

**I. PURPOSE**

It is the purpose of this policy to define the City's position relative to gifts or gratuities presented to any City employee.

**II. POLICY**

The City of Visalia regards the practice of accepting gifts or gratuities as unnecessary, undesirable, and contrary to the mission of this City. The City recognizes the responsibility of its employees to maintain good relations with all members of this community and believes this can be accomplished in a professional manner without gifts or gratuities interfering with and/or influencing employees.

The City prohibits an employee from accepting personal gifts or gratuities in his/her capacity as a City employee from businesses or individuals who either do business with or who are served by the City.