

Visalia Parks & Recreation Commission
Meeting Minutes April 15, 2014

1. Call Meeting to Order/Roll Call

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, April 15, 2014, at the City Council Chambers, located at 707 W. Acequia St., Visalia, California. The meeting was called to order by Chairperson Calhoun at 5:30 pm.

Present: Carla Calhoun, Ben Filiponi, Lesa Mann, and Shann Blue

Staff: Jim Bean, Jeannie Greenwood, Jim Bean, Joel Hooyer, and Brenda Miernik

- 2. Review and Approve the Minutes of the Regular Meeting, February 18, 2014.** Commissioner Calhoun called for a motion to approve the February 18, 2014 minutes. Commissioner Blue moved to approve the minutes as presented and Commissioner Mann seconded the motion.

MOTION

Motion passed 4-0

- 3. Public Comment:** Mr. Bill Huott reported that last Saturday was a clean-up day for the north side of Visalia and it was successful. He also commented that the changes in Oval Park are miraculous. He said the removal of the restrooms and the Shopping Cart Ordinance has changed the area tremendously, and the changes have impacted the availability of drugs and alcohol in the park. He said he can now comfortably visit the park again.

- 4. Request by Visalia Optimist Club for a Fee Waiver for the Annual Fishing Derby to be held at Plaza Park on Saturday, May 24, 2014.** Ms. Greenwood stated the Visalia Optimist Club is planning its 36th Annual Youth Fishing Derby at Plaza Park. The event provides a free fishing opportunity for children ages 14 and younger. She said the Optimist Club provides a snack, a drink, bait, and a fishing pole for children who do not have one. She stated the stocking of the pond and cost of bait is funded by the City of Tulare and Cal Water. The Optimist Club coordinates the event, provides insurance, and prizes.

Ms. Greenwood said City staff recommends that the Parks and Recreation Commission consider the request for a fee waiver from the Visalia Optimist Club. Staff also recommends the Commission to authorize the Director of Parks and Recreation to issue a permit to the Optimist Club granting overnight camping at Plaza Park in the pond area, preventing theft of the fish. City staff will be imposing a cleaning/damage deposit of \$250, which is refundable, based on the clean return of park properties after the event.

Commissioner Mann asked about the snack being given to the children. Ms. Greenwood stated in previous years it was chips and a soda but in recent years it has changed to a healthier option. Commissioner Mann said she is passionate that City events offer healthy food options.

Commissioner Mann made a motion to approve the fee waiver request from the Visalia Optimist Club for the annual fishing derby and to authorize the Director to issue the overnight camping permit. Commissioner Blue seconded the motion.

MOTION

Motion passed 4-0

- 5. Request by the Visalia Rescue Mission to hold a Concert at Lincoln Oval Park on Friday, August 29, 2014.** Ms. Greenwood said that in 2011 City Council authorized the City Manager to execute a 54 month lease agreement with the Visalia Rescue Mission (VRM) to utilize the Oval Park Service Building to build health, education and social service programs, and activities for the local community. The Grand Opening of the Service Building was held on April 4, 2013.

Ms. Greenwood stated that in an effort to bring people into the park, the VRM is planning a large scale concert in Lincoln Oval Park in August, 2014. This event, "Peter Frampton's Guitar Circus" features well known recording artists Peter Frampton and Buddy Guy. This event will require a significant amount of coordination with City staff. Park logistics, parking, and traffic control will play a major part in the success of this event.

Ms. Greenwood said the VRM proposes to close Lincoln Oval Park to the public by enclosing the park with chain link fencing with a customized privacy screen. Inside the park, a large stage with sound and lighting will be erected, and attendees will stand or sit throughout the park on chairs or blankets. The park will be closed to the public from Thursday, August 28, through Sunday, September 1. Originally, the VRM planned to sell alcohol but at this time that request has been rescinded.

Ms. Greenwood said City staff will not impose a rental fee for this event; however a \$1,500 damage and security deposit shall be required. These funds shall be returned to the event organizer after the event minus any amount necessary to clean or make repairs.

Ms. Greenwood stated that City staff recommends the Parks and Recreation Commission authorize the Director of Parks and Recreation to issue a permit to the VRM for an outdoor concert on August 29, 2014, with the following conditions and/or permissions: to close the park to the public, allow vehicles on the park, allow noise that exceeds 60 decibels, allow portable restrooms to be provided by the VRM, proper handling of refuse and recycling, VRM shall provide insurance and security for the event, and they shall apply for all applicable permits required by the City of Visalia.

