

CITY OF VISALIA



Consolidated Annual Performance Evaluation Report

**PROGRAM YEAR
2012-2013**

Prepared By
Community Development Department

Chris Young, Community Development Director
Rhonda Haynes, Housing Specialist
Chris Tavarez, Management Analyst

City Council

Amy Shuklian, Mayor
Steve Nelsen, Vice Mayor
Greg Collins, Council Member
E. Warren Gubler, Council Member
Bob Link, Council Member

City Manager

Steven M. Salomon

City of Visalia

425 East Oak Street, Suite 301,
Visalia, CA 93291



Administration

Tel: (559)713-4300 Fax: (559) 713-4800

September 25, 2013

U. S. Department of Housing and Urban Development
Community Planning and Development – 9AD
Attention: Maria Cremer, Deputy Director, CPD
600 Harrison Street, 3rd Floor
San Francisco, CA 94107

Dear Ms. Cremer:

On behalf of the City of Visalia and staff, we would like to thank you for providing funding resources to the City for the ongoing administration of our CDBG and HOME Programs. The resources made available to us continue to make a difference in our community.

We proudly submit to you the City of Visalia's 2012-2013 Consolidated Annual Performance Evaluation Report (CAPER). Enclosed you will find one original and two copies of the CAPER, along with a CD of the CAPER and CPMP Tool. If you have any questions concerning the preparation or submission of this report, please contact Rhonda Haynes, Housing Specialist at (559) 713-4460 or Christopher Tavarez, Management Analyst at (559) 713-4540.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Olmos", is written over the word "Sincerely,".





Michael Olmos
City Manager

CC: Damon A. Harris, HUD CPD Representative
Chris Young, Community Development Director
Christopher Tavarez, Management Analyst
Rhonda Haynes, Housing Specialist






Enclosures: City of Visalia 2012-2013 CAPER (original & 2 copies, CD)

3rd Year Consolidated Annual Performance and Evaluation Report (CAPER) (2012-13 Program Year)

Table of Contents

 Third Program Year CAPER 2011/12.....	1
 General	1
❖ Executive Summary	1
❖ General Questions	3
○ Table 1: Objective and Goal.....	4
○ Table 2: 2012-13 Expenditures	5
○ HOME Objectives and Accomplishments.....	6
○ NSP Objectives and Accomplishments.....	7
○ CDBG Objectives and Accomplishments	10
○ Approved Amendments.....	19
○ Affirmatively Furthering Fair Housing.....	22
1. Summary of impediments	22
2. Actions taken to overcome impediments	27
❖ Managing the Process.....	32
❖ Citizen Participation.....	33
❖ Institutional Structure.....	37
❖ Monitoring.....	38
❖ Lead-based Paint	46
 Housing	46
❖ Housing Needs.....	46
❖ Specific Housing Objectives	47
○ Table 11: Number of people assisted.....	48
❖ Public Housing Strategy	50
❖ Barriers to Affordable Housing	51
❖ HOME/American Dream Down payment Initiative (ADDI).....	52
 Homeless.....	54
❖ Homeless Needs	54

3rd Year Consolidated Annual Performance and Evaluation Report (CAPER) (2012-13 Program Year)



❖ Specific Homeless Prevention Elements.....	56
❖ Emergency Shelter Grants (ESG).....	57
 Community Development	58
❖ Community Development.....	58
❖ Certifications of consistency.....	61
 Antipoverty Strategy	66
❖ Antipoverty Strategy.....	66
 Non-Homeless Special Needs Housing	66
❖ Non-homeless Special Needs.....	66
❖ Specific HOPWA Objectives.....	67
 Other Narrative.....	68
 Exhibits	69
❖ Exhibit "A" –2008 CDBG Target Area Map.....	69
❖ Exhibit "B"- 2013 CDBG Target Area Map.....	70
❖ Exhibit "C" – 2013 Point in Time Survey.....	71
❖ Exhibit "D" – 2012 Project Homeless Connect	73
❖ Exhibit "E-1" – HOME Match Report	79
❖ Exhibit "E-2" – Minority Business Enterprises & Women Business Enterprises Report	80
❖ Exhibit "F" – Public Hearing Notice.....	82
○ City Website posting.....	82
○ Certificate of Publication	86
❖ Exhibit "G" – Community Meeting Agenda's.....	87
○ Citizens Advisory Committee Agenda.....	87
○ Disability Advocacy Committee Agenda	88
○ North Visalia Neighborhood Advisory Committee.....	89
❖ Exhibit "H" City Council Worksession Agenda & Transmittal.....	90
○ City Council Public Hearing Agenda & Transmittal.....	101

3rd Year Consolidated Annual Performance and Evaluation Report (CAPER) (2012-13 Program Year)

○ Resolution.....	110
❖ Exhibit "I" –Citizens Comments	115
❖ Exhibit "J": – PR 26 Report.....	116
○ CPMP Tool	117

3rd Year Consolidated Annual Performance and Evaluation Report (CAPER) (2012-13 Program Year)

Tables and Images

 Tables	0
❖ Table 1: Objectives and Goals	4
❖ Table 2: 2012/2013 Expenditures.....	5
❖ Table 3: HOME Expenditures.....	6
❖ Table 4: Neighborhood Stabilization Program (NSP)	8
❖ Table 5: CDBG Expenditures	10
❖ Table 6: Fair Housing Hotline Data Snapshot	12
❖ Table 7: 2012 Match Requirement	32
❖ Table 8: CDBG Project Balance Table	34
❖ Table 9: HOME Project Balance Table.....	35
❖ Table 10: HUD Program Goal Achievement.....	44
❖ Table 11: Number of People Assisted	48
❖ Table 12: Ethnicity / Race Assisted	48
❖ Table 13: Provider Organizations	56
❖ Table 14: 5 Year ConPlan Goals & Objectives.....	59
❖ Table 15: AmeriNational Loan Servicing Loan Portfolio	64
 Images	
❖ Image 1: City of Visalia Logo.....	1
❖ Image 2: NSP Target Area	7
❖ Image 3: Before Photo- Habitat NSP	9
❖ Image 4: After photo Habitat NSP	9
❖ Image 5: Stevenson & Pershing before photo	14
❖ Image 6: Stevenson & Pershing after photo.....	15
❖ Image 7: ADA Water fountain- Whitendale Park	15
❖ Image 8: Manuel Hernandez Security Doors.....	17
❖ Image 9: ADA Project locations.....	35
❖ Image 10: NSP Program Boundaries	36
❖ Image 11: Habitat NSP Home	50



Third Program Year CAPER

The CPMP Third Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26). (to be included upon submission) See Attachment "

Program Year 3 CAPER Executive Summary response:

Executive Summary

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the first year.

Program Year 3 CAPER Executive Summary response:

The Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funding is administered and overseen by the Community Development Department (CDD) in cooperation with other city departments. The Community Development Department staff, has continued with the established goals under the 5-year Consolidated Plan and complies with the HUD requirements. This CAPER is a federally mandated document that evaluates the City's overall progress and performance in meeting the priority activities identified in its Consolidated Plan. This document is a tool used by HUD and the City to evaluate accomplishments and actions taken during the previous program year. This CAPER assesses the City of Visalia's third year of progress for the Consolidated Plan years 2010 through 2015 in completing activities identified in the 2012-2013 Action Plan and amendments for the period beginning July 1, 2012 through June 30, 2013, as well as activities that continue from prior program years.



Image 1: City of Visalia Logo

Major initiatives and highlights proposed and executed throughout the year

Staff took the initiative this year to implement the Stand Alone Econ Plan Action Plan for the year 2013-14. This will be the last year for this CAPER reporting format. Next year, will be completed through the U. S. Department of Housing and Urban Developments (HUD's) EConPlan IDIS program.

The focus for 2012-2013 was to continue working efficiently, addressing the highest priorities with a 9% reduction of CDBG, a 30% reduction of HOME funds along with the 2011 loss of the Redevelopment Agency funding. The following core projects and programs for 2012-2013 were focused upon improving neighborhoods, homeownership, public and park improvements and services for the homeless, stretching every dollar invested:

- Foreclosure Acquisition Program II- HOME funded
- Neighborhood Stabilization Program (Foreclosure Acquisition – NSP)
 - City Properties and Habitat for Humanity properties
- West Acequia Parking Structure - Section 108 Loan Payment-CDBG
- Oval Park Transportation Safety Improvements-CDBG
- Code Enforcement and Substandard Housing Prevention-CDBG
- Park and Recreation Improvements-CDBG
- ADA compliance-CDBG
- Fair Housing-CDBG
- Continuum of Care-CDBG
- Voucher Program-CDBG

Success with the use of Community Development Block Grant (CDBG) Neighborhood Stabilization Program (NSP) funding was with the acquisition of two (2) additional foreclosed single-family dwellings, which were rehabilitated and resold to income qualifying households. Also, six (6) additional properties were acquired, which are in various stages of rehabilitation and near completion, ready for resell. These properties will be marketed to households at or below 50% of the area median income.

In December of 2011, the City provided NSP funding to Habitat for Humanity of Tulare County. Habitat for Humanity acquired foreclosed homes, rehabilitated and resold six (6) homes to households at or below 50% of the area median income. Of the six (6) homes, only 2 are reflected in this report, the closing of escrow for the four (4) remaining properties, occurred in July, after the program year ended.

Success also came with the use of CDBG funds for park improvements at five (5) neighborhood parks. Community residents near Fairview, Summers, Jefferson, Ruiz and Riverbend, now enjoy the playground area due to the installation of Shade Covers, especially during the summer months with the valley heat.

Recreation Park improvements continued with the installation of the irrigation pump and controls, as well as the design for the installation of the irrigation system. Improvements also included the construction of the basketball court. Additionally, the splash pad project is underway with construction anticipated to begin in November 2013.

CDBG funds were used also installed within nine (9) community parks to provide access to eleven (11) accessible water fountains in the following neighborhood parks:

- | | | |
|--------------------------|---------------------|-----------------------|
| (1)-Fairview Park | (2)-Houk Park | (1)-John Combs Park. |
| (1)- Plaza Park | (1)-Rotary Park | (2)-Ruiz Park |
| (1)-St. Johns River Park | (1)-Whitendale Park | (1)-Willow Glenn Park |

The design and installation of accessible sidewalks, curb cuts, truncated domes, and other **ADA compliance improvements** were completed this year, completing **34 locations**. Additionally, CDBG funds were utilized to complete the design along the southern portion of Akers Street from Tulare Avenue to Judy and Goshen Avenue to Grove Street. The northern portion accessibility improvements will provide new sidewalk along Houston Avenue from Santa Fe to Dinuba Boulevard.

CDBG improvements, with a cost of **\$6,970**, included the installation of a security fence and gate at the Senior Center, located at 300 North Locust. Additionally, Security doors were installed at the Manuel Hernandez center, with the use of CDBG funds in the amount of **\$5,433**.

Lastly, CDBG funds were used for the Section 108 Loan payment related to the West Acequia Parking Structure. To date, there have been a total of 1,439 jobs created or retained. Of these jobs, 399 are low mod full time and 380 low mod part time (20 hours plus), however, only half, which is 190 jobs are equal to a full time equivalency. Overall, this represents 41% of low mod jobs filled.

With the use of HOME funds, through the Foreclosure Acquisition Program II (FAPII), three (3) foreclosed single-family dwellings were acquired, rehabilitated, with one sold and two currently in escrow, finalizing the resell to income-qualified households at or below 80% of the area median income.

Staff indicated in the 2012/13 Action Plan, that affordable rental housing would continue to be a priority. During the program year, City Council approved, in April 2013, the use of HOME and HOME CHDO funds toward a 48-unit multi-family development known as Visalia Village. This is in partnership with one of the City's Community Development Housing Organization (CHDO) Self Help Enterprise (SHE). The project is estimated at \$10million with 9% Tax Credit funding included with the City's \$1.2 million.

Looking forward, other objectives for the 2013-14 year include working with Community Service Employment Training, Inc. (CSET) to administer the HOME funded, First Time Homebuyer program. This program provides a second mortgage loan as down payment assistance to first time homebuyers. \$196,965 has been committed to begin the program.

General Questions and Responses

Program Year 3 CAPER General Questions response:

1. Assessment of the one-year goals and objectives:
 - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.

Through the Action Plan, referenced below in **Table 1**, are the specific objectives and goals, as well as the unit need and unit accomplishment, thereafter, referencing the type of unit.

**Table 1:
Objective and Goal**

Table 1: Objective and Goal				
Objective	Goal	Unit-Need	Unit-Accomplished	Unit Type
Affordable Housing	Provide decent affordable housing by promoting homeownership opportunities for low-and-moderate-income households.	10	2 2	NSP Homes NSP- Habitat
	Provide decent affordable housing by sustaining neighborhoods	2	0	N/A for 2012/13
	Increase availability of affordable owner-occupied housing through acquisition	2	1	FAPII
	Provide decent affordable rental housing opportunities, partnering with local non-profit agencies	20	0	N/A for 2012/13
Suitable Living environment through neighborhood preservation	Maintain and preserve quality housing by addressing substandard housing.	200	319	Closed Cases
	Provide education services to low income families.	100	96	Calls/ referrals 96 calls/150 referrals
Homelessness Suitable living environment by supporting special needs programs and facilities	Increase accessibility to support facilities to end chronic homelessness.	2	5 388	Voucher Program Point in Time Survey for the 2013 year
Economic and Community Development Create economic development opportunities and community development opportunities needs services	Demonstrate a commitment to long term economic growth by promoting the expansion of existing jobs and job retention.	1	1	Section 108 pmt
Suitable living environment through public & park improvements	Improve quality/increase availability of neighborhood facilities for low income persons	2	11	Accessible Water fountains
	Improve accessibility	4	34	Curb cuts
Suitable living environment through public & park improvements	Improve quality/increase availability of neighborhood parks for low income persons Improve accessibility	2	8	6 shade covers in community parks 2 projects offering security improvements in community park and center

On the following page, referenced as **Table 2: 2012/13 Expenditures** is a snapshot of the CDBG and HOME programs, funding expenditures by each source and units accomplished.

This year, there were expenditures for the use of Community Development Block Grant (CDBG) funds in the amount of, **\$1,757,949** toward neighborhood preservation, public and park improvements as well as special needs housing programs. The use of HOME Investment Partnership funding resulted expenditures in the amount of, **\$524,473** toward affordable housing. Additional expenditures, for projects underway or those completed after the program year, which are related to the 2012/2013 goals, will be reflected in the next year CAPER.

Table 2: 2012-13 Expenditures

Table 2								
FINAL 2012/13 Expenditures								
as of September 19, 2013								
Obj/Out/Code	IDIS	f	s		CDBG	HOME	TOTAL	UNITS
SOURCES OF REVENUE:								
				Previous Year Carryover	\$ 2,737,450.49	\$ 2,375,986.83	\$ 5,113,437.32	
1				Annual Grant Amount	\$ 1,010,727.00	\$ 347,992.00	\$ 1,358,719.00	
2				Program income received during program year	\$ 68,244.17	\$ 293,666.53	\$ 361,910.70	
EXPENDITURES:								
3			21A	Administration, Loan Servicing & Operating (see Fair Housing for portion of Admin)	\$ 215,251.13	\$ 57,587.63	\$ 272,838.76	
4				Net for Programs and Projects	\$ 3,601,170.53	\$ 2,960,057.73	\$ 6,561,228.26	
AFFORDABLE HOUSING								
<i>Homeownership</i>								
5		DH-1	13	Foreclosure Acquisition Program II (foreclosure acq, rehab, resell)		\$ 466,885.60	\$ 466,885.60	3 units acquired, 1 resold 2, finalizing escrow for resell
6		DH-3	1/3	* 15% Community Housing Development Organization (CHDO) set aside		\$ -	\$ -	
7		DH-3	05U	Housing Counseling (CSET)		\$ -	\$ -	
<i>Neighborhood Preservation/Services</i>								
8		SL-3	15	Code Enforcement- Target Areas	\$ 127,493.33		\$ 127,493.33	319
9		SL-3	21D	Fairhousing Hotline (part of 20% Admin cap)	\$ 543.10		\$ 543.10	96
HOMELESSNESS								
<i>Special Needs Facilities</i>								
10	782	SL-1	5	Continuum of Care	\$ 5,000.00		\$ 5,000.00	388
11		SL-1	5	Voucher Program	\$ 22,000.00		\$ 22,000.00	5
COMMUNITY DEVELOPMENT								
<i>Economic Development/Public Parking Facilities</i>								
12		EO-1	19F	West Parking Structure Loan Payment (Section 108 Loan)	\$ 507,818.90		\$ 507,818.90	1
<i>Public Facilities & Improvements</i>								
13		SL-1	3	ADA Compliance Projects	\$ 482,276.20		\$ 482,276.20	34
14		SL-1	3	ADA Accessible Water Fountains (within community parks)	\$ 68,823.78		\$ 68,823.78	9 parks 11 fountains
15		SL-1	03F	Oval Park Area Traffic Improvements	\$ 34,630.51		\$ 34,630.51	1
16		SL-1	3A	Senior Center- Security Fence & Gate	\$ 6,970.00		\$ 6,970.00	1
17		SL-1	3	Manuel Hernandez Security doors	\$ 5,433.49		\$ 5,433.49	1
18		SL-1	3	Historical Ice House ADA Project	\$ -		\$ -	design underway
<i>Public Park Improvements</i>								
19		SL-1	03F	Recreation Park- Irrigation Pump & Basketball Court	\$ 59,092.62		\$ 59,092.62	2
20		SL-1	03F	Recreation Park- Irrigation Design	\$ 6,230.00		\$ 6,230.00	1
22		SL-1	03F	Recreation Park- ADA Walkway, Youth Tennis & installation of Irrigation System	\$ -		\$ -	design underway
		SL-1	03F	Recreation Park- Pickleball	\$ -		\$ -	design underway
23		SL-1	03F	Recreation Park- Splashpad	\$ 3,581.25		\$ 3,581.25	underway
21		SL-1	3	Community Parks- Shade Cover design & installation	\$ 212,804.88		\$ 212,804.88	6 parks
NON HOMELESS SPECIAL NEEDS HOUSING								
<i>Special Needs Services</i>								
23				Subtotal Programs & Projects	\$ 1,542,698.04	\$ 466,885.60	\$ 2,009,583.64	
24				TOTAL EXPENDITURES	\$ 1,757,949.17	\$ 524,473.23	\$ 2,282,422.40	
25				REVENUE LESS EXPENDITURES				
26				Remaining to Carry Forward	\$ 2,058,472.49	\$ 2,493,172.13	\$ 4,551,644.62	

* CHDO- Community Housing Development Organization- non-profit with 501c3 status

b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.

The following additional tables provide a breakdown of the CPD formula grant funds spent on grant activities for each funding source, beginning with HOME funds. Expenditures are reflected within Table 3, 2012/13 Home Expenditures, with further details regarding each projects objective and results.

HOME FUNDED OBJECTIVES AND ACCOMPLISHMENTS

Table 3: HOME Expenditures

Table 3: Home Investment Partnership Fund Expenditures			
HOME INVESTMENT PARTNERSHIP FUNDING	Dollars	Units	
Source of Revenue:			
Previous Year Carryover	\$ 2,375,987		
Annual Grant Amount (HOME)	\$ 347,992	-	
Program Income	\$ 293,667	-	
Subtotal Revenue	\$ 3,017,645		
EXPENDITURES:			
Administration, Loan Servicing & Operating	\$ 57,588		
Net for Programs and Projects	\$ 2,960,058	-	
Expenditures:			
Homeownership			
Foreclosure Acquisition Program II (foreclosure acq, rehab, resell)	\$ 466,886	3 units acquired, 1 resold 2, finalizing escrow for resell	
15% Community Housing Development Organization (CHDO) set aside	\$ -		
Housing Counseling (CSET)	\$ -		
Subtotal Programs & Projects	\$ 466,886		
Total HOME Expenditure (Including Admin)	\$ 524,473	-	
Remaining to Carry Forward (committed to projects)	\$ 2,493,172	-	

HOME OBJECTIVE 1 – PROVIDE DECENT AFFORDABLE HOUSING

City of Visalia continues its commitment to improving the quality of life for low and moderate-income families by providing decent, affordable housing through the implementation of the following outcome goals.

Outcome Goal 1: Provide decent affordable housing by promoting homeownership opportunities for low and moderate-income households earning less than 80 percent of the area median family income.

- Foreclosure Acquisition Program II. This program enables the City to stabilize and revitalize neighborhoods, through acquisition and rehabilitation of foreclosed homes, and resell to pre-qualified buyers who obtain a fixed rate, first mortgage. The annual goal established through the Action Plan was to acquire three homes. The goal was met, with the purchase of three homes, however only 1 was resold during the program

year. The remaining two have accepted offers (contracts) for resell and will be reflected in the following (2013/14) reporting year.

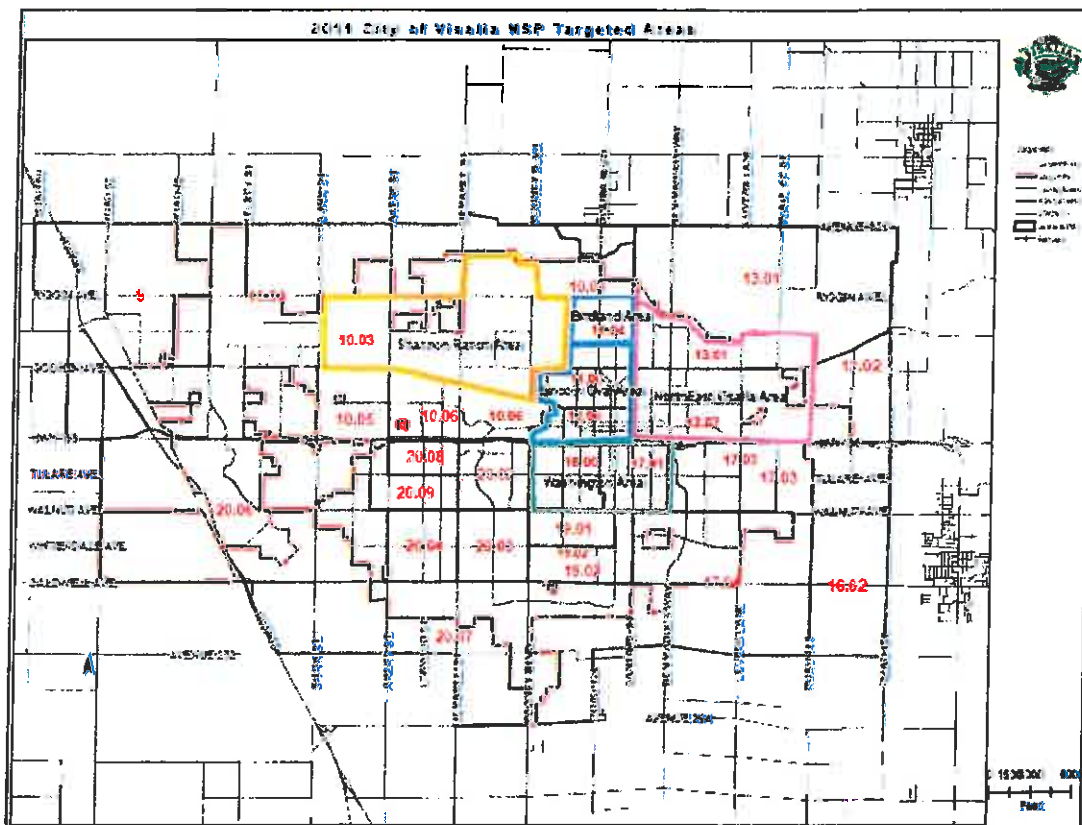
The expenditures for this program year, which applied to the acquisition and rehabilitation of these homes was **\$466,885**. Two of the three homes required mold, asbestos and lead remediation. Rehabilitation also included roof replacement, A/C replacement, interior and exterior paint, flooring and new cabinets in the kitchen and baths.

Outcome Goal 2: Provide education and counseling to homebuyers to prepare for homeownership opportunities.

- The City renewed its contract with Community Services Employment Training, Inc. (CSET) to provide housing counseling for various HOME funded programs. The City and HUD requires all borrowers of federal funded programs, to participate in a housing counseling session. This service is a valuable tool to new and existing homeowners. The borrowers who purchased the FAPII homes, attended CSET's housing counseling session as a requirement of participation. Expenditures will be reflected in the next year CAPER.

NEIGHBORHOOD STABILIZATION PROGRAM (NSP-1) CDBG FUNDED OBJECTIVES AND ACCOMPLISHMENTS

Image 2: NSP Target Area



NSP OBJECTIVE 1 – PROVIDE DECENT AFFORDABLE HOUSING

The City of Visalia continues its commitment to improving the quality of life for low and moderate-income families by providing decent and affordable housing through the implementation of the Neighborhood Stabilization Program with two goals.

Table 5, shows the expenditures and units completed during the program year period.

Table 4: Neighborhood Stabilization Program

Table 4: Neighborhood Stabilization Program (NSP-1)							
2012/20132 NSP Program	Funding Source	Goal	Unit Accomplishments	Housing Income Benefited			
				0-50% AMI	51% - 60% AMI	61% - 80% AMI	81% - 120% AMI
Neighborhood Stabilization Program (FAP I) City administered	NSP-CDBG	Provide Decent affordable housing (LMMI) up to 120% AMI (acquisition, rehabilitation, resale)	No longer purchasing homes for resale above 50%.	0	0	0	1
Neighborhood Stabilization Program (FAP I) City administered	NSP-CDBG	Provide Decent affordable housing (LMMI) up to 50% AMI and below (acquisition, rehabilitation, All resells are directed toward this income level to meet HUD NSP Requirements	8 homes acquired; 5 in various stages of rehabilitation; 1 on the market for resale, 2 resold	1	N/A	1	N/A
Neighborhood Stabilization Program (FAP I)-Habitat For Humanity Agreement	NSP-CDBG	Provide Decent affordable housing (LMMI) up to 50% AMI and below (acquisition, rehabilitation, resale)	6 homes acquired, rehabilitated and resold. Note- 4 units will be reflected in next year CAPER 2013-14	2	N/A	N/A	N/A

Outcome Goal 1: Provide decent affordable housing by promoting homeownership opportunities for low and middle-income households earning less than 120 percent of the area median family income.

- The City was successful in acquiring foreclosed homes through the CDBG-Neighborhood Stabilization Program (NSP) since 2008. The City received a \$2,388,331 million grant from HUD to acquire, rehabilitate and resell foreclosed homes in targeted neighborhoods. The program was established to recycle funds through the resale of homes in order to purchase and rehabilitate more homes and assist more families. The recycling the original grant resulted in recycling over \$5 million dollars as shared below. This program was not included in the overall expenditures, as it reported separate from HOME and CDBG.
- The Neighborhood Stabilization Program was established in 2008 through the Housing and Economic Recovery Act (HERA) to address the foreclosure crises. This program was an amendment to the 2008 Action Plan and has been very successful. Since inception, a total of 26 homes have been acquired for this income category. All homes have been resold, one being resold during this program year.

The overall program, for all income level beneficiaries, resulted in an average purchase price of \$86,247, with rehabilitation costs, including energy efficient improvements averaging \$24,469. Also, on average, the resell price was \$88,284. As of March 2013, a total of \$2,787,539.81 in program income has been generated and recycled. Our goal was to assist 20 homeowners with the original grant, however, with the generated

program income and partnership with Habitat for Humanity, Visalia was able to exceed its goal with a total of 40 homes acquired, including Habitat for Humanity's efforts.

Outcome Goal 2: Provide decent affordable housing by promoting homeownership opportunities for very low -income households earning less than 50 percent of the area median family income through the twenty-five percent (25%) set aside funding through the Neighborhood Stabilization Program (NSP).

- During the program year, one property sold to a household below 50% of the area median income. Since program inception, three (3) homes have sold to households at this income level.

Since December of 2012, six additional homes were purchased. Five of the six homes are in various stages of rehabilitation with one resold, in escrow to a household earning at or below 50% AMI.



Image 4: Before Photo – Habitat NSP funded

- In December 2011, an Agreement between the City and Habitat for Humanity was approved by City Council to utilize \$480,000 of the NSP funding in order to assist households at or below 50% of the area median income. In November of 2012, an additional \$275,000 was

provided to continue their efforts, however, in February, \$250,000 of Habitats set aside NSP funds were directed toward City acquisitions so that both Habitat and the City could work together to meet NSP expenditure requirements by March 2013. The results were additional homes purchased, with the agreement to redirect the funds upon the sale of the City purchased homes, toward Habitat so that they may continue their efforts.



Image 3: After Photo- Habitat NSP funded

Many households at this income level find it difficult to afford the mortgage payments, plus taxes and

insurance, while also maintaining the upkeep of the property. However, with Habitat's proven success, experience, and outreach efforts with Redevelopment Low Mod funding, Habitat's NSP funded accomplishments resulted in acquiring, rehabilitating and reselling six (6) homes. The average purchase price was \$60,779 with an average \$12,533 in rehabilitation costs. Shown in **images 3 and 4, above** is an example of Habitat success.

CDBG FUNDED OBJECTIVES AND ACCOMPLISHMENTS

For Community Development Block Grant (CDBG), expenditures is reflected within **Table 5, 2012/13 CDBG Expenditures**, with further details regarding each projects objective and results.

Table 5: CDBG Expenditures

Table 5: Community Development Block Grant Fund Expenditures		
COMMUNITY DEVELOPMENT BLOCK GRANT	Expenditure Dollars	Units
Source of Revenue:		
Previous Year Carryover	\$ 2,737,450	
Annual Grant Amount (CDBG)	\$ 1,010,727	
Program Income	\$ 68,244	
Subtotal Revenue	\$ 3,816,422	
Expenditures		
Administration (20% of allocation), Loan Servicing & Operating less Fair Hsg (see Fair Housing for portion of Admin)	\$ 215,251	
Net for Programs and Projects	\$ 3,601,171	-
Neighborhood Preservation/Services		
Code Enforcement- Target Areas	\$ 127,493	319
Fairhousing Hotline (part of 20%Admin cap)	\$ 543	96
Special Needs Facilities		
Continuum of Care	\$ 5,000	388
Voucher Program	\$ 22,000	5
Economic Development/Public Parking Facilities		
West Parking Structure Loan Payment (Section 108 Loan)	\$ 507,819	1
Public Facilities & Improvements		
ADA Compliance Projects	\$ 482,276	34
ADA Accessible Water Fountains (within community parks)	\$ 68,824	9 parks 11 fountains
Oval Park Area Traffic Improvements	\$ 34,631	1
Senior Center- Security Fence & Gate	\$ 6,970	1
Manuel Hernandez Security doors	\$ 5,433	1
Historical Ice House ADA Project	\$ -	design underway
Public Park Improvements		
Recreation Park- Irrigation Pump & Basketball Court	\$ 59,093	2
Recreation Park- Irrigation Design	\$ 6,230	1
Recreation Park- ADA Walkway, Youth Tennis & installation of Irrigation System	\$ -	design underway
Recreation Park- Splashpad	\$ 3,581	under way
Community Parks- Shade Cover design & installation	\$ 212,805	6 parks
Special Needs Services		
Subtotal Programs & Projects	\$ 1,542,698	
Total CDBG Expenditure (Including Admin)	\$ 1,757,949	
Remaining to Carry Forward (committed to projects)	\$ 2,058,472	

CDBG OBJECTIVE 1 – CREATE SUITABLE LIVING ENVIRONMENTS

Outcome Goal 1: Maintain and preserve quality housing by addressing substandard housing through Neighborhood Preservation.

