,486,400	2,558,900
Operating Expenditures	157,500	171,500	171,800	173,500	175,200	177,000
Capital	1,621,770	1,579,620	-	-	-	-
<b>Total Expenditures</b>	<b>3,922,970</b>	<b>4,021,520</b>	<b>2,509,000</b>	<b>2,578,100</b>	<b>2,661,600</b>	<b>2,735,900</b>
<b>Surplus/(Shortfall)</b>	<b>(1,699,970)</b>	<b>(1,733,920)</b>	<b>(154,600)</b>	<b>(155,000)</b>	<b>(167,700)</b>	<b>(169,000)</b>
<b>Beginning Fund Balance</b>	<b>9,111,760</b>	<b>7,411,790</b>	<b>5,677,870</b>	<b>5,523,270</b>	<b>5,368,270</b>	<b>5,200,570</b>
Operating Surplus/(Deficit)	(1,699,970)	(1,733,920)	(154,600)	(155,000)	(167,700)	(169,000)
<b>Ending Fund Balance</b>	<b>7,411,790</b>	<b>5,677,870</b>	<b>5,523,270</b>	<b>5,368,270</b>	<b>5,200,570</b>	<b>5,031,570</b>
<b>Economic Uncertainty Fund Balance</b>	<b>618,080</b>	<b>621,110</b>	<b>624,160</b>	<b>636,600</b>	<b>623,475</b>	<b>641,730</b>
<i>Required Economic Uncertainty Fund Balance</i>	511,680	571,900	588,600	605,775	623,475	641,730

16/17 - Sales Tax increase by 3%; Interest increase by 1%, Salaries and Benefits & Operating increase by 2%, assumes an additional \$350k for VECC

**Measure T - Police**

As shown in Table II: Police Measure T Projections, the police fund is projected to have a surplus of \$289,950 in FY 13/14 and \$115,500 in FY 14/15. However, in FY 15/16, staff is projecting a deficit of \$154,600. After FY 15/16, Police Measure T is projected to continue to operate in a deficit unless sales tax revenues increase more than anticipated. In July 2013, revenues increased more than projected and Council approved to add back one officer.

Also, there is no capital shown for the FY 13/14 or 14/15 for the VECC and CAD/RMS projects. This funds contribution for the VECC and CAD/RMS will be funded through a bond. Measure T will have a debt payment, starting in FY 15/16, of \$300,000 for 12 years. Final amounts will be brought back to Council with the finalization of the bond.

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Table II: Police Measure T Projections:

<b>Plan as Amended</b>						
<b>Total 23 officers</b>						
	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY18/19</b>
<b>Revenues</b>						
Sales Tax Revenues	3,196,900	3,292,800	3,391,600	3,493,300	3,598,100	3,706,000
Interest & Misc Earnings	89,150	89,800	90,700	91,600	92,500	93,400
<b>Total Revenues</b>	<b>3,286,050</b>	<b>3,382,600</b>	<b>3,482,300</b>	<b>3,584,900</b>	<b>3,690,600</b>	<b>3,799,400</b>
<b>Expenditures</b>						
Salaries and Benefits	2,704,500	2,973,300	3,054,600	3,143,500	3,251,200	3,346,800
Operating Expenditures	291,600	293,800	293,800	299,700	305,700	311,800
Debt Payment (VECC)			300,000	300,000	300,000	300,000
Capital	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>2,996,100</b>	<b>3,267,100</b>	<b>3,648,400</b>	<b>3,743,200</b>	<b>3,856,900</b>	<b>3,968,600</b>
<b>Surplus/(Shortfall)</b>	<b>289,950</b>	<b>115,500</b>	<b>(166,100)</b>	<b>(158,300)</b>	<b>(166,300)</b>	<b>(159,200)</b>
<b>Beginning Fund Balance</b>	931,620	818,990	826,190	635,160	451,210	258,490
Operating Surplus/(Deficit)	289,950	115,500	(166,100)	(158,300)	(166,300)	(159,200)
<i>Transfer from/to Economic Uncertainty Fund</i>	<i>(402,580)</i>	<i>(108,300)</i>	<i>(24,930)</i>	<i>(25,650)</i>	<i>(26,420)</i>	<i>(27,200)</i>
<b>Ending Fund Balance</b>	<b>818,990</b>	<b>826,190</b>	<b>635,160</b>	<b>451,210</b>	<b>258,490</b>	<b>72,090</b>
<b>Economic Uncertainty Fund Balance</b>	<b>737,350</b>	<b>845,650</b>	<b>870,580</b>	<b>896,230</b>	<b>922,650</b>	<b>949,850</b>
<i>Required Economic Uncertainty Fund Balance</i>	<i>737,350</i>	<i>845,650</i>	<i>870,580</i>	<i>896,230</i>	<i>922,650</i>	<i>949,850</i>

16/17 - Sales Tax increase by 3%; Interest increase by 1%, Salaries and Benefits & Operating increase by 2%

The economic uncertainty fund should be replenished; however, the ballot measure also states that the first responsibility of the fund is to implement the plan, then replenish the economic uncertainty fund. Currently, the General Fund is carrying three Measure T officers. Each officer costs about \$119,700.