Ms. Greenwood said the event has been submitted to the City of Visalia Special Event Committee, and as a condition of the Park Permit, the VRM shall comply with all recommendations and/or requirements set forth by the Committee. The City reserves the right to cancel this event in case of excessive rain prior to the event.

Mr. Stillwater presented a video to the Commissioners regarding the event.

Commissioner Mann asked how challenging the parking might be around the park. Ms. Greenwood stated that if the event is as successful as the VRM is anticipating, traffic and parking will be the largest concern for the department. She said Mr. Stillwater is proposing off-site parking venues and to use Trolleys to bring people to the park.

Commissioner Mann asked why smoking was not addressed by Mr. Stillwater in the Park Use Application. Mr. Stillwater said the VRM is a planning to establish a smoking area within the perimeters of the event.

Commissioner Calhoun asked if Mr. Stillwater is comfortable with the conditions that have been placed on the event, he replied that he is. He said he has reserved a City lot, which will hold 120 cars, and CSET has graciously offered their parking lot of 98 spaces. He said the parking structure across the street from Kaweah Delta Hospital might be used and he said four Trolleys have been reserved for transporting participants to and from the event.

Commissioner Calhoun asked how many tickets will be sold. Mr. Stillwater said 2,500, but this could change depending on the number of participating sponsors. Commissioner Calhoun also asked if the park would actually hold 3,000 people. Mr. Elizondo said the park is 1.6 acres and the fire department has a formula for the capacity of the park and, according to their calculations, the park can accommodate this event.

Commissioner Calhoun called for a motion to approve the request by the Visalia Rescue Mission to hold an outdoor concert on August 29, in Lincoln Oval Park. Commissioner Filiponi moved to approve the event as presented, and Commissioner Calhoun seconded the motion.

MOTION

Motion passed 4-0

- 6. Review of Annual Urban Tree Report.** Mr. Hooyer, Parks and Urban Forestry Supervisor, said he oversees the City's tree maintenance program including the Landscape & Lighting Districts, City right-of-ways, City-owned parks, trails and riparian areas, and roadsides and medians. He said he inspects all City and private Valley Oak trees within the city limits and is working with engineering to develop and administer landscaping plans.

Mr. Hooyer said the department contracts with West Coast Arborists to maintain trees within the City, and other contractors for emergency callouts and to get second opinions on Valley Oaks. The annual funding for these services comes from the General Fund, Landscape & Lighting Districts, Storm/Sewer Enterprise, and Parks.

Mr. Hooyer said that the City of Visalia has been a designated Tree City for 31 years. He said the qualifications for the designation are that 1) the City has a Tree Board, 2) The City has a community Tree Ordinance, and 3) has a Community Forestry Program with an annual budget of at least \$2 per capita, and 4) observes Arbor Day with a City proclamation.

Mr. Hooyer reported that in 2012, the City's tree trimming crew was eliminated as a cost saving measure and now West Cost Arborists trims all City trees. Due to the reduced budget interval trimming has increased from four to six year cycles. The success of the program is contributed to safe trimming standards and practices by our contractors and City crew.

Mr. Hooyer conveyed the following information on department activities.

New tree planting: 1,200 trees were planted in 2013.

Tree trimming: 7,266 trees were trimmed in 2013.

Trees Trimmed	2009	2010	2011	2012	2013
City Crews - Valley oaks	449	786	802	232	0
City Crews - Trees (less oaks)	1,797	2,226	2,064	760	0
Private Contractor's - Valley oaks	965	1,124	594	738	2,022
Private Contractor's - Trees (less oaks)	9,248	6,192	2,729	2,823	5,189
Private Contractor's (Intent to Prune)	47	57	56	64	55
Total Trees Trimmed	12,506	10,385	6,245	4,617	7,266

Tree/Stump removal: In 2013 295 trees were removed.

Tree Inspections: The City of Visalia responds to citizens regarding tree related issues or complaints. In 2013 the City responded to 920 private citizens' requests for tree inspections.

Emergency call backs: in 2013 crews were dispatched to respond to 6 tree related emergency calls.

Mitigation Fund: The mitigation fund currently has a balance of \$53,504. The funds result from permit fees and monetary requirements for removing Valley Oaks that are stipulated in the Valley Oak Tree Ordinance. The fund is utilized for removing or trimming Valley Oak trees on private property for low-income residents.

Mr. Hooyer noted that the department is requesting the funding for tree trimming to be reinstated as the economy has improved. The tree trimming will then go back to a four year cycle.