- The Community Development Department oversees the management of the Code Enforcement Program. The primary emphasis of the program is on life safety and non-compliance leading to substandard housing code issues. Considerable efforts focused upon Health and Safety Code enforcement as it primarily relates to housing standards. Some of the common violations include unsafe structures, abandoned properties, contaminated and/ or unsecured swimming pools, construction without permits, and unlicensed vendors. Code inspectors enforce and correct violations of the housing code, dangerous building code, public nuisance and zoning ordinances.
 - In 2008 members from the Police, Fire, Public Works, Parks and Recreation and Code Enforcement developed the SMART (Specific, Measureable, Achievable, Relevant, Time Bound) Team. The team developed strategies for the abatement of nuisance properties throughout the City with a focus on the CDBG boundaries to improve the quality of life for residents who reside in those areas.
 - During the 2012/13 program year, the City allocated a total of \$120,000 in CDBG funding, of which **\$127,493**, was expended. A total of 423 code cases were opened in 2012/13, an increase over last years' 401 cases, representing an increases caseload of 6%. Of the 423 cases opened, 319 cases were closed within CDBG target areas. (Closed cases may include old cases from previous years that were closed between July 1, 2012, and June 30, 2013). Of the 423 cases, 177 were substandard cases. Of the 177 substandard cases, 125 were completed and closed. Of the remaining open substandard cases (52 cases) property owners are in the process of rehabilitating the property. Once rehabilitation is completed, the property will be reinspected and the case closed.
 - The CDBG Target area map was updated this last year. With the new EConPlan, (Online Action Plan), Staff utilized the Integrated Disbursement and Information System (IDIS) to identify the 2010 Census data, CDBG targeted areas, representing census tracts with at least 51% or more household income at or below 80% of the area median income. The New 2013 CDBG Target Area Map is included as **Exhibit "B"**.

Outcome Goal 2: Provide educational services to low income persons by providing Fair Housing information.

- The Fair Housing program provides fair housing referrals to Visalia residents. Callers with complaints are directed to legal counsel who assists with filling out official discrimination complaint forms, which are then forwarded to the Department of Fair Employment and Housing. City staff also provides educational brochures and "California Tenant" Handbooks to various agencies throughout the City. The Fair Housing Hotline received 96 calls, as referenced in **Table 6** below, with 150 referrals. Of the 150 referrals, 37% were for legal services, 17% for code enforcement and 21% consisted of providing tenant handbooks to the callers. Expenditures are part of CDBG administration, with \$543 spent in CDBG Administration funds. Next year costs will fall into the overall CDBG administration funding. The following table displays the types of referrals and the ethnicity of the callers over the annual period.

**Table 6:
Fair housing Hotline Data Snapshot**

Total calls Receive	Head of House	Disabled	Out of Area
96	64=66%	11=11%	33=34%
Total Referrals	Legal	Code enforcement	Tenant Handbook
150	55=37%	26=17%	31=21%
Of the 68 callers that disclosed their income 78% were below 30% income limit			
Ethnicity		Race	
Hispanic	Non-Hispanic	White	Other
41=43%	55=57%	93=97%	3%

housing laws prohibit discrimination in the sale, rental or lease of housing, and in negotiations for real property, based on race, color, religion, sex, national origin, familial status and disability. California fair housing laws build on the federal laws, including age, marital status, ancestry, source of income, sexual orientation and "any arbitrary discrimination" as the protected categories under the laws.

The Analysis of Impediments (AI) to Fair Housing Choice was adopted by the City Council on April 19, 2010. The AI was reviewed by HUD for final approval and was incorporated into the Consolidated Plan as of February 2011. The AI provides an overview of laws, regulations, conditions and other possible obstacles that could affect an individual's or household's access to housing in Visalia. The AI includes a comprehensive review of Visalia's laws, regulations and administrative policies, procedures and practices, as well as an assessment of how

they affect the location, availability and accessibility of housing, including an assessment of conditions, both public and private, affecting fair housing choice. A complete copy of the report can be viewed on the City of Visalia website at www.ci.visalia.ca.us.

Outcome Goal 3: Create a suitable living environment by supporting Special Needs Facilities and Programs- Increase accessibility to support facilities to end chronic homelessness.

- Continuum of Care (CoC). The City has a partnership with the Continuum of Care, a 501(c) 3 organization to address issues of homelessness. The Continuum of Care is a consortium of housing providers, service providers and local governments that work together to end homelessness in Kings and Tulare counties, focused on systematically implementing systems and programs that will help support existing homeless organizations and offer the resources that are needed locally to be successful. During the 2012/13 Program Year, \$5,000 in CDBG funds was disbursed to support the CoC's efforts. The City of Visalia CDBG funds are utilized as follows:
- The CoC has completed the 10-year plan on homelessness, titled "Connecting the Dots: A Proactive Approach to Addressing Homelessness (CTD)" and is currently implementing the plan. Visalia City Council adopted the Plan in August 2011. Multiple Action Plan Implementation Committee meetings have been hosted, and the CoC is planning the first substantial assessment and revision in spring 2013.
- The CoC facilitated and completed a combined application for funding through the HUD FY2012 NOFA Continuum of Care Program Competition for \$1,780,903 with eight applicants.
- The Visalia Project Homeless Connect (PHC) committee, under the direction of the Continuum of Care, successfully implemented the 2012 fall Project Homeless Connect event, which served 372 people as referenced in **Exhibit "D"**.
- The CoC conducted the 2013 Point in Time Count for the night of January 22, 2013, which served 388 people as referenced in **Exhibit "C"**.
- The Continuum and Family Services hosted a four-part "How to be an Effective Case Manager" series, focused on transitioning clients into permanent housing, which is a goal of the City of Visalia Consolidated Plan.
- Voucher Program: In partnership, the City allocated funding to support Family Services and the Tulare Housing First Program. The program is

structured to serve the chronically homeless by providing Shelter Plus Care vouchers to assist a homeless family with housing expenses. The City contributed to these efforts, with the use of CDBG funding, in the amount of \$22,000 as matching funds. The annual allocation is \$15,000. The expenditures represent last year (2011/12) and a portion of 2012/13 allocation, assisting five (5) families.

CDBG OBJECTIVE 2- CREATE ECONOMIC AND COMMUNITY DEVELOPMENT OPPORTUNITIES

Outcome Goal 1: Demonstrate a commitment to long-term economic growth by promoting expansion and job creation.

- Parking Structure Section 108 Loan (West Acequia Parking Structure) - The Parking Structure was completed in 2007 and continues to provide great economic benefit to the Downtown Area. The 700-space garage, bound by Acequia, Floral and Main Streets, mainly supports the hospital's recent six-story expansion as well as many local businesses. Since the expansion, Kaweah Delta Healthcare District has created a total of 1,439 jobs, with 589 jobs filled by persons at or below the area median income, (this includes full and part time equivalency jobs). City staff continues to monitor the jobs created by the hospital annually.

In fiscal year 2012/13, the City made a **Section 108** payment in the amount of **\$507,818**.

- Additional economic development occurred through the foreclosure programs, through the course of acquiring, rehabilitating and reselling a home. Jobs include the work of an appraiser, title companies, realtors, pest control inspector and abatement, mold, asbestos, lead certified remediation, roofing contractor, A/C contractor, window replacement, chimney clearance, yard maintenance contractor, paint contractor and general contractor.

CDBG OBJECTIVE 3 - CREATE SUITABLE LIVING ENVIRONMENTS THROUGH PUBLIC IMPROVEMENTS

Outcome Goal 1: Improve the quality and increase the quantity of public improvements that benefit low and moderate-income residents.

- Accessible curb cuts. This year, Engineering staff working with a Contractor, completed the list of 34 locations. Staff identified these locations, working with the Disability Advocacy Committee and the North Visalia



Image 5: Stevenson & Pershing before

Neighborhood Advisory Committee. A total of **\$482,276** was expended in CDBG funding this year. Improvements included curb cuts/corners, approaches and sidewalks, located as follows:

- SE corner School & Johnson 1
- SE corner Goshen & Highland 1
- NW corner Floral & Race 1
- NW, NE & SE corners of Encina & Race 3
- SW corner of Garden & School 1
- NE corner Bridge & School 1
- SW & NE corners of Tipton & School 2
- NW corner Burke & Race 1
- SW corner Willis & Pershing 1
- SW & NW corners of Willis and Roosevelt 2
- All four corners of Pershing & Highland 4
- All four corners of Pershing & Stevenson 4
- All four corners of Roosevelt & Stevenson 4
- All four corners of Roosevelt & Highland 4
- All four corners of Goshen & Willis 4



Image 6: Stevenson & Pershing after

Total 34

- Engineering Staff also began designing two additional areas located on the Westside of Akers Street from Tulare Avenue to Judy, southwest corner of Akers Street and Tulare Avenue, eastside of Akers Street, and south of Goshen Avenue, Southside Houston Avenue between Santa Fe and Dinuba Boulevard.

The City continues to work toward improving accessibility with the installation of curb cuts, truncated domes, compliant ramps and warning detection panels.

- ADA Accessible Water Fountains. CDBG funds, in the amount of **\$68,823** were utilized toward the installation of eleven (11) accessible water fountains within nine (9) community/neighborhood parks. The water fountains provide easy access for the community. The parks which benefited from the accessibility improvements were:



Image 7: ADA Water fountain-Whitendale Park

- | | | |
|--------------------------|---------------------|-----------------------|
| (1)-Fairview Park | (2)-Houk Park | (1)-John Combs Park. |
| (1)- Plaza Park | (1)-Rotary Park | (2)-Ruiz Park |
| (1)-St. Johns River Park | (1)-Whitendale Park | (1)-Willow Glenn Park |

- Historic Ice House ADA project. City Council authorized the use of CDBG funds toward ADA improvements to improve the quality and accessibility to the community, historic building. The first phase includes design and finalizing the scope of work.

Outcome Goal 2: Improve the quality and increase the quantity of public improvements that benefit low- and moderate-income residents. The City also utilizes other funding sources with capital improvement projects.

- Oval Area Traffic Improvements - In 2008, the City Council directed staff to work with residents and businesses in the Oval Park Neighborhood to identify needs related to traffic, safety and lighting. The City has held many community meetings to obtain community input and retained the services of an engineering firm to prepare plans for pedestrian and traffic improvements for the roadways surrounding the park. The City has been working with The Department of Transportation (Caltrans) District 6, in finalizing the design plans. Since the fall/spring of 2012, the City has held multiple meetings with Caltrans to finalize design of this project. Many alternatives were discussed and a final design concept was approved by Caltrans in January of 2013. A 95% set of design plans has been submitted to Caltrans for final review and comment.

The construction cost of the project is expected to be from \$850,000 to \$900,000. City staff has executed an agreement with Caltrans to receive \$200,000 of State Highway Operation and Protection Plan (SHOPP) minor funds for the project. The City will be invoicing Caltrans for these funds after September of 2013. The City was also recently awarded \$574,500 of Highway Safety Improvement Program (HSIP) funds for the 13/14 fiscal year. The remainder of the project costs may include the use of Community Development Block Grant (CDBG) funds. CDBG expenditures during this program year represent **\$34,630**. The project is currently planned to commence construction in the spring/summer of 2014 barring any unforeseen complications with Caltrans or funding source approvals/requirements.

Outcome Goal 3 Improve the quality of life and safety through public facility improvements that benefit low income residents and seniors.

- Senior Center Security Fence & Gate Project: The public improvement security fence provided additional security for the Senior Center, located at 310 North Locust Street. The project included installing an ornamental wrought iron security fence around the patio area on the southeast side of the community building. CDBG expenditures were **\$6,970**. Based upon 2010 Census data, American Community Survey, 1 year estimate S2701, approximately 13,415 senior citizens reside within Visalia.

Outcome Goal 4 Improve the quality of life and safety through public facility improvements that benefit low and moderate income, area residents.

- Manuel Hernandez Security Door Project: The public improvement security doors provided additional security at the Manuel Hernandez Center, which is located at 247 West Ferguson Avenue. The community building is located within a low-mod income census tract and area. A total of **\$5,433** in CDBG funds were utilized toward this public improvement project.



Image 8: Manuel Hernandez Security Doors

Outcome Goal 4 Improve the quality of life and safety through public park facility improvements that benefit low and moderate income, area residents.

- Recreation Park Project- Recreation Park, located at 345 North Jacob, has three (3) projects either recently completed, near completion or finalizing contracts for design. The two projects are Installation of an irrigation pump, and demolition and construction of a new basketball court. The results are as follows:
 - Recreation Park Project- Irrigation Pump and Basketball Court - A new irrigation pump was installed during the previous program year at Rec Park to improve the maintenance of the community park. The basketball court –public improvement was completed this program year as well. However, final CDBG funds were expended, for both projects, in the amount of **\$59,092** during the 2012-13 program year.
 - Recreation Park- ADA Walkway, Youth Tennis & Installation of Irrigation System public improvement project design of the Pickle ball/Youth tennis court is underway.
 - Recreation Park- Splash pad public improvement project is underway with the design, bid award expected in September 2013, and construction beginning in November 2013. The project budget is \$400,000, including the \$100,000 in CDBG funding approved by City Council. The splash pad is projected to be 3,200 square feet and will feature play elements for children along with seating areas for spectators. The splash pad will be made available to the community for free, and will primarily be

used during the hot central valley summers. A total of **\$3,581** has been expended in CDBG funds to date.

- Community Parks- Shade Cover design and installation public improvement project consisted of construction of playground shade structures within six (6) existing parks, which allows the community the use of the playground equipment during the hot Central Valley summers. CDBG expenditures for the program year were **\$212,804**. Shade covers were installed in the following six (6) parks and include the number of shade covers in each park:

Constitution Park (2)	Fairview Park (2)	Jefferson Park (2)
Riverbend Park (1)	Ruiz Park (2)	Summers Park (2)

- c. If applicable, explain why progress was not made towards meeting the goals and objectives.

Progress was made toward meeting the goals and objectives by drawing down both CDBG and HOME funds this year.

Progress will continue to be made with the recent commitment of \$1.2 million HOME funds. The City partnered with one of its Community Housing Development Organization (CHDO) a local non-profit agency, Self Help Enterprise, Inc. (SHE) to develop a 42 family unit complex located at Highland Street, between Riggins Avenue and Ferguson Street. Of the 42 units, eleven (11) will be HOME funded designated

CDBG projects moved quickly this year with park and public improvements, which provided the community with ADA accessible water fountains, walkways, curb cuts, and community park shade covers. Additional public improvements included the installation of security doors at the Manual Hernandez center and security fencing at the community Senior Center.

2. Describe the manner in which the recipient would change its program as a result of its experiences.

The City takes a proactive approach and continually evaluates programs and activities to ensure they are meeting targeted goals as well as keeping in line with current levels of funding. As a result of our experience, difficult and strategic recommendations were made to City Council. For example, when funding is not moving quickly, an alternate project or program is recommended. Council gives the City Manager the authority to redirect funds based upon certain criteria or timelines. As with CDBG, the timely expenditure ratios are monitored and HOME commitment and expenditure deadlines are monitored.

Staff also directs funding toward core programs established during the previous year and identified within the Five-Year ConPlan.

The reallocation of funding occurs throughout the year, which is referenced below through the "Approved Action Plan Amendments".

Approved Action Plan Amendments

Staff reviews and meets with project managers on a regular basis. The City's Citizens Participation Plan allows minor and technical amendments to be reviewed and authorized by the City Manager. All substantial amendments, resulting in a 75% reallocation of funding, were taken to City Council through a public hearing as well community meetings for input. The following actions were taken in relation to minor, technical and substantial amendments during the 2012/13 program year as follows:

1. **Minor Amendment- August 23, 2012:**

- a. transfer of fund from Code Enforcement to ADA compliance: \$9,500

2. **Minor Amendment- September 13, 2012:**

Transfer of funds from Oval Area Traffic Improvement to ADA compliance projects- \$20,000

3. **Substantial CDBG & HOME Amendments -September 17, 2012:**

- a) **CDBG Amendments to the 2009, 2010 & 2011 Action Plan**, allocating un-programmed CDBG Program Income (PI) and Entitlement funds in the amount of \$337,926, to the following projects:
- i) \$262,926 CDBG funds to ADA Compliance accessibility projects, to complete current identified locations; and
 - ii) \$80,000 CDBG funds to Public Park Improvements- ADA Accessible Water Fountains; and
 - iii) \$15,000 CDBG funds to Public Park Improvements at Recreation Park for the design of a new irrigation system.
- b) **CDBG Amendment to 2012/13 Administration funds** Action Plan redirecting a portion of the CDBG Administration funds to the Recreation Park Splash Pad project:
- i) \$100,000 from CDBG Administration funds to the Recreation Park Splash Pad; and
- c) **2012/13 CDBG Park Improvement funds** to be directed toward shade covers and design, located at Summers and Fairview or Jefferson, Ruiz or Riverbend public parks.
- i) \$120,763 CDBG Park Improvement projects, up to two shade cover projects and design. For Summers, Fairview, Jefferson, Ruiz or Riverbend Parks.
- d) **Alternate CDBG project amendments:** Authorize the City Manager to move CDBG Oval Area Traffic Improvement funds to alternate projects, if construction and/or expenditures are delayed in order to comply with CDBG timely expenditure deadline by April 30, 2013. Future CDBG funds would be directed toward the Oval Traffic Improvement project. The Alternate project amendment request is as follows:
- Reallocate up to \$300,000 of CDBG funds from Oval Area Traffic Improvement to Public and Park Improvement Projects:

- i. \$147,000 to additional CDBG funds for the ADA Compliance accessibility projects to complete additional locations currently being identified by Engineering
 - ii. \$7,000 CDBG funds to Senior Center Security fencing
 - iii. \$140,000 CDBG funds for two alternate shade cover locations: Jefferson, Ruiz or Riverbend Parks or Summers and Fairview.
 - iv. \$6,000 CDBG funds to Manuel Hernandez Security doors
- e) **HOME Amendment** to 2010, 2011 Action Plan allocating un-programmed HOME Program Income to Affordable Rental Housing Development project, in the amount of \$387,159.

4. October 9, 2012: Authorization of the amendment (alternate projects) (Memo- follow up to September 17, 2012)

Request to authorize reallocation of Oval Traffic Improvement Funds:
Staff recommended authorizing the reallocation of CDBG funds, in the amount of \$300,000 toward approved alternate projects as follows:

- Reallocate up to \$300,000 of CDBG funds from Oval Area Traffic Improvement to Public and Park Improvement Projects:
 - \$147,000 to additional CDBG funds for the ADA Compliance accessibility projects to complete additional locations currently being identified by Engineering
 - \$7,000 CDBG funds to Senior Center Security fencing
 - \$140,000 CDBG funds for two alternate shade cover locations: Jefferson, Ruiz or Riverbend Parks or Summers and Fairview Park.
 - \$6,000 CDBG funds to Manuel Hernandez Security doors

5. Minor Amendment- January 31, 2013

Minor Amendment Memo for an adjustment to Oval Area Traffic Improvement Project Balance. Increased Oval Area Traffic Improvement Project balance in the amount of \$4,525.28.

6. Minor Amendment- February 22, 2013:

Minor Amendment memo to add a location to CDBG funded Playground Shade Cover projects. Constitution Park, 1139 S Crenshaw for 2-playground shade covers. Park is within census tract 20.08, block 1 & 2 with 63.3% of households' income below 80% of the area median income. Total of \$45,000 was derived from the remaining shade cover project balance. No funds were transferred.

7. Minor Technical Amendment- March 13, 2013:

Transfer of funds from CDBG Fair Housing (Administration Funds) to CDBG Administration budget. The remaining balance of the Fair Housing IDIS activities, in the amount of \$8,940.08 was transferred into the CDBG Administration fund.

8. Minor Amendment- April 03, 2013:

Consolidate remaining CDBG funds from Manuel Hernandez Security Door Project, in the amount of \$828.40, and remaining CDBG funds from Senior Center Security Fence project, in the amount of 30.00, toward Park Improvement Shade Cover Projects. (Note) an additional minor correction to the transfer of funding resulted in only transferring \$566.51.

9. Substantial Amendment- April 15, 2013:

a. Approve CDBG Action Plan Amendments:

i. Authorize \$138,000, (estimated from remaining CDBG balances after completion) from the Shade Cover, ADA Water fountain, Rec Park irrigation design and pump installation and construction of basketball court, to the following projects:

1. \$108,000 toward ADA walkway, youth tennis and installation of irrigation system park/public improvements at Recreation Park; and
2. \$30,000 toward ADA public improvements at the Ice House; and

b. Approve CDBG Alternate Amendments:

- i. Authorize redirecting \$108,000, CDBG funds from Recreation Park to ADA projects or the Oval Park in the fall of 2013. Staff is requesting that the City Manager have the authority to redirect funds if there are project delays in order to meet the CDBG timely expenditure deadlines; and
- ii. Authorize the City Manager to direct CDBG program income over the anticipated \$100,000 toward the Oval Park improvement projects.

c. Approve HOME Action Plan Amendments:

- i. Authorize \$153,206.55 HOME funds from the Foreclosure Acquisition Program II (FAPII) to the Affordable Rental Housing Project (Visalia Village); and
- ii. Approve the administration of the Loan Recapture Program, with \$127,349 in HOME Revolving Loan funds, with the option to work with a non-profit agency to administer; and
- iii. Authorize the re-certification of Self Help Enterprise (SHE), Inc., as a certified HOME funded Community Housing Development Organization (CHDO); and
- iv. Authorize the execution of a HOME funded Community Housing Development Organization (CHDO) Agreement between the City of Visalia and Self Help Enterprise, Inc. (SHE) for the use of HOME and HOME-CHDO funds in the amount of \$1,200,000 to develop a 48-unit multi-family

rental project, currently known as "Visalia Village", located at Highland Avenue, west of State Highway 63 (Dinuba Highway), between Ferguson Street and Riggin Avenue; and

d. Approve HOME Alternate Amendment:

- i. Authorize the City Manager to direct HOME program income over the anticipated \$300,000 toward the First Time Homebuyer Program if the program proves successful by spending the HOME funds in a timely manner, with the result of providing a minimum of six (6) loans to borrower, in an amount not to exceed \$147,000; and
- e. Authorize the City Manager to make appropriate budget adjustments; and
- f. Authorize the City Manager or City Attorney to make minor or technical changes to the Self Help Agreements and Loan Recapture Program guidelines.

10. Minor Amendment- June 10, 2013:

Minor Amendment to transfer from HOME funded Foreclosure Acquisition Program II (FAPII) to HOME funded First Time Homebuyer (FTHB) CSET Administered Program. Additional documentation and finalizing the transfer of \$100,000 of HOME funds from HOME Program Income, included within the FAPII program, where funding was available to start the FTHB Program prior to receiving 2013-14 allocation. Action Plan authorized up to \$343,965 in total toward the program through the Action Plan process.

11. Minor Amendment- June 12, 2013:

Minor Amendment to add HOME funds from FAPII in the amount of \$96,965 to the FTHB Program. Action Plan authorized up to \$343,965 in total toward the program through the Action Plan process.

3. Affirmatively Furthering Fair Housing:

- a. Provide a summary of impediments to fair housing choice.

The Analysis of Impediments (AI) was updated in April 2010, and those results are summarized below. The AI can be viewed on the City's website at www.visalia.ca.us under the Housing & Code Enforcement/Affordable Housing Division/Publication and Reports Section.

The results of the AI that was incorporated into the Consolidated Plan of 2005-2010 and are as follows:

Summary of Impediments

The following is an excerpt list of key conclusions and potential impediments that may exist in the City of Visalia as referenced within the Analysis of Impediments.

Visalia Demographics

Race and Ethnicity

The population growth of Visalia has increased significantly since the 2000 Census count of 91,565. In 2009, the population was 118,102, a 35.8 percent increase.¹ Whites represented the largest percentage of the population, followed by Hispanics.² In 2008, the foreign-born population was 15,189, representing 12.5 percent of the City's population.

Racial/Ethnic and Income Concentrations

Hispanic and African-American residents tend to concentrate in the northeastern and southeastern part of the City, whereas White residents tend to concentrate in the southwest part of Visalia.³ Although the separation of different race and ethnic groups has historically been associated with segregation, people's choice of residence today is complex. The quality of local schools, housing prices, access to transportation and affiliation with people or friends of similar values are all important factors guiding people's housing choices. The City's low- and moderate-income areas are also concentrated in the northeastern, northwestern and central parts of the City.⁴ These areas generally have the most convenient access to social services and public transportation.

Large Households

Large households often face discrimination in the housing market, particularly in the rental housing market. Landlords may discriminate against large families for fear of excessive wear and tear or liability issues related to children.

Overcrowding

According to both California and federal standards, a housing unit is considered overcrowded if it is occupied by more than one person per room (excluding kitchens, bathrooms and halls). Occupancy by more than 1.5 persons per room constitutes "severe" overcrowding. Factors contributing to the rate of overcrowding in Visalia include housing costs, an increase in the number and proportion of large family households and an inadequate supply of large family rental and ownership units. In 2000, the incidence of severe overcrowding in Visalia of 5.8 percent was significantly less than the County's 10.9 percent and the State's 9.1 percent. Based on 2000 Census data, severe overcrowding does not seem to be an impediment to fair housing in the housing market for Visalia.

¹Claritas data

²Persons of Hispanic heritage can be of any race.

³U.S. Census Bureau, 2000

⁴Ibid.

Overpayment

According to the 2000 Comprehensive Housing Affordability Strategy Report (CHAS Report), 4,186 renters and 2,748 owners overpay for housing within the low-income household needs group.⁵

According to the City's 2009 Housing Element, small low-income households that rent experience more of a housing cost burden than other household types. Nearly 65 percent of low-income small-related renter households had a cost burden and 31.6 percent had a severe housing cost burden. Small-related renters are often senior residents, who represented 20.2 percent of all households in Visalia in 2000. Of these households, 57.2 percent of all senior renter households had a housing cost burden greater than 30 percent.⁶

Housing Affordability

The median household income in the Visalia-Porterville metropolitan statistical area (MSA) was \$47,200 in 2009, higher than the county median of \$45,117.⁷ In 2000, 35.2 percent of the households in Visalia were considered low income (earning less than 80 percent of the median family income).⁸

According to CHAS, a total of 10,155 households, or 30.4 percent of all households in the City of Visalia, paid in excess of 30 percent of their income for shelter in 2000. Renter households had a higher percentage of households who overpay at 39.3 percent. For senior renters, the disparity was even more pronounced with 60.1 percent of such households overpaying and 25.2 percent of owner households overpaying for shelter in Visalia.

Historically, most of the housing affordability problems in Visalia were the result of housing costs outpacing medium family income. However, in 2007, the median home price declined by nearly \$29,208, or 10.7 percent, from the previous year. Conversely, medium family income increased 28.6 percent from \$45,830 in 2000 to \$61,074 in 2006. This suggests that the volatility in the housing market was owners paying a high percentage of their income on inflated mortgages, coupled with rising job loss across industries, and could be the current reason for housing affordability problems.

Although housing affordability per se is not a fair housing issue, overpayment, overcrowding and foreclosures could disproportionately affect Visalia's minority and senior populations. In Visalia, African Americans had the highest proportion of extremely low income households. In this regard, housing affordability is a fair housing concern.

⁵City of Visalia Housing Element, 2009

⁶Ibid.

⁷U.S. Department of Housing and Urban Development Office of Policy Development and Research, April 20, 2009, Income Limits

⁸City of Visalia Housing Element, 2009

Public Transit Accessibility

The lack of a relationship between public transit, employment opportunities and affordable housing could impede fair housing choice because persons who depend on public transit will have limited choices regarding places to live. Visalia is generally well served by public transit. Nearly all of the major employers are located within one-quarter mile of a transit route. Many of the major employers in the City provide public services and are easily accessible by transit, including the Visalia City Hall and the Visalia City Schools.

Housing Conditions

Tenure

The 2008 housing stock in Visalia comprised 35,795 (82.5 percent) single-family units and 7,607 (17.5 percent) multi-family units. Within Visalia, 37.2 percent of all households were renters and 62.8 percent were owners. Visalia and Tulare County both have had slightly lower vacancy rates than the state average since 1990. The vacancy rate in Visalia has remained around 5.5 percent since 2000, whereas the statewide vacancy rate has increased closer to 6 percent.⁹ The relatively lower vacancy rate in the City indicates that finding housing in the rental market is likely a challenge for many households, particularly for large families. In general, housing discrimination issues are more prevalent in the rental housing market because renters are more likely to be subject to conditions in the housing market that are beyond their control.

Housing Stock

The housing stock in Visalia is relatively new with nearly 69.2 percent of all housing stock being built from 1970 to 2000.¹⁰ However, 17,634 residential properties, or 55.8 percent, were built before 1980. In general, older homes are often well maintained and add to the unique charm of the City. However, older homes in low-income areas tend to be in poorer condition and might contain health hazards such as lead-based paint.¹¹ Ongoing repair and maintenance are necessary to keep the units in safe and sound condition.

Assisted Housing

In the 2000 Census, there were 6,744 senior households estimated in the City, constituting 21.8 percent of the City's total households. Of those households, 60.1 percent of the senior renter households were in overpayment situations compared with 30.4 percent for all Visalia residents.¹² Although housing affordability is not a fair housing concern per se, providing opportunities for a variety of housing choice can help lessen the likelihood of housing discrimination by increasing the supply.

⁹City of Visalia Housing Element, 2009

¹⁰Ibid.

¹¹National Center for Lead-Safe Housing. (1996). *Childhood Lead Poisoning: Solving a Health and Housing Problem*,

¹²City of Visalia Housing Element, 2009

Access to Financing

Conventional Home Loan Financing

According to 2008 Home Mortgage Disposition Act (HMDA) data, African Americans are the only racial or ethnic group heavily underrepresented in the homeownership market. Although African Americans represented 8.7 percent of the total population in the 2008 American Community Survey, they only accounted for 0.8 percent of all home loan applications in 2008. The representation of Hispanics and Whites, the City's largest ethnic and racial populations, in the homebuyer market is almost identical to their percentage of the population.

In 2008, 1,703 households applied for conventional loans for home repairs and improvements. The overall level of home improvement loan approvals (27.9 percent) was lower than that for home purchase loans (55.7 percent). This tends to indicate that homeowners' difficulty attaining these types of homes is due to the prevalence of negative equity in the Visalia housing market.

