## Parking Citation Information

There are 2 options to deny liability for a parking citation:

**Option 1:** Bring your original citation to the Visalia Police Department during our regular business hours of Monday thru Friday from 8AM to 5PM. You will be scheduled for an in person hearing with a parking judge on a later date.

Option 2: Submit a written or typed statement to the Visalia Police Department as to why you are denying liability for the issued citation. Be sure to include the original citation along with your statement. You may either hand deliver or mail your statement to the Visalia Police Department, 303 S Johnson, Visalia CA 93291.

For Handicap parking violations the following information will be required:

A copy of the valid placard, DMV registration of the placard, along with your original citation and typed or written statement.

Once your contest has been received or an appointment has been scheduled for you, the citation will be put on hold until a decision has been made regarding the contest. A hearing official or parking judge will review your statement at the end of each month. You will receive a notification by mail from our department indicating "Guilty" or "Dismissed".

## **Please note:**

We must receive the original citation in order to accept your contestment, billing statements will not be accepted. All contests must be **RECEIVED or POSTMARKED** within 30 days from the date the citation was issued. Contests will not be allowed after this time period and you will be liable for the citation.

For information regarding paid citations please contact 1-800-654-7275.

Thank you.