Mr. Elizondo stated the Commission is the Tree Board for the City of Visalia, but there have been no appeals in recent years. He said that most of the trees that are planted are supplied by grants through the Urban Tree Foundation and there are maintenance concerns in the future. Therefore, the department is requesting more funding this budget cycle.

Mr. Elizondo stated that Mr. Hooyer discussed the tree crew that was lost due to budget cuts a few years ago. He said the crew was absorbed into the park crew, replacing employees that had retired. The funding that was saved went into the West Coast Arborists contract.

Commissioner Calhoun asked by what amount the City of Visalia surpassed the per capita requirements for being a Tree City. Mr. Hooyer replied the requirement is \$2 per capita and Visalia is at \$4.30.

Commissioner Mann said the report presented that 1,200 trees had been planted in 2013; she asked Mr. Hooyer if those had been planted through the Urban Tree Foundation (UTF). He replied yes. He said two grants were approved last year and one was for 1,000 trees. Commissioner Mann asked when the trees are planted who chooses them. He said the department is part of the choice process but that UTF creates the plan, which can be altered, but usually the changes are minor.

Commissioner Mann asked if the trees chosen are drought tolerant. Mr. Bean said the department reviews all plans that UTF presents. He said Valley Oaks are a low-to-moderate water consumption tree, and that is definitely taken into consideration when planting trees. Commissioner Mann asked if the grants include maintenance funds, and Mr. Bean said no.

Commissioner Calhoun said she has co-written many Urban Forestry Proposals and she said they never cover maintenance and she wasn't sure why. Mr. Bean said the department has landscape standards now and UTF knows what the City expects, so plan changes are very few.

Commissioner Blue asked Mr. Hooyer if he anticipated a lower number of trees to be planted next year due to the drought. Mr. Hooyer said yes, there are fewer grants available also.

Mr. Bean said UTF has several projects coming soon. They are Pinkham Park, Packwood Trail, and Arbor Day projects. Commissioner Calhoun stated there will be funds available for cap-in-trade projects and urban forestry funding for Cal Fire because mature trees sequester carbon, helping with greenhouse effect.

7. **Recommendation to Approve Annual Review of Recreation Program Fees & Charges.** Ms. Greenwood stated that as part of the bi-annual budget process, each City Department is required to submit a schedule of rates and fees to City Council for approval. She said in past years, City staff has worked with members of the Parks and Recreation Commission to review fees and charges for programs and facilities. The process has included studying other organizations and designing a philosophy to determine how fees for services would be established for programs and activities offered by the Parks and Recreation Department.

Ms. Greenwood reported that in May 2009, the Council approved the Commission's recommendation to adopt a fee philosophy that allows fees and charges for programs and activities to be set based on a benefit system. Programs with very individual benefits are priced at a higher cost recovery than programs and services that have a community benefit.

Ms. Greenwood summarized the Cost Recovery Categories.

Category A – Community Benefit. Programs, facilities, and services that benefit the community as a whole. These programs, facilities, and services can increase property values, provide safety address social needs, and enhance the quality of life for residents. The community pays for these basic services and facilities through taxes and may utilize free of charge. Such programs or services can include parks and open space, educational programs, health and wellness activities, community wide special events, family activities and gang prevention programs. Some examples: Parks, Open Space & Trails. Community Wide Events, Family Walks, Manuel F. Hernandez Center Drop In Program, and The Loop.

Category B – Community/Individual Benefit. Programs, facilities, and services that promote individual physical and mental well-being and provide recreation skill development. These are the more traditionally expected services and beginner instructional levels. These programs, services, and facilities are typically assigned fees based on a specified percentage of direct costs. These costs are partially offset by both a tax subsidy to account for the Community Benefit and participant fees to account for the Individual Benefit. Programs, facilities, and services in this tier shall recover 50% of direct program costs. Some examples: Youth Sports (baseball, soccer, basketball, volleyball), Tiny Tot Sports, Public Swim, Senior Meal Program, and Senior Citizen programs and classes.

Category C – Individual/Community Benefit. Services that promote individual physical and mental well-being and provide an intermediate level of recreational skill development. This level provides more Individual Benefit and less Community Benefit and should be priced to reflect this. Programs and services in this category shall recover 75% of direct program costs. Some examples: Day Camps, Enrichment Classes (dance, art, martial arts, and music), After School Activity Program, and Tiny Tots Pre-School Program.