Subprime Lending Activity

The available HMDA data did not provide information on which loans were actually prime or subprime mortgage loan applications among conventional home purchase loans. It is likely that a number of households that in the past would have opted for government-backed loans were able to receive conventional loans through the subprime market. Subprime lenders generally have interest rates that are higher than those in the prime market. Although subprime lending cannot in and of itself be equated with predatory lending, studies have shown a high incidence of predatory lending in the subprime market is a potential cause for concern when the target clients are considered high risk. Higher-risk features for subprime lending include adjustable interest rates (typically with large, scheduled payment increases), loans with prepayment penalties or balloon payments, and "low-doc" and "no-doc" loans, in which lenders approve borrowers for loans based on little or no verification of the borrower's income and assets. In 2006, considered the peak of the subprime loan market, the Visalia-Porterville MSA was projected as 13th out of the top 15 markets with the largest increase in projected subprime foreclosure rates for loans originated from 1998 to 2001.¹³

Fair Housing Services

Fair Housing Hotline

Reported in the Analysis of Impediments, in fiscal 2007–2008 and 2008–2009, there were 367 fair housing calls to the program. There was a noticeable 42 percent drop in fair housing calls to the program in fiscal 2008–2009 from the previous year. In terms of the race/ethnicity breakdown of hotline calls received, Whites and Hispanics continued to be the majority representing nearly 80 percent of all calls. However, the percentage of

¹³Center for Responsible Lending. (2006, December). "Losing Ground: Foreclosures in the Subprime Market and Their Cost to Homeowners."

hotline calls from Hispanics increased from 37 percent in fiscal 2008–2009 to 42 percent of all calls in fiscal 2008–2009.

During the 2011/12 program year, the Fair housing Hotline resulted in 205 calls with 277 referrals. This is an increase of 20% over last years' 163 calls.

- b. Identify actions taken to overcome effects of impediments identified.

In review of the actions identified within the Analysis of Impediments and based upon City funding and staffing, the City indicated that it would make every effort to remove barriers to affordable housing. Staff continues to work with other departments, such as Planning to coordinate efforts, such as the Housing Element, General Plan Element and Zoning requirements. Staff continued their focus upon the following actions during this last program year, in relation to the AI as follows:

➤ *Expanding Affordable Housing Opportunities*

- Housing Partnerships

AI-Action 1.1. The City will continue to explore the development and rehabilitation of affordable housing opportunities with its local partners as well as outside developers. Local partners include the following:

- Tulare County Housing Authority
- Habitat for Humanity
- Christian Church Homes of Northern California
- Community Housing Development Organizations (CHDO)

Time Frame: Ongoing

Action 1.1 Response: HOME-CHDO Projects. The City has continued its efforts in searching out funding opportunities with its partners in providing affordable housing opportunities. The City recently partnered with Self Help Enterprise, Inc. (SHE) to develop a 48 unit family development project, with the use of HOME and HOME-CHDO funding.

➤ *Emergency Shelters, Transitional Housing and Supportive Housing*

AI-Action 3.1. The City will amend the zoning ordinance to address revised state law that requires cities to expand opportunities for the siting of emergency homeless shelters in any zone. Under the current (2009) Municipal Code, emergency shelters are allowed in the Multi-Family Residential (R-M-2 and R-M-3), Central Business District (CDT),

Light Industry (I-L) and Heavy Industry (I-H) zones as a conditional use.¹⁴

Time Frame: By December 2010

- **Action 3.1 Response: Zoning Amendment.** This City has amended its Housing Element to reflect the most recent regulations. -Recently the Planning Commission conducted a public hearing and recommended approval of an amendment to the Zoning Ordinance that reflects the updated Housing Element laws pertaining to affordable housing barriers. Specific changes pertained to Section 17.32 Density Bonus; Section 17.16 multi-family dwellings permitted up to 60 units per site in the R-M-2 and R-M-3 zones; Section 17.18.050 amendment to permit, by right Emergency Shelters in the I-L (Light Industrial) zone; and Sections 17.10, 17.12, 17.14 and 17.16 amended to reflect permitted uses of transitional, supportive, and single-room occupancy (SRO) housing for six or fewer resident/clients and conditional uses for transitional, supportive, and single-room occupancy (SRO) housing for seven or more resident/clients.
- Housing Choice for Special Populations

AI-Action 4.1. The city will continue to work with the Housing Authority and other local non-profits to provide priority federal and redevelopment funding to assist in the development of new housing opportunities in non-minority concentrated areas of Visalia. The City will continue to administer successful programs that provide funding and support for affordable housing.

Time Frame: By December 2010

Action 4.1 Response: Housing Choices. The City has continued its efforts in working with its local non-profit agencies as well as providing housing opportunities throughout the City providing affordable housing choices. The City contracted with Habitat for Humanity for the use of Neighborhood Stabilization Program (NSP) funding, who acquired six (6) foreclosed homes, rehabilitated and resold to households at or below 50% of the area median income. Additional funds will be directed toward Habitat upon the resell of six (6) city acquired foreclosures.

➤ *Access to Financing*

- Outreach to Lenders

AI-Action 5.1. The City will work with local lenders to provide information on government-backed financing for low- and moderate-income residents. The City will encourage local lenders to provide information in English and Spanish.

Time Frame: Ongoing

Action 5.1 Response: Information. The City has continued to work with its local non-profit agencies and local lenders in providing affordable housing and fair housing information. Staff meets with local lenders to educate them on the process and requirements in relation to the Neighborhood Stabilization Program and the HOME funded, Foreclosure Acquisition Program.

AI-Action 5.2. The City will work with local lenders to promote the City's First-Time Homebuyers program. The City will provide information on the program in English and Spanish. Local lenders attend program workshops.

Time Frame: Ongoing

Action 5.2 Response: The City continues to work with its local non-profit agencies and local lenders in providing affordable housing and fair housing information. Staff attends local realtor meetings to advise of new and changes in programs available to the public. Staff recently contracted with Community Service Employment Training, Inc. (CSET) to administer the HOME funded First Time Homebuyer Program. CSET is contracted to provide education to lenders and realtors as well as homebuyers

➤ Additional information applicable to affordable housing barriers:

The City updated and adopted the Housing Element on March 15, 2010, in conformance with jurisdictions in the Tulare Council of Governments (COG) sub-region. Achievement of the objectives contained in the 2009–2014 Housing Element are expected to be accomplished through actions by the City to provide appropriate regulatory concessions and incentives through its land-use and development controls and through the utilization of available federal and state housing programs. The priorities identified through the 2009–2014 Housing Element are to provide housing opportunities and accessibility for all economic segments of the City; provide and maintain an adequate supply of sites for the development of affordable new housing; preserve, rehabilitate and enhance existing housing and neighborhoods; ensure that all housing programs are available without discrimination on the basis of race, color, religion, sex, national origin, ancestry, marital status, age, household composition or size, or any other arbitrary factor; and to encourage and enhance intergovernmental, public and private coordination and cooperation to achieve an adequate supply of housing for all economic

and social segments of the community.

The City encourages new mixed-use development in the downtown and community centers; higher densities for infill and affordable housing development; new high-density residential development along major corridors and at major intersections. Refer to the City's Housing Element 2010 for detailed information.

As detailed in the Housing Element, policies are designed to assist with barriers to affordable housing:

General Policies:

- The City, in a leadership role, shall continue to utilize funding (when available) to subsidize the development of affordable housing.
- The City shall continue to provide a wide range of incentive programs to encourage affordable housing.
- The City shall ensure that information on available housing programs continues to be made available and is accessible to the public.

Specific Policy Implementations:

- The City's Zoning Ordinance grants a 25% density bonus over the housing unit density allowed by existing zoning when the developer agrees to make certain units affordable to qualifying income and special needs households prescribed by state law.
- The City has no constraints on the development of farm worker housing.
- In 2004, the City adopted a second dwelling unit ordinance that follows State requirements.
- Manufactured housing can serve as an alternative form of affordable housing in low-density areas where the development of higher-density multi-family residential units is not allowed.
- Also referenced above in Action 3.1; Recently the Planning Commission conducted a public hearing and recommended approval of an amendment to the Zoning Ordinance that reflects the updated Housing Element laws pertaining to affordable housing barriers. Specific changes pertained to Section 17.32 Density Bonus; Section 17.16 multi-family dwellings permitted up to 60 units per site in the R-M-2 and R-M-3 zones; Section 17.18.050 amendment to permit, by right Emergency Shelters in the I-L (Light Industrial) zone; and Sections 17.10, 17.12, 17.14 and 17.16 amended to reflect permitted uses of transitional, supportive, and single-room occupancy (SRO) housing for six or fewer resident/clients and conditional uses for transitional, supportive, and single-room occupancy (SRO) housing for seven or more resident/clients.

4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.

Staff contracted with Family Services in 2011 to provide Community Development Block Grant (CDBG) funding for matching funds as part of their Voucher Program. The 2013-14 program year, is the third year, in allocating funding to support Family Services and the Tulare Housing First Program. The program is structured to specifically serve the chronically homeless by providing Shelter Plus Care vouchers to assist a homeless family with housing expenses. The CDBG funding would continue to support a Case Manager to oversee the program, which includes mental, and health counseling, job search, and life skills training. Specific data will continue to be collected to reflect the outcome. Data is collected in relation to the beneficiary's income and other HUD required collected data.

5. Leveraging Resources

- a. Identify progress in obtaining "other" public and private resources to address needs.

The City continues to look for opportunities to leverage state and private funding and work with non-profit developers in identifying resources and viable projects.

- b. How Federal resources from HUD leveraged other public and private resources.

The Oval Area Traffic Improvement Project: The construction cost of the project is expected to be from \$850,000 to \$900,000. City staff has executed an agreement with Caltrans to receive \$200,000 of State Highway Operation and Protection Plan (SHOPP) minor funds for the project. The City will be invoicing Caltrans for these funds after September of 2013. The City was also recently awarded \$574,500 of Highway Safety Improvement Program (HSIP) funds for the 13/14 fiscal year. The remainder of the project costs may include the use of Community Development Block Grant (CDBG).

- c. How matching requirements were satisfied.

All Participating Jurisdictions must contribute or match 25 cents for each dollar of HOME funds spent on affordable housing. The HOME statute provides for a reduction (50%) of the matching contribution requirement under three conditions: 1) fiscal distress; 2) severe fiscal distress, and; 3) for Presidentially-declared major disasters covered under the Stafford Act. For the 2012 Match requirement, the City did not meet the criteria for a reduction in matching funds, therefore the full 25% match is required as reflected in Table

Table 7: 2012 Match Requirement

State	Participating Jurisdiction/State	% Families in Poverty (≥ 12.4%)	\$PCI 2009 (<\$20,281)	% Income Growth (<4.1%)	Match Reductions
CA	VISALIA	11.7	\$23,769		

Visalia’s matching requirements were satisfied this year with the use of Redevelopment Low Mod funding. The specific projects are referenced on the HOME Match Report as **Exhibit “E-1”**.

Managing the Process

Program Year 3 CAPER Managing the Process response:

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

The City ensures compliance with programs and projects by incorporating accounting principles, conducting single audits, reviewing & updating guidelines & procedures, monitoring, and following HUD requirements. Staff prepares a five year Consolidated Plan, a yearly Action Plan, Substantial Amendments and CAPER for City Council and HUD approval.

Staff also meets with the City Manager, Department Managers and project managers to ensure progress is being made on each project. Overall, meetings occur on a quarterly basis, as well as additional meetings between Community Development Staff and Finance Staff responsible for the administration of the CDBG and HOME funding.

All reports are made available to the public for review. Community meetings, City Council Work sessions and public hearings are held, which provide participation opportunities for community input.

Public notices are published in local newspapers in relation to the Action Plan and Substantial Amendments. The Public Hearing notice is included as **Exhibit “F”**, in addition to each community meeting agenda, included as **Exhibit “G”**. The City Council Worksession Transmittal and Council Public Hearing Transmittal is attached as **Exhibit “H”**. Two years ago, the El Sol newspaper discontinued printing. Staff has been looking for additional resources to reach out to the Spanish speaking community. This last year, with the 2013-14 Action Plan, notice was provided to the Hispanic Chamber of Commerce, which assisted in getting the notice out to its members. Notices are also posted at the City of Visalia’s library, and three City Hall offices. The Action Plan and CAPER are also made available to the public via the City’s Website at www.visalia.ca.us and over the Counter at all three City Hall locations.

Citizen Participation

Program Year 3 CAPER Citizen Participation response:

1. Provide a summary of citizen comments.

The City of Visalia considers Citizen Participation an important component in improving the quality of life of our neighborhoods and encourages residents to become involved. A Summary of citizen comments is included as **Exhibit "I"**.

2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

In addition to annual entitlement funds, the City continues to use program income from previously funded CDBG and HOME projects, and uncommitted carryover funds for projects.

See Tables 8 and 9 below, represent remaining commitment and carryover funding, along with the recent 2013-14 Action Plan allocation. The CAPER expenditures represent only the program year (July 1, 2012 through June 30, 2013). The remaining balance (carryover) represents funds committed to each project and program, which will be spent over the next program year. Beginning with the CDBG **Table 8**.

Table 8: CDBG Project Balance Table

Table 8: CDBG Project Balance Table			
	Remaining Allocation, Commitment and Carryover of CDBG funding	2012-13 Fiscal Year CAPER Expenditure Dollars	Remaining Balance (carryover)
COMMUNITY DEVELOPMENT BLOCK GRANT			
Projects			
Administration (20% of allocation), Loan Servicing & Operating less Fair Hsg (see Fair Housing for portion of Admin)**	547,831	\$ 215,251	332,580
Neighborhood Preservation/Services			
Code Enforcement- Target Areas	296,636	\$ 127,493	169,143
Fairhousing Hotline (part of 20%Admin cap)	543	\$ 543	-
New-Housing Rehabilitation Program	80,000	\$ -	80,000
Special Needs Facilities			
Continuum of Care	10,000	\$ 5,000	5,000
Voucher Program	45,000	\$ 22,000	23,000
Economic Development/Public Parking Facilities			
West Parking Structure Loan Payment (Section 108 Loan)	1,451,029	\$ 507,819	943,210
Public Facilities & Improvements			
ADA Compliance Projects *	558,552	\$ 482,276	76,276
ADA Accessible Water Fountains (within community parks)*	68,824	\$ 68,824	-
Oval Park Area Traffic Improvements*	229,475	\$ 34,631	194,844
Senior Center- Security Fence & Gate *	6,970	\$ 6,970	-
Manuel Hernandez Security doors*	5,433	\$ 5,433	-
Historical Ice House ADA Project*	30,000	\$ -	30,000
Public Park Improvements			
Recreation Park- Irrigation Pump & Basketball Court	59,093	\$ 59,093	(0.06)
Recreation Park- Irrigation Design*	6,230	\$ 6,230	-
Recreation Park- ADA Walkway, Youth Tennis & installation of Irrigation System*	108,000	\$ -	108,000
Recreation Park- Splashpad *	100,000	\$ 3,581	96,419
Community Parks- Shade Cover design & installation *	212,805	\$ 212,805	-
Special Needs Services			
Programs & Projects Total	3,816,421	\$ 1,757,949	2,058,471
Remaining to Carry Forward			2,058,471

*Includes amendments and carryover; ** Program Income received included in project commitments

A representation of where CDBG funds were spent during the year, related to the ADA Accessibility project is reflected in **Image 8; ADA Project Location** map below with the detailed locations discussed on pages 14 and 15 herein.

Image 9: ADA Project Locations

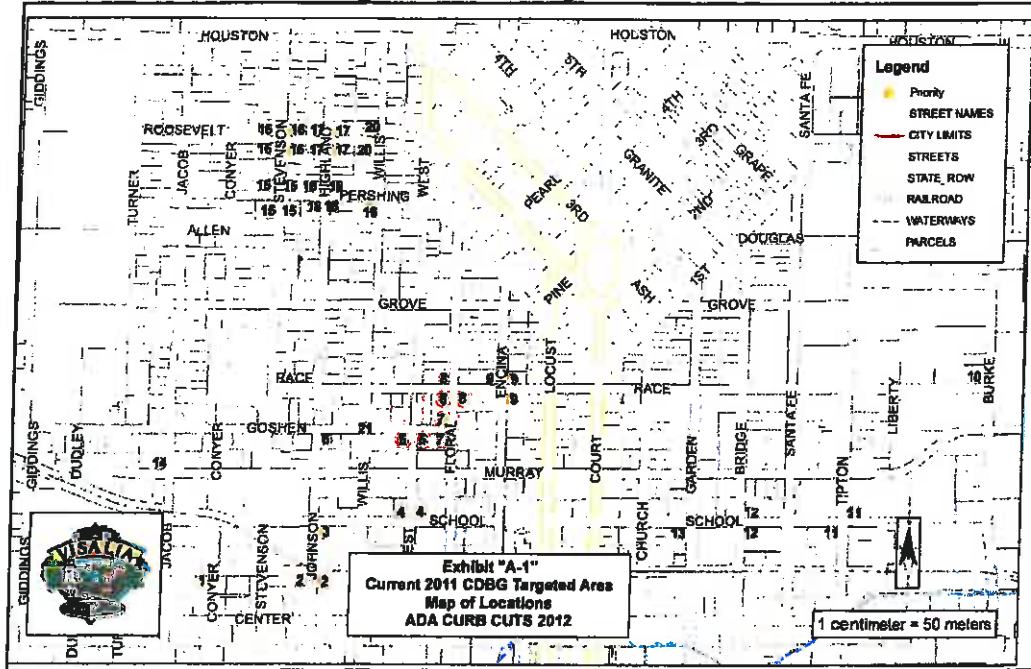


Table 9 represents HOME funded projects and their remaining balance.

Table 9: HOME Project Balance Table

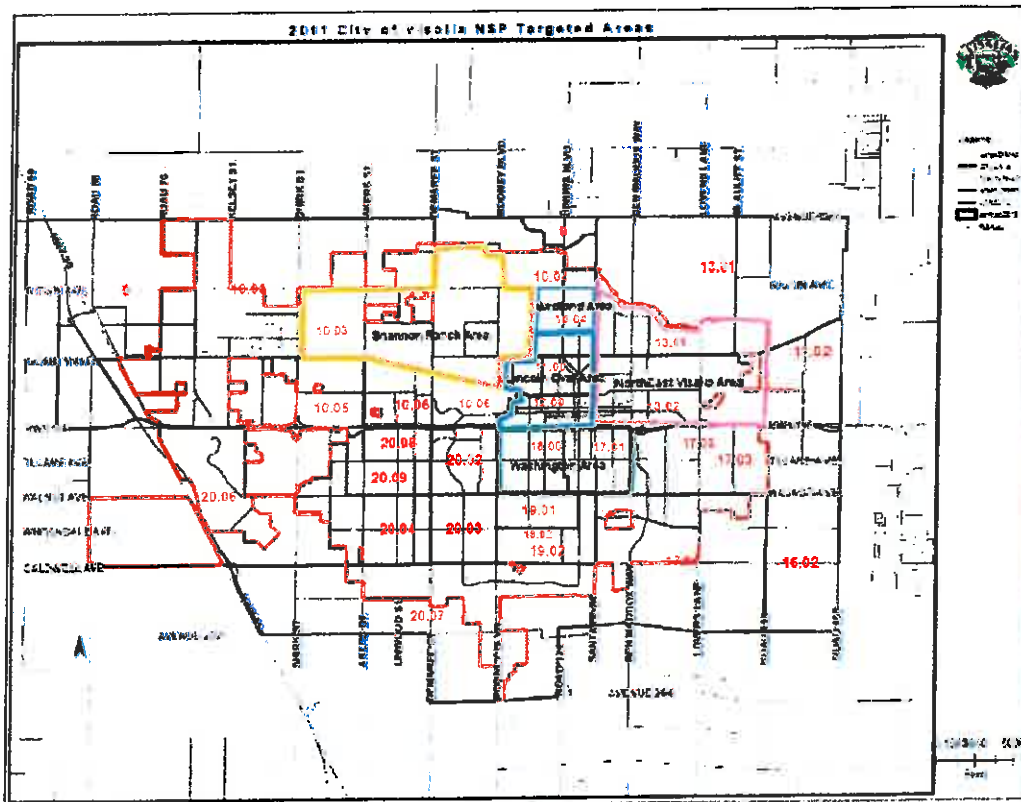
Table 9: Home Project Balance Table			
	Remaining Allocation, Commitment & Carryover of HOME Dollars	2012/13 Fiscal Year CAPER Expenditure Dollars	Remaining Balance (carryover)
HOME INVESTMENT PARTNERSHIP FUNDING			
Projects			
Administration, Loan Servicing & Operating *	140,636	\$ 57,588	83,048
Net for Programs and Projects			
Expenditures:			
Homeownership			
First Time Homebuyer Program (contract w/CSET)*	196,965	\$ -	196,965
Foreclosure Acquisition Program II (foreclosure acq, rehab, resell) *	1,034,396	\$ 466,886	567,510
15% Community Housing Development Organization (CHDO) set aside & Regular HOME funds CSET FAP	207,834	\$ -	207,834
Housing Counseling (CSET) *	13,500	\$ -	13,500
(**Includes CHDO funds) Affordable Rental Housing (Self Help Project)*; **, ***	1,200,000	\$ -	1,200,000
Loan Recapture Program*	127,349	\$ -	127,349
Reprogramming funds	96,965	\$ -	96,965
Programs & Projects Total	3,017,645	\$ 524,473	2,493,172
Remaining to Carry Forward			2,493,172

* Includes amendments & carryover ; **Program Income received included in project commitment; ***CHDO funds included

The map included below as **Image 10**, identifies the boundaries for acquisition of NSP funded properties. Funding for the NSP program is utilized

within census tracts identified earlier with HUD, which focuses on areas within the city that had a high foreclosure rate. Habitat for Humanity also acquired properties within this targeted area. The Foreclosure Acquisition Program II, HOME funded, is a citywide program.

**Image 10:
NSP Program Boundaries**



The Community Development Block Grant (CDBG) Targeted Area map was updated, with the most recent Census Tract information, and was based upon HUD’s Internal Disbursement and Integrated System (IDIS) mapping tools. The revised areas, in which Code Enforcement efforts and other related eligible projects are conducted, became effective July 1, 2013. The five boundaries represent Census Tracts in which 51% of the household income is at or below 80% area median income. This data is used assists in meeting the National Objective related to “Area Benefit”. The Five (5) boundary areas are numbered as follows and depicted in **Exhibit “B”** 2013 CDBG Target Map:

- No 21: Bound by east side of Giddings, south side of Riffin, east side of Dinuba (Road 124), Shannon, west side of Santa Fe alignment and north side of Houston Avenue.
- No. 22: Bound by east side of Mooney Boulevard, South side of Houston Avenue, west side of Santa Fe and north side of Murray/Goshen Avenue

- No. 23: Bound by east side of Mooney Boulevard, north side of Main Street, east side of Fairway, south side of School, east side of Hall, south side of Goshen onto Murray, west side of Santa Fe and north side of Mineral King Avenue.
- No. 24: Bound by east side of Encina, north side of Paradise, East side of Watson, south side of Noble Avenue, west side of Ben Maddox Alignment, north side of Walnut Avenue.
- No. 25: Bound by east side of Akers, south side of Noble Avenue, West side of Demaree and north side of Tulare Avenue.

Institutional Structure

Program Year 3 CAPER Institutional Structure response:

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Although further budget reductions in both CDBG and HOME Funds occurred and staffing was reduced the previous year, a positive change occurred with the hiring of a part time housing assistant, which assists in managing the loan portfolio, working with AmeriNational Community Service, Inc, and the Citizens Advisory Subcommittee (Loan Review Committee). The Housing Assistant also assists the Housing Specialist in administering the affordable housing programs and day to day duties.

Community Development Department. The remaining staff consists of the Housing Specialist, a Housing Assistant and a Management Analyst, with support staff, under the direction of the Community Development Director. The redirecting of staff and responsibilities has been enhanced with team efforts of Building, Planning and Engineering working closely on delivering high priority projects identified in the ConPlan and annual Action Plan.

Planning, Building, Engineering and Code Enforcement are divisions also under the Community Development Department, which are integral parts of the institutional structure, and the success of CDBG public improvement projects as well as other CDBG, HOME and NSP funded projects and programs. These City divisions work as a team in improving neighborhoods and addressing the housing needs of our community.

The City also maintains an active partnership with other agencies to help serve its housing and community development needs. Self-Help Enterprises, CSET, Tulare County Housing Authority, and Habitat for Humanity, have played an important role in the City's implementation of community programs.

Recently, with the April 15th, 2013 Action Plan approval, staff began working once again with Community Service Employment Training, Inc. (CSET) in administering the Home funded First Time Homebuyer Program.

Staff will also be working with a non-profit agency, such as Habitat for Humanity in administering a CDBG funded rehabilitation program.

Monitoring

Program Year 3 CAPER Monitoring response:

1. Describe how and the frequency with which you monitored your activities.

The City utilizes AmeriNational Community Services for loan servicing. AmeriNational monitors the City's loan portfolio on a monthly basis for conformity with loan payments, tax & insurance, and delinquencies. Additionally, on a yearly basis, AmeriNational conducts property condition inspections, and obtains an affidavit of ownership. This assists the City in maintaining participant compliance with each program.

To monitor that funds are being utilized to carry out affordable housing strategies through the acquisition, rehabilitation and new construction of housing units, the City of Visalia's monitoring plan includes tracking HUD-approved programs in accordance with national objectives and regulations.

The City has compliance monitoring guidelines for its CDBG and HOME funds with priority given to activities that benefit low and moderate income persons. These are the existing monitoring guidelines. With the most recent HUD HOME changes, the overall monitoring process and guidelines will be reviewed and updated this next year and reflected in the next Action Plan and CAPER. Until then, again, the existing monitoring process incorporates the following:

Routine Monitoring Responsibilities by City Staff

1. To assess performance and identify any compliance problems, City staff monitor application information from homeowners, assist with sub-recipient checklists, conduct periodic reviews to ensure regulatory compliance and track performance.
2. Ongoing monitoring involves an examination of both routine and special reports assessing two areas: compliance and performance.
3. Sub-recipients have independent audit actions conducted on a yearly basis.
4. If a program is administered by a sub-recipient the agreement requires them to prepare periodic progress reports and provide those reports to the City of Visalia on a monthly basis.
5. If the sub-recipient is slow in setting up projects or in drawing down funds, City staff contacts the sub-recipient to discuss the reasons for the slow progress.
6. If the sub-recipient is not able to commit and spend its designated funds within the period of the HOME agreement, an onsite review may be required.

7. If it is determined that HOME funds will not be drawn down, staff may take steps to reprogram the funds to another entity or program upon taking the appropriate amendment actions.
8. Based on the data submitted, City staff generates regular reports on the status of all HOME- and CDBG-funded activities, as well as program-wide data such as the number of units developed or families assisted, income guidelines, ethnicity, Census data and the ongoing expenditure of HOME and CDBG funds.
9. The results are presented in the yearly Consolidated Annual Performance and Evaluation Report (CAPER) report and preserved in the program master file.

In-Depth Monitoring and Onsite Reviews

1. These activities identify whether performance or compliance problems exist and identify the aspects of the programs or projects that are contributing to the adverse situation.
2. These activities include an onsite visit, observation of actual program elements and the use of a monitoring checklist.
3. City staff identify aspects of the programs or projects where the organization is performing well and poorly, assess compliance with program requirements, determine whether record-keeping is adequate, prepare a report summarizing the results of the review and describe any required follow-up activity.

Monthly Status Report

1. The sub-recipient is required to submit a monthly report detailing the progress of the development projects, programs and activities utilizing CDBG and HOME funds.
2. This report is to include the following:
 - Project progress in meeting stated goals and benchmarks.
 - Problems encountered and steps taken to resolve them.
 - Other general information as appropriate.
3. This report is required to be filed at the City office by the seventh working day of the month following the month when services were provided.

File Review or "Desk Review"

1. Throughout the year, City staff review the sub-recipients' submitted project files for compliance.
2. City staff may be made aware of important or valuable information in a City "Single Audit" Review, conducted by an independent auditor.
3. In addition to the ongoing file monitoring and prior to the onsite visit, City staff review the organizations/sub-recipients on the projects.

Financial Review

1. Sub-recipients submit a weekly or monthly report, depending on the type of project, concerning the financial and accounting status of the project(s).

2. The weekly/monthly financial report includes the following:
 - Summary of all disbursements of CDBG or HOME funds.
 - Percentage of funds expended and remaining by cost category.

Site Review

1. City staff gathers information from a variety of sources.
2. During the onsite review, the following steps are completed:
 - Conduct an initial meeting with the director or other official to explain the purpose and schedule for the review.
 - Review additional materials provided to obtain more detailed information about the program or projects in question.
 - Examine a sampling of files to verify the existence of required documentation and the accuracy of reports being submitted to the agency.
 - Visit a sampling of program or project sites to confirm information contained in the program files; this may also include interviewing residences.
 - Meet with local lending or other partners, if applicable.
 - Conduct an exit conference with appropriate senior staff to discuss the preliminary conclusions of the review and identify any follow-up actions necessary.
3. After completion of the onsite visit, the following steps are completed:
 - Properly record the results of the review.
 - Fill out all applicable checklists.
 - Attach to the checklists all documentation required to support conclusions from the review (if applicable).
 - Place the checklists and documentation in the monitoring file for that organization.
 - Place an additional copy of the checklist in the project file.
 - Meet with the program staff to review the findings of the monitoring visit and agree on a course of action (if applicable).
 - After the in-depth review, City staff prepares and sends to the sub-recipients a report describing the results of the review.
4. The monitoring report must include the reasons underlying all conclusions.

CDBG Project Management

1. Each project utilizing CDBG funds is managed by a project manager.
2. The project manager monitors the use of the funds and is the "Labor Standards Coordinator," having responsibility for National Environmental Policy Act compliance and CDBG labor standards compliance and reporting, as well as Section 3 requirements.
 - a. Finance and Housing Staff work closely with the HUD funding, the project manager, attend pre-bid meetings and review requirements related to Davis Bacon and Section 3 with the contractors.
3. A CDBG Project Compliance Manual has been prepared and is issued to all project managers in the City.

4. Records shall be maintained from the inception of the project, documenting the compliance requirements for receiving this federal funding.
5. A separate Labor Standards Enforcement file shall be maintained.
6. A record-keeping action checklist, issued by HUD, as well as a CDBG Project Compliance Record Summary, shall be complied with.¹⁵

2. Describe the results of your monitoring including any improvements.

The City will continue to update Policy and Procedure manuals to reflect the most recent Building Code, City Policies, Monitoring Policies and CDBG/HOME Regulations, as well as continue to prepare detailed agreements with sub-recipients and/or construction managers that outline federal regulations and performance standards.

During this year, staff also participated in pre-bid meetings for projects utilizing CDBG funding. Specific projects included the Public Improvement projects: Recreation Park Irrigation Pump, Recreation Park Basketball Court, and ADA accessible curb cuts. Additionally, staff meets with each selected contractor participating in the Neighborhood Stabilization Program (NSP).

Staff is scheduling monitoring over the next few months for the following projects:

- Robinwood 10 unit development
- Sierra Meadows 42 unit senior development

3. Self Evaluation

- a. Describe the effect programs have in solving neighborhood and community problems.