Measure T also has a maintenance of effort (MOE) requirement which reads:

***The City Council will not use public safety revenue measure funds to replace General Fund dollars budgeted for normal operations at the previous years' service levels. In the event of an economic emergency, the City Council may only alter this provision by a supermajority (4/5<sup>th</sup>) vote.***

Both Fire and Police meet the MOE requirements for FY 14/15.

**Conclusion**

The City has taken steps to reduce ongoing operational costs so that Measure T expenditures match revenues. Measure T has been able to implement the majority of the components of the expenditure plan.

**Citizens Advisory Committee (CAC) Comments and Actions**

Council has requested that every year, the CAC Committee review the plan prior to taking action on the recertification. On June 4, 2014, the CAC reviewed the Measure T Recertification Report and has no objections.

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**Fiscal Impact:** N/A

**Prior Council Action:** The Measure T Plan for FY 14/15 was presented to Council on June 16<sup>th</sup>.

**Other:** N/A

**Committee/Commission Review and Action:**  
CAC Review

**Alternatives:** Recertify the plan with changes to be determined.

**Attachments:** None

**Recommended Motion (and Alternative Motions if expected):**

Move to continue to modify the Measure T plan elements due to revenues being less than plan for fiscal year 14/15 by:

1. Maintaining Measure T police officers at 23. This is 5 less than the Measure T plan. The General Fund picked up three officers and two positions remain frozen. As Measure T revenues improve, staff recommends transferring the 3 General Fund officers back to Measure T.
2. Maintain Fire Measure T firefighters at 15, three (3) less than plan as a means to match projected revenues against expenditures.
3. Postpone the construction of the Police Headquarters until revenues improve.

Copies of this report have been provided to:

**Environmental Assessment Status**

**CEQA Review:** Click here to enter text.

**City of Visalia  
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**CITY OF VISALIA  
INDEPENDENT ACCOUNTANTS' REPORT ON  
APPLYING AGREED-UPON PROCEDURES  
MEASURE T  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**M. GREEN AND COMPANY LLP  
CERTIFIED PUBLIC ACCOUNTANTS**

**City of Visalia  
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CITY OF VISALIA  
JUNE 30, 2013  
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***M. Green and Company LLP***

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KENNETH W. WHITE, JR., C.P.A.  
*Consultant*

**INDEPENDENT ACCOUNTANTS' REPORT  
ON APPLYING AGREED-UPON PROCEDURES**

City Council  
City of Visalia and Citizens Advisory Committee  
707 W. Acequia  
Visalia, CA 93291-6100

We have performed the procedures enumerated below, which were agreed to by the City of Visalia (City), solely to assist the City and the independent Citizens Advisory Committee (CAC), with respect to the administration, financial management and accounting of the City's Measure T funds for the fiscal year ended June 30, 2013. The City's management is responsible for the City's administration, financial management and accounting for Measure T. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures applied and findings, as pertinent, are as follows:

- (1) We obtained and reviewed the City's Measure T commitments as expressed in the Measure T ballot measure from the March 2, 2004 election, the Enabling Ordinance adopted by the City Council, Board of Equalization Agreements for implementation and administration of additional sales tax, City Council approved Program Guidelines and expenditure plans for the current fiscal year and the City Council approved City Manager Plan Recertification for June 30, 2013.

**Finding:**

During the first City Council meeting in January 2013 and every eight years thereafter Measure T calls for the City Council to hold a public hearing to review the progress of the Public Safety plan and the continuing need for the sales tax. To continue the sales tax, 4/5<sup>ths</sup> of the Council must affirm the tax.

Council held a public hearing and affirmed the sales tax by a 4/5<sup>ths</sup> vote on January 14, 2013.

***Dinuba  
Hanford  
Tulare  
Visalia***

**City of Visalia  
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**Finding:**

Measure T calls for the budgeted General Fund support for police and fire services during the fiscal year 2012-13, without regard to Measure T, to be greater than the General Fund police and fire services support during the fiscal year 2011-12, unless the council declares an economic emergency by a 4/5<sup>ths</sup> vote.

Council declared an economic emergency by a 4/5<sup>ths</sup> vote on June 18, 2012, suspending Measure T's maintenance of effort provisions, for the General Fund fire support, for the fiscal year 2012-13. However, the General Fund met the maintenance of effort provisions for police support.

**Finding:**

The Measure calls for the establishment and funding of an Economic Uncertainty Fund in the amount of 25% of the annually budgeted revenues. The Fire and Police Measure T Economic Uncertainty Fund Balances as of June 30, 2013, were \$615,047 and \$332,954, respectively. The amount for the Fire Measure T Economic Uncertainty Fund exceeded the required 25% by \$142,422. However, the Police Measure T Economic Uncertainty Fund was below the required 25% by \$395,371.

The use of the Police Measure T Economic Uncertainty Funds follows the Plan's funding Priorities of funding the current year's budgeted expenditures first. Due to the current state of the economy and the decrease in sales tax revenue the City was unable to fully fund the Police Measure T Economic Uncertainty Fund in the current fiscal year.