Category D – Mostly Individual Benefit. Specialized services for specific groups and may have a competitive focus. In this category, programs and services may be priced to recover 100% of direct costs. Some examples: Father/Daughter Dance, Specialty Camps & Sports Camps, Kendo, Adult Sports (soccer, softball, basketball, and volleyball), and Swim Teams.

Category E – Highly Individual Benefit. Programs or services that have a higher revenue potential and may fall outside of the core mission. In this category, programs and services are priced to cover all direct and indirect costs. Some examples: Haunted House, Photos at the Mall, Bus Trips, Certification Courses, and the ViTri (triathlon).

Ms. Greenwood reported that in 2009, an amenity based fee structure for park rentals was introduced and approved by the Commission and City Council. This fee structure adds value and cost to park areas with certain amenities or features that are more desired, i.e., water features electricity, barbeques, and restrooms. This allowed for an increase in cost for high demand park areas and decreased fees for less desired areas. She said new fees were implemented such as alcohol permits at designated parks, bounce houses and water amusements, fees for set-up and clean-up, and Special Event fees. Special Events require a many staff hours to ensure that the event is safe and will not damage the park.

Commissioner Mann asked, since the restrooms have been removed at Oval Park, what does the number 6 on the Attachment B spreadsheet mean.

Ms. Greenwood said that in last year's staff report it was discussed that on holiday weekends, due to heavy park use, the department would rent park areas that were not normally rentable. Examples of this would be Perry Family Park, Lions' Park, and Kiwanis Park; neighborhood parks with no restrooms. It was decided that the department would provide portable restrooms for rental purposes, but it was quite an expense. Restrooms were assessed a \$5 charge as an amenity at a park but for these parks this fee was multiplied by 6, at total of \$30 to offset the cost of renting the restrooms..

Ms. Greenwood stated that facility fees are based on capacity, amenities, and staff time. She said there are additional fees for staging, a podium, or decoration time.

Ms. Greenwood stated facility fees for 2014 are divided into three priorities. Priority I is the nonprofit fee charged to organizations, which provides a 20% discount. Priority II is the fee charged to citizens holding private events such as birthday parties, baby showers, and family gatherings. Priority III is the charge for commercial events or for-profit organizations, which is charged at a 20% markup.

Commissioner Shann asked if the pricing was based on maximum capacity. Ms. Greenwood replied yes.

Commissioner Mann asked Ms. Greenwood if the kitchen was ever rented out at the Senior Center and Ms. Greenwood said no because the kitchen is utilized by a caterer and she has supplies and equipment that would be at risk.

Ms. Greenwood stated that several of the athletic facilities have user agreements with several groups such as AYSO, National Little League, Cal Ripken, and Visalia Youth Softball. She said fees for public use or other user groups are as follows. She noted that City staff is proposing increasing that amount to \$14 per field, which is to offset the increasing costs of maintenance.

Softball Tournament fees: \$100 per field per day, \$25 per hour for lights, \$15 per hour for field attendant (2 hour minimum).

Commissioner Mann asked if Cal Ripken is a respectful and responsible user of City facilities. Ms. Greenwood replied they are, and the City has a good relationship with the organization.

Athletic Field Rental fees: \$14 per hour per field, \$15 per hour for lights – CR Shannon Baseball Complex, \$25 per hour for lights – all other athletic lights, \$100 per day – concession stand

Pool rentals – 2 hour minimum rental, \$100 deposit. These fees are driven by the number of lifeguards and attendants that are required for events.

1 to 25 people - \$140 first two hours, \$60 per additional hour.

46 to 60 people - \$180 first two hours, \$80 per additional hour.

61 to 100 people - \$220 first two hours, \$100 per additional hour.

101 to 150 people - \$260 first two hours, \$120 per additional hour.

151 to 200 people - \$300 first two hours, \$140 per additional hour.

200+ people - \$340 first two hours, \$160 per additional hour.

Tennis courts \$4 per hour, Dog Park \$200 per day/use, and Skate Park \$200 per day/use. Dog and Skate Parks must have authority from the Commission to close the parks to the public.

Trails have a \$100 event fee.

Ms. Greenwood stated that this year staff is proposing the addition of fees for two additional facilities – the Trulli building located at Memorial Park and the Rawhide Room – a room located at Rawhide Stadium currently utilized for recreation programs. Additionally, staff is proposing an increase for field rentals from \$13 per hour to \$14 per hour to help offset the growing costs of facility maintenance, this fee has not been increased in four years. City staff is asking the Commission to recommend to City Council the adoption of the fees and charges for 2014.