The City strives to meet the needs of the community through the goals established in the Consolidated Plan. The projects and activities that the City provides to Visalia residents would not be possible without the federal assistance it receives from the US Department of Housing and Urban Development (HUD). By providing programs such as Foreclosure Acquisition/Rehabilitation and down payment assistance programs, ADA Compliance, Park and Public Improvements, along with Code Enforcement, the City, and, working with our local non-profit partners, we are able to provide low-income people with affordable housing opportunities, improved neighborhoods, improved parks, and economic development opportunities.

The City believes that the benefits of homeownership extend beyond property lines and into the community. The effect of the Foreclosure Acquisition Program this year, helped with increasing home values (tax base,

¹⁵City of Visalia Housing and Economic Development Department

public investment, reduction in crime and improved physical conditions for the neighborhood.

The Code Enforcement Division continues to be a crucial component in solving neighborhood and community problems. Code Enforcement is a collaborative effort between members of the community, the Police Department and various other departments. Working together, the City can identify problems of crime and disorder and involves all elements of the community in the search for solutions to these challenges. The primary emphasis of the Code Enforcement Program is Life Safety non-compliance. Considerable efforts are focused on Health and Safety Code enforcement as it primarily relates to Housing standards. Some of the common violations include unsafe structures, abandoned properties, contaminated and/ or unsecured swimming pools, construction without permits, and unlicensed vendors.

The City's public and park improvement projects this year improved community and neighborhood parks, providing shade and allowing the community to enjoy their amenities. Other public improvements included accessibility, security and recreational opportunities.

- b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.

The City's goal is to continue addressing the priority needs and specific objectives of the Consolidated Plan. Through community input, the City has identified the following as "High" priority needs in the community:

- Affordable Housing
- Suitable Living Environment
- Support of Special Needs Facilities
- Public Improvements
- Economic & Community Opportunities
- Support of Special Needs Services

With CDBG, HOME, and NSP, the City makes every effort to meet the priority needs of the community through the provision of many programs.

- c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.

The goal for the 2012/13 program year was to continue the efforts of addressing the foreclosure crisis through the acquisition of foreclosed homes, rehabilitation and resell. The program increases the life of the home through the improvements and creates economic opportunities through the process.

Visalia

Between 7 -10 jobs are created each time a home is acquired, rehabilitated and then resold.

The 2013/14 program year includes providing opportunities of homeownership by providing low interest, second mortgage loans as gap financing.

Additionally, the objectives and outcomes provided in previous tables reflect how funds were directed to programs that provide a suitable living environment, economic opportunities and affordable housing in the City of Visalia.

d. Indicate any activities falling behind schedule.

Oval Area Traffic Improvement Project: The City has been working with The Department of Transportation (Caltrans) District 6, in finalizing the design plans, as indicated earlier in this report. Since the fall/spring of 2012, the City has held multiple meetings with Caltrans to finalize design of this project. Many alternatives were discussed and a final design concept was approved by Caltrans in January of 2013. A 95% set of design plans has been submitted to Caltrans for final review and comment.

The project is currently planned to commence construction in the spring/summer of 2014 barring any unforeseen complications with Caltrans or funding source approvals/requirements.

e. Describe how activities and strategies made an impact on identified needs.

Visalia, like many communities, has had its own challenges, with the reduction in both CDBG and HOME funding and the recent elimination of its Redevelopment Agency. However, the City assessed its affordable housing programs and public improvement projects and continues to address the needs of the community through programs that have been beneficial to the community as a whole. The following activities and strategies made an impact as follows:

- CDBG- Neighborhood Stabilization Program (NSP): This program provides sustainable housing to families as well as creates jobs for our local contractors.
- CDBG- Neighborhood Stabilization Program Habitat for Humanity (NSP-HfH): The City also provided funding to Habitat for Humanity of Tulare County so that they may also acquire foreclosed homes, rehabilitate them and sell them to households at 50% of the area median income. Habitat for Humanity participants also join in with the rehabilitation of homes (through sweat equity) as well as additional jobs are maintained.

- **CDBG- ADA Compliance Projects:** This program provides accessibility in the downtown area and to the community as a whole. This project also creates jobs for our local contractors.
- **CDBG – Recreation Park Projects:** Projects at the Recreation Park provides preservation of a heavily used community park and creates jobs through the construction of each project.
- **HOME – Foreclosure Acquisition Program II (FAP II):** This program also provides sustainable housing to families as well as creates jobs for our local contractors.

f. Identify indicators that would best describe the results.

The City continues to move forward to meet the goals of the Consolidated Plan and address the needs of the community through the national objectives set forth by HUD. The indicators show that the ADA Compliance installation projects and Code Enforcement Program are successful programs as they exceeded the expected outcome for the period. Other successful projects include the use of Community Development Block Grant (CDBG) funding toward Recreation Park improvements, such as irrigation design, irrigation pump installation, and the basketball court installation. Other successes include Shade covers in community parks as well as accessible water fountains. **Table 8** below reflects the percentage of goals reached this year.

**Table 10:
HUD Program Goal Achievement**

Table 10: HUD Program Goal Achievement				
HUD Program Goal Achievement				
Program Unit / Services Goal	Unit Goal	Unit Completed	Type of Unit	% of Goal
CDBG- Neighborhood Stabilization Program (NSP)	2	2	Homes (units)	100%
Neighborhood Stabilization Program- Habitat for Humanity properties	5	2	Homes (units)	40%
HOME- Foreclosure Acquisition Program II (FAP II)	3	1	Units	33%
Continuum of Care	1	388	People Assisted	38800%
Voucher Program (Homeless Assistance)	5	5	People Assisted	100%
Fair Housing Hotline	100	96	Calls	96%
Code Enforcement-Target Areas	200	319	Closed Cases	160%
CSET- Housing Counseling for Foreclosure Acquisition Program II	3	1	Counseling homebuyers	33%
Self Help Enterprise - Housing Counseling for NSP Program (City and Habitat participants)	4	4	Counseling homebuyers	100%
ADA Compliance curb cuts, sidewalks, truncated domes and design	4	34	Curb cuts/ramps	850%
Park Improvement & ADA Compliance- Accessible waterfountains within 9 community parks	10	11	Accessibility by unit	110%
Park Public Improvements- Shade Covers	6	6	6 parks	100%
Recreation Park Improvements	2	2	Improvements	100%
Public Improvements (Senior Center, Manuel Hernandez Center)	2	2	Improvements	100%

- g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.

The economic challenges continue to impact Visalia residents. With the loss of the Redevelopment Agency, the City will look for other funding sources and opportunities so that efforts may continue in providing affordable housing opportunities.

The City of Visalia will continue its revitalization efforts through the Neighborhood Stabilization Program, HOME funded Foreclosure Acquisition Program II. Likewise, it is important for the City to stay on top of the changing needs of the community according to economic times. Market conditions and affordability are taken into consideration when evaluating programs.

On a positive note, the City allocated HOME funds toward the First Time Homebuyer Program, bringing gap financing assistance back to new homebuyers in Visalia.

- h. Identify whether major goals are on target and discuss reasons for those that are not on target.

Housing funds were allocated to a 48 unit family development, which affordable rental housing is one of Visalia's major goals.

The Oval Area Traffic Improvement project remained delayed over the past year with the design phase. It now appears that the project is on target to be completed in 2014 as referenced above in question #3 e.

- i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

As previously mentioned, the responsibilities, operations and oversight of the CDBG, NSP and HOME projects and programs were redirected to the Community Development Department. It has been one year since the transition, with positive results with more financial coordination and collaboration with various divisions, such as Engineering, Planning and Parks. Duties, responsibilities, and progress toward the established goals continue.

There is always room for improvement, which Staff continue to achieve more with less. The staff responsible for the CDBG, NSP and HOME programs meet regularly with the Community Development Director, Management Analyst, and project managers to discuss project progress, strategies, and streamlining processes. The use of a project table keeps projects moving forward and toward desired goals.

Lead-based Paint

Program Year 3 CAPER Lead-based Paint response:

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Lead-based paint hazards are addressed in all housing rehabilitation and homebuyer assistance projects. For all of the city's housing programs, applicants are informed of the danger of lead-based paint through a brochure and part of the application process. Additionally, City building inspectors are alert to signs of this hazard as they perform their substandard housing inspections. All housing owners and occupants with whom the City interacts through its various programs are required to abate this hazard as a condition of assistance from the City based upon the HUD requirements and allocation of funding. Asbestos evaluations are also performed on those houses where the City assists in relocation or restoration.

In addition, Tulare County Health Services has a Lead Poisoning Program that investigates cases of lead poisoning when testing reveals that a child has elevated levels of lead in their blood. Specially trained and certified staff conducts lead investigations in the child's home. Tulare County Health is also contacted for properties within the City limits.

Using NSP funds, no homes sold this year had lead abatement. Using HOME, the Foreclosure Acquisition Program II (FAP II), two homes were remediated with safe practices incorporated, as well as certifications for lead, asbestos and mold. One sold recently, the other finalizing escrow.

Housing Needs

Program Year 3 CAPER Housing Needs response:

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

The City continues to promote and maintain affordable housing through the following programs:

- HOME funded Foreclosure Acquisition Program II (FAP II): a total of three homes were acquired and rehabilitated over the last year, with one resold recently, the second and third in escrow to close, which will

be reflected in the next year CAPER. These homes were sold to households below 80% of the area median income..

- **CDBG-Neighborhood Stabilization Program (NSP):** During this reporting period, eight (8) homes were acquired, with 5 under rehabilitation, 1 on the market and 2 resold to households as follows:
 - 51% -60% AMI- one (1) household
 - 61% -80% AMI- none
 - 81% -120% AMI- one (1) household

Upon completing the rehabilitation of the 5 homes referenced above, they will be placed on the market for sale to households at 50% of the area median income and below. The City may carry a second mortgage, up to \$30,000 at 0% interest for qualified buyers.

- **CDBG-NSP- Habitat for Humanity:** A new agreement was created between the City of Visalia and Habitat for Humanity to acquire a minimum of five (5) homes. Habitat was success with purchasing six (6) homes. Two homes completed escrow during this program year, with the remaining four (4) completing escrow in July 2013. Additional funding will be directed toward Habitat to continue their efforts. Habitat will resell to households at or below 50% AMI.

In fostering affordable housing opportunities, Habitat for Humanity is working on becoming a certified Community Housing Development Organization (CHDO) so that they may further their efforts and work with the City in utilizing HOME- CHDO funding.

Community Service Employment Training, Inc. (CSET) is also working on their recertification, under the new 2012 HOME Rules.

Specific Housing Objectives

Program Year 3 CAPER Specific Housing Objectives response:

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.

The City of Visalia continues making progress towards meeting the goals and objectives of the Consolidated Plan. **Table 11** below identifies pertinent information as it relates to people assisted, income range and household type based on programs and services provided.

**Table 11:
Number of People Assisted**

City of Visalia, California					City of Visalia Programs							
2012-2013 Program Year					2012-2013 Program Year							
Priority Need Category	CDBG	HOME	NSP	Total	FAP -Home funded	NSP-Habitat	NSP-CDBG-City	Voucher Program	Fairhousing (odbg)	Code Enforcement (cdbg)	Continuum of Care	
Total People assisted	808	1	4	813	1	2	2	5	96	319	388	
Total Household units assisted *	324	1	4	329	1	2	2	5	0	319	0	
Total Female Head of Household *	66	0	0	66	0	0	0	2	64	0	0	
**Disabled *	93	0	1	94	0	1	0	5	11	0	77	
Renters												
0 - 30% of MFI	388	0	0	388	0	0	0	5	0	0	388	
31 - 50 of MFI	0	0	0	0	0	0	0	0	0	0	0	
51 - 80 of MFI	0	0	0	0	0	0	0	0	0	0	0	
Total	388	0	0	388								
Owners												
0 - 30% of MFI	0	0	0	0	0	0	0	0	0	0	0	
31 - 50 of MFI	0	0	3	3	0	2	1	0	0	0	0	
51 - 60 of MFI	0	0	0	0	0	0	0	0	0	0	0	
60 - 80 of MFI	0	1	0	1	1	0	0	0	0	0	0	
81 - 120 of MFI (NSP Program only)	0	0	1	1	0	0	1	0	0	0	0	
Total	0	1	4	5								

** Physical

* 2010 Census American Survey

Also provided, is **Table 12** below, representing the housing programs provided through the year, where data was collected in relation to ethnicity and race.

Table 12: Ethnicity / Race Assisted

2012-2013 Program Year								
	Non-Hispanic	Hispanic	White	Asian	African American	American Indian	Other	Total
FAP	1	0	1	-	-	-	-	1
NSP - City Owned	1	1	2	-	-	-	-	2
NSP- Habitat for Humanity	0	2	2	-	-	-	-	2
Voucher Program	4	1	3	-	2	-	-	5
Fairhousing	55	41	93	1	-	-	2	96
Continuum of Care (survey data)	205	183	282	3	35	28	40	388
Ethnicity Totals	266	228	383	4	37	28	42	494
Race Percentages	53.85%	46.15%	77.53%	0.81%	7.49%	5.67%	8.50%	100.00%

2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.

The City of Visalia provides homebuyers the opportunity to purchase a home, which the city acquired, that had previously been foreclosed upon. The city rehabilitates the property and places the home on the market at an affordable price and at least 95% below the area median home price, which currently is \$146,000. Although the city invested more than the area median price, the new homeowner benefits from the improvements, and assistance with the down payment. The city has two programs that meet Section 215 definition as follow under the subchapter II, Part "A", Section 215 (b) "homeownership".

Visalia

Visalia's programs:

1. has an initial purchase price that does not exceed 95 percent of the median purchase price for the area
2. is the principal residence of an owner whose family qualifies as a low-income family--
 - i. in the case of a contract to purchase existing housing, at the time of purchase;
3. is subject to resale restrictions that are established
 - ii. allow for subsequent purchase of the property only by persons who meet the qualifications specified under paragraph (2), at a price which will--
 1. provide the owner with a fair return on investment, including any improvements, and
 2. ensure that the housing will remain affordable to a reasonable range of low-income homebuyers; or
 - iii. recapture the investment in order to assist other persons in accordance with the requirements of this subchapter, except where there are no net proceeds or where the net proceeds are insufficient to repay the full amount of the assistance.

3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.

Worst-case housing needs are defined as low-income renter households who pay more than half their income for rent, live in seriously substandard housing (including homeless people) or have been involuntarily displaced.

The City continues to review and analyze how it can better meet the needs of the under-served and address "worst case" housing needs through its affordable housing programs, supportive services, Continuum of Care and referrals to the appropriate legal services related to fair housing.

The City has partnered with Family Services of Tulare County providing CDBG matching funds for Vouchers in relation to the Shelter Plus Care program. **\$22,000** was expended this year, with an additional \$23,000 remaining available toward additional vouchers.

As referenced last year, the City is working with Habitat for Humanity in meeting the needs of the low and very-low income households through the NSP program. Habitat acquired, rehabilitated and resold six (6) homes, which were originally foreclosures. Habitat, not only assisted six (6) very low income households/families, but also improved neighborhoods as well worked with the community through sweat equity.

The City also works closely with the Tulare County Housing Authority and its' Section 8 Rental Assistance Program.

To identify the needs of the disabled community, the City staff, from various divisions, work closely with the Disability Advocacy Committee. Lastly, the Code Enforcement Division works continually to minimize substandard housing. On December 5, 2012, Code Enforcement staff participated with CSET, in a fair housing workshop for Landlords.



Housing Stock Available to Serve Persons with Disabilities

Individuals with physical disabilities generally require structural modifications to housing such as ramps and handrails, bathroom and kitchen modifications. The City's housing programs assist in complying with ADA requirements and providing affordable housing to physically disabled new homeowners. For example, through the Foreclosure Acquisition Program and Neighborhood Stabilization Program, improvements include ADA accessibility features.

Image 11: Habitat NSP Home

Family Services of Tulare County's Voucher program, provided housing vouchers to five (5) disabled participants and Habitat for Humanity, through the Neighborhood Stabilization Program funds, installed a ramp for one of its participants.

The City also works closely with developers utilizing federal funding, to ensure that all new multi-family housing units are accessible to persons with disabilities.

Public Housing Strategy

Program Year 3 CAPER Public Housing Strategy response:

1. Describe actions taken during the last year to improve public housing and resident initiatives.

The Tulare County Housing Authority (TCHA) was established in 1945 pursuant to the U.S. Housing Act of 1937 and state enabling legislation. By the mid-1950s, the Housing Authority had assumed the management responsibilities of two farm labor housing centers, which were built in the late 1930s by the federal government. The TCHA provides funding and programs for below moderate-income households: the Housing Choice Vouchers Program (HCVP), Public Housing, Farm Labor Centers and Senior Housing. The Public Housing Program provides rental assistance in four main areas: Visalia, Tulare, Porterville and the north county area. Through the farm labor centers, the TCHA manages five housing developments throughout the county.

The TCHA also administers the Section 8 voucher program. Confirmed with the Housing Authority of Tulare County (TCHA) on July 30, 2013, currently, there are 1,158 households receiving rental assistance, down 17 households from last year, and up 10 households from two years ago (2010/11 program year count).

There are now 4,608 households on the waiting list, which is an increase over last year (2011/12 program year count) by 393 households, and an increase over two years ago (2010/11 program year count) by 1,103 households. The TCHA has a —“Moving to Work” program that limits participation in the Section 8 voucher to a maximum of five years or until the family income exceeds 120 percent of the median income, thus encouraging families to save money, become self-sufficient and be in a better position to buy a house. This also ensures that assisted housing is made available to other needy families.

Although the Redevelopment Agency funding has been eliminated, the City worked with Kaweah Management Company prior to the elimination of Redevelopment and Kaweah Management Company was able to continue their efforts with the demolition of 6-units in the year 2012, and reconstruction of 8-units on Kaweah with the use of Redevelopment Low/Mod funding in the amount of \$480,000. Kaweah completed the construction of the 8-units and the remaining \$240,000 in Redevelopment Low Mod funding was disbursed upon occupancy.

The City supports TCHA in providing housing assistance to extremely low, very low, low- and moderate-income households.

Barriers to Affordable Housing

Program Year 3 CAPER Barriers to Affordable Housing response:

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

As detailed in the City’s 2005-2010 Consolidated Plan and Housing Element, the following policies are designed to assist with barriers to affordable housing:

General Policies

- The City, in a leadership role, shall continue to utilize all available funds to subsidize the development of affordable housing.
- The City shall continue to provide a wide range of incentive programs to encourage affordable housing.
- The City shall ensure that information on available housing programs continues to be made available and is accessible to the public.

Specific Policy Implementations

- The Visalia Zoning Ordinance will grant a 25% density bonus over the housing unit density allowed by existing zoning if the developer agrees to meet one of the following conditions:
 - At least 10% of the units are for very low income households
 - At least 20% of the units are for lower income households
 - At least 50% of the units are for seniors
- The Visalia Zoning Ordinance permits manufactured housing parks in three residential zones with a Conditional use permit.
- The City has no policies that would put constraints on the development of farm worker housing.
- On January 8, 2004, the City adopted a second dwelling unit (SDU) ordinance that follows the requirements of State law.
 - The City has issued six (6) SDU's in the last twenty-four months and the SDU Ordinance continues to comply with the State Law.
- The Visalia Zoning Ordinance permits group homes in four residential zones.
- The City has approved three emergency shelters through the use of the CUP process in the last decade and will continue to do this on a case-by-case basis.
- Brochures regarding housing programs are regularly distributed to the public at City Hall and through local non-profit agencies.
- Zoning Ordinance Amendment permits Emergency Shelters BY RIGHT in the IL Zone District.

HOME/(ADDI)

American Dream Down Payment Initiative

Program Year 3 CAPER HOME/ADDI response:

1. Assessment of Relationship of HOME Funds to Goals and Objectives
 - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.

Please refer to Page 3 and 4, where the City's goals and objectives, are identified.

2. HOME Match Report
 - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.

The HOME Match Report, HUD -40107-A is attached at **Exhibit "E-1"**.

3. HOME MBE and WBE Report
 - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).

A Minority Business Enterprise and Women's Business Enterprise Report has been prepared on form HUD-40107 and is attached to this CAPER as **Exhibit "E-2"**.

4. Assessments

- a. Detail results of on-site inspections of rental housing.

A 10-unit rental housing HOME funded project, known as Robinwood Development, on-site inspections and monitoring will be scheduled later this year.

This will be the first year for the recently completed 42- Senior unit development, known as Sierra Meadows on Tulare Avenue. On-site inspections and monitoring will also be scheduled later this year.

The City of Visalia contracted with AmeriNational Community Services, Inc. in monitoring on-site inspections, owner affidavits, taxes and insurance for its First Time Homebuyer Program, Housing Rehabilitation Programs, NSP and Habitat acquired properties.

- b. Describe the HOME jurisdiction's affirmative marketing actions.

The City manages a Fair Housing Hotline and directs callers to the appropriate sources for further assistance. The City publishes its affordable housing programs on its website. The City publishes the Fair Housing logo on all applications and information flyers, collect data related to applicants and monitor projects and programs administered or partnered with local non-profit agencies.

Additional outreach efforts include working with local lenders to promote affordable housing programs. Additionally, the City has contracted with Community Services Employment Training, Inc and Self Help Enterprise to provide housing counseling services and promote the City's affordable housing programs. And, the City has a marketing plan where the City would work with Tulare County Housing Authority for specific project data.

- c. Describe outreach to minority and women owned businesses.

Under the City of Visalia, referenced under its purchasing policies and procedures, encourages all segments of society to participate by demonstrating support for small, disadvantaged and minority-owned businesses. See Chapter 8 under http://www.ci.visalia.ca.us/depts/finance/purchasing/policy_and_procedures.asp

Homeless Needs

Program Year 3 CAPER Homeless Needs response:

*Please also refer to the Homeless Needs Table in the Needs.xls workbook. Identify actions taken to address needs of homeless persons.

1. Identify actions to help homeless persons make the transition to permanent housing and independent living.
2. Identify new Federal resources obtained from Homeless SuperNOFA.

The Kings/Tulare Continuum of Care (CoC) is the region's coordinated body for the ten year plan to end homelessness titled, *Connecting the Dots, a Proactive Approach to Addressing Homelessness (CTD)*. Programs and services in the region include outreach and assessment, emergency shelters, transitional housing and permanent supportive housing. Through CTD, the CoC has implemented a variety of strategies to address the needs of homeless persons in the region.

One of the primary goals of "Connecting the Dots", has been to increase access to permanent housing for chronically homeless individuals and families, veterans, persons with disabilities and youth. During the 2012 program year, 89 people were housed in permanent housing in Tulare County. An astounding 93% have been stably housed either by remaining in permanent supportive housing or exiting to a stable housing situation. Additionally, both stayers and leavers report an increase in cash income while enrolled in permanent supportive housing with a \$357 and \$76 average increase respectively.

In February of 2012, the CoC implemented "Every Door Open, A Coordinated Entry & Assessment Strategy for Kings and Tulare Counties". Participating housing providers use the same assessment tool, policies on eligibility verification, and data collection forms. Clients with a housing crisis anywhere in the bi-county region can enter the system either through a Provider or through 2-1-1. By following a unified entry protocol, the process of obtaining housing, including emergency and/or transitional housing, becomes more efficient for the client, housing provider, and agency assisting the client with placement. Every Door Open coordinates local investment towards ending homelessness, in order to increase our ability to prevent and reduce homelessness with the bi-county region.

Two new permanent supportive housing programs operated by Family Services of Tulare County began serving clients in the Tulare County region during 2012, resulting in 37 new beds. A 12-bed program that serves households with children in the City of Visalia and another, known as Tulare Housing First II, is a 25 bed County-wide program that serves single males, females and households with children, 11 of which serve people who are chronically homeless.

Visalia

Also in 2012, CoC programs in Tulare County were awarded \$1,127,016 through the 2011 SuperNOFA competition. The funds were awarded to the following programs serving Tulare County residents:

Funding for Existing Programs

Family Services of Tulare County	36 beds	Transitional Housing	\$80,342
Central California Family Crisis Center	35 beds	Transitional Housing	\$94,373

Funding for New Programs

United Way of Tulare County	14 beds	Permanent Supportive Housing	\$91,545
Turning Point of Central California	4 beds	Transitional Housing	\$117,277
Turning Point of Central California	6 beds	Permanent Supportive Housing	\$174,276
CSET	50 beds	Permanent Supportive Housing	\$569,203

Within the City of Visalia, there are several ongoing outreach efforts led by churches and non-profit organizations whose primary focus is to address the needs of people experiencing or at-risk of homelessness. These outreach efforts are conducted in various venues, such as the Visalia Rescue Mission's (VRM) newly opened community center. The VRM community center is located in the heart of the homeless community and offers a day center, meals, overnight shelter, warming center, transitional housing, and case management. Representatives from several agencies visit the community center on a recurring basis to conduct outreach and referrals to clients.

On an annual basis, the CoC conducts an annual Point in Time (PIT) census and Project Homeless Connect event. The one-day PIT survey provides a snapshot of the adults, children in households and unaccompanied youth living in the City of Visalia who meet HUD's definition of homelessness. Information gathered through the PIT is used to understand the causes and trends over time of homelessness, as well as to determine the unmet shelter and service needs of the homeless. Data collected from the PIT is included as **Exhibit "C"**.

PHC is a national best practice that is a one-stop-shop of comprehensive support services for people experiencing homelessness. Guests attending the event are partnered with volunteers who assist in identifying and accessing necessary resources. Last year, 30% (112) of the attendees at the Visalia PHC event, held on November 1, 2012, were unsheltered. Additional information collected at the Visalia PHC, is reflected in **Exhibit "D"**. In

2014, the annual Project Homeless Connect event (PHC) will be combined with PIT, and is scheduled for January 2014.

Specific Homeless Prevention Elements

Program Year 3 CAPER Specific Housing Prevention Elements response:

1. Identify actions taken to prevent homelessness.

In an effort to prevent homelessness, there are several CoC partners that offer residents services, which are designed to help with housing retention such as the provider organizations listed in **Table 13** below :

Table 13: Provider Organizations

Provider Organizations	Mortgage Assistance	Rental Assistance	Utilities Assistance	Counseling/Advocacy	Legal Assistance
Good News Center		X	X		X
Grace Homes				X	
Habitat for Humanity				X	
Healthy Start				X	X
Hospice of Tulare County				X	
Housing Authority of Tulare County	X				
Kaweah Delta Health Care District				X	
Kings Tulare Area Agency on Aging				X	
Lindsay Senior Center					X
Lindsay/Strathmore Coordinating	X	X	X		
Love INC	X	X	X		
National Alliance for the Mentally Ill				X	
National Council on Alcoholism and O.L.A. Raza			X		X
Open Gate Ministries, Dinuba	X	X	X		
Parent's United (TYSB) Tulare Youth				X	
Porterville Area INC	X	X			
Porterville Developmental Center				X	
Porterville Sheltered Workshop			X		
Proteus	X	X			
Resources for Independence				X	
Salvation Army	X	X			
Samaritan Clinic					X
Tulare Athletic Club			X		
Tulare County Child Support Services					X
Tulare County Health & Human	X				
Tulare County Mental Health				X	
Tulare Emergency Aid	X	X		X	
Tulare Senior Services		X		X	
Tulare Youth Service Bureau				X	
Turning Point Youth Services				X	
United Way of Tulare County	X	X		X	
Veteran's Agency				X	
Victory Outreach Church				X	
Visalia Emergency Aid	X				
Visalia Rescue Mission				X	

Community residents can call any of the agencies listed above directly or access resources through the local 2-1-1 line. Call center operators through 2-1-1 are able to pre-screen clients for eligibility and provide up-to-date information on program availability.

The CoC has recently implemented the SSI/SSDI Advocacy, Outreach and Access (SOAR) program within the region. This national project is designed to increase access to the disability income benefit programs administered by the Social Security Administration (SSA) for eligible adults who are homeless or at risk of homelessness and have a mental illness and/or a co-occurring substance use disorder. Assisting clients through SOAR results in expeditious benefit awards and additional funding for communities through Medicaid reimbursements. Access to these benefits greatly increases housing stability and retention rates among recipients.

Emergency Shelter Grants (ESG)

Program Year 3 CAPER ESG response:

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
 - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
 - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
 - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
 - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
5. Activity and Beneficiary Data
 - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
 - b. Homeless Discharge Coordination
 - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from

publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.

- c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

The City of Visalia is not an ESG recipient or an Entitlement Area. However the City works closely with Family Services and provides matching funds for the Voucher Program.

Also, the Continuum facilitates an annual stakeholder meeting to determine the subsequent years ESG funding priorities. Notification for the stakeholder meetings are sent out, via email, to all contacts on the Continuum's email distribution list, as well as posted on their website at www.kingstularecoc.org. The stakeholder meetings are facilitated in a roundtable setting to encourage feedback from all persons in attendance.

The City also consults with the Citizens Advisory Committee, Northern Visalians Neighborhood Committee, Disability Advocacy Committee and other departments, such as Parks, Engineering and Community Development.

Community Development

Program Year 3 CAPER Community Development response:

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
 - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.

The use of CDBG funds during the 2012/13 program year addressed the high priority activities as related on the following **Table 14**; 5-year ConPlan Objectives and Goals.

- Decent Affordable housing:
 - Neighborhood Stabilization Program (NSP); During this program year, eight (8) foreclosed homes were acquired, of which five (5) in various stages of rehabilitation and two (2) resold to income qualified households.
 - Habitat for Humanity Neighborhood Stabilization Program; Habitat acquired six (6) foreclosed homes, rehabilitate and resold. However, only two (2) sold during this CAPER program period, with the remaining four (4) results reflected in next years' CAPER.
 - Foreclosure Acquisition Program II, Purchase of three (3) homes, which were rehabilitated. All three sold, however, only

one reflected this year, with the two reflecting in next year's CAPER. These homes were resold to households at 80% of the area median income and below.

- **Community & Economic Development:**
 - West Acequia Parking Structure- repayment of Section 108 loan. Job tracking for Kaweah Delta District Hospital has so far resulted since 2007, in a total of 1,439 jobs created or retained. Of these jobs, 399 are low mod full time and 380 low mod part time (20 hours plus), however, only half, which is 190 jobs are equal to a full time equivalency. Overall, this represents 41% of low mod jobs filled.
- **Public Infrastructure Improvements:**
 - Irrigation Pump installation, and design of irrigation system
 - ADA accessible curb cuts, truncated domes, walkways, and drive approaches.
 - Manuel Hernandez Security Door improvements
 - Senior Center Security Fence and Gate improvements
- **Park Improvements:**
 - Recreation Park Basketball Court improvement
 - Shade covers installed in community parks
 - ADA accessible water fountains installed in community parks
 - Splash pad project underway
- **Services & Programs to eliminate homelessness and HIV/AIDS:**
 - Continuum of Care to assist with administration of the HMIS System
 - Voucher program: Funds were awarded to Family Services. The City is working with Family Services to provide matching funds towards the Shelter Plus Care Services, financial management and rental assistance through vouchers.