- (2) We updated our documentation of the following Measure T compliance provisions, as interpreted by the City Council adopted enabling ordinance and program guidelines, into an interim progress report and reported to City staff:
- a. Administrative procedures
  - b. Accounting control (including budgetary) procedures

**Findings:** None

- (3) We updated our understanding of the City's implementation of the material administrative compliance procedures.

**Findings:** None

- (4) We updated our understanding of the City's implementation of the material accounting control procedures and determined if the following were implemented or maintained:
- a. Establishment of a separate Measure T fund or fund group;
  - b. Establishment within the Measure T fund(s) of an accountability structure that allows for accountability of the Measure T sales tax proceeds mandated allocations - police (60%) and fire (40%);
  - c. That reasonable interest allocation methodologies were applied to Measure T fund(s) regarding interest revenue for unexpended net proceeds and interest charged for other City fund advances;
  - d. That General Fund support for police and fire services during the fiscal year 2012-13, without regard to Measure T funds based upon budgeted expenditure levels, was not less than General Fund police and fire services support during the fiscal year 2011-12, unless the Council declared an economic emergency by a 4/5<sup>ths</sup> vote;
  - e. Establishment of a separate "Economic Uncertainty" fund within the Measure T fund(s) of 25% of the budgeted Measure T tax revenues.

**Findings:**

Council declared an economic emergency by a 4/5<sup>ths</sup> vote on June 18, 2012, suspending Measure T's maintenance of effort provisions for the fiscal year 2012-13. However, the General Fund met the maintenance of effort provisions for police support.



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- (5) We traced all Measure T monies remitted by the State Board of Equalization to determine whether they were properly deposited into the appropriate Measure T fund.

**Findings:** None

- (6) We performed procedures to verify the summaries of Measure T receipts, disbursements and unexpended funds pertaining to the fiscal year 2012-13 prepared by the City.

**Finding:**

Our review indicated that twenty-two police officers and fifteen firemen were hired as of June 30, 2013 in accordance with plan objectives. Due to the struggling economy and reduced sales tax revenue, the number of police officers hired was reduced from the original twenty-eight planned. During the reduction three officers were transferred to the General fund and will be transferred back once sales tax revenues improve. The number of firemen hired was reduced from the original eighteen planned until sales tax revenues improve and the hiring of nine of the firemen was postponed by two months in the current year from July 2012 to September 2012.

**Finding:**

We found the Capital Improvement Program expenditures are generally proceeding in accordance with the Measure T Plan. The Measure T Fire Fund purchased equipment for the nine firemen hired during the current fiscal year. The Southwest Fire Station construction has been delayed due to land acquisition challenges. The project is still in the design phase as the City is currently in the process of purchasing property and is expected to be completed in the 2015-16 fiscal year. The construction of a 911 center was put on hold due to the current declared economic emergency that the City faces but the City has resumed the planning stages of the project in the current fiscal year.

**Findings:**

Our prior year recommendation that the grant revenue specific to the overtime paid to Measure T police officers, originally recorded in the General Fund, be recorded in the Measure T Police Fund where the related expenditures were charged was implemented. Our review noted that a \$33,316 adjustment was made, to the prior fiscal year, to record the revenue in the Measure T Police Fund.

- (7) We determined if the Measure T allocations were made in accordance with the following required funding priorities:
- a. Funding of the current year's budgeted expenditures;
  - b. Funding of the "Economic Uncertainty" Fund including annual revision;
  - c. Funding expenditures budgeted for subsequent plan years.

**Findings:** None

- (8) We conducted an exit interview with City staff representatives.

**Findings:** None

We were not engaged to, and did not conduct an audit, the objective of which would be the expression of an opinion on administration, financial management and accounting. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

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This report is intended solely for the information and use of the City Council, City management and the CAC and is not intended to be and should not be used by anyone other than those specified parties. However, this report is a matter of public record and its distribution is not limited.

Very truly yours,

*M. Green and Company LLP*

M. GREEN AND COMPANY LLP  
Certified Public Accountants

November 14, 2013  
Visalia, California

# **Legal Documents Supporting Budget**

**City of Visalia  
Two-Year Budget  
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**City of Visalia  
Agenda Item Transmittal**

**Meeting Date:** 6/26/2014

**Agenda Item Number (Assigned by City Clerk):** a.

**Agenda Item Wording:** Adoption of the City of Visalia 2014/15 and 2015/16 multi-year budget (Resolution No. 2014-XX)

**Deadline for Action:** 6/30/2014

**Submitting Department:** Finance

**Contact Name and Phone Number:**  
Renee Nagel, 4375

**Department Recommendation:** That the City Council on June 26, 2014:

- Adopt the City budget for Fiscal Year 2014/15 and 2015/16; *WG/AS 5-0*
- Take action on specific items as requested by Council; *Recreation Rights Project \**
- Approve FY 14/15 PERS Prepayment *BL/AS 5-0*
- Approve the Prop. 4 Gann Limit for expenditures; and, *WG/BL 5-0*
- Approve the recertified City Manager's Measure T budget for FY 2014/15. *AS/GC 5-0*

**Background Discussion:**

The proposed budget for FY 2014/15 and 2015/16 was distributed to Council on June 2, 2014 and a public hearing was conducted on June 16, 2014. The budget discussion was continued from June 16<sup>th</sup> to June 26<sup>th</sup>. In addition, Council has reviewed and discussed the capital budget at their April 7, 21 and May 5, 19 Council meetings.