Commissioner Mann moved to approve the request as presented. Commissioner Filiponi seconded the motion.

MOTION

Motion passed 4-0

8. **Discussion Regarding the Re-appointment of Commissioner Ben Filiponi to a New Two Year Term.** Mr. Elizondo stated that Commissioner Filiponi has completed his first 2-year term and it is time to reappoint him if he is willing to serve again. His new term will run from July 1, 2014, until June 30, 2016. Mr. Filiponi stated he was willing to serve another term. Commissioner Calhoun moved to reappoint Commissioner Filiponi for a second 2-year term. Commissioner Mann seconded the motion.

MOTION

Motion passed 4-0

9. **Review and Interview Potential New Parks and Recreation Commissioner Candidates.** Chairperson Calhoun stated there are two candidates in attendance to interview for the open positions on the commission. They are Jason Kent and Peter Thomas. She invited Mr. Kent to come to the podium and state his interest in the commission.

Mr. Kent said he grew up in Porterville but visited Visalia frequently. He likes Visalia very much and decided to live here with his family. He said he is interested in the commission because he and his family are very active in sports and recreation; he coaches his son's team and he hopes his girls will be active also. He said he would like to be a part of the decisions that will be made for the lovely parks in Visalia. He said he has been employed by the state of California for 20 years, 17 of which were in the corrections department, and now is a data analyst. He asked if the Commissioners had any questions.

Commissioner Mann stated the Commission meets once a month and sometimes the meetings are lengthy. She noted that the Commissioners also serve on other committees as liaisons. She asked Mr. Kent if he would be able to make the required commitments. He said he could. She asked if he had ever attended any classes or programs offered by the City and he replied yes, his son is learning fencing and volleyball, and he has been active in some of the City sponsored runs. Commissioner Mann also asked him if he has worked with senior citizens. Mr. Kent said he attends senior dances in Porterville with his step-father and dances with those who need partners.

Mr. Thomas said he is a native Visalian and a Fresno State student and will be graduating next fall. He said he currently works with Hands in the Community, a faith-based nonprofit organization, as a project coordinator. He said he would like to serve on the Commission because he has utilized the City parks while growing up. He said he played soccer with AYSO, baseball and football. He said he worked with Fresno City Councilman Clint Olivier and

learned a lot. He said he also gained knowledge from Mr. Lester Moon, who told him to give back to the community and he felt serving as a Commissioner would be a great way to do so.

Commissioner Calhoun informed Mr. Thomas that the Commission weighs in on issues pertaining to parks and programs and that the Commission is the Ad-Hoc Tree Committee for the department. She said that currently the department is trying to encourage younger seniors to utilize programs sponsored by the City. She asked Mr. Thomas if there was a particular area of interest for him. Mr. Kent said he has worked with the Good Samaritans who plan senior outings and events. He said sometimes they would sponsor a game night or take them places. He said he has participated in City events as well, and with the Rescue Mission.

Commissioner Mann asked Mr. Thomas if he too could make the commitment of time to the Commission as well as another committee. He responded that he would be available now and in the future. He does not have plans to leave the area.

Commissioner Calhoun asked how the Commissioners would like to handle the voting. Commissioner Blue suggested tabling it to next month. Commissioner Mann said she felt ok with voting now and Commissioner Filiponi agreed. Commissioner Calhoun asked for discussion prior to a vote.

Commissioner Calhoun stated that perhaps it would be a good practice measure to have Mr. Kent as the Commissioner and Mr. Thomas as the Alternate, as he is currently a student. Mr. Filiponi agreed. Commissioner Mann agreed; that by virtue of age, and experience, Mr. Kent would be a good choice for Commissioner, and Mr. Thomas would be an excellent choice for Alternate.

Commissioner Blue moved to make a recommendation to the Citizens Advisory Committee to accept Mr. Kent as a Commissioner and Mr. Thomas as the Alternate. Commissioner Filiponi seconded the motion.

MOTION

Motion passed 4-0

Commissioner Calhoun thanked Mr. Kent and Mr. Thomas for participating in the interviews and invited them to stay for the rest of the meeting.

- 10. Review of the CPRS Conference held March 4-7, 2014 in Ontario, CA.** Commissioner Mann said she enjoyed herself and said she brought back a checklist on fountain safety and maintenance for Mr. Bean. She talked about several ideas she gained while attending the educational events.