Table 14: 5 Year ConPlan Goals & Objectives

Objectives and Goals for CDBG and HOME Funding Allocations for 2010-2015			
Objective	Goal	Program	Amount (\$)
Provide decent affordable housing	Provide decent affordable housing by promoting home ownership opportunities for low and moderate income households.	First Time Homebuyer Program (FTHB)	2,700,000
	Provide decent affordable housing by purchasing the gross proceeds.	Property Acquisition (PAC)	400,000
Sustainable living environment through neighborhood preservation	Warrant and preserve quality housing by addressing substandard housing.	Code Enforcement—Target Areas	800,000
	Provide educational services to low-income families.	Fair Housing Hotline	75,000
Sustainable living environment by supporting special needs programs and facilities	Increase accessibility to support facilities for and persons with disabilities.	Continuum of Care	10,000
	Demonstrate a commitment to long-term economic growth by promoting the expansion of existing jobs and job retention.	West Parking Structure Loan Payment (Section 108 Loan)	2,504,000
Sustainable living environment through public improvements	Increase availability of handicapped access benefiting population with special needs.	ADA Compliance Project	200,000
	Improve quality and increase quantity of public improvements that benefit low and moderate income households.	Chal Park Improvements Chal Park Area Lighting Project Recreation Park	140,125 210,000 480,000
	Warrant quality over-occupied housing for the elderly.	Canyon Home Repair Program	400,000
Sustainable living environment by supporting special needs services	Increase accessibility and the range of housing options for persons with special needs.	Mobile Home Senior Repair and Handicapped Access	480,000

Source: City of Visalia 2010-2015 Action Plan Draft
 *CDBG American Recovery and Reinvestment Act (ARRA); Community Development Block Grant; D-CDBG Community Housing Development Organization
 *HOME HOME Investment Partnerships Program

- b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.

As mentioned previously, the City partnered with Family Services of Tulare County in providing matching funds for the Voucher Program. The program is structured to specifically serve the chronically homeless by providing Shelter Plus Care vouchers to assist a homeless family with housing expenses. The City contributed to these efforts, with the use of CDBG funding, in the amount of \$22,000 as matching funds. The annual allocation is \$15,000. The expenditures represent last year(2011/12) and a portion of 2012/13 allocation, assisting five (5) families.

During the 2013-14 Action Plan process, City Council authorized CDBG funding to be directed toward an affordable rehabilitation loan program. Staff will be working with a local non-profit agency in preparing policies, procedures and implementation.

- c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.

All CDBG funds were used to benefit very low, low- and moderate-income persons. The City of Visalia CDBG projects and programs are directed toward benefiting low and moderate income individuals and area, as well as presumed benefit toward seniors and ADA projects. (HUD's minimum is 70 percent).

2. Changes in Program Objectives

- a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.

The City of Visalia has not changed the CDBG program and continues to use CDBG funds to provide affordable housing, safe suitable living environments, public improvements and economic opportunities primarily for low to moderate-income families. There is always an ongoing need for CDBG funds to fulfill the objectives and needs of the community.

3. Assessment of Efforts in Carrying Out Planned Actions

- a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.

The City of Visalia pursued all potential resources as indicated in the Consolidated Plan by working with developers, non-profits and other agencies to leverage a variety of funds for the construction and rehabilitation of affordable housing projects and programs, opportunities for low and

Visalia

moderate-income people to become homeowners, assistance with rehabilitation, and through neighborhood preservation services.

- b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.

The City encourages its non-profit partners to submit grant applications for funding that meets the needs of the community and addresses needs identified in our ConPlan. When a non-profit agency applies for grant funds within Visalia's jurisdiction, the City must review their request to confirm that the intent of the grant funds, if awarded, are related to the City's 5 year ConPlan goals, which assist in meeting the needs of the community.

The City considers all requests submitted in writing. The City of Visalia certifies that it is administering the CDBG/HOME program in compliance with its Consolidated Plan and rules, regulations, and certifications required by HUD of its grantees.

The non-profit agencies that received certifications of consistency were:

- Community Services Employment Training, Inc. (CSET) for Permanent Supportive Housing
- Turning Point of Central California, Inc for Monarch Village Project
- Kings/Tulare Continuum of Care for Project applications in Visalia

- c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.

No actions were taken to limit the implementation of the Consolidated Plan.

4. For Funds Not Used for National Objectives

- a. Indicate how use of CDBG funds did not meet national objectives.

All CDBG funded projects met the national objectives.

- b. Indicate how did not comply with overall benefit certification.

Not applicable.

5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property

- a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.

While the CDBG Neighborhood Stabilization Program and HOME funded Foreclosure Acquisition Program II activities were to acquire foreclosed single-family dwellings, rehabilitate and resell to income qualifying households, the City evaluates the vacancy of each property and follows HUD

regulations in relation to relocation policies. No permanent or temporary displacement occurred under any of these programs. The City did not utilize CDBG funds for demolition.

- b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.

Not applicable.

- c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.

Not applicable.

6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
 - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
 - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
 - c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.

As part of the repayment of the City's Section 108 loan, the City works with Kaweah Delta District Hospital in tracking the number of jobs created and or retained.

7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
 - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.

Not Applicable.

8. Program income received
 - a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.

When program income (PI) is received, from the repayment of CDBG, HOME and RDA loans, the funds are then identified as PI for each funding source, so that they may be used toward additional projects or programs, specific to the funding source eligible uses. Over the past year, Staff anticipated an estimated amount of PI and specifically earmarked those funds, processed through a substantial amendment, with Council authorization, toward a specific project. This proactive approach assisted with keeping funds moving, complying with HUD's timeliness requirements, and kept the public aware of the process, funding and projects proposed for anticipated program income.

- b. Detail the amount repaid on each float-funded activity.

The City does not have any float-funded activities.

- c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
- d. Detail the amount of income received from the sale of property by parcel.

Loan repayments related to housing rehabilitation is recycled into the funding source originally utilized in order to provide additional services and opportunities to our community.

Program income was received from the resell of a property through the HOME funded Foreclosure Acquisition Program II (FAPII) this year. These funds are recycled into the program for future purchases. If the funds are proposed for another eligible project or program and the change is substantial, an amendment would be conducted through the public hearing process.

- 9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
 - a. The activity name and number as shown in IDIS;
 - b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
 - c. The amount returned to line-of-credit or program account; and
 - d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.

Not applicable.

10. Loans and other receivables

- a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.

Not applicable.

- b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
- c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.

The City is contracted with AmeriNational Community Services, Inc in providing loan services. The current portfolio (snapshot) as of June 30, 2013, consists of 262 loans, totaling over \$7 million dollars. Loan terms vary from 20 to 30 years for repayment or until the property is sold, or other circumstances related to inheritance occur. Loans are required to be paid in full as well, if the borrower rents the property, when in fact it should be owner occupied. The City will work with borrowers struggling to make their payments through loan modifications. **Table 16** below, reflects the type, number and balance of our loan portfolio. The table also distinguishes between principal balance owed on loans that are both amortized and deferred.

**Table 15:
AmeriNational Loan Servicing Loan Portfolio**

Loan Portfolio						
Month: June 2013 Snapshot						
	Amortized		Deferred		Totals	
	\$	#	\$	#	\$	#
HOUSING REHABILITATION (HRP, ERBN)	616,609	30	1,430,746	84	2,047,355	114
RENTAL REHABILITATION (RRP)	27,710	3	-	-	27,710	3
HOMEBUYER'S ASSISTANCE (HAP)	1,197,841	62	3,796,033	83	4,993,873	145
deferred for the first 5 years						
Total	1,842,160	95	5,226,779	167	7,068,939	262

- d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.

Staff has been working on tracking losses due to the foreclosure crises with its loan servicing agency, so that an accurate list is maintained. Only one CDBG funded loan was written off, in the amount of \$419.23. Staff continues to improve its data collection and monitoring of loans and will share this information with HUD annually through the CAPER reporting process.

- e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

Although the Neighborhood Stabilization Program (NSP) was part of the 2008 Substantial Amendment, and has been reported over the last few years, this

program year, eight (8) properties were acquired. Of those 8 properties, 2 have been resold, 1 in escrow for resell and 5 under rehabilitation. These remaining properties will be resold to households at or below 50% of the area median income, and reported within next years' CAPER.

11. Lump sum agreements

- a. Provide the name of the financial institution.
- b. Provide the date the funds were deposited.
- c. Provide the date the use of funds commenced.
- d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.

Not Applicable.

12. Housing Rehabilitation -- for each type of rehabilitation program for which projects/units were reported as completed during the program year

- a. Identify the type of program and number of projects/units completed for each program.
- b. Provide the total CDBG funds involved in the program.
- c. Detail other public and private funds involved in the project.

As referenced above, the Neighborhood Stabilization Program (NSP) funds are considered a substantial amendment to the City's 2008/2009 Action Plan, which were granted under Title III of Division B of the Housing and Economic Recovery Act of 2008 (HERA), for the purpose of assisting in the redevelopment of abandoned and foreclosed homes under the Emergency Assistance for Redevelopment of Abandoned and Foreclosed Homes heading. Reporting of NSP accomplishments are under separate cover, the City is pleased with the outcome. The City is reporting this information for reference only to the rehabilitation efforts made possible with these funds. The total number of homes acquired is thirty-four (34) homes. Of the 34 homes, all but three have been rehabilitated. Also, of the 34 homes, all have been resold but five (5), which will be reflected in 2013/14 CAPER.

Additionally, the City provided NSP funding to Habitat for Humanity for these same efforts: to acquire, rehabilitate and resell a minimum of five (5) homes to very low-income households. Habitat was successful with the purchase, rehabilitation of six (6) homes. Of the six (6) homes, two (2) were resold during this program year. The remaining four (4) homes will be reflected in 2013/14 CAPER. Additionally, upon the City reselling its NSP homes, remaining funds will be directed toward Habitat to continue their efforts.

The NSP program is reported through the Disaster Recovery Assistance Reporting (DRGR) system.

The HOME funded Foreclosure Acquisition Program II (FAP-II) allows the City to acquire, rehabilitate and resell homes to households at or below 80% of the area median income. A total of three (3) homes have been acquired and

rehabilitated. Of the three (3) homes, one resold this program year. The two homes remaining are under contract and in escrow for resell, which the results will be reported in next years' CAPER.

13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies

- a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Not applicable.

Antipoverty Strategy

Program Year 3 CAPER Antipoverty Strategy response:

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

The City, in cooperative efforts, continues to work with the Continuum of Care, its partnering cities and non-profit agencies to identify resources available to reduce the number of persons living below the poverty level and address the needs of the community.

The City utilizes NSP funding to acquire, rehabilitate and resell foreclosed homes. The effort to assist households at or below 50% of the area median income is a priority. One City owned home sold during this reporting period, to a household at or below 50% of the area median income. Six (6) homes through the NSP program, will be marketed to new home owners at this income level. The City has met with lenders to discuss the benefits of this program. The borrower/applicant would work with a local bank to identify their ability in making mortgage payments and the City will carry a second silent mortgage.

Additionally, as referenced throughout this report, the City works with Habitat for Humanity in addressing the needs of households at or below 50% of the area median income.

Non-homeless Special Needs

Program Year 3 CAPER Non-homeless Special Needs response:

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with

HIV/AIDS and their families).

As referenced throughout this report, the City has partnered with Family Services of Tulare County in providing CDBG matching funds toward the Shelter Plus Voucher Program.

Specific HOPWA Objectives:

Program Year 3 CAPER Specific HOPWA Objectives response:

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
 - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
 - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
 - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
 - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
 - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
 - f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
 - a. Grantee Narrative
 - i. Grantee and Community Overview
 - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
 - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
 - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS

- (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
- (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
- (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.

ii. Project Accomplishment Overview

- (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
- (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
- (3) A brief description of any unique supportive service or other service delivery models or efforts
- (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.

iii. Barriers or Trends Overview

- (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
- (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
- (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years

b. Accomplishment Data

- i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
- ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

Not Applicable.

Program Year 3 CAPER Other Narrative response:

Include any CAPER information that was not covered by narratives in any other section.

Exhibit "A"
2008 CDBG Target Map

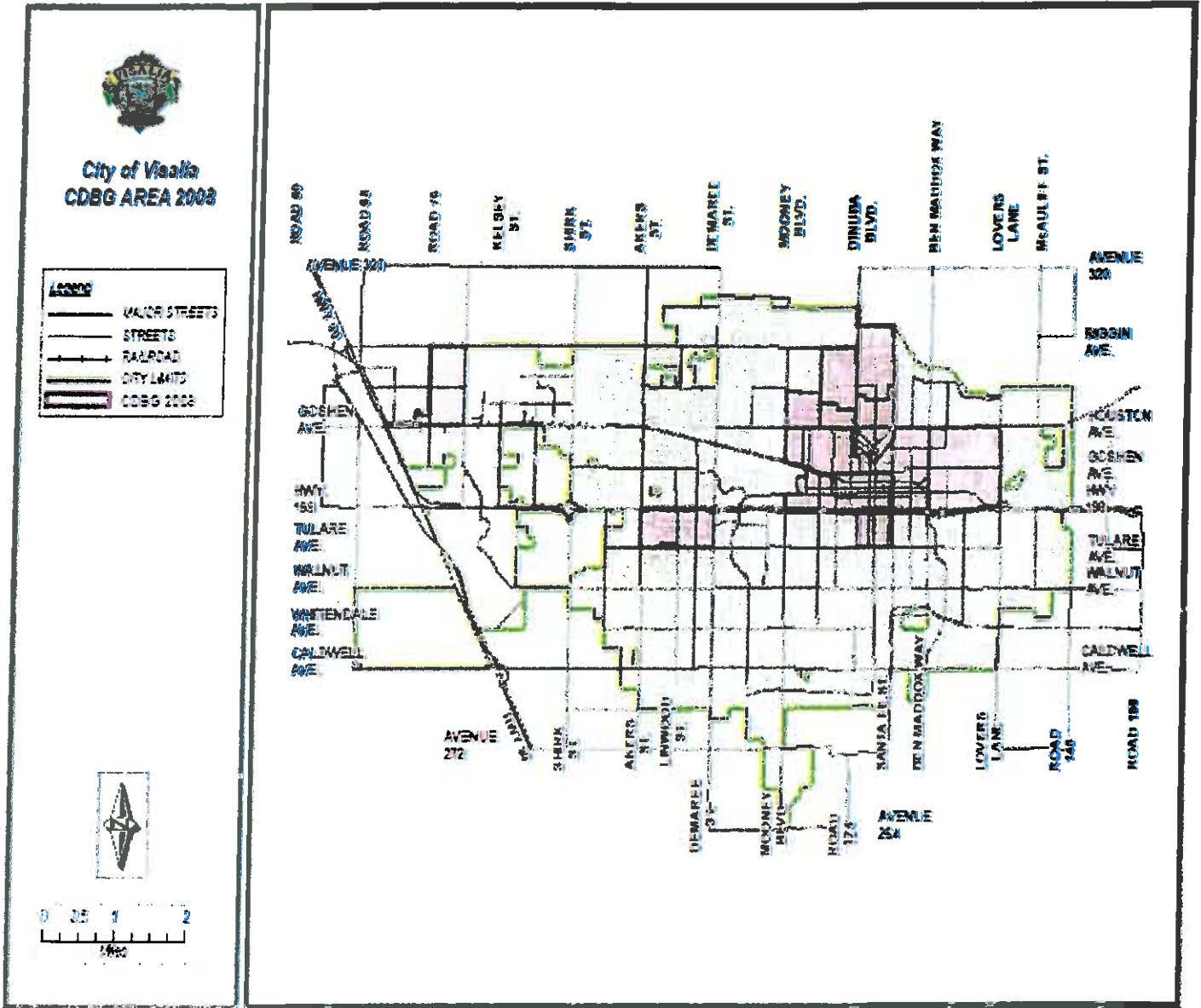


Exhibit "B"
2013 CDBG Target Map- effective July 1, 2013

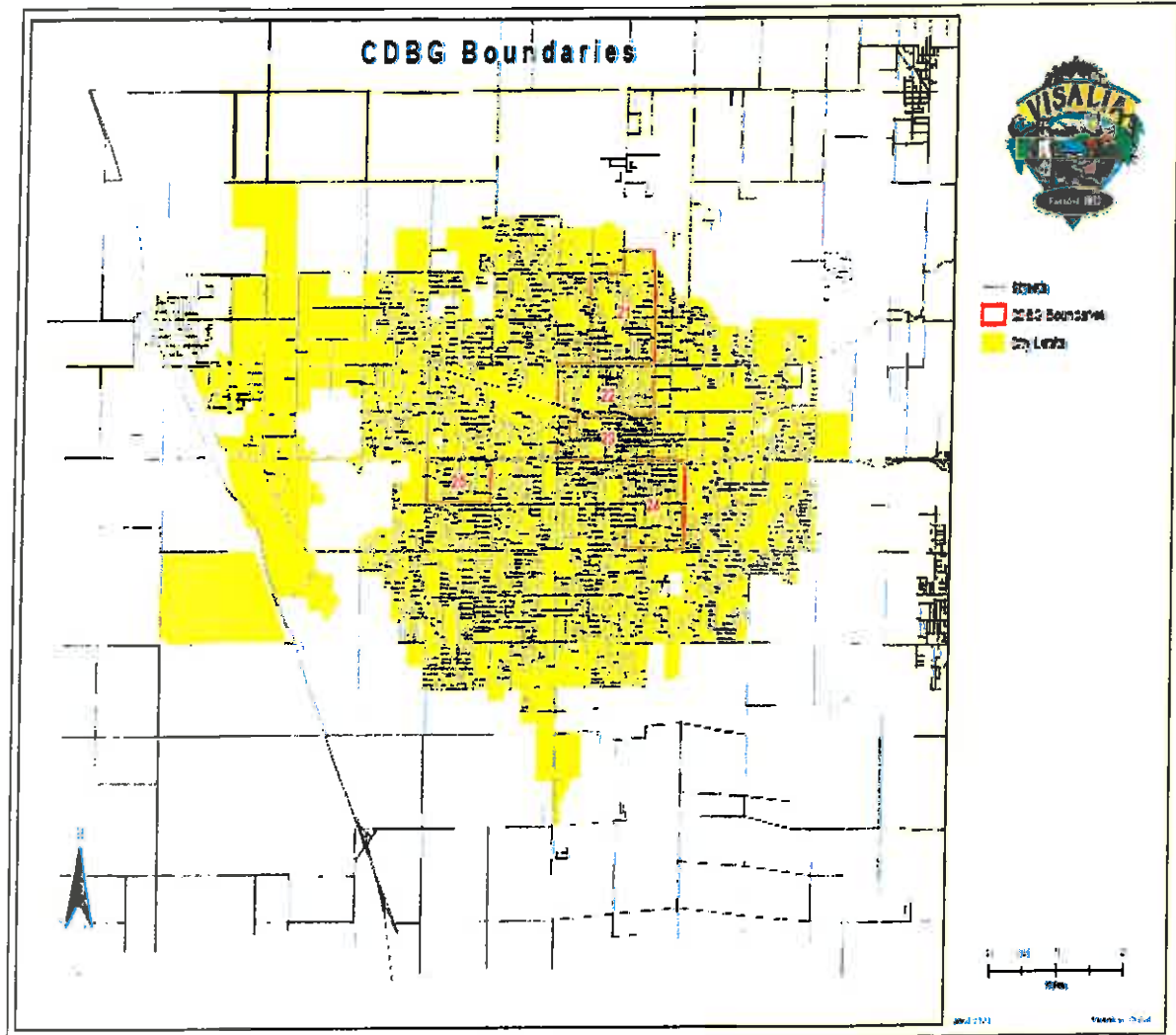
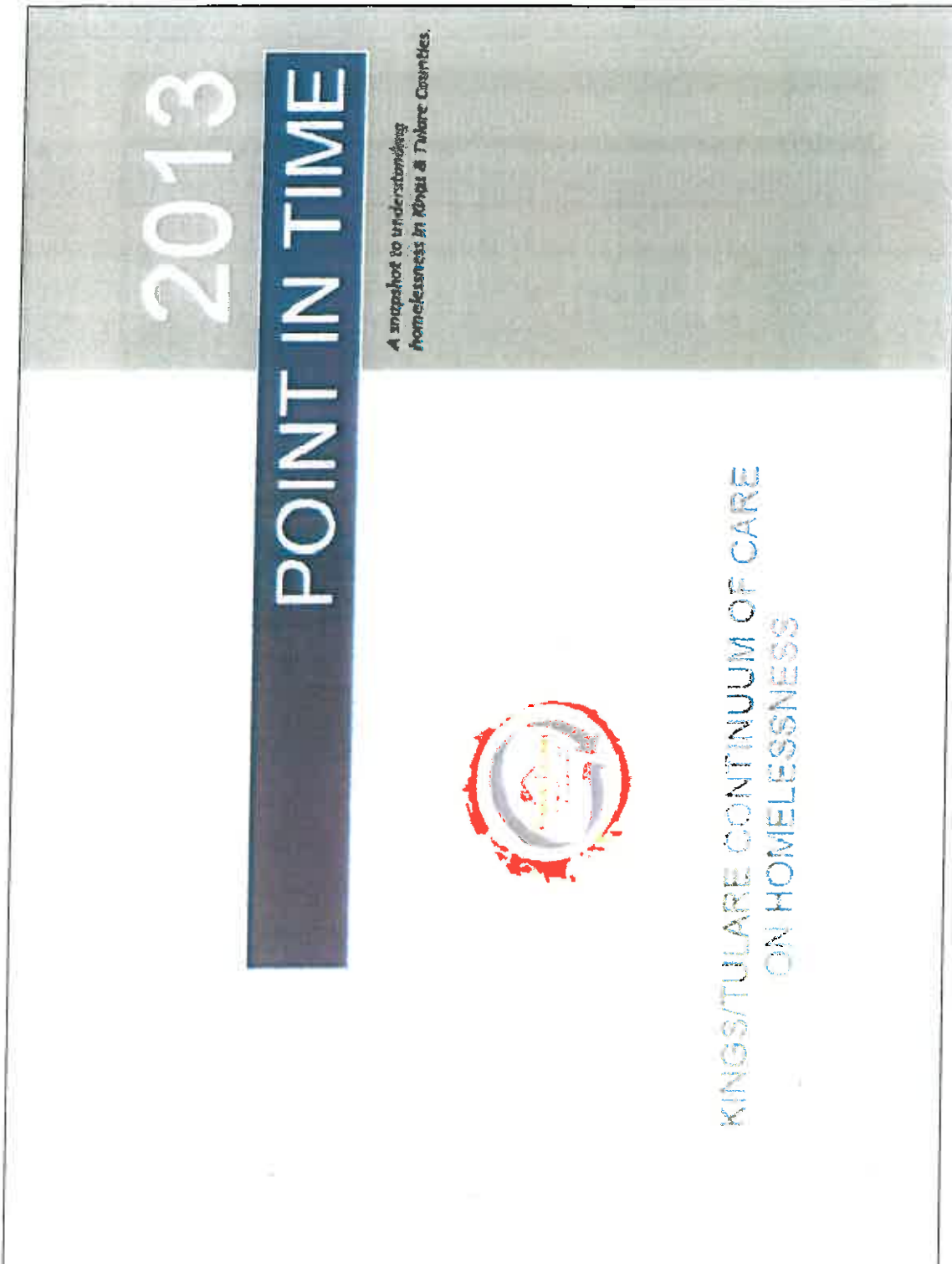


Exhibit "C"
2013 Point In Time Survey



Cover page of Point In Time Survey Report; full report available at <http://kingstularecoc.org/hmis/>

Exhibit "C"
2013 Point In Time Survey- continued

Category	Sub-category	Count	Percentage
Race	White	112	36%
	Black	109	34%
	Hispanic	267	83%
	Other	3	1%
	Asian	3	1%
	Native American	3	1%
	Other	3	1%
	Hispanic	3	1%
	Other	3	1%
	Other	3	1%
Education	High School	112	36%
	Some College	109	34%
	College Graduate	267	83%
	Postgraduate	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
Employment	Unemployed	112	36%
	Part-time	109	34%
	Full-time	267	83%
	Other	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
Reason for Homelessness	Eviction	112	36%
	Job Loss	109	34%
	Domestic Violence	267	83%
	Substance Abuse	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
Services Needed	Job Training	112	36%
	Financial Assistance	109	34%
	Substance Abuse Treatment	267	83%
	Other	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%
	Other	3	1%

Exhibit "D"
2012 Project Homeless Connect



Cover page of Project Homeless Connect Report; full report available at <http://kingstularecoc.org/projects/>

Exhibit "D"
2012 Project Homeless Connect- continued

Master Data Chart

		Hanford		Porterville		Tulare		Visalia		Totals	
Total Clients:		241		365		117		372		1094	
Age	Under 18	20	8%	65	18%	1	1%	37	10%	123	11%
	18-29	43	18%	52	14%	29	20%	71	19%	188	17%
	30-39	38	16%	63	17%	26	22%	61	16%	188	17%
	40-49	45	19%	75	21%	27	23%	95	26%	243	22%
	50-59	73	30%	62	17%	24	21%	66	18%	224	20%
	60-69	16	7%	34	9%	10	9%	31	8%	91	8%
	70+	9	4%	15	4%	4	3%	5	1%	27	2%
	Unknown	3	1%	1	0%	2	2%	4	1%	10	1%
Gender	Male	112	46%	151	41%	55	47%	244	66%	562	51%
	Female	126	52%	209	57%	62	52%	122	33%	518	47%
	Unknown	3	1%	5	1%	1	1%	5	1%	14	1%
Race	White, Non-Hispanic/Latino	57	24%	131	36%	33	28%	115	31%	346	32%
	White, Hispanic/Latino	126	52%	188	52%	63	54%	156	42%	538	49%
	Black or African American	26	11%	4	1%	8	7%	14	4%	52	5%
	American Indian or Alaska Native	9	4%	17	5%	3	3%	38	10%	72	7%
	Multi-Racial	2	1%	10	3%	1	1%	8	2%	21	2%
	Asian	1	0%	2	1%	0	0%	6	2%	9	1%
	Native Hawaiian/Other Pacific Islander	0	0%	2	1%	0	0%	1	0%	3	0%
	Unknown	10	4%	6	2%	4	3%	35	9%	53	5%
Veteran Status	Yes	9	4%	9	2%	6	5%	30	8%	54	5%
	No	229	95%	358	97%	110	94%	335	90%	1026	94%
	Unknown	4	2%	3	1%	1	1%	6	2%	14	1%
Disability Status	Yes	97	40%	130	36%	37	32%	128	35%	392	36%
	No	132	55%	217	59%	77	66%	231	62%	657	60%
	Unknown	12	5%	18	5%	3	3%	12	3%	45	4%
Household Type	Adults Only	207	86%	151	41%	114	97%	307	83%	879	80%
	Adults and Children	29	12%	112	31%	0	0%	57	15%	198	18%
	Children Only	2	1%	1	0%	1	1%	3	1%	7	1%
	Unknown	3	1%	1	0%	2	2%	4	1%	10	1%

Table from PHC Report; page 14 of 18

Exhibit "D"
2012 Project Homeless Connect- continued

Master Data Chart (cont.)

		Hanford		Porterville		Tulare		Visalia		Totals	
Total Clients		243		365		117		371		1094	
Housing Status	Literally Homeless	130	57%	70	21%	31	27%	221	54%	452	44%
	Stably Housed	27	12%	221	67%	67	59%	35	27%	410	40%
	Unstably housed and at-risk of losing their housing	59	26%	31	9%	15	13%	31	9%	136	13%
	Imminently losing their housing	11	5%	5	2%	1	1%	0	0%	18	2%
	Unknown	14	6%	37	11%	3	3%	24	7%	78	8%
Prior Residence	Place not meant for habitation	91	38%	40	11%	9	8%	112	30%	252	23%
	Staying or living in a family member's room, apartment or house	31	13%	65	19%	40	35%	35	9%	172	16%
	Rental by client, no ongoing housing subsidy	16	7%	75	21%	6	5%	55	15%	153	14%
	Staying or living in a friend's room, apartment or house	35	15%	50	14%	23	20%	29	8%	137	13%
	Emergency shelter, including hotel or motel paid for with emergency shelter voucher	18	7%	6	2%	4	3%	44	12%	72	7%
	Transitional housing for homeless persons (including homeless youth)	10	4%	4	1%	0	0%	50	13%	64	6%
	Unknown	12	5%	32	9%	1	1%	17	5%	62	6%
	Rental by client, with other (non-VASH) ongoing housing subsidy	14	6%	30	8%	6	5%	3	1%	53	5%
	Safe haven	0	0%	28	8%	2	2%	0	0%	30	3%
	Rental by client, with VASH housing subsidy	4	2%	10	3%	7	6%	5	1%	26	2%
	Owned by client, no ongoing housing subsidy	4	2%	10	3%	1	1%	6	2%	21	2%
	Other	0	0%	3	1%	11	9%	2	1%	16	1%
	Hotel or motel paid for without emergency shelter voucher	4	2%	5	1%	4	3%	1	0%	14	1%
	Substance abuse treatment facility or detox center	0	0%	1	0%	0	0%	8	2%	9	1%
	Owned by client, with ongoing housing subsidy	2	1%	1	0%	2	2%	2	1%	7	1%
	Foster care home or foster care group home	0	0%	3	1%	0	0%	0	0%	3	0%
	Psychiatric hospital or other psychiatric facility	0	0%	1	0%	0	0%	0	0%	1	0%
	Permanent housing for formerly homeless persons	0	0%	0	0%	0	0%	1	0%	1	0%
	Hospital (non-psychiatric)	0	0%	0	0%	0	0%	1	0%	1	0%

Table from PHC Report, page 15 of 18

Exhibit "D"
2012 Project Homeless Connect- continued

Regional Services Summary

Service	Quantity Given				Regional Total	% of Clients received
	Hanford	Porterville	Tulare	Visalia		
2-1-1 Information & Referrals	-	225	-	-	225	20.38%
Adult Protective Services	24	-	-	14	38	3.47%
After-abortion Counseling, Information & Referrals	-	-	-	40	40	3.68%
Backpacks	-	3	-	-	3	0.27%
Beanies (hats)	-	115	-	-	115	10.51%
Behavioral Health Assessments/Referrals	75	33	45	22	230	21.02%
Behavioral Health Information	-	33	-	22	110	10.05%
Bibles	144	115	-	-	259	23.67%
Bicycle Repair/Replace	30	225	-	37	172	15.72%
Bicycles	6	-	-	-	6	0.55%
Birth Certificates	-	25	27	33	85	7.77%
Blankets	-	250	-	42	292	26.69%
Books	48	262	-	-	310	28.34%
Breakfast	-	200	-	-	200	18.28%
Bus Vouchers	24	41	-	-	65	5.94%
Calling Cards	100	-	-	-	100	9.14%
Car Storage	24	-	-	60	84	7.68%
Child Care	-	16	-	-	16	1.46%
Child Support Assistance	-	6	4	52	62	5.67%
Children's Bags	-	32	-	20	52	4.75%
Children's Corner	-	-	9	40	49	4.48%
Christmas Buddy Applications	19	-	-	-	19	1.74%
Clothing (includes jackets and shoes)	250	135	202	-	527	48.09%
Counseling, Family	-	23	-	-	23	2.10%
Dental Screenings & Referrals	23	-	-	-	23	2.10%
Dental Services (extractions, fillings, etc.)	14	65	-	-	79	7.22%
Dental, Toothbrushes & Toothpaste	-	223	-	-	223	20.38%
Disability, Information & Referrals	-	-	-	26	26	2.38%
DMV/ID Cards	37	25	-	51	113	10.33%
Domestic Violence Information & Referrals	-	25	23	22	70	6.40%
Education Information, Children's Rights	48	-	-	-	48	4.39%
Employment Assistance	30	109	36	64	239	21.90%
Feminine Hygiene Products	92	-	-	-	92	8.41%
Food Bags	218	-	-	-	218	19.99%
Haircuts	28	43	35	80	182	16.75%
Head Start Services	10	-	-	-	10	0.91%
Housing Authority Applications	-	-	43	-	43	3.93%
Housing/Shelter Information & Referrals	55	29	88	51	223	20.38%
Hygiene Kits	254	223	12	118	489	44.70%

Table from PHC Report, page 16 of 18

Exhibit "D"
2012 Project Homeless Connect- continued

Regional Services Summary (cont'd.)