Staff recommends that the Council adopt a budget by June 30 to comply with the City Charter requirements. The Charter requires a budget appropriation for all expenditures. However, if Council is concerned or desires further discussion of the budget, further hearings could be scheduled. This would result in the City having expenditures with no appropriation. This is not desirable.

Finally, the Visalia Charter states that at any regularly scheduled meeting the City Council may make changes to the adopted budget. That being the case, Council has the ability to reshape the budget as it sees fit throughout the year.

The recommended appropriation for all funds in FY 14/15 is \$231 million and FY 15/16 is \$199 million, as shown on Table 1 - Proposed Appropriations.

*\* Motion to approve the Recreation  
Park Stadium Rights Project  
BL/WG 3-2  
Collins, Shuklian: No*

**COUNCIL ACTION: Approved as Recommended**

-11-

JUN 26 2014

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Item a. - Page 2**

**Table 1  
Proposed Appropriations**

<u>Fund Type</u>	<u>2014/15 Appropriations</u>	<u>2015/16 Appropriations</u>
General Fund ( <i>Police, Fire, General Government</i> )	\$ 66,101,850	\$ 79,897,500 *
Capital Projects Funds ( <i>Transportation, Impact Fees</i> )	9,482,500	8,369,600
Special Revenue Funds ( <i>CDBG, Police and Fire Sales Tax (Measure T)</i> )	25,553,340	25,800,540
Business-Type Funds ( <i>Wastewater, Solid Waste, Airport</i> )	112,995,620 *	68,379,130
Internal Service Funds ( <i>MIS, Fleet, Risk</i> )	16,732,082	16,973,600
<b>Total</b>	<b>\$ 230,865,392</b>	<b>\$ 199,420,370</b>

\* FY 14/15 appropriation for Business-Type Funds includes the Waste Water Treatment Plant's tertiary treatment and water recharge project. FY 15/16 appropriation for the General Fund includes the construction of the VECC building

**Adoption of the Budget:**

To adopt the budget, Council has asked that two items be considered separately:

**1) Recreation Park Stadium Athletic Lights - Phase 2 (\$325,000):**

During the last two year budget, Council approved phase 1 of the Recreation Park Stadium lights replacement project. The current field lighting (poles and electrical system) at Recreation Park Stadium dates back to the original construction of the ball park in the late 1940's. The existing lighting standards are outdated and have been known to fail in use. Current light standards are built much higher to allow the players to better see line drives and fly balls at night. Replacement would prevent system failures, improve energy efficiency, and provide higher quality lighting to increase player safety. Phase 1 replaced 2 infield poles in FY 12/13. Staff is recommending continuing replacing lights in phases: Phase 2 - replace 4 outfield poles in FY 14/15; Phase 3 - replace 2 midfield poles in FY 16/17. Only funding for phase 2 (FY 14/15) of this project would be appropriated in this 2-year budget. Additional funding of \$325,000 would be required in future years, bringing the total cost of this lighting replacement to \$862,760 as shown in Table 2 – Stadium Lights Replacement Funding.

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Item a. - Page 3**

**Table 2 – Stadium Lights Replacement Funding**

	FY 12/13	FY 14/15	FY 16/17	Total
General Fund	\$ 212,760	\$ 82,000	\$ 325,000	\$ 619,760
Recreation Park Stadium Reserve		\$ 243,000		\$ 243,000
<b>Total Funding</b>	<b>\$ 212,760</b>	<b>\$ 325,000</b>	<b>\$ 325,000</b>	<b>\$ 862,760</b>

The Recreation Park Stadium Reserve was established in January 2006 to fund the construction of improvements to the Recreation Park Stadium. The balance of the Recreation Park Stadium Reserve is made up of funding remaining after completion of construction on the Recreation Stadium Right Field Grandstand project which was completed in 2010. The remaining balance of the fund (\$243,000) is proposed to be used for Phase 2 (FY 14/15) of the athletic lights replacement at the stadium, along with additional funding to be provided from the General Fund (\$82,000).

This project was requested by the City Council Rawhide subcommittee in 2012. Some of the main reasons for recommending this project are:

1. The City's current agreement with the Rawhide states the City agrees to comply with Major League Rule 58, establishing standards for Minor League Playing Facilities. The athletic lights have been identified as sub-standard in the 2009 report prepared by the Major League Baseball Commissioner's Office (i.e. the Gould Evans Associates semi-annual report).
2. In June 2012, the Arizona Diamondbacks signed an unprecedented four-year player development agreement with the Rawhide, ensuring MLB in Visalia through 2016. The Diamondbacks cited the tremendous investment in Recreation ballpark as a reason for the four-year deal. That said, concerns exist by the Diamondbacks regarding the sub-standard lighting.

***Management recommends that Council appropriate funds for the second phase of light improvements in FY 14/15.***

**2) PERS Prepayment for FY 14/15:**

Annually PERS sends an actuarial valuation on the City's PERS assets. PERS estimates the next fiscal year's PERS contribution which is calculated from the current year estimates. These numbers are only used for projections. The actual PERS payment is calculated off of the bi-weekly payroll. The PERS payment must be submitted within 10 days of payroll. Annually PERS offers a prepayment option that results in a discount. The prepayment discount for FY 14/15 is approximately \$400,000 (4%) as shown in Table 3 – PERS Prepayment Comparison for FY 14/15.

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Item a. - Page 4**

**Table 3 –PERS Prepayment Comparison for FY 14/15**

	Estimated Pers Contribution	Prepayment	Discount
Public Safety	\$ 5,817,000	\$ 5,610,390	\$ 206,610
Misc	\$ 4,277,550	\$ 4,077,410	\$ 200,140
<b>Total</b>	<b>\$ 10,094,550</b>	<b>\$ 9,687,800</b>	<b>\$ 406,750</b>

The City's current investment portfolio annual yield is 0.59%. Over the next year staff expects it to rise by 1 or 2 basis points, bringing the annual yield to 0.60% or 0.61%. Over the next year the Prepayment amount of \$9.69 million will earn approximately \$58,000 if invested with the City as shown in Table 4 – Investment vs Prepayment Comparison. If this amount is prepaid with PERS, the City will recognize a savings of \$406,750.

**Table 4 – Investment vs Prepayment Comparison**

City Investment	\$ 9,687,800	0.60%	\$ 58,100
PERS Prepayment	\$ 9,687,800	4.03%	\$ 406,750
Difference		3.43%	\$ 348,650

***Management recommends prepaying FY 14/15 PERS from the various funds (General Fund, Measure T, and Enterprise Funds) that pay into PERS.***

**Fiscal Impact:** N/A

**Prior Council Action:** Council conducted work sessions on April 7, 21 and May 5, 19 to review Capital Project's. In addition Council reviewed and discussed the City biennial budget on June 2 & 16.

**Other:**

**Committee/Commission Review and Action:** The CAC approved the Measure T certification on June 4, 2014.

**Alternatives:** Adopt the proposed budget and freeze authority on parts of the budget the Council wishes to consider further; or, 2) continue the discussion on the City budget to July 7, 2014 but authorize current operating expenditures until further deliberation can be accomplished.

**Attachments:** Resolution #2014-\_\_\_ Adopting the 2014/15 and 2015/16 Budget.

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Item a. - Page 5**

**Recommended Motion (and Alternative Motions if expected):**

That the City Council does the following:

- Adopt the City budget for Fiscal Year 2014/15 and 2015/16;
- Take action on specific items as requested by Council;
- Approve FY 14/15 PERS Prepayment

Copies of this report have been provided to:

**Environmental Assessment Status**

CEQA Review: one



**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

RESOLUTION NO. 2014-26

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA ADOPTING THE APPROPRIATION LEVELS FOR ALL FUNDS FOR FISCAL YEARS 2014-15 AND 2015-16 AND RE-APPROPRIATING CERTAIN CAPITAL PROJECTS AND OPERATING FUNDS WHICH DO NOT MEET THE CRITERIA TO BE ENCUMBERED OR DESIGNATED FROM PRIOR YEARS.

WHEREAS, the Visalia City Council held a public hearing on June 26, 2014 on the proposed multi-year budget for the City of Visalia for the 2014-15 and 2015-16 fiscal years, and

WHEREAS, the re-appropriation of certain capital projects and operating funds that are encumbered or designated from prior years is necessary, and

WHEREAS, authorization from City Council is necessary for:

1. The City Manager to transfer appropriations within fund budgets including salary and capital accounts and staff levels, provided, however, that the total appropriations are not increased thereby.
2. The Finance Director to transfer appropriations among the items within departmental budgets, except for salary and capital accounts.
3. Staff to transfer or lend monies from one fund to another as specified in the budget document

WHEREAS, the approval of the Capital Improvement Program for 2014-15 and 2015-16 and in concept out to 2019-20, as part of the 2014-15/2015-16 multi-year budget is necessary.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Visalia that the budget for the 2014-15 fiscal year totaling \$231,118,392 and for the 2015-16 fiscal year totaling \$199,420,370 be approved.

BE IT FURTHER RESOLVED THAT:

1. The City Manager is authorized to transfer appropriations within fund budgets including salary and capital accounts and staff levels, provided, however, that the total appropriations are not increased thereby.
2. The Finance Director is authorized to transfer appropriations among the items within departmental budgets, except for salary and capital accounts.
3. Staff is authorized to transfer or lend monies from one fund to another as specified in the budget document.

BE IT FURTHER RESOLVED by the City Council of the City of Visalia that for all funds, for capital projects and/or operating funds that are encumbered or designated from prior years, be re-appropriated, and

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

BE IT FURTHER RESOLVED by the City Council of the City of Visalia that any currently active capital projects and operating funds that do not meet the criteria to be encumbered or designated, be re-appropriated.