- ✓ Children learning in nature and she thought this was a good idea for a new program for Visalia.
- ✓ Operation Swim adopted by Roseville that included a grant to teach children to swim.
- ✓ Kids & Cops golf tournament.
- ✓ Tour of Community Center in Rancho Cucamonga. She said partnering with an organization would be good.
- ✓ Doug Wilmore, Manager for the City of Bell, spoke on Ethics.
- ✓ Trails – using play elements along the path.
- ✓ She ran the 5k run and enjoyed it.

Commissioner Filiponi said he is grateful for the working relationship with the staff of the City of Visalia. He said Visalia received compliments for sending part time staff to the conference, as well as programs that are offered in the City. He liked the Ethics presentation also.

Commissioner Calhoun stated she received a Manual on Restoration Projects, which she will copy for Mr. Hooyer. She appreciated the generational workshops on how to work with diverse age groups. She said the workshops covered information about everyone's strengths, and how to learn from one another. She also enjoyed the Rancho Cucamonga tour.

- 11. Update on City Council Reports & City Staff Announcements.**

- **Upcoming Recreation Programs & Special Events.** Ms. Greenwood reported the following.
 - Senior Center Open House – sold out at 300 meals, 400 people in attendance, and 40 vendors. This was a great event.
 - Swim team registration began this week. Tryouts in two weeks.
 - Lifeguard Certification course has begun.
 - Four Specialty Camps are in progress.
 - The Eggstravaganza will be held at Riverway Sports Park, Saturday, April 19, from 10 am to noon.
 - Dia De Los Ninos will be held Sunday, April 27, at Manuel Hernandez Community Center from 1 to 4pm.
 - The Mother /Son camp out will be held in 2 sessions. Saturdays, May 17 and 31, from 4 pm to Sundays at 9am.
 - The summer brochure is in progress.
 - The 2-year budgets are being finalized.

- City staff also enjoyed the Bell City Ethics presentation.

Ms. Greenwood informed the Commission that Scott Woodhouse has sold his interest in Plaza Park Raceway LLC. He sold to Mr. Kyle Evans, who oversees the Lemoore Racetrack. She said she is checking his suitability to manage the Plaza Park Raceway. She said the first race was about two weeks ago on a Friday night. The racetrack is cleaner and things are going well. She said he has paid in advance for the use and utilities.

- **Upcoming Parks & Urban Forestry Projects, Programs & Special Events.**

- The project along Walnut near Packwood Trail has begun. The Urban Tree Foundation and CSET have started installing irrigation near Phase I.
- A new drinking fountain was installed in Skate Park and it included a water bottle spout.
- The Notice to Proceed has been issued for the pickle ball courts. It will begin on April 26.
- Arbor Day will be held on Saturday, April 26. The location is going to be a Pinkham Ponding Basin, north of Caldwell. Mr. Bean said he will bring maps of the site to the April meeting.
- Earth Day will be held at St. Johns' Riverwalk on Saturday, May 3. The theme will be water conservation.

Mr. Bean announced that he and Mr. Tuttle will be retiring soon. Mr. Tuttle has 33 years with the City and he wished him a happy retirement.

Mr. Elizondo invited the Commissioners to Mr. Bean's retirement luncheon on Thursday, April 24, at the Anthony Community Center.

- **Director's Report on Administrative Items.** Mr. Elizondo announced the Joint Meeting of the Waterways and Trails Committee and the P parks and Recreation Commission will be held in the Council Chambers on Tuesday, May 6, at 5:30 p.m. He said Sierra Designs will present a draft plan for the SCE Greenway Trail, which will run from St. John's Trail to Highway 198. He said the new 2-year budget highlights will be presented to the Commission in May.

12. Commissioner's Requests & Comments:

- **North Visalia Neighborhood Advisory Committee.** Vacant.
- **Senior Citizens Advisory Committee.** Commissioner Mann asked to be excused from Arbor and Earth Days as she will be in Salt Lake City, Utah, as her son is getting married on April 26. She said on May 3, her niece is also getting married. She said she will be sorry to miss the fun.
- **Parks & Recreation Foundation.** Vacant.
- **Waterways & Trails Committee Report.** Mr. Filiponi said Bike to Work Week is coming soon.

13. Adjourn to Joint Meeting, May 6, 2014, at the Council Chambers at 707 W. Acequia Street, at 5:30 pm.

Commissioner Filiponi made a motion to adjourn and Commissioner Mann seconded the motion.

MOTION

Motion passed 4-0

Brenda Miernik
Senior Administrative Assistant