Insurance - Low Cost Program	-	15	-	-	15	1.37%
Laundry Bags/Vouchers	96	-	-	-	96	8.78%
Legal Assistance, Information & Referrals	98	47	-	81	226	20.66%
Literacy Services Information	-	248	-	-	248	22.67%
Mainstream Benefit Applications	11	11	4	29	55	5.05%
Meals	500	500	-	-	1000	91.41%
Medical Appointments	7	-	-	-	7	0.64%
Medical, Blood Pressure Checks	75	200	-	60	335	30.62%
Medical, Flu Shots	50	100	37	-	187	17.28%
Medical, Glucose Testing	75	200	-	-	275	25.34%
Medical, Hemoglobin Testing	75	200	-	60	335	30.62%
Medical, HIV Testing and/or Information	13	-	-	18	31	2.85%
Medical, Immunizations	-	-	-	77	77	7.11%
Medical, Information & Referrals	373	10	-	150	533	48.89%
Medical, Sharps containers	-	-	-	25	25	2.30%
Notary Services	-	25	27	19	65	5.97%
Parenting Resources	-	-	-	50	50	4.58%
Pet Food (lbs)	-	1620	-	50	1670	153.7%
Pet Sitting	4	-	-	61	65	5.97%
Pet Supplies	1	924	-	95	926	85.2%
Pet Treat Bags	6	-	-	-	6	0.55%
Pet Vaccinations	-	61	-	61	122	11.24%
Phone Cards	-	-	4	-	4	0.37%
Pillows	-	-	-	9	9	0.83%
Showers	25	-	-	5	30	2.76%
Sleeping Bags	32	2	-	28	62	5.69%
Snacks	400	15	-	-	415	38.07%
Spiritual Counseling (Prayer)	-	115	-	-	115	10.57%
SSI Benefit & SSI Card Applications	22	95	-	97	114	10.47%
Tents	-	-	-	20	20	1.85%
Tents	15	-	-	-	15	1.37%
Towels	254	223	-	5	482	44.66%
Transportation, Outreach Van	-	-	-	12	12	1.11%
Transportation, Train (Amtrak) Passes	15	-	-	-	15	1.37%
VASH Program Screening	-	-	-	50	50	4.57%
Veteran's Information	58	2	5	22	87	7.95%
Vision, Exams	130	-	-	-	130	11.95%
Vision, Prescription Glasses	113	18	-	-	131	11.97%
Vision, Reading Glasses	-	100	-	60	160	14.65%
Water Bottles	200	500	-	-	700	63.92%
Weatherization/Utility Assistance Info	-	95	-	8	103	9.47%
Wheelchair repair	-	5	-	-	5	0.46%
# of Clients Served	241	365	117	371	1094	-
# of Pets Served	6	924	-	61	991	-

Table from PHC Report, page 17 of 18

Exhibit "D"
2012 Project Homeless Connect- continued

Service wanted, but didn't receive at PHC

Service	Hanford	Porterville	Tulare	Visalia	Regional Totals	
Sleeping bags	2	2	-	15	19	1.61%
Backpack	-	-	-	15	15	2.26%
Dental service	5	3	1	4	13	2.47%
Longer hours/after service	-	11	-	-	11	2.00%
Vision services	-	-	1	5	6	1.00%
Text	2	-	-	7	9	1.72%
Blankets	-	2	-	5	7	1.21%
Pet services for cats	-	6	-	-	6	1.00%
Housing	-	4	-	1	5	0.92%
Doctor/medical care	-	1	2	2	4	0.70%
Birth certificate	1	-	-	2	3	0.57%
Clothing, men & children's	1	3	-	-	4	0.70%
Clothing, plus/extended sizes	-	-	-	3	3	0.50%
Law facilitator	-	-	-	3	3	0.50%
Legal assistance	1	-	2	-	3	0.50%
Razors, electric (1), disposable (1)	-	-	1	1	2	0.30%
Shoes	-	-	-	2	2	0.30%
Baby wipes	-	-	-	1	1	0.15%
Bike	-	-	-	1	1	0.15%
Bike tires	-	1	-	-	1	0.15%
Bus voucher	-	-	-	1	1	0.15%
Can soup	1	-	-	-	1	0.15%
Children books	1	-	-	-	1	0.15%
Coats	-	-	-	1	1	0.15%
Counseling	-	1	-	-	1	0.15%
Diapers	-	-	-	1	1	0.15%
Eating utensils	1	-	-	-	1	0.15%
Education programs	-	-	1	-	1	0.15%
Fast food vouchers/identifiers	-	-	2	-	2	0.30%
Flashlight	1	-	-	-	1	0.15%
Food stamps	-	-	-	1	1	0.15%
GED services	-	-	1	-	1	0.15%
Immigration assistance	-	-	-	1	1	0.15%
Job Search	1	-	-	-	1	0.15%
Laundry vouchers/identifiers	-	-	1	-	1	0.15%
Make-up	1	-	-	-	1	0.15%
Places to sit	-	1	-	-	1	0.15%
Poncho	-	-	-	1	1	0.15%
Prescriptions	1	-	-	-	1	0.15%
Propane tank for heating	1	-	-	-	1	0.15%
Protein foods	1	-	-	-	1	0.15%
Provide services for the homeless only	-	1	-	-	1	0.15%
Rental assistance	-	-	-	1	1	0.15%
Social Security card	1	-	-	-	1	0.15%
Socks	-	-	-	1	1	0.15%
Substance abuse services	1	-	-	-	1	0.15%
Toys	-	1	-	-	1	0.15%
Underwear	-	-	-	1	1	0.15%
W/heelchairs	-	1	-	-	1	0.15%
Women's shoes/sandals	1	-	-	-	1	0.15%

Table from PHC Report, page 18 of 18

Exhibit "E-1"
HOME Match Report

HOME Match Report

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

OMB Approval No. 2529-0171
(exp. 12/31/2018)

Part I: Participant Identification			Match Contributions for Federal Fiscal Year (yyyy)	2012
1. Participant No. (assigned by HUD) M114MCD50230		2. Name of the Participating Jurisdiction CITY OF VISALIA		3. Name of Contact person completing this report CHRIS TAVAREZ
2. Street Address of the Participating Jurisdiction 315 EAST ACEQUIA AVENUE			4. Contact & Phone Number (include area code) 555-713-4540	
5. City VISALIA	7. State CA	8. Zip Code 93281		

Part II: Fiscal Year Summary			
1. Excess match from prior Federal fiscal year		\$	5,360,557
2. Match contributed during current Federal fiscal year (see Part II 2.1)		\$	0
3. Total match available for current Federal fiscal year (line 1 + line 2)		\$	5,360,557
4. Match liability for current Federal fiscal year		\$	43,800
5. Excess match carried over to next Federal fiscal year (line 3 minus line 4)		\$	5,316,757

Part III: Match Contribution for the Federal Fiscal Year								
1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foreign Tax, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated Labor	8. Bond Financing	9. Total Match

Exhibit "E-2" Minority Business Enterprise And Women's Business Enterprise Report

**Annual Performance Report
HOME Program**

U.S. Department of Housing
and Urban Development
Office of Community Planning
and Development

CMB Approval No. 2509-0171
(exp. 5/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the names of tenants of the properties, and on other programmatic areas. The information will be used: 1) to assess HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statute's income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title III of the Section 800(a)(2) National Affordable Housing Act of Related Authorities. Access to Federal grant funds is contingent on the reporting to be made. Specific data elements: Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be segregated separately as a complement to data collected through the Data and Management Information (DMI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.
Send one copy to the appropriate HUD Field Office and one copy to:
HOME Program, Rm 7076, 451 7th Street, S.W., Washington D.C. 20542

THIS REPORT IS FOR PERIOD (MM/DD/YYYY)		DATE SUBMITTED (MM/DD/YYYY)
STARTING	ENDING	
July 1, 2010	June 30, 2011	08-30-10

Part I Participant Identification

1. Participant Number M12 MCB0020	2. Participant Name City of Visalia	3. Phone Number (include Area Code) 559-7184450
4. Name of Person completing this report Rhonda Haynes		5. Zip Code 93261
6. Address 315 East Azequita	7. City Visalia	8. State CA

Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the amount on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended on Tenant Based Rental Assistance	5. Balance on hand at end of Reporting Period [(1)+(2)-(3)-(4)]
260,938.00	361,426.47	480,108.10	0	142,256.37

Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for MBEs and WBEs projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			c. Hispanic	d. WBE Non-Hispanic
		b. Asian/Pacific Islander	e. Asian or Pacific Islander	f. Black Non-Hispanic		
A. Contracts						
1. Number	0	0	0	0	4	5
2. Dollar Amount	143857.80	0	0	0	76409.00	67048.80
B. Sub-Contracts						
1. Number	0					
2. Dollar Amount	0					
		g. Total	h. Women Business Enterprises (WBE)	i. WBE		
C. Contracts						
1. Number	1	1	0	0		
2. Dollar Amount	2503.00					
D. Sub-Contracts						
1. Number	0					
2. Dollar Amount	0					

Part IV Minority Owners of Rental Property						
In the table below, indicate the number of HOME-assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.						
1. Number	a. Total	Minority Property Owners				1. White Non-Hispanic
		b. Asian/Asian American	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
	0					
2. Dollar Amount	0					
Part V Relocation and Real Property Acquisition						
Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.						
		a. Number	b. Cost			
1. Parcels Acquired		n/a	0			
2. Businesses Displaced		n/a				
3. Nonprofit Organizations Displaced		n/a				
4. Households Temporarily Relocated, not Displaced		n/a				
Households Displaced		a. Total	Minority Business Enterprises (MBE)			
			b. Asian/Asian American	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic
5. Households Displaced - Number		0				
6. Households Displaced - Cost		0				

Note under No. 1: Acquired, rehabilitated and resold 3 homes to income qualifying households.

Exhibit "F" Public Hearing Notice

Posted on City Website



Snapshot of City website

**NOTICE OF PUBLIC HEARING TO REVIEW THE CITY OF VISALIA
2012- 2013 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT**

The City of Visalia receives an annual Community Development Block Grant (CDBG) and Home Investment Partnerships Grant (HOME) from the Federal Government through the Department of Housing and Urban Development (HUD). The City uses these grants to provide decent, clean, safe and affordable housing, create a suitable living environment, and expand economic opportunities, principally for persons of low and moderate income. The City of Visalia's Consolidated Plan was previously reviewed and adopted by the City Council to meet these objectives. The City of Visalia must submit the Consolidated Annual Performance Evaluation Report (CAPER) to HUD Annually.

The City of Visalia will hold a meeting to present the 2012-2013 CAPER

City Council Work Session – Tuesday, September 03, 2013, at 4:00 P.M.
City Hall Council Chambers
707 West Acequia, Visalia, CA

The CAPER will also be presented to:

Citizens Advisory Committee
Wednesday, September 04, 2013, at 5:30 PM
City Hall Council Chambers
707 W. Acequia Avenue, Visalia

Disability Advocacy Committee
Monday, September 9, 2013, at 5:00 PM
City Hall East
315 E. Acequia Avenue, Visalia

North Visalia Neighborhood Advisory Committee
Thursday, September 13, 2013, at 5:30 PM
Oval Service Center
608 North Court Street, Visalia

City Council Public Hearing – Monday, September 16, 2013, at 7:00 P.M.
City Hall Council Chambers
707 West Acequia, Visalia, CA

The CAPER & Action Plan Amendments will be available for public review and comment at City Hall East, 315 E. Acequia, Visalia, CA, 93291, beginning August 30, 2013, ending at 5:00 P.M. on September 16, 2013.

Written comments may be submitted to 405 E Oak Avenue, Visalia. All comments received will be included in the submission of the report to HUD.

Publishing Dates:

Visalia Times Delta (legal & retail) Friday, August 30, 2013
Visalia Weekly: Thursday, August 29, 2013

AVISO DE AUDIENCIA PÚBLICA PARA REVISAR EL CONSOLIDADO INFORME ANUAL DE EVALUACIÓN DEL DESEMPEÑO DE 2012-2013 DE LA CIUDAD DE VISALIA

La ciudad de Visalia recibe un informe anual de Community Development Block Grant (CDBG) y Home Investment Partnerships Grant (HOME) del Gobierno Federal a través del Departamento de Housing and Urban Development (HUD). La ciudad utiliza estas subvenciones para proporcionar vivienda decente, limpia, segura y asequible, crear un entorno de vida adecuada, y ampliar las oportunidades económicas, principalmente para personas de ingresos bajos y moderados. El Plan Consolidado de la Ciudad de Visalia fue revisado y aprobado por el Consejo de la Ciudad para cumplir con estos objetivos previamente. La Ciudad de Visalia debe presentar el Informe de Evaluación de Desempeño Anual Consolidada (CAPER) a HUD anualmente.

La ciudad de Visalia llevará a cabo una reunión para presentar el 2012-2013 CAPER

City Council Work Session-Martes, 03 de Septiembre 2013 a las 4:00 PM
City Hall Council Chambers
707 West Acaquia Avenue, Visalia CA

El CAPER también se presentará a:

Citizens Advisory Committee
Miércoles, 04 de Septiembre 2013 a las 5:00 PM
City Hall Council Chambers
707 West Acaquia Avenue, Visalia CA

Disability Advocacy Committee
Lunes, 09 de Septiembre 2013 a las 5:00 PM
City Hall East
315 East Acaquia Avenue, Visalia CA

North Visalia Neighborhood Advisory Committee
Jueves, 12 de Septiembre 2013 a las 5:30 PM
Civic Service Center
808 North Court Street, Visalia CA

City Council Public Hearing – Lunes, 16 de Septiembre 2013 a las 7:00 PM
City Hall Council Chambers
707 West Acaquia Avenue, Visalia CA

El CAPER y las modificaciones del Plan de Acción estarán disponibles para revisión y comentarios al público en el City Hall East, 315 E. Acaquia Avenue, Visalia CA, 93291, a partir 30 de Agosto 2013, terminando a las 5:00 pm el 16 de Septiembre de 2013.

Visalia Times Delta (legal y al por menor) Viernes, 30 de Agosto 2013
Visalia Weekly: Jueves, 29 de Agosto 2013

Newspaper Certificate Publication

Legal Confirmation

Advertiser/Client Information		Publication Information		Order Confirmation For Ad #0000282910			
Visalia Times-Delta 400 West 23rd Street Visalia, CA 93291 (559) 732-3300		Order Confirmation For Ad #0000282910 PC Number: [] Order Ref: [] Customer Fax: [] Special Pricing: None Sales Rep: [] Order Taken: [] Order Source: []		Advertiser: CITY OF VISALIA 707 W ACESLIA AVE VISALIA, CA 93291-4271 USA Customer Phone: 559-713-4315 Customer Email: sluis@cityofvisalia.com		Advertiser: CITY OF VISALIA 707 W ACESLIA AVE VISALIA, CA 93291-4271 USA Phone: 559-713-4315	
Date/Book	Issue	Alt/Sec 1	Alt/Sec 2	Product Type			
0	0	1		Materials			
Net Amount	\$500.00	Tax Amount	\$0.00	Ad Order Notes			
Total Amount	\$500.00	Payment Amount	\$500.00	Alt/Sec Text			
Amount Due	\$500.00						
Alt Number	Alt Code	Alt Desc	Enter	Production Method	Production Notes		
00000001201	DLS	Multimedia	(NONE)	Approval			
External Ad Format		Ad Category		Alt Released	Link Up		
				No			

NO SIGNATURE REQUIRED

Legal Confirmation

Ad Content:
 NOTICE OF PUBLIC HEARING BY THE CITY OF VISALIA
 PUBLIC NOTICE AND NOTICE TO APPEAR
 The City of Visalia is holding a public hearing on the proposed... (text continues with details of the public hearing regarding the City of Visalia's...)

Production Information:
 All ads must be submitted to the... (text continues with production details and deadlines for the advertisement...)

Product Information	Payment Confirmation	Start Date	End Date
Visalia Times-Delta	Legal	2019-08-06	2019-08-06
Visalia Times-Delta	Legal	2019-08-06	2019-08-06

Visalia Newspapers, Inc.
P.O. Box 31, Visalia, CA 93279
559-735-3200 / Fax 559-735-3210

Certificate of Publication

State Of California ss:
County of Tulare

Advertiser: CITY OF VISALIA
707 W ACEQUIA AVE
VISALIA, CA 93291

0000262910

**NOTICE OF PUBLIC HEARING TO REVIEW THE
CITY OF VISALIA
2012-2013 CONSOLIDATED ANNUAL
PERFORMANCE EVALUATION REPORT:**

The City of Visalia receives an annual Community Development Block Grant (CDBG) and Home Investment Partnership Grant (HOME) from the Federal Government through the Department of Housing and Urban Development (HUD). The City uses these grants to provide decent, clean, safe and affordable housing, create a suitable living environment, and expand economic opportunities, primarily for persons of low and moderate income. The City of Visalia's Consolidated Plan was previously reviewed and adopted by the City Council to meet these objectives. The City of Visalia must submit the Consolidated Annual Performance Evaluation Report (CAPER) to HUD Annually.

The City of Visalia will hold a meeting to present the 2012-2013 CAPER

City Council Work Session - Tuesday, September 25, 2013, at 4:00 P.M.
City Hall Council Chambers
707 West Acequia, Visalia, CA

The CAPER will also be presented to:

Deputy Advisory Committee
Wednesday, September 26, 2013, at 5:30 PM
City Hall Council Chambers
707 W. Acequia Avenue, Visalia

**AVISO DE AUDIENCIA PUBLICA PARA REVISAR
EL CONSOLIDADO INFORME ANUAL DE
EVALUACION DEL DESEMPEÑO DE 2012-2013
DE LA CIUDAD DE VISALIA**

La Ciudad de Visalia recibe un informe anual de Community Development Block Grant (CDBG) y Home Investment Partnership Grant (HOME) del Gobierno Federal a través del Departamento de Housing and Urban Development (HUD). La ciudad utiliza estos recursos para proporcionar vivienda decente, limpia, segura y saludable así como un entorno de vida saludable, y ampliar las oportunidades económicas, principalmente para personas de ingresos bajos y moderados. El Plan Consolidado de la Ciudad de Visalia fue revisado y aprobado por el Consejo de la Ciudad para cumplir con estos objetivos preventivos. La Ciudad de Visalia debe presentar e Informe de Evaluación de Desempeño Anual Consolidado (CAPER) a HUD anualmente.

La Ciudad de Visalia llevará a cabo una reunión para presentar el 2012-2013 CAPER en
City Council Work Session - Tuesday, 25 de Septiembre 2013 a las 4:00 PM
City Hall Council Chambers
707 West Acequia Avenue, Visalia, CA

RE: NOTICE OF PUBLIC HEARING TO REVIEW THE C

I, Maria Perez, Accounting Clerk, for the below mentioned newspaper(s), am over the age of 18 years old, a citizen of the United States and not a party to, or have interest in this matter. I hereby certify that the attached advertisement appeared in said newspaper on the following dates:

Newspaper: Visalia Times-Delta Tulare Adv-Register

8/30/2013

I acknowledge that I am a principal clerk of said paper which is printed and published in the City of Visalia, County of Tulare, State of California. The Visalia Times-Delta was adjudicated a newspaper of general circulation on July 25, 2001 by Tulare County Superior Court Order No. 41-20576. The Tulare Advance Register was adjudicated a newspaper of general circulation on July 25, 2001 by Superior Court Order No. 52 43225.

I declare under penalty of perjury that the foregoing is true and correct. Executed on this 30 day of August, 2013 in Visalia, California.



Declarant

Exhibit "G"
Community Meeting Agenda's

<p>CAC Working Agreements</p> <ul style="list-style-type: none"> ❖ Start/End on time ❖ Be committed to CAC and subcommittees ❖ Listen to one person at a time ❖ Volunteer time liberally- be available and participate in events ❖ Agree to disagree- Respect others ❖ Follow through on commitments ❖ Express your opinion- Seek balanced input ❖ Enjoy our time together! 	<p align="center">City of Visalia Citizens Advisory Committee</p> <p align="center">Wednesday, September 4, 2013 5:30 p.m. City Hall 707 West Avequia, Visalia CA</p> <p align="center">AGENDA</p> <p>5:30 p.m. Welcome and public comment</p> <p>5:35 p.m. Acceptance of minutes</p> <p>5:40 p.m. Committee Appointments</p> <p>5:50 p.m. Presentation of the Consolidated Annual Performance and Evaluation Report (CAPER) <i>(Ronnie Raines will present this year's report on housing and CAC's activities.)</i></p> <p>6:20 p.m. Presentation on the proposed Shopping Cart Ordinance and Transient Storage Containers <i>(Tracy Raczynski, the Code Enforcement Manager present)</i></p> <p>6:40 p.m. Work Plan for upcoming fiscal year <i>(Review submitted work plan - revise as appropriate.)</i></p> <p>6:45 p.m. <u>Subcommittee Reports</u> Public Opinion Survey Non-Profit Funding ODEG <i>(The CAC has a standing subcommittee which will report progress of their subcommittees)</i></p> <p>6:55 p.m. Other issues from CAC members <i>(Time to report general issues from subcommittee members)</i></p> <p>7:00 p.m. Adjourn</p> <p>Next meeting: October 2, 2013, Council Chambers</p>
--	--

Any written materials relating to an item on this agenda submitted to the Citizens Advisory Committee after distribution of the agenda packet are available for public inspection at City Hall West, 707 W. Avequia, Visalia, CA 93291, during normal business hours.

**DAC
Working
Agreements**

- ❖ Start/End on time
- ❖ Be committed to DAC
- ❖ Listen to one person at a time
- ❖ Volunteer time liberally- be available and participate in events
- ❖ Agree to disagree- Respect others
- ❖ Follow through on commitments
- ❖ Express your opinions- Seek balanced input
- ❖ Enjoy our time together!

**City of Visalia
Disability Advocacy Committee**

Agenda

For the regular meeting of:
September 9, 2013
Time: 5:00 p.m.
Location: City Hall East, 315 E. Aracapa

Chair:	Trilby Barton	Member:	George Curtis
Co-Chair:	Vacant	Member:	Judi Pirnstiff
Member:	Vacant	Alternate:	Vacant
Member:	Don Ajluni	Alternate:	Vacant
Member:	Kathleen Papove		

1. Call meeting to Order
2. Introductions & Welcome
3. **Public Comment or Written Communication.**
At this time, those in the audience are encouraged to address the Committee on any item not already included on tonight's agenda. The Committee cannot legally act on a matter that is not on the agenda. However, the Committee can investigate an issue and respond within a reasonable period of time. Speakers will be limited to a 3 minute presentation unless granted additional time by the Committee Chairperson.
4. Approval of July 9 and August 12, 2013 Minutes (July 9 was approved at last meeting due to lack of quorum)
5. Present the 2012-13 Consolidated Annual Performance Evaluation Report (CAPER), for the use of Community Development Block Grant and HOME Investment Partnership Funded projects and programs.
6. Membership Discussion - Introduction of potential new member
7. Barrier Awareness Day Discussion - Being sponsored by Resources for Independent Living
8. Other
9. Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in meetings call (209) 733-4477. All hours in absence of the hearing. For hearing impaired - Call (209) 733-4300 (TDD) 48-hours in advance of the scheduled meeting time to request signing services. Visually Impaired - 211 charges part of Braille copy of reports. Please request in advance of the meeting and services will be provided as soon as possible after the meeting.

North Visalia Neighborhood Advisory Committee

Thursday, September 12, 2013

5:30 PM

**Oval Service Center
808 N. Court Street
Visalia, California**

AGENDA

Introductions

Approval of Minutes from August 6, 2013,

Citizen's Requests

The North Visalia Neighborhood Advisory Committee requests that a 3 minute time limit be observed for requests. Please note that issues raised under Citizen's Requests are informal only and the North Visalia Neighborhood Advisory Committee will not take action at this time.

Discussion

Consolidated Annual Performance and Evaluation Report (CAPER)

Rhonda Hayes

Drainage Basin Design Douglas and Santa Fe

City Staff discuss drainage basin design.

Oval Park Design update

Michael Kreps.

Homeless Issues

Discuss Homeless issues in Oval Park area.

Good of the Order

Upcoming Events

Next Meeting

Thursday, October 10, 2013

**Oval Service Center
808 N. Court Street
Visalia, California**

Any written requests received in lieu of the agenda provided to the North Visalia Neighborhood Advisory Committee, after distribution of the agenda shall not be included in such distribution in the Visalia Police Department (Intermittent) Substation Center, 204 West 2nd St., Visalia, CA 93291, during normal business hours.
If transportation with an American with Disabilities Act (ADA) need special assistance to participate in the meeting call (559) 737-4470. All requests in advance of the meeting. For hearing impaired - Call (559) 737-4470 (TDD) All requests in advance of the scheduled meeting time to request BOD/NO for 6000 Visalia Blvd - (559) 737-4470. If you need special assistance to attend, please request in advance of the meeting and services will be provided as soon as possible after the meeting.

Exhibit "H"
City Council Worksession Agenda and Transmittal

Visalia City Council
Regular Meeting Agenda



Mayor	Amy Sisklian
Vice Mayor	Steve Nelson
Council Member	Greg Collins
Council Member	Warren Gubler
Council Member	Bob Link

Tuesday, September 03, 2013
City Hall Council Chambers
707 W. Acequia, Visalia
WORK SESSION 4:00 PM ;
CLOSED SESSION 6:00 PM; (Or, immediately following Work Session)
REGULAR SESSION 7:00 PM

CALL TO ORDER WORK SESSION

SPECIAL PRESENTATIONS/RECOGNITION

- [Employee Introduction - Danny Galindo - Solid Waste Supervisor](#)

PUBLIC COMMENTS

This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Visalia City Council. Each speaker will be allowed three minutes (timing lights mounted on the lectern will notify you with a flashing red light when your time has expired). Please begin your comments by stating and spelling your name and providing your street name and city.

WORK SESSION AND ACTION ITEMS (as described)

- [Viewing of new commercial for the Visalia Convention & Visitors Bureau Majestic Mountain Loop - Brittany McMahan, Marketing Manager](#)
- [Presentation by Joe Minicozzi, land economist with Urban3, LLC, on behalf of the Local Government Commission, of a commercial property tax revenue study for the City of Visalia.](#)
- [Review of the Draft 2012-13 Program Year Consolidated Annual Performance and Evaluation Report \(CAPER\) related to Community Development Block Grant \(CDBG\) and HOME Investment Partnership Fund expenditures, during the program year starting July 1, 2012 through June 30, 2013, prior to the Public Hearing before City Council on September 16, 2013, for a report due on October 1, 2013, to the U. S. Department of Housing and Urban Development \(HUD\).](#)
- [Comments from retiring City Manager, Steve Salomon](#)

ADJOURN TO CLOSED SESSION

Closed Session will commence immediately following Work Session. See separate Closed Session agenda for details.

CALL TO ORDER REGULAR SESSION**PLEDGE OF ALLEGIANCE****INVOCATION**

Pastor Brian Malison, Christ Lutheran Church

SPECIAL PRESENTATIONS/RECOGNITION

1. Visalia Cal Ripken World Series Winners
2. Recognition of Breck Reeves for being a good Samaritan
3. Service Recognition Award from International City/County Management Association and City Manager's Department/League of California Cities, Range Rider Nick Pavlovich to acknowledge and recognize City Manager, Steve Salomon, for his years of service to local government.

ITEMS OF INTEREST**PUBLIC COMMENTS**

This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Visalia City Council.

This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Comments related to Regular or Public Hearing items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.

In fairness to all who wish to speak tonight, each speaker will be allowed three minutes (timing lights mounted on the lectern will notify you with a flashing red light when your time has expired). Please begin your comments by stating and spelling your name and providing your street name and city.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

4. Authorization to read ordinances by title only.
5. Authorization to enter into a renewed agreement with Community Services Employment Training (CSET) as a local Conservation Corps partner for work related to trail and landscaping projects totaling up to \$500,000 annually from grant and matching funds
6. Accept the AVOID the 18 DUI Enforcement Program, Selective Traffic Enforcement Program, and DUI Checkpoint grants awarded from the California

- Office of Traffic Safety and establish an account for payments and reimbursements from grant.
7. Approve the recommended appointment of Rick Jones, Daniel Prado, and Paul Orosco to the North Visalia Neighborhood Advisory Committee.
 8. Authorization to transfer one (1) Compressed Natural Gas (CNG) replacement Trolley being purchased from Specialty Vehicles to the City of Dinuba for the amount of \$251,000. Amendment #1 to the original Memorandum of Understanding (MOU) required.
 9. Consideration of the appointment of Ruben Olguin to the Historic Preservation Advisory Committee.
 10. Authorize the recordation of the final map for Eagle Creek No. 5, located east of Shirk Road and south of Ferguson Avenue (27 lots), and the annexation of Eagle Creek No. 5 into Landscape and Lighting District No. 13-02, Eagle Creek Two (Resolution Nos. 2013-44 and 2013-45 required). APN: 077-750-040
 11. Authorize and approve actions to take on two resolutions by the Mayor as a delegate to the League of California Cities General Assembly meeting September 18-20, 2013.
 12. Designate Mayor Amy Shuklian as the voting delegate for the 2013 League of California Cities Annual Conference.
 13. Adoption of a Resolution restating and updating an earlier Reimbursement Resolution for the Water Conservation Plant Upgrade Project as required by the State Water Resources Control Board. (Resolution 2013-46 required)

REGULAR ITEMS AND PUBLIC HEARINGS

Comments related to regular items and Public Hearing items are limited to three minutes per speaker, for a maximum of 30 minutes per item, unless otherwise extended by the Mayor.