PASSED AND ADOPTED: June 26, 2014

MICHAEL OLMOS, CITY CLERK

STATE OF CALIFORNIA)  
COUNTY OF TULARE ) ss.  
CITY OF VISALIA )

I, Michael Olmos, City Clerk of the City of Visalia, certify the foregoing is the full and true Resolution 2014-26 passed and adopted by the Council of the City of Visalia at a regular meeting held on June 26, 2014.

Dated: July 1, 2014

MICHAEL OLMOS, CITY CLERK



By Michelle Nicholson, Chief Deputy City Clerk

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Item 1. - Page 1**

**City of Visalia  
Agenda Item Transmittal**

**Meeting Date:** 6/26/2014

**Agenda Item Number (Assigned by City Clerk):** 1.

**Agenda Item Wording:** City Council approval of Resolution 2014-21 adopting the 2014-15 appropriations limit for the City of Visalia's General Fund

**Deadline for Action:** 6/30/2014

**Submitting Department:** Finance

**Contact Name and Phone Number:**  
Renee Nagel, Finance Director, 4375  
Amee Sing, Financial Analyst, 4170

**Department Recommendation:** That the City Council adopt Resolution 2014-21 establishing the appropriations limit for the 2014-15 fiscal years in the amount of \$126,924,939 for the General Fund.

**Background Discussion:** Annually Council is required by the State to approve the appropriation limit for the City of Visalia. The Appropriation Limitation imposed by Propositions 4 and 111 creates a restriction on the amount of tax revenue which can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year by a factor comprised of the change in population combined with the change in California per capita personal income.

The General Fund is the only fund subject to the appropriation limit mandated by the State of California. Any challenge to the appropriations limit must be brought within 45 days from the effective date of the resolution.

The State of California provides the population and California per capita personal income change data for local jurisdictions to calculate their appropriations limit. Based on the following data received from the Department of Finance, a population change of 0.82% and per capita income change of -0.23 %, the appropriations limit for Visalia is \$126,924,939. The total appropriation subject to limitation for the fiscal year 14-15 is \$55,168,200 which is well under the appropriations limit as shown in Table 1, Gann Appropriations Limit.

**COUNCIL ACTION: Approved as Recommended**

WG/BL 5-0

**City of Visalia  
Two-Year Budget  
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**Item 1. - Page 2**

Table 1 Gann Appropriations Limit FY 2014-15		
Appropriations Limit FY 2013-14		\$126,180,474
Adjustment Factors:		
Population Change (0.82+100/100=1.0082)	1.0082	
Per Capita Income Change (-0.23+100/100=0.9977) x	0.9977	
Total Adjustment Factor	1.0059	
Adjustment Amount		744,465
Appropriations Limit for FY 2014-15		<b>126,924,939</b>
Budgeted Expenditures Subject to Limit FY 2014-15		55,168,200
Amount of Unspent Authorized Appropriation		<b>\$71,756,739</b>

Table 2, Calculation of Proceeds of Taxes, categorizes General Fund revenues. As shown in the table, the amount of taxes is equivalent to the budgeted expenditures subject to the 2014-15 limit.

Table 2 Calculation of Proceeds of Taxes FY 2014-15			
	Tax Proceeds	Non-Tax Proceeds	Total
General Fund			
Taxes	\$55,168,200	\$0	\$55,168,200
Licenses & Permits	0	174,400	174,400
Fines	0	1,308,600	1,308,600
Revenue From Use of Money & Property	0	340,900	340,900
Revenue From Other Agencies	0	1,680,750	1,680,750
Revenue for Current Services	0	2,039,000	2,039,000
Other Revenue	0	276,200	276,200
Subtotal	55,168,200	5,819,850	60,988,050
Interest	0	129,800	129,800
Total General Fund	\$55,168,200	\$5,949,650	\$61,117,850

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**Item 1. - Page 3**

**Prior Council Action:** Click here to enter text.

**Other:** None

**Committee/Commission Review and Action:**  
None

**Alternatives:** None

**Attachments:** Attachment 1 – Resolution No. 2014-21

Attachment 2 – CA Department of Finance Letter on Price and Population

**Recommended Motion (and Alternative Motions if expected):**

I recommend that the City Council adopt Resolution No. 2014-21 establishing the appropriations limit for the 2014-15 fiscal year in the amount of \$126,924,939 for the General Fund.

Copies of this report have been provided to:

**Environmental Assessment Status**

**CEQA Review:** Click here to enter text.

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

RESOLUTION NO. 2014-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA  
ESTABLISHING THE 2014-15 APPROPRIATIONS LIMIT

WHEREAS, in 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution). Informally known as the "Gann Initiative," Article XIII-B provides limits to the amount of tax proceeds state and local governments can spend each year.

WHEREAS, in 1980, the State Legislature added Section 9710 of the Government Code stating that the governing body of each City must establish, by resolution, an appropriations limit for the following year. The limit for any fiscal year is equal to the previous year's limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per capita personal income, if smaller). The necessary statistical information is provided by the California Department of Finance.

WHEREAS, Proposition 111 modified Article XIII-B. A City may choose which annual adjustments to use. The adjustment factors include the growth in the California Per Capita Income, or the growth in the non-residential assessed valuation due to construction within the City and the population growth within the City or county.

AND IT FURTHER provided for the 2014-15 fiscal year, any challenge to the appropriations limit must be brought within 45 days from the effective date of the resolution.

NOW, THEREFORE, BE IT RESOLVED that the appropriations limit as defined by Propositions 4 and 111 is set at \$126,924,939 for 2014-15 fiscal using a percentage change growth factor of 0.82% and change in per capita income of -0.23% as established by the California Department of Finance.

PASSED AND ADOPTED: June 26, 2014

MICHAEL OLMOS, CITY CLERK

STATE OF CALIFORNIA)  
COUNTY OF TULARE ) ss.  
CITY OF VISALIA )

I, Michael Olmos, City Clerk of the City of Visalia, certify the foregoing is the full and true Resolution 2014-21 passed and adopted by the Council of the City of Visalia at a regular meeting held on June 26, 2014.

Dated: July 1, 2014

MICHAEL OLMOS, CITY CLERK



By Michelle Nicholson, Chief Deputy City Clerk

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

Attachment 2



EDMUND G. BROWN JR. • GOVERNOR  
STATE CAPITOL • ROOM 1145 • SACRAMENTO CA • 95814-4998 • WWW.DOF.CA.GOV

May 2014

Dear Fiscal Officer:

**Subject: Price and Population Information**

**Appropriations Limit**

The California Revenue and Taxation Code, section 2227, mandates the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2014, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2014-15. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2014-15 appropriations limit. Attachment B provides city and unincorporated county population percentage change. Attachment C provides population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code section 2228 for further information regarding the appropriations limit. Article XIII B, section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. Finance will certify the higher estimate to the State Controller by June 1, 2014.

**Please Note:** Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN  
Director  
By:

KEELY M. BOSLER  
Chief Deputy Director

Attachment

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

Attachment 2

May 2014

Attachment A

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2014-15 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2014-15	-0.23

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2014-15 appropriation limit.

2014-15:

Per Capita Cost of Living Change = -0.23 percent  
Population Change = 0.95 percent

Per Capita Cost of Living converted to a ratio:  $\frac{-0.23 + 100}{100} = 0.9977$

Population converted to a ratio:  $\frac{0.95 + 100}{100} = 1.0095$

Calculation of factor for FY 2014-15:  $0.9977 \times 1.0095 = 1.0072$



# City of Visalia Two-Year Budget 2014-15 & 2015-16

## Attachment 2

Fiscal Year 2014-15

**Attachment B**  
Annual Percent Change in Population Minus Exclusions\*  
January 1, 2013 to January 1, 2014 and Total Population, January 1, 2014

County City	Percent Change	Population Minus Exclusions		Total Population
	2013-2014	1-1-13	1-1-14	1-1-2014
<b>Tulare</b>				
Dinuba	2.47	23,086	23,086	23,086
Exeter	0.42	10,495	10,509	10,509
Farmersville	0.36	10,693	10,932	10,932
Lindsay	0.93	12,513	12,650	12,650
Porterville	0.30	55,074	55,285	55,697
Tulare	1.01	61,236	61,857	61,557
Visalia	0.52	128,525	129,582	129,582
Woodlake	0.52	7,671	7,711	7,711
Unincorporated	0.50	145,974	146,709	143,812
<b>County Total</b>	<b>0.75</b>	<b>455,469</b>	<b>459,931</b>	<b>459,446</b>

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**

**City of Visalia Budget Policy**

**Article IX  
Fiscal Administration**

Section 1. Indebtedness: No indebtedness shall be incurred on behalf of the City, for any purpose, unless and until the same shall have been authorized by ordinance, resolution or order of the Council.

Section 2. Fiscal Officer: A fiscal officer shall be appointed by the City Manager subject to the approval of the City Council, and the City manager shall establish the qualifications, duties and functions of such fiscal officer.

Section 3. Demands Against the City: Moneys shall be drawn from the City Treasury only in the manner prescribed by ordinance of the Council.

Section 4. Filing of Claims: Except as otherwise provided by the provisions of State law applicable to chartered cities, claims against the City shall be filed as prescribed by ordinance.

Section 5. The Fiscal Year: The fiscal year of the City shall commence upon the first day of July of each year, or at such other time as may be fixed by ordinance.

Section 6. Annual Budget: On such date in each year as shall be fixed by the Council, the City Manager shall send to the Council a careful estimate, in writing, of the amounts required for the business and proper conduct of the various departments, offices, boards and commissions of the City, over which he has control during the next ensuing year. The City Manager shall also at said time submit to the Council an estimate of the amount of income from fines, licenses, and other sources of revenue, exclusive of taxes upon property, and the probable amount required to be levied and raised by taxation.

Section 7. Public Hearing on the Budget: After reviewing the proposed budget as submitted by the City Manager and making such revisions as it may deem advisable, the Council shall determine the time for holding of a public hearing upon, and shall cause a notice thereof to be published not less than ten (10) days prior to said hearing by at least one insertion in the official newspaper of the City.

Copies of the proposed budget shall be available for inspection by the public at the office of the City Clerk at least ten (10) days prior to said hearing.

At the time so advertised or at any time such public hearing from time to time be adjourned, the Council shall hold a public hearing on the proposed budget at which interested persons desiring to be heard shall be given such opportunity.