14. **PUBLIC HEARING FOR:**
 - A.) Adoption of Mitigated Negative Declaration No. 2013-54.
 - B.) General Plan Amendment No. 2011-14: A request to change the General Plan land use designation from Residential Low Density to Shopping/Office Commercial on 9.8 acres.
 - C.) Change of Zone No. 2011-15: A request to change the Zoning Designation from Single-family Residential (R-1-6) to Shopping / Office Commercial (C-SO) on 9.8 acres.
 - D.) Appeal of Planning Commission Denial of Tentative Parcel Map No. 2013-01: A request to divide 16.47 acres into three parcels, one leitered lot, and two remainder parcels.
 - E.) Appeal of Planning Commission Denial of Conditional Use Permit No. 2013-25: A request to allow a 55,701 sq. ft. master-planned commercial development on 9.8 acres, consisting of a gas station, automated car wash, convenience store, and restaurant with drive-thru.
Project Applicant: Bridgecourt Homes L.P.

Project Location: Southeast corner of Dinuba Blvd. and Riggin Ave. (APN: 091-010-040)

- 15. Discussion and appropriate action on developing a 911 Dispatch Center and preparing plans for a Public Safety Building, to be built only if City revenues are sufficient to support the larger building project to be determined sometime in the fall of 2014.
- 16. Update on City's response to the power outage of August 19, 2013

CLOSED SESSION REPORT

- 17. For the purposes of reporting out, for the record, transactions that occurred as a result of Closed Session Real Property Negotiations: Buyer: City of Visalia; Seller: Steven R. Dunn; APN: 100-180-006 (Portion); Purpose: Packwood Creek Trail Project; Purchase Price: \$300.; Closing Date: 8/14/13; Project Manager: Vaughn Melcher

ADJOURNMENT

Upcoming Council Meetings

- City Council Regular Meeting, Monday, September 16, 2013
- City Council Closed Session, Monday, September 16, 2013
- City Council Regular Meeting, Monday, October 01, 2013

Note: Meeting times listed are subject to change, check posted agenda for correct details.

In Compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4517 48-hours in advance of the meeting. For Hearing Impaired - Call (559) 713-4500 (TDD) 48-hours in advance of the scheduled meeting time to request sign-up services.

Any written materials relating to an item on this agenda submitted to the Council after distribution of the agenda are available for public inspection in the Office of the City Clerk, 425 E. Oak Street, Visalia, CA 93291, during normal business hours.

The City's newsletter, Inside City Hall, is published after all regular City Council Meetings. To sign-up subscribe, go to [newsletter](#).

**City of Visalia
Agenda Item Transmittal**

Meeting Date: 9/3/2013

Agenda Item Number (Assigned by City Clerk): 4

Agenda Item Wording: Review of the Draft 2012-13 Program Year Consolidated Annual Performance and Evaluation Report (CAPER) related to Community Development Block Grant (CDBG) and HOME Investment Partnership Fund expenditures, during the program year, starting July 1, 2012 through June 30, 2013, prior to the Public Hearing before City Council on September 16, 2013, for a report due on October 1, 2013, to the U. S. Department of Housing and Urban Development (HUD).

Deadline for Action:

Submitting Department: Community Development

Contact Name and Phone Number:
Rhonda Haynes, Housing Specialist, 713-4460
Christopher Tavares, Management Analyst, 713-4350
Chris Young, Community Development Director, 713-4392

Department Recommendation: That the City Council review and comment upon the Draft 2012-13 Consolidated Annual Performance and Evaluation Report (CAPER) related to Community Development Block Grant and HOME Investment Partnership Fund expenditures for the program year period beginning July 1, 2012 through June 30, 2013.

Summary: HUD requires the City to prepare a five-year plan of activities (projects and programs) which incorporates public input, identifies the needs of the community and establishes the goals to increase the availability of affordable housing and economic opportunities. Both Community Development Block Grant (CDBG) and HOME investment funding are utilized and reflected in the 5 year ConPlan. As part of the ConPlan, cities are required to complete an annual Action Plan, which indicates what projects and programs will be implemented for the year which runs from July 1st to June 30th. Then, to report how the projects and programs were implemented, a Consolidated Annual Performance and Evaluation Report (CAPER), is prepared as a tool, for both HUD and the City to evaluate the expenditures and accomplishments toward the established goals for each program and project during the year. This CAPER report is for the period beginning July 1, 2012 and ending June 30 2013. This CAPER is the third year of completing activities/projects identified within the 5-Year (2010-2015) ConPlan.

Background Discussion: The 2012-13 program year began with the CDBG revenue, consisting of the annual allocation of \$1,010,727, carryover funding, committed to existing

COUNCIL ACTION: No Action Taken

Item 4. - Page 2

projects of \$2,726,709, and program income received through the payoff of existing loans, in the amount of \$87,900. Of the total CDBG resources available, the CDBG expenditures for the period (July 1, 2012 to June 30, 2013) were \$1,672,696. These funds were expended toward neighborhood preservation, public and park improvements as well as special needs and housing programs and administration, previously approved by City Council.

The HOME Investment Partnership funding for the 2012-13 program year began with revenue, consisting of the annual allocation of \$347,992, carryover funding of \$2,404,840 and program income received from loan repayments, in the amount of \$293,386. Of the total HOME resources available, the HOME expenditures for the same period were \$522,275. These funds were expended toward the Foreclosure Acquisition Program and administration.

This CAPER report reflects upon the following core projects and programs for 2012-2013, which focused upon improving neighborhoods, homeownership, public and park improvements and services for the homeless, stretching every dollar invested:

- Park and Recreation Improvements-CDBG
- ADA compliance-CDBG
- Code Enforcement and Substandard Housing Prevention-CDBG
- West Acequia Parking Structure - Section 108 Loan Payment-CDBG
- Oval Park Transportation Safety Improvements-CDBG
- Fair Housing Administration-CDBG
- Continuum of Care-CDBG
- Voucher Program-CDBG
- As a Foreclosure Acquisition Program II- HOME funded (FAPII)
- Foreclosure Acquisition (Neighborhood Stabilization Program (NSP))
 - o City and Habitat for Humanity properties

The result of the use of these funds detailed information is included within Attachment "A" 2012-13 Draft Expenditures, and Attachment "B", the full Draft CAPER report. Included herein is an overview of each project and program, which provided the City with public and park improvements, job creation/retention, homeless assistance and affordable housing opportunities.

CDBG accomplishments. Success came with the use of CDBG funds for park improvements benefiting the community within five (5) neighborhood parks. Community residents near Fairview, Summers, Jefferson, Ruiz and Riverbend Parks, now enjoy the playground area due to the installation of shade covers, especially during the summer months with the valley heat.

Recreation Park improvements continued with the installation of an irrigation pump and controls, as well as the design for the installation of the irrigation system. Improvements also included the construction of the basketball court. Additionally, the splash pad project is underway with construction anticipated to begin in November 2013.

CDBG funds were used also installed within nine (9) community parks to provide access to eleven (11) ADA accessible water fountains in the following neighborhood parks:

- (1)-Fairview Park
- (2)-Houk Park
- (1)-John Combs Park.

2012-2013 CAPER REPORT

- (1)- Plaza Park (1)-Rotary Park (2)-Ruiz Park
- (1)-St. Johns River Park (1)-Whitendale Park (1)-Willow Glenn Park

CDBG improvements, with a cost of \$6,970, included the installation of a security fence and gate at the Senior Center, located at 300 North Locust. Additionally, security doors were installed at the Manuel Hernandez Center, with the use of CDBG funds in the amount of \$5,433.

The design and installation of ADA accessible sidewalks, curb cuts, truncated domes, and other ADA compliance improvements were completed this year, completing 34 locations. Additionally, CDBG funds were utilized to complete the design along the southern portion of Akers Street from Tulare Avenue to Judy and Goshen Avenue to Grove Street. The northern portion accessibility improvements will provide new sidewalk along Houston Avenue from Santa Fe to Dinuba Boulevard.

CDBG funds were used for the Section 108 Loan payment related to the West Acequia Parking Structure. To date, there have been an estimated 1,439 jobs created or retained. Of these jobs, 399 are low mod full time and 380 low mod part time (20 hours plus), however, only half, (190) jobs are equal to a full time equivalency. Overall, this represents 41% of low mod jobs filled.

Other projects for the 2012-13 program year, included the use of CDBG funds toward Code Enforcement, which closed 319 cases and the Continuum of Care, which volunteers and members of the committee conducted a "Point-In-Time" survey, which resulted in identifying 388 homeless in Visalia. Lastly, CDBG funds were provided as matching funds with the Voucher program through Family Services of Tulare County, providing housing to five (5) families.

The remaining CDBG funds identified in Attachment "A", as "remaining carry forward", in the amount of \$2,132,641, represents this years' allocations and remaining balance to be spent over the next nine months, toward the following City Council approved projects:

• Oval Area Traffic Improvement project	\$198,311
• Code Enforcement.....	\$169,142
• ADA compliance projects.....	\$89,990
• Continuum of Care	\$5,000
• Voucher program.....	\$23,000
• Splash pad	\$96,424
• Rec Park Youth Tennis, irrigation installation and ADA walkway	\$108,000
• The Ice House ADA Improvements	\$30,000
• West Acequia Parking Structure Section 108 loan payment	\$943,210
• Administration.....	\$389,560
• Housing Rehabilitation Program	\$80,000

Neighborhood Stabilization Program accomplishments: Success with the use of Community Development Block Grant (CDBG) Neighborhood Stabilization Program (NSP) funding was with the acquisition of two (2) additional foreclosed single-family dwellings, which were rehabilitated and resold to income qualifying households. Also six (6) additional properties were acquired, which are in various stages of rehabilitation and near completion, ready for

Item 4. - Page 4

resell. These properties will be marketed to households at or below 50% of the area median income.

In December of 2011, the City provided NSP funding to Habitat for Humanity of Tulare County, who also acquired foreclosed homes, rehabilitated and resold to households at or below 50% of the area median income. Habitat has completed the transactions and assisted six (6) families, however, only 2 are reflected in this report, the closing of escrow for the four (4) remaining properties, occurred in July, after the program year ended.

HOME accomplishments: With the use of HOME funds, through the Foreclosure Acquisition Program II (FAPII), three (3) foreclosed single-family dwellings were acquired, rehabilitated, with one sold and two currently in escrow, finalizing the resell to income-qualified households at or below 80% of the area median income.

The remaining HOME funds identified in Attachment "A", as "remaining carry forward", in the amount of \$2,623,943, represents this year's allocations and remaining balance to be spent over the next nine to twenty-four months, toward the following City Council approved projects:

• Visalia Village Multi Family Development	\$1,200,000
• First Time Homebuyer Program.....	\$196,965
• Foreclosure Acquisition Program.....	\$598,183
• CHDO Project.....	\$207,834
• Housing Counseling	\$13,500
• Loan Recapture Program	\$127,349
• Reprogramming funds.....	\$96,965
• Administration.....	\$83,167

Progress was made with the commitment of HOME funding toward an affordable rental housing project, which is a goal and priority identified through the 5 year Consolidated Plan. City Council approved, in April 2013, the use of HOME and HOME CHDO funds toward a 48-unit multi-family development known as Visalia Village. This is in partnership with one of the City's Community Development Housing Organizations (CHDO) Self Help Enterprise (SHE). The project is estimated at \$10 million with 9% Tax Credit funding included with the City's obligated funds of \$1.2 million.

Lastly, looking forward, other objectives for the 2013-14 year include working with Community Service Employment Training, Inc. (CSET) to administer the HOME funded, First Time Homebuyer program. This program provides a second mortgage loan as down payment assistance to first time homebuyers. \$196,965 has been committed to begin the program.

Fiscal Impact: This report is a review of expenditures and obligations incurred for CDBG, HOME and NSP funds for fiscal year 2012/'13

Prior Council Action: 2010/11 5-Year Consolidated Plan on April 5, 2010; 2010/11 CAPER on September 19, 2011; 2011/12 Annual Action Plan on April 8, 2011; 2012/'13 Annual Action Plan

Item 4. - Page 5

on April 16, 2012; 2011/12 CAPER on September 17, 2012; 2013/14 Annual Action Plan on April 15, 2013.

Other:

Committee/Commission Review and Action: The CAPER report is being shared through Community Meetings with the Citizens Advisory Committee, Disability Advocacy Committee and Visalia Neighborhood Advisory Committee.

Alternatives: None

Attachments: Attachment "A", DRAFT CAPER Expenditures
Attachment "B", Draft CAPER Report

Recommended Motion (and Alternative Motions if expected):
That the City Council review and comment upon the Draft 2012-13 Consolidated Annual Performance and Evaluation Report (CAPER), related to Community Development Block Grant (CDBG) and HOME Investment Partnership Fund expenditures during the program year starting July 1, 2012 through June 30, 2013, prior to the Public Hearing before City Council on September 16, 2013, for a report due on October 1, 2013, to the U. S. Department of Housing and Urban Development (HUD)

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review: N/A

Item 4. - Page 6

Attachment "A"					
DRAFT 2012/13 Expenditures					
as of June 29, 2013					
Dist / Obj/Out/Code		CODE	HOME	TOTAL	UNITS
SOURCES OF REVENUE:					
		Previous Year Carryover	\$ 2,720,738.84	\$ 2,404,848.70	\$ 3,231,680.73
1		Annual Grant Award	\$ 1,010,727.80	\$ 847,882.00	\$ 1,360,718.00
2		Program Income received during program year	\$ 67,880.00	\$ 283,388.00	\$ 384,288.71
EXPENDITURES:					
3	21A	Administration, Loan Servicing & Operating	\$ 150,261.11	\$ 87,488.10	\$ 218,732.21
<i>(see Pay Request for portion of Admin)</i>					
4		Net for Programs and Projects	\$ 1,847,868.91	\$ 2,888,740.32	\$ 6,895,976.22
AFFORDABLE HOUSING					
Non-Homeless					
		Foreclosure Acquisition Program II (Revenue acc. estab. rent)			
5	04-1	13		\$ 484,800.00	\$ 484,800.00
<i>3 units completed, 4 units in housing process for rent</i>					
6	04-3	107			
7	09-3	05U			
<i>15% Community Housing Development Organization (CHDO) set aside</i>					
		Housing Opportunity (HOPE)			
		HOPE Home Loan Guaranty/Refinance			
8	04-3	16		\$ 127,463.33	\$ 127,463.33
<i>Cost Entitlement Target Areas</i>					
9	04-3	21D		\$ 511.30	\$ 511.30
<i>Performance Incentive of 20% (see ch. 16)</i>					
HOMELESSNESS					
See All Homeless Facility					
18	702	04-1	0	\$ 5,000.00	\$ 5,000.00
<i>Continuity of Care</i>					
19	04-1	5		\$ 22,000.00	\$ 22,000.00
<i>Voucher Program</i>					
COMMUNITY DEVELOPMENT					
See All Homeless Facility & Public Facilities					
12	03-1	10F		\$ 507,818.80	\$ 507,818.80
<i>West Parking Structure Loan Payment (see ch. 16, sec. 1)</i>					
Public Facilities & Improvements					
13	04-1	3		\$ 457,477.34	\$ 457,477.34
<i>ADA Compliance Projects</i>					
		ADA Accessible Water Fountains (within community parks)			
14	04-1	3		\$ 66,823.78	\$ 66,823.78
<i>ADA Accessible Water Fountains (within community parks)</i>					
15	04-1	03I		\$ 31,184.87	\$ 31,184.87
<i>Oral Park Area Youth Improvements</i>					
16	04-1	3A		\$ 5,870.00	\$ 5,870.00
<i>Senior Center - Security Fence & Gate</i>					
17	04-1	5		\$ 3,433.48	\$ 3,433.48
<i>Men's Heritage Security Fence</i>					
18	04-1	5			
<i>National Top Model Park Project</i>					
		Public Park Facilities (see ch. 16)			
19	04-1	03H		\$ 61,082.86	\$ 61,082.86
<i>Recreation Park - Irrigation Pump & Basketball Court</i>					
20	04-1	03F		\$ 2,200.00	\$ 2,200.00
<i>Recreation Park - Irrigation Design</i>					
22	04-1	03F			
<i>Recreation Park - ADA Walkway, Youth Tennis & Installation of Irrigation System</i>					
		03I			
<i>Recreation Park - Picnic Tables</i>					
21	04-1	03I		\$ 3,575.80	\$ 3,575.80
<i>Recreation Park - Splashpad</i>					
21	04-1	5		\$ 719,804.80	\$ 719,804.80
<i>Community Parks - Shade Cover design & Fabrication</i>					
NON HOMELESS SPECIAL NEEDS HOUSING					
See All Homeless Facility					
23		Special Programs & Projects	\$ 1,214,427.82	\$ 484,800.00	\$ 1,879,234.32
24		TOTAL EXPENDITURES	\$ 1,872,806.83	\$ 3,277,978.80	\$ 2,184,971.33
25		REVENUE LESS EXPENDITURES			
26		Remaining to Carry Forward	\$ 2,138,841.89	\$ 2,623,943.82	\$ 4,650,654.91

* CHDO: Community Housing Development Organization - nonprofit with 501(c)(3) status.

CITY OF VISALIA



DRAFT **Consolidated Annual Performance** **Evaluation Report**

PROGRAM YEAR
2012-2013
Prepared By
Community Development Department

Chie Young, Community Development Director
Rhonda Haynes, Housing Specialist
Chris Tavaraz, Management Analyst

City Council
Amy Shuklan, Mayor
Steve Nelsen, Vice Mayor
Greg Collins, Council Member
D. Warren Gubler, Council Member
Dore Link, Council Member
City Manager
Steven M. Salomon

**Exhibit "H" continued
City Council Public Hearing Agenda, Transmittal and Resolution**

**Visalia City Council
Regular Meeting Agenda**



Mayor	Amy Stokhian
Vice Mayor	Steve Nielsen
Council Member	Greg Collins
Council Member	Warren Gobler
Council Member	Bob Link

Monday, September 16, 2013

**City Hall Council Chambers
707 W. Aragonia, Visalia**

WORK SESSION 3:30 PM

CLOSED SESSION 5:00 PM; (Or, immediately following Work Session)

REGULAR SESSION 7:00 PM

CALL TO ORDER WORK SESSION

SPECIAL PRESENTATIONS/RECOGNITION

1. Employee introduction, James Sandorral, Solid Waste Operator
2. Badge Pinning Ceremony for Aaron Hutchinson, Police Officer – Chief Colleen Menas

PUBLIC COMMENTS

This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Visalia City Council. Each speaker will be allowed three minutes (warning lights mounted on the lectern will notify you with a flashing red light when your time has expired). Please begin your comments by stating and spelling your name and providing your street name and city.

WORK SESSION AND ACTION ITEMS (as described)

3. Presentation by Adam Perik with the Workforce Investment Board of Tulare County
4. Semiannual update on comprehensive SMART TEAM (Specific Measurable Achievable Relevant Time-bound) efforts and accomplishments January 1, 2013 through June 30, 2013 and the prior reporting period of July 1, 2012 through December 31, 2012.
5. Receive Council direction in responding to County Agency Referral Special Use Permit (SUP) 2013-01P, a request to establish a permanent office use for agriculture services at an existing building on a one-acre site in the County AE (Agriculture) Zone District located at 400 N. Shink Road

ADJOURN TO CLOSED SESSION

Closed Session will commence immediately following Work Session. See separate Closed Session agenda for details.

6:30 - SPECIAL PRESENTATION - Swearing in of City Manager Michael Olmos

CALL TO ORDER REGULAR SESSION

PLEDGE OF ALLEGIANCE

INVOCATION

SPECIAL PRESENTATIONS/RECOGNITION

ITEMS OF INTEREST

PUBLIC COMMENTS

This is the time for citizens to comment on subject matters that are not on this agenda that are within the jurisdiction of the Visalia City Council.

This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Comments related to Regular or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.

In fairness to all who wish to speak tonight, each speaker will be allowed three minutes (timing lights mounted on the lectern will notify you with a flashing red light when your time has expired). Please begin your comments by stating and spelling your name and providing your street name and city.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and when the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- 6. Authorization to read ordinances by title only.
- 7. Request City Council award CIP \$123, and authorize the City Manager to execute a contract with Gumi-Merms for RFP No. 12-13-72, to design the intersection improvements at Deanees Street and Golden Avenue, for the amount of \$279,627.
- 8. Appoint the City Manager to serve as the City of Visalia representative, and the Assistant City Manager as the alternate, to the Tulare County Economic Development Corporation, and the City Manager as the City's alternate to the Property Based Improvement District.

9. Accept the City of Visalia Cash and Investment Report for the fourth quarter ending June 30, 2013.
10. Approve Resolution Number 2013-51 adopting the City of Visalia's Investment Policy and Delegating Authority to invest funds for the City to the Administrative Services Director Treasurer for fiscal year 2013-14.
11. Approve Resolution Number 2013-52 designating and authorizing signatories for all City banks.
12. Authorize the Mayor to proclaim September 19 Drive 4 Pledges Day in the City of Visalia.
13. Authorize changes to terms and conditions of employment by and between the City of Visalia and public safety employees in the Confidential and Department Head groups, providing a 3% salary increase in exchange for a 5% employee paid employee's PERS contribution.
14. Review and adopt the Visalia Municipal Energy Action Plan (EAP).
15. Authorize the allocation of funding not to exceed \$24,500 to expand the scope of the draft Climate Action Plan through the General Plan Update (GPU) planning horizon of 2030 and quantify existing activities, planned measures, and GPU policies to give Visalia an economic development incentive and avoid a costly and time-consuming greenhouse gas mitigation update to the General Plan Environment Impact Report prior to 2020.
16. Authorize staff to issue a Request for Proposals (RFP) to hire an Architect Engineering Firm for the proposed new Fire Station, to be located at the SE corner of Walnut and Arroyo and Arroyo and appropriate additional funds from Fire Measure T. Increase the total budget appropriation to \$3,240,500.

REGULAR ITEMS AND PUBLIC HEARINGS

Comments related to regular items and Public Hearing items are limited to three minutes per speaker, for a maximum of 30 minutes per item, unless otherwise indicated by the Mayor.

17. Authorization to reject all six bids received for the construction of the Wilson Conservation Pond Upgrades as non-responsive and to re-advertise for new bids.
18. Update status on the Packwood Creek Trail System and provide directions related to including a 12' pedestrian bridge across Packwood Creek.
19. Approve the Final 2012-13 Program Year, Consolidated Annual Performance and Evaluation Report (CAPER), Resolution 2013-53 required.

CLOSED SESSION REPORT

- 20. For the purposes of reporting out, for the record, transactions that occurred as a result of Closed Session Real Property Negotiations:

Buyer: City of Visalia
 Seller: Ruth Popkin, Popkin Family Trust
 APN: 133-080-010 (Portion)
 Purpose: Walnut & Santa Fe Intersection Improvements
 Purchase Price: \$2721.10
 Closing Date: 8/30/13
 Project Manager: Chris Crawford

- 21. For the purposes of reporting out, for the record, transactions that occurred as a result of Closed Session Real Property Negotiations:

Buyer: City of Visalia
 Seller: Brian & Janelle Bjork
 APN: 101-250-057 (Portion)
 Purpose: Parkwood Creek Trail Project
 Purchase Price: \$1,000
 Closing Date: 9/12/13
 Project Manager: Virginia Melcher

ADJOURNMENT

Upcoming Council Meetings

- City Council Regular Meeting, Monday, October 14, 2013
- City Council Closed Session, Monday, October 14, 2013
- City Council Item - Unified School District, Monday, October 14, 2013

Note: Meeting dates and times are subject to change. Check posted agenda for current details.

In Compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4910 48-hours in advance of the meeting. For Hearing Impaired – Call (559) 713-4910 (TDD) 48-hours in advance of the scheduled meeting time to request signing services.

Any written materials relating to an item on the agenda submitted to the Council after distribution of the agenda are available for public inspection in the Office of the City Clerk, 425 E. Oak Street, Visalia CA 93291, during normal business hours.

The City's newsletter, Inside City Hall, is published after all regular City Council Meetings. To get a subscribe, go to [newsletter](#).

**City of Visalia
Agenda Item Transmittal**

Meeting Date: 9/16/2013

Agenda Item Number (Assigned by City Clerk): 19.

Agenda Item Wording: Approve the Final 2012-13 Program Year, Consolidated Annual Performance and Evaluation Report (CAPER). Resolution 2013-53 required.

Deadline for Action: September 16, 2013

Submitting Department: Community Development

Contact Name and Phone Number:

Chris Young, Community Development Director (x4392); Christopher Tavaraz, Management Analyst (x4540); Rhonda Haynes, Housing Specialist (x4460)

Department Recommendation: That the City Council adopt Resolution No. 2013-53, the Final 2012-13 CAPER, Attachment "A". The Council-approved CAPER must be submitted to the U.S. Department of Housing and Urban Development (HUD) by September 30, 2013.

Summary: This report has been shared with City Council as well as three Council approved community committees to review the use of both Community Development Block Grant (CDBG) and HOME Investment Partnership funding, toward projects and programs, primarily for low and moderate income households. This 2012-13 fiscal year, there were expenditures of \$1,672,696, of the Community Development Block Grant (CDBG) funds toward neighborhood preservation, public and park improvements as well as special needs housing programs. The use of HOME Investment Partnership funding resulted in expenditures of \$522,276 toward affordable housing. Additional expenditures, for projects underway or those completed after the program year, which are related to the 2012/2013 goals, will be reflected in the next year CAPER.

The Consolidated Annual Performance Evaluation Report (CAPER) has been prepared by the Community Development Department in compliance with the U.S. Department of Housing and Urban Development (HUD) requirements. The CAPER is a federally mandated document that evaluates the City's overall progress and performance in meeting the priority activities identified in the City's Consolidated Plan which covers a five year period. The document is a tool used by HUD and the City to evaluate accomplishments and actions taken during the previous program year. This CAPER assesses the City of Visalia's third year of progress for the Consolidated Plan year 2010-2015 in completing activities identified in the 2012-13 Action Plan Year for the period beginning July 1, 2012 and ending June 30, 2013, as well as any activities that were continued from prior program years.

COUNCIL ACTION: Approved as Recommended

-211-

BL/SN 5-0

SEP 16 2013

Item 19. - Page 2

To use these funds, HUD requires the City to meet both a national objective and outcome. The objectives are:

- Providing decent affordable housing
- Providing a suitable living environment
- Creating economic opportunities

The outcomes of these objectives are:

- Improving availability and accessibility
- Improving affordability
- Improving sustainability by promoting viable communities

Background Discussion: The CAPER report reflects the goals and accomplishments for the use of both CDBG and HOME funding for the past year as well as the Neighborhood Stabilization Program. As a result, the City focused upon improving neighborhoods, homeownership, public and park improvements and services for the homeless, stretching every dollar invested. The following core projects and programs for 2012-2013 were:

- Foreclosure Acquisition Program I- HOME funded (FAP I)
- Foreclosure Acquisition (Neighborhood Stabilization Program (NSP))
 - City and Habitat for Humanity properties
- Park and Recreation Improvements-CDBG
- ADA compliance-CDBG
- Code Enforcement and Substandard Housing Prevention-CDBG
- West Acequia Parking Structure - Section 108 Loan Payment-CDBG
- Oval Park Transportation Safety Improvements-CDBG
- Fair Housing Administration-CDBG
- Continuum of Care-CDBG
- Voucher Program-CDBG

2012/13 Expenditures, included as Attachment "B", provides information related to the specific project, by name, funding source, expenditures and unit goals. Additional information regarding this year's accomplishments, as well as information related to existing project commitments underway, with a carryover, (remainder) balance is provided as Attachment "C". The full CAPER report is provided herein as Attachment "D".

Summary of Recent Council & Community Meetings:

City Council Comments:

On September 03, 2013, the City Council held its first meeting to discuss the Draft 2012-13 CAPER. Council expressed the need for a community center within the southern quadrant of Visalia. Staff responded recommending that this subject, related to constructing a community center would be better suited for review by the Capital Improvement Project committee.

Council also recommendation that staff identify community groups in the southern neighborhoods of Visalia. Council's concerns focused on areas such as Tulare Avenue and Center Street. Staff reaches out to the community through public notices, posting in the local newspaper, also to non-subscribers weekly paper, internet, library and posting at City Hall

Item 19. - Page 3

East, West and North. Notification was shared with our local non-profits (Self Help Enterprise, Community Service Employment Training, Habitat for Humanity and the Hispanic Chamber of Commerce. Staff also presents the report to the three committees as referenced earlier. Staff will continue to look for opportunities to engage the community as a whole.

Citizens Advisory Committee Comments:

The Citizens Advisory Committee's comments continue to be including them in decisions related to the use of the funding and amendments. Last year, Staff met early with the CAC to share what limited funding was available to address other needs in the community, as well as a brief overview of what activities are eligible under the CDBG and HOME programs. Also when substantial amendments are considered, Staff publishes notice and presents the recommended amendments to all three committees. Staff will continue meeting with the CAC prior to the development of the annual Action Plan to review existing commitments, priority needs identified in the 5 year ConPlan and available funding toward eligible projects and programs that meet the needs of the community.

Other Committee Comments:

At the time of submission of this report, two additional community meetings were scheduled, but not yet held. Staff will share with Council any comments or concerns received from the Disability Advocacy Committee and the North Visalia Neighborhood Advisory Committee.

Fiscal Impact: This report is the review of expenditures and obligations incurred for CDBG, HOME and NSP funding for fiscal year 2012-13.

Prior Council Action: 2010/11 5-Year Consolidated Plan on April 5, 2010; 2010/11 CAPER on September 19, 2011; 2011/12 Annual Action Plan on April 8, 2011; 2012/13 Annual Action Plan on April 16, 2012; 2011/12 CAPER on September 17, 2012; 2013/14 Annual Action Plan on April 15, 2013.

Other: City Council Work Session, September 03, 2013

Committee/Commission Review and Action:

Citizens Advisory Committee reviewed September 04, 2013; Disability Advocacy Committee reviewed September 09, 2013 and the North Visalia Neighborhood Advisory Committee reviewed on September 12, 2013.

Alternatives: None

Attachments: Attachment "A", Resolution No. 2013-53

Attachment "B", 2012-13 Expenditures

Attachment "C", Project Accomplishments and Commitments

Attachment "D", Final 2012-13 CAPER Report

Recommended Motion (and Alternative Motions if expected):

Item 19. - Page 4

Approve the Final 2012-13 Program Year, Consolidated Annual Performance and Evaluation Report (CAPER). Resolution 2013-53 required.

Copies of this report have been provided to:

Environmental Assessment Status

CEQA Review: NEPA Completed prior to utilizing federal funding.

RESOLUTION NO. 2013-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA
APPROVING THE 2012-2013 PROGRAM YEAR
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT**

WHEREAS, the City of Visalia operated the Community Development Block Grant Program (CDBG), and the Home Investment Partnerships Grant Program (HOME) for the 2012-13 Program Year; and

WHEREAS, the City is required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD) for the activities and expenditures for the 2012-13 Program Year; and

WHEREAS, the City must also certify that it is complying with HUD requirements for the use of CDBG and HOME funds; and

WHEREAS, the City spent \$2.1 million dollars in CDBG and HOME funds during the 2012-13 Program Year; 100% of the funds were used to assist households with incomes at or below 80% of median income; and

WHEREAS, the City Manager is the certifying official for all HUD reports and transactions.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Visalia that it approves the attached 2012-13 Program Year Consolidated Annual Performance and Evaluation Report, and authorizes the City Manager to submit the same to HUD on behalf of the City of Visalia.