Section 8. Adoption of the Budget: After the conclusion of the public hearing, the Council shall further consider the proposed budget and make any revisions thereof that it may deem advisable, and thereafter it shall adopt the budget with revisions, if any. Upon final adoption, the budget shall be in effect for the ensuing fiscal year.

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the various departments or activities therein

**City of Visalia  
Two-Year Budget  
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described. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered.

At any meeting after the adoption of the budget, the Council may amend or supplement the budget by motion.

Section 9. Tax System: The Council shall by ordinance provide a system for the assessment, levy and collection of City taxes upon property.

Section 10. The Council shall have power by ordinance to authorize the transfer to and the assumption and discharge by officers of the County of Tulare, of any function of the City relating to the assessment of property for taxation, and equalization of such assessment, the collection of taxes levied for municipal purposes, the collection of assessments levied for local improvements, the sale of property for non-payment of taxes levied for municipal purposes or for non-payment of assessments levied for local improvements, and the redemption of property from sales for either of said purposes and may repeal any such ordinances.

Section 11. Tax Rate: The total property tax for any one year shall not exceed one per cent of the assessed valuation, unless a special tax be authorized, as provided in this Charter; and the proceeds of any such special tax shall be used for no other purpose than that specified for which it was voted; provided, however, that in addition to said one per cent there shall be included in every annual levy, a sufficient amount to cover all liabilities of the City for principal and interest of all bonds or judgments due and unpaid or to become due during the ensuing fiscal year and not otherwise provided for.

Special Levies: Special levies in addition to the above may be made annually in amounts not to exceed the limits hereinafter enumerated in this section, respectively, on each \$100 of the assessed value of the taxable property in the City:

- 1) For the support and maintenance of free public libraries and reading rooms, Thirty Cents (\$.30).
- (2) For the support and maintenance of parks, playgrounds and recreation centers, Thirty Cents (\$.30).

The City shall spend each fiscal period not less than the total amount raised each year from special levies for the free public libraries and reading rooms, and the parks, playgrounds and recreation centers.

Section 12. Special Taxes and Bonds:

- (a) Whenever the Council shall determine that the public interest demands a special tax for a specified purpose, either for any specified number of years or for an indefinite period of time, in excess of the maximum tax rates provided for in Section 11 of this Article IX, the Council may submit to the qualified voters of the City at a regular or special election a proposition to authorize such tax for such purpose and for such number of years for an indefinite period of time, but no such special tax shall be levied unless authorized by the affirmative votes of the same number of voters voting on such proposition as is at the time required to authorize indebtedness of the City evidenced by general obligation bonds.

**City of Visalia  
Two-Year Budget  
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(b) No indebtedness evidenced by general obligation bonds shall be incurred by the City unless authorized by the affirmative votes of that number of voters voting on the proposition for incurring such indebtedness that shall at the time be required by the Constitution and general laws of the State. All proceedings for the incurring of indebtedness evidenced by general obligation bonds of the City shall be taken in accordance with the Constitution and general laws of the State. All proceedings for the incurring of indebtedness evidenced by general obligation bonds of the City shall be taken in accordance with the Constitution and general laws of the State, except as provided in Section 13 of this Article IX.

Section 13. Limit of General Obligation Bonded Indebtedness: The general obligation bonded indebtedness of the City shall at no time exceed a total of twenty per cent of the assessed valuation of all property taxable for City purposes.

Section 14. City Promotion: The Council may appropriate and spend money from the funds of the City for any or all of the following purposes: Reception and entertainment of public guests, assistance of public celebrations, fairs and exhibitions, to aid or carry on the work of immigration to the City, to encourage and promote industrial and commercial development and tourism; and generally, for the purpose of advertising the City; provided, however, that the aggregate expenditures from property taxes for all of said purposes shall not exceed in one fiscal year the sum of four (\$.04) cents on each One Hundred Dollars (\$100) of the assessed value of property within the City.

**City of Visalia  
Two-Year Budget  
2014-15 & 2015-16**



**City of Visalia  
NOTICE OF PUBLIC HEARING**

A public hearing will be held before the Visalia City Council on Monday, June 16, 2014 at 7:00 p.m., at the Visalia Council Chambers, 707 W. Acequia, Visalia, CA 93291 to consider the following:

**Public Hearing for the adoption of a proposed multi-year budget for fiscal years 2014-15 and 2015-16 for the City of Visalia.**

This budget appropriates funding for operational and debt expenditures, capital projects and cash transfers between funds.

A copy of the proposed budget is available for inspection at City Hall Administration, 425 E. Oak Ave., Ste. 301, Visalia, Calif. 93291.

If you should have any questions pertaining to the public hearing or to the proposed budget please contact Renee Nagel, Finance Director, at (559) 713-4375.

In compliance with the American Disabilities Act, if you need special assistance to participate in the meetings please call (559) 713-4512 48 hours in advance of the meeting. For Hearing-Impaired please call (559) 713-4900 (TDD) 48 hours in advance of the scheduled meeting to request signing.

Michelle Nicholson  
Chief Deputy City Clerk