RESOLUTION NO. 2013-53

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA
APPROVING THE 2012-2013 PROGRAM YEAR
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUTION REPORT**

WHEREAS, the City of Visalia operated the Community Development Block Grant Program (CDBG), and the Home Investment Partnerships Grant Program (HOME) for the 2012-13 Program Year; and

WHEREAS, the City is required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD) for the activities and expenditures for the 2012-13 Program Year; and

WHEREAS, the City must also certify that it is complying with HUD requirements for the use of CDBG and HOME funds; and

WHEREAS, the City spent \$2.1 million dollars in CDBG and HOME funds during the 2012-13 Program Year; 100% of the funds were used to assist households with incomes at or below 80% of median income; and

WHEREAS, the City Manager is the certifying official for all HUD reports and transactions.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Visalia that it approves the attached 2012-13 Program Year Consolidated Annual Performance and Evaluation Report, and authorizes the City Manager to submit the same to HUD on behalf of the City of Visalia.

PASSED AND ADOPTED: MICHAEL OLMOS, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF TULARE) ss.
CITY OF VISALIA)

I, Michael Olmos, City Clerk of the City of Visalia, certify the foregoing is the full and true Resolution 2013-53 passed and adopted by the Council of the City of Visalia at a regular meeting held on September 16, 2013.

Dated: 9/19/13

MICHAEL OLMOS, CITY CLERK

Michelle Nicholson

By Michelle Nicholson, Chief Deputy City Clerk

Item 19. - Page 6

Attachment "B"						
2012/13 Expenditures						
as of June 30, 2013						
DIS #	Obj/Out/Conts		CRSB	MOSS	TOTAL	UNITS
SOURCES OF REVENUE:						
		Previous Year Carryover	\$ 2,720,758.94	\$ 2,424,840.78	\$ 5,145,599.72	
1		Annual Grant Amount	\$ 1,610,787.80	\$ 347,892.00	\$ 1,958,679.80	
2		Program Income received during program year	\$ 87,800.00	\$ 300,386.43	\$ 388,186.43	
EXPENDITURES:						
3	21A	Administration, Lease, Borrowing & Operating (not for housing for portion of Admin)	\$ 188,388.31	\$ 87,488.18	\$ 275,876.49	
4		Not for Program and Projects	\$ 3,647,618.97	\$ 2,898,750.33	\$ 6,546,369.30	
AFFORDABLE HOUSING:						
Homeless						
6	04*	13		\$ 484,888.00	\$ 484,888.00	3 units occupied, 1 month 2, waiting access for work
8	04*	15*				
7	04*	16*				
8	04*	16		\$ 127,468.33	\$ 127,468.33	3/18
9	04*	17B		\$ 843.00	\$ 843.00	98
NON HOMELESS						
10	782	04*	6	\$ 6,000.00	\$ 6,000.00	888
11	04*	0		\$ 22,000.00	\$ 22,000.00	5
COMMUNITY DEVELOPMENT						
Access to Affordable Public Housing and Care						
12	04*	18F		\$ 507,818.00	\$ 507,818.00	1
Public Facilities & Amenities						
13	04*	3		\$ 457,477.94	\$ 457,477.94	34
14	04*	3		\$ 88,832.29	\$ 88,832.29	6 parks 14
15	04*	03E		\$ 31,144.67	\$ 31,144.67	1
16	04*	3A		\$ 6,740.00	\$ 6,740.00	1
17	04*	3		\$ 1,433.00	\$ 1,433.00	1
18	04*	3		\$ -	\$ -	1
Parks and Recreation						
19	04*	03F		\$ 88,000.00	\$ 88,000.00	2
20	04*	03F		\$ 6,200.00	\$ 6,200.00	1
21	04*	03F		\$ -	\$ -	1
22	04*	03F		\$ -	\$ -	1
23	04*	03F		\$ 3,576.00	\$ 3,576.00	1
24	04*	3		\$ 212,804.00	\$ 212,804.00	6 parks
NON HOMELESS SPECIAL NEEDS HOUSING						
Sanitation Services						
25				\$ 1,914,427.82	\$ 464,808.80	\$ 1,979,236.62
26				\$ 1,072,888.99	\$ 822,215.80	\$ 1,895,104.79
TOTAL EXPENDITURES						
REVENUE LESS EXPENDITURES						
27				\$ 2,132,041.09	\$ 2,823,043.82	\$ 4,955,084.91

*CHDD - Community Housing Development Organization - see grant with 04/13/13 BURE

Attachment "C"

Project Accomplishments & Commitments

CDBG accomplishments: Success came with the use of CDBG funds for park improvements benefiting the community within five (5) neighborhood parks. Community residents near Fairview, Summers, Jefferson, Ruiz and Riverbend Parks, now enjoy the playground area due to the installation of shade covers, especially during the summer months with the valley heat.

Recreation Park Improvements continued with the installation of an irrigation pump and controls, as well as the design for the installation of the irrigation system. Improvements also included the construction of the basketball court. Additionally, the splash pad project is underway with construction anticipated to begin in November 2013.

CDBG funds were used also installed within nine (9) community parks to provide access to eleven (11) ADA accessible water fountains in the following neighborhood parks:

- | | | |
|-------------------------|---------------------|-----------------------|
| (1)-Fairview Park | (2)-Houk Park | (1)-John Combs Park. |
| (1)- Plaza Park | (1)-Rotary Park | (2)-Ruiz Park |
| (1)-St Johns River Park | (1)-Whitendele Park | (1)-Willow Glenn Park |

CDBG improvements, with a cost of \$6,970, included the installation of a security fence and gate at the Senior Center, located at 300 North Locust. Additionally, security doors were installed at the Manuel Hernandez Center, with the use of CDBG funds in the amount of \$5,433.

The design and installation of ADA accessible sidewalks, curb cuts, truncated domes, and other ADA compliance improvements were completed this year, completing 34 locations. Additionally, CDBG funds were utilized to complete the design along the southern portion of Akers Street from Tulare Avenue to Judy and Goshon Avenue to Grove Street. The northern portion accessibility improvements will provide new sidewalk along Houston Avenue from Santa Fe to Dinuba Boulevard.

CDBG funds were used for the Section 108 Loan payment related to the West Acequia Parking Structure. To date, there have been an estimated 1,439 jobs created or retained. Of those jobs, 399 are low mod full time and 380 low mod part time (20 hours plus), however, only half, (190) jobs are equal to a full time equivalency. Overall, this represents 41% of low mod jobs filled.

Other projects for the 2012-13 program year, included the use of CDBG funds toward Code Enforcement, which closed 319 cases and the Continuum of Care, which volunteers and members of the committee conducted a "Point-In-Time" survey, which resulted in identifying 388 homeless in Visalia. Lastly, CDBG funds were provided as matching funds with the Voucher program through Family Services of Tulare County, providing housing to five (5) families.

The remaining CDBG funds identified in Attachment "A", as "remaining carry forward", in the amount of \$2,132,641, represents this years' allocations and remaining balance to be spent over the next nine months, toward the following City Council approved projects:

- Oval Area Traffic Improvement project \$198,311

Item 19. - Page 8

- Code Enforcement \$169,142
- ADA compliance projects \$89,990
- Continuum of Care \$5,000
- Voucher program \$23,000
- Splash pad \$96,424
- Rec Park Youth Tennis, irrigation installation and ADA walkway..... \$108,000
- The Ice House ADA improvements \$30,000
- West Acequia Parking Structure Section 108 loan payment \$943,210
- Administration \$389,560
- Housing Rehabilitation Program \$60,000

Neighborhood Stabilization Program accomplishments: Success with the use of Community Development Block Grant (CDBG) Neighborhood Stabilization Program (NSP) funding was with the acquisition of two (2) additional foreclosed single-family dwellings which were rehabilitated and resold to income qualifying households. Also, six (6) additional properties were acquired, which are in various stages of rehabilitation and near completion, ready for resale. These properties will be marketed to households at or below 50% of the area median income.

In December of 2011, the City provided NSP funding to Habitat for Humanity of Tulare County, who also acquired foreclosed homes, rehabilitated and resold to households at or below 50% of the area median income. Habitat has completed the transactions and assisted six (6) families, however, only 2 are reflected in this report, the closing of escrow for the four (4) remaining properties, occurred in July, after the program year ended.

HOME accomplishments: With the use of HOME funds, through the Foreclosure Acquisition Program II (FAPII), three (3) foreclosed single-family dwellings were acquired, rehabilitated, with one sold and two currently in escrow, finalizing the resale to income-qualified households at or below 80% of the area median income.

The remaining HOME funds identified in Attachment "A", as "remaining carry forward", in the amount of \$2,523,943, represents this years' allocations and remaining balance to be spent over the next nine to twenty four months, toward the following City Council approved projects:

- Visalia Village Multi Family Development \$1,200,000
- First Time Homebuyer Program \$196,965
- Foreclosure Acquisition Program \$598,163
- CHDO Project \$207,834
- Housing Counseling \$13,500
- Loan Recapture Program \$127,349
- Reprogramming funds..... \$96,965
- Administration \$83,167

Progress was made with the commitment of HOME funding toward an affordable rental housing project, which is a goal and priority identified through the 5 year Consolidated Plan. City Council

Item 19. - Page 9

approved. In April 2013, the use of HOME and HOME CHDO funds toward a 48-unit multi-family development known as Visalia Village. This is in partnership with one of the City's Community Development Housing Organizations (CHDO) Self Help Enterprise (SHE). The project is estimated at \$10 million with 8% Tax Credit funding included with the City's obligated funds of \$1.2 million.

Lastly, looking forward, other objectives for the 2013-14 year include working with Community Service Employment Training, Inc. (CSET) to administer the HOME funded, First Time Homebuyer program. This program provides a second mortgage loan as down payment assistance to first time homebuyers. \$196,965 has been committed to begin the program.

Exhibit "I"
Citizens Comments

COMMENTS	CITY RESPONSE
City Council Work Session: Presentation of Draft CAPER, September 03, 2013	
On September 03, 2013, the City Council held its first meeting to discuss the Draft 2012-13 CAPER. Council expressed the need for a community center within the southern quadrant of Visalia.	Staff responded recommending that this subject, related to constructing a community center would be better suited for review by the Capital Improvement Project committee.
Council also recommendation that staff identify community groups in the southern neighborhoods of Visalia. Council's concerns focused on areas such as Tulare Avenue and Center Street.	Staff reaches out to the community through public notices, posting in the local newspaper, also to non-subscribers weekly paper, internet, Library and posting at City Hall East, West and North. Notification was shared with our local non-profits (Self Help Enterprise, Community Service Employment Training, Habitat for Humanity and the Hispanic Chamber of Commerce. Staff also presents the report to the three committees as referenced earlier. Staff will continue to look for opportunities to engage the community as a whole.
Citizens Advisory Committee: Presentation of Draft CAPER, September 04, 2013	
The Citizens Advisory Committee's comments continue to be including them in decisions related to the use of the funding and amendments.	Last year, Staff met early with the CAC to share what limited funding was available to address other needs in the community, as well as a brief overview of what activities are eligible under the CDBG and HOME programs. Also when substantial amendments are considered, Staff publishes notice and presents the recommended amendments to all three committees. Staff will continue meeting with the CAC prior to the development of the annual Action Plan to review existing commitments, priority needs identified in the 5 year ConPlan and available funding toward eligible projects and programs that meet the needs of the community.
Disability Advocacy Committee: Presentation of Draft CAPER, September 09, 2013	
No comments	
Northern Visalia Neighborhood Advisory Committee: Presentation of Draft CAPER, September 13, 2013	
No comments	
City council Public Hearing: Presentation of Final CAPER, September 16, 2013	
No comments	

Exhibit "J"
PR 26

Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Datawarehouse and Information System PR26 - CDBG Financial Summary Report Program Year 2012 VISALIA, CA		DATE
		05/18/12
		TIME
		11:28:01
		PAGE
		1
PART I: SUMMARY OF CDBG RESOURCES		
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR		31,289.88
02 ENTITLEMENT GRANT		1,020,727.00
03 SURPLUS URBAN RENEWAL		0.00
04 SECTION 106 GUARANTEED LOAN FUNDS		0.00
05 CURRENT YEAR PROGRAM INCOME		95,523.25
05a CURRENT YEAR SECTION 106 PROGRAM INCOME (FOR SI TYPE)		0.00
06 RETURNS		0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE		(90,529.26)
08 TOTAL AVAILABLE (SUM. LINES 01-07)		1,110,251.55
PART II: SUMMARY OF CDBG EXPENDITURES		
09 DISBURSEMENTS OTHER THAN SECTION 106 REPAYMENTS AND PLANNING/ADMINISTRATION		1,108,902.29
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT		0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)		1,108,902.29
12 DISBURSED IN 2012 FOR PLANNING/ADMINISTRATION		274,045.57
13 DISBURSED IN 2012 FOR SECTION 106 REPAYMENTS		507,815.75
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES		0.00
15 TOTAL EXPENDITURES (SUM. LINES 12-14)		1,390,757.60
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)		(790,506.05)
PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD		
17 EXPENDED FOR LOW/MOD HOUSINGS IN SPECIAL AREAS		0.00
18 EXPENDED FOR LOW/MOD MULTI-FAMILY HOUSING		0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES		1,108,902.29
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT		0.00
21 TOTAL LOW/MOD CREDIT (SUM. LINES 17-20)		1,108,902.29
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)		100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS		
23 PROGRAM (YEAR(S)) COVERED IN CERTIFICATION		07/11-08/12
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION		0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS		0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)		0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS		
27 DISBURSED IN 2012 FOR PUBLIC SERVICES		27,000.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS		0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)		27,000.00
32 ENTITLEMENT GRANT		1,020,727.00
33 PRIOR YEAR PROGRAM INCOME		95,523.25
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP		(52,523.25)
35 TOTAL SUBJECT TO PS CAP (SUM. LINES 32-34)		1,064,226.75
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)		2.54%
PART V: PLANNING AND ADMINISTRATION (PA) CAP		
37 DISBURSED IN 2012 FOR PLANNING/ADMINISTRATION		274,045.57
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS		(50,523.54)
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)		215,754.25
42 ENTITLEMENT GRANT		1,020,727.00
43 CURRENT YEAR PROGRAM INCOME		95,523.25
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP		(10,526.05)
45 TOTAL SUBJECT TO PA CAP (SUM. LINES 42-44)		1,079,872.47
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)		20.00%

Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Datacenter and Information System							DATE: 06-29-12
9426 - CDBG Financial Summary Report Program Year 2012 VISALIA, CA							PAGE: 12/21
LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17							PAGE: 2
Report returned no data.							
LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18							
Report returned no data.							
LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19							
Plan Year	EDIS Project	EDIS Activity	Voucher Number	Activity Name	Match Code	National Objective	Drawn Amount
2009	6	750	648664	Oval Park Area Improvements	03F	LHA	\$5,699.36
2010	2	750	6451245	Code Enforcement	15	LHA	\$6,617.67
2010	2	750	6486601	Code Enforcement	15	LHA	\$9,744.43
2010	2	750	6536070	Code Enforcement	15	LHA	\$8,369.10
2011	2	756	6486609	Code Enforcement 2011	15	LHA	\$4,254.06
2011	2	756	6501554	Code Enforcement 2011	15	LHA	\$25,656.15
2011	2	756	6536070	Code Enforcement 2011	15	LHA	\$28,416.88
2011	2	756	6547717	Code Enforcement 2011	15	LHA	\$9,360.63
2011	2	756	6590990	Code Enforcement 2011	15	LHA	\$50,080.97
2011	6	760	6451245	Recreation Park projects	03F	LHA	\$2,777.60
2011	6	760	6486609	Recreation Park projects	03F	LHA	\$21,201.06
2011	6	760	6536070	Recreation Park projects	03F	LHA	\$37,072.96
2011	6	776	6547717	Recreation Park - Implosion design	03F	LHA	\$6,250.00
2011	9	755	6501554	Oval Park Thruway Improvements S.U.- 3	10	LHA	\$2,369.06
2011	9	755	6536070	Oval Park Thruway Improvements S.U.- 3	10	LHA	\$9,369.13
2011	9	755	6547717	Oval Park Thruway Improvements S.U.- 3	10	LHA	\$2,740.16
2011	9	755	6590990	Oval Park Thruway Improvements S.U.- 3	10	LHA	\$26,656.26
2011	9	755	6604659	Oval Park Thruway Improvements S.U.- 3	10	LHA	\$7,919.27
2011	9	755	6606599	Oval Park Thruway Improvements S.U.- 3	10	LHA	\$2,740.17
2011	11	764	6451245	ADA Compliance projects	10	LHA	\$28,169.09
2011	11	764	6466148	ADA Compliance projects	10	LHA	\$20,669.90
2011	11	764	6501554	ADA Compliance projects	10	LHA	\$20,142.85
2011	11	764	6547717	ADA Compliance projects	10	LHA	\$29,119.40
2011	12	765	6501554	Voucher Program 2010- Family Services	15	LHC	\$25,990.00
2012	3	770	6536070	Summers, Fairview, Rupp, Riverend & Jefferson Construction Park Shade Covers (public improvement)	10	LHA	\$506.87
2012	3	770	6547717	Summers, Fairview, Rupp, Riverend & Jefferson Construction Park Shade Covers (public improvement)	10	LHA	\$197,107.66
2012	3	770	6590990	Summers, Fairview, Rupp, Riverend & Jefferson Construction Park Shade Covers (public improvement)	10	LHA	\$45,000.94
2012	4	774	6547717	Manuel Hernandez Security Doors	03F	LHA	\$5,074.40
2012	4	774	6590990	Manuel Hernandez Security Doors	03F	LHA	\$28,139
2012	5	775	6547717	Senior Center Security Fence	03A	LHC	\$5,670.00
2012	6	777	6536070	ADA compliance	10	LHC	\$25,624.70
2012	6	777	6547717	ADA compliance	10	LHC	\$26,010.30
2012	6	779	6547717	Alternate ADA Accessibility Projects	03L	LHC	\$40,100.03
2012	6	779	6590990	Alternate ADA Accessibility Projects	03L	LHC	\$74,136.62
2012	6	779	6604659	Alternate ADA Accessibility Projects	03L	LHC	\$1,518.60
2012	6	779	6606599	Alternate ADA Accessibility Projects	03L	LHC	\$29,190.46
2012	7	770	6501554	Public Park Improvements Accessible Water Fountains	03F	LHC	\$1,740.25
2012	7	779	6536070	Public Park Improvements Accessible Water Fountains	03F	LHC	\$0.00
2012	7	779	6547717	Public Park Improvements Accessible Water Fountains	03F	LHC	\$67,016.22
2012	10	762	6501554	2012 Continuum of Care	05	LHC	\$5,000.00
2012	12	769	6547717	2012 Voucher Program	15	LHC	\$7,000.00
2012	14	766	6590990	Recreation Park Solanaad	10	LHA	\$1,575.89
2012	14	766	6604659	Recreation Park Solanaad	10	LHA	\$5.26
Total							\$1,206,562.39

Housing and Community Development Activities

	Needs	Current	Gap	5-Year Quantities										Cumulative		
				Year 1		Year 2		Year 3		Year 4		Year 5				
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual			
01 Acquisition of Real Property 570.201(a)	5	0	5	1	3	6	6	6	6	6	6	6	6	6	10	0
02 Disposition 570.201(b)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03 Public Facilities and Improvements (General) 570.201(c)	50	0	50	10	7	11	2	11	3	17	3	16	35	16	35	0
03A Senior Centers 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03B Handicapped Centers 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03C Homeless Facilities (not operating costs) 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03D Youth Centers 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03E Neighborhood Facilities 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03F Parks, Recreational Facilities 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03G Parking Facilities 570.201(c)	5	0	5	2	2	1	6	1	4	4	4	4	12	4	12	0
03H Solid Waste Disposal Improvements 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03I Flood Drain Improvements 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03J Water/Sewer Improvements 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03K Street Improvements 570.201(c)	5	0	5	1	1	4	4	4	4	4	4	4	12	4	12	0
03L Sidewalks 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03M Child Care Centers 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03N Tree Planting 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03O Fire Stations/Equipment 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03P Health Facilities 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03Q Abused and Neglected Children Facilities 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03R Asbestos Removal 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03S Facilities for AIDS Patients (not operating costs) 570.201(c)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03T Operating Costs of Homeless/AIDS Patients Programs	5	0	5	1	1	1	1	1	1	1	1	1	4	1	4	0
04 Clearance and Demolition 570.201(d)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
04A Clean-up of Contaminated Sites 570.201(d)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05 Public Services (General) 570.201(e)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05A Senior Services 570.201(e)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05B Handicapped Services 570.201(e)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05C Legal Services 570.201(e)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05D Youth Services 570.201(e)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05E Transportation Services 570.201(e)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05F Substance Abuse Services 570.201(e)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05G Battered and Abused Spouses 570.201(e)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05H Employment Training 570.201(e)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05I Crime Awareness 570.201(e)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05J Fair Housing Activities (if CDBG, then subject to 570.201(e))	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05K Tenant/Landlord Counseling 570.201(e)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05L Child Care Services 570.201(e)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Public Services

20 Planning 570.205														
	21A	General Program Administration 570.206	0	0	0	0	0	0	0	0	0	0	0	0
	21B	Indirect Costs 570.206	0	0	0	0	0	0	0	0	0	0	0	0
	21D	Fair Housing Activities (subject to 20% Admin cap) 570.206	500	0	500	120	207	100	205	100	96	100	420	508
	21E	Submissions or Applications for Federal Programs 570.206	0	0	0	0	0	0	0	0	0	0	0	0
	21F	HOME Rental Subsidy Payments (subject to 5% cap)	0	0	0	0	0	0	0	0	0	0	0	0
	21G	HOME Security Deposits (subject to 5% cap)	0	0	0	0	0	0	0	0	0	0	0	0
	21H	HOME Admin/Planning Costs of PJ (subject to 5% cap)	0	0	0	0	0	0	0	0	0	0	0	0
	21I	HOME CHDO Operating Expenses (subject to 5% cap)	0	0	0	0	0	0	0	0	0	0	0	0
	22	Unprogrammed Funds	0	0	0	0	0	0	0	0	0	0	0	0
	31J	Facility based housing - development	0	0	0	0	0	0	0	0	0	0	0	0
	31K	Facility based housing - operations	0	0	0	0	0	0	0	0	0	0	0	0
	31G	Short term rent mortgage utility payments	0	0	0	0	0	0	0	0	0	0	0	0
	31F	Tenant based rental assistance	0	0	0	0	0	0	0	0	0	0	0	0
	31E	Supportive service	0	0	0	0	0	0	0	0	0	0	0	0
	31I	Housing information services	0	0	0	0	0	0	0	0	0	0	0	0
	31H	Resource identification	0	0	0	0	0	0	0	0	0	0	0	0
	31B	Administration - grantee	0	0	0	0	0	0	0	0	0	0	0	0
	31D	Administration - project sponsor	0	0	0	0	0	0	0	0	0	0	0	0
		Acquisition of existing rental units	0	0	0	0	0	0	0	0	0	0	0	0
		Production of new rental units	0	0	0	0	0	0	0	0	0	0	0	0
		Rehabilitation of existing rental units	0	0	0	0	0	0	0	0	0	0	0	0
		Rental assistance	0	0	0	0	0	0	0	0	0	0	0	0
		Acquisition of existing owner units	0	0	0	0	0	0	0	0	0	0	0	0
		Production of new owner units	0	0	0	0	0	0	0	0	0	0	0	0
		Rehabilitation of existing owner units	0	0	0	0	0	0	0	0	0	0	0	0
		Homeownership assistance	3100	0	3100	620	13	0	6	0	4	0	620	23
		Acquisition of existing rental units	0	0	0	0	0	0	0	0	0	0	0	0
		Production of new rental units	0	0	0	0	0	0	0	0	0	0	0	0
		Rehabilitation of existing rental units	0	0	0	0	0	0	0	0	0	0	0	0
		Rental assistance	0	0	0	0	0	0	0	0	0	0	0	0
		Acquisition of existing owner units	0	0	0	0	0	0	0	0	0	0	0	0
		Production of new owner units	0	0	0	0	0	0	0	0	0	0	0	0
		Rehabilitation of existing owner units	0	0	0	0	0	0	0	0	0	0	0	0
		Homeownership assistance	50	0	50	10	4	1	0	0	0	0	10	5
		Totals	4795	0	4795	981	537	317	562	318	445	311	0	1927
														1544

Housing Needs Table

Housing Needs - Comprehensive
Housing Affordability Strategy
(CHAS) Data Housing Problems

Household Income <= 30% FPL	Owner	Elderly	Small Related	Large Related	All other household	Grantee:												Total Low Income HIV/AIDS Population	# of Households in lead-Hazard Housing	Disproportionate Ethnic/Ethnic Need?	Households with a Disabled Member	Plan to Fund?	Fund Source			
						3-5 Year Quantities																				
						Current % of Households	Current Number of Households	Year 1 Goal	Year 1 Actual	Year 2 Goal	Year 2 Actual	Year 3 Goal	Year 3 Actual	Year 4 Goal	Year 4 Actual	Year 5 Goal	Year 5 Actual							Multi-Year Goal	Multi-Year Actual	% of Goal
NUMBER OF HOUSEHOLDS						100%	380										100%	846	No	1872	44					
Any housing problems						74.7	284										79.1									
Cost Burden > 30%						69.5	264																			
Cost Burden > 50%						51.6	196																			
NUMBER OF HOUSEHOLDS						100%	805																			
With Any Housing Problems						88.8	715	0	25	0	25	0	25	0	25	0										
Cost Burden > 30%						84.1	677	0	4	0	4	0	4	0	4	0										
Cost Burden > 50%						71.8	578	0		0		0		0		0										
NUMBER OF HOUSEHOLDS						100%	459																			
With Any Housing Problems						94.6	434	5		5		5		5		5										
Cost Burden > 30%						87.1	400	5		5		5		5		5										
Cost Burden > 50%						65.6	301																			
NUMBER OF HOUSEHOLDS						100%	429																			
With Any Housing Problems						78.3	336																			
Cost Burden > 30%						76.3	326																			
Cost Burden > 50%						73.7	312																			
NUMBER OF HOUSEHOLDS						100%	380																			
With Any Housing Problems						71.8	273	168		168		168		168		168										
Cost Burden > 30%						71.8	273	98	43	98	43	98	43	98	43	98										
Cost Burden > 50%						51.1	194	70		70		70		70		70										
NUMBER OF HOUSEHOLDS						100%	191																			
With Any Housing Problems						72.3	138																			
Cost Burden > 30%						72.3	138																			
Cost Burden > 50%						62.8	120																			
NUMBER OF HOUSEHOLDS						100%	334																			
With Any Housing Problems						100.0	114																			
Cost Burden > 30%						91.2	104																			
Cost Burden > 50%						87.7	100																			
NUMBER OF HOUSEHOLDS						100%	131																			
With Any Housing Problems						77.9	102																			
Cost Burden > 30%						77.9	102																			
Cost Burden > 50%						67.2	88																			
NUMBER OF HOUSEHOLDS						100%	360																			
With Any Housing Problems						78.7	276																			
Cost Burden > 30%						75.6	272																			
Cost Burden > 50%						64.9	151																			

Household Income > 30 to <= 50% MFI	Owner	Renter	Small Related	Large Related	Other hshold	100%	86	9	25	14	14	###	Y	Y	No		
Household Income > 30 to <= 50% MFI	Owner	Renter	NUMBER OF HOUSEHOLDS	With Any Housing Problems	100%	86	9	25	14	14	###	Y	Y	Y	No		
			Cost Burden > 30%	89.7	772	9	25	14	14	###	Y	Y	Y	Y	No		
			Cost Burden > 50%	82.0	706	9	25	14	14	###	Y	Y	Y	Y	No		
	Owner	Renter	Small Related	NUMBER OF HOUSEHOLDS	With Any Housing Problems	100%	239									No	
				Cost Burden > 30%	94.1	487	5	25									No
				Cost Burden > 50%	58.0	297	5	25									No
	50 to <= 80% MFI	Owner	Renter	NUMBER OF HOUSEHOLDS	With Any Housing Problems	100%	89									No	
				Cost Burden > 30%	17.4	89											No
				Cost Burden > 50%	100%	301											No
		Owner	Renter	Small Related	NUMBER OF HOUSEHOLDS	With Any Housing Problems	85.8	260									No
Cost Burden > 30%					85.8	260											No
Cost Burden > 50%					53.5	167											No
Owner		Renter	Small Related	NUMBER OF HOUSEHOLDS	With Any Housing Problems	100%	625									No	
				Cost Burden > 30%	53.8	336	207	13	8	21	###	Y	Y	Y	Y	No	
				Cost Burden > 50%	53.2	333	78			0	###	Y	Y	Y	Y	Y	No
50 to <= 80% MFI		Owner	Renter	NUMBER OF HOUSEHOLDS	With Any Housing Problems	100%	240									No	
	Cost Burden > 30%			82.1	197											No	
	Cost Burden > 50%			82.1	197											No	
	Owner	Renter	Small Related	NUMBER OF HOUSEHOLDS	With Any Housing Problems	100%	156									No	
				Cost Burden > 30%	100%	156											No
				Cost Burden > 50%	100%	148											No
	Owner	Renter	Small Related	NUMBER OF HOUSEHOLDS	With Any Housing Problems	100%	48									No	
				Cost Burden > 30%	77.5	187											No
				Cost Burden > 50%	100%	76											No
	50 to <= 80% MFI	Owner	Renter	NUMBER OF HOUSEHOLDS	With Any Housing Problems	71.7	56									No	
Cost Burden > 30%				68.4	52											No	
Cost Burden > 50%				68.4	52											No	
Owner		Renter	Small Related	NUMBER OF HOUSEHOLDS	With Any Housing Problems	100%	273									No	
				Cost Burden > 30%	53.1	146											No
				Cost Burden > 50%	53.1	146											No
50 to <= 80% MFI		Owner	Renter	NUMBER OF HOUSEHOLDS	With Any Housing Problems	100%	40									No	
				Cost Burden > 30%	100%	1057											No
				Cost Burden > 50%	34.2	34											No
		Owner	Renter	Small Related	NUMBER OF HOUSEHOLDS	With Any Housing Problems	100%	515									No
	Cost Burden > 30%				80.1	455	5	50	5	10	###	Y	Y	Y	Y	No	
	Cost Burden > 50%				15.1	76	5	10		0	###	Y	Y	Y	Y	No	
	Owner	Renter	Small Related	NUMBER OF HOUSEHOLDS	With Any Housing Problems	100%	0									No	
				Cost Burden > 30%	57.6	273											No
				Cost Burden > 50%	56.8	269